



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

June 7, 2016

Ms. Marylyn Haddican, Director
Department of Library

Re: Bid No. 50-00116311 for provide a two year contract for landscaping services at seventeen library properties located on the east and west bank of Jefferson Parish.

The above referenced bid opened on June 7, 2016. The deadline for award is July 22, 2016, which is the 45th day from bid opening. Please find attached copies of bids submitted and the bid tabulation for your review and recommendation. Once you have made a recommendation for award, please forward a copy of the blank resolution routed for placement on the Council agenda to sduffy@jeffparish.net or you may fax it 504-364-2693.

Pursuant to LA R.S. 38:2215 and more specifically, Jefferson Parish regulations:

All bids must be awarded or rejected within 45 calendar days from the date of bid opening. Therefore, if award (or rejection) will be made outside of the 45th day, then both low bidder and Jefferson Parish may mutually consent in writing to extend the deadline for award.

You must forward a copy of this written extension to Purchasing to the email address or fax number provided above. A sample of the extension letter has been posted on the Parish Intranet – Purchasing– Purchasing Bid Forms or you may also access it in the Purchasing Public Folder in Outlook.

In the event it is deemed the best interest of Jefferson Parish to split an award among vendors, please notify me at the above contact information so that all required affidavits are obtained within the regulated amount of time allotted for each vendor to provide them.



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Council approval is required; once the Council awards the bid by adopting the resolution,

- a) You will be responsible to route for a contract placing all necessary paperwork (e.g. bid documents submitted by awarded vendor(s), bid tabulation, blank resolution, contract, affidavits and if any: insurance, bonds in Hummingbird.

Sincerely,

Sidney Duffy

Sidney Duffy
Buyer II

BID: 50-00116311 LANDSCAPING AND GRASS CUTTING, TWO YEARS

(** = ESCALATION APPLIED)

ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
0010 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			425.0000	34,000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			556.0000	44,480.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO			
THRIVE OF LOUISIANA LLC			510.0000	40,800.0000	NO			
ACCENT LAWN CARE SERVICES LLC			350.0000	28,000.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	556.0000	LOW BID . . :	116.1800	AVERAGE BID:	391.4360			
0020 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			50.0000	4,000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			53.0000	4,240.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO			
THRIVE OF LOUISIANA LLC			30.0000	2,400.0000	NO			
ACCENT LAWN CARE SERVICES LLC			55.0000	4,400.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	30.0000	AVERAGE BID:	60.8360			
0030 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			75.0000	6,000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			80.0000	6,400.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO			
THRIVE OF LOUISIANA LLC			50.0000	4,000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6,000.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	50.0000	AVERAGE BID:	79.2360			

BID: 50-00116311 LANDSCAPING AND GRASS CUTTING, TWO YEARS

(** = ESCALATION APPLIED)

ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
0040 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			75.0000	6.000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			148.0000	11.840.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9.294.4000	NO			
THRIVE OF LOUISIANA LLC			65.0000	5.200.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6.000.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	148.0000	LOW BID . . :	65.0000	AVERAGE BID:	95.8360			
0045 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			75.0000	6.000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			79.0000	6.320.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9.294.4000	NO			
THRIVE OF LOUISIANA LLC			50.0000	4.000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6.000.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	50.0000	AVERAGE BID:	79.0360			
0050 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			75.0000	6.000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			100.0000	8.000.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9.294.4000	NO			
THRIVE OF LOUISIANA LLC			60.0000	4.800.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6.000.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	60.0000	AVERAGE BID:	85.2360			

BID: 50-00116311 LANDSCAPING AND GRASS CUTTING, TWO YEARS

(** = ESCALATION APPLIED)

ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
0055 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			90.0000	7,200.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			101.0000	8,080.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			200.0000	16,000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			80.0000	6,400.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	200.0000	LOW BID . . :	80.0000	AVERAGE BID:	117.4360			
0057 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			90.0000	7,200.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			61.0000	4,880.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			113.7500	9,100.0000	NO	✖		
THRIVE OF LOUISIANA LLC			100.0000	8,000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			80.0000	6,400.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	113.7500	LOW BID . . :	61.0000	AVERAGE BID:	88.9500			
0059 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			90.0000	7,200.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			148.0000	11,840.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			95.0000	7,600.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6,000.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	148.0000	LOW BID . . :	75.0000	AVERAGE BID:	104.8360			

BID: 50-00116311 LANDSCAPING AND GRASS CUTTING, TWO YEARS

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ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
=====								
0060 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT		COMPARISON AMT	EXTENSION	SEL	REASON	
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY				75.0000	6.000.0000	NO		
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC				87.0000	6.960.0000	NO		
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC				116.1800	9,294.4000	NO	✓	
THRIVE OF LOUISIANA LLC				40.0000	3,200.0000	NO		
ACCENT LAWN CARE SERVICES LLC				75.0000	6.000.0000	NO	✓	
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	40.0000	AVERAGE BID:	78.6360			
=====								
0070 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT		COMPARISON AMT	EXTENSION	SEL	REASON	
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY				75.0000	6.000.0000	NO		
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC				73.0000	5.840.0000	NO		
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC				116.1800	9,294.4000	NO	✓	
THRIVE OF LOUISIANA LLC				40.0000	3,200.0000	NO		
ACCENT LAWN CARE SERVICES LLC				75.0000	6.000.0000	NO	✓	
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	40.0000	AVERAGE BID:	75.8360			
=====								
0075 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT		COMPARISON AMT	EXTENSION	SEL	REASON	
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY				75.0000	6.000.0000	NO		
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC				41.0000	3.280.0000	NO		
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC				116.1800	9,294.4000	NO	✓	
THRIVE OF LOUISIANA LLC				35.0000	2,800.0000	NO		
ACCENT LAWN CARE SERVICES LLC				75.0000	6.000.0000	NO	✓	
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	35.0000	AVERAGE BID:	68.4360			

BID: 50-00116311 LANDSCAPING AND GRASS CUTTING, TWO YEARS

(** = ESCALATION APPLIED)

ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
=====								
0080 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			275.0000	22,000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			264.0000	21,120.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			275.0000	22,000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			250.0000	20,000.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	275.0000	LOW BID . . :	116.1800	AVERAGE BID:	236.0360			
=====								
0090 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			75.0000	6,000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			77.0000	6,160.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			50.0000	4,000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			80.0000	6,400.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	50.0000	AVERAGE BID:	79.6360			
=====								
0100 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			135.0000	10,800.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			87.0000	6,960.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			190.0000	15,200.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6,000.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	190.0000	LOW BID . . :	75.0000	AVERAGE BID:	120.6360			

BID: 50-00116311 LANDSCAPING AND GRASS CUTTING, TWO YEARS

(** = ESCALATION APPLIED)

ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
0110 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			90.0000	7,200.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			94.0000	7,520.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			40.0000	3,200.0000	NO	✓		
ACCENT LAWN CARE SERVICES LLC			75.0000	6,000.0000	NO			
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	40.0000	AVERAGE BID:	83.0360			
0120 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			90.0000	7,200.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			99.0000	7,920.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			90.0000	7,200.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6,000.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	75.0000	AVERAGE BID:	94.0360			
0130 - Per visit/cut for	80.0000	CUT	4/15/2016	JHobbie				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
LOUISIANA LANDSCAPE SPECIALTY			75.0000	6,000.0000	NO			
RAMELLI JANITORIAL SERVICE INC	** NON-RESPONDING VENDOR **							
ANTHONY'S LANDSCAPING LLC	** NON-RESPONDING VENDOR **							
RAMELLI FAST BLAST LLC	** NON-RESPONDING VENDOR **							
ROTOLO CONSULTANTS INC			81.0000	6,480.0000	NO			
CORPORATE GREEN LLC	** NON-RESPONDING VENDOR **							
CREATIVE GARDEN & LANDSCAPING	** NON-RESPONDING VENDOR **							
H & O INVESTMENTS LLC			116.1800	9,294.4000	NO	✓		
THRIVE OF LOUISIANA LLC			50.0000	4,000.0000	NO			
ACCENT LAWN CARE SERVICES LLC			75.0000	6,000.0000	NO	✓		
MULLIN LANDSCAPE ASSOCIATES	** NON-RESPONDING VENDOR **							
HIGH BID . . :	116.1800	LOW BID . . :	50.0000	AVERAGE BID:	79.4360			



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

June 7, 2016

Accent Lawn Care Services, LLC
PO Box 5401
Covington, LA 70434

RE: Jefferson Parish Bid No. 50-00116311, Provide a two (2) year contract for Landscaping Services at seventeen (17) Library properties located on the East and West Bank of Jefferson Parish.

Bid Opened: June 7, 2016

Dear Amanda Lightfoot:

Thank you for your bid submission for the above referenced bid. While all bids received are still under review and action for award is still pending, please be advised that your company is the apparent low bidder quoting on all items. Jefferson Parish reserves the right to award contracts or place orders on a lump sum or individual basis item basis, or such combination, as shall in its judgment be in the best interest of Jefferson Parish.

In accordance with the bid documents, you have 10 calendar days from date of bid opening, as stated above, to provide the Purchasing Department with the following documentation:

- Completed, Signed and Notarized "Non-Public Works Bid" Affidavit" (Original)
- Current Insurance Certificate with designated policies and coverage as required
- Any required documentation required in the technical specifications, if any

Please review the bid specifications and include any other required documentation as appropriate. Jefferson Parish reserves the right to award the bid to the next lowest responsive and responsible bidder should you fail to return the required documentation.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

Page 2

All required ORIGINAL documentation must be received in the Purchasing Department at the address below within 10 calendar days from the bid opening; the tenth day for this bid is by 4:30 pm on June 17, 2016.

Purchasing Department
Attn: Ms. Sidney Duffy, Buyer II
200 Derbigny St Ste. 4400
Gretna, LA 70053

Should you have any questions, please immediately contact my office at 504-364-2678.

Sincerely,

Sidney Duffy

Sidney Duffy

#2822

Form **W-9**
 (Rev. January 2011)
 Department of the Treasury
 Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
Accent Lawn Care Services, LLC

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required):
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Exempt payee

Other (see instructions) ▶ _____

Address (number, street) and apt. or suite no.
PO Box 5401

City, state, and ZIP code
Covington, LA 70434

Requester's name and address (optional)

List account number(s) here (optional)

Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									
Employer identification number									
6	8	-	0	5	9	2	2	9	5

Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 5-17-14

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

enter 5/1

2525 Quail Drive, Baton Rouge, 70808

(225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name ACCENT LAWN CARE SERVICES, L.L.C.
Mailing Address P.O. Box 5401
Covington, LA 70434
Phone Number (985) 893-1928
Email Address accentlawn1@aol.com

Active Licenses

License Number 58830
Type Commercial License
Status LICENSED
Effective 11/06/2015
Expiration 11/05/2016
First Issued 11/05/2013

Classifications

Table with 3 columns: Class, Qualifying Party, Parishes. Rows include BUSINESS AND LAW and SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION.

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Tom Schedler
Secretary of State

State of Louisiana
Secretary of State

COMMERCIAL DIVISION
225.925.4704



Fax Numbers
 225.932.5317 (Admin. Services)
 225.932.5314 (Corporations)
 225.932.5318 (UCC)

Name	Type	City	Status
ACCENT LAWN CARE SERVICES, L.L.C.	Limited Liability Company	COVINGTON	Active

Business: ACCENT LAWN CARE SERVICES, L.L.C.

Charter Number: 35710069K

Registration Date: 5/21/2004

Domicile Address

421 OZONE PARK DRIVE
 COVINGTON, LA 70434

Mailing Address

C/O MELODY LIGHTFOOT
 PO BOX 5401
 COVINGTON, LA 70434

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 5/21/2004

Last Report Filed: 5/23/2016

Type: Limited Liability Company

Registered Agent(s)

Agent: DANIEL LIGHTFOOT
Address 1: 43106 W PLEASANT RIDGE RD
City, State, Zip: HAMMOND, LA 70403
Appointment Date: 10/25/2007

Agent: MELODY LIGHTFOOT
Address 1: 43106 W PLEASANT RIDGE RD
City, State, Zip: HAMMOND, LA 70403
Appointment Date: 1/12/2012

Agent: AMANDA LIGHTFOOT
Address 1: 43106 W PLEASANT RIDGE RD
City, State, Zip: HAMMOND, LA 70403
Appointment Date: 11/9/2015

Officer(s)**Additional Officers: No**

Officer:	DANIEL LIGHTFOOT
Title:	Member
Address 1:	43106 W PLEASANT RIDGE RD
City, State, Zip:	HAMMOND, LA 70403
Officer:	MELODY LIGHTFOOT
Title:	Manager
Address 1:	43106 W PLEASANT RIDGE RD
City, State, Zip:	HAMMOND, LA 70403
Officer:	AMANDA LIGHTFOOT
Title:	Member
Address 1:	43106 W PLEASANT RIDGE RD
City, State, Zip:	HAMMOND, LA 70403

Amendments on File (2)

Description	Date
Domestic LLC Agent/Domicile Change	10/25/2007
Domestic LLC Agent/Domicile Change	11/9/2015

Print



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

Toggle navigation

- [Home](#)
- [Central Bidding](#)
- [My CP](#)
- [Create New](#)
 - [Create New Standard Envelope](#)
- [Logout \(SDUFFY\)](#)

Central Bidding Time: Tue June 07, 2016 2:05:28 PM GMT-6

Location: **Covington > Louisiana > USA**

Name: **Daniel Lightfoot**

Email: **accentlawn1@aol.com**

Address: **PO Box 5401**

Zip code: **70434**

Contact number: **9858931928**

Official
Company/Business Name: **Accent Lawn Care Services, LLC**

Are you registered
with the State of
Louisiana as a
Disadvantaged
Business Enterprise
(DBE)?: **Yes**

Is your company
owned my a female?: **Yes**

Is your company
owned by a minority?: **Yes**

Louisiana Contractor
ID#:

NIGP Codes: (Commodity code categories) **98852 - Landscaping (Including Design, Fertilizing, Planting, etc., But Not Grounds Maintenance or Tree Trimming Services)**

Where To?

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[Renew/Upgrade Membership](#) -
[Central Auction House, LTD](#)





CENTRALBIDDING
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- [Central Bidding](#)
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- [Create New](#)
 - [Create New Standard Envelope](#)
- [Logout \(SDUFFY\)](#)

Central Bidding Time: Tue June 07, 2016 2:06:01 PM GMT-6

Place a Bid for 5000116311 TWO YEAR CONTRACT FOR LANDSCAPING SREVICES FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT

Please enter your best bid proposal for this project

Louisiana Contractor ID#

58830

Enter all information required on the outside of the sealed envelope in the box below

<p>Accent Lawn Care Services, LLC PO Box 5401 Covington, LA 70434 Bid Opening: June 7th, 2016 Bid No. 50-00116311 Two Year Contract for Landscaping Services at Seventeen Library Properties located on the east and west bank of Jefferson Parish for the Jefferson Parish Library Department Contractor License # 58830</p>	

Bid Bond #

SLA16283221

Jefferson Parish Vendor #:

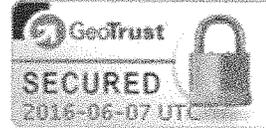
282223

Upload Attachment(s)

Upload a file

Click the Upload button in order to upload bid related documents

Home - Central Bidding - Register - Contact Us -
Renew/Upgrade Membership -
Central Auction House, LTD



All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 58830

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Accent Lawn Care Services, LLC

ADDRESS: PO Box 5401

CITY, STATE: Covington, LA ZIP: 70434

TELEPHONE: 985 893-1928 FAX: ()

EMAIL ADDRESS: ACCENTLAWN1@AOL.COM

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: AJ
NUMBER: AJ
NUMBER: _____
NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 143,200⁰⁰

