

2525 Quail Drive, Baton Rouge, 70808 (225) 765-2301 Text-To-Verify: 1 (855) 999-7896



### Louisiana State Licensing Board for Contractors

#### Contractor Information

**Business Name** RAMELLI JANITORIAL SERVICES, INC.  
**Mailing Address** P. O. Box 51193  
 New Orleans, LA 70151  
**Phone Number** (504) 482-2040  
**Fax Number** (504) 484-0579  
**Email Address** robert@ramelli.com  
**Website** http://

#### Active Licenses

**License Number** 43644  
**Type** Commercial License  
**Status** LICENSED  
**Effective** 07/21/2016  
**Expiration** 07/20/2019  
**First Issued** 07/20/2005

#### Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Robert C. Ramelli	ALL
SPECIALTY: INDUSTRIAL CLEANING AND MATERIAL/WASTE HANDLING	Robert C. Ramelli	ALL
SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION	Robert C. Ramelli	ALL
SPECIALTY: SOFT ABRASIVE CLEANING, JANITORIAL SERVICES, AND HOUSEHOLD WASTE REMOVAL	Robert C. Ramelli	ALL





INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122151

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	6.00	EA	THREE(3) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS (SLOPED AND FLAT) FOR JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - DRAINAGE.  0010 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "A"  CATEGORY 1 - CUT 2 TIMES A YEAR  SEE ATTACHMENT "A" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	77,499.49	464,996.94
2	18.00	EA	0020 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "B"  CATEGORY 2 - CUT 6 TIMES A YEAR  SEE ATTACHMENT "B" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	24,873.20	447,717.60
3	6.00	EA	0030 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "C"  CATEGORY 3 - CUT 2 TIMES A YEAR  SEE ATTACHMENT "C" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	30,965.00	185,790.00
4	18.00	EA	0040 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "D"  CATEGORY 4 - CUT 6 TIMES A YEAR  SEE ATTACHMENT "D" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	11,047.00	198,846.00
5	18.00	EA	0050 - DRAINAGE EB CANALS (SLOPES) - ATTACHMENT "E"  CATEGORY 5 - CUT 6 TIMES A YEAR  SEE ATTACHMENT "E" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	120,201.60	2,163,628.80
6	48.00	EA	0060 - DRAINAGE EB CANALS (TOPS) - ATTACHMENT "F" CATEGORY 6 - CUT 18 TIMES A YEAR  SEE ATTACHMENT "F" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND	14,059.50	674,856.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122151

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			APPROXIMATE ACRES.		4,135,835.34

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Ramelli Janitorial Service, Inc.

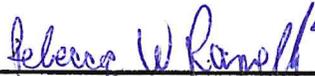
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INCORPORATED.

AT THE MEETING OF DIRECTORS OF Ramelli Janitorial Service, Inc.  
INCORPORATED, DULY NOTICED AND HELD ON March 7, 2018,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Robert C Ramelli, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



\_\_\_\_\_  
SECRETARY-TREASURER

March 7, 2018

\_\_\_\_\_  
DATE



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Renny Simno  
Director

**March 7, 2018**

**ADDENDUM # 1**

**Bid No.: 50-00122151**

**Bid Opening Date: 03/15/2018**

**For: Three year contract for grass cutting of rough cut areas (sloped & flat) for Jefferson Parish  
Drainage Department.**

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**REVISIONS:**

**On Specification sheets change the two (2) year contract to three (3) year contract as stated on the bid form.**

**Under "LICENSE REQUIREMENTS" omit the following sentence:**

**"Bidder must also possess an Herbicide Category 6 and Horticultural Services licenses issued by the Louisiana Department of Agriculture. Copies of all licenses (front and back) must be submitted with bid."**

Sincerely,

*Donna Reamey*

Donna Reamey, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
Robert Ramelli, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized president of Ramelli Janitorial Service (Entity),  
the party who submitted a bid in response to Bid Number 50-122151, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

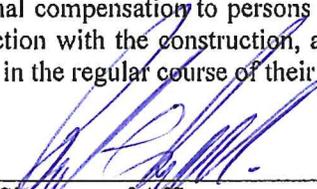
Choice B X \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Robert C. Ramelli  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 6 DAY OF March, 2018

  
\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.

**MICHAEL THOMAS Bar # 27108**  
Notary Public, State of Louisiana  
My Commission is issued for Life  
112 Holly Dr.  
Metairie, LA 70005  
(504) 460-5742

## Louisiana Secretary of State Tom Schedler

### SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination.

You can also download information about all notaries on file. For more information, see Notary Bulk Data.

[Print](#)

#### Notary Search - Detail

**Name:** MR. MICHAEL A. THOMAS  
**Address:** 246 BEVERLY DR.  
METAIRIE, LA 70001  
**Phone:** (504) 736-6300  
**Notary ID Number:** 62225  
**Parish:** JEFFERSON with STATEWIDE JURISDICTION  
**Agency:** N/A  
**Notary Type:** Attorney  
**Bar Roll #:** 27108  
**Status:** Active  
**Commission Date:** 12/04/2000  
**Oath Date:** 11/28/2000  
**Surety Expiration Date:** Not Required  
**Annual Report Current:** Not Applicable

[Back to Search Results](#)

[New Search](#)





### ADDITIONAL REMARKS SCHEDULE

AGENCY <b>Alliant Insurance Services, Inc.</b>		NAMED INSURED <b>Ramelli Janitorial Service, Inc.</b> 7136 Washington Ave New Orleans, LA 70125	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:  
 Named Insured WC:

Ramelli Janitorial Service, Inc.  
 Ramelli Waste, LLC

Additional Insured applies to General Liability per endorsement attached.



ZURICH®

# General Liability Supplemental Coverage Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l. Prem.	Return Prem.
GLA 0384904-00						

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the:

**Commercial General Liability Coverage Part**

The following changes apply to this Coverage Part. However, endorsements attached to this Coverage Part will supersede any provisions to the contrary in this General Liability Supplemental Coverage Endorsement.

**A. Broadened Named Insured**

**1. The following is added to Section II – Who Is An Insured:**

Any organization of yours, other than a partnership or joint venture, which is not shown in the Declarations, and over which you maintain an ownership interest of more than 50% of such organization as of the effective date of this Coverage Part, will qualify as a Named Insured. However, such organization will not qualify as a Named Insured under this provision if it:

- a. Is newly acquired or formed during the policy period;
- b. Is also an insured under another policy, other than a policy written to apply specifically in excess of this Coverage Part; or
- c. Would be an insured under another policy but for its termination or the exhaustion of its limits of insurance.

Each such organization remains qualified as a Named Insured only while you maintain an ownership interest of more than 50% in the organization during the policy period.

**2. The last paragraph of Section II – Who Is An Insured does not apply to this provision to the extent that such paragraph would conflict with this provision.**

**B. Newly Acquired or Formed Organizations as Named Insureds**

**1. Paragraph 3. of Section II – Who Is An Insured is replaced by the following:**

**3.** Any organization you newly acquire or form during the policy period, other than a partnership or joint venture, and over which you maintain an ownership interest of more than 50% of such organization, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:

- a. Coverage under this provision is afforded only until the 180<sup>th</sup> day after you acquire or form the organization or the end of the policy period, whichever is earlier;
- b. Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
- c. Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

An additional premium will apply in accordance with our rules and rates in effect on the date you acquired or formed the organization.

2. The last paragraph of Section II – Who Is An Insured does not apply to this provision to the extent that such paragraph would conflict with this provision.

**C. Insured Status – Employees**

Paragraph 2.a.(1) of Section II – Who Is An Insured is replaced by the following:

2. Each of the following is also an insured:

- a. Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, none of these "employees" or "volunteer workers" are insureds for:

(1) "Bodily injury" or "personal and advertising injury":

- (a) To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
- (b) To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph (1)(a) above;
- (c) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraphs (1)(a) or (b) above; or
- (d) Arising out of his or her providing or failing to provide professional health care services.

However:

Paragraphs (1)(a) and (1)(d) do not apply to your "employees" or "volunteer workers", who are not employed by you or volunteering for you as health care professionals, for "bodily injury" arising out of "Good Samaritan Acts" while the "employee" or "volunteer worker" is performing duties related to the conduct of your business.

"Good Samaritan Acts" mean any assistance of a medical nature rendered or provided in an emergency situation for which no remuneration is demanded or received.

Paragraphs (1)(a), (b) and (c) do not apply to any "employee" designated as a supervisor or higher in rank, with respect to "bodily injury" to co-"employees". As used in this provision, "employees" designated as a supervisor or higher in rank means only "employees" who are authorized by you to exercise direct or indirect supervision or control over "employees" or "volunteer workers" and the manner in which work is performed.

**D. Additional Insureds – Lessees of Premises**

1. Section II – Who Is An Insured is amended to include as an additional insured any person(s) or organization(s) who leases or rents a part of the premises you own or manage who you are required to add as an additional insured on this policy under a written contract or written agreement, but only with respect to liability arising out of your ownership, maintenance or repair of that part of the premises which is not reserved for the exclusive use or occupancy of such person or organization or any other tenant or lessee.

This provision does not apply after the person or organization ceases to lease or rent premises from you.

However, the insurance afforded to such additional insured:

- a. Only applies to the extent permitted by law; and
  - b. Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured.
2. With respect to the insurance afforded to the additional insureds under this endorsement, the following is added to Section III – Limits Of Insurance:

The most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the written contract or written agreement referenced in Subparagraph **D.1.** above (of this endorsement); or
- b. Available under the applicable Limits of Insurance shown in the Declarations, whichever is less.

This Paragraph **D.** shall not increase the applicable Limits of Insurance shown in the Declarations.

**E. Additional Insured – Vendors**

1. The following change applies if this Coverage Part provides insurance to you for "bodily injury" and "property damage" included in the "products-completed operations hazard":

Section II – **Who Is An Insured** is amended to include as an additional insured any person or organization (referred to throughout this Paragraph **E.** as vendor) who you have agreed in a written contract or written agreement, prior to loss, to name as an additional insured, but only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business:

However, the insurance afforded to such vendor:

- a. Only applies to the extent permitted by law; and
  - b. Will not be broader than that which you are required by the written contract or written agreement to provide for such vendor.
2. With respect to the insurance afforded to these vendors, the following additional exclusions apply:
    - a. The insurance afforded the vendor does not apply to:
      - (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
      - (2) Any express warranty unauthorized by you;
      - (3) Any physical or chemical change in the product made intentionally by the vendor;
      - (4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
      - (5) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
      - (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
      - (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
      - (8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
        - (a) The exceptions contained in Subparagraphs (4) or (6); or
        - (b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
    - b. This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
    - c. This insurance does not apply to any of "your products" for which coverage is excluded under this Coverage Part.

3. With respect to the insurance afforded to the vendor under this endorsement, the following is added to Section III – **Limits Of Insurance**:

The most we will pay on behalf of the vendor is the amount of insurance:

- a. Required by the written contract or written agreement referenced in Subparagraph E.1. above (of this endorsement); or
- b. Available under the applicable Limits of Insurance shown in the Declarations, whichever is less.

This Paragraph E. shall not increase the applicable Limits of Insurance shown in the Declarations.

**F. Additional Insured – Managers, Lessors or Governmental Entity**

1. Section II – **Who Is An Insured** is amended to include as an insured any person or organization who is a manager, lessor or governmental entity who you are required to add as an additional insured on this policy under a written contract, written agreement or permit, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

- a. Your acts or omissions; or
- b. The acts or omission of those acting on your behalf; and resulting directly from:
  - a. Operations performed by you or on your behalf for which the state or political subdivision has issued a permit;
  - b. Ownership, maintenance, occupancy or use of premises by you; or
  - c. Maintenance, operation or use by you of equipment leased to you by such person or organization.

However, the insurance afforded to such additional insured:

- a. Only applies to the extent permitted by law; and
- b. Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured.

2. This provision does not apply:

- a. Unless the written contract or written agreement has been executed, or the permit has been issued, prior to the "bodily injury", "property damage" or offense that caused "personal and advertising injury";
- b. To any person or organization included as an insured under Paragraph 3. of Section II – Who Is An Insured;
- c. To any lessor of equipment if the "occurrence" or offense takes place after the equipment lease expires;
- d. To any:
  - (1) Owners or other interests from whom land has been leased by you; or
  - (2) Managers or lessors of premises, if:
    - (a) The "occurrence" or offense takes place after the expiration of the lease or you cease to be a tenant in that premises;
    - (b) The "bodily injury", "property damage" or "personal and advertising injury" arises out of the structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor; or
    - (c) The premises are excluded under this Coverage Part.

3. With respect to the insurance afforded to the additional insureds under this endorsement, the following is added to Section III – **Limits Of Insurance**:

The most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the written contract or written agreement referenced in Subparagraph F.1. above (of this endorsement); or

- b. Available under the applicable Limits of Insurance shown in the Declarations, whichever is less.

This Paragraph F. shall not increase the applicable Limits of Insurance shown in the Declarations.

#### G. Damage to Premises Rented or Occupied by You

1. The last paragraph under Paragraph 2. Exclusions of Section I – Coverage A – Bodily Injury And Property Damage Liability is replaced by the following:

Exclusions c. through n. do not apply to damage by "specific perils" to premises while rented to you or temporarily occupied by you with permission of the owner. A separate Damage To Premises Rented To You Limit of Insurance applies to this coverage as described in Section III – Limits Of Insurance.

2. Paragraph 6. of Section III – Limits Of Insurance is replaced by the following:

6. Subject to Paragraph 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for damages because of "property damage" to any one premises while rented to you, or in the case of damage by one or more "specific perils" to any one premises, while rented to you or temporarily occupied by you with permission of the owner.

#### H. Broadened Contractual Liability

The "insured contract" definition under the Definitions Section is replaced by the following:

"Insured contract" means:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by "specific perils" to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";
- b. A sidetrack agreement;
- c. Any easement or license agreement;
- d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- e. An elevator maintenance agreement;
- f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury", "property damage", or "personal and advertising injury" arising out of the offenses of false arrest, detention or imprisonment, to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
  - (a) Preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
- (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in Paragraph (1) above and supervisory, inspection, architectural or engineering activities.

#### I. Definition – Specific Perils

The following definition is added to the Definitions Section:

"Specific perils" means:

- a. Fire;
- b. Lightning;
- c. Explosion;

- d. Windstorm or hail;
- e. Smoke;
- f. Aircraft or vehicles;
- g. Vandalism;
- h. Weight of snow, ice or sleet;
- i. Leakage from fire extinguishing equipment, including sprinklers; or
- j. Accidental discharge or leakage of water or steam from any part of a system or appliance containing water or steam.

**J. Limited Contractual Liability Coverage – Personal and Advertising Injury**

1. Exclusion e. of Section I – Coverage B – Personal And Advertising Injury Liability is replaced by the following:

**2. Exclusions**

This insurance does not apply to:

**e. Contractual Liability**

"Personal and advertising injury" for which the insured has assumed liability in a contract or agreement.

This exclusion does not apply to:

- (1) Liability for damages that the insured would have in the absence of the contract or agreement; or

- (2) Liability for "personal and advertising injury" if:

- (a) The "personal and advertising injury" arises out of the offenses of false arrest, detention or imprisonment;
- (b) The liability pertains to your business and is assumed in a written contract or written agreement in which you assume the tort liability of another. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement; and
- (c) The "personal and advertising injury" occurs subsequent to the execution of the written contract or written agreement.

Solely for purposes of liability so assumed in such written contract or written agreement, reasonable attorney fees and necessary litigation expenses incurred by or for a party other than an insured are deemed to be damages because of "personal and advertising injury" described in Paragraph (a) above, provided:

- (i) Liability to such party for, or for the cost of, that party's defense has also been assumed in the same written contract or written agreement; and
- (ii) Such attorney fees and litigation expenses are for defense of that party against a civil or alternative dispute resolution proceeding in which damages to which this insurance applies are alleged.

2. Paragraph 2.d. of Section I – Supplementary Payments – Coverages A and B is replaced by the following:

- d. The allegations in the "suit" and the information we know about the "occurrence" or offense are such that no conflict appears to exist between the interests of the insured and the interests of the indemnitee;

3. The following is added to the paragraph directly following Paragraph 2.f. of Section I – Supplementary Payments – Coverages A and B:

Notwithstanding the provisions of Paragraph 2.e.(2) of Section I – Coverage B – Personal And Advertising Injury Liability, such payments will not be deemed to be damages for "personal and advertising injury" and will not reduce the limits of insurance.

**K. Supplementary Payments**

The following changes apply to **Supplementary Payments – Coverages A and B**:

Paragraphs 1.b. and 1.d. are replaced by the following:

- b. Up to \$2,500 for the cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.
- d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.

**L. Broadened Property Damage**

**1. Property Damage to Contents of Premises Rented Short-Term**

The paragraph directly following Paragraph (6) in Exclusion j. of Section I – Coverage A – Bodily Injury And Property Damage Liability is replaced by the following:

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" to premises (other than damage by "specific perils"), including "property damage" to the contents of such premises, rented to you under a rental agreement for a period of 14 or fewer consecutive days. A separate Limit of Insurance applies to Damage to Premises Rented to You as described in Section III – Limits Of Insurance.

**2. Elevator Property Damage**

- a. The following is added to Exclusion j. of Section I – Coverage A – Bodily Injury And Property Damage Liability:

Paragraphs (3) and (4) of this exclusion do not apply to "property damage" arising out of the use of an elevator at premises you own, rent or occupy.

- b. The following is added to Section III – Limits Of Insurance:

Subject to Paragraph 5. above, the most we will pay under Coverage A for damages because of "property damage" to property loaned to you or personal property in the care, custody or control of the insured arising out of the use of an elevator at premises you own, rent or occupy is \$25,000 per "occurrence".

**3. Property Damage to Borrowed Equipment**

- a. The following is added to Exclusion j. of Section I – Coverage A – Bodily Injury And Property Damage Liability:

Paragraph (4) of this exclusion does not apply to "property damage" to equipment you borrow from others at a jobsite.

- b. The following is added to Section III – Limits Of Insurance:

Subject to Paragraph 5. above, the most we will pay under Coverage A for damages because of "property damage" to equipment you borrow from others is \$25,000 per "occurrence".

**M. Expected or Intended Injury or Damage**

Exclusion a. of Section I – Coverage A – Bodily Injury And Property Damage Liability is replaced by the following:

**a. Expected Or Intended Injury Or Damage**

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

**N. Definitions – Bodily Injury**

The "bodily injury" definition under the Definitions Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish, mental injury, shock, fright or death sustained by that person which results from that bodily injury, sickness or disease.

**O. Insured Status – Amateur Athletic Participants**

Section II – Who Is An Insured is amended to include as an insured any person you sponsor while participating in amateur athletic activities. However, no such person is an insured for:

- a. "Bodily injury" to:

(1) Your "employee", "volunteer worker" or any person you sponsor while participating in such amateur athletic activities; or

- (2) You, any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company) while participating in such amateur athletic activities; or
- b. "Property damage" to property owned by, occupied or used by, rented to, in the care, custody or control of, or over which the physical control is being exercised for any purpose by:
  - (1) Your "employee", "volunteer worker" or any person you sponsor; or
  - (2) You, any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).

**P. Non-Owned Aircraft, Auto and Watercraft**

Exclusion g. of Section I – Coverage A – Bodily Injury And Property Damage Liability is replaced by the following:

**g. Aircraft, Auto Or Watercraft**

"Bodily injury" or "property damage" arising out of the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft owned or operated by or rented or loaned to any insured. Use includes operation and "loading or unloading".

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" involved the ownership, maintenance, use or entrustment to others of any aircraft, "auto" or watercraft that is owned or operated by or rented or loaned to any insured.

This exclusion does not apply to:

- (1) A watercraft while ashore on premises you own or rent;
- (2) A watercraft you do not own that is:
  - (a) Less than 51 feet long; and
  - (b) Not being used to carry persons for a charge;
- (3) Parking an "auto" on, or on the ways next to, premises you own or rent, provided the "auto" is not owned by or rented or loaned to you or the insured;
- (4) Liability assumed under any "insured contract" for the ownership, maintenance or use of aircraft or watercraft;
- (5) An aircraft that is hired or chartered by you or loaned to you, with a paid and licensed crew, and is not owned in whole or in part by an insured; or
- (6) "Bodily injury" or "property damage" arising out of:
  - (a) The operation of machinery or equipment that is attached to, or part of, a land vehicle that would qualify under the definition of "mobile equipment" if it were not subject to a compulsory or financial responsibility law or other motor vehicle insurance law where it is licensed or principally garaged; or
  - (b) The operation of any of the machinery or equipment listed in Paragraph f.(2) or f.(3) of the definition of "mobile equipment".

**Q. Definitions – Leased Worker, Temporary Worker and Labor Leasing Firm**

- 1. The "leased worker" and "temporary worker" definitions under the **Definitions** Section are replaced by the following:

"Leased worker" means a person leased to you by a "labor leasing firm" under a written agreement between you and the "labor leasing firm", to perform duties related to the conduct of your business. "Leased worker" does not include a "temporary worker".

"Temporary worker" means a person who is furnished to you to support or supplement your work force during "employee" absences, temporary skill shortages, upturns or downturns in business or to meet seasonal or short-term workload conditions. "Temporary worker" does not include a "leased worker".

- 2. The following definition is added to the **Definitions** Section:

"Labor leasing firm" means any person or organization who hires out workers to others, including any:

- a. Employment agency, contractor or services;
- b. Professional employer organization; or

- c. Temporary help service.

**R. Definition – Mobile Equipment**

Paragraph f. of the "mobile equipment" definition under the **Definitions** Section is replaced by the following:

- f. Vehicles not described in Paragraph a., b., c. or d. above maintained primarily for purposes other than the transportation of persons or cargo.

However, self-propelled vehicles with the following types of permanently attached equipment, exceeding a combined gross vehicle weight of 1000 pounds, are not "mobile equipment" but will be considered "autos":

- (1) Equipment designed primarily for:
  - (a) Snow removal;
  - (b) Road maintenance, but not construction or resurfacing; or
  - (c) Street cleaning;
- (2) Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and
- (3) Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment.

