

Jefferson Parish Bid# Number 50-00126972



Jefferson Parish Purchasing Department

200 Derbigny Street
General Government Building,
Suite 4400 Gretna, LA 70053

Buyer Name: Melissa Ovalle
Buyer Email: movalle@jeffparish.net
Buyer Phone: (504) 364-2687

Engineers who understand your business.

July 25, 2019

Ms. Melissa Ovalle
Jefferson Parish
200 Derbigny Street
Gretna, Louisiana
movalle@jeffparish.net

Subject: **Two Year Contract to Provide Environmental Testing and Consulting in Coordination with Demolition Proceedings for the Jefferson Parish Department of Inspections and Code Enforcement, Dangerous Building Abatement**
Bid No. 50-00126972

Dear Ms. Ovalle:

Partner Engineering & Science, Inc. (Partner) is pleased to present our bid to Jefferson Parish for asbestos consulting services for the Department of Inspections and Code Enforcement. Partner is a Woman-Owned Business Enterprise (WBE) and a top provider of Asbestos services. Over the last 5 years, Partner has completed nearly 10,000 asbestos projects nationally.

Pre-Demolition Asbestos Surveys

The purpose of pre-demolition asbestos surveys will be to investigate the condition, location, and quantity of accessible suspect asbestos-containing materials (ACM). Partner's asbestos surveys will include:

- Inspecting suspect ACM and making a determination of the material's condition.
- Giving an approximate quantification of potential ACM.
- Collecting suspect asbestos bulk samples in accordance with the Environmental Protection Agency (EPA) Asbestos Hazard Emergency Response Act (AHERA) and Louisiana Administrative Code (LAC 33:III: Chapters 27 & 51)
- Analyzing ACM samples by Polarized Light Microscopy (PLM) at a state-certified laboratory also certified by the American Industrial Hygiene Association (AIHA) and National Voluntary Laboratory Accreditation Program (NVLAP) and Louisiana Environmental Laboratory Accreditation Program (LELAP).
- Preparing a report summarizing methods, lab results, and approximate quantities of confirmed ACM. Partner's written report will include information needed to solicit bids for asbestos abatement and a rough cost estimate, if necessary.

Please note that asbestos sampling requires the removal of material, which may alter the visual appearance of, or around, the sampled area. It shall be noted that flooring materials included in future renovations may require additional testing prior to renovation.

This assessment will be performed utilizing methods and procedures consistent with best commercial or customary practices designed to conform to industry standards. The independent conclusions will represent our professional judgment based upon the available information and data.

Asbestos Abatement Air Monitoring

At the request of Jefferson Parish, Partner will perform abatement air monitoring as needed. Abatement air monitoring will include the following components:

- Observe and visually inspect asbestos abatement area during the abatement activities to confirm proper work practices are being implemented consistent with regulatory requirements;
- Collect ambient air samples, including upwind and downwind air samples for exterior projects, during the ACM abatement;
- Upon completion of the ACM abatement, provide visual clearance and written documentation regarding the removal of ACM identified in Partner's survey report;
- Send air samples to state-certified laboratory, consistent with National Institute of Occupational Safety and Health (NIOSH) Method 7400 by PCM or AHERA 40 CFR Part 763 App. A Subpart E by TEM; and
- Summarize data in a Post Abatement Air Sampling Report.

We appreciate the opportunity to assist you with this project. If you have any questions concerning our qualifications or this bid, please do not hesitate to contact me via telephone at (504) 450-1670 or e-mail at mmilano@partneresi.com.

Sincerely,



Mike Milano
Project Manager
Jefferson Parish Vendor Number: 315846

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ☒MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12/12/21.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

N/A

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Partner Assessment Corporation, dba Partner Engineering and Science, Inc.ADDRESS: Corporate HQ: 2154 Torrance Blvd., Suite 200CITY, STATE: Torrance, CA ZIP: 90501TELEPHONE: (604) 450-1670 FAX: (866) 928-7418EMAIL ADDRESS: mmilano@partneresi.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: Q&A received 7/16/19

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ \$13,048AUTHORIZED
SIGNATURE: _____Joseph Derhake

Printed Name

TITLE: Chief Executive Officer, Partner Engineering & Science

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00126972

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO (2) YEAR CONTRACT TO PROVIDE ENVIRONMENTAL TESTING AND CONSULTING IN COORDINATION WITH DEMOLITION PROCEEDINGS FOR THE DEPARTMENT OF INSPECTION & CODE ENFORCEMENT,DANGEROUS BUILDING ABATEMENT		
1	1.00	HR	0001 LDEQ Certified Contractor/Asbestos Supervisor	\$70.00	\$70.00
2	89.00	HR	0002 LDEQ Certified Asbestos Inspector	\$90.00	\$8,010.00
3	193.00	EA	0003 PLM Analysis	\$6.50	\$1,254.50
4	1.00	EA	0004 PCM Analysis	\$6.50	\$6.50
5	1.00	EA	0005 TEM Analysis	\$60.00	\$60.00
6	20.00	HR	0006 Emergency Asbestos Testing for Inspector	\$108.00	\$2,160.00
7	8.00	HR	0007 Emergency Asbestos Testing for Supervisor	\$84.00	\$672.00
8	4.00	EA	0008 For 3 Hour PLM Testing for Emergency Asbestos Testing	\$18.50	\$74.00
9	2.00	EA	0009 For 3 Hour PCM Testing for Emergency Asbestos Testing	\$20.50	\$41.00
10	2.00	EA	0010 For 3 Hour TEM Testing for Emergency Asbestos Testing	\$350.00	\$700.00