AUTHORIZED SIGNATURE: Amanda Lightfoot
TITLE: Member

Amanda Lightfoot
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	80.00	CUT	<p>PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT</p> <p>0010 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Eastbank Regional Library 4747 West Napoleon Avenue Metairie, Louisiana 70001</p> <p>(To include area behind the loading dock at the library)</p>	350 ⁰⁰	28,000 ⁰⁰
2	80.00	CUT	<p>0020 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Harahan Library 219 Seniat Avenue Harahan, Louisiana 70123</p>	55 ⁰⁰	4,000 ⁰⁰
3	80.00	CUT	<p>0030 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Lakeshore Library 1000 West Esplanade Avenue Metairie, Louisiana 70005</p>	75 ⁰⁰	6,000 ⁰⁰
4	80.00	CUT	<p>0040 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Metairie Library 2350 Metairie Road Metairie, Louisiana 70001</p>	75 ⁰⁰	6,000 ⁰⁰
5	80.00	CUT	<p>0045 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Glendale Park 2350 Metairie Road Metairie, Louisiana 70001</p> <p>(Located behind the Old Metairie Library)</p>	75 ⁰⁰	6,000 ⁰⁰
6	80.00	CUT	<p>0050 - Per visit/cut for landscaping & grass cutting services</p>	75 ⁰⁰	6,000 ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 58-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	80.00	CUT	<p>at the following location:</p> <p>North Kenner Library 630 West Esplanade Avenue Kenner, Louisiana 70065</p> <p>SEE ATTACHMENT A</p> <p>0065 - Per visit/cut for landscaping & grass cutting services</p>	80 ⁰⁰	6,400 ⁰⁰
8	80.00	CUT	<p>at the following location:</p> <p>River Ridge Property 1 2908 Jefferson Highway River Ridge, Louisiana 70123</p> <p>0057 - Per visit/cut for landscaping & grass cutting services</p>	80 ⁰⁰	6,400 ⁰⁰
9	80.00	CUT	<p>at the following location:</p> <p>River Ridge Property 2 Jefferson Highway River Ridge, Louisiana 70123</p> <p>NOTE: The property is a fenced area approximately 1.1 acres, adjacent and located on the west side of Hazel Park School.</p> <p>0059 - Per visit/cut for landscaping & grass cutting services</p>	75 ⁰⁰	6,000 ⁰⁰
10	80.00	CUT	<p>at the following location:</p> <p>River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123</p> <p>SEE ATTACHMENT 'C'</p> <p>Note: This will replace River Ridge Property 2 at the end of construction of the new library.</p> <p>0060 - Per visit/cut for landscaping & grass cutting services</p>	75 ⁰⁰	6,000 ⁰⁰
11	80.00	CUT	<p>at the following location:</p> <p>Rosedale Library 4836 Jefferson Highway Jefferson, Louisiana 70121</p> <p>0070 - Per visit/cut for landscaping & grass cutting services</p>	75 ⁰⁰	6,000 ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	80.00	CUT	at the following location: Wagner Library 6648 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E' 0075 - Per visit/cut for landscaping & grass cutting services	75 ⁰⁰	6,000 ⁰⁰
13	80.00	CUT	at the following location: Riverside Drive Property 6640 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E' 0080 - Per visit/cut for landscaping & grass cutting services	250 ⁰⁰	20,000 ⁰⁰
14	80.00	CUT	at the following location: Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, Louisiana 70058 0090 - Per visit/cut for landscaping & grass cutting services	80 ⁰⁰	6,400 ⁰⁰
15	80.00	CUT	at the following location: Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 SEE ATTACHMENT 'F' 0100 - Per visit/cut for landscaping & grass cutting services	75 ⁰⁰	6,000 ⁰⁰
16	80.00	CUT	at the following location: Live Oak Library 125 Acadia Drive Waggaman, Louisiana 70094 SEE ATTACHMENT 'B' 0110 - Per visit/cut for landscaping & grass cutting services	75 ⁰⁰	6,000 ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 55-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	80.00	CUT	Terrytown Library 889 Heritage Avenue Terrytown, Louisiana 70056 SEE ATTACHMENT 'D' 0120 - Per visit/cut for landscaping & grass cutting services at the following location: Westwego Library 635 Fourth Street Westwego, Louisiana 70094	75 ⁰⁰	6,000 ⁰⁰
18	80.00	CUT	0130 - Per visit/cut for landscaping & grass cutting services at the following location: Gretna Library 102 Willow Drive Gretna, Louisiana 70053	75 ⁰⁰	6,000 ⁰⁰



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/4/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Harry Robert Insurance Agency 725 E. Cornerview Gonzales LA 70737	CONTACT NAME Melinda Teaford PHONE (225)647-2168 FAX (225)647-8951 E-MAIL Melinda@RobertInsurance.com ADDRESS Melinda@RobertInsurance.com
INSURED Accent Lawn Care Services, LLC PO Box 5401 Covington LA 70434	INSURER A Burlington INSURER B Progressive Security 10050 INSURER C TRF Administrators, LLC INSURER D LCAI Fund INSURER E Rockhill INSURER F:

COVERAGES CERTIFICATE NUMBER: CL1511900379 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

FORM LIST	TYPE OF INSURANCE	MODELS SUBM. REQS. WVD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER		0098002058	10/1/2015	10/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> LEASED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/>		06669305-1	11/2/2015	11/2/2016	COMBINED SINGLE LIMIT (EA OCCURRENCE) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> NET <input type="checkbox"/> RETENTION \$ OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>		0087424010	10/1/2015	10/1/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETORS/PARTNERS/EXECUTIVE OFFICERS/OWNER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N/A	1670016	1/31/2016	1/31/2017	PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Pollution policy		00VPO02700-03	6/25/2010	6/25/2017	Each Contractor Pollution \$ 1,000,000 Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Sl# No. 50-00116097

CERTIFICATE HOLDER The Parish of Jefferson, its Districts, Departments & Agencies under direction of the Parish President & the Parish Council	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Melinda Teaford/MEL <i>Melinda Teaford</i>
---	---

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State of Louisiana

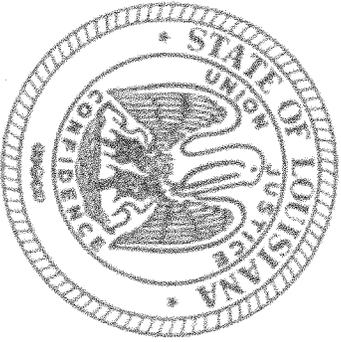
State Licensing Board for Contractors

This is to Certify that:

ACCENT LAWN CARE SERVICES, L.L.C.
P.O. Box 5401
Covington, LA 70434

is duly licensed and entitled to practice the following classifications

SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION



Expiration Date: November 05, 2016

License No: 58830

Witness our hand and seal of the Board dated,
Baton Rouge, LA 6th day of November 2015


Director


Chairman

This License Is Not Transferrable


Treasurer

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

COMMERCIAL PESTICIDE
APPLICATOR

AMANDA LIGHTFOOT
PO BOX 5401
COVINGTON LA 70434

00161841

Exp. Date: 12/31/2016



Mike Strain
MIKE STRAIN DVM, COMMISSIONER

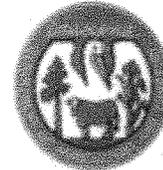
LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

COMMERCIAL PESTICIDE
APPLICATOR

AMANDA LIGHTFOOT
PO BOX 5401
COVINGTON LA 70434

00161841

Exp. Date: 12/31/2016



Mike Strain
MIKE STRAIN DVM, COMMISSIONER

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-6300, FAX (225) 925-3760

It is known, that effective 02/01/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s).

LICENSE(S): LANDSCAPE HORTICULTURIST 16-3985

MELODY M LIGHTFOOT
PO BOX 5401
COVINGTON LA 70434



DISPLAY IN A PROMINENT PLACE

Mike Strain
Commissioner

LDAF ID: 135030

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-6300, FAX (225) 925-3760

It is known, that effective 05/03/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s).

LICENSE(S): ARBORIST 16-2191

AMANDA JANE LIGHTFOOT
PO BOX 5401
COVINGTON LA 70434



DISPLAY IN A PROMINENT PLACE

Mike Strain
Commissioner

LDAF ID: 140632

CATEGORY
6-Right-Of-Way & Industrial Pest
GS-General Standards

RECEIPT BY
11/4/2018
11/4/2018

CATEGORY
6-Right-Of-Way & Industrial Pest
GS-General Standards

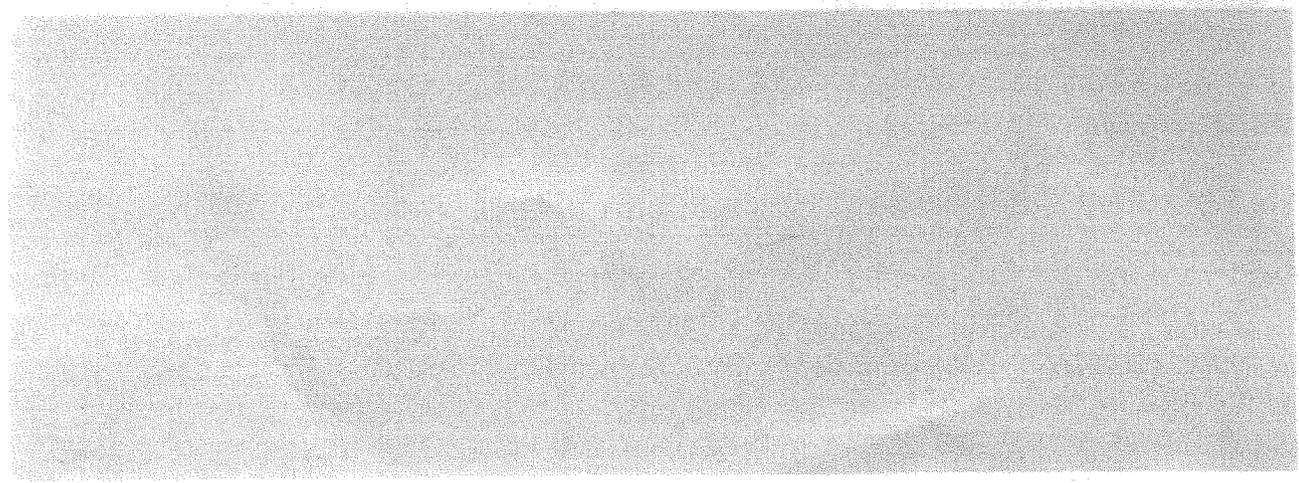
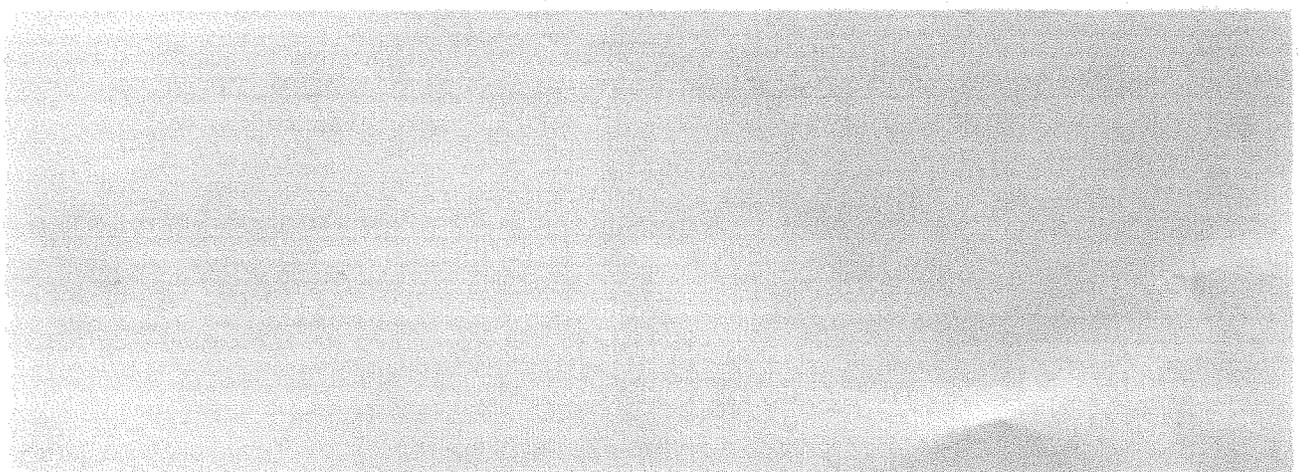
RECEIPT BY
11/4/2018
11/4/2018

SIGNATURE: _____

LDAF EMERGENCY HOTLINE 855-452-5323
LA POISON CONTROL CENTER 800-222-1222

SIGNATURE: _____

LDAF EMERGENCY HOTLINE 855-452-5323
LA POISON CONTROL CENTER 800-222-1222



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 3825 Florida Blvd., Suite 300, Baton Rouge, LA 70806, (225) 952-8400 FAX (225) 933-3700

It is known, that effective 02/01/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): IRRIGATION CONTRACTOR 16-0571

CEU Expiration Date Jul 11 2016

LANDSCAPE HORTICULTURIST 16-3970

MANDA JANE LIGHTFOOT

PO BOX 5401

BOVINGTON LA 70434



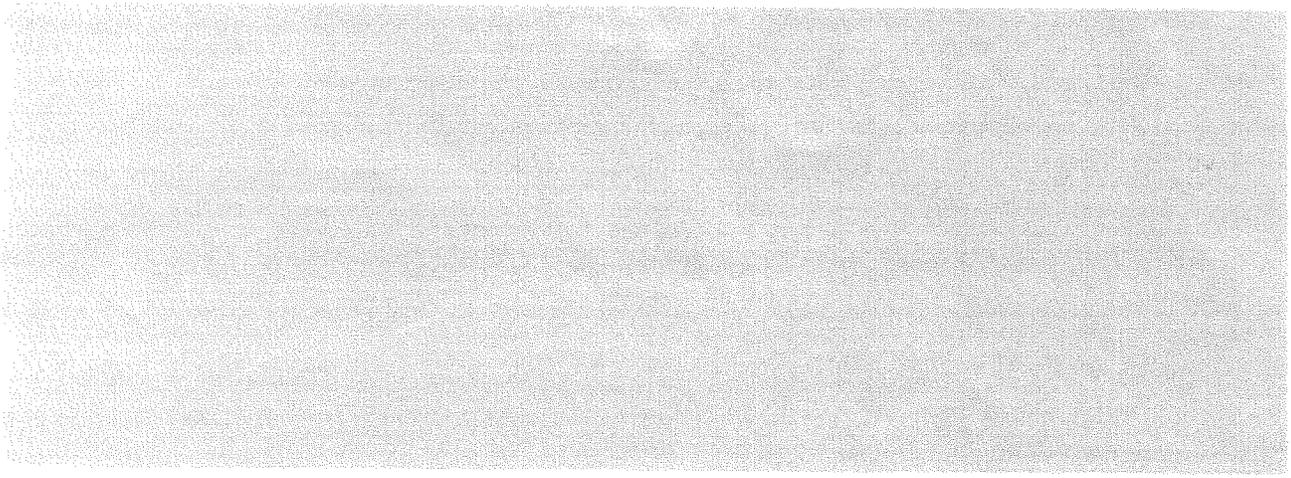
A handwritten signature in cursive script that reads "Mike Strain".

Commissioner

DISPLAY IN A PROMINENT PLACE

LDAF ID: 140632







Bond Number: SLA16283221

Contractor Information

Principal: Accent Lawn Care Services, LLC

Address: 43106 W Pleasant Ridge Rd Hammond Louisiana 70403 United States

Owner/Obligee Information

Bond Form: Bid Bond in accordance with Contract Specifications

Owner/Obligee: Jefferson Parish

Address: 200 Derbigny Street Gretna Louisiana 70053 United States

Bond Information

Surety: Western Surety Company

Bid Date: 6/7/2015

Estimated Contract Price: \$150,000.00

Time For Completion: Two Years

Liquidated Damages: 0

Estimated Work On Hand: \$50,000.00

Amount of Bid Security: 5%

Contract # or IFB #: 5000116311

Description of Job: Landscaping Services - 17 Library Properties - Two Year Contract - Jefferson Parish, LA

Job Breakdown:

Electronic Bidding Information

Bid Security Percentage: 5

Bid Security Maximum:

Owner Assigned Contractor Number:282223

Primary Agency:

R.A. Brunson, Inc.

Power of Attorney Limited to: unlimited

Executed

Entered By: Randolph A. Brunson - 5/23/2016 2:14:29 PM ET

Approved & Executed By:

Randolph A. Brunson

Randolph A. Brunson (Signed: 25-May-2016 10:56 AM

EDT (UTC-04:00))

Signature Information

Know all men by these presents that Western Surety Company, a Corporation duly organized under the laws of the State of South Dakota, are held and firmly bound unto the above owner/obligee by this transmission. The surety agrees to waive the Statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.

© S2000, Inc.

Document ID: S2000-1000862777



Jefferson Parish - Brenda Campos



Live chat by LivePerson

Bond Number: SLA16283221**Contractor Information****Principal:** Accent Lawn Care Services, LLC 985-893-1928**Address:** 43106 W Pleasant Ridge Rd Hammond Louisiana 70403 United States**Contractor's State Vendor ID Number:** 282223**Owner/Obligee Information****Bond Form:** Bid Bond in accordance with Contract Specifications**Owner / Obligee:** Jefferson Parish**Address:** 200 Derbigny Street Gretna Louisiana 70053 United States**Bond Information****Surety:** Western Surety Company**Rider Present:** [Click here to view](#)**Amount of Bid Security:** 5%**Contract ID Number:** 5000116311**Description of Job:** Landscaping Services - 17 Library Properties - Two Year Contract - Jefferson Parish, LA[View AMBest Information](#) [Treasury List](#)**Primary Agency:**

R.A. Brunson, Inc.

Power of Attorney Limited to: unlimited

Executed**Executed By:**

Randolph A. Brunson - 5/25/2016 10:56:50 AM ET

Phone: 225-927-2282

Email: myra@rabrunson.com

Know all men by these presents that Western Surety Company, a Corporation duly organized under the laws of the State of South Dakota, are held and firmly bound unto the above owner/obligee by this transmission. The surety agrees to waive the Statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.

© S2000, Inc.

[Privacy Policy](#)

Office of Risk Assessment
50 West Town Street
Third Floor - Suite 300
Columbus, Ohio 43215
(614)644-2658
Fax(614)644-3256
www.insurance.ohio.gov

Ohio Department of Insurance

John R. Kasich - Governor
Mary Taylor - Lt. Governor/Director



Certificate of Compliance

Issued 03/17/2016

Effective 04/02/2016

Expires 04/01/2017

I, Mary Taylor, hereby certify that I am the Lt. Governor/Director of Insurance in the State of Ohio and have supervision of insurance business in said State and as such I hereby certify that

WESTERN SURETY COMPANY

of South Dakota is duly organized under the laws of this State and is authorized to transact the business of insurance under the following section(s) of the Ohio Revised Code:

Section 3929.01 (A)

Fidelity

Other Liability

Surety

WESTERN SURETY COMPANY certified in its annual statement to this Department as of December 31, 2015 that it has admitted assets in the amount of \$1,823,699,967, liabilities in the amount of \$500,361,661, and surplus of at least \$1,323,338,306.

IN WITNESS WHEREOF, I have hereunto subscribed my name and caused my seal to be affixed at Columbus, Ohio, this day and date.