**S. Definitions – Your Product and Your Work**

The "your product" and "your work" definitions under the **Definitions** Section are replaced by the following:

"Your product":

a. Means:

- (1) Any goods or products, other than real property, manufactured, sold, handled, distributed or disposed of by:
  - (a) You;
  - (b) Others trading under your name; or
  - (c) A person or organization whose business or assets you have acquired; and
- (2) Containers (other than vehicles), materials, parts or equipment furnished in connection with such goods or products.

b. Includes:

- (1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance, use, handling, maintenance, operation or safety of "your product"; and
- (2) The providing of or failure to provide warnings or instructions.

- c. Does not include vending machines or other property rented to or located for the use of others but not sold.

"Your work":

a. Means:

- (1) Work, services or operations performed by you or on your behalf; and
- (2) Materials, parts or equipment furnished in connection with such work, services or operations.

b. Includes:

- (1) Warranties or representations made at any time with respect to the fitness, quality, durability, performance, use, handling, maintenance, operation or safety of "your work"; and
- (2) The providing of or failure to provide warnings or instructions.

**T. Priority Condition**

The following paragraph is added to Section III – **Limits Of Insurance**:

In the event a claim is made or "suit" is brought against more than one insured seeking damages because of "bodily injury" or "property damage" caused by the same "occurrence" or "personal and advertising injury" caused by the same offense, we will apply the Limits of Insurance in the following order:

- (a) You;
- (b) Your "executive officers", partners, directors, stockholders, members, managers (if you are a limited liability company) or "employees"; and
- (c) Any other insured in any order that we choose.

#### **U. Duties in the Event of Occurrence, Offense, Claim or Suit Condition**

The following paragraphs are added to Paragraph 2. **Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section IV – **Commercial General Liability Conditions**:

Notice of an "occurrence" or of an offense which may result in a claim under this insurance or notice of a claim or "suit" shall be given to us as soon as practicable after knowledge of the "occurrence", offense, claim or "suit" has been reported to any insured listed under Paragraph 1. of Section II – Who Is An Insured or an "employee" authorized by you to give or receive such notice. Knowledge by other "employees" of an "occurrence", offense, claim or "suit" does not imply that you also have such knowledge.

In the event that an insured reports an "occurrence" to the workers compensation carrier of the Named Insured and this "occurrence" later develops into a General Liability claim, covered by this Coverage Part, the insured's failure to report such "occurrence" to us at the time of the "occurrence" shall not be deemed to be a violation of this Condition. You must, however, give us notice as soon as practicable after being made aware that the particular claim is a General Liability rather than a Workers Compensation claim.

#### **V. Other Insurance Condition**

Paragraphs 4.a. and 4.b.(1) of the Other Insurance Condition of Section IV – **Commercial General Liability Conditions** are replaced by the following:

##### **4. Other Insurance**

If other valid and collectible insurance is available to the insured for a loss we cover under Coverages A or B of this Coverage Part, our obligations are limited as follows:

###### **a. Primary Insurance**

This insurance is primary except when Paragraph b. below applies. If this insurance is primary, our obligations are not affected unless any of the other insurance is also primary. Then, we will share with all that other insurance by the method described in Paragraph c. below. However, this insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
- (2) You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

Other insurance includes any type of self insurance or other mechanism by which an insured arranges for funding of its legal liabilities.

###### **b. Excess Insurance**

(1) This insurance is excess over:

(a) Any of the other insurance, whether primary, excess, contingent or on any other basis:

- (i) That is property insurance, Builder's Risk, Installation Risk or similar coverage for "your work";
- (ii) That is property insurance purchased by you (including any deductible or self insurance portion thereof) to cover premises rented to you or temporarily occupied by you with permission of the owner;
- (iii) That is insurance purchased by you (including any deductible or self insurance portion thereof) to cover your liability as a tenant for "property damage" to premises rented to you or temporarily occupied by you with permission of the owner;

- (iv) If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion g. of Section I – Coverage A – Bodily Injury And Property Damage Liability; or
- (v) That is property insurance (including any deductible or self insurance portion thereof) purchased by you to cover damage to:
  - Equipment you borrow from others; or
  - Property loaned to you or personal property in the care, custody or control of the insured arising out of the use of an elevator at premises you own, rent or occupy.
- (b) Any other primary insurance (including any deductible or self insurance portion thereof) available to the insured covering liability for damages arising out of the premises, operations, products, work or services for which the insured has been granted additional insured status either by policy provision or attachment of any endorsement. Other primary insurance includes any type of self insurance or other mechanism by which an insured arranges for funding of its legal liabilities.
- (c) Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

**W. Unintentional Failure to Disclose All Hazards**

Paragraph 6. **Representations** of Section IV – **Commercial General Liability Conditions** is replaced by the following:

**6. Representations**

By accepting this policy, you agree:

- a. The statements in the Declarations are accurate and complete;
- b. Those statements are based upon representations you made to us; and
- c. We have issued this policy in reliance upon your representations.

Coverage will continue to apply if you unintentionally:

- a. Fail to disclose all hazards existing at the inception of this policy; or
- b. Make an error, omission or improper description of premises or other statement of information stated in this policy.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to inception of this Coverage Part.

**X. Waiver of Right of Subrogation**

Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – **Commercial General Liability Conditions** is replaced by the following:

**8. Transfer Of Rights Of Recovery Against Others To Us**

- a. If the insured has rights to recover all or part of any payment we have made under this Coverage Part, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them.
- b. If the insured waives its right to recover payments for injury or damage from another person or organization in a written contract executed prior to a loss, we waive any right of recovery we may have against such person or organization because of any payment we have made under this Coverage Part. The written contract will be considered executed when the insured's performance begins, or when it is signed, whichever happens first. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

**Y. Liberalization Condition**

The following condition is added to Section **IV – Commercial General Liability Conditions**:

**Liberalization Clause**

If we revise this Coverage Part to broaden coverage without an additional premium charge, your policy will automatically provide the additional coverage as of the day the revision is effective in the state shown in the mailing address of your policy.

All other terms and conditions of this policy remain unchanged.

# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

**KNOW ALL MEN BY THESE PRESENTS**, that we **Ramelli Janitorial Services, Inc.**  
(Here insert full name and address or legal title of Contractor)  
**7136 Washington Ave., New Orleans, LA 70125**

as Principal, hereinafter called the Principal, and **NGM Insurance Company**  
(Here insert full name and address or legal title of Surety)  
**4601 Touchton Rd., East, Ste. 3400, Jacksonville, FL 32246**

a corporation duly organized under the laws of the State of **Florida**  
as Surety, hereinafter called the Surety, are held and firmly bound unto **Jefferson Parish Purchasing Dept., 200 Derbigny St., General Government Bldg., Ste. 4400, Gretna, LA 70053** (Here insert full name and address or legal title of Owner)

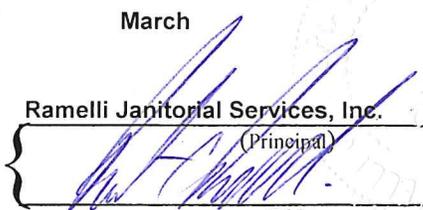
as Obligee, hereinafter called the Obligee, in the sum of **Five Thousand and no/100-----**  
Dollars (**\$5,000.00**) for the  
payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal has submitted a bid for **Bid No. 50-122151 -Three (3) Year Contract for Grass Cutting of Rough Cut Areas (Sloped and Flat) for the Jefferson Parish Dept. of Public Works, Drainage** (Here insert full name, address and description of project)

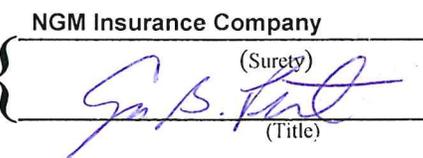
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **15th** day of **March** **2018.**

  
\_\_\_\_\_  
(Witness)

**Ramelli Janitorial Services, Inc.**  
(Principal) (Seal)  
  
\_\_\_\_\_  
(Title)

  
\_\_\_\_\_  
(Witness)

**NGM Insurance Company**  
(Surety) (Seal)  
  
\_\_\_\_\_  
(Title)  
**Cyra B. Peterson, Attorney-in-Fact**





KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"Article IV, Section 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them. "

does hereby make, constitute and appoint **Cyra B Peterson** -----

its true and lawful Attorneys-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed, bonds, undertakings, recognizances, contracts of indemnity, or other writings obligatory in nature of a bond subject to the following limitation:

- 1. **No one bond to exceed Five Million Dollars (\$5,000,000.00)**

and to bind NGM Insurance Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of NGM Insurance Company; the acts of said Attorney are hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such office and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Vice President, General Counsel and Secretary and its corporate seal to be hereto affixed this 8th day of January, 2016.

NGM INSURANCE COMPANY By:

Bruce R Fox  
Vice President, General  
Counsel and Secretary



State of Florida,  
County of Duval.

On this January 8, 2016, before the subscriber a Notary Public of State of Florida in and for the County of Duval duly commissioned and qualified, came Bruce R Fox of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and he acknowledged the execution of same, and being by me fully sworn, deposed and said that he is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at Jacksonville, Florida this 8th day of January, 2016.



Tasha Ann Philipot  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# FF915117  
Expires 10/3/2019

I, Nancy Giordano-Ramos, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Jacksonville, Florida this  
15th day of March, 2018.

WARNING: Any unauthorized reproduction or alteration of this document is prohibited.  
TO CONFIRM VALIDITY of the attached bond please call 1-800-225-5646.  
TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claims.





# LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Office of Agricultural & Environmental Sciences, 5825 Florida Blvd. Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

IMPORTANT  
OFFICIAL DOCUMENT ENCLOSED

ROBERT RAMELLI II  
7136 WASHINGTON AVE  
NEW ORLEANS LA 70125

AGRICULTURAL & ENVIRONMENTAL SCIENCES  
COMMERCIAL APPLICATOR CARD

This is your pesticide certification card. The holder of this card is authorized to perform the duties covered by your type of certification in the categories listed. This card must be renewed before the expiration date. The certifications need to be recertified before the recertification date. Please use a "permanent ink" type marker for signing in the space provided on the reverse side.

## COMMERCIAL APPLICATOR

Card/LDAF ID No. : 00109790

### ROBERT RAMELLI II

7136 WASHINGTON AVE  
NEW ORLEANS LA 70125

Card Expires : 12/31/2018

## LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

CERTIFICATION CARD

### COMMERCIAL PESTICIDE APPLICATOR

ROBERT RAMELLI II  
7136 WASHINGTON AVE  
NEW ORLEANS LA 70125



00109790

Exp. Date: 12/31/2018

*Mike Strain*  
MIKE STRAIN, DVM COMMISSIONER

Please verify all information for correctness. If changes are necessary, please note them and promptly return to issuing agency.



**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Office of Agricultural & Environmental Sciences, 5825 Florida Blvd. Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

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**COMMERCIAL APPLICATOR**

Card/LDAF ID No. : 00109790

**ROBERT RAMELLI II**

**7136 WASHINGTON AVE  
NEW ORLEANS LA 70125**

Card Expires : 12/31/2018



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY  
6-Right-Of-Way & Industrial Pest  
GS-General Standards

RECERTIFY BY  
3/22/2020  
3/22/2020

SIGNATURE: *Robert Ramelli II*

LDAF EMERGENCY HOTLINE: 855-452-5323  
LA POISON CONTROL CENTER: 800-222-1222

Please verify all information for correctness. If changes are necessary, please note them and promptly return to issuing agency.



**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00124730

Date: 02/27/2018

**RAMELLI JANITORIAL SERVICE INC**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective **January 01, 2018** through **December 31, 2018** having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

**RAMELLI JANITORIAL SERVICE INC**  
7136 WASHINGTON AVE  
NEW ORLEANS LA 70125



DISPLAY IN A PROMINENT PLACE.

Commissioner

License No. 00124730



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY  
Agricultural & Environmental Sciences  
5825 Florida Blvd., Suite 3003  
Baton Rouge, LA 70806



PRESORT  
FIRST CLASS

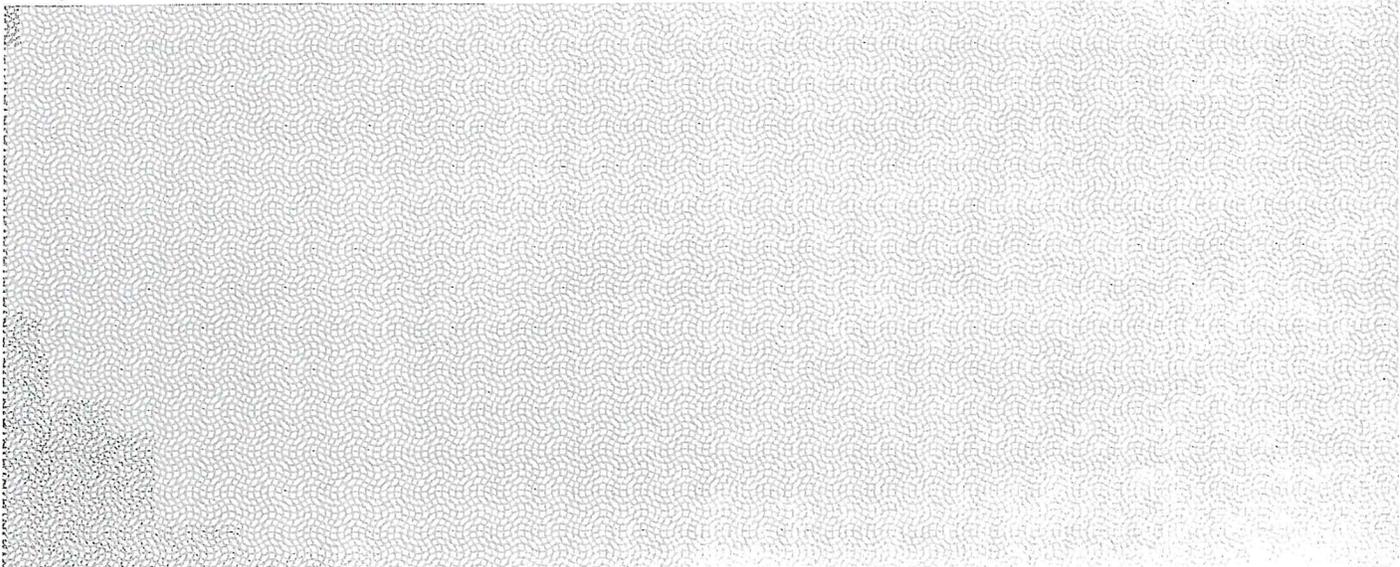


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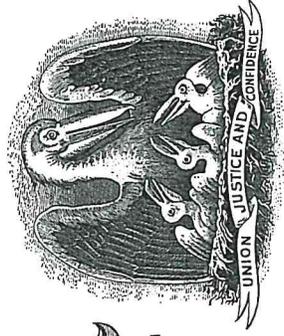
IMPORTANT  
OFFICIAL DOCUMENT ENCLOSED

RAMELLI JANITORIAL SERVICE INC  
7136 WASHINGTON AVE  
NEW ORLEANS LA 70125

NEW ORLEANS LA 70125



# State of Louisiana



## State Licensing Board for Contractors

This is to Certify that:

RAMELLI JANITORIAL SERVICES, INC.  
P. O. Box 51193  
New Orleans, LA 70151

is duly licensed and entitled to practice the following classifications

SPECIALTY: INDUSTRIAL CLEANING AND MATERIAL/WASTE HANDLING; SPECIALTY: LANDSCAPING,  
GRADING AND BEAUTIFICATION; SPECIALTY: SOFT ABRASIVE CLEANING, JANITORIAL SERVICES,  
AND HOUSEHOLD WASTE REMOVAL



Expiration Date: July 20, 2019

License No: 43644

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 21st day of July 2016

*Will S. May*  
Director

*Lee Mallett*  
Chairman

*Andy Rame*  
Treasurer

This License Is Not Transferrable



### Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Stamp (see shores on your income tax return)

**RAMELLI JANITORIAL SERVICE, INC.** 88197

Business name, if different from above

Check appropriate box:  Individual/Sole proprietor  Corporation  Partnership  
 Limited liability company. Enter the tax classification (D-disregarded entity, C-corporation, P-partnership) ▶ .....  Exempt payee  
 Other (see instructions) ▶

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

PO BOX 61193

City, state, and ZIP code

NEW ORLEANS, LA 70151-1193

List account number(s) here (optional)

Print or type  
See Specific Instructions on page 3

#### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note, if the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

72-1148046

#### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here

Signature of U.S. person ▶

*R. Ramsey*

Date ▶

1/29/09

#### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

📍 2525 Quail Drive, Baton Rouge, 70808 📞 (225) 765-2301 🗨️ Text-To-Verify: 1 (855) 999-7896 

## Louisiana State Licensing Board for Contractors

### Contractor Information

**Business Name** ROTOLO CONSULTANTS, INC.  
**Mailing Address** 38001 Brownsvillage Road  
 Slidell, LA 70460  
**Phone Number** (985) 643-2427  
**Fax Number** (985) 643-2691  
**Email Address** bdunn@rotoloconsultants.com  
**Website** http://

### Active Licenses

**License Number** 29959  
**Type** Commercial License  
**Status** LICENSED  
**Effective** 07/21/2016  
**Expiration** 07/20/2019  
**First Issued** 07/20/1995

### Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	Michael Joseph Rotolo	ALL
BUSINESS AND LAW	Kerry Rotolo	ALL
BUSINESS AND LAW	Michael Joseph Rotolo	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	Michael Joseph Rotolo	ALL
SPECIALTY: FENCING	Kerry Rotolo	ALL
<b>SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION</b>	Kerry Rotolo	ALL
SPECIALTY: RECREATION & SPORTING FACILITIES & GOLF COURSES	Michael Joseph Rotolo	ALL
SPECIALTY: SWIMMING POOLS	Michael Joseph Rotolo	ALL

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO  X

MAXIMUM ESCALATION PERCENTAGE REQUESTED  N/A  %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF  June 15, 2018

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES  N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)  29959

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME:  Rotolo Consultants, Inc.

ADDRESS:  38001 Brownsvillage Road

CITY, STATE:  Slidell, LA  ZIP:  70460

TELEPHONE:  ( 985 ) 643-2427  FAX:  ( 985 ) 643-2691

EMAIL ADDRESS:  kmrotolo@rotoloconsultants.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER:  1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$  5,319,420.00

AUTHORIZED SIGNATURE:  

Keith Rotolo

Printed Name

TITLE:  President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122151

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	6.00	EA	<p>THREE(3) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS (SLOPED AND FLAT) FOR JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - DRAINAGE.</p> <p>0010 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "A"</p> <p>CATEGORY 1 - CUT 2 TIMES A YEAR</p> <p>SEE ATTACHMENT "A" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.</p>	\$99,125.00	\$594,750.00
2	18.00	EA	<p>0020 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "B"</p> <p>CATEGORY 2 - CUT 6 TIMES A YEAR</p> <p>SEE ATTACHMENT "B" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.</p>	\$29,408.00	\$529,344.00
3	6.00	EA	<p>0030 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "C"</p> <p>CATEGORY 3 - CUT 2 TIMES A YEAR</p> <p>SEE ATTACHMENT "C" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.</p>	\$38,251.00	\$229,506.00
4	18.00	EA	<p>0040 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "D"</p> <p>CATEGORY 4 - CUT 6 TIMES A YEAR</p> <p>SEE ATTACHMENT "D" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.</p>	\$14,534.00	\$261,612.00
5	18.00	EA	<p>0050 - DRAINAGE EB CANALS (SLOPES) - ATTACHMENT "E"</p> <p>CATEGORY 5 - CUT 6 TIMES A YEAR</p> <p>SEE ATTACHMENT "E" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.</p>	\$153,976.00	\$2,771,568.00
6	48.00	EA	<p>0060 - DRAINAGE EB CANALS (TOPS) - ATTACHMENT "F"</p> <p>CATEGORY 6 - CUT 18 TIMES A YEAR</p> <p>SEE ATTACHMENT "F" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND</p>	\$19,430.00	\$932,640.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122151

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			APPROXIMATE ACRES.		

GENERAL RESOLUTION FOR  
ROTOLO CONSULTANTS, INC

Resolved that, Keith Rotolo, President, or Joseph Rotolo, Jr., Individual, or Rod Rotolo, Senior Vice President, or Brian Rotolo, Vice President of Finance / Secretary, or Michael Rotolo, Vice President of Operations, are hereby authorized and empowered to sign for and in the name of the corporation any such legal documents that said officers in their sole discretion may deem best.

Resolved further that said officers are hereby authorized and empowered to sign and execute for and in the name of the corporation any acts, deeds, notes, mortgages, insurance documents, or other documents that may be necessary and proper to carry the foregoing into effect, to receive and receipt for the purchase price of any property sold by the corporation, and any set of mortgages which he may execute shall contain all of the usual and customary security clauses, including the pact de non alienando, confession of judgment, the provisions for attorney's fees, and the right to have the property seized and sold unto executory proceeds to the highest bidder for cash.

I, Brian Rotolo, Secretary of ROTOLO CONSULTANTS, INC., do hereby certify that the above and foregoing is a true and correct copy of resolutions which were adopted at a meeting of the Board of Directors of said corporation held at its offices in the city of Slidell, LA on the 24<sup>th</sup> day of August, 2015.

IN WITNESS THEREOF, I have affixed my official signature on this the 14<sup>th</sup> day of March, 2018.

  
\_\_\_\_\_  
Brian Rotolo, Secretary of  
Rotolo Consultants, Inc.

Signed before me, the undersigned notary public, this 14 day of March, 2018.

  
\_\_\_\_\_  
Print: Crystal Gravois  
My commission is for life. 066725



## STANDARD INSURANCE REQUIREMENTS – PUBLICLY ADVERTISED BIDS

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the advertised bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### JEFFERSON PARISH REQUIRED STANDARD INSURANCE

#### WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

**1) OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**2) BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid**

**AFFIDAVIT**

STATE OF Louisiana

PARISH/COUNTY OF St. Tammany

BEFORE ME, the undersigned authority, personally came and appeared: Keith Rotolo  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized President of Rotolo Consultants, Inc. (Entity),  
the party who submitted a bid in response to Bid Number 50-00122151, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

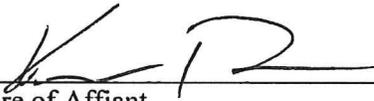
**Choice B**   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

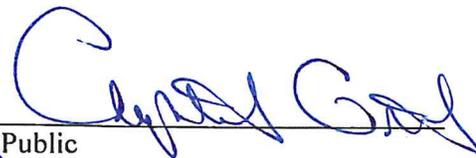
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
Signature of Affiant

Keith Rotolo  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 14 DAY OF March, 2018.