Non Public Works Bid Affidavit

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson Parish

BEFORE ME, the undersigned authority, personally came and appeared: _____
Katie Morgan, (Affiant) who after being by me duly sworn, deposed and said that
 he/she is the fully authorized Representative of Partner Engineering and Science, Inc. (Entity),
 the party who submitted a bid in response to Bid Number 50-00126972, to the Parish of
 Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

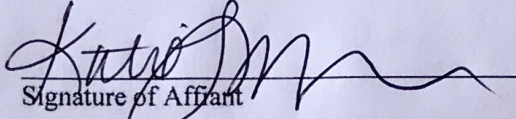
Choice B X _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

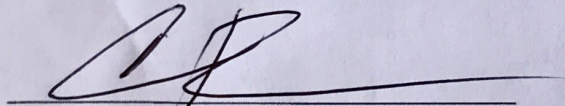

Signature of Affiant

Katie Morgan

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 24 DAY OF July, 20 19


Notary Public

Christopher J Rouse
Printed Name of Notary

89437
Notary/Bar Roll Number

My commission expires At Death





Personnel Resumes and Registrations

Education

Ph.D, Global Environmental Health Sciences, Tulane University School of Public Health & Tropical Medicine, New Orleans, LA
MPH, Global Environmental Health Sciences: Disaster Management Concentration, Tulane University School of Public Health & Tropical Medicine, New Orleans, LA
Certificate in Industrial Hygiene, Tulane University School of Public Health & Tropical Medicine, New Orleans, LA
BSPH, Community Health Sciences and Economics (minor), Tulane University, New Orleans, LA

Registrations

Certified Industrial Hygienist
Certified Safety Professional
Florida Licensed Asbestos Consultant
Certified Asbestos Inspector: Louisiana Department of Environmental Quality (LDEQ), the State of Florida and the U.S. Environmental Protection Agency (EPA)
Certified Asbestos Management Planner: State of Florida and EPA
Certified Asbestos Contractor/Supervisor: LDEQ and EPA
Certified Lead Inspector: LDEQ and EPA
Certified Lead Project Supervisor: LDEQ and EPA
Residential Radon Measurement Provider: National Radon Proficiency Program
Transportation Worker Identification Credential: U.S. Department of Homeland Security
Certified Tropical Helicopter Underwater Escape Training: Falck Safety Services

Training

OSHA/EPA 40-Hour Hazardous Waste Operation and Emergency Response Standard (HAZWOPER)
AIHA NIOSH 582 Equivalent, Analysis of Asbestos Fibers Utilizing Phase Contrast Microscopy (PCM)
Radiation Safety Officer (40-Hour)
OSHA 10-Hour Construction Industry Outreach

Highlights

7 years in the Industrial Hygiene and Environmental Consulting Industry
Experienced with numerous residential, public (local, State and Federal), commercial, industrial and insurance client types
Asbestos Survey, Abatement Design, Abatement Oversight
Lead Survey, Abatement Design, Abatement Oversight
Mold/Moisture Investigations, Remediation Design, Remediation Oversight
Exposure Assessment
Safety Assessment
Idiopathic Symptom Investigation

Experience Summary

Dr. Jelin is a Project Manager for Partner Engineering and Science, Inc. (Partner), with a specialization in Industrial Hygiene and Environmental Consulting Services across a variety of industries and industry sectors, with a focus on occupational safety/health and limiting client liability. He has shown to be an efficient and

effective manager of projects throughout the United States by maintaining and ensuring project scheduling, monitoring daily operations, assuring technician and contractor compliance, communicating regularly with clients, regulators and the public (if necessary), and developing and reviewing written products for clients.

He is familiar with both regulatory and industry standards and guidelines that will help protect workers and the public from hazards, while also limiting client liability. Dr. Jelin prides himself on being able to take on a variety of difficult projects and being able to provide clients with an expert opinion and consultation. His experience includes client consultation in the following areas:

- Asbestos hazard identification, abatement protocol development (including Negative Exposure Assessments (NEA)), on-site abatement oversight and clearance services;
- Lead Based Paint and Lead Hazard identification, abatement protocol development, on-site abatement oversight and clearance services;
- Fungal/Microbial/Moisture contamination oversight, abatement/remediation protocol development, on-site abatement/remediation protocol oversight, and project wrap-up consulting services;
- U.S. Resource Conservation and Recovery Act (RCRA) and Universal Waste sample protocol development, sampling and disposal consultation;
- Confined Space Entry services: Attendant/Competent Person services
- Indoor Air Quality investigations including unknown environmental contaminants, hazardous materials releases and worker complaints;
- Exposure assessment for health and safety compliance for lead, asbestos, and Volatile Organic Compounds (VOCs);
- Health and safety assessments for construction, heavy industrial and manufacturing applications
- Radon hazard identification; and,
- Environmental Insurance claims investigations.