Mary Taylor

Mary Taylor, Lt. Governor/Director



WESTERN SURETY COMPANY
 Sioux Falls, South Dakota
 Statement of Net Admitted Assets and Liabilities
 December 31, 2014

ASSETS

Bonds	\$ 1,824,951,414
Stocks	23,975,582
Cash, cash equivalents, and short-term investments	51,536,164
Investment income due and accrued	22,267,675
Premiums and considerations	41,696,249
Amounts recoverable from reinsurers	(11,221,508)
Federal and foreign income taxes recoverable	7,401,709
Net deferred tax asset	20,261,713
Receivable from parent, subsidiaries, and affiliates	17,380,167
Other assets	3,799
Total Assets	\$ 1,998,252,964

LIABILITIES AND SURPLUS

Losses	\$ 302,997,505
Reinsurance payable on paid losses and loss adjustment expenses	(15,267,712)
Loss adjustment expense	64,134,995
Contingent and other commissions payable	6,099,306
Unearned premiums	259,011,845
Advance premiums	5,321,610
Payable to parent, subsidiaries and affiliates	107,843
Other liabilities	7,821,458
Total Liabilities	\$ 630,226,850

Surplus Account:

Capital paid up	\$ 4,000,000	
Gross paid in and contributed surplus	280,071,837	
Unassigned funds	1,083,954,277	
Surplus as regards policyholders		\$ 1,368,026,114
Total Liabilities and Capital		\$ 1,998,252,964

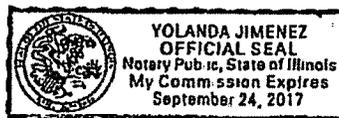
I, Peter Locy, Assistant Vice President of Western Surety Company hereby certify that the above is an accurate representation of the financial statement of the Company dated December 31, 2014, as filed with the various Insurance Departments and is a true and correct statement of the condition of Western Surety Company as of that date.

Western Surety Company

By Peter Locy
 Assistant Vice President

Subscribed and sworn to me this 19th day of March, 2014.

My commission expires:



Yolanda Jimenez
 Notary Public

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Mark Arnold, Harry J Bound, Brittany Walton, Daniell Dahl, Rebecca Bryner, Jason D Daniels, Individually

of Reynoldsburg, OH, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 14th day of October, 2015.



WESTERN SURETY COMPANY

Paul T. Brufat

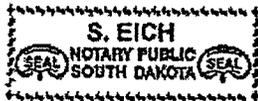
Paul T. Brufat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 14th day of October, 2015, before me personally came Paul T. Brufat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

February 12, 2021



S. Eich

S. Eich, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this _____ day of _____.



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Authorizing By-Law

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

**Request for Taxpayer
 Identification Number and Certification**

Give Form to the
 requester. Do not
 send to the IRS.

Name (as shown on your income tax return)
Bradley Shaffer

Business name/disregarded entity name, if different from above
Thrive of Louisiana, LLC

Check appropriate box for federal tax classification:
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Exempt payee

Other (see instructions) ▶ _____

Address (number, street, and apt. or suite no.)
2800 Breaux Ave

City, state, and ZIP code
Harvey, LA 70058

List account number(s) here (optional)

Requester's name and address (optional)

Print or type
 See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-					
Employer identification number									
8	0	-	0	5	5	7	9	5	9

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *Bradley Shaffer* Date ▶ *4-23-14*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

📍 2525 Quail Drive, Baton Rouge, 70808

☎ (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name THRIVE OF LOUISIANA, L.L.C
Mailing Address 2800 Breaux Avenue
 Harvey, LA 70058
Phone Number (504) 263-3588
Fax Number (504) 263-3582
Email Address mwesteen@thrivelawns.com

Active Licenses

License Number 58564
Type Commercial License
Status LICENSED
Effective 09/02/2015
Expiration 08/29/2016
First Issued 08/29/2013

Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Bradley Allen Shaffer	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	Bradley Allen Shaffer	ALL

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Tom Schedler
Secretary of State

State of Louisiana
Secretary of State

COMMERCIAL DIVISION
225.925.4704



Fax Numbers
 225.932.5317 (Admin. Services)
 225.932.5314 (Corporations)
 225.932.5318 (UCC)

Name	Type	City	Status
THRIVE OF LOUISIANA, L.L.C	Limited Liability Company	HARVEY	Active

Business: THRIVE OF LOUISIANA, L.L.C
Charter Number: 40143940K
Registration Date: 3/8/2010

Domicile Address
 2800 BREAUX AVE
 HARVEY, LA 70058

Mailing Address
 2800 BREAUX AVE
 HARVEY, LA 70058

Status

Status: Active
Annual Report Status: In Good Standing
File Date: 3/8/2010
Last Report Filed: 4/12/2016
Type: Limited Liability Company

Registered Agent(s)

Agent: BRAD SHAFFER
Address 1: 2800 BREAUX AVE
City, State, Zip: HARVEY, LA 70058
Appointment Date: 3/8/2010

Officer(s)

Additional Officers: No

Officer: BRAD SHAFFER
Title: Manager
Address 1: 2800 BREAUX AVE
City, State, Zip: HARVEY, LA 70058

Amendments on File

No Amendments on file

Print

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF N/A

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Award of Contract

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 58564

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Thrive of Louisiana, L.L.C

ADDRESS: 2800 Breaux Ave.

CITY, STATE: Harvey, LA ZIP: 70058

TELEPHONE: (504) 263-3588 FAX: (504) 263-3582

EMAIL ADDRESS: bshaffer@thrivelawns.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1: 5/23/2016 BS

NUMBER: 2: 5/24/2016 BS

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 157,600.⁰⁰

AUTHORIZED SIGNATURE: Brad Shaffer

Brad Shaffer
Printed Name

TITLE: owner

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

BID BOND

Conforms with the American Institute of Architects,
A.I.A. Document No. A-310

THE **GRAY** SURETY OFFICE
2750 Lake Villa Drive Suite 300 Metairie, LA 70002
Phone: (504) 780-7440 FAX: (504) 780-9211

KNOW ALL MEN BY THESE PRESENTS:

That THRIVE OF LOUISIANA, L.L.C. (Name of Principal)
of 2800 BREAUX AVE., HARVEY, LA 70058 (Address of Principal)
hereinafter called the Principal, and The Gray Casualty & Surety Company The Gray Insurance Company of Metairie, Louisiana,
a corporation duly organized under the laws of the State of Louisiana, as Surety, hereinafter called the Surety, are held and firmly bound unto
JEFFERSON PARISH (Name of Obligee) as Obligee, hereinafter called the Obligee,
in the sum of FIVE PERCENT (5%) OF THE AMOUNT BID Dollars \$ 5%,
for the payment of which sum and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid 50-00116311 (Job Number) PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT
SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON
PARISH LIBRARY DEPARTMENT (Location of Job)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specialized in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed this 7TH DAY of JUNE A.D. 2016

By: THRIVE OF LOUISIANA, L.L.C. SEAL (Principal)

Brad Shaffer
Brad Shaffer / owner
(Signature and Title)

Michelle France
(Witness)

By: THE GRAY CASUALTY & SURETY COMPANY SEAL (Surety)

Brian P. Bordlee
BRIAN P. BORDLEE (Attorney-in-Fact)

Michele M. Ellsworth
(Witness)
COUNTERSIGNED: Brian P. Bordlee
BRIAN P. BORDLEE
LA RESIDENT AGENT #216719

The Gray Surety Office

2750 Lake Villa Drive Suite 300 Metairie, Louisiana 70002 Phone: (504) 780-7440 Fax: (504) 780-9211

THE GRAY INSURANCE COMPANY

THE GRAY CASUALTY & SURETY COMPANY

200994

GENERAL POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint **Ralph J. LeBlanc, Alexander J. Ellsworth, Charles F. Coward, Anthony Currena, Lauren T. Guillory, Michele M. Ellsworth, and Brian P. Bordlee of Metairie, Louisiana jointly or severally** on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$10,000,000.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

“RESOLV ED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 12th day of September, 2011.



By:

Michael T. Gray
Michael T. Gray
President, The Gray Insurance Company
and
Vice President,
The Gray Casualty & Surety Company

Attest:

Mark S. Manguno
Mark S. Manguno
Secretary,
The Gray Insurance Company,
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 12th day of September, 2011, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company and Vice President of The Gray Casualty & Surety Company, and Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Lisa S. Millar

Lisa S. Millar, Notary Public, Parish of Orleans
State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 7th day of June , 2016 .



Mark S. Manguno

Mark S. Manguno, Secretary
The Gray Insurance Company
The Gray Casualty & Surety Company

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Thrive of Louisiana, L.L.C.
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Thrive of Louisiana, L.L.C.
INCORPORATED, DULY NOTICED AND HELD ON 1/11/2016,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Brad Shaffer, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Martina Western
SECRETARY-TREASURER

6/2/16
DATE

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF St. Tammany Parish

BEFORE ME, the undersigned authority, personally came and appeared: Brad Shaffer, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized owner of Thrive of Louisiana, L.L.C. (Entity), the party who submitted a bid in response to Bid Number 50-00116311 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Brad Shaffer
Signature of Affiant

Brad shaffer
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 2nd DAY OF June, 2016

Amie Rader Finnan
Notary Public

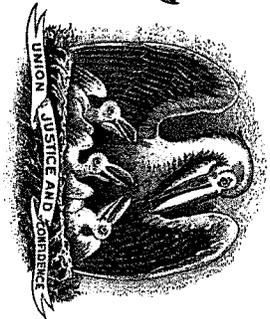
Amie Rader Finnan
Printed Name of Notary

127366
Notary/Bar Roll Number

My commission expires upon my death

AMIE RADER FINNAN
NOTARY PUBLIC # 127366
STATE OF LOUISIANA
MY COMMISSION EXPIRES UPON DEATH

State of Louisiana



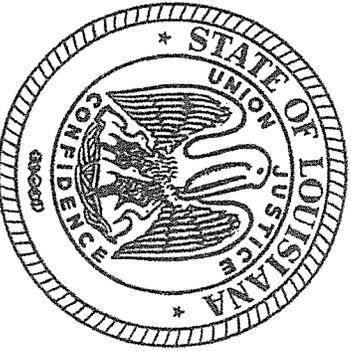
State Licensing Board for Contractors

This is to Verify that:

THRIVE OF LOUISIANA, L.L.C
2800 Breaux Avenue
Harvey, LA 70058

is duly licensed and entitled to practice the following classifications

SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION

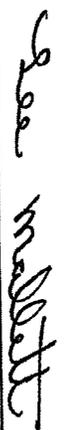


Expiration Date: August 29, 2016

License No: 58564

Witness our hand and seal of the Board dated,
Baton Rouge, LA 2nd day of September 2015


Director


Chairman

This License Is Not Transferrable


Treasurer

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

COMMERCIAL PESTICIDE
APPLICATOR

BRADLEY SHAFFER
2800 BREAUX AVE
HARVEY LA 70058

00089328

Exp. Date: 12/31/2016



Mike Strain
MIKE STRAIN DVM, COMMISSIONER

NOT AN EMPLOYEE OF THE STATE

CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY
3-Ornamental & Turf Pest Control
5A-Aquatic Pest Control
6-Right-Of-Way & Industrial Pest
GS-General Standards

RECERTIFY BY
12/11/2017
12/11/2017
12/11/2017
12/11/2017

SIGNATURE: _____

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222



MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION : BRADLEY A SHAFFER

Date: 02/22/2016

LDAF ID : 89328

LICENSE(S): IRRIGATION CONTRACTOR 16-0379
CEU Expiration Date Oct 14 2017
LANDSCAPE HORTICULTURIST 16-3837

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

10

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): IRRIGATION CONTRACTOR 16-0379
CEU Expiration Date Oct 14 2017
LANDSCAPE HORTICULTURIST 16-3837

BRADLEY A SHAFFER
2800 BREAUX AVE
HARVEY LA 70058

Mike Strain
Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: 89328





MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: **HOLLIE E NOVITSKY**

Date: 02/23/2016

LDAF ID: 163041

LICENSE(S): **ARBORIST**

16-2175

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

30

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **02/01/2016** through **01/31/2017** having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): **ARBORIST**

16-2175

HOLLIE E NOVITSKY
1438 BARBARA DRIVE
SLIDELL LA 70460

Mike Strain
Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: 163041



FOR PUBLIC DISPLAY - NOT TRANSFERABLE

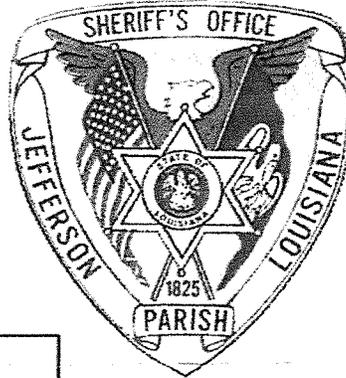
ISSUED BY

SHERIFF AND EX-OFFICIO TAX COLLECTOR-JEFFERSON PARISH, LOUISIANA

2016 Occupational License Tax



THRIVE OF LOUISIANA LLC
2800 BREAUX AVE
HARVEY LA 70058



License # 25353447

Account # 37186502

Location Address

2800 BREAUX AVE
HARVEY, LA

Business Class 561730
Landscaping Services

License Class 1740
Retail Mdse/Service/Rental/etc

Tax	Interest	Penalty	Other	Total	Payment
\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$1,800.00

NEWELL NORMAND
SHERIFF & TAX COLLECTOR

Gregory A. Ruppert, Director
Bureau of Revenue and Taxation

Pursuant to Jefferson Parish Code of Ordinances Chapter 35, Article VI, Section 35-153, the issuance of this occupational license to the person or firm named hereon is a receipt for payment of said tax and entitles the recipient to operate a business at the location shown, provided said business is operated within the confines of the application thereof, and does not violate any parish or state criminal, health, or zoning laws. This license will expire December 31, 2016.

RENEWAL APPLICATIONS ARE DUE PRIOR TO MARCH 1.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	80.00	CUT	PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT 0010 - Per visit/cut for landscaping & grass cutting services at the following location: Eastbank Regional Library 4747 West Napoleon Avenue Metairie, Louisiana 70001 (To include area behind the loading dock at the library)	510. ⁰⁰	40,800
2	80.00	CUT	0020 - Per visit/cut for landscaping & grass cutting services at the following location: Harahan Library 219 Soniat Avenue Harahan, Louisiana 70123	30. ⁰⁰	2,400. ⁰⁰
3	80.00	CUT	0030 - Per visit/cut for landscaping & grass cutting services at the following location: Lakeshore Library 1000 West Esplanade Avenue Metairie, Louisiana 70005	50. ⁰⁰	4,000. ⁰⁰
4	80.00	CUT	0040 - Per visit/cut for landscaping & grass cutting services at the following location: Metairie Library 2350 Metairie Road Metairie, Louisiana 70001	65. ⁰⁰	5,200. ⁰⁰
5	80.00	CUT	0045 - Per visit/cut for landscaping & grass cutting services at the following location: Glendale Park 2350 Metairie Road Metairie, Louisiana 70001 (Located behind the Old Metairie Library)	50. ⁰⁰	4,000. ⁰⁰
6	80.00	CUT	0050 - Per visit/cut for landscaping & grass cutting services	60. ⁰⁰	4,800. ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	80.00	CUT	at the following location: North Kenner Library 630 West Esplanade Avenue Kenner, Louisiana 70065 SEE ATTACHMENT A 0055 - Per visit/cut for landscaping & grass cutting services	200. ⁰⁰	16,000. ⁰⁰
8	80.00	CUT	at the following location: River Ridge Property 1 8908 Jefferson Highway River Ridge, Louisiana 70123 0057 - Per visit/cut for landscaping & grass cutting services	100. ⁰⁰	8000. ⁰⁰
9	80.00	CUT	at the following location: River Ridge Property 2 Jefferson Highway River Ridge, Louisiana 70123 NOTE: The property is a fenced area approximately 1.1 acres, adjacent and located on the west side of Hazel Park School. 0059 - Per visit/cut for landscaping & grass cutting services	95. ⁰⁰	7600. ⁰⁰
10	80.00	CUT	at the following location: River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123 SEE ATTACHMENT 'C' Note: This will replace River Ridge Property 2 at the end of construction of the new library. 0060 - Per visit/cut for landscaping & grass cutting services	40. ⁰⁰	3200. ⁰⁰
11	80.00	CUT	at the following location: Rosedale Library 4036 Jefferson Highway Jefferson, Louisiana 70121 0070 - Per visit/cut for landscaping & grass cutting services	40. ⁰⁰	3200. ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	80.00	CUT	at the following location: Wagner Library 6646 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E' 0075 - Per visit/cut for landscaping & grass cutting services	35. ⁰⁰	2800. ⁰⁰
13	80.00	CUT	at the following location: Riverside Drive Property 6640 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E' 0080 - Per visit/cut for landscaping & grass cutting services	275. ⁰⁰	22,000. ⁰⁰
14	80.00	CUT	at the following location: Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, Louisiana 70058 SEE ATTACHMENT 'F' 0090 - Per visit/cut for landscaping & grass cutting services	50. ⁰⁰	4000. ⁰⁰
15	80.00	CUT	at the following location: Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 SEE ATTACHMENT 'F' 0100 - Per visit/cut for landscaping & grass cutting services	190. ⁰⁰	15,200. ⁰⁰
16	80.00	CUT	at the following location: Live Oak Library 125 Acadia Drive Waggamann, Louisiana 70094 SEE ATTACHMENT 'B' 0110 - Per visit/cut for landscaping & grass cutting services	40. ⁰⁰	3200. ⁰⁰

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	80.00	CUT	Terrytown Library 680 Heritage Avenue Terrytown, Louisiana 70056 SEE ATTACHMENT 'D' 0120 - Per visit/cut for landscaping & grass cutting services	90. ⁰⁰	7200. ⁰⁰
18	80.00	CUT	at the following location: Westwego Library 635 Fourth Street Westwego, Louisiana 70094 0130 - Per visit/cut for landscaping & grass cutting services at the following location: Gretna Library 102 Willow Drive Gretna, Louisiana 70053	50. ⁰⁰	4000. ⁰⁰

242366

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific
Instructions on page 2.