  
Notary Public

Crystal Gravois  
Printed Name of Notary

066725  
Notary/Bar Roll Number

My commission expires With Life



## Louisiana Secretary of State Tom Schedler

### SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination. You can also download information about all notaries on file. For more information, see Notary Bulk Data.

Print

#### Notary Search - Detail

**Name:** MS. CRYSTAL GRAVOIS  
**Address:** 1071 ROBERT BLVD STE 2  
SLIDELL, LA 70458

**Phone:** (985) 649-6949

**Notary ID Number:** 66725  
**Parish:** ST. TAMMANY  
**Agency:** N/A  
**Notary Type:** Non Attorney  
**Status:** Active

**Commission Date:** 10/28/2013

**Oath Date:** 10/23/2013

**Surety Expiration Date:** 09/03/2022

**Annual Report Current:** Yes

#### Notary Events

**Name Change** Previous Name: CRYSTAL DUNN Previous Commission Date: 09/09/2008

**Name Change** Previous Name: CRYSTAL STRECKER Previous Commission Date: 10/21/2002

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)

[New Search](#)



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

## **CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES**

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

### **Other Changes Continued:**

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must produce final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

**Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Renny Simno  
Director

March 7, 2018

**ADDENDUM # 1**

Bid No.: 50-00122151

Bid Opening Date: 03/15/2018

For: Three year contract for grass cutting of rough cut areas (sloped & flat) for Jefferson Parish  
Drainage Department.

---

**REVISIONS:**

On Specification sheets change the two (2) year contract to three (3) year contract as stated on the bid form.

Under "LICENSE REQUIREMENTS" omit the following sentence:

"Bidder must also possess an Herbicide Category 6 and Horticultural Services licenses issued by the Louisiana Department of Agriculture. Copies of all licenses (front and back) must be submitted with bid."

Sincerely,

Donna Reamey

Donna Reamey, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

 **AIA** Document A310™ – 2010

**Bid Bond**

**CONTRACTOR:**

*(Name, legal status and address)*

**Rotolo Consultants, Inc.  
38001 Brownsvillage Road  
Slidell, LA 70460**

**SURETY:**

*(Name, legal status and principal place of business)*

**Westchester Fire Insurance Company  
436 Walnut Street  
Philadelphia, PA 19106**

**OWNER:**

*(Name, legal status and address)*

**Jefferson Parish Purchasing Department  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: Five Thousand and 00/100-----**

**PROJECT:**

*(Name, location or address, and Project number, if any)*

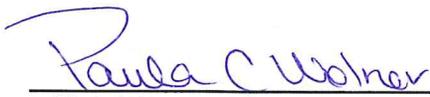
**Grass Cutting of Rough Cut Areas (Sloped and Flat) for Jefferson Parish  
Department of Public Works-Drainage, Project No. 5000122151**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

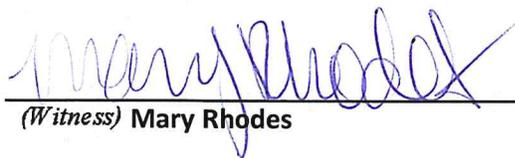
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

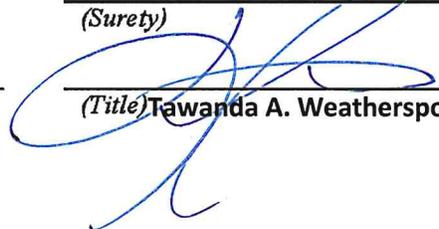
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **15th** day of **March**, 2018

  
\_\_\_\_\_  
(Witness)

**Rotolo Consultants, Inc.**  
(Contractor as Principal) (Seal)  
  
\_\_\_\_\_  
(Title) **President**

  
\_\_\_\_\_  
(Witness) **Mary Rhodes**

**Westchester Fire Insurance Company**  
(Surety) (Seal)  
  
\_\_\_\_\_  
(Title) **Tawanda A. Weatherspoon, Attorney-in-Fact**

# Power of Attorney

## WESTCHESTER FIRE INSURANCE COMPANY

Know all men by these presents: That WESTCHESTER FIRE INSURANCE COMPANY, a corporation of the Commonwealth of Pennsylvania pursuant to the following Resolution, adopted by the Board of Directors of the said Company on December 11, 2006, to wit:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such persons written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested.

Does hereby nominate, constitute and appoint Charles E Reagin, III, Charlotte L Wright, Markham R McKnight, Stephanie S McKnight, Tawanda A Weatherspoon, Thomas M Sandahl, Trent J Sandahl, William G McKnight all of the City of BATON ROUGE, Louisiana, each individually if there be more than one named, its true and lawful attorney-in-fact, to make, execute, seal and deliver on its behalf, and as its act and deed any and all bonds, undertakings, recognizances, contracts and other writings in the nature thereof in penalties not exceeding FIFTEEN MILLION DOLLARS & ZERO CENTS (\$15,000,000.00) and the execution of such writings in pursuance of these presents shall be as binding upon said Company, as fully and amply as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office,

IN WITNESS WHEREOF, the said Stephen M. Haney, Vice-President, has hereunto subscribed his name and affixed the Corporate seal of the said WESTCHESTER FIRE INSURANCE COMPANY this 1 day of November 2017



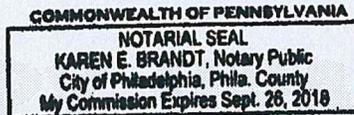
WESTCHESTER FIRE INSURANCE COMPANY

Stephen M. Haney, Vice President

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF PHILADELPHIA ss.

On this 1 day of November, 2017 before me, a Notary Public of the Commonwealth of Pennsylvania in and for the County of Philadelphia came Stephen M. Haney, Vice-President of the WESTCHESTER FIRE INSURANCE COMPANY to me personally known to be the individual and officer who executed the preceding instrument, and he acknowledged that he executed the same, and that the seal affixed to the preceding instrument is the corporate seal of said Company; that the said corporate seal and his signature were duly affixed by the authority and direction of the said corporation, and that Resolution, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Philadelphia the day and year first above written.

  
Notary Public

I, the undersigned Assistant Secretary of the WESTCHESTER FIRE INSURANCE COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a substantially true and correct copy, is in full force and effect.

In witness whereof, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of the Corporation, this 15th day of March 2018

  
Dawn M. Chloros, Assistant Secretary

THIS POWER OF ATTORNEY MAY NOT BE USED TO EXECUTE ANY BOND WITH AN INCEPTION DATE AFTER DECEMBER 20, 2018.

DocuGard #04546 contains a security pantograph, blue background, heat-sensitive ink, coin-reactive watermark, and microtext printing on border.







**ADDITIONAL REMARKS SCHEDULE**

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Rotolo Consultants Inc dba RCI 38001 Brownsvillage Rd Slidell, LA 70460	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

Blanket Additional Insured provided if required by written contract as respect General Liability form for both ongoing and completed operations#CGL084 10/13  
 Blanket Additional Insured-Primary Non-Contributory, if required by written contract included in CGL084 10/13  
 Blanket Additional Insured where required in a written contract - Auto Liability form #CAU058 (01 15)  
 Blanket Waiver of Subrogation provided if required by written contract as respect General Liability CGL084 1013  
 Blanket Waiver of Subrogation -Auto Liability CAU058 0115  
 Blanket Waiver of Subrogation - Workers' Compensation WC0003 0484

Excess/Umbrella follows form for Additional Insured Status

All policies - 30 day notice of cancellation except 10 days for non payment to insured

Rented/Leased Equipment \$500,000 Aggregate

Installation/Builders Risk Floater - 6/30/17 to 6/30/18 - \$1,000,000 Limit; Policy #CPP0016919 - National Trust Ins. Co.

Professional Liability - 6/30/17-18; Policy #CPLUS305445; Carrier-Colony Ins. Co. - Each Claim \$1,000,000/\$2,000,000 Aggregate  
 Includes Pollution Liability - \$1,000,000 Per Claim/\$2,000,000 Aggregate

RE: Grass Cutting of Rough Cut Areas (Sloped and Flat) for the Jefferson Parish Department of Public Works-Drainage | Bid No. 50-00121413  
 Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are additional insured as respect General Liability, Auto Liability policies, if required by written contract.

**Tractors/Mowers/Heavy Equipment**

2002 Bobcat T200 Skidsteer
Ditch Witch RT40 Trencher W/ H314 Attachments
2008 BOB T320H CTL
JOHNDEERE TRACTOR
BILLYGOAT MD650H
BOBCAT T300
BCARD BACKHOE
NEW TRACTOR JDZ830A
GRASS HOPPER MOWER
2009 ZMAX
SW ARKANSAS TRACTORS
2 GRASSHOPPER MOWERS
STATELINE JD 60 MOWER
TRACTOR JD 5093E
8' BUSH HOG
2 61 GRASSHOPPER MOWERS
61 GRASSHOPPER MOWERS
LANDMARK TORO MOWER
2010 JD TRACTOR
2010 JD TRACTOR
MORIDGE MOWER 61
MOWER
MOWER 335B
MOWER 335B MULCH KIT
MOWER 124
MOWER 124
MOWER 124
MOWER 329B
MOWER 329B
BOBCAT
BUSH HOG 15 ROTARY CUTTER
11 Z930M ZTRAK
JD TRAK 72 1334

**Other Equipment**

Hypro D-30 Pump Sprayer
Hypro D-30 Pump Sprayer
1994 Agrotec Nurse Tank
1995 Eager Beaver
1996 Water tank
1996 Water tank
F781H Bed Edger
Skid Tank Sprayer
48 Lazer HP w/Mulch Kit
48 Lazer HP W/Mulch Kit
4 POST LIFT 12K LB
2009 Z-MAX SPRAY
TRENCHER
18 SOD CUTTER
BUCKET FOR MINI X
T120 HYDROSEEDER
AUGER W/ 36 BIT
2010 KBH WATER TANK
HONDA AIR COMP
CUTTER W/ CHAIN
MODEL 329B/61 CUTTING
ROTARY CUTTER JD
BED EDGER
SUBURBAN TILLER
WELDER BLUE STAR
Z SPRAY MAX
BOBCAT BUCKET
100 GALLON PCO SPRAYER
BUSH HOG 296 CUTTER
MOWER ASSY & MULCH KIT
RIDING FERT SPRAYER
200 GAL SPRAYER
CS1360 CONSERV SEEDER

**Vehicles**

2012 FORD F350
2012 FORD F350
2012 FORD F550
FORD F350
FORD F350
2004 Ford F754 XLT Flatbed
2013 FORD F150
2011 FORD F350 PU
2011 FORD F350 PU
2010 FORD ECONOLINE VAN
2011 FORD F350 PU
2013 ISUZU NPR
FORD F250 GRAY DANIELS
2013 ISUZU NPR WARD INTL
2013 FORD 250
2012 FORD F350
2012 FORD F350
2012 FORD F550
2012 FORD VAN
2014 FORD ECO WAGON
2014 FORD E350
2010 F-350
2013 FORD F350
2008 F-350 DIV 80
2011 DODGE RAM 3500 DIESEL
2002 Ford F450 2WD Crew Cab
2007 ISUZU MAINT TRUCK
2012 ISUZU NPR
2013 ISUZU NPR
2013 ISUZU NPR

**Trailers**

1999 Big Tex 12' Trailer
2000 14' T/A Pipe Trailer
2004 Superior 12' Maint Trailer
NORTHSHORE TRAILER
Trailer
6' 10X20+2
TRAILER
TRAILER & TIRE
MURPHY TRAILER
2 TRAC TRACTOR
2006 PJ BLACK FLATBED TRAILER
TRAILER
2 CARGO CRAFT TRAILER
2004 TR CROWN TRAILER
2011 TRAILER
2 TRAILER
2011 BIG TEX TRAILER
2 TRAILERS
2011 BIG TEX TRAILER
TRAILER STRINGER
6X10 TRAILER
NS2 TRAILER
TRAILER 102X18
13 12' DUMP TRAILER
REG GATOR TRAILER
13 DUMP TRAILER
GATORMADE TRAILER 14K DECK
2014 GAT GOOSENECK TRAILER
TRAILER
20 FT TRAILER
14K LB BED EQUIP TRAILER
14K LB BED EQUIP TRAILER
DECKOVER/BUMPER PULL EQ TRAILER

**Tractors/Mowers/Heavy Equipment**

BUSH HOG CUTTER
REPLACEMENT MOWERS
BUSH HOG 296
JOHN DEERE 5055E
JD BUFFALO CY8000
BEARD MOWER 2653
AIRGAS ENG WELDER BOBCAT 250 KOHLER
MORIDGE REPL MOWERS
JD 997 ZTRAK
JD Z930M ZTRAK 14298
JD 636M QTRAK
JD Z930M ZTRAK 13267
JD Z930M ZTRAK 13270
JD Z930M ZTRAK 20114
JD Z930M ZTRAK 14299
JD Z930M ZTRAK 14294
JD 329 ETRAK LDR 9792
JD 329 ETRAK LDR 9981
JD 329 ETRAK LDR 60192
JD 329 ETRAK LDR
JD 329 ETRAK LDR
JD 50G MINIEX 70846
JD 35G MINIEX 80731
72 MOWERS 6418682
72 MOWERS 6418683
72 MOWERS 6418690
72 MOWERS 6418691
JD LN4320 TRACTOR
JD LN930M
JD LN930M
JD 1580 TERRAIN
JD 1580 TERRAIN
JD 960M ZTRAK

**Other Equipment**

AUGERS (2)
BOBCAT BUCKET
JD CHEMICAL SPRAYER
JD UTILITY TRACTOR
JD HX15
JD GATOR EDGER
CYCLONE DEBRIS BLOWER
JD UTIL TRACTOR 6130D
JD CX20 ROTARY CUTTER
Z MAX FERT SPRAYER
DITCH SKIDSTEER SK750
DITCH WITCH
BRAND TILLERS
DITCH WITCH SKIDSTEER
DITCH WITCH SKIDSTEER
TILLER 25464
TILLER 25467
TILLER 9048
TILLER 9047
2014 FORD F550 HOIST
REG VIN 09924
JD CX15 ROTARY CUTTER
MINI SKID SN00291
MINI SKID SN00290
MINI SKID FORKS BUCKET ETC
JD 50G COMP EXCV
JD 329E CMPT TR LDR
JD 310K EP LOADER BACK
SK750 SKID STEER
HARLEY RAKE DITCHWI
GRAPPLE BUCKET DW
TRENCHER ATTACH DW
JD ZSPRAY 041

**Vehicles**

FORD F350 TRUCK
14 ISUZU
14 FORD F550
2012 FORD E350T VAN
FORD E350 VAN
FORD E350 VAN
2015 FORD F550
2014 FORD F350
2014 FORD ECO WAGON
2012 FORD E350
FORD F350 CREW 4X2
14 FORD F350
14 FORD F350
14 FORD F350
2014 FORD F350
2014 FORD F350
2014 FORD F350
14 ISUZU
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 ISUZU
2014 FORD F350
2014 FORD F350
2014 FORD F350
2014 ISUZU NPR
2014 ISUZU
2014 FORD F350
2014 ISUZU
2014 ISUZU
2014 FORD F350

**Trailers**

30K LBS GOOSENECK TRAILER
30K LBS GOOSENECK TRAILER
14K EQUIP TRAILER
12+2 TDM 3X3 3500LB AXLE
7X20 TRAILER
7X20 TRAILER
BIG TX TRAILER
TRAILER 0112
2016 TRAILER 16X6 01131
6X16 CHANNEL UTILITY TRAILER
6X16 CHANNEL UTILITY TRAILER
6X20 UTILITY TRAILER
6X20 UTILITY TRAILER
6X20 UTILITY TRAILER
6X20 UTILITY TRAILER
8X21 TRAILER
6X16 UTILITY TRAILER
8X30 GOOSENECK TRAILER
6X14 UTILITY TRAILER
8X20 ENCLOSED TRAILER
6X14 DUMP TRAILER
82 X 20 TRAILER ROADCLIPPER
TRAILER 16X6.1
TRAILER CH0218072
TRAILER KB IND
TRAILER
12+2 TDM 3X3 3500LB AXLE
12+2 TDM 3X3 3500LB AXLE
12+2 TDM 3X3 3500LB AXLE
6X12 WATER TRAILER



**Trailers**

**Vehicles**

**Other Equipment**

**Tractors/Mowers/Heavy Equipment**

2015 FORD T35
2015 FORD T35
2015 FORD TRANSIT VAN

LESCO P530 Sprayer 200 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal
Z-SPRAY MAX - 16HP 60 gal CUSTOM
Z-SPRAY MAX - 16HP 60 gal CUSTOM

JD 930M ZTRAK
JD Z930M ZTRACK
JD Z930M ZTRACK
JD Z930M ZTRACK
GATOR TX UTIL VEHICLE
JOHN DEERE 4X2 TX GATOR
TX 4X2 GATOR
4X2 TS GATOR
GATOR W/ ELECTRIC DUMP BED
GATOR HPX
HPX 4X4 GAS GATOR 20433
HPX 4X4 GAS GATOR 20432
HPX 4X4 GAS GATOR 20430
JD 4X2 TS GATOR
GATOR 0676
GATOR 0927
JD GATOR TS MY16
6130D UTIL TRACTOR JD
GRASSHOPPER MOWER
11 JD Z90000S TRACTORS
JD 6100D TRACTOR
5100E CAB MFWD UTILITY TRACTOR
4066M Compact Utility Tractor W attachments
331G COMPACT TRACK LOADER
331G COMPACT TRACK LOADER
Z930M ZTRAK
Z930M ZTRAK
Z930M ZTRAK
Z930M ZTRAK
HPX 4X4 DIESEL GATOR
HPX 4X4 DIESEL GATOR
HPX 4X4 DIESEL GATOR
6X4 TH GATOR

Trailers

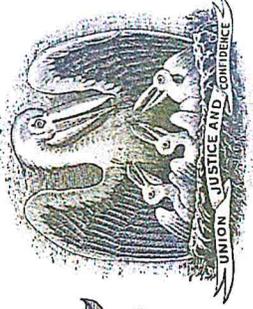
Vehicles

Other Equipment

Tractors/Mowers/Heavy Equipment

7200 PRECISIONCUT TRIM & MOWER
6130M MFWD UTILITY CAB TRACTOR
6130M MFWD UTILITY CAB TRACTOR
5115M MFWD UTILITY CAB TRACTOR
5115M MFWD UTILITY CAB TRACTOR
CX15 ROTARY CUTTER 1000
CX15 ROTARY CUTTER 1000
CX20 ROTARY CUTTER 1000
1580 TERRAIN CUT T4
Z930M ZTRACK
Z930M ZTRACK
100EFC 100" FRONT MOWER DECK
HSC188 SODCUTTER
317G COMPACT TRACK LOADER
SK752 MINI SKID STEER W/BUCKET
SK5TL TILLER
GRASSHOPPER ZERO
MORIDGE MOWER
MORIDGE MOWER
JD TURF TENDER
JD UTILITY TRACTOR
JD TRAK 72 2261
JD LN 7700 FAIRWAY MOWER
MORIDGE MOWER 325D/61
BILLY GOAT MV655PH
JD Z930A Z TRAK
JD 72 MOW DECK RD 1400
BUSH HOG 296 CLIPPER
2 GRASSHOPPER MOWERS

# State of Louisiana



## State Licensing Board for Contractors

This is to Certify that:

ROTOLO CONSULTANTS, INC.  
38001 Brownsvillage Road  
Slidell, LA 70460

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY:  
FENCING; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION; SPECIALTY: RECREATION &  
SPORTING FACILITIES & GOLF COURSES; SPECIALTY: SWIMMING POOLS, WATER FEATURES AND  
FOUNTAINS



Witness our hand and seal of the Board dated,  
Baton Rouge, LA 21st day of July 2016

*Will S. McAd*  
Director

*Lee Madgett*  
Chairman

*Andy D'Amico*  
Treasurer

Expiration Date: July 20, 2019

License No: 29959

This License Is Not Transferrable



MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: CHARLES F HOLLINGSWORTH

Date: 01/05/2018

LDAF ID: 45799

LICENSE(S): LANDSCAPE HORTICULTURIST 18-2109

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

--- 17

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 02/01/2018 through 01/31/2019 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): LANDSCAPE HORTICULTURIST 18-2109

CHARLES F HOLLINGSWORTH

1037 MICHIGAN AVE

SLIDELL LA 70458

Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: 45799



LOUISIANA DEPARTMENT OF  
**AGRICULTURE & FORESTRY**

CERTIFICATION CARD

COMMERCIAL PESTICIDE APPLICATOR

CHARLES HOLLINGSWORTH  
1037 MICHIGAN AVE  
SLIDELL LA 70458

00045799

Exp. Date: 12/31/2018



*Mike Strain*

MIKE STRAIN, DVM COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY

3-Ornamental & Turf Pest Control  
5A-Aquatic Pest Control  
6-Right-Of-Way & Industrial Pest  
GS-General Standards

RECERTIFY BY

2/23/2020  
2/23/2020  
2/23/2020  
2/23/2020

SIGNATURE:

*Charles Hollingsworth*

LDAF EMERGENCY HOTLINE 855-452-5323  
LA POISON CONTROL CENTER 800-222-1222



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00095508

Date: 02/05/2018

ROTOLO CONSULTANTS, INC.