Project Experience

[Asbestos Consulting Services, DoubleTree New Orleans Tower Renovation, New Orleans, Louisiana.](#) Managed and conducted sampling for asbestos containing building materials (ACBM) per the National Emissions Standard for Hazardous Air Pollutants (NESHAP) standard. After the ACBM was identified and quantified, he developed a Negative Exposure Assessment per OSHA asbestos regulations to determine hazard control practices during the abatement of ACBMs that were to be disturbed during the complete renovation of the facility. He also provided and managed 3rd-party oversight of the abatement of the ACBM and created a final close out report for the services rendered.

[Personnel Exposure Characterization, Confidential Client, New Orleans, Louisiana.](#) Oversaw bulk lead loading operations during logistics activities and conducted personal sampling to ensure worker compliance with the applicable OSHA Lead in Industry 29 CFR 1910.1025. Oversight and sampling were requested after elevated blood lead levels were identified in on-site personnel. This service included regular compliance report writing and consultation.

[Fungal and Moisture Contamination Investigation, Confidential Client, Baton Rouge, Louisiana.](#) Conducted fungal and moisture investigation as well as remediation assessment while representing a construction contractor. The contractor constructed three new-build government-subsidized residential complexes with active fungal and moisture contamination related to an undiscovered design defect. He acted as a 3rd-party consultant to assess the claims of the owner's Industrial Hygiene Representative and provided alternative

interpretations or refutation their claims based on the field's current understanding of the science and the general duty of care for such projects. He provided a report to the client to use during potential legal action and insurance arbitration.

[Industrial Hygiene Screening, Client Confidential, Norco, Louisiana.](#) Conducted an industrial hygiene screening for the potential for the development of a hazardous atmosphere during potholing activities for pipelaying operations. Test holes dug by the client led to concern from client management that digging/trenching activities may lead to the development of a hazardous atmosphere due to the presence of a VOC-like smell. Utilizing available geological data and historical land-use files, he conducted air sampling for a range of contaminants to determine the presence of atmospheric constituents of concern and compare them to relevant regulatory or consensus exposure standards. He prepared a report of the findings and recommendations for hazard controls should a hazardous atmosphere develop during client operations.

[Insurance Loss Claim Response, Client Confidential, Oklahoma City, Oklahoma.](#) Conducted a smoke, fungal, moisture and occupational hazard investigation for a building Insurance Loss Claim related to a fire and police action. He quantified the amount of likely attributable smoke and moisture damage to building materials, as well as provided guidance on how to protect the health and safety of remediation workers in regards to the presence of "pepper spray" (OC gas) residues in the building. He provided written reports and protocols for the remediation operations within the building.

[Lead-Based Paint and Limited Asbestos Inspection, Client Confidential, Athens, Georgia.](#) Conducted a multi-family housing lead-based paint assessment of twenty-five buildings that were to be refinanced by a U.S. Housing and Urban Development loan.

Affiliations

American Industrial Hygiene Association

American Conference of Governmental Industrial Hygienists (Lapsed)

Speaking

[Invited Lecturer, Tulane School of Public Health and Tropical Medicine.](#), Pollution Assessment and Control.

[Panel Member, Environmental Bankers Association Conference.](#), Post Flood Emergency Response.

[Speaker, Construction Lender Risk Management Conference.](#), Post-Flood Hygiene, "What Happens to My Building?".

Publications

[OSHA's Final Rule on Respirable Crystalline Silica in Construction, Company Blog Post, 3/19/17.](#) A post on the upcoming compliance date for the construction industry and what it will mean for clients' liability considerations.

[Protecting Certification: Coalition of Professional Organizations Fights Louisiana Bill. They Synergist 6/25/18.](#) An article about representing the American Industrial Hygiene Association during legislation development for the State of Louisiana.

[NYC Steam Pipe Explosion – What Do You Need to Know? GlobeSt.com, 7/25/18](#). A post on the recommended actions and response to the July 19th, 2018 steam pipe explosion in Manhattan, New York.

[Let's Clear the Air: The Importance of Indoor Air Quality Hotel Business Magazine, 1/15/19](#). Interviewed on the importance of maintaining good indoor air quality and its effects on the hotel industry

Academic Publications

Jelin B., Sun W., Kravets A., Naboka M., Stepanova E., Vdovenko V., Karmaus W., Lichosherstov A., Svendsen E. Quantifying Annual Internal Effective ¹³⁷Cesium