Name (as shown on your income tax return) H&O Investments LLC	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ P <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
Address (number, street, and apt. or suite no.) 17425 Opportunity Ave City, state, and ZIP code Baton Rouge, LA 70817	Requester's name and address (optional) Jefferson Parish P.O. Box 9 Gretna, LA 70053
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-				-	
Employer identification number								
5	9	-	3	7	9	0	4	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ *[Signature]* Date ▶ **4/13/12**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

➤ 2525 Quail Drive, Baton Rouge, 70808

☎ (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name H & O INVESTMENTS, LLC
Mailing Address 17425 Opportunity Drive
 Baton Rouge, LA 70817
Phone Number (225) 454-6397
Fax Number (225) 389-6537
Email Address accountspayable@handollc.com

Active Licenses

License Number 52956
Type Commercial License
Status LICENSED
Effective 01/22/2016
Expiration 01/21/2019
First Issued 01/21/2010

Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	Alexander Ruffin Stirling III	ALL
BUSINESS AND LAW	Alexander Ruffin Stirling III	ALL
SPECIALTY: FIREPROOFING, FIRESTOPPING, METALIZING, AND FOAM SYSTEMS	Alexander Ruffin Stirling III	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	Alexander Ruffin Stirling III	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	David Charles Mahler Jr.	ALL

DATE: 4/27/2016

INVITATION TO BID
THIS IS NOT AN ORDER

BID NO.: 50-00116311

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

Page: 1

BUYER: SDuffy@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 5/24/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1,3,4,5,6,8,10,11,12,13,15

MANDATORY

**PRE-BID CONFERENCE TO BE HELD AT: NAPOLEON ROOM, 4747 W.NAPOLEON, METAIRIE
9:00 AM
ON 5/13/2016**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

Tom Schedler
Secretary of State

State of Louisiana
Secretary of State

COMMERCIAL DIVISION
225.925.4704



Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
H & O INVESTMENTS, LLC	Limited Liability Company	BATON ROUGE	Active

Business: H & O INVESTMENTS, LLC

Charter Number: 35835686K

Registration Date: 12/13/2004

Domicile Address

17425 OPPORTUNITY AVE.
BATON ROUGE, LA 70817

Mailing Address

17425 OPPORTUNITY AVE.
BATON ROUGE, LA 70817

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 12/13/2004

Last Report Filed: 1/7/2016

Type: Limited Liability Company

Registered Agent(s)

Agent:	DAVID C. MAHLER, JR.
Address 1:	8634 CARRIAGE CT
City, State, Zip:	BATON ROUGE, LA 70817
Appointment Date:	1/26/2006

Officer(s)

Additional Officers: No

Officer:	DAVID C. MAHLER, JR.
Title:	Member
Address 1:	8634 CARRIAGE CT
City, State, Zip:	BATON ROUGE, LA 70817

Amendments on File (2)

Description	Date

Domestic LLC Agent/Domicile Change	1/26/2006
Domestic LLC Agent/Domicile Change	1/23/2014

Print

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ✓ _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 52956

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: H&O Investments LLC

ADDRESS: 17425 Opportunity Ave.

CITY, STATE: Baton Rouge, LA ZIP: 70817

TELEPHONE: (225) 454-6397 FAX: (225) 751-4953

EMAIL ADDRESS: davidmahler@handollc.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

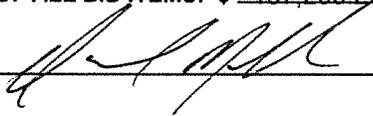
Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 167,299.20

AUTHORIZED SIGNATURE: 

David Mahler
Printed Name

TITLE: Owner

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	80.00	CUT	<p>PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT</p> <p>0010 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Eastbank Regional Library 4747 West Napoleon Avenue Metairie, Louisiana 70001</p> <p>(To include area behind the loading dock at the library)</p>	\$116.18	\$9,294.40
2	80.00	CUT	<p>0020 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Harahan Library 219 Soniat Avenue Harahan, Louisiana 70123</p>	\$116.18	\$9,294.40
3	80.00	CUT	<p>0030 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Lakeshore Library 1000 West Esplanade Avenue Metairie, Louisiana 70005</p>	\$116.18	\$9,294.40
4	80.00	CUT	<p>0040 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Metairie Library 2350 Metairie Road Metairie, Louisiana 70001</p>	\$116.18	\$9,294.40
5	80.00	CUT	<p>0045 - Per visit/cut for landscaping & grass cutting services</p> <p>at the following location:</p> <p>Glendale Park 2350 Metairie Road Metairie, Louisiana 70001</p> <p>(Located behind the Old Metairie Library)</p>	\$116.18	\$9,294.40
6	80.00	CUT	<p>0050 - Per visit/cut for landscaping & grass cutting services</p>	\$116.18	\$9,294.40

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	80.00	CUT	<p>at the following location:</p> <p>North Kenner Library 630 West Esplanade Avenue Kenner, Louisiana 70065</p> <p>SEE ATTACHMENT A</p> <p>0055 - Per visit/cut for landscaping & grass cutting services</p>	\$116.18	\$9,294.40
8	80.00	CUT	<p>at the following location:</p> <p>River Ridge Property 1 8908 Jefferson Highway River Ridge, Louisiana 70123</p> <p>0057 - Per visit/cut for landscaping & grass cutting services</p>	\$113.75	\$9,294.40
9	80.00	CUT	<p>at the following location:</p> <p>River Ridge Property 2 Jefferson Highway River Ridge, Louisiana 70123</p> <p>NOTE: The property is a fenced area approximately 1.1 acres, adjacent and located on the west side of Hazel Park School.</p> <p>0059 - Per visit/cut for landscaping & grass cutting services</p>	\$116.18	\$9,294.40
10	80.00	CUT	<p>at the following location:</p> <p>River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123</p> <p>SEE ATTACHMENT 'C'</p> <p>Note: This will replace River Ridge Property 2 at the end of construction of the new library.</p> <p>0060 - Per visit/cut for landscaping & grass cutting services</p>	\$116.18	\$9,294.40
11	80.00	CUT	<p>at the following location:</p> <p>Rosedale Library 4036 Jefferson Highway Jefferson, Louisiana 70121</p> <p>0070 - Per visit/cut for landscaping & grass cutting services</p>	\$116.18	\$9,294.40

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	80.00	CUT	at the following location: Wagner Library 6646 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E' 0075 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40
13	80.00	CUT	at the following location: Riverside Drive Property 6640 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E' 0080 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40
14	80.00	CUT	at the following location: Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, Louisiana 70058 0090 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40
15	80.00	CUT	at the following location: Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 SEE ATTACHMENT 'F' 0100 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40
16	80.00	CUT	at the following location: Live Oak Library 125 Acadia Drive Waggamann, Louisiana 70094 SEE ATTACHMENT 'B' 0110 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>Terrytown Library 680 Heritage Avenue Terrytown, Louisiana 70056</p> <p>SEE ATTACHMENT 'D'</p>		
17	80.00	CUT	0120 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40
			<p>at the following location:</p> <p>Westwego Library 635 Fourth Street Westwego, Louisiana 70094</p>		
18	80.00	CUT	0130 - Per visit/cut for landscaping & grass cutting services	\$116.18	\$9,294.40
			<p>at the following location:</p> <p>Gretna Library 102 Willow Drive Gretna, Louisiana 70053</p>		

CERTIFICATE OF AUTHORITY

David C. Mahler, Jr., member of H & O Investments, L.L.C., a Louisiana limited liability company (H & O), and that, as such, he is authorized to execute this Certificate in the name of and on behalf of H & O:

1. David C. Mahler, Jr. is the member of H & O Investments, L.L.C.
2. David C. Mahler is the only member of H & O Investments, L.L.C. He has approved and consented to the following actions to be undertaken by H & O as Agent of and for H & O:

RESOLVED that David C. Mahler, Jr., acting alone, be and is hereby authorized, empowered and directed for and on behalf of H & O to solely do, sign and deliver any and all acts, instruments or documents of every kind or character which, he in his sole and uncontrolled discretion deems necessary or advisable in order to carry out the business affairs of H & O.

FURTHER RESOLVED that, David C. Mahler, Jr., as Agent of H & O, acting alone, be and is hereby directed, authorized, empowered and instructed, for and on behalf of H & O to:

1. Execute and deliver any bid proposal;
2. Execute and deliver any contract on behalf of the company;
3. Execute and deliver any application required by any insurance company;
4. Pay all insurance and bond costs required to be paid by H & O; and
5. Execute and deliver any and all other documents or instruments which might be necessary in order to conduct or effectuate the business of H & O;

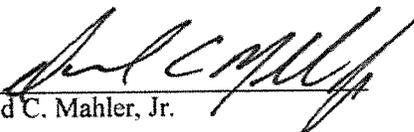
all on such terms and conditions as said H & O deems necessary and proper, in his sole and uncontrolled discretion.

FURTHER RESOLVED that all prior actions and decisions of David C. Mahler, Jr. on behalf of H & O in his capacity as Agent of H & O in connection with the foregoing resolutions are hereby ratified and approved as actions of H & O.

The undersigned further certifies that the foregoing resolutions are and remain in full force and effect, and have not been modified or amended.

Signed this 25th day of April, 2016, in Baton Rouge, Louisiana.

H & O INVESTMENTS, L.L.C.


David C. Mahler, Jr.

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: _____
David Mahler, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized Owner of H&O Investments LLC (Entity),
the party who submitted a bid in response to Bid Number 50-00116311, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

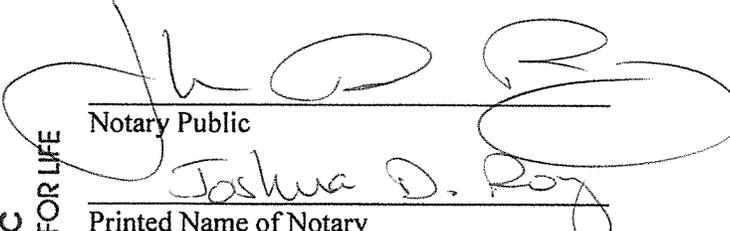


Signature of Affiant

David Mahler

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 6th DAY OF June, 2016



Notary Public

Joshua D. Roy

Printed Name of Notary

34743

Notary/Bar Roll Number

My commission expires at death.

JOSHUA D. ROY
BAR ROLL #34743
NOTARY PUBLIC
MY COMMISSION IS FOR LIFE

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we **H & O INVESTMENTS, LLC**
17425 Opportunity Ave , Baton Rouge, LA 70817

as Principal, hereinafter called the Principal, and **Developers Surety And Indemnity Company, P.O. Box 19725 Irvine, CA 92623**

a corporation duly organized under the laws of the State of **Iowa**

as Surety, hereinafter called the Surety, are held and firmly bound unto **Jefferson Parish, 200 Derbigny St Ste 4400 Gretna, LA 70053**

as Obligee, hereinafter called the Obligee, in the sum of **FIVE PERCENT OF AMOUNT BID** -----Dollars (5%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for **Jefferson Parish 2 Year Contract for Landscaping Services at 17 Library Properties Located on the East and West Bank**

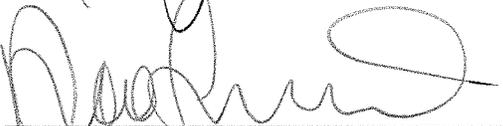
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless Obligee prior to execution on the final contact shall furnish evidence satisfactory to Principal and Surety that financing has been firmly committed to cover the entire cost of the project.

Signed and sealed this **24th DAY OF May, 2016**



(Witness)



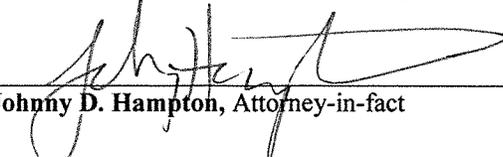
(Witness)

H & O INVESTMENTS, LLC (Seal)



(Title) **OWNER**

Developers Surety And Indemnity Company (Seal)



Johnny D. Hampton, Attorney-in-fact

1

**POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY**
PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY, does hereby make, constitute and appoint:

Steve R. Vassil, Johnny D. Hampton, Blake J. Martinez, jointly or severally

as its true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporation, as surety, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporation could do, but reserving to each of said corporation full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolution adopted by the Board of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, any Executive Vice-President, Senior Vice-President or Vice-President of the corporation be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporation, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of the corporation be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporation when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY has caused these presents to be signed by its officers and attested by its Secretary or Assistant Secretary this January 29, 2015.

By: *Daniel Young*
Daniel Young, Senior Vice-President

By: *Mark Lansdon*
Mark Lansdon, Vice-President



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

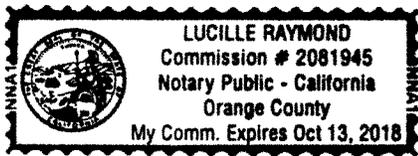
On January 29, 2015 before me, Lucille Raymond, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Daniel Young and Mark Lansdon
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Lucille Raymond*
Lucille Raymond, Notary Public



Place Notary Seal Above

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, this 24th day of May, 2016

By: *Cassie J. Berrisford*
Cassie J. Berrisford, Assistant Secretary



CERTIFICATE OF LIABILITY INSURANCE

HOINV-1 OP ID: CB

DATE (MM/DD/YYYY)

05/05/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Blumberg and Associates, Inc. P. O. Box 82030 Baton Rouge, LA 70884 John S. Daly	225-767-1442	CONTACT NAME:	
	225-767-0806	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: Bridgefield Casualty Insurance	10335
		INSURER B: Mt. Hawley Insurance	
		INSURER C: CNA Insurance Company	35289
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED **H&O Investments, LLC**
17425 Opportunity Ave.
Baton Rouge, LA 70817-7469

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY		6014376000	09/05/15	09/05/16	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		FORMS: G140331D			MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> BLKT AI & WOS		G18652J			PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY		NOT WITH OUR AGENCY			COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
B	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	EMX0321546	04/09/16	04/09/17	EACH OCCURRENCE \$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 5,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10000					\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		19636471	03/29/16	03/29/17	<input checked="" type="checkbox"/> WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Property Section		5099622771	09/05/15	09/05/16	CONTENTS 100,000
C	Equipment Floate		5099622771	09/05/15	09/05/16	LEASED/RE 50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
DAVID MAHLER JR & ROY MAUGHAN JR ARE EXCLUDED FROM WORKERS COMP COVERAGE; GL POLICY INCLUDES BLKT AI & WOS IF REQUIRED BY WRITTEN CONTRACT. WORKERS COMP POL INCL'S BLKT WOS IF REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER**CANCELLATION**

RETREAT	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE John S. Daly

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LOUISIANA CERTIFICATE OF INSURANCE

This certificate is issued for informational purposes only. It certifies that the policies listed in this document have been issued to the Named Insured. It does not grant any rights to any party nor can it be used, in any way, to modify coverage provided by such policies. Alteration of this certificate does not change the terms, exclusions or conditions of such policies. Coverage is subject to the provisions of the policies, including any exclusions or conditions, regardless of the provisions of any other contract, such as between the certificate holder and the Named Insured. The limits shown below are the limits provided at the policy inception. Subsequent paid claims may reduce these limits.

Certificate Holder: 	Named Insured: H & O INVESTMENTS, LLC 17425 OPPORTUNITY AVE BATON ROUGE LA 70817-7469
------------------------------------	---

Automobile Liability			
Insurer Name: Allstate Insurance Company			
Policy Number: 648268382			
<input checked="" type="checkbox"/> 1 - Any Auto	<input type="checkbox"/> 2 - Owned Autos Only	<input type="checkbox"/> 3 - Owned Priv. Pass. Autos Only	
<input type="checkbox"/> 4 - Owned Autos Other Than Priv. Pass. Autos Only	<input type="checkbox"/> 5 - Owned Autos Subject to No Fault	<input type="checkbox"/> 6 - Owned Autos Subject to a Compulsory UM Law	
<input type="checkbox"/> 7 - Specifically Described Autos	<input type="checkbox"/> 8 - Hired Autos Only	<input type="checkbox"/> 9 - Non-owned Autos Only	
Policy Effective Date: 03-05-2016		Policy Expiration Date: 03-05-2017	
Limits Of Insurance: \$ 1,000,000		Combined Single Limit (each accident)	
BI Per Person	BI Per Accident	PD Per Accident	
Description of Operations/Locations/Vehicles/Endorsements/Special Provisions			
LAWN AND LANDSCAPE MAINTENANCE			

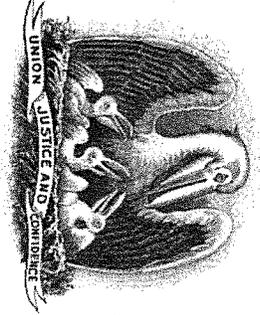
Interested Party Type: ADDITIONAL INSURED - OTHER
THIS CERTIFICATE DOES NOT GRANT ANY COVERAGE OR RIGHTS TO THE CERTIFICATE HOLDER. IF THIS CERTIFICATE INDICATES THAT THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED, THE POLICY(IES) MUST EITHER BE ENDORSED OR CONTAIN SPECIFIC LANGUAGE PROVIDING THE CERTIFICATE HOLDER WITH ADDITIONAL INSURED STATUS. THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED ONLY TO THE EXTENT INDICATED IN SUCH POLICY LANGUAGE OR ENDORSEMENT.