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective January 01, 2018 through December 31, 2018 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

ROTOLO CONSULTANTS, INC  
38001 BROWNSVILLE RD  
SLIDELL LA 70460

DISPLAY IN A PROMINENT PLACE

*Mike Strain*  
Commissioner  
License No. 00095508



## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Rotolo Consultants, Inc.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification; check only one of the following seven boxes:  
 Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
 Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any) 5  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.)  
**38001 Brownsville Road**

**6** City, state, and ZIP code  
**Slidell, LA 70460**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

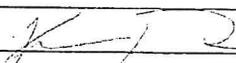
Social security number								
			-					
or								
Employer identification number								
7	2	-	1	2	8	5	2	0

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an Individual Retirement Arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here** Signature of U.S. person ▶  Date ▶ 7/25/17

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/tx9](http://www.irs.gov/tx9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000122151 THREE (3) YEAR CONTRACT FOR GRASS CUTTING OF  
ROUGH CUT AREAS (SLOPED AND FLAT) FOR JEFFERSON PARISH  
DEPARTMENT OF PUBLIC WORKS- DRAINAGE.**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
14-Feb-2018 10:47:57 AM



**Bid Number 50 - 122151**

Three (3) year contract for grass cutting of rough cut areas (sloped and flat) for Jefferson Parish Department of Public Works - Drainage

**March 15, 2018 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Donna Reamey  
Dreamey@Jeffparish.net  
504-364-2684**

Bid #50-122151

**TWO (2) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS  
(SLOPED & FLAT) FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC  
WORKS - DRAINAGE**

**MANDATORY PRE-BID CONFERENCE:**

A MANDATORY Pre-Bid Conference will be held on March 2, 2018 at 10:00 am located at 200 Derbigny Street, Suite 4400, Gretna, LA 70053. All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

Failure to attend the mandatory pre-bid conference and sign the sign-in sheet will result in the vendor not being allowed to submit a bid response. Any vendor arriving late after the conference has already started will not be allowed to sign the sign-in sheet.

**PERFORMANCE BOND:**

The successful bidder shall be required to provide a performance (surety) bond in the amount of One Million dollars (\$1,000,000.000) to insure the successful performance of the agreement in accordance with the negotiated terms and conditions of the parties. The proposer acknowledges and agrees that the performance bond may be forfeited for successful proposer's failure to fully and faithfully perform its obligations in accordance with the negotiated and executed agreement.

**BID BOND:**

A bid surety bond in the amount of \$5,000 is required **with** the bid submission.

**LICENSE REQUIREMENTS:**

Bidder must have a Louisiana Contractor's license. License number must be on the outside of the bid envelope.

Classification shall be **Landscaping/Grading/Beautification**. Bidder must also possess an **Herbicide Category 6 and Horticultural Services licenses issued by the Louisiana Department of Agriculture**. Copies of all licenses (front and back) must be submitted with bid.

**SERVICE LOCATIONS:**

See Attachment Sheets (A-F)

Other areas may be added or removed from this contract in the future as needed.  
Additional/omitted areas for grass cutting will be priced by bidders lump sum per cycle price

divided by the approximate acreage given per cycle. This is to ensure a price per acre that is comparable to contract price.

This can be described as a “maintenance assistance contract”. It is basically intended to supplement work performed by regular maintenance forces of the Jefferson Parish Public Works – Drainage Department.

## 1. SPECIAL CONDITIONS

The following are definitions, technical terms, and conditions included in these specifications.

### 1.1 DEBRIS REMOVAL

Waste, such as grass clippings, dirt, or any other natural rubbish, created as a direct result of the contractor’s performance will be considered debris. Debris, as described, shall be removed by the contractor as a part of the grass cutting performance; debris shall be picked up daily. Under no circumstances shall the debris from the maintenance work be allowed to remain overnight in any one area.

### 1.2 TRASH REMOVAL

Any non-organic or man-made debris that is not part of, or obstructs, the area to be maintained by the contractor is considered to be trash and will be removed prior to any cutting. Contractor shall be responsible for establishing the most efficient method of trash removal. Shredding of trash by mowers will not be permitted. Trash considered too large to be removed by hand or which requires specialized equipment to remove, shall be noted in the comments section of the daily maintenance report. This method of reporting shall alert the Public Works Department of Jefferson Parish for removal of the trash.

### 1.3 EQUIPMENT REQUIREMENTS

The vendor shall include equipment, operators, fuel, maintenance, and transportation which will be included in the vendors' pricing. All equipment shall be in a good state of operation and shall be maintained to work and perform the tasks it was designed for in an expedient time frame. Continual breakdown, repairs, or work stoppage due to equipment failure will not be permitted. There will be a minimum equipment list provided by Jefferson Parish as Attachment “I”, designated specifically for this contract. Upon the request of Jefferson Parish, contractor must provide Jefferson Parish with copies of registration certificates or lease agreements for equipment specified in the minimum equipment list (Attachment I). The contractor shall maintain equal amounts of equipment on East and West Banks of Jefferson Parish at all times during cutting season (see Attachment I).

### 1.4 WORK COMPLIANCE

The proposed work must comply with OSHA (Occupational Safety and Health Administration), DOTD (Department of Transportation), Jefferson Parish, and any other applicable agency requirements and regulations regarding this variety of work. The contractor will present Jefferson Parish with all permits required to perform the work, thirty (30) days prior to the award of contract.

### 1.5 MAINTENANCE REPORTS

Contractor shall complete a daily maintenance report for each day work is performed. Reports will be emailed or faxed daily, no later than 8:00 a.m. next business day to the Drainage Department of Jefferson Parish. These reports are used as the record for tracking the quantity and quality of work being performed. In addition, the daily maintenance report shall be utilized to record anything which might impede the contractor in performing the scope of work. The contractor is required to notify Jefferson Parish immediately within 24 hours of any problems and/or restrictions that would prevent him from performing his duties. Contractor shall only use Jefferson Parish Drainage Departments "Grass Cut Daily Report" form. See attached form.

### 1.6 INSPECTIONS

Using the daily maintenance reports submitted by the contractor, inspections of areas of work performed shall be made by Jefferson Parish personnel to determine the acceptance of the work performed. In the event the work is considered unacceptable, the contractor will be directed to immediately employ any and all methods or means to bring the area up to an acceptable level within five (5) days of notice, without any extra cost to Jefferson Parish. Also, if during inspections pipe damage occurs and is not reported by the contractor, then is found to be damaged by contractor and not reported, cost shall be borne by the contractor for repairs.

### 1.7 TRAFFIC CONTROL SIGNS

The contractor shall provide all necessary barricades, signs, lights and warning devices or any other item necessary in order to properly move traffic around or through his operations. Set up, removal, and maintenance of all traffic control equipment shall be the contractor's responsibility. Slow moving vehicles signs and flashing lights shall be installed on all moving equipment that will used the public right of ways for transportation of equipment. The contractor shall be responsible for providing safe and expedient movement of traffic through the work areas. The contractor must have in place prior to work, a method of recording, responding and repairing legitimately broken glass, windshields or any other kind of damage experienced due to the work being performed. The Louisiana State Manual for uniform traffic control should be followed.

### 1.8 WORK PERIODS

All work time periods and days shall be in accordance with the requirements and standards of Jefferson Parish. In the event that the contractor wishes to work weekends, holidays or outside the allowed times of the local governing bodies, contractor must secure permission from Jefferson Parish, and provide at least 72 hours of notification. The contractor must also be aware of any local event and existing traffic patterns that may affect scheduled maintenance operations. Contractor may be required to alter work schedule, accordingly. This modification to the schedule will not be grounds for any additional cost.

### 1.9 UTILITY SERVICE INTERRUPT

In the event of interruption of public or private utility service or general damage to public or private properties as a result of accidental breakage or any other actions by the contractor, contractor shall immediately notify the proper authority and/or property owner and shall fully

cooperate with said authority or owner until the service is restored to its previous capacity.

#### 1.10 DAMAGE TO FACILITIES

The slope cutting areas covered under these specifications include numerous obstructions such as CMP (Corrugated Metal Pipe), RCP (Reinforced Concrete Pipe), PVC (Polyvinyl Chloride Pipe) and other types of drainage outfall culverts and structures. The contractor shall take exceptional precaution when performing cutting operations near these structures in order to eliminate the possibility of damage. In the event that damage occurs, the contractor shall immediately notify Parish representative. In addition, the contractor shall note in the comments section of the daily maintenance report the time, location, person notified, type of damage and circumstances of the damage. All costs associated with the repair and/or replacement of the outfall pipe or structure shall be borne by the contractor.

#### 1.11 ONGOING CONTRACTS

It is possible that other contractors may be working within close proximity of the locations of work. The contractor shall coordinate his work with any other contractors working in or around the locations. Should a conflict occur, a Jefferson Parish Representative will make the final decision.

#### 1.12 NUISANCE CONTROL

The contractor shall include in the bid the control of dust, noise and odors created by work operations. All controls shall be completed in order that nuisances are minimized and occur within the standards of all governing bodies.

#### 1.13 EQUIPMENT STORAGE

Parking of grass cutting equipment and associated trucks and/or service vehicles during non-working hours (except during the mid-day meal period) shall take place in Parish designated and approved areas only. It is the intent of this section to eliminate the parking and storage of equipment near public right of ways, buildings and private facilities. The Parish will make areas available for parking equipment after working hours, weekends and holidays in relatively close proximity to the work areas. In the event that the contractor does not wish to utilize the areas provided by the Parish, the contractor must move and store equipment as directed by the Parish representative. Regardless of the areas designated by the Parish and used by the contractor, the Parish assumes no liability for the contractor's equipment. Any losses due to occurrences, such as theft, malicious damage, breakage, fire or general loss, will be assumed by the contractor.

#### 1.14 TRANSFERRING CONTRACT

Transfer of this contract shall not be allowed under any circumstance unless prior written approval has been received from Jefferson Parish.

#### 1.15 SAFETY PRECAUTIONS

The contractor shall strictly follow approved and normal safety practices during all operations. The contractor shall follow the guideline per OSHA requirements.

### 2. BID REQUIREMENTS

This contract will bid on a lump sum per cycle, per category basis. There are 6 categories that

will be provided. The bidder will price each category per cycle as a lump sum. The lowest bid price will be determined by the bidders lump sum per cycle; price multiplied by the cycles per contract for that category; then, all 6 categories will be totaled to come up with the lowest bid price. Locations will be provided to bidders in **Attachments (A-F)** it is the bidders' responsibility to evaluate each location and price accordingly. Bid Award will be based on the overall low bid.

## 2.1 CPI ADJUSTMENTS

Consumer Price Index (CPI) adjustments may be allowed on an annual basis for fuel cost adjustments, should the vendor request an escalation on their bid form. The contractor will submit a request for CPI adjustment costs to Jefferson Parish for review upon completion of the first one year contract period. Jefferson Parish has the right to reject the contractors request for CPI adjustments. The contractor should submit a bid package that includes all incidentals, including fuel cost for the duration of the contract period.

## 3. SUMMARY OF WORK

Jefferson Parish is currently using the departmental approach for its landscape maintenance and mowing operations. Each department is responsible for maintaining a different part of the Parish's facilities and public right of ways. This will be a maintenance assistance bid which is intended to supplement the work performed by the departments of Jefferson Parish with respect to the maintenance of Parish facilities and public right of ways. Jefferson Parish is soliciting bids from qualified contractors for the turnkey operation of grass cutting, weed control weed eating, and cleaning of pavement - incidental work and associated maintenance of various canals and right of ways within Jefferson Parish. The expression turnkey shall include but may not be limited to all labor, material, equipment, transportation, insurances, licenses, qualifications, experience, removal and disposal. To accomplish the scope of work as defined, Jefferson Parish will contract with a qualified contractor capable of providing turnkey planning management, implementation and the coordination of these efforts with Parish Officials.

## 4. SCOPE OF WORK

The scope of work shall include all items as listed within these specifications. This shall include turnkey maintenance of designated areas to include all aspects of lawn and garden maintenance for Jefferson Parish. Lump sum price per cycle includes equipment, operator, fuel and transportation to the work site. The contractor shall be aware and shall be held responsible under this contract to the requirements prescribed by the following Resolution and all the amendments, contractor shall refer to **Resolution No. 113646**, which provides a uniform set of "General Conditions and Agreement for all contractors engaged in performing work or services for the Parish of Jefferson".

### 4.1 SLOPE MOWING

Canal Slope Mowing and Roadside-Ditch.

#### 4.1.1 CANAL SLOPE MOWING (CLASSIFICATION #1)

Canal slope areas are sloped areas directly adjacent to drainage canals. These areas are identified by the fact that they fall under the jurisdiction of the Jefferson Parish Drainage Department.

**\*\*SPECIALIZED DECKS ARE REQUIRED FOR CUTTING THESE AREAS\*\***

Specifications for the specialized decks are included in Attachment "G" and "H". Decks meeting or exceeding these specs are acceptable. Proposers should include technical data if submitting equivalent brand names.

The frequency shall be: a minimum of one cut every six weeks or forty-two (42) calendar days for each eight month period; unless, otherwise determined by the Drainage Department and these locations can be found on Attachments "A - F". The preceding mentioned frequency of cutting represents 6 cuts per 8 month period. The grass shall be cut to a minimum height of four inch (4"), and a maximum of six inch (6") of exposure. Specialized cutting decks will be needed for the cutting of canal slopes.

Specifications for these specialized cutting decks have been provided as **Attachments "G"- "H"**. Cutting of the canal slopes and right of ways directly adjacent to the canal slopes shall be scheduled simultaneously so that the grass is maintained at the same level without an obvious transition between the two. Canal slopes will be maintained right up to the start of the slope. No flat area buffer zone shall be left next to any canal slope. At no time shall a tractor pulling batwing, triple cutter or bush hog be allowed to drive on canal slope.

#### 4.2 SERVICES

The following services will be inclusive to the contract. Cutting shall be performed to such a manner as to leave the areas with a smooth, level, cut on the grass; conforming to the existing grade. No gouging, scalping or similar actions shall be permitted. The contractor is responsible for scheduling the grass cutting in such manner that all areas are evenly cut. For example, medians with canals will be cut on the same day as the flat areas around the canals.

##### 4.2.1 HAND MOWING

Hand mowing is a form of cutting that will be performed using a push mower that may be required to complete some slope cutting areas. The push mower can be used for sites with small amounts of grass to be cut or sites with awkward slopes and angles. Hand mowing is a part of the slope cutting bid item.

##### 4.2.2 WEED EATING

Grass areas around any and all existing fixed features including but not limited to signs, monuments, benches, statues, landscaped beds, may be cut using a mechanical trimmer. In addition, weed eating shall be required in any slope area that cannot be reached by the slope mowing equipment. Examples of these areas include but may not be limited to, outfall pipes, pilings, erosion control, structures and the canal water's edge. These areas shall be cut to a one inch (1") height and a twelve inches (12") distance around all objects. Weed eating will not be allowed around any trees or plant material where damage may occur to the bark of the trunk of the plant or tree. Spraying shall only be allowed around trees for the purpose of weed control. The use of a mechanical trimmer is incidental to the cutting bid item. Cost for weed eating is to be included in the cutting bid Item. Weed eating on slopes shall be completed on the same day that the slope is completed. For work to be considered as complete no lag time is acceptable.

#### 4.2.3 CLEANING OF PAVED AREAS

The paved areas adjacent to turf areas being cut will be free of grass, leaves, cigarette butts, and any other type of debris. Cleaning shall be performed immediately after each cutting and edging operation. The contractor shall determine the equipment or method to be used. Debris shall not be blown from the paved to the turf areas. Code 1961 17-3 Ordinance No. 2120 2-14-01 Sec. 27-71 (A) states: "It shall be unlawful to dump or place material of any type into parish catch basins, in a canal/ditch, on the banks of a drainage canal/ditch or in drainage servitude without a permit." Contractor will not blow grass clippings into roadways and/or drainage catch basins. If upon inspection the paved area/areas have not been cleaned to Jefferson Parish's satisfaction, Jefferson Parish will contact the contractor who has two (2) hours to clean this/these area(s) of pavement. If at the end of the allotted time period the contractor has not cleaned area/areas to Jefferson Parish's satisfaction, then the Parkways Department will send a sweeper to the location and charge the contractor an hourly rate of \$125.00 for cleaning area/areas. This hourly rate will include travel time to the location, clean up time and travel time, back to the sweeper's initial location. The charge will be withheld from the invoice payment for that cycle which incident occurred. All debris, i.e., litter, cigarette butts, clippings, etc., shall be removed from paved and turf area. Locations of areas of maintenance: All Parish facilities and public right of ways now maintained by Jefferson Parish in whole or in part may be a part of the bid. Jefferson Parish will determine the extent of the area to be maintained by the contractor. Locations may change from week to week. The contractor, with the assistance of Jefferson Parish, will schedule the cutting areas based on the geographic location and size of the area to be maintained, to insure that the travel time from site to site is kept to a minimum. The main focus will be on the canal slopes and tops, rough cut flat areas. The contractor should visit as many of these sites as required to get a full comprehension of the scope of work to be performed under this bid.

#### 5. REMEDYING DEFICIENCIES

Proposer must remedy any deficiencies identified by parish personnel within 24 hours of notification. Failing to remedy the deficiency will result in parish personnel being dispatched and all charges incurred during repair work for hourly rate of labor and equipment will be deducted from the proposer's next invoice.

#### 6. WORK STOPPAGE DUE TO PUBLICLY DECLARED EMERGENCY

If there is an emergency declared by the Federal, State or Local Government in Jefferson Parish or any portion thereof, then all work on this project shall cease until such time as the contractor is instructed to resume work by Department Director of Jefferson Parish (no one else) who has jurisdiction over the project.

### 6 CATEGORIES FOR BIDDING PER CYCLE PRICE

- 1) Drainage W.B. Canal Slopes - Attachment A
- 2) Drainage W. B. Canal Slopes - Attachment B
- 3) Drainage W.B. Canal Tops - Attachment C

- 4) Drainage W.B. Canal Tops - Attachment D
- 5) Drainage E. B. Canal Slopes - Attachment E
- 6) Drainage E. B. Canal Tops - Attachment F

**ATTACHMENT "A"**

**WESTBANK DRAINAGE CANALS  
DISTRICT 1-SLOPES  
CATEGORY 1  
CUT 2 TIMES PER YEAR**

**PARCEL LOCATION**

Ames Canal (Mayronne Canal-Ames P.S)  
Ames Ditch (4th St- Railroad Tracks)  
Anna St Ditch (La 45 -Pen Levee)  
August Ln P.S.  
August Rd (La 45- August P.S.)  
Avenue D Canal (10th St. – Wichers Dr.)  
Avondale Canal (Hwy.90- Main Canal)  
Avondale Garden Rd. Canal (Hwy 90- Cat. P. S.)  
Avondale Holmes (Hwy.90 No) (Avondale Canal- Glendella Canal)  
Avondale Holmes (Hwy. 90 So) (Lapalco Blvd. -Avondale Garden Rd.)  
B & C Canal (4th St.-Two Mile Canal)  
Bayou Des Famillies (Cousins Blvd. - V Levee)  
Bent Tree Canal (Pipeline Canal- Pritchard Ditch)  
Breaux Ditch (East Ames - Pritchard Ditch)  
Brickwall Canal (4th St. - Mayronne Canal)  
Bridge City Canal #3 (Fire Training Center- Labranch Canal)  
Bundy St Ditch (La 45 - Pen Levee)  
California Canal (2 Mile Canal - Cousins Canal)  
Camphor Ditch (Orchid St- Swift Canal)  
Canal "C" - Bridge City (Bridge City Canal #3 - LP&L #1)  
Canal C - Marrero (Bayou Des Famillies- V Levee)  
Canal D (Ames Blvd - B & C Canal)  
Canal G (Pipeline Canal- Powerline Canal)  
Cardinal Ditch (Crestwood Dr. -Pipeline Canal)  
Celotex Servitude (4th St- Fence)  
Cemetery Ditch (La 45- Pen Levee)  
Caroline St Ditch (La 45 (To Pond) - Pond to Caroline St)  
Central St Ditch (La 45- Pen Levee)  
Cousins Canal (Cousins P.S. - Bayou Des Famillies)  
Crown Point Pump Station (Leo Kerner/Lafitte Hwy- Crown Point Pump Station)  
Dandelion Ditch (River Rd - RR Tracks [Live Oaks])  
Deerrun Canal (Destrahan Ave -Woodmere Canal)  
Destrehan Ditch (Inwood Dr. -Canal "G")  
Deutsch Ditch (Taffy Dr. - Pritchard Ditch)  
Douglas Canal (4th St. -Two Mile Canal)  
Dugues Canal (4th St. - Mayronne Canal)  
Ed Perrin (La 45- Pen Levee)  
Ehret Ditch (Ames Blvd. -Ames Canal)

Emily St Ditch (MacArthur Dr. - Swift Canal)  
Ethel Ditch (La 45 - Pen Levee)  
Faith St Ditch (Adama Dr. - Gulizo Canal)  
First Avenue Canal (Two Mile Canal-Cousins PS)  
Fleming Canal (P.S. by Verret St- Levee)  
Fleming Pump Station  
Fourth St.Ditch (Barataria Blvd.-Destrehan Ave.)  
Garden Rd Swale (WB Expwy- 4th St)  
Giaise Canal (Ames Blvd. - Gulizo Canal)  
Glendella Canal (Railroad Tracks- Hwy 90)  
Grand Cross #1 Canal (Mayronne Canal-Watling Dr.)  
Grand Cross #2 Canal (Mayronne Canal- Ames Canal)  
Gulizo Canal (2 Mile Canal- Ames Canal)  
Herman Adams Ditch (La45- Pen Levee)  
Hooter Ditch (River Road- La 18)  
Industry Rd Ditch (Mac Arthur Blvd- Swift Canal)  
Inner Cataouatche (Hwy90 P.S. - Bayou Segnette Park)  
Jackson Ditch (La 45 - Pen Levee)  
Justice Ditch (4th St.-Two Mile Canal)  
Kelly Canal (Maderia St. - Main Canal)  
Kenta Canal (Millaudon Canal- Oak Cove Levee)  
Keyhole Canal (4th St. - Westwego Outfall Canal)  
Klien St Ditch (Klien St - Ave C)  
Live Oak Plantation Ditch (South Kenner - Dead End Subdivision)  
L P & L #1 Canal (River Rd.-Main Canal)  
L P & L #2 Canal (La 18 - LP&L #1 Canal at R.R.)  
Labranch Canal (Bridge City Canal #3 - Main Canal)  
Lateral Canal #1 (Hwy. 90 -Inner Cataouatche Canal)  
Lateral Canal #3 (Hwy. 90- Marsh Canal)  
Latigue Road Ditch (Railroad Tracks- Foundry St.)  
Lincolnshire Ditch (Lincolnshire Dr. - Bayou Segnette PS)  
Main Canal (Avondale Gard. Rd. - Lp. &L Canal #1)  
Marsh Canal (Avondale Garden Rd-Lateral #1 Canal)  
Mayronne canal (Dugues Canal-Ames Canal)  
Millaudon Canal (Seivers Canal- Oak Cove Levee)  
Modern Farms Ditch (Manor Lane to Live Oak - Waggamann Canal)  
Morningside Ditch (So. Kenner Rd- S. Kenner Canal)  
Nine Mile Rd Canal (Bridge City Ave. - Wiegand Ditch)  
North Railroad Canal (Saul's Canal- St. Charles Parish Line Levee)  
Nunez St Ditch (La 45- Pen Levee)  
Oak Forest Ditches #1, 2, & 3 (Pin Oaks- Bayou Des Families)  
Oak Forest Ditch # 4 (Sandpiper Cir- Bayou Des Familles)  
Orange St Pump Station  
Orange St Levee (2nd St- Shipyard)  
Paillet Rd (Privateer Blvd- Paillet P.S.)  
Pelican Bay Canal (Canal C {Marrero} – Pelican Bay Blvd.)

Penick & Ford Ditch (Two Mile Canal- Lapalco Blvd.)  
Pipeline Canal (Cousins Canal- V Levee)  
Pitre Rd (La 45- Pitre P.S.)  
Powerline Canal (Harvey Canal- Pipeline Canal)  
Pritchard Ditch (Glover St.-Pipeline Canal)  
Railroad Canal (Short St. Ditch- Bayou Segnette P.S.)  
Rojas Ditch (La 45- Pen Levee)  
Rosethorne P.S.  
Saul's Canal (River Road- Waggaman Canal)  
Saul's Ditch (River Road- N. Railroad Canal)  
Sauvage Ditch (Mayronne Canal- Lapalco Blvd)  
Seivers Canal (Seivers Ditch- Ames Canal)  
Seivers Ditch (Ames Blvd. - Seivers Canal)  
Seth St Levee (LA 45 -Intracoastal Canal)  
Short St Ditch (La Ave - Railroad Canal)  
South Kenner Canal (River Road- Sauls Canal)  
South Railroad Canal (S Kenner Road- Sauls Canal)  
Swift Co. Canal (Fourth St. -Two Mile Canal)  
Tenth St Ditch (Twelfth St- Bridge City #3)  
Two Mile Canal (B & C Canal- Harvey P.S.)  
V Levee (Pipeline Canal- Leo Kerner/Lafitte Hwy)  
Waggaman Canal (Sauls Canal -Inner Cat. Canal)  
W Tish Ditch (Hwy 90 to Container Yard@ Railroad Company  
William Adams Ditch (LA45 - Pen Levee)  
Winn Dixie Ditch (Hwy 90 to Container Yard- @RR Co)  
W.P.A. Canal (Westwego P.S. - Keyhole Canal)  
WestMinister Ditch (Westwood Dr. - Grand Cross #2)  
Westwego Outfall Canal (Westwego PS- Westwego Airport)  
Whiskey Bayou Canal (La 18 - Bayou Segnette PS)  
Whiskey Branch Canal (La 18 -Whiskey Bayou Canal)  
Wiegand Ditch (La 18 to Lpl #2@ End of Wiegand)  
Winn Dixie Ditch (Hwy. 90 -Container Yard @ Railroad Co.)  
Woodmere Canal (Deerrun Canal - Powerline Canal)

Total Approx. Acres: 354.09

**ATTACHMENT "B"**  
**WESTBANK DRAINAGE CANALS**  
**DISTRICT 9- SLOPES**  
**CATEGORY 2**  
**CUT 6 TIMES PER YEAR**

**PARCEL LOCATION**

Appleby Ditch (Antoinette St. -Verret Canal)  
Bayou Barataria Outfall Canal (N.O.Parish Line {Holmes Blvd.} -Hero Pump Station)  
Bayou Fatma Canal (Three Mile Canal-Bayou Barataria)  
Brown Canal (Expressway- Gardere Canal)  
Commerce Ditches (Commerce St- Fortado Canal)  
Cottonseed Ditch (4th St- 8th St)  
Coulee Canal (Hassel's Trail. Pk. - Bayou Barataria Outfall Canal)  
Fortado Canal (Industry Canal- Bayou Fatma)  
Gardere Canal (8th St. - Murphy Canal)  
Grand Isle Track (Behrman Hwy- Whitney Canal)  
Hebee Canal (Expressway- Verret Canal)  
Industry Canal (Fairfield Ave- Oakwood Canal)  
Murphy Canal (Lapalco Blvd- Bayou Barataria O/F)  
Nineth St Ditch (Edison Ditch -Queens Levee)  
Oakwood Canal (Holmes Blvd. - Bayou Fatma}  
Par 3 Ditch (Vulcan -Woodland West Subdivision)  
Planter's By Pass Canal (Bayou Barataria Outfall - Planters PS)  
Queen's Ditch & Levee (1<sup>st</sup> St. – 9<sup>th</sup> St. Ditch)  
Rathborne Ditch (36<sup>th</sup> St - Paliet St.)  
Seventh St Ditch (Rochelle Ave- Queens Levee)  
Stall #1 Ditch (Cerritas Via -Verret Canal)  
Terry Parkway Canal (Guardian -Industry Canal)  
Three Mile Canal (Peters Rd. - Hebee Canal)  
Verret Canal (Belle Chasse Hwy. -Bayou Barataria O/F Canal)  
Weyerauch Canal (Belle Chase Hwy- Bayou Fatma)  
Whitney Barataria Bypass Canal (Bayou Barataria Outfall Canal Whitney Barataria Bypass P.S.)  
Whitney Canal (Stumpf Blvd- Belle Chasse Hwy.)  
Wright Ave Canal (Stumpf Blvd- Belle Chase Hwy)

Total Approx. Acres: 113.06

**ATTACHMENT "C"**  
**WESTBANK DRAINAGE CANALS**  
**DISTRICT 1-TOPS**  
**CATEGORY 3**  
**CUT 2 TIMES PER YEAR**

**PARCEL LOCATION**

Ames Canal (Mayronne Canal- Ames P.S)  
Ames Ditch (4th St- Railroad Tracks)  
Anna St Ditch (La 45- Pen Levee)  
August Ln P. S.  
August Rd (La 45- August P.S.)  
Avenue D Canal (10th St. - Wichers Dr.)  
Avondale Canal (Hwy.90- Main Canal)  
Avondale Garden Rd. Canal (Hwy 90- Cat. P. S.)  
Avondale Holmes (Hwy. 90 N.) (Avondale Canal- Glendella Canal)  
Avondale Holmes (Hwy.90s.) (Lapalco Blvd.-Avondale Garden Rd.)  
B & C Canal (4th St. -Two Mile Canal)  
Bayou Des Familles (Cousins Blvd. - V Levee)  
Bent Tree Canal (Pipeline Canal- Pritchard Ditch)  
Breaux Ditch (East Ames - Pritchard Ditch)  
Brickwall Canal (4th St. - Mayronne Canal)  
Bridge City Canal #3 (Fire Training Center- Labranch Canal)  
Bundy St Ditch (LA 45- Pen Levee)  
California Canal (2 Mile Canal- Cousins Canal)  
Camphor Ditch (Orchid St- Swift Canal)  
Canal "C"- Bridge City (Bridge City Canal #3 – LP&L #1)  
Canal C- Marrero (Bayou Des Familles- V Levee)  
Canal D (Ames Blvd- B & C Canal)  
Canal G (Pipeline Canal- Powerline Canal)  
Cardinal Ditch (Crestwood Dr. -Pipeline Canal)  
Celotex Servitude (4th St- Fence)  
Cemetery Ditch (LA 45- Pen Levee)  
Caroline St Ditch (LA 45 (To Pond) - Pond to Caroline St)  
Central St Ditch (LA 45- Pen Levee)  
Cousins Canal (Cousins P. S. - Bayou Des Familles)  
Crown Point Pump Station (Leo Kerner/Lafitte Hwy- Crown Point Pump Station)  
Dandelion Ditch (River Rd-RR Tracks [Live Oaks])  
Deerrun Canal (Destrahan Ave. - Woodmere Canal)  
Destrehan Ditch (Inwood Dr. -Canal "G")  
Deutsch Ditch (Taffy Dr. - Pritchard Ditch)  
Douglas Canal (4th St.-Two Mile Canal)  
Dugues Canal (4th St. - Mayronne Canal)  
Ed Perrin (LA 45- Pen Levee)  
Ehret Ditch (Ames Blvd.-Ames Canal}

Emily St Ditch (MacArthur Dr. - Swift Canal)  
Ethel Ditch (LA 45- Pen Levee)  
Faith St Ditch (Adama Dr. - Gulizo Canal)  
First Avenue Canal (Two Mile Canal-Cousins PS)  
Fleming Canal (P.S. by Verret St- Levee)  
Fleming Pump Station  
Fourth St. Ditch (Barataria Blvd. - Destrehan Ave.)  
Garden Rd Swale (WB Expwy. - 4th St)  
Giaise Canal (Ames Blvd. - Gulizo Canal)  
Glendella Canal (Railroad Tracks- Hwy 90)  
Grand Cross #1 Canal (Mayronne Canal- Watling Dr.)  
Grand Cross #2 Canal (Mayronne Canal- Ames Canal)  
Gulizo Canal (2 Mile Canal- Ames Canal)  
Herman Adams Ditch (LA 45- Pen Levee)  
Hooter Ditch (River Road- LA 18)  
Industry Rd Ditch {Mac Arthur Blvd- Swift Canal)  
Inner Cataouatche (Hwy 90 P.S. - Bayou Segnette Park)  
Jackson Ditch (LA 45- Pen Levee)  
Justice Ditch (4th St. -Two Mile Canal)  
Kelly Canal (Maderia St. - Main Canal)  
Kenta Canal (Millaudon Canal- Oak Cove Levee)  
Keyhole Canal (4th St. -Westwego Outfall Canal)  
Klien St Ditch (Klien St-Ave C)  
Live Oak Plantation Ditch (South Kenner - Dead End Subdivision)  
L P & L #1 Canal (River Rd. -Main Canal)  
L P & L #2 Canal (LA 18- LP&L #1 Canal at R.R.)  
Labranch Canal (Bridge City Canal #3- Main Canal)  
Lateral Canal #1 (Hwy.90- Inner Cataouatche Canal)  
Lateral Canal #3 (Hwy.90- Marsh Canal)  
Latigue Road Ditch (Railroad Tracks-Foundry St.)  
Lincolnshire Ditch (Lincolnshire Dr. -Bayou Segnette Ps)  
Main Canal (Avondale Gard. Rd. - L.P. &L Canal #1)  
Marsh Canal (Avondale Garden Rd -Lateral #1 Canal)  
Mayronne Canal (Dugues Canal- Ames Canal)  
Millaudon Canal (Seivers Canal-Oak Cove Levee)  
Modern Farms Ditch (Manor Lane to Live Oak - Waggamann Canal)  
Morningside Ditch (S. Kenner Rd- S. Kenner Canal)  
Nine Mile Rd Canal (Bridge City Ave.-Wiegand Ditch)  
North Railroad Canal (Saul's Canal- St. Charles Parish Line Levee)  
Nunez St Ditch (LA 45 - Pen Levee)  
Oak Forest Ditches #1, 2, & 3 (Pin Oaks-Bayou Des Familles)  
Oak Forest Ditch# 4 (Sandpiper Cir- Bayou Des Familles)  
Orange St Pump Station  
Orange St Levee (2nd St- Shipyard)  
Pallet Rd (Privateer Blvd- Pallet P.S.)  
Pelican Bay Canal (Canal C {Marrero} - Pelican Bay Blvd.)

Penick & Ford Ditch (Two Mile Canal-Lapalco Blvd.)  
Pipeline Canal (Cousins Canal- V Levee)  
Pitre Rd (LA 45- Pitre P.S.)  
Powerline Canal (Harvey Canal-Pipeline Canal)  
Pritchard Ditch (Glover St.-Pipeline Canal)  
Railroad Canal (Short St. Ditch-Bayou Segnette P.S.)  
Rojas Ditch (LA 45- Pen Levee)  
Rosethorne P.S.  
Saul's Canal (River Road- Waggaman Canal)  
Saul's Ditch (River Road - N. Railroad Canal)  
Sauvage Ditch (Mayronne Canal- Lapalco Blvd)  
Seivers Canal (Seivers Ditch- Ames Canal)  
Seivers Ditch (Ames Blvd. - Seivers Canal)  
Seth St Levee (LA 45 -Intracoastal Canal)  
Short St Ditch (LA Ave- Railroad Canal)  
South Kenner Canal (River Road- Sauls Canal)  
South Railroad Canal (S Kenner Road- Sauls Canal)  
Swift Co. Canal (Fourth St.-Two Mile Canal)  
Taravella Ditch (Barataria Blvd- Gulizo Canal)  
Tenth St Ditch (Twelfth St- Bridge City #3)  
Two Mile Canal (B & C Canal- Harvey P.S.)  
V Levee (Pipeline Canal- Leo Kerner/Lafitte Hwy)  
Waggaman Canal (Sauls Canal- Inner Cat. Canal)  
W Tish Ditch (Hwy 90 to Container Yard @ Railroad Company)  
William Adams Ditch (LA 45- Pen Levee)  
Winn Dixie Ditch (Hwy 90 to Container Yard- @RR Co)  
W.P.A. Canal (Westwego P.S. - Keyhole Canal)  
Westminister Ditch (Westwood Dr. - Grand Cross #2)  
Westwego Outfall Canal (Westwego PS - Westwego Airport)  
Whiskey Bayou Canal (LA 18- Bayou Segnette PS)  
Whiskey Branch Canal (LA 18- Whiskey Bayou Canal)  
Wiegand Ditch (LA 18 to Lpl #2 @ End of Wiegand)  
Winn Dixie Ditch (Hwy.90 -Container Yard @ Railroad Co.)  
Woodmere Canal (Deerrun Canal - Powerline Canal)

Total Approx. Acres: 619.30

**ATTACHMENT "D"**  
**WESTBANK DRAINAGE CANALS**  
**DISTRICT 9-TOPS**  
**CATEGORY 4**  
**CUT 6 TIMES PER YEAR**

**PARCEL LOCATION**

Appleby Ditch (Antoinette St.-Verret Canal)  
Bayou Baratavia Outfall Canal (N.O.Parish Line [Holmes Blvd.] - Hero Pump Station)  
Bayou Fatma Canal (Three Mile Canal-Bayou Baratavia)  
Brown Canal (Expressway- Gardere Canal)  
Commerce Ditches (Commerce St- Fortado Canal)  
Cottonseed Ditch (4<sup>th</sup> St- 8<sup>th</sup> St)  
Coulee Canal (Hassel's Trail. Pk -Bayou Baratavia Outfall Canal)  
Fortado Canal (Industry Canal- Bayou Fatma)  
Gardere Canal (8<sup>th</sup> St. - Murphy Canal)  
Grand Isle Track (Behrman Hwy- Whitney Canal)  
Hebee Canal (Expressway- Verret Canal)  
Industry Canal (Fairfield Ave- Oakwood Canal)  
Murphy Canal (Lapalco Blvd- Bayou Baratavia O/F)  
Nineth St Ditch (Edison Ditch - Queens Levee)  
Oakwood Canal (Holmes Blvd. B - Bayou Fatma)  
Par 3 Ditch (Vulcan -Woodland West Subdivision)  
Planter's By Pass Canal (Bayou Baratavia Outfall- Planters PS)  
Queen's Ditch & Levee (1<sup>st</sup> St. -9<sup>th</sup> St. Ditch)  
Rathborne Ditch (36<sup>th</sup> St- Pallet St.)  
Seventh St Ditch (Rochelle Ave- Queens Levee)  
Stall #1 Ditch (Cerritas Via -Verret Canal)  
Terry Parkway Canal (Guardian- Industry Canal)  
Three Mile Canal (Peters Rd. - Hebee Canal)  
Verret Canal (Belle Chasse Hwy. -Bayou Baratavia O/F Canal)  
Weyerauch Canal (Belle Chase Hwy- Bayou Fatma)  
Whitney Baratavia Bypass Canal (Bayou Baratavia Outfall Canal Whitney Baratavia by Pass P.S.)  
Whitney Canal (Stumpf Blvd- Belle Chasse Hwy.)  
Wright Ave Canal (Stumpf Blvd- Belle Chase Hwy)

Total Approx. Acres: 220.94

**ATTACHMENT "E"**  
**EASTBANK DRAINAGE CANALS SLOPES**  
**CATEGORY 5**  
**CUT 6 TIMES PER YEAR**

**Parcel Location**

Bonnabel Canal (Canal#3-P.S. #1)  
Butler Canal (ICRR Ditch- P.S. #5)  
Canal#1 (Duncan Canal- Elmwood Canal)  
Canal#2 (Duncan Canal-Lake Avenue)  
Canal#3 (Duncan Canal-Bonnabel Blvd)  
Canal#4 (Duncan Canal-Bonnabel Blvd)  
Canal #5 (Duncan Canal-Amoult Road)  
Canal#6 (Frabielles Ditch -Plauche Ditch)  
Canal#7 (Canal #17-Duncan Canal)  
Canal#10 (Canal#12-Canal#7)  
Canal#11 (Canal#10-Duncan Canal)  
Canal#12 (Canal#10-Duncan Canal)  
Canal#13 (Butler Canal- Duncan Canal)  
Canal#14 (Butler Canal- Canal#19)  
Canal#17 (Butler Canal- Canal#7)  
Canal#19 (Airport Property-Canal#19)  
Canal Street Ditch (I-10- Lake Avenue)  
Crochet Ditch (Powerline Ditch - Canal#6)  
Cross Canal (St. Peters Ditch- Soniat Canal)  
Duncan Canal (Airline Highway- P.S. #4)  
Elmwood Canal (Canal#3 - P.S. #3)  
KCRR Ditch (David Drive-Belview Street)  
L&A Road Ditch A (L&A Rd - Hoey's Canal)  
L&A Road Ditch A (L&A Rd - Hoey's Canal)  
Loyola Canal (Vintage Drive - Canal#7)  
Plauche Ditch W/S (Cross Canal- Canal #5)  
Pontiff Playground (Metairie)  
Powerline Ditch (River Road - Timesaver Ave)  
Soniat Canal (Bellgrove to Citrus) (Citrus to ICRR – Westside)  
Soniat Canal (Cross Canal-Canal #5)  
Taca Canal (Airport Service Rd - Butler Canal)  
Causeway Retention Pond (Shrewsbury- Jefferson)  
Clearview Retention Pond (Earhart Interchange)  
Earhart Stockpile (Jefferson)  
17<sup>th</sup> Street Canal (Airline Highway- Hoey's Gate)  
Hoey's Canal (Blue Jay Rd/L&A Rd - Shrewsbury Rd)  
Brown Miller Ditch (Citrus Boulevard- Cross Canal)

Total Approx. Acres: 632.64

**ATTACHEMENT "F"**  
**EASTBANK DRAINAGE CANALS TOPS**  
**CATEGORY 6**  
**CUT 18 TIMES PER YEAR**

**PARCEL LOCATION**

Bonnabel Canal (Canal #3-P.S. #1)  
Butler Canal (ICRR Ditch- P.S. #5)  
Canal#1 (Duncan Canal-Elmwood Canal)  
Canal#2 (Duncan Canal- Lake Avenue)  
Canal#3 (Duncan Canal- Bonnabel Boulevard)  
Canal#4 (Duncan Canal- Bonnabel Boulevard)  
Canal#5 (Duncan Canal - Arnoult Road)  
Canal#6 (Frabielles Ditch - Plauche Ditch)  
Canal#7 (Canal#17 - Duncan Canal)  
Canal#10 (Canal#12 - Canal#7)  
Canal#11 (Canal#10- Duncan Canal)  
Canal#12 (Canal#10- Duncan Canal)  
Canal#13 (Butler Canal- Duncan Canal)  
Canal#14 {Butler Canal- Canal#19)  
Canal#17 (Butler Canal- Canal#7)  
Canal#19 (Airport Property- Canal #19)  
Canal Street Ditch (I-10- Lake Avenue)  
Crochet Ditch (Powerline Ditch - Canal#6)  
Cross Canal (St. Peters Ditch - Soniat Canal)  
Duncan Canal (Airline Highway- P.S. #4)  
Elmwood Canal (Canal#3 - P.S. #3)  
KCRR Ditch (David Drive - Belview Street)  
L&A Road Ditch (L&A Road - Hoey's Canal)  
LP&L Right-of-way (Canal #5 - Canal #3)  
Loyola Canal (Vintage Drive -Canal #17)  
Plauche Ditch W/S (Cross Canal- Canal#5)  
Pontiff Playground (Metairie)  
Powerline Ditch (River Road-Timesaver Avenue)  
Soniat Canal (Mazoue to Cross Canal)  
Soniat Canal (Canal#5 - Canal#3)  
Soniat Canal (Canal#5 - P.S. #2)  
Soniat Canal (Cross Canal- Canal#5)  
Taca Canal (Airport Service Road - Butler Canal)  
Causeway Retention Pond (Shrewsbury-Jefferson)  
Earhart Stockpile (Jefferson)  
17<sup>th</sup> Street Canal (Airline Highway- Hoey's Gate)  
Hoey's Canal (Blue Jay Rd/L&A Rd - Shrewsbury Road)  
Brown Miller Ditch (Citrus Boulevard - Cross Canal)

Total Approx. Acres: 281.19

## ATTACHMENT "G"

### *Specifications*

#### BOOM AXE® 50- HEAVY- DUTY ROTARY CUTTER

It is the purpose of this specification to describe a heavy-duty 50" rotary cutter that is capable of cutting grass and weeds at a minimum height of four inches. The unit bid shall be the manufacturer's current production that meets or exceeds the following minimum specifications. Only a standard production machine may be bid on these specifications. The unit bid must have been in production a minimum of 4-years.