Producer: STEPHEN HENRY Authorized Representative:	Date: 05-06-16
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LDI COI 263340-1 09 10

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State of Louisiana



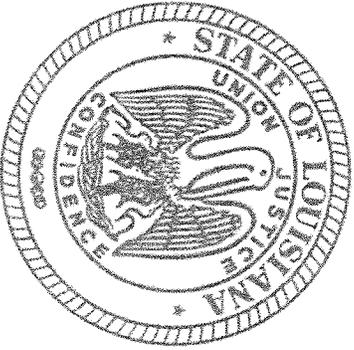
State Licensing Board for Contractors

This is to Certify that:

H & O INVESTMENTS, LLC
17425 Opportunity Drive
Baton Rouge, LA 70817

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: FIREPROOFING, FIRESTOPPING, METALIZING, AND FOAM SYSTEMS; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION



Expiration Date: January 21, 2019

License No: 52956

Witness our hand and seal of the Board dated,
Baton Rouge, LA 22nd day of January 2016


Director


Chairman

This License Is Not Transferable


Treasurer



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00129090

Date: 04/04/2016

H & O INVESTMENTS LLC

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY
 MIKE STRAIN DVM, COMMISSIONER
 Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective January 01, 2016 through December 31, 2016 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

H & O INVESTMENTS LLC
 17425 OPPORTUNITY AVE
 BATON ROUGE LA 70817



Commissioner
 License No. 00129090

DISPLAY IN A PROMINENT PLACE

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

NOT AN EMPLOYEE OF THE STATE

**COMMERCIAL PESTICIDE
APPLICATOR**

ANTHONY MUSACCHIA
165 OAKLAWN RIDGE LANE
SAINT ROSE LA 70087

00146881

Exp. Date: 12/31/2016



Mike Strain
MIKE STRAIN DVM COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY
3-Ornamental & Turf Pest Control
6-Right-Of-Way & Industrial Pest
GS-General Standards

RECERTIFY BY
1/22/2017
1/22/2017
1/22/2017

SIGNATURE: _____

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

NOT AN EMPLOYEE OF THE STATE

**COMMERCIAL PESTICIDE
APPLICATOR**

KENNETH BLAKLEY
409 WEST HARDING ST
DESTREHAN LA 70047



00147531

Exp. Date: 12/31/2016

W. K. Strain
W. K. STRAIN DVM. COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY
6-Right-Of-Way & Industrial Pest
GS-General Standards

RECEIVED BY
2/5/2017
2/5/2017

SIGNATURE: _____

LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY
EMERGENCY HOTLINE: 866-452-5323
LA POISON CONTROL CENTER: 800-222-1222



MIKE STRAIN DVM, COMMISSIONER
Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION : **MELISSA MARIE LEBOEUF**

Date: 03/02/2016

LDAF ID : 111315

LICENSE(S): **LANDSCAPE HORTICULTURIST 16-3053**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

516

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **02/01/2016** through **01/31/2017** having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): **LANDSCAPE HORTICULTURIST 16-3053**

MELISSA MARIE LEBOEUF
27 REN PASS
HARAHAN LA 70123



DISPLAY IN A PROMINENT PLACE

Mike Strain
Commissioner

LDAF ID: 111315



MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION : CHASE DEVIN SIMS

Date: 03/08/2016

LDAF ID: 158059

LICENSE(S): ARBORIST

16-2083

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

15

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

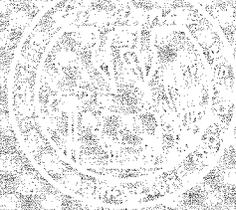
MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): ARBORIST

16-2083



CHASE DEVIN SIMS
11312 JUBAN PARC AVE
DENHAM SPRINGS LA 70726

Commissioner

LDAF ID: 158059

DISPLAY IN A PROMINENT PLACE



INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

#197086

W-9
Form (Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
ROTOLO CONSULTANTS, INC.

Business name, if different from above

Check appropriate box: Individual/Sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
894 ROBERT BOULEVARD

City, state, and ZIP code
SLIDELL, LOUISIANA 70458

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
72 : 1285520

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the Instructions on page 4.

Sign Here Signature of U.S. person ▶ *Marc Nelson* Date ▶ *7/29/2010*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

2525 Quail Drive, Baton Rouge, 70808 (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name ROTOLO CONSULTANTS, INC.
Mailing Address 894 Robert Blvd.
 Slidell, LA 70458
Phone Number (985) 643-2427
Fax Number (985) 643-2691
Email Address dmartino@rotoloconsultants.com

Active Licenses

License Number 29959
Type Commercial License
Status LICENSED
Effective 07/21/2015
Expiration 07/20/2016
First Issued 07/20/1995

Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	Michael Joseph Rotolo	ALL
BUSINESS AND LAW	Kerry Rotolo	ALL
BUSINESS AND LAW	Michael Joseph Rotolo	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	Michael Joseph Rotolo	ALL
SPECIALTY: FENCING	Kerry Rotolo	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	Kerry Rotolo	ALL
SPECIALTY: RECREATION & SPORTING FACILITIES & GOLF COURSES	Michael Joseph Rotolo	ALL
SPECIALTY: SWIMMING POOLS, WATER FEATURES AND FOUNTAINS	Michael Joseph Rotolo	ALL

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DATE: 4/27/2016

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00116311

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: SDuffy@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 5/24/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1,3,4,5,6,8,10,11,12,13,15

MANDATORY

**PRE-BID CONFERENCE TO BE HELD AT: NAPOLEON ROOM, 4747 W.NAPOLEON, METAIRIE
9:00 AM
ON 5/13/2016**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**

COMMERCIAL DIVISION
225.925.4704



Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
ROTOLO CONSULTANTS, INC.	Business Corporation	SLIDELL	Active

Business: ROTOLO CONSULTANTS, INC.

Charter Number: 34480469D

Registration Date: 12/15/1994

Domicile Address

894 ROBERT BLVD.
SLIDELL, LA 70458

Mailing Address

894 ROBERT BLVD.
SLIDELL, LA 70458

Principal Office Address

894 ROBERT BLVD.
SLIDELL, LA 70458

Status

Status: **Active**

Annual Report Status: **In Good Standing**

File Date: 12/15/1994

Last Report Filed: 12/17/2015

Type: Business Corporation

Registered Agent(s)

Agent:	C T CORPORATION SYSTEM
Address 1:	3867 PLAZA TOWER DR.
City, State, Zip:	BATON ROUGE, LA 70816
Appointment Date:	8/27/2015

Officer(s)

Additional Officers: No

Officer:	JOSEPH ROTOLO, JR.
Title:	Officer
Address 1:	894 ROBERT BLVD
City, State, Zip:	SLIDELL, LA 70458

Officer:	KEITH ROTOLO
Title:	President, Director

Address 1: 894 ROBERT BLVD
City, State, Zip: SLIDELL, LA 70458

Officer: ROD ROTOLO
Title: Executive Vice-President
Address 1: 894 ROBERT BLVD
City, State, Zip: SLIDELL, LA 70458

Officer: MICHAEL ROTOLO
Title: Executive Vice-President
Address 1: 894 ROBERT BLVD
City, State, Zip: SLIDELL, LA 70458

Officer: BRIAN ROTOLO
Title: Secretary, Director, Treasurer
Address 1: 894 ROBERT BLVD
City, State, Zip: SLIDELL, LA 70458

Amendments on File (7)

Description	Date
Appointing, Change, or Resign of Officer	1/15/2010
Appointing, Change, or Resign of Officer	5/1/2013
Disclosure of Ownership	7/1/2015
Amendment	7/1/2015
Restated Articles	8/27/2015
Domicile, Agent Change or Resign of Agent	8/27/2015
Domicile, Agent Change or Resign of Agent	10/18/2015

Print

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF N/A

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

29959

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Rotolo Consultants Inc.

ADDRESS: 894 Robert Blvd.

CITY, STATE: Slidell, LA ZIP: 70458

TELEPHONE: (985) 643-2427 FAX: (985) 643-2691

EMAIL ADDRESS: 141414rotolo@rotoliconsultants.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 S-23-16

NUMBER: 2 S-24-16

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 178,320.00

AUTHORIZED SIGNATURE: [Signature]

Keith Rotolo

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	80.00	CUT	PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT 0010 - Per visit/cut for landscaping & grass cutting services at the following location: Eastbank Regional Library 4747 West Napoleon Avenue Metairie, Louisiana 70001 (To include area behind the loading dock at the library)	\$556	\$44,480
2	80.00	CUT	0020 - Per visit/cut for landscaping & grass cutting services at the following location: Harahan Library 219 Soniat Avenue Harahan, Louisiana 70123	\$53	\$4,240
3	80.00	CUT	0030 - Per visit/cut for landscaping & grass cutting services at the following location: Lakeshore Library 1000 West Esplanade Avenue Metairie, Louisiana 70005	\$80	\$6,400
4	80.00	CUT	0040 - Per visit/cut for landscaping & grass cutting services at the following location: Metairie Library 2350 Metairie Road Metairie, Louisiana 70001	\$148	\$11,840
5	80.00	CUT	0045 - Per visit/cut for landscaping & grass cutting services at the following location: Glendale Park 2350 Metairie Road Metairie, Louisiana 70001 (Located behind the Old Metairie Library)	\$79	\$6,320
6	80.00	CUT	0050 - Per visit/cut for landscaping & grass cutting services	\$100	\$8,000

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			at the following location: North Kenner Library 630 West Esplanade Avenue Kenner, Louisiana 70065 SEE ATTACHMENT A		
7	80.00	CUT	0055 - Per visit/cut for landscaping & grass cutting services	\$101	\$8,080
			at the following location: River Ridge Property 1 8908 Jefferson Highway River Ridge, Louisiana 70123		
8	80.00	CUT	0057 - Per visit/cut for landscaping & grass cutting services	\$61	\$4,880
			at the following location: River Ridge Property 2 Jefferson Highway River Ridge, Louisiana 70123 NOTE: The property is a fenced area approximately 1.1 acres, adjacent and located on the west side of Hazel Park School.		
9	80.00	CUT	0059 - Per visit/cut for landscaping & grass cutting services	\$148	\$11,840
			at the following location: River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123 SEE ATTACHMENT 'C' Note: This will replace River Ridge Property 2 at the end of construction of the new library.		
10	80.00	CUT	0060 - Per visit/cut for landscaping & grass cutting services	\$87	\$6,960
			at the following location: Rosedale Library 4036 Jefferson Highway Jefferson, Louisiana 70121		
11	80.00	CUT	0070 - Per visit/cut for landscaping & grass cutting services	\$73	\$5,840

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	80.00	CUT	at the following location: Wagner Library 6646 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E'	\$41	\$3,280
13	80.00	CUT	at the following location: Riverside Drive Property 6640 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E'	\$264	\$21,120
14	80.00	CUT	at the following location: Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, Louisiana 70058 SEE ATTACHMENT 'E'	\$77	\$6,160
15	80.00	CUT	at the following location: Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 SEE ATTACHMENT 'F'	\$87	\$6,960
16	80.00	CUT	at the following location: Live Oak Library 125 Acadia Drive Waggamann, Louisiana 70094 SEE ATTACHMENT 'B'	\$94	\$7,520
			at the following location:		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	80.00	CUT	Terrytown Library 680 Heritage Avenue Terrytown, Louisiana 70056 SEE ATTACHMENT 'D' 0120 - Per visit/cut for landscaping & grass cutting services at the following location: Westwego Library 635 Fourth Street Westwego, Louisiana 70094	\$99	\$7,920
18	80.00	CUT	0130 - Per visit/cut for landscaping & grass cutting services at the following location: Gretna Library 102 Willow Drive Gretna, Louisiana 70053	\$81	\$6,480

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Rotolo Consultants, Inc.
894 Robert Blvd.
Slidell, LA 70458

SURETY:

(Name, legal status and principal place of business)

International Fidelity Insurance Company
4965 Preston Park Blvd., Suite 200
Plano, TX 75093
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

Jefferson Parish Purchasing Department
200 Derbigny Street
Gretna, LA 70053

4965 Preston Park Blvd., Suite 200
Plano, TX 75093

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Bid Number 50-00116311 Provide a Two (2) Year Contract for Landscaping Services at Seventeen (17) Library Properties Located on the East and West Bank of Jefferson Parish for the Jefferson Parish Library Department

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of June, 2016.



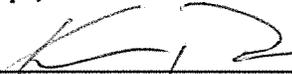
(Witness) Kendall Pentz



(Witness) Jean Viola

Rotolo Consultants, Inc.

(Principal) (Seal)

By: 

(Title) Keith Rotolo, President

International Fidelity Insurance Company

(Surety) (Seal)

By: 

(Title) Gregory R. Weston, Attorney-in-Fact

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

JAMES J. LYNCH III, GREGORY R. WESTON, KATHLEEN L. BERNI, GEORGE V. BAUS, JR.,
EDWARD J. MURPHY, III

Metairie, LA.

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 15th day of August, 2000:

"RESOLVED, that (1) the President, Vice President, Chief Executive Officer or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 31st day of December, 2015.



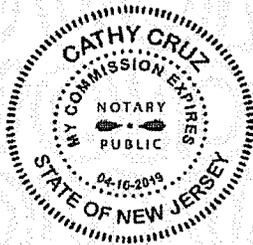
STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 31st day of December 2015, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 7th day of June, 2016

MARIA BRANCO, Assistant Secretary

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Rotolo Consultants
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Rotolo Consultants
INCORPORATED, DULY NOTICED AND HELD ON November 18, 2011,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

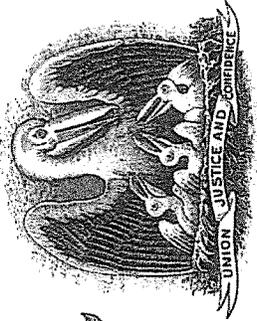
RESOLVED THAT Mette Rotolo, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Brian Rotolo
SECRETARY-TREASURER

5/20/16
DATE

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

ROTOLO CONSULTANTS, INC.
894 Robert Blvd.
Slidell, LA 70458

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY:
FENCING; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION; SPECIALTY: RECREATION &
SPORTING FACILITIES & GOLF COURSES; SPECIALTY: SWIMMING POOLS, WATER FEATURES AND
FOUNTAINS



Expiration Date: July 20, 2016

License No: 29959

Witness our hand and seal of the Board dated,
Baton Rouge, LA 21st day of July 2015

Will S. M... Director

Lee Mallett Chairman

Andy Ramsey Secretary-Treasurer

This License Is Not Transferrable



HORTICULTURE REGISTRATION : **JOSEPH ROTOLO**

Date: 02/11/2016

LDAF ID : **113087**

LICENSE(S): **LANDSCAPE HORTICULTURIST 16-0606**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

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LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): **LANDSCAPE HORTICULTURIST 16-0606**

JOSEPH ROTOLO
894 ROBERT BLVD.
SLIDELL LA 70458

Commissioner

DISPLAY IN A PROMINENT PLACE

LDAF ID: **113087**





LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00095508

Date: 02/15/2016

ROTOLO CONSULTANTS, INC.

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective January 01, 2016 through December 31, 2016 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

ROTOLO CONSULTANTS, INC.
894 ROBERT BLVD
SLIDELL LA 70458

Commissioner
License No. 00095508

DISPLAY IN A PROMINENT PLACE



LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

NOT AN EMPLOYEE OF THE STATE

COMMERCIAL PESTICIDE
APPLICATOR

KEITHROTOLO
894 ROBERT BLVD
SLIDELL LA 70458

00092085
Exp. Date: 12/31/2016



Mike Strain
MIKE STRAIN DVM, COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY
3-Ornamental & Turf Pest Control
6-Right-Of-Way & Industrial Pest
GS-General Standards

RECERTIFY BY
12/10/2018
12/10/2018
12/10/2018

SIGNATURE: *Keith Rotolo*

LDAF EMERGENCY HOTLINE: 855-462-6323
LA POISON CONTROL CENTER: 800-222-1222



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: RUSSELL S HARRIS III

Date: 05/24/2016

LDAF ID: 161773

LICENSE(S): ARBORIST

16-1971

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

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LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 05/20/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): ARBORIST

16-1971

RUSSELL S HARRIS III
57417 CLAIBORNE ST
SLIDELL LA 70460

Mike Strain
Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: 161773



2356

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

Agricultural & Environmental Sciences

5825 Florida Blvd., Suite 3002

Baton Rouge, LA 70806



IMPORTANT

OFFICIAL DOCUMENT ENCLOSED

RUSSELL S HARRIS III
57417 CLAIBORNE ST
SLIDELL LA 70460

W-9
Form (Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)
Louisiana Landscape Specialty Inc.

Business name, if different from above

Check appropriate box: Individual/sole proprietor Corporation Partnership
 Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ Exempt payee
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
1701 Bellechasse Hwy.

City, state, and ZIP code
Gretna LA 70056

Requester's name and address (optional)

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number
72-0910537

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Jude Wasekma Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

📍 2525 Quail Drive, Baton Rouge, 70808

☎ (225) 765-2301



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name LOUISIANA LANDSCAPE SPECIALTY, INC.
Mailing Address 1701 Belle Chasse Hwy.
 Gretna, LA 70056
Phone Number (504) 391-1800
Fax Number (000) 000-0000
Email Address jamie.haden@lalandscape.com

Active Licenses

License Number 23559
Type Commercial License
Status LICENSED
Effective 04/25/2016
Expiration 04/24/2017
First Issued 04/24/1988

Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	Randy Michael Loup	ALL
BUSINESS AND LAW	Randy Michael Loup	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	Randy Michael Loup	ALL
SPECIALTY: MARBLE, STONE & CAST STONE CONSTRUCTION & ARTIFICIAL ROCK FABRICATION	Randy Michael Loup	ALL
SPECIALTY: SWIMMING POOLS, WATER FEATURES AND FOUNTAINS	Randy Michael Loup	ALL

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Bid Number 50 - 00116311

PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT

BID DUE DATE: MAY 24, 2016 AT 2:00 P.M.

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Ms. Sidney Duffy, Buyer II
Buyer Email: sduffy@jeffparish.net
Buyer Phone: 504-364-2682**

SPECIFICATIONS FOR BID #50-00116311

BID NO: 50-00116311

We extend this proposal to cover all labor, materials, and equipment necessary to provide a two (2) year contract for landscaping services at seventeen (17) library properties located on the east bank and west bank of Jefferson Parish for the Jefferson Parish Library Department.

The contract will be for a period of two (2) years.

Section 1.0 Pre-Bid Conference:

All bidders are required to attend a mandatory pre-bid conference. This conference is to inspect the Eastbank Regional Library site with the Owner's representative, to allow for questions to be asked, for clarifications, etc. All other facilities will be available for inspection at the discretion of the vendor.

The Mandatory Pre-Bid conference and inspection, does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the Contract, in accordance with the written specifications without any additional costs to the Owner.

The person to contact concerning this bid is Mark Maunoir; he can be reached at 838-1100 between the hours of 8:00 am and 3:00 pm; Monday through Friday.

A MANDATORY Pre-Bid Conference will be held at 9:00 am on Friday, May 13, 2016 in the Jefferson/Napoleon Meeting Room at the East Bank Regional Library, located at 4747 West Napoleon Avenue, Metairie, Louisiana 70001. All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for this project.

All other facilities will be available for inspection at the discretion of the vendor.

Section 2.0 Scope

We extend this proposal to cover the furnishing of labor, materials, supplies, and equipment necessary to provide grass cutting and landscape maintenance forty (40) times each year.

This contract will be for a period of two years.

SPECIFICATIONS FOR BID #50-00116311

The following property locations will be included in this bid:

Eastbank Locations (eleven locations)

Eastbank Regional Library
4747 W. Napoleon Avenue
Metairie, Louisiana 70001

Harahan Library
219 Soniat Avenue
Harahan, Louisiana 70123

Lakeshore Library
1000 West Esplanade Avenue
Metairie, Louisiana 70001

Old Metairie Library
2350 Metairie Road
Metairie, Louisiana 70001

Glendale Park
2350 Metairie Road
Metairie, Louisiana 70001
(Located behind the Old Metairie Library)

North Kenner Library
630 West Esplanade Avenue
Kenner, Louisiana 70065
See Attachment 'A'

Rosedale Library
4036 Jefferson Highway
Jefferson, Louisiana 70121

Wagner Library
6646 Riverside Drive
Metairie, Louisiana 70003
See Attachment 'E'

Riverside Drive Property
6640 Riverside Drive
Metairie, Louisiana 70003
See Attachment 'E'

SPECIFICATIONS FOR BID #50-00116311

River Ridge Property 1
8908 Jefferson Highway
River Ridge, Louisiana 70123
River Ridge Property 2
8825 Jefferson Highway
River Ridge, Louisiana 70123

Note: The property is a fenced, area approximately 1.1 acres, adjacent to and located on the west side of Hazel Park School.

River Ridge Library
8825 Jefferson Highway
River Ridge, Louisiana 70123

Note: This will replace River Ridge Property 2 at the end of construction of the new library.

Westbank Locations (six locations)

Jane O Brien Chatelain Westbank Regional Library
2751 Manhattan Blvd.
Harvey, Louisiana 70058

Belle Terre Library
5550 Belle Terre Road
Marrero, Louisiana 70072
Attachment 'F'

Live Oak Library
125 Acadia Drive
Waggaman, Louisiana 70094
Attachment 'B'

Terrytown Library
680 Heritage Avenue
Terrytown, Louisiana 70056
Attachment 'D'

Edith S. Lawson Library in Westwego
635 Fourth Street
Westwego, Louisiana 70094

Gretna Library
102 Willow Drive
Gretna, Louisiana 70053

SPECIFICATIONS FOR BID #50-00116311

Section 2.1 Services:

Lawn services will include mowing of all lawn areas, edging of all sidewalks and curbs, weed-eating along all buildings, fences and poles. Services will also encompass air-blowing, raking and removing all clippings from gardens, parking lots driveways, sidewalks, and street curbs. THESE SERVICES WILL BE PERFORMED AT EACH VISIT TO THE LIBRARY FACILITIES.

Horticultural services will include maintaining all flower bed areas free from weeds. Removal of weeds from garden beds will be by hand with complete root removal or chemical removal, no weed-eaters, edger's or any other motorized tool will be used. All shrubbery, bushes and ground-cover will be maintained to an acceptable Industry/Library standard. Included will be trimming (1) one inch caliper tree limbs below (8) eight feet, pruning and trimming of trees, shrubs and ground-cover in an effort to maintain the natural and most desirable shape of the plant species, as needed to maintain the natural shape, reflect a clean, and neat appearance. Ground – cover will not be sheared with weed-eaters. Treating all flower beds with EPA approved chemicals for weed control and included in this contract will be the maintenance of all Library courtyards, and all planted areas, including courtyards and flower beds.

Section 2.2 Licenses:

The Contractor must have the following licenses at the time of bid submission:

Louisiana State Contractors License with a Specialty in Landscaping, Grading and Beautification. This license must be on the outside of the bid envelope.

Louisiana Department of Agriculture and Forestry License - Landscape Horticulturist

Louisiana Department of Agriculture and Forestry License – Chemical Applicator

Louisiana Department of Agriculture and Forestry License – Arborist

Contractor must furnish a front and back copy of current licenses and certifications with Louisiana Department of Agriculture and Forestry License(s) listed above in the name of the contractor with their bid submission.

Jefferson Parish Licenses as required.

Contractor must maintain all licenses and insurance during the course of this contract.

The Contractor shall obtain any and all permits required by the Jefferson Parish Department of Inspection and Code Enforcement and the Jefferson Parish Parkway Department. Contractor shall be responsible for payment of permits, licenses, and certifications, etc., and costs of keeping all-current during this Contract period.

SPECIFICATIONS FOR BID #50-00116311

Section 2.3 Bid Surety: A bid surety in the amount of 5% of the bid submission is required with the bid response.

Section 2.4 Performance Bond:

A Performance Bond in the amount of 50% of the total contract price is required at the signing of the formal contract.

Section 3.0 Quantities/Inspections:

Bidders must inspect the sites and perform their own measurements and surveys to determine the proper quantities of labor hours, equipment, supplies, materials, etc. required for this contract.

The person to contact concerning this bid is Mark Maunoir; he can be reached at 838-1100 between the hours of 8:00 am and 3:00 pm; Monday through Friday.

Section 4.0 Bid Specifications:

The successful bidder shall furnish all labor, materials, supplies and equipment necessary to provide grass cutting, lawn/landscape maintenance.

The Library Department reserves the right to accept any or all bid locations if within budgeted allowances for Library landscaping, or whichever is in the best interest of the Parish.

Section 4.1 Invoicing

A written receipt for all services must be signed by the Library Manager or the designee, upon completion of any and all visits/services. This receipt will reflect: grass cutting, shrubbery trimming, prunings, landscaping activities, plantings, mulchings, weedings, chemical applications, etc.

The Contractor shall email weekly a daily sheet listing of all property completions and services provided to:

Maintenance Supervisor
maintenance@jefferson.lib.la.us

The Contractor shall only bill for services provided during the monthly billing period. (See Section 5.0 Turf Maintenance Frequency).

All landscaping shall be maintained reasonably free of fire ants, sugar ants, ant mounds or beds, and timely fertilization of turf utilizing water soluble synthetic, inorganic fast release, for quick-turn response, and slow release for longer residual turn response.

SPECIFICATIONS FOR BID #50-00116311

Section 5.0 Turf Maintenance Frequency:

The grass/turf cutting and trimming around buildings, beds, plantings, curbs, sidewalks, poles, signs and landscape maintenance shall be provided to Library property/site, including areas weekly from April through October. Less frequent cuts; three (3) times in March and November, and two (2) times in December, January, February. (March/November – first, third, & fourth week) (December/January/February – second & fourth week).

Section 5.1 Turf Maintenance Management:

Lawn services will include mowing of all lawn areas, edging of all sidewalks and curbs, weed-eating along all buildings, fences and poles. Services will also encompass air-blowing, raking and removing all clippings from gardens, parking lots driveways, sidewalks, and street curbs. THESE SERVICES WILL BE PERFORMED AT EACH VISIT TO THE LIBRARY FACILITIES.

Grass clippings, litter, cigarette butts, and debris shall not be blown into rain-drains or permitted to remain on hard surfaces to eventually wash into rain-drains.

Care must be taken to not air-blow or discharge grass trimmings onto parked vehicles in the vicinity of lawn services. Care and caution must be taken to not create ruts and trenching during extended periods of rain.

On Library sites where dumpsters exist, Library clippings, branches, debris, etc. may be put into the Library dumpster.

Proper care will be taken to regulate the mowing height to promote effective root growth to the existing turf. Appropriate attention will be given to minimize runs and matting to ensure the turf areas are kept in the best possible conditions.

Section 5.2 Proper Equipment:

Walk behind 21 inch mowers on any grass section less than 225 SQ FT or a width and/or length of less than 60 inches.

Walk behind 21 inch mowers on any turf 36 inches from any fencing.

Stick type edgers on all drives, sidewalks, or curb edging.

All mowing machines will be equipped with mulch type blades and covers or a bagging system. No open discharge mowers are allowed.

No weed trimmers/eaters will be used in the courtyards at the Eastbank Regional Library.

SPECIFICATIONS FOR BID #50-00116311

All factory equipment protective devices will be installed on all equipment. The removal of guards, blade covers, etc. is strictly prohibited.

Section 5.3 Maintain All Lawn Areas as follows:

Approximate lawn heights recommended by the Louisiana Department of Agriculture:

St. Augustine:	2 – 3 inches
Centipede	1 – 2 inches
Common Bermuda	1 ¼ - 1 ½ inches
Hybrid Bermuda	¾ - 1 inch

Fertilize all lawn areas in March with Hi-Yield Premium Lawn Fertilizer 15-5-10 (or approved equal) 20 lbs. per 5,000 square feet. (See Section 5.3)

Apply Hi-Yield Ant Bait containing Logic (or approved equal) as needed to control fire ants.

Turf/Lawn areas shall be maintained reasonably free from weeds, and may be chemically treated for weed control; however care must be exercised to minimize chemical kill and run-off. Lawn areas, shrub beds, flower beds, and other plant beds shall be treated four (4) times per year with emergent's in mid-January, mid-March, mid-July, and mid-October.

Section 6.0 Horticultural Service:

Horticultural services will include maintaining all flower bed areas free from weeds. Removal of weeds from garden beds will be by hand with complete root removal or chemical removal, no weed-eaters, edger's or any other motorized tool will be used. All shrubbery, bushes and ground-cover will be maintained to an acceptable Industry/Library standard. Included will be trimming (1) one inch caliper tree limbs below (8) eight feet, pruning and trimming of trees, shrubs and ground-cover in an effort to maintain the natural and most desirable shape of the plant species, as needed to maintain the natural shape, reflect a clean, and neat appearance. Ground –cover will not be sheared with weed-eaters. Treating all flower beds with EPA approved chemicals for weed control and included in this contract will be the maintenance of all Library courtyards, and all planted areas, including courtyards and flower beds

An employee holding the appropriate license must be on site whenever horticultural or chemical services are performed. Appropriate licensing determinations are set according to Louisiana Department of Agriculture and Forestry (Phone Number 225-952-8100).

The contractor will weed beds on every fourth visit and shape/prune trees, shrubs and bushes every eleventh visit. The contractor will state on the completion sheet when this service has been done.

SPECIFICATIONS FOR BID #50-00116311

Insecticides and disease control of existing trees and plants shall be done four (4) times per year; in mid-January, mid-March, mid-July, and mid-October.

Fertilize trees with Tree Food Stakes 17-7-6 (or approved equal) in March using three stakes per two inches of tree caliper.

Report any tree pruning that may be need for public safety or wire lines safety, on trees over 15 feet tall to the Maintenance Supervisor at maintenance@jefferson.lib.la.us

The removal of any severely damaged or dead trees is not included in this contract.

Section 6.1

Chemical weed control may be used; however caution must be exercised to protect the public, the property, and the environment. Vendor will alternate chemicals to maximize effect. Fertilization of all existing trees shall be done once a year, in mid-March. Only chemicals approved by the Environmental Protection Agency and considered the safest and most effective for the specific task may be used in this contract.

Contractor will furnish the Eastbank Regional Library (the main office) with a ringed binder containing full Material Safety Data Sheets for all products used at the Library department properties. These MSDA sheets will be kept updated and current with all products used at the Library Properties throughout this contract.

Section 7.0 Cutting/Work Hours: Eastbank and Westbank Regional Libraries

The work that is to be performed shall be scheduled in advance, and shall be performed during normal working hours. The normal working hours are 6:00 am and 4:00 pm. Care should be taken to ensure the cutting/work in court yards are done as quietly as possible, and without tracking dirt or trimmings onto carpeted areas, or tiled areas. Negligent performance in this area will result in additional cleaning of carpe/tile. Cost of cleaning will be at the Landscaping Contractor's expense.

NOTE: NO WEED TRIMMERS/EATERS WILL BE USED IN THE COURTYARDS OR AROUND GLASS GREENHOUSE.

Section 7.1 Cutting/Work Hours: Library Branches and Buildings

Library Branches/Buildings, because of the close proximity to homes in the immediate areas, will not begin before 7:30 am and should be completed by 4:00 pm, Monday through Friday. Care should be taken to ensure that cutting/work in court yards are done as quietly as possible, and without tracking dirt or trimmings onto carpeted areas or tiled areas. Negligent performance in this area will result in additional cleaning of carpet/tile. Cost of cleaning will be at the Landscaping Contractor's expense.

SPECIFICATIONS FOR BID #50-00116311

Section 7.2

Cutting/work performances on Saturdays may possibly be approved at the two (2) Regional Libraries, after a proven Contractor performance satisfaction has been established with the Library Department, if in the best interest of the Jefferson Parish Library Department.

Section 8.0 Quality Control:

Services will be performed on the same day(s) each week, weather permitting. In the event of inclement weather or holidays, services will be rescheduled and performed the next day. If the services are not provided on the next available day, the maintenance representative will be notified of delays, reasons for delays, and resolutions.

In efforts to provide the highest quality of services and maximum visual impact, the Contractors crew representative will meet with the library representative during each visit, and a cutting/receipt will be signed by the Library (See Section 5.3). All services shall be performed in a professional and timely manner.

Inspection/Discovery of unsatisfactory cuttings and/or performances will be discussed with the Contractor, his staff and the Library Landscape Supervisor or his designee, if or when required. The Contractor will be given adequate time to correct the unsatisfactory conditions within Industry Standards and/or degree on non-conformance to the Library specifications and contract.

The Library will supply documentation to prove present unsatisfactory and/or repeated unsatisfactory workmanship, documentation of supervisor visits, requests for additional supervisor visits and previous agreements and resolutions, photographs, etc.

Section 9.0 Safety Precautions:

Safety must be exercised at all times to safeguard the welfare and safety of the Library patron, the general public, the employees of Jefferson Parish, and the Library. Job site must remain clean and without excessive liter and debris, without obstructions to walkways, driveways, and the parking lot. These areas must remain unobstructed and free for ingress and egress, and pedestrian safety.

If a contractor should damage or destroy any part of a building, vehicle, glass, wall, parking lot curb, sprinkler heads, fence, tree, or pole, the contractor shall be required to replace and/or restore such item to its original condition, with the same type of material, finish, and workmanship. The contractor will be responsible for any and all damages caused by the contractor's lawn equipment, and for the equipment itself.

Contractor must consider the security and integrity of the Library Buildings and Grounds, before, during, and after contractor services. Buildings, Grounds, and Equipment must be protected and secured to the satisfaction of the Library Department, and Industry Standards. The Contractor will provide trained personnel to perform all duties of this Contract. Contractor's personnel will

SPECIFICATIONS FOR BID #50-00116311

conduct themselves in a professional, courteous manner, and be neat in appearance while employees are on the Library properties.

Section 10.0

The Library reserves the right to delete landscape footage to be serviced at any time due to vacancies, openings, closings, personnel reassignments, etc. for that month or months. A thirty (30) day notice will be given prior to the reduction of required services.

Section 11.0 Attachments

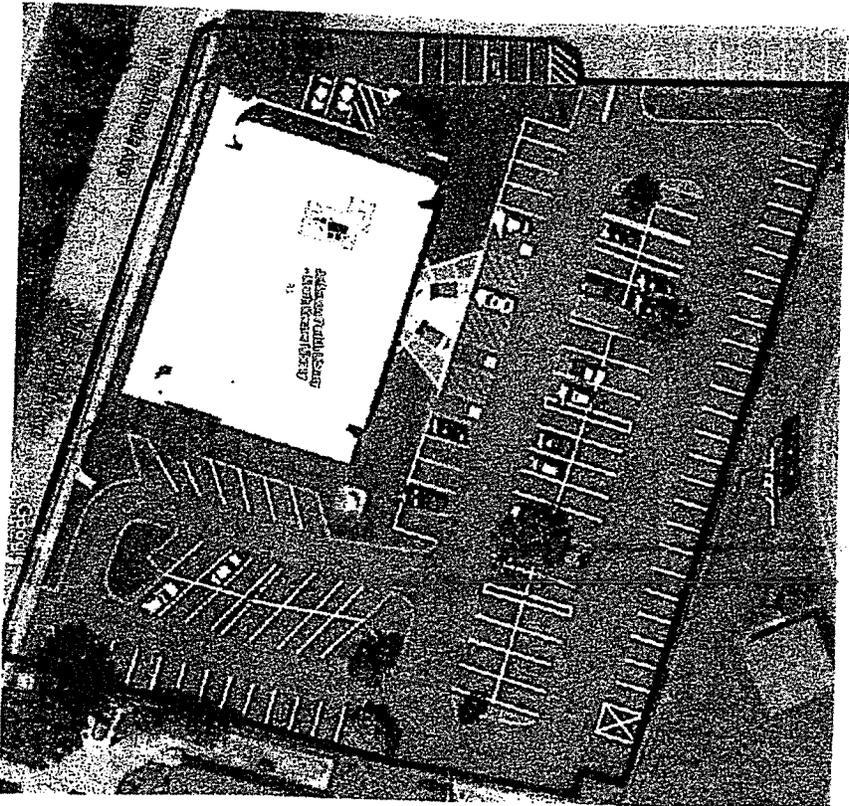
Attachment 'A'	North Kenner Library
Attachment 'B'	Live Oak Library
Attachment 'C'	River Ridge Library
Attachment 'D'	Terrytown Library
Attachment 'E'	Riverside Drive
Attachment 'F'	Belle Terre Library

Section 12.0 Special Instructions

The Library Department may extend this contract for an additional six (6) months if necessary.

SPECIFICATIONS FOR BID #50-00116311

Attachment 'A'
North Kenner Library



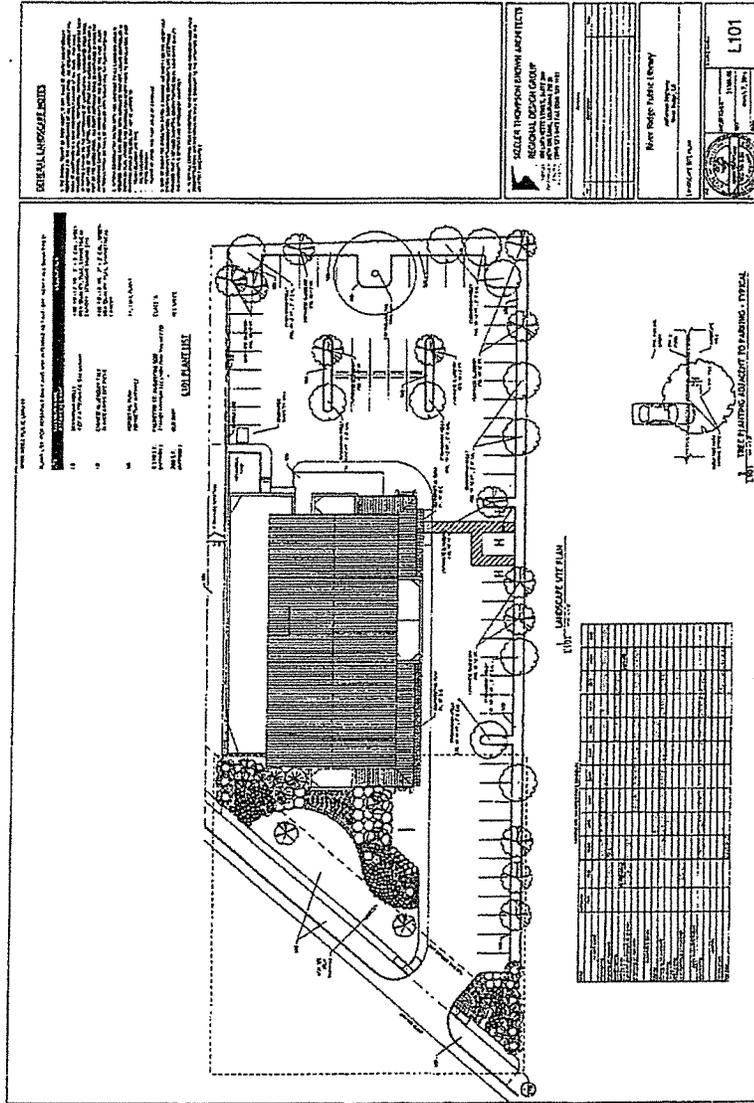
SPECIFICATIONS FOR BID #50-00116311

Attachment 'B'
Live Oak Library



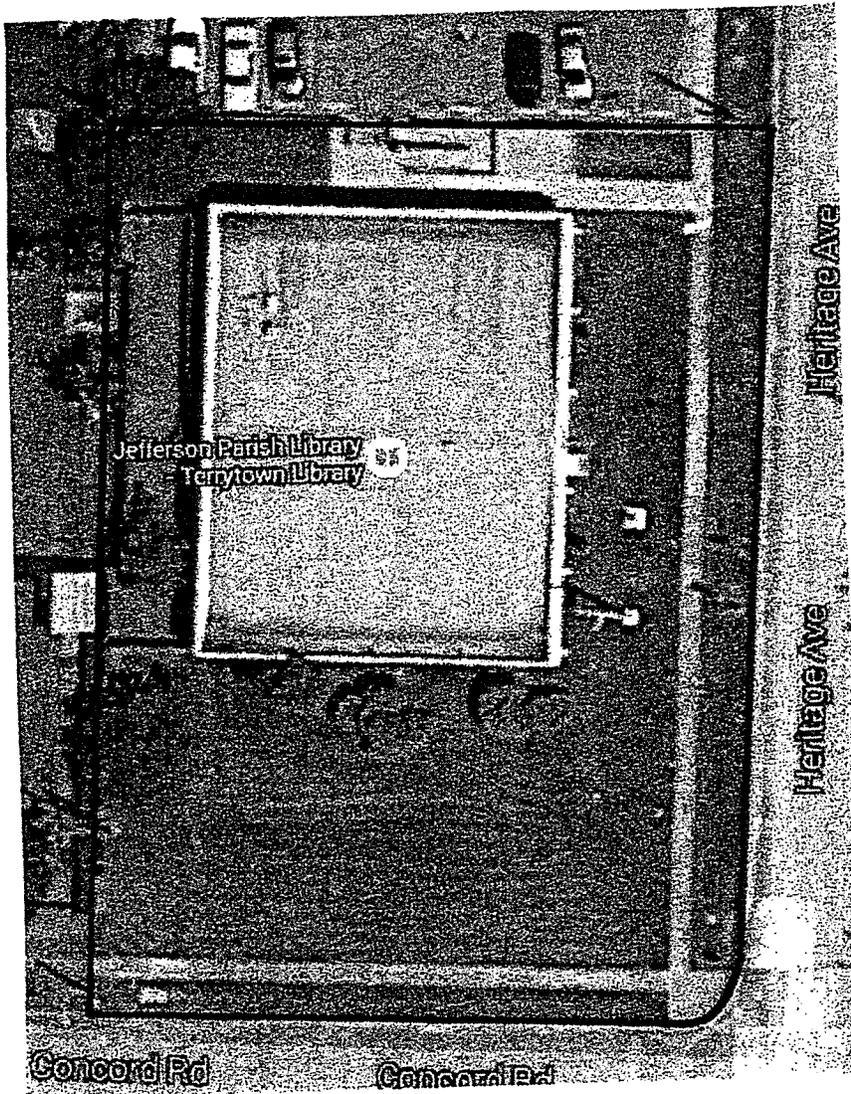
SPECIFICATIONS FOR BID #50-00116311

Attachment 'C' River Ridge Library



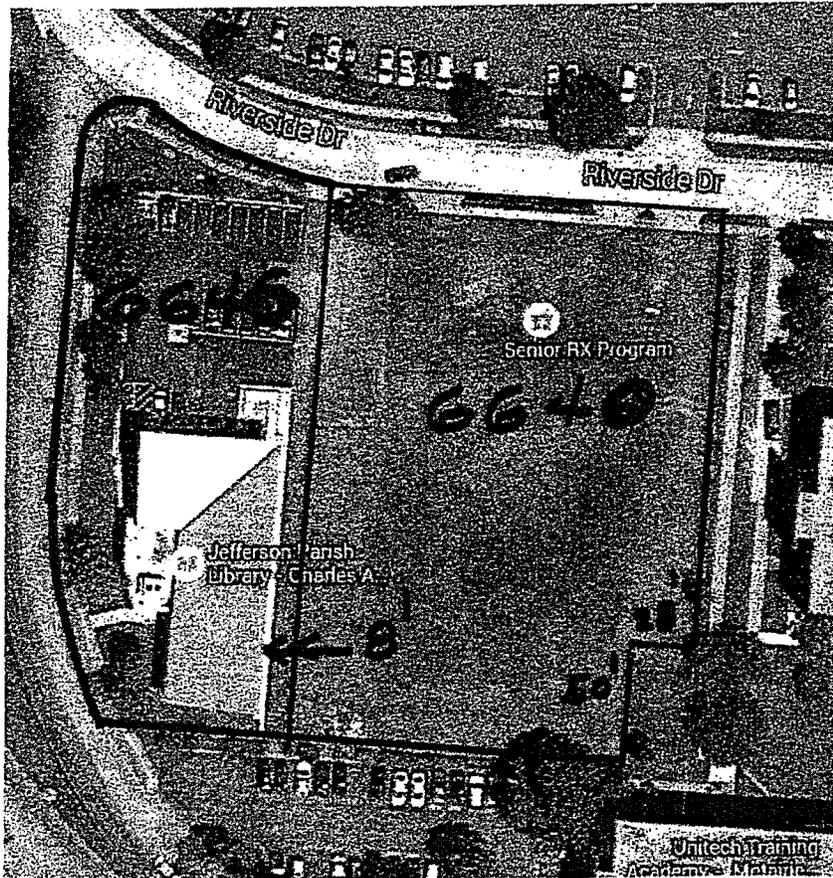
SPECIFICATIONS FOR BID #50-00116311

Attachment 'D'
Terrytown Library



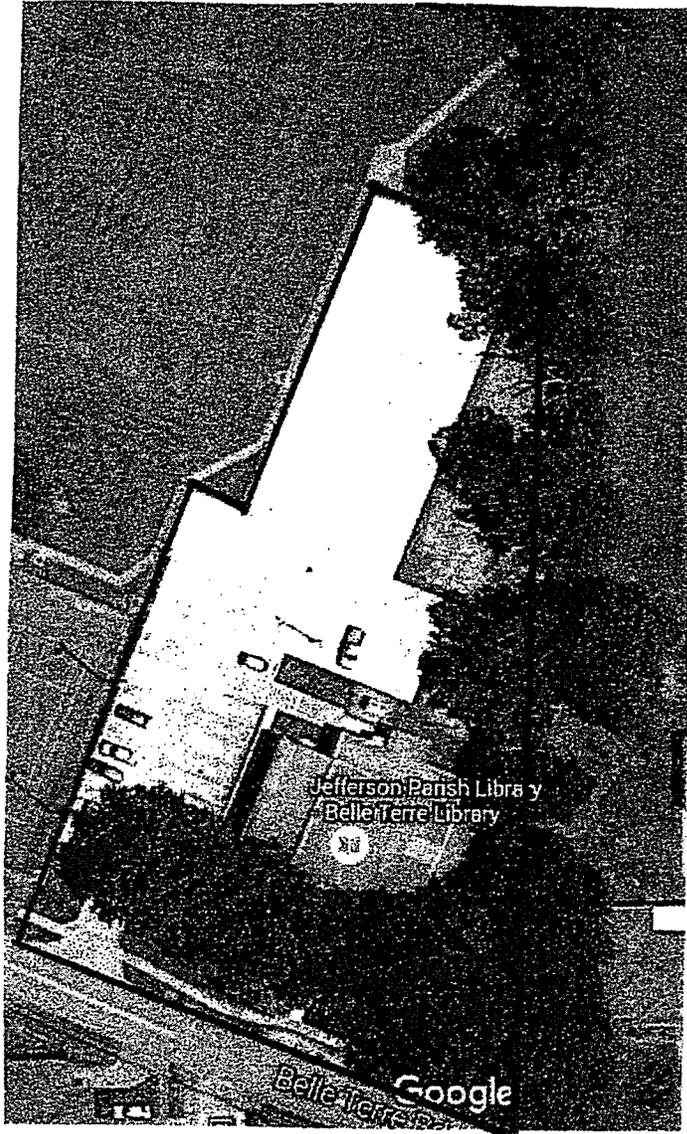
SPECIFICATIONS FOR BID #50-00116311

Attachment 'E'
Riverside Drive



SPECIFICATIONS FOR BID #50-00116311

Attachment 'F'
Belle Terre Library



DATE: 4/27/2016

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00116311

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: SDuffy@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 5/24/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1,3,4,5,6,8,10,11,12,13,15

MANDATORY

**PRE-BID CONFERENCE TO BE HELD AT: NAPOLEON ROOM, 4747 W.NAPOLEON, METAIRIE
9:00 AM
ON 5/13/2016**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

Tom Schedler
Secretary of State

State of
Louisiana
Secretary of
State

COMMERCIAL DIVISION
225.925.4704



Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
LOUISIANA LANDSCAPE SPECIALTY, INC.	Business Corporation	GRETNA	Active

Business: LOUISIANA LANDSCAPE SPECIALTY, INC.

Charter Number: 34116956D

Registration Date: 6/21/1983

Domicile Address

1701 BELLE CHASSE HWY.
GRETNA, LA 70056

Mailing Address

C/O RANDY LOUP
1701 BELLE CHASSE HWY.
GRETNA, LA 70056

Principal Office Address

1701 BELLE CHASSE HWY.
GRETNA, LA 70056

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 6/21/1983

Last Report Filed: 6/1/2015

Type: Business Corporation

Registered Agent(s)

Agent:	RANDY LOUP
Address 1:	1701 BELLE CHASSE HWY.
City, State, Zip:	GRETNA, LA 70056
Appointment Date:	6/20/1983

Officer(s)

Additional Officers: No

Officer:	JUDE ANSELMO
Title:	Secretary
Address 1:	704 FOS AVE
City, State, Zip:	HARVEY, LA 70058

Officer:	ROY L. LOUP, JR.
-----------------	------------------

Title:	Treasurer
Address 1:	357 COTTONWOOD DR.
City, State, Zip:	GRETNA, LA 70056
Officer:	RANDY M. LOUP
Title:	President, Vice-President
Address 1:	1701 BELLE CHASSE HWY.
City, State, Zip:	GRETNA, LA 70056

Amendments on File (1)

Description	Date
Appointing, Change, or Resign of Officer	10/26/2006

[Print](#)

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12/30/2018

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

06/01/2016

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

23559

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Louisiana Landscape Specialty, Inc.