#### DECK:

Cutting head width shall be 50in

The deck shall be constructed of 10-guage steel

The sides shall be constructed of double-wall 10-guage steel

Reinforcements shall be 3/8" flat bar X-frame

Center section shall be 1/2" x 12" x 20"

The skid shoes shall be full-length and replaceable

#### DECK ROTATION:

The deck shall have a rotation of 220-degrees

#### SPINDLE:

The spindle shall be 4-7/16" at the largest diameter x 8-15/16" long, made of alloy steel and splined. Tapered roller bearings with 2" I.D. top and 2-9/16" I.D. bottom in an oil bath shall be used. The housing shall be a 1030 cast steel uni-body

#### MOTOR TO SPINDLE DRIVE:

The motor to spindle drive shall be splinted, direct drive and enclosed. This specifically excludes a chain or flexible coupling

#### BLADE BAR:

The blade bar shall be a single leaf bar with a 4-bolt attachment to the spindle

#### BLADES:

The blades shall be tempered steel 1/2" x 4", full swinging (360-degrees), offset and provide lift with fans

#### BLADE BOLTS:

The blade bolts shall be 1" minimum diameter and grade 8 minimum strength

**MOTOR:**

The motor shall be steel gear type, rated at 101-horsepower and direct coupled.

The spindle RPM shall be 1240 RPM at 38 GPM from pump

**SAFETY SHIELDS:**

The front and rear shield shall be a 3-ply rubber belting and full-length

**CUT HEIGHT:**

Minimum 4"

## ATTACHMENT "H"

### *Specifications*

#### BOOM AXE® 60- HEAVY-DUTY ROTARY CUTTER

It is the purpose of this specification to describe a heavy-duty 60" rotary cutter that is capable of cutting grass and weeds at a minimum height of four inches. The unit bid shall be the manufacturer's current production that meets or exceeds the following minimum specifications. Only a standard production machine may be bid on these specifications. The unit bid must have been in production a minimum of 4-years.

#### DECK:

Cutting head width shall be 60"

The deck shall be constructed of 14-gauge steel.

The sides shall be constructed of double wall, 14-gauge and 10-gauge steel

Reinforcements shall be 3/8" flat bar X-frame

Center section shall be 1/2" x 12" x 20"

The skid shoes shall be full-length and replaceable

#### DECK ROTATION:

The deck shall have a rotation of 220-degrees

#### SPINDLE:

The spindle shall be 4-7/16" at the largest diameter x 8-15/16" long, made of alloy steel and splined. Tapered roller bearings with 2" I.D. top and 2-9/16" I.D. bottom in an oil bath shall be used. The housing shall be a 1030 cast steel uni-body

#### MOTOR TO SPINDLE DRIVE:

The motor to spindle drive shall be splined, direct drive and enclosed. This specifically excludes a chain or flexible coupling

#### BLADE BAR:

The blade bar shall be a single leaf bar with a 4-bolt attachment to the spindle

#### BLADES:

The blades shall be tempered steel 1/2" x 4", full swinging (360-degrees), offset and provide lift with fans

#### BLADE BOLTS:

The blade bolts shall be 1" minimum diameter and grade 8 minimum strength

#### MOTOR:

The motor shall be steel gear type, rated at 101-horsepower and direct coupled.

The spindle RPM shall be 1240 RPM at 38 GPM from pump

**SAFETY SHIELDS:**

The front and rear shield shall be a 3-ply rubber belting and full-length

**CUT HEIGHT:**

Minimum 4"

**A. Deep Deck Design**

The purpose of the specialty deep deck as required is to minimize or eliminate scalping. The deep deck design allows for a trailer mowing height by extending a standard deck sidewall. However, this is not the only modification that would be required to achieve a taller cut of grass. To provide the proper lift of grass, special updraft blades are used in conjunction with a larger area between the blade tops and underside of the deck. This larger area is achieved by another extension of the deck sidewall, creating a very heavy deck. These heavy modified decks would carry too much weight to be used on 28 foot slope mowers. Therefore, the width of the cutting decks would be trimmed from a standard 60" width to a 50" width. This 50" width deck will be used on all 28 foot slope mowers. The 23 foot slope mowers will still use a 60" deep deck draft.

ATTACHMENT "I"

<b>MINIMUM EQUIPMENT LIST</b>	
<u>QUANTITY</u>	<u>DESCRIPTION</u>
10	Boom Mowers Minimum 28 Foot Reach
4	Fifteen Foot Flex wing Mowers or
10	Large Tractors (85 + HP) with attachments (60" or 72" Rotary Cutters) or,
12	Manicure Mowers with (60" or 72") Cutting Decks
30	String Trimmers minimum 25cc
5	Back Pack Blowers minimum 50cc
10	Specialized Deep Draft Rotary Cutting Decks (reference 4.1.1. Attachments G and H)



DATE: 2/14/2018  
BID NO.: 50-00122151

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: DREAMEY@jeffparish.net

**BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 3/15/2018 AND PUBLICLY OPENED THEREAFTER.**

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

### LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

#### THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**1,3,4,5,6,8,10,11,12,13,15**

**MANDATORY**

PRE-BID CONFERENCE TO BE HELD AT: 200 DERBIGNY ST. SUITE 4400 GRETNA , LA.  
70053 AT 10:00 AM  
ON 3/02/2018

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

# BID REJECTION FORM

Bid number: 50-122151

Vendor Name: C. BUD TAULLI CONSTRUCTION INC.

Reasons for

Rejection: DOES NOT HAVE NEEDED SPECIALTY LICENSE.

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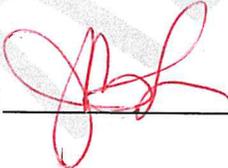
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REVIEWED BY:

Buyer Name: Donna Reamey

Date: 3/15/2018

Chief Buyer: 

Date: 

📍 2525 Quail Drive, Baton Rouge, 70808 📞 (225) 765-2301 📧 Text-To-Verify: 1 (855) 999-7896 

## Louisiana State Licensing Board for Contractors

### Contractor Information

**Business Name** C. "BUD" TAULLI CONSTRUCTION, INC.  
**Mailing Address** 3044 Baratavia Blvd.  
 Marrero, LA 70072  
**Phone Number** (504) 340-6926  
**Fax Number** (000) 000-0000  
**Website** http://null

### Active Licenses

**License Number** 17861  
**Type** Commercial License  
**Status** LICENSED  
**Effective** 01/17/2018  
**Expiration** 01/16/2021  
**First Issued** 01/16/1997

### Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	C. Bud Taulli Jr.	ALL
HEAVY CONSTRUCTION	C. Bud Taulli Jr.	ALL
HIGHWAY, STREET AND BRIDGE CONSTRUCTION	C. Bud Taulli Jr.	ALL
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION	C. Bud Taulli Jr.	ALL

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED -0- %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF contract expiration

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES As Needed

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 17861

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: C. "Bud" Taulli Construction, Inc.

ADDRESS: 3044 Barataria Blvd.

CITY, STATE: Marrero, LA ZIP: 70072

TELEPHONE: ( 504 ) 340-6926 FAX: (504 ) 340-8817

EMAIL ADDRESS: c.bud.taulli@gmail.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1 (DATED 3-7-18)

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$5,902,800.00

AUTHORIZED SIGNATURE: Anthony Taulli

Anthony Taulli

Printed Name

TITLE: Vice-president

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00122151

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	6.00	EA	THREE(3) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS (SLOPED AND FLAT) FOR JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - DRAINAGE.  0010 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "A"  CATEGORY 1 - CUT 2 TIMES A YEAR  SEE ATTACHMENT "A" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	# 104,800	# 628,800
2	18.00	EA	0020 - DRAINAGE WB CANALS (SLOPES) - ATTACHMENT "B"  CATEGORY 2 - CUT 6 TIMES A YEAR  SEE ATTACHMENT "B" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	# 44,400	# 799,200
3	6.00	EA	0030 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "C"  CATEGORY 3 - CUT 2 TIMES A YEAR  SEE ATTACHMENT "C" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	# 37,200	# 223,200
4	18.00	EA	0040 - DRAINAGE WB CANALS (TOPS) - ATTACHMENT "D"  CATEGORY 4 - CUT 6 TIMES A YEAR  SEE ATTACHMENT "D" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	# 23,700	# 426,600
5	18.00	EA	0050 - DRAINAGE EB CANALS (SLOPES) - ATTACHMENT "E"  CATEGORY 5 - CUT 6 TIMES A YEAR  SEE ATTACHMENT "E" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND APPROXIMATE ACRES.	# 150,900	# 2,716,200
6	48.00	EA	0060 - DRAINAGE EB CANALS (TOPS) - ATTACHMENT "F" CATEGORY 6 - CUT 18 TIMES A YEAR  SEE ATTACHMENT "F" FOR ADDITIONAL SPECIFICATIONS, LOCATIONS, AND	# 23,100	# 1,108,800

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

C. "Bud" TAULLI CONSTRUCTION  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF C. "Bud" TAULLI CONSTRUCTION  
INCORPORATED, DULY NOTICED AND HELD ON OCT. 12, 2017,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT ANTHONY TAULLI (VICE-PRESIDENT), BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

Anthony Taulli  
SECRETARY-TREASURER

3-9-18  
DATE





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/12/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hartwig Moss Insurance Agency 2626 Canal Street 3rd Floor New Orleans LA 70119-6410		<b>CONTACT NAME:</b> Stacey Giardina <b>PHONE (A/C, No, Ext):</b> (504)525-9901 <b>FAX (A/C, No):</b> (504)569-9900 <b>E-MAIL ADDRESS:</b> Stacey@hmia.com	
<b>INSURED</b> C Bud Tauli Construction Inc 3044 Baratavia Blvd Marrero LA 70072		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> United Fire Group <b>INSURER B:</b> Bridgefield Casualty Ins Co <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 18295 10335	

**COVERAGES**      **CERTIFICATE NUMBER:** CL1792912910      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			60387169	10/02/2017	10/02/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000	
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> OTHER:			60387169	10/02/2017	10/02/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			60387169	10/02/2017	10/02/2018	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$	
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	0198-05127	10/02/2017	10/02/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Bid No. 50-122151**

<b>CERTIFICATE HOLDER</b> Jefferson Parish Purchasing Department 200 Derbigny Street General Government Bldg #4400 Gretna LA 70053		<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE	
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## STANDARD INSURANCE REQUIREMENTS – PUBLICLY ADVERTISED BIDS

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the advertised bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders **must** submit **with** bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

**1) OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**2) BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: ANTHONY TAULLI, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized VICE-PRESIDENT of C. "Bud" TAULLI CONSTRUCTION, INC. (Entity), the party who submitted a bid in response to Bid Number 50-122151, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A**  Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B**  there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

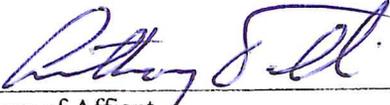
**Choice B**  There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

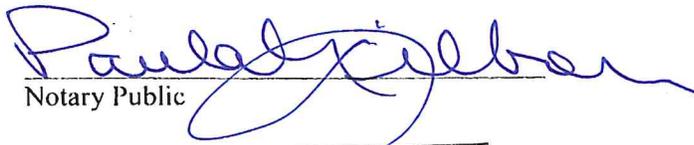
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Anthony TAULLI  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 12<sup>th</sup> DAY OF March, 2018.

  
\_\_\_\_\_  
Notary Public

	Printed Name of Notary	PAULA G. KILBOURNE
	Notary Bar Roll Number	NOTARY PUBLIC - #53503 PARISH OF JEFFERSON STATE OF LOUISIANA My Commission is for Life

My commission expires lifetime.

# Louisiana Secretary of State

## Tom Schedler

### SEARCH FOR LOUISIANA NOTARIES

A practicing notary in a parish may notarize in reciprocal parishes without additional bonding or examination.

You can also download information about all notaries on file. For more information, see Notary Bulk Data.

Print

#### Notary Search - Detail

**Name:** MS. PAULA G. KILBOURNE  
**Address:** 540 CHALMETTE ST.  
HARVEY, LA 70058  
**Phone:** (504) 430-0493  
**Notary ID Number:** 53503  
**Parish:** JEFFERSON with authority in the following parishes:  
ORLEANS, PLAQUEMINES, ST. BERNARD  
**Agency:** N/A  
**Notary Type:** Non Attorney  
**Status:** Active  
**Commission Date:** 06/16/2005  
**Oath Date:** 05/09/2005  
**Surety Expiration Date:** 05/02/2020  
**Annual Report Current:** Yes

#### Notary Events

**Suspension** From: 05/04/2015 To: 05/12/2015  
**Parish Change** Previous Parish: ORLEANS Previous Commission Date: 10/18/1996

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)

[New Search](#)

Campaign Contributions  
C. Bud Taulli Construction, Inc.

2.24.15	Chris Roberts Campaign Fund	\$ 500.00
5.14.15	Committee to Elect Mark Spears	\$ 500.00
6.23.15	Mike Yenni Campaign	\$ 500.00
7.27.15	Committee to Elect Jennifer Van Vrancken	\$ 1,000.00
8.24.15	Elton Lagasse Campaign Committee	\$ 1,000.00
8.28.15	Committee to Elect Chris Roberts	\$ 1,000.00
8.28.15	Mike Yenni Campaign	\$ 500.00
9.8.15	Committee to Elect Jennifer Van Vrancken	\$ 250.00
10.19.15	Mike Yenni Campaign	\$ 500.00
10.20.15	Chris Roberts Campaign	\$ 500.00
10.20.15	Paul Johnston Campaign	\$ 150.00
10.29.15	Mike Yenni Campaign	\$ 500.00
12.1.15	Committee to Elect Jennifer Van Vrancken	\$ 1,000.00
12.3.15	Ben Zahn Campaign	\$ 500.00
12.21.15	Mike Yenni Campaign	\$ 1,000.00
4.22.16	Mike Yenni Campaign	\$ 1,000.00
1.23.17	Committee to Elect Jennifer Van Vrancken	\$ 1,000.00
1.23.17	Committee to Elect Mark Spears	\$ 1,000.00
3.3.17	Chris Roberts Campaign	\$ 1,000.00
4.28.17	Mike Yenni Campaign	\$ 1,000.00
12.14.17	Chris Roberts Campaign	\$ 1,000.00



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

## **CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES**

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

### **Other Changes Continued:**

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must produce final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

**Bidders should reference the “Additional Requirements” section of the bid instructions and/or the “Important Notice to Bidders” included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

General Government Bldg. – 200 Derbigny St – Suite 4400 - Gretna, LA 70053

Office 504.364.2678

Email: [Purchasing@jeffparish.net](mailto:Purchasing@jeffparish.net) Website: [www.jeffparish.net](http://www.jeffparish.net)



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Renny Simno  
Director

**March 7, 2018**

**ADDENDUM # 1**

**Bid No.: 50-00122151**

**Bid Opening Date: 03/15/2018**

**For: Three year contract for grass cutting of rough cut areas (sloped & flat) for Jefferson Parish  
Drainage Department.**

---

**REVISIONS:**

**On Specification sheets change the two (2) year contract to three (3) year contract as stated on  
the bid form.**

**Under "LICENSE REQUIREMENTS" omit the following sentence:**

**"Bidder must also possess an Herbicide Category 6 and Horticultural Services licenses issued by  
the Louisiana Department of Agriculture. Copies of all licenses (front and back) must be  
submitted with bid."**

Sincerely,

Donna Reamey

Donna Reamey, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of  
this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and  
specifications. The contents of this addendum shall be included in the contract documents. Changes  
made by this addendum shall take precedence over the documents of earlier date.**

# State of Louisiana



## State Licensing Board for Contractors

This is to Certify that:

C. "BUD" TAULLI CONSTRUCTION, INC.  
3044 Barataria Blvd.  
Marrero, LA 70072

is duly licensed and entitled to practice the following classifications

HEAVY CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION



Expiration Date: January 16, 2021

License No: 17861

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 17th day of January 2018

*Mark S. McCoy*

Director

*See Mallett*

Chairman

*Andy D'Amico*

Treasurer

This License Is Not Transferrable



CASHIER'S CHECK

61-1/620

5504075826

03/14/2018

C. BUD TAULLI CONSTRUCTION, INC. *Bid #50-122151*

Purchaser / Purchased For

FIVE THOUSAND DOLLARS AND 00 CENTS

PAY TO THE ORDER OF: JEFFERSON PARISH

\$5,000.00

*[Handwritten Signature]*

Security Features Details on back.

Regions Bank

*Bid No. 50-122151*

Authorized Signature

Branch LA04056

CC056044

⑈ 5504075826 ⑈ ⑆ 06200019 ⑆ 000074265 ⑈

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**C. BUD TAULLI CONSTRUCTION, INC.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification; check only **one** of the following seven boxes:  
 Individual/sole proprietor or single-member LLC  
 C Corporation  
 S Corporation  
 Partnership  
 Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
 Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.)  
**3044 BARATARIA BLVD.**

**6** City, state, and ZIP code  
**MARRERO, LA 70072**

**7** List account number(s) here (optional)

Requester's name and address (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-					
or									
Employer identification number									
7	2	-	1	2	2	2	3	9	

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**      Signature of U.S. person ▶ *Cynthia Taulli*      Date ▶ *7/17/2017*

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



**Bid Number 50 - 122151**

Three (3) year contract for grass cutting of rough cut areas (sloped and flat) for Jefferson Parish Department of Public Works - Drainage

**March 15, 2018 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Donna Reamey  
Dreamey@Jeffparish.net  
504-364-2684**

**Bid #50-122151**

**TWO (2) YEAR CONTRACT FOR GRASS CUTTING OF ROUGH CUT AREAS  
(SLOPED & FLAT) FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC  
WORKS - DRAINAGE**

**MANDATORY PRE-BID CONFERENCE:**

A MANDATORY Pre-Bid Conference will be held on March 2, 2018 at 10:00 am located at 200 Derbigny Street, Suite 4400, Gretna, LA 70053. All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

Failure to attend the mandatory pre-bid conference and sign the sign-in sheet will result in the vendor not being allowed to submit a bid response. Any vendor arriving late after the conference has already started will not be allowed to sign the sign-in sheet.

**PERFORMANCE BOND:**

The successful bidder shall be required to provide a performance (surety) bond in the amount of One Million dollars (\$1,000,000.000) to insure the successful performance of the agreement in accordance with the negotiated terms and conditions of the parties. The proposer acknowledges and agrees that the performance bond may be forfeited for successful proposer's failure to fully and faithfully perform its obligations in accordance with the negotiated and executed agreement.

**BID BOND:**

A bid surety bond in the amount of **\$5,000** is required **with** the bid submission.

**LICENSE REQUIREMENTS:**

Bidder must have a Louisiana Contractor's license. License number must be on the outside of the bid envelope.

Classification shall be **Landscaping/Grading/Beautification**. Bidder must also possess an **Herbicide Category 6 and Horticultural Services** licenses issued by the Louisiana Department of Agriculture. **Copies of all licenses (front and back) must be submitted with bid.**

**SERVICE LOCATIONS:**

See Attachment Sheets (A-F)

Other areas may be added or removed from this contract in the future as needed.  
Additional/omitted areas for grass cutting will be priced by bidders lump sum per cycle price

divided by the approximate acreage given per cycle. This is to ensure a price per acre that is comparable to contract price.

This can be described as a “maintenance assistance contract”. It is basically intended to supplement work performed by regular maintenance forces of the Jefferson Parish Public Works – Drainage Department.

#### 1. SPECIAL CONDITIONS

The following are definitions, technical terms, and conditions included in these specifications.

##### 1.1 DEBRIS REMOVAL

Waste, such as grass clippings, dirt, or any other natural rubbish, created as a direct result of the contractor’s performance will be considered debris. Debris, as described, shall be removed by the contractor as a part of the grass cutting performance; debris shall be picked up daily. Under no circumstances shall the debris from the maintenance work be allowed to remain overnight in any one area.

##### 1.2 TRASH REMOVAL

Any non-organic or man-made debris that is not part of, or obstructs, the area to be maintained by the contractor is considered to be trash and will be removed prior to any cutting. Contractor shall be responsible for establishing the most efficient method of trash removal. Shredding of trash by mowers will not be permitted. Trash considered too large to be removed by hand or which requires specialized equipment to remove, shall be noted in the comments section of the daily maintenance report. This method of reporting shall alert the Public Works Department of Jefferson Parish for removal of the trash.

##### 1.3 EQUIPMENT REQUIREMENTS

The vendor shall include equipment, operators, fuel, maintenance, and transportation which will be included in the vendors' pricing. All equipment shall be in a good state of operation and shall be maintained to work and perform the tasks it was designed for in an expedient time frame. Continual breakdown, repairs, or work stoppage due to equipment failure will not be permitted. There will be a minimum equipment list provided by Jefferson Parish as Attachment “I”, designated specifically for this contract. Upon the request of Jefferson Parish, contractor must provide Jefferson Parish with copies of registration certificates or lease agreements for equipment specified in the minimum equipment list (Attachment I). The contractor shall maintain equal amounts of equipment on East and West Banks of Jefferson Parish at all times during cutting season (see Attachment I).

##### 1.4 WORK COMPLIANCE

The proposed work must comply with OSHA (Occupational Safety and Health Administration), DOTD (Department of Transportation), Jefferson Parish, and any other applicable agency requirements and regulations regarding this variety of work. The contractor will present Jefferson Parish with all permits required to perform the work, thirty (30) days prior to the award of contract.

#### 1.5 MAINTENANCE REPORTS

Contractor shall complete a daily maintenance report for each day work is performed. Reports will be emailed or faxed daily, no later than 8:00 a.m. next business day to the Drainage Department of Jefferson Parish. These reports are used as the record for tracking the quantity and quality of work being performed. In addition, the daily maintenance report shall be utilized to record anything which might impede the contractor in performing the scope of work. The contractor is required to notify Jefferson Parish immediately within 24 hours of any problems and/or restrictions that would prevent him from performing his duties. Contractor shall only use Jefferson Parish Drainage Departments "Grass Cut Daily Report" form. See attached form.

#### 1.6 INSPECTIONS

Using the daily maintenance reports submitted by the contractor, inspections of areas of work performed shall be made by Jefferson Parish personnel to determine the acceptance of the work performed. In the event the work is considered unacceptable, the contractor will be directed to immediately employ any and all methods or means to bring the area up to an acceptable level within five (5) days of notice, without any extra cost to Jefferson Parish. Also, if during inspections pipe damage occurs and is not reported by the contractor, then is found to be damaged by contractor and not reported, cost shall be borne by the contractor for repairs.

#### 1.7 TRAFFIC CONTROL SIGNS

The contractor shall provide all necessary barricades, signs, lights and warning devices or any other item necessary in order to properly move traffic around or through his operations. Set up, removal, and maintenance of all traffic control equipment shall be the contractor's responsibility. Slow moving vehicles signs and flashing lights shall be installed on all moving equipment that will used the public right of ways for transportation of equipment. The contractor shall be responsible for providing safe and expedient movement of traffic through the work areas. The contractor must have in place prior to work, a method of recording, responding and repairing legitimately broken glass, windshields or any other kind of damage experienced due to the work being performed. The Louisiana State Manual for uniform traffic control should be followed.

#### 1.8 WORK PERIODS

All work time periods and days shall be in accordance with the requirements and standards of Jefferson Parish. In the event that the contractor wishes to work weekends, holidays or outside the allowed times of the local governing bodies, contractor must secure permission from Jefferson Parish, and provide at least 72 hours of notification. The contractor must also be aware of any local event and existing traffic patterns that may affect scheduled maintenance operations. Contractor may be required to alter work schedule, accordingly. This modification to the schedule will not be grounds for any additional cost.

#### 1.9 UTILITY SERVICE INTERRUPT

In the event of interruption of public or private utility service or general damage to public or private properties as a result of accidental breakage or any other actions by the contractor, contractor shall immediately notify the proper authority and/or property owner and shall fully

cooperate with said authority or owner until the service is restored to its previous capacity.

#### 1.10 DAMAGE TO FACILITIES

The slope cutting areas covered under these specifications include numerous obstructions such as CMP (Corrugated Metal Pipe), RCP (Reinforced Concrete Pipe), PVC (Polyvinyl Chloride Pipe) and other types of drainage outfall culverts and structures. The contractor shall take exceptional precaution when performing cutting operations near these structures in order to eliminate the possibility of damage. In the event that damage occurs, the contractor shall immediately notify Parish representative. In addition, the contractor shall note in the comments section of the daily maintenance report the time, location, person notified, type of damage and circumstances of the damage. All costs associated with the repair and/or replacement of the outfall pipe or structure shall be borne by the contractor.

#### 1.11 ONGOING CONTRACTS

It is possible that other contractors may be working within close proximity of the locations of work. The contractor shall coordinate his work with any other contractors working in or around the locations. Should a conflict occur, a Jefferson Parish Representative will make the final decision.

#### 1.12 NUISANCE CONTROL

The contractor shall include in the bid the control of dust, noise and odors created by work operations. All controls shall be completed in order that nuisances are minimized and occur within the standards of all governing bodies.

#### 1.13 EQUIPMENT STORAGE

Parking of grass cutting equipment and associated trucks and/or service vehicles during non-working hours (except during the mid-day meal period) shall take place in Parish designated and approved areas only. It is the intent of this section to eliminate the parking and storage of equipment near public right of ways, buildings and private facilities. The Parish will make areas available for parking equipment after working hours, weekends and holidays in relatively close proximity to the work areas. In the event that the contractor does not wish to utilize the areas provided by the Parish, the contractor must move and store equipment as directed by the Parish representative. Regardless of the areas designated by the Parish and used by the contractor, the Parish assumes no liability for the contractor's equipment. Any losses due to occurrences, such as theft, malicious damage, breakage, fire or general loss, will be assumed by the contractor.

#### 1.14 TRANSFERRING CONTRACT

Transfer of this contract shall not be allowed under any circumstance unless prior written approval has been received from Jefferson Parish.

#### 1.15 SAFETY PRECAUTIONS

The contractor shall strictly follow approved and normal safety practices during all operations. The contractor shall follow the guideline per OSHA requirements.

### 2. BID REQUIREMENTS

This contract will bid on a lump sum per cycle, per category basis. There are 6 categories that

will be provided. The bidder will price each category per cycle as a lump sum. The lowest bid price will be determined by the bidders lump sum per cycle; price multiplied by the cycles per contract for that category; then, all 6 categories will be totaled to come up with the lowest bid price. Locations will be provided to bidders in **Attachments (A-F)** it is the bidders' responsibility to evaluate each location and price accordingly. Bid Award will be based on the overall low bid.

## 2.1 CPI ADJUSTMENTS

Consumer Price Index (CPI) adjustments may be allowed on an annual basis for fuel cost adjustments, should the vendor request an escalation on their bid form. The contractor will submit a request for CPI adjustment costs to Jefferson Parish for review upon completion of the first one year contract period. Jefferson Parish has the right to reject the contractors request for CPI adjustments. The contractor should submit a bid package that includes all incidentals, including fuel cost for the duration of the contract period.

## 3. SUMMARY OF WORK

Jefferson Parish is currently using the departmental approach for its landscape maintenance and mowing operations. Each department is responsible for maintaining a different part of the Parish's facilities and public right of ways. This will be a maintenance assistance bid which is intended to supplement the work performed by the departments of Jefferson Parish with respect to the maintenance of Parish facilities and public right of ways. Jefferson Parish is soliciting bids from qualified contractors for the turnkey operation of grass cutting, weed control weed eating, and cleaning of pavement - incidental work and associated maintenance of various canals and right of ways within Jefferson Parish. The expression turnkey shall include but may not be limited to all labor, material, equipment, transportation, insurances, licenses, qualifications, experience, removal and disposal. To accomplish the scope of work as defined, Jefferson Parish will contract with a qualified contractor capable of providing turnkey planning management, implementation and the coordination of these efforts with Parish Officials.

## 4. SCOPE OF WORK

The scope of work shall include all items as listed within these specifications. This shall include turnkey maintenance of designated areas to include all aspects of lawn and garden maintenance for Jefferson Parish. Lump sum price per cycle includes equipment, operator, fuel and transportation to the work site. The contractor shall be aware and shall be held responsible under this contract to the requirements prescribed by the following Resolution and all the amendments, contractor shall refer to **Resolution No. 113646**, which provides a uniform set of "General Conditions and Agreement for all contractors engaged in performing work or services for the Parish of Jefferson".

### 4.1 SLOPE MOWING

Canal Slope Mowing and Roadside-Ditch.

#### 4.1.1 CANAL SLOPE MOWING (CLASSIFICATION #1)

Canal slope areas are sloped areas directly adjacent to drainage canals. These areas are identified by the fact that they fall under the jurisdiction of the Jefferson Parish Drainage Department.

**\*\*SPECIALIZED DECKS ARE REQUIRED FOR CUTTING THESE AREAS\*\***

Specifications for the specialized decks are included in Attachment "G" and "H". Decks meeting or exceeding these specs are acceptable. Proposers should include technical data if submitting equivalent brand names.

The frequency shall be: a minimum of one cut every six weeks or forty-two (42) calendar days for each eight month period; unless, otherwise determined by the Drainage Department and these locations can be found on Attachments "A - F" The preceding mentioned frequency of cutting represents 6 cuts per 8 month period. The grass shall be cut to a minimum height of four inch (4"), and a maximum of six inch (6") of exposure. Specialized cutting decks will be needed for the cutting of canal slopes.

Specifications for these specialized cutting decks have been provided as **Attachments "G"- "H"**. Cutting of the canal slopes and right of ways directly adjacent to the canal slopes shall be scheduled simultaneously so that the grass is maintained at the same level without an obvious transition between the two. Canal slopes will be maintained right up to the start of the slope. No flat area buffer zone shall be left next to any canal slope. At no time shall a tractor pulling batwing, triple cutter or bush hog be allowed to drive on canal slope.

#### 4.2 SERVICES

The following services will be inclusive to the contract. Cutting shall be performed to such a manner as to leave the areas with a smooth, level, cut on the grass; conforming to the existing grade. No gouging, scalping or similar actions shall be permitted. The contractor is responsible for scheduling the grass cutting in such manner that all areas are evenly cut. For example, medians with canals will be cut on the same day as the flat areas around the canals.

##### 4.2.1 HAND MOWING

Hand mowing is a form of cutting that will be performed using a push mower that may be required to complete some slope cutting areas. The push mower can be used for sites with small amounts of grass to be cut or sites with awkward slopes and angles. Hand mowing is a part of the slope cutting bid item.

##### 4.2.2 WEED EATING

Grass areas around any and all existing fixed features including but not limited to signs, monuments, benches, statues, landscaped beds, may be cut using a mechanical trimmer. In addition, weed eating shall be required in any slope area that cannot be reached by the slope mowing equipment. Examples of these areas include but may not be limited to, outfall pipes, pilings, erosion control, structures and the canal water's edge. These areas shall be cut to a one inch (1") height and a twelve inches (12") distance around all objects. Weed eating will not be allowed around any trees or plant material where damage may occur to the bark of the trunk of the plant or tree. Spraying shall only be allowed around trees for the purpose of weed control. The use of a mechanical trimmer is incidental to the cutting bid item. Cost for weed eating is to be included in the cutting bid Item. Weed eating on slopes shall be completed on the same day that the slope is completed. For work to be considered as complete no lag time is acceptable.

#### 4.2.3 CLEANING OF PAVED AREAS

The paved areas adjacent to turf areas being cut will be free of grass, leaves, cigarette butts, and any other type of debris. Cleaning shall be performed immediately after each cutting and edging operation. The contractor shall determine the equipment or method to be used. Debris shall not be blown from the paved to the turf areas. Code 1961 17-3 Ordinance No. 2120 2-14-01 Sec. 27-71 (A) states: "It shall be unlawful to dump or place material of any type into parish catch basins, in a canal/ditch, on the banks of a drainage canal/ditch or in drainage servitude without a permit." Contractor will not blow grass clippings into roadways and/or drainage catch basins. If upon inspection the paved area/areas have not been cleaned to Jefferson Parish's satisfaction, Jefferson Parish will contact the contractor who has two (2) hours to clean this/these area(s) of pavement. If at the end of the allotted time period the contractor has not cleaned area/areas to Jefferson Parish's satisfaction, then the Parkways Department will send a sweeper to the location and charge the contractor an hourly rate of \$125.00 for cleaning area/areas. This hourly rate will include travel time to the location, clean up time and travel time, back to the sweeper's initial location. The charge will be withheld from the invoice payment for that cycle which incident occurred. All debris, i.e., litter, cigarette butts, clippings, etc., shall be removed from paved and turf area. Locations of areas of maintenance: All Parish facilities and public right of ways now maintained by Jefferson Parish in whole or in part may be a part of the bid. Jefferson Parish will determine the extent of the area to be maintained by the contractor. Locations may change from week to week. The contractor, with the assistance of Jefferson Parish, will schedule the cutting areas based on the geographic location and size of the area to be maintained, to insure that the travel time from site to site is kept to a minimum. The main focus will be on the canal slopes and tops, rough cut flat areas. The contractor should visit as many of these sites as required to get a full comprehension of the scope of work to be performed under this bid.

#### 5. REMEDYING DEFICIENCIES

Proposer must remedy any deficiencies identified by parish personnel within 24 hours of notification. Failing to remedy the deficiency will result in parish personnel being dispatched and all charges incurred during repair work for hourly rate of labor and equipment will be deducted from the proposer's next invoice.

#### 6. WORK STOPPAGE DUE TO PUBLICLY DECLARED EMERGENCY

If there is an emergency declared by the Federal, State or Local Government in Jefferson Parish or any portion thereof, then all work on this project shall cease until such time as the contractor is instructed to resume work by Department Director of Jefferson Parish (no one else) who has jurisdiction over the project.

### **6 CATEGORIES FOR BIDDING PER CYCLE PRICE**

- 1) Drainage W.B. Canal Slopes - Attachment A
- 2) Drainage W. B. Canal Slopes - Attachment B
- 3) Drainage W.B. Canal Tops - Attachment C

- 4) Drainage W.B. Canal Tops - Attachment D
- 5) Drainage E. B. Canal Slopes - Attachment E
- 6) Drainage E. B. Canal Tops - Attachment F

**ATTACHMENT "A"**

**WESTBANK DRAINAGE CANALS  
DISTRICT 1-SLOPES  
CATEGORY 1  
CUT 2 TIMES PER YEAR**

**PARCEL LOCATION**

Ames Canal (Mayronne Canal-Ames P.S.)  
Ames Ditch (4th St- Railroad Tracks)  
Anna St Ditch (La 45 -Pen Levee)  
August Ln P.S.  
August Rd (La 45- August P.S.)  
Avenue D Canal (10th St. – Wichers Dr.)  
Avondale Canal (Hwy.90- Main Canal)  
Avondale Garden Rd. Canal (Hwy 90- Cat. P. S.)  
Avondale Holmes (Hwy.90 No) (Avondale Canal- Glendella Canal)  
Avondale Holmes (Hwy. 90 So) (Lapalco Blvd. -Avondale Garden Rd.)  
B & C Canal (4th St.-Two Mile Canal)  
Bayou Des Famillies (Cousins Blvd. - V Levee)  
Bent Tree Canal (Pipeline Canal- Pritchard Ditch)  
Breaux Ditch (East Ames - Pritchard Ditch)  
Brickwall Canal (4th St. - Mayronne Canal)  
Bridge City Canal #3 (Fire Training Center- Labranch Canal)  
Bundy St Ditch (La 45 - Pen Levee)  
California Canal (2 Mile Canal - Cousins Canal)  
Camphor Ditch (Orchid St- Swift Canal)  
Canal "C" - Bridge City (Bridge City Canal #3 - LP&L #1)  
Canal C - Marrero (Bayou Des Famillies- V Levee)  
Canal D (Ames Blvd - B & C Canal)  
Canal G (Pipeline Canal- Powerline Canal)  
Cardinal Ditch (Crestwood Dr. -Pipeline Canal)  
Celotex Servitude (4th St- Fence)  
Cemetery Ditch (La 45- Pen Levee)  
Caroline St Ditch (La 45 (To Pond) - Pond to Caroline St)  
Central St Ditch (La 45- Pen Levee)  
Cousins Canal (Cousins P.S. - Bayou Des Famillies)  
Crown Point Pump Station (Leo Kerner/Lafitte Hwy- Crown Point Pump Station)  
Dandelion Ditch (River Rd - RR Tracks [Live Oaks])  
Deerrun Canal (Destrahan Ave -Woodmere Canal)  
Destrehan Ditch (Inwood Dr. -Canal "G")  
Deutsch Ditch (Taffy Dr. - Pritchard Ditch)  
Douglas Canal (4th St. -Two Mile Canal)  
Dugues Canal (4th St. - Mayronne Canal)  
Ed Perrin (La 45- Pen Levee)  
Ehret Ditch (Ames Blvd. -Ames Canal)

Emily St Ditch (MacArthur Dr. - Swift Canal)  
Ethel Ditch (La 45 - Pen Levee)  
Faith St Ditch (Adama Dr. - Gulizo Canal)  
First Avenue Canal (Two Mile Canal-Cousins PS)  
Fleming Canal (P.S. by Verret St- Levee)  
Fleming Pump Station  
Fourth St.Ditch (Barataria Blvd.-Destrehan Ave.)  
Garden Rd Swale (WB Expwy- 4th St)  
Giaise Canal (Ames Blvd. - Gulizo Canal)  
Glendella Canal (Railroad Tracks- Hwy 90)  
Grand Cross #1 Canal (Mayronne Canal-Watling Dr.)  
Grand Cross #2 Canal (Mayronne Canal- Ames Canal)  
Gulizo Canal (2 Mile Canal- Ames Canal)  
Herman Adams Ditch (La45- Pen Levee)  
Hooter Ditch (River Road- La 18)  
Industry Rd Ditch (Mac Arthur Blvd- Swift Canal)  
Inner Cataouatche (Hwy90 P.S. - Bayou Segnette Park)  
Jackson Ditch (La 45 - Pen Levee)  
Justice Ditch (4th St.-Two Mile Canal)  
Kelly Canal (Maderia St. - Main Canal)  
Kenta Canal (Millaudon Canal- Oak Cove Levee)  
Keyhole Canal (4th St. - Westwego Outfall Canal)  
Klien St Ditch (Klien St - Ave C)  
Live Oak Plantation Ditch (South Kenner - Dead End Subdivision)  
L P & L #1 Canal (River Rd.-Main Canal)  
L P & L #2 Canal (La 18 - LP&L #1 Canal at R.R.)  
Labranch Canal (Bridge City Canal #3 - Main Canal)  
Lateral Canal #1 (Hwy. 90 -Inner Cataouatche Canal)  
Lateral Canal #3 (Hwy. 90- Marsh Canal}  
Latigue Road Ditch (Railroad Tracks- Foundry St.)  
Lincolnshire Ditch (Lincolnshire Dr. - Bayou Segnette PS)  
Main Canal (Avondale Gard. Rd. - Lp. &L Canal #1)  
Marsh Canal (Avondale Garden Rd-Lateral #1 Canal)  
Mayronne canal (Dugues Canal-Ames Canal)  
Millaudon Canal (Seivers Canal- Oak Cove Levee)  
Modern Farms Ditch (Manor Lane to Live Oak - Waggamann Canal)  
Morningside Ditch (So. Kenner Rd- S. Kenner Canal)  
Nine Mile Rd Canal (Bridge City Ave. - Wiegand Ditch)  
North Railroad Canal (Saul's Canal- St. Charles Parish Line Levee)  
Nunez St Ditch (La 45- Pen Levee)  
Oak Forest Ditches #1, 2, & 3 (Pin Oaks- Bayou Des Families)  
Oak Forest Ditch # 4 (Sandpiper Cir- Bayou Des Familles)  
Orange St Pump Station  
Orange St Levee (2nd St- Shipyard)  
Paillet Rd (Privateer Blvd- Paillet P.S.)  
Pelican Bay Canal (Canal C {Marrero} – Pelican Bay Blvd.)

Penick & Ford Ditch (Two Mile Canal- Lapalco Blvd.)  
Pipeline Canal (Cousins Canal- V Levee)  
Pitre Rd (La 45- Pitre P.S.)  
Powerline Canal (Harvey Canal- Pipeline Canal)  
Pritchard Ditch (Glover St.-Pipeline Canal)  
Railroad Canal (Short St. Ditch- Bayou Segnette P.S.)  
Rojas Ditch (La 45- Pen Levee)  
Rosethorne P.S.  
Saul's Canal (River Road- Waggaman Canal)  
Saul's Ditch (River Road- N. Railroad Canal)  
Sauvage Ditch (Mayronne Canal- Lapalco Blvd)  
Seivers Canal (Seivers Ditch- Ames Canal)  
Seivers Ditch (Ames Blvd. - Seivers Canal)  
Seth St Levee (LA 45 -Intracoastal Canal)  
Short St Ditch (La Ave - Railroad Canal)  
South Kenner Canal (River Road- Sauls Canal)  
South Railroad Canal (S Kenner Road- Sauls Canal)  
Swift Co. Canal (Fourth St. -Two Mile Canal)  
Tenth St Ditch (Twelfth St- Bridge City #3)  
Two Mile Canal (B & C Canal- Harvey P.S.)  
V Levee (Pipeline Canal- Leo Kerner/Lafitte Hwy)  
Waggaman Canal (Sauls Canal -Inner Cat. Canal)  
W Tish Ditch (Hwy 90 to Container Yard@ Railroad Company  
William Adams Ditch (LA45 - Pen Levee)  
Winn Dixie Ditch (Hwy 90 to Container Yard- @RR Co)  
W.P.A. Canal (Westwego P.S. - Keyhole Canal)  
WestMinister Ditch (Westwood Dr. - Grand Cross #2)  
Westwego Outfall Canal (Westwego PS- Westwego Airport)  
Whiskey Bayou Canal (La 18 - Bayou Segnette PS)  
Whiskey Branch Canal (La 18 -Whiskey Bayou Canal)  
Wiegand Ditch (La 18 to Lpl #2@ End of Wiegand)  
Winn Dixie Ditch (Hwy. 90 -Container Yard @ Railroad Co.)  
Woodmere Canal (Deerrun Canal - Powerline Canal)

Total Approx. Acres: 354.09

**ATTACHMENT "B"**  
**WESTBANK DRAINAGE CANALS**  
**DISTRICT 9- SLOPES**  
**CATEGORY 2**  
**CUT 6 TIMES PER YEAR**

**PARCEL LOCATION**

Appleby Ditch (Antoinette St. -Verret Canal)  
Bayou Barataria Outfall Canal (N.O.Parish Line {Holmes Blvd.} -Hero Pump Station)  
Bayou Fatma Canal (Three Mile Canal-Bayou Barataria)  
Brown Canal (Expressway- Gardere Canal)  
Commerce Ditches (Commerce St- Fortado Canal)  
Cottonseed Ditch (4th St- 8th St)  
Coulee Canal (Hassel's Trail. Pk. - Bayou Barataria Outfall Canal)  
Fortado Canal (Industry Canal- Bayou Fatma)  
Gardere Canal (8th St. - Murphy Canal)  
Grand Isle Track (Behrman Hwy- Whitney Canal)  
Hebee Canal (Expressway- Verret Canal)  
Industry Canal (Fairfield Ave- Oakwood Canal)  
Murphy Canal (Lapalco Blvd- Bayou Barataria O/F)  
Nineth St Ditch (Edison Ditch -Queens Levee)  
Oakwood Canal (Holmes Blvd. - Bayou Fatma)  
Par 3 Ditch (Vulcan -Woodland West Subdivision)  
Planter's By Pass Canal (Bayou Barataria Outfall - Planters PS)  
Queen's Ditch & Levee (1<sup>st</sup> St. - 9<sup>th</sup> St. Ditch)  
Rathborne Ditch (36<sup>th</sup> St - Paliet St.)  
Seventh St Ditch (Rochelle Ave- Queens Levee)  
Stall #1 Ditch (Cerritas Via -Verret Canal)  
Terry Parkway Canal (Guardian -Industry Canal)  
Three Mile Canal (Peters Rd. - Hebee Canal)  
Verret Canal (Belle Chasse Hwy. -Bayou Barataria O/F Canal)  
Weyerauch Canal (Belle Chase Hwy- Bayou Fatma)  
Whitney Barataria Bypass Canal (Bayou Barataria Outfall Canal Whitney Barataria Bypass P.S.)  
Whitney Canal (Stumpf Blvd- Belle Chasse Hwy.)  
Wright Ave Canal (Stumpf Blvd- Belle Chase Hwy)