ADDRESS: 1701 Belle Chasse Hwy

CITY, STATE: Gretna, LA ZIP: 70056

TELEPHONE: 504 391-1800 FAX: 504 392-0724

EMAIL ADDRESS: tgaffney@lalandscape.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 5/23/16
NUMBER: 2 5/24/16
NUMBER: _____
NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 160,800⁰⁰

AUTHORIZED SIGNATURE: [Signature]

Thomas Gaffney
Printed Name

TITLE: Maintenance Operations Manager

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	80.00	CUT	PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT 0010 - Per visit/cut for landscaping & grass cutting services at the following location: Eastbank Regional Library 4747 West Napoleon Avenue Metairie, Louisiana 70001 (To include area behind the loading dock at the library)	\$425 ⁰⁰	\$34,000 ⁰⁰
2	80.00	CUT	0020 - Per visit/cut for landscaping & grass cutting services at the following location: Harahan Library 219 Soniat Avenue Harahan, Louisiana 70123	\$50 ⁰⁰	\$4,000 ⁰⁰
3	80.00	CUT	0030 - Per visit/cut for landscaping & grass cutting services at the following location: Lakeshore Library 1000 West Esplanade Avenue Metairie, Louisiana 70005	\$75 ⁰⁰	\$6,000 ⁰⁰
4	80.00	CUT	0040 - Per visit/cut for landscaping & grass cutting services at the following location: Metairie Library 2350 Metairie Road Metairie, Louisiana 70001	\$75 ⁰⁰	\$6,000 ⁰⁰
5	80.00	CUT	0045 - Per visit/cut for landscaping & grass cutting services at the following location: Glendale Park 2350 Metairie Road Metairie, Louisiana 70001 (Located behind the Old Metairie Library)	\$75 ⁰⁰	\$6,000 ⁰⁰
6	80.00	CUT	0050 - Per visit/cut for landscaping & grass cutting services		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			at the following location: North Kenner Library 630 West Esplanade Avenue Kenner, Louisiana 70065 SEE ATTACHMENT A	\$ 75 ⁰⁰	\$ 6,000 ⁰⁰
7	80.00	CUT	0055 - Per visit/cut for landscaping & grass cutting services		
			at the following location: River Ridge Property 1 8908 Jefferson Highway River Ridge, Louisiana 70123	\$ 90 ⁰⁰	\$ 7,200 ⁰⁰
8	80.00	CUT	0057 - Per visit/cut for landscaping & grass cutting services		
			at the following location: River Ridge Property 2 Jefferson Highway River Ridge, Louisiana 70123 NOTE: The property is a fenced area approximately 1.1 acres, adjacent and located on the west side of Hazel Park School.	\$ 90 ⁰⁰	\$ 7,200 ⁰⁰
9	80.00	CUT	0059 - Per visit/cut for landscaping & grass cutting services		
			at the following location: River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123 SEE ATTACHMENT 'C' Note: This will replace River Ridge Property 2 at the end of construction of the new library.	\$ 90 ⁰⁰	\$ 7,200 ⁰⁰
10	80.00	CUT	0060 - Per visit/cut for landscaping & grass cutting services		
			at the following location: Rosedale Library 4036 Jefferson Highway Jefferson, Louisiana 70121	\$ 75 ⁰⁰	\$ 6,000 ⁰⁰
11	80.00	CUT	0070 - Per visit/cut for landscaping & grass cutting services		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			at the following location: Wagner Library 6646 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E'	\$ 75 ⁰⁰	\$6,000 ⁰⁰
12	80.00	CUT	0075 - Per visit/cut for landscaping & grass cutting services		
			at the following location: Riverside Drive Property 6640 Riverside Drive Metairie, Louisiana 70003 SEE ATTACHMENT 'E'	\$ 75 ⁰⁰	\$6,000 ⁰⁰
13	80.00	CUT	0080 - Per visit/cut for landscaping & grass cutting services		
			at the following location: Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, Louisiana 70058	\$ 275 ⁰⁰	\$22,000 ⁰⁰
14	80.00	CUT	0090 - Per visit/cut for landscaping & grass cutting services		
			at the following location: Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 SEE ATTACHMENT 'F'	\$ 75 ⁰⁰	\$6,000 ⁰⁰
15	80.00	CUT	0100 - Per visit/cut for landscaping & grass cutting services		
			at the following location: Live Oak Library 125 Acadia Drive Waggamann, Louisiana 70094 SEE ATTACHMENT 'B'	\$ 135 ⁰⁰	\$10,800 ⁰⁰
16	80.00	CUT	0110 - Per visit/cut for landscaping & grass cutting services		
			at the following location:		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116311

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
17	80.00	CUT	Terrytown Library 680 Heritage Avenue Terrytown, Louisiana 70056 SEE ATTACHMENT 'D' 0120 - Per visit/cut for landscaping & grass cutting services	\$ 90 ⁰⁰	\$ 7,200 ⁰⁰
18	80.00	CUT	at the following location: Westwego Library 635 Fourth Street Westwego, Louisiana 70094 0130 - Per visit/cut for landscaping & grass cutting services	\$ 90 ⁰⁰	\$ 7,200 ⁰⁰
			at the following location: Gretna Library 102 Willow Drive Gretna, Louisiana 70053	\$ 75 ⁰⁰	\$ 6,000 ⁰⁰

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Louisiana Landscape Specialty Inc
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Louisiana Landscape Specialty Inc
INCORPORATED, DULY NOTICED AND HELD ON 5/18/16,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Thomas Gattney, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

Jude Anselmo
SECRETARY-TREASURER

5/18/16
DATE

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Jude Anselmo
Signature of Affiant

Jude Anselmo
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 19th DAY OF May, 2016.

Igor Borozjevic
Notary Public

Igor Borozjevic
Printed Name of Notary

36154
Notary/Bar Roll Number

My commission expires for life.

IGOR BOROJEVIC
ATTY/NOTARY 36154
STATE OF LOUISIANA
LIFETIME COMMISSION

INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: _____

Jude Anselm, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Secretary of Louisiana Landscape Services, Inc the party who submitted a bid in response to Bid Number 50-001163/1, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

BID BOND

Conforms with the American Institute of Architects,
A.I.A. Document No. A-310

THE **GRAY** SURETY OFFICE

2750 Lake Villa Drive
Suite 300
Metairie, LA 70002

Phone: (504) 780-7440
FAX: (504) 780-9211

KNOW ALL MEN BY THESE PRESENTS:

That Louisiana Landscape Specialty, Inc.
(Name of Principal)
of 1701 Belle Chasse Highway, Gretna, LA 70056
(Address of Principal)

hereinafter called the Principal, and *The Gray Casualty & Surety Company* *The Gray Insurance Company* of Metairie, Louisiana,
a corporation duly organized under the laws of the State of Louisiana, as Surety, hereinafter called the Surety, are held and firmly bound unto
Jefferson Parish, Purchasing Department
(Name of Obligee) as Obligee, hereinafter called the Obligee,
in the sum of Five Percent (5%) of the Amount Bid Dollars \$ 5%,
for the payment of which sum and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid 50-00116311 Two (2) Year Contract for Landscaping Services at Seventeen
(Job Number) (Full Name of Job)
(17) Library Properties located on the East and West Bank of Jefferson Parish for the Jefferson Parish Library Department
(Location of Job)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specialized in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed this 7th DAY of June A.D. 2016

By: Louisiana Landscape Specialty, Inc. SEAL
(Principal)

Jade Cashe, Corp Secretary
(Signature and Title)

Acey Hingle
(Witness)

By: The Gray Insurance Company SEAL
(Surety)

William H. Ellsworth
William H. Ellsworth, Attorney-in-Fact

Catherine R. Roeba
(Witness)

The Gray Surety Office

2750 Lake Villa Drive Suite 300 Metairie, Louisiana 70002 Phone: (504) 780-7440 Fax: (504) 780-9211

THE GRAY INSURANCE COMPANY

THE GRAY CASUALTY & SURETY COMPANY

198442

GENERAL POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint Edwin O. Schlesinger, William H. Ellsworth, Catherine R. Froeba, Jack T. Landry, Laura Burns, and Jeffrey E. Kropp of Metairie, Louisiana jointly or severally on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$10,000,000.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLV ED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 12th day of September, 2011.



By:

Michael T. Gray

Michael T. Gray
President, The Gray Insurance Company
and
Vice President,
The Gray Casualty & Surety Company

Attest:

Mark S. Manguno

Mark S. Manguno
Secretary,
The Gray Insurance Company,
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 12th day of September, 2011, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company and Vice President of The Gray Casualty & Surety Company, and Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Lisa S. Millar

Lisa S. Millar, Notary Public, Parish of Orleans
State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 7TH day of JUNE , 2016 .



Mark S. Manguno

Mark S. Manguno, Secretary
The Gray Insurance Company
The Gray Casualty & Surety Company

LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

NOT AN EMPLOYEE OF THE STATE

**COMMERCIAL PESTICIDE
APPLICATOR**

RANDY LOUP
1701 BELLE CHASE HIGHWAY
GRETNA LA 70056

00047823

Exp. Date: 12/31/2016



Mike Strain

MIKE STRAIN DVM, COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY
3-Ornamental & Turf Pest Control
GS-General Standards

RECERTIFY BY
10/14/2018
10/14/2018

SIGNATURE: *Randy Loup*

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222



Jefferson Parish Department of Public Works Parkway

1901 Ames Blvd. Marrero, LA. 70072
(504) 349-5800

Be it known, that effective April 1, 2016 through March 31, 2017 having complied with all relevant requirements of the Jefferson Parish Ordinance No. 21243, the individual named below is hereby licensed to practice in the Parish of Jefferson in the following profession(s):

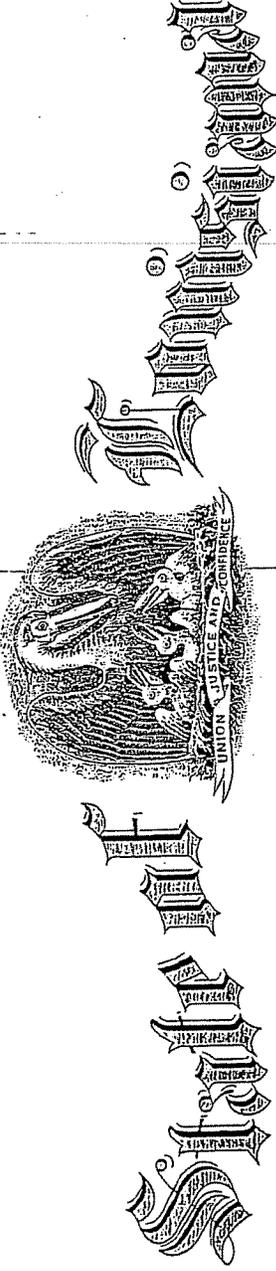
License(s): **Arborist** **16-0682**
Landscape Horticulturist 16-0118

Randy M Loup
c/o Louisiana Landscape Specialty INC
1701 Belle Chasse Highway
Gretna, LA 70056
(504) 391-1800

Brook Burmaster
Director of Parkway

DISPLAY IN A PROMINENT PLACE.

LICENSE NO. JP-004



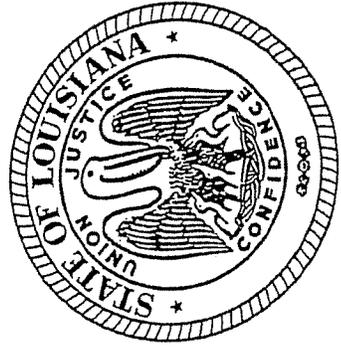
State Licensing Board for Contractors

This is to Certify that:

is duly licensed and entitled to practice the following classifications:

LOUISIANA LANDSCAPE SPECIALTY, INC.
1701 Belle Chasse Hwy.
Gretna, LA 70056

BUILDING CONSTRUCTION; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION;
SPECIALTY: MARBLE, STONE & CAST STONE CONSTRUCTION & ARTIFICIAL ROCK FABRICATION;
SPECIALTY: SWIMMING POOLS, WATER FEATURES AND FOUNTAINS



Expiration Date: April 24, 2017

License No: 23559

Witness our hand and seal of the Board dated,
Baton Rouge, LA 25th day of April 2016

[Signature]
Director

[Signature]
Chairman

[Signature]
Treasurer

This License Is Not Transferrable

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 03/31/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): ARBORIST 16-0682

LANDSCAPE HORTICULTURIST 16-0118

RANDY M LOUP
1701 BELLE CHASE HIGHWAY
GRETNA LA 70056



Commissioner

DISPLAY IN A PROMINENT PLACE

LDAF ID: 47823



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective January 01, 2016 through December 31, 2016 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of GROUND APPLICATOR OWNER-OPERATOR.

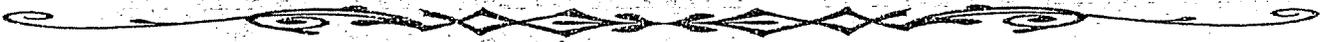
LOUISIANA LANDSCAPE SPECIALTY
1701 BELLE CHASSE HWY
GRETNA LA 70056



Commissioner

DISPLAY IN A PROMINENT PLACE

License No. 00053811



LOUISIANA DEPARTMENT OF
AGRICULTURE & FORESTRY
IDENTIFICATION CARD

NOT AN EMPLOYEE OF THE STATE

**COMMERCIAL PESTICIDE
APPLICATOR**

THOMAS GAFFNEY 4080
166 BAILEY ST.
HARAHAN LA 70123

00095567

Exp. Date: 12/31/2016



Mike Strain
MIKE STRAIN DVM, COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS
CATEGORY
3-Ornamental & Turf Pest Control
GS-General Standards

RECERTIFY BY
12/14/2017
12/14/2017

SIGNATURE: _____

LDAF EMERGENCY HOTLINE: 855-452-5323
LA POISON CONTROL CENTER: 800-222-1222



MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: THOMAS FRANCIS GAFFNEY IV

Date: 01/14/2016

LDAF ID: 95567

LICENSE(S): IRRIGATION CONTRACTOR 16-0104
CEU Expiration Date Oct 15 2016
LANDSCAPE HORTICULTURIST 16-2357

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

5

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2016 through 01/31/2017 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s)

LICENSE(S): IRRIGATION CONTRACTOR 16-0104
CEU Expiration Date Oct 15 2016
LANDSCAPE HORTICULTURIST 16-2357

THOMAS FRANCIS GAFFNEY IV
166 BAILEY ST
HARRAHAN LA 70123


Commissioner

DISPLAY IN A PROMINENT PLACE

LDAF ID: 95567



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

May 23, 2016

ADDENDUM #1

Bid No.: 50-00116311

Bid Opening Date: May 24, 2016
REVISED BID OPENING DATE: JUNE 7, 2016

For: TO PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT.

CLARIFICATIONS:

BY NOTICE OF THIS ADDENDUM: THE BID DUE DATE HAS BEEN POSTPONED TO JUNE 7, 2016 AT 2:00 PM

Sincerely,

Sidney Duffy

Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

May 24, 2016

ADDENDUM #2

Bid No.: 50-00116311

Bid Opening Date: June 7, 2016

For: TO PROVIDE A TWO (2) YEAR CONTRACT FOR LANDSCAPING SERVICES AT SEVENTEEN (17) LIBRARY PROPERTIES LOCATED ON THE EAST AND WEST BANK OF JEFFERSON PARISH FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT.

CLARIFICATIONS and ADDITIONS

- 1) Can we use a subcontractor for the arborist requirement on this bid? From what I find in the specs I do not see anything that requires an Arborist. The Horticultural and Applicator license covers what work is listed or required in the specs to be done. So if an Arborist is needed for any portion of work the contractor should be able to hire a licensed arborist to do that portion of the work as needed.

Arborist services which may be required under this contract are listed under Section 6.0 Horticultural Service, so yes the Arborist must be an employee of the contractor.

- 2) Can clearing and grubbing be added as a qualifying license?

No.

- 3) Is the contractor required to have a specialty in Landscaping and Grading - Beautification or just one or the other?

Yes. The specialty is "Landscaping, Grading and Beautification"; this is just one specialty not three (3).



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

- 4) If the contractor has a state contractor's license and has the licenses from the Department of Agriculture and Forestry required for this bid, eligible to bid this project.

Yes if the state contractor's license is a Commercial License in Building Construction which does include "Landscaping, Grading and Beautification".

- 5) What is budget for this project?

\$190,000.00.

ADDITION:

See attached copy of the Mandatory Pre- Bid Sign in Sheet(s).

Sincerely,

Sidney Duffy

Sidney Duffy, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

COMPANY NAME/ADDRESS	COMPANY REPRESENTATIVE	PHONE/FAX NO.	EMAIL ADDRESS	SIGN-IN TIME	SIGN-OUT TIME	INITIALS
RP Landscaping & Maintenance LLC DBA Distinctive Landscaping LLC	Kelvin Monroe	504-355-7214	DistinctiveLandscapingLLC@outlook.com	8:53 AM	9:19	KM
Accent Lawn Care Services PO Box 504 Covington, LA	Amanda Lightfoot	985-893-1928	AccentLawn1@aol.com	8:54 am	9:15 AM	AL
Accent Lawn Care Services PO Box 5404 Covington LA	Matt Lightfoot	985-893-1928	AccentLawn@aol.com	9:15 am	9:15 am	ML
Clark Transportation LLC 5248 Clementine Ln Marrero, LA 70072	Auguste Berry	504-982-0044	1971Berry@yahoo.com	8:57 AM	9:18 AM	AB
RCI 9819 Robert Rd, Slidell Louisiana Landscaping	Gaby McCalla	985-643-2427	gmculla2@atolocrasinstruments.com	8:57 AM	9:15 AM	GM
201 Belle Chasse Hwy 70056 Offord Langston	Thomas Garbney Library	504-291-1800 8381100	tgarbney@landscap.com	8:57 am	9:15	TO
Mark Munoz Construction Management	LEISKAY	838-1100	langston@jefferson.lib.la.us	8:59	9:18	
Marty Entenpiss LLC	Marty FEARS	504-419-2360	MUNOZ@IB.LA.US	8:59	9:18	
HMD Contracting	Bake Rasmussen	504-818-2626	OME of NOG@mail.com	8:59	9:20	MF
			blakerasmussen@gmail.com	8:59	9:17 AM	BR

MANDATORY PRE-BID SIGN-IN SHEET

MANDATORY PRE-BID CONFERENCE SIGN-IN SHEET

DESCRIPTION: Provide a two year contact for Landscaping services at seventeen (17) Library properties located on the East and West banks of Jefferson Parish

BID #: 50-00116311

LOCATION: East Bank Regional Library

DATE AND TIME: Friday, May 13, 2016 at 9:00 am

START TIME: 9:00 STOP TIME: 9:20

Louisiana Revised Statute 38:2212(I) provides that when a design professional or public entity mandates attendance by prospective bidders at pre-bid conferences as a prerequisite to bid on a public works project, the date, place, and time of the pre-bid conference shall be stated in each advertisement notice. All prospective bidders shall be present at the beginning of the pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

COMPANY NAME/ADDRESS	COMPANY REPRESENTATIVE	PHONE/FAX NO.	EMAIL ADDRESS	SIGN-IN TIME	SIGN-OUT TIME	INITIALS
JEFFERSON PARISH PURCHASING DEPT. 200 Derbigny St., Suite 4400, Gretna, LA 70053	Ms. Sidney Duffy, Buyer II	Phone: 504-364-2682 504-364-2693 Fax:	sduffy@jeffparish.net	8:47 AM	9:20	SD
Thrive 2800 Breaux Ave Harvey LA	Jake Ladner	504-615-1564	JLadner@ThriveLawn.com	8:48 AM	9:20	JL
Mullin Landscape	Kevin Hezeau	504-275-6617	Kevin@mullinlandscape.com	8:50	9:17	KN
Benge Landscape	Tommy Benge	504-450-6780	Tommy@BengeLandscape.com	8:51	9:15	TB
HCB Investments	Stephen McArthur	225-454-6397	Stephen.McArthur@HCBOLC.com	8:52	9:15	SM