Total Approx. Acres: 113.06

**ATTACHMENT "C"**  
**WESTBANK DRAINAGE CANALS**  
**DISTRICT 1-TOPS**  
**CATEGORY 3**  
**CUT 2 TIMES PER YEAR**

**PARCEL LOCATION**

Ames Canal (Mayronne Canal- Ames P.S)  
Ames Ditch (4th St- Railroad Tracks)  
Anna St Ditch (La 45- Pen Levee)  
August Ln P. S.  
August Rd (La 45- August P.S.)  
Avenue D Canal (10th St. - Wichers Dr.)  
Avondale Canal (Hwy.90- Main Canal)  
Avondale Garden Rd. Canal (Hwy 90- Cat. P. S.)  
Avondale Holmes (Hwy. 90 N.) (Avondale Canal- Glendella Canal)  
Avondale Holmes (Hwy.90s.) (Lapalco Blvd.-Avondale Garden Rd.)  
B & C Canal (4th St. -Two Mile Canal)  
Bayou Des Familles (Cousins Blvd. - V Levee)  
Bent Tree Canal (Pipeline Canal- Pritchard Ditch)  
Breux Ditch (East Ames - Pritchard Ditch)  
Brickwall Canal (4th St. - Mayronne Canal)  
Bridge City Canal #3 (Fire Training Center- Labranch Canal)  
Bundy St Ditch (LA 45- Pen Levee)  
California Canal (2 Mile Canal- Cousins Canal)  
Camphor Ditch (Orchid St- Swift Canal)  
Canal "C"- Bridge City (Bridge City Canal #3 – LP&L #1)  
Canal C- Marrero (Bayou Des Familles- V Levee)  
Canal D (Ames Blvd- B & C Canal)  
Canal G (Pipeline Canal- Powerline Canal)  
Cardinal Ditch (Crestwood Dr. -Pipeline Canal)  
Celotex Servitude (4th St- Fence)  
Cemetery Ditch (LA 45- Pen Levee)  
Caroline St Ditch (LA 45 (To Pond) - Pond to Caroline St)  
Central St Ditch (LA 45- Pen Levee)  
Cousins Canal (Cousins P. S. - Bayou Des Familles)  
Crown Point Pump Station (Leo Kerner/Lafitte Hwy- Crown Point Pump Station)  
Dandelion Ditch (River Rd-RR Tracks [Live Oaks])  
Deerrun Canal (Destrahan Ave. - Woodmere Canal)  
Destrehan Ditch (Inwood Dr. -Canal "G")  
Deutsch Ditch (Taffy Dr. - Pritchard Ditch)  
Douglas Canal (4th St.-Two Mile Canal)  
Dugues Canal (4th St. - Mayronne Canal)  
Ed Perrin (LA 45- Pen Levee)  
Ehret Ditch (Ames Blvd.-Ames Canal}

Emily St Ditch (MacArthur Dr. - Swift Canal)  
Ethel Ditch (LA 45- Pen Levee)  
Faith St Ditch (Adama Dr. - Gulizo Canal)  
First Avenue Canal (Two Mile Canal-Cousins PS)  
Fleming Canal (P.S. by Verret St- Levee)  
Fleming Pump Station  
Fourth St. Ditch (Barataria Blvd. - Destrehan Ave.)  
Garden Rd Swale (WB Expwy. - 4th St)  
Giaise Canal (Ames Blvd. - Gulizo Canal)  
Glendella Canal (Railroad Tracks- Hwy 90)  
Grand Cross #1 Canal (Mayronne Canal- Watling Dr.)  
Grand Cross #2 Canal (Mayronne Canal- Ames Canal)  
Gulizo Canal (2 Mile Canal- Ames Canal)  
Herman Adams Ditch (LA 45- Pen Levee)  
Hooter Ditch (River Road- LA 18)  
Industry Rd Ditch {Mac Arthur Blvd- Swift Canal)  
Inner Cataouatche (Hwy 90 P.S. - Bayou Segnette Park)  
Jackson Ditch (LA 45- Pen Levee)  
Justice Ditch (4th St. -Two Mile Canal)  
Kelly Canal (Maderia St. - Main Canal)  
Kenta Canal (Millaudon Canal- Oak Cove Levee)  
Keyhole Canal (4th St. -Westwego Outfall Canal)  
Klien St Ditch (Klien St-Ave C)  
Live Oak Plantation Ditch (South Kenner - Dead End Subdivision)  
L P & L #1 Canal (River Rd. -Main Canal)  
L P & L #2 Canal (LA 18- LP&L #1 Canal at R.R.)  
Labranch Canal (Bridge City Canal #3- Main Canal)  
Lateral Canal #1 (Hwy.90- Inner Cataouatche Canal)  
Lateral Canal #3 (Hwy.90- Marsh Canal)  
Latigue Road Ditch (Railroad Tracks-Foundry St.)  
Lincolnshire Ditch (Lincolnshire Dr. -Bayou Segnette Ps)  
Main Canal (Avondale Gard. Rd. - L.P. &L Canal #1)  
Marsh Canal (Avondale Garden Rd -Lateral #1 Canal)  
Mayronne Canal (Dugues Canal- Ames Canal)  
Millaudon Canal (Seivers Canal-Oak Cove Levee)  
Modern Farms Ditch (Manor Lane to Live Oak - Waggamann Canal)  
Morningside Ditch (S. Kenner Rd- S. Kenner Canal)  
Nine Mile Rd Canal (Bridge City Ave.-Wiegand Ditch)  
North Railroad Canal (Saul's Canal- St. Charles Parish Line Levee)  
Nunez St Ditch (LA 45 - Pen Levee)  
Oak Forest Ditches #1, 2, & 3 (Pin Oaks-Bayou Des Familles)  
Oak Forest Ditch# 4 (Sandpiper Cir- Bayou Des Familles)  
Orange St Pump Station  
Orange St Levee (2nd St- Shipyard)  
Pallet Rd (Privateer Blvd- Pallet P.S.)  
Pelican Bay Canal (Canal C {Marrero} - Pelican Bay Blvd.)

Penick & Ford Ditch (Two Mile Canal-Lapalco Blvd.)  
Pipeline Canal (Cousins Canal- V Levee)  
Pitre Rd (LA 45- Pitre P.S.)  
Powerline Canal (Harvey Canal-Pipeline Canal)  
Pritchard Ditch (Glover St.-Pipeline Canal)  
Railroad Canal (Short St. Ditch-Bayou Segnette P.S.)  
Rojas Ditch (LA 45- Pen Levee)  
Rosethorne P.S.  
Saul's Canal (River Road- Waggaman Canal)  
Saul's Ditch (River Road - N. Railroad Canal)  
Sauvage Ditch (Mayronne Canal- Lapalco Blvd)  
Seivers Canal (Seivers Ditch- Ames Canal)  
Seivers Ditch (Ames Blvd. - Seivers Canal)  
Seth St Levee (LA 45 -Intracoastal Canal)  
Short St Ditch (LA Ave- Railroad Canal)  
South Kenner Canal (River Road- Sauls Canal)  
South Railroad Canal (S Kenner Road- Sauls Canal)  
Swift Co. Canal (Fourth St.-Two Mile Canal)  
Taravella Ditch (Barataria Blvd- Gulizo Canal)  
Tenth St Ditch (Twelfth St- Bridge City #3)  
Two Mile Canal (B & C Canal- Harvey P.S.)  
V Levee (Pipeline Canal- Leo Kerner/Lafitte Hwy)  
Waggaman Canal (Sauls Canal- Inner Cat. Canal)  
W Tish Ditch (Hwy 90 to Container Yard @ Railroad Company)  
William Adams Ditch (LA 45- Pen Levee)  
Winn Dixie Ditch (Hwy 90 to Container Yard- @RR Co)  
W.P.A. Canal (Westwego P.S. - Keyhole Canal)  
Westminister Ditch (Westwood Dr. - Grand Cross #2)  
Westwego Outfall Canal (Westwego PS - Westwego Airport)  
Whiskey Bayou Canal (LA 18- Bayou Segnette PS)  
Whiskey Branch Canal (LA 18- Whiskey Bayou Canal)  
Wiegand Ditch (LA 18 to Lpl #2 @ End of Wiegand)  
Winn Dixie Ditch (Hwy.90 -Container Yard @ Railroad Co.)  
Woodmere Canal (Deerrun Canal - Powerline Canal)

Total Approx. Acres: 619.30

**ATTACHMENT "D"**  
**WESTBANK DRAINAGE CANALS**  
**DISTRICT 9-TOPS**  
**CATEGORY 4**  
**CUT 6 TIMES PER YEAR**

**PARCEL LOCATION**

Appleby Ditch (Antoinette St.-Verret Canal)  
Bayou Barataria Outfall Canal (N.O.Parish Line [Holmes Blvd.] - Hero Pump Station)  
Bayou Fatma Canal (Three Mile Canal-Bayou Barataria)  
Brown Canal (Expressway- Gardere Canal)  
Commerce Ditches (Commerce St- Fortado Canal)  
Cottonseed Ditch (4<sup>th</sup> St- 8<sup>th</sup> St)  
Coulee Canal (Hassel's Trail. Pk -Bayou Barataria Outfall Canal)  
Fortado Canal (Industry Canal- Bayou Fatma)  
Gardere Canal (8<sup>th</sup> St. - Murphy Canal)  
Grand Isle Track (Behrman Hwy- Whitney Canal)  
Hebee Canal (Expressway- Verret Canal)  
Industry Canal (Fairfield Ave- Oakwood Canal)  
Murphy Canal (Lapalco Blvd- Bayou Barataria O/F)  
Nineth St Ditch (Edison Ditch - Queens Levee)  
Oakwood Canal (Holmes Blvd. B - Bayou Fatma)  
Par 3 Ditch (Vulcan -Woodland West Subdivision)  
Planter's By Pass Canal (Bayou Barataria Outfall- Planters PS)  
Queen's Ditch & Levee (1<sup>st</sup> St. -9<sup>th</sup> St. Ditch)  
Rathborne Ditch (36<sup>th</sup> St- Pallet St.)  
Seventh St Ditch (Rochelle Ave- Queens Levee)  
Stall #1 Ditch (Cerritas Via -Verret Canal)  
Terry Parkway Canal (Guardian- Industry Canal)  
Three Mile Canal (Peters Rd. - Hebee Canal)  
Verret Canal (Belle Chasse Hwy. -Bayou Barataria O/F Canal)  
Weyerauch Canal (Belle Chasse Hwy- Bayou Fatma)  
Whitney Barataria Bypass Canal (Bayou Barataria Outfall Canal Whitney Barataria by Pass P.S.)  
Whitney Canal (Stumpf Blvd- Belle Chasse Hwy.)  
Wright Ave Canal (Stumpf Blvd- Belle Chasse Hwy)

Total Approx. Acres: 220.94

**ATTACHMENT "E"**  
**EASTBANK DRAINAGE CANALS SLOPES**  
**CATEGORY 5**  
**CUT 6 TIMES PER YEAR**

**Parcel Location**

Bonnabel Canal (Canal#3-P.S. #1)  
Butler Canal (ICRR Ditch- P.S. #5)  
Canal#1 (Duncan Canal- Elmwood Canal)  
Canal#2 (Duncan Canal-Lake Avenue)  
Canal#3 (Duncan Canal-Bonnabel Blvd)  
Canal#4 (Duncan Canal-Bonnabel Blvd)  
Canal #5 (Duncan Canal-Amoult Road)  
Canal#6 (Frabielles Ditch -Plauche Ditch)  
Canal#7 (Canal #17-Duncan Canal)  
Canal#10 (Canal#12-Canal#7)  
Canal#11 (Canal#10-Duncan Canal)  
Canal#12 (Canal#10-Duncan Canal)  
Canal#13 (Butler Canal- Duncan Canal)  
Canal#14 (Butler Canal- Canal#19)  
Canal#17 (Butler Canal- Canal#7)  
Canal#19 (Airport Property-Canal#19)  
Canal Street Ditch (I-10- Lake Avenue)  
Crochet Ditch (Powerline Ditch - Canal#6)  
Cross Canal (St. Peters Ditch- Soniat Canal)  
Duncan Canal (Airline Highway- P.S. #4)  
Elmwood Canal (Canal#3 - P.S. #3)  
KCRR Ditch (David Drive-Belview Street)  
L&A Road Ditch A (L&A Rd - Hoey's Canal)  
L&A Road Ditch A (L&A Rd - Hoey's Canal)  
Loyola Canal (Vintage Drive - Canal#7)  
Plauche Ditch W/S (Cross Canal- Canal #5)  
Pontiff Playground (Metairie)  
Powerline Ditch (River Road - Timesaver Ave)  
Soniat Canal (Bellgrove to Citrus) (Citrus to ICRR – Westside)  
Soniat Canal (Cross Canal-Canal #5)  
Taca Canal (Airport Service Rd - Butler Canal)  
Causeway Retention Pond (Shrewsbury- Jefferson)  
Clearview Retention Pond (Earhart Interchange)  
Earhart Stockpile (Jefferson)  
17<sup>th</sup> Street Canal (Airline Highway- Hoey's Gate)  
Hoey's Canal (Blue Jay Rd/L&A Rd - Shrewsbury Rd)  
Brown Miller Ditch (Citrus Boulevard- Cross Canal)

Total Approx. Acres: 632.64

**ATTACHEMENT "F"**  
**EASTBANK DRAINAGE CANALS TOPS**  
**CATEGORY 6**  
**CUT 18 TIMES PER YEAR**

**PARCEL LOCATION**

Bonnabel Canal (Canal #3-P.S. #1)  
Butler Canal (ICRR Ditch- P.S. #5)  
Canal#1 (Duncan Canal-Elmwood Canal)  
Canal#2 (Duncan Canal- Lake Avenue)  
Canal#3 (Duncan Canal- Bonnabel Boulevard)  
Canal#4 (Duncan Canal- Bonnabel Boulevard)  
Canal#5 (Duncan Canal - Arnoult Road)  
Canal#6 (Frabielles Ditch - Plauche Ditch)  
Canal#7 (Canal#17 - Duncan Canal)  
Canal#10 (Canal#12 - Canal#7)  
Canal#11 (Canal#10- Duncan Canal)  
Canal#12 (Canal#10- Duncan Canal)  
Canal#13 (Butler Canal- Duncan Canal)  
Canal#14 {Butler Canal- Canal#19)  
Canal#17 (Butler Canal- Canal#7)  
Canal#19 (Airport Property- Canal #19)  
Canal Street Ditch (I-10- Lake Avenue)  
Crochet Ditch (Powerline Ditch - Canal#6)  
Cross Canal (St. Peters Ditch - Soniat Canal)  
Duncan Canal (Airline Highway- P.S. #4)  
Elmwood Canal (Canal#3 - P.S. #3)  
KCRR Ditch (David Drive - Belview Street)  
L&A Road Ditch (L&A Road - Hoey's Canal)  
LP&L Right-of-way (Canal #5 - Canal #3)  
Loyola Canal (Vintage Drive -Canal #17)  
Plauche Ditch W/S (Cross Canal- Canal#5)  
Pontiff Playground (Metairie)  
Powerline Ditch (River Road-Timesaver Avenue)  
Soniat Canal (Mazoue to Cross Canal)  
Soniat Canal (Canal#5 - Canal#3)  
Soniat Canal (Canal#5 - P.S. #2)  
Soniat Canal (Cross Canal- Canal#5)  
Taca Canal (Airport Service Road - Butler Canal)  
Causeway Retention Pond (Shrewsbury-Jefferson)  
Earhart Stockpile (Jefferson)  
17<sup>th</sup> Street Canal (Airline Highway- Hoey's Gate)  
Hoey's Canal (Blue Jay Rd/L&A Rd - Shrewsbury Road)  
Brown Miller Ditch (Citrus Boulevard - Cross Canal)

Total Approx. Acres: 281.19

## ATTACHMENT "G"

### *Specifications*

#### BOOM AXE® 50- HEAVY- DUTY ROTARY CUTTER

It is the purpose of this specification to describe a heavy-duty 50" rotary cutter that is capable of cutting grass and weeds at a minimum height of four inches. The unit bid shall be the manufacturer's current production that meets or exceeds the following minimum specifications. Only a standard production machine may be bid on these specifications. The unit bid must have been in production a minimum of 4-years.

#### DECK:

Cutting head width shall be 50in

The deck shall be constructed of 10-gauge steel

The sides shall be constructed of double-wall 10-gauge steel

Reinforcements shall be 3/8" flat bar X-frame

Center section shall be 1/2" x 12" x 20"

The skid shoes shall be full-length and replaceable

#### DECK ROTATION:

The deck shall have a rotation of 220-degrees

#### SPINDLE:

The spindle shall be 4-7/16" at the largest diameter x 8-15/16" long, made of alloy steel and splined. Tapered roller bearings with 2" I.D. top and 2-9/16" I.D. bottom in an oil bath shall be used. The housing shall be a 1030 cast steel uni-body

#### MOTOR TO SPINDLE DRIVE:

The motor to spindle drive shall be splinted, direct drive and enclosed. This specifically excludes a chain or flexible coupling

#### BLADE BAR:

The blade bar shall be a single leaf bar with a 4-bolt attachment to the spindle

#### BLADES:

The blades shall be tempered steel 1/2" x 4", full swinging (360-degrees), offset and provide lift with fans

#### BLADE BOLTS:

The blade bolts shall be 1" minimum diameter and grade 8 minimum strength

**MOTOR:**

The motor shall be steel gear type, rated at 101-horsepower and direct coupled.

The spindle RPM shall be 1240 RPM at 38 GPM from pump

**SAFETY SHIELDS:**

The front and rear shield shall be a 3-ply rubber belting and full-length

**CUT HEIGHT:**

Minimum 4"

## ATTACHMENT "H"

### *Specifications*

#### BOOM AXE® 60- HEAVY-DUTY ROTARY CUTTER

It is the purpose of this specification to describe a heavy-duty 60" rotary cutter that is capable of cutting grass and weeds at a minimum height of four inches. The unit bid shall be the manufacturer's current production that meets or exceeds the following minimum specifications. Only a standard production machine may be bid on these specifications. The unit bid must have been in production a minimum of 4-years.

#### DECK:

Cutting head width shall be 60"

The deck shall be constructed of 14-gauge steel.

The sides shall be constructed of double wall, 14-gauge and 10-gauge steel

Reinforcements shall be 3/8" flat bar X-frame

Center section shall be 1/2" x 12" x 20"

The skid shoes shall be full-length and replaceable

#### DECK ROTATION:

The deck shall have a rotation of 220-degrees

#### SPINDLE:

The spindle shall be 4-7/16" at the largest diameter x 8-15/16" long, made of alloy steel and splined. Tapered roller bearings with 2" I.D. top and 2-9/16" I.D. bottom in an oil bath shall be used. The housing shall be a 1030 cast steel uni-body

#### MOTOR TO SPINDLE DRIVE:

The motor to spindle drive shall be splined, direct drive and enclosed. This specifically excludes a chain or flexible coupling

#### BLADE BAR:

The blade bar shall be a single leaf bar with a 4-bolt attachment to the spindle

#### BLADES:

The blades shall be tempered steel 1/2" x 4", full swinging (360-degrees), offset and provide lift with fans

#### BLADE BOLTS:

The blade bolts shall be 1" minimum diameter and grade 8 minimum strength

#### MOTOR:

The motor shall be steel gear type, rated at 101-horsepower and direct coupled.

The spindle RPM shall be 1240 RPM at 38 GPM from pump

**SAFETY SHIELDS:**

The front and rear shield shall be a 3-ply rubber belting and full-length

**CUT HEIGHT:**

Minimum 4"

**A. Deep Deck Design**

The purpose of the specialty deep deck as required is to minimize or eliminate scalping. The deep deck design allows for a trailer mowing height by extending a standard deck sidewall. However, this is not the only modification that would be required to achieve a taller cut of grass. To provide the proper lift of grass, special updraft blades are used in conjunction with a larger area between the blade tops and underside of the deck. This larger area is achieved by another extension of the deck sidewall, creating a very heavy deck. These heavy modified decks would carry too much weight to be used on 28 foot slope mowers. Therefore, the width of the cutting decks would be trimmed from a standard 60" width to a 50" width. This 50" width deck will be used on all 28 foot slope mowers. The 23 foot slope mowers will still use a 60" deep deck draft.

ATTACHMENT "I"

<b>MINIMUM EQUIPMENT LIST</b>	
<u>QUANTITY</u>	<u>DESCRIPTION</u>
10	Boom Mowers Minimum 28 Foot Reach
4	Fifteen Foot Flex wing Mowers or
10	Large Tractors (85 + HP) with attachments (60" or 72" Rotary Cutters) or,
12	Manicure Mowers with (60" or 72") Cutting Decks
30	String Trimmers minimum 25cc
5	Back Pack Blowers minimum 50cc
10	Specialized Deep Draft Rotary Cutting Decks (reference 4.1.1. Attachments G and H)



DATE: 2/14/2018  
BID NO.: 50-00122151

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: DREAMEY@jeffparish.net

**BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 3/15/2018 AND PUBLICLY OPENED THEREAFTER.**

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

### LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

#### THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**1,3,4,5,6,8,10,11,12,13,15**

**MANDATORY**

PRE-BID CONFERENCE TO BE HELD AT: 200 DERBIGNY ST. SUITE 4400 GRETNA , LA.  
70053 AT 10:00 AM  
ON 3/02/2018

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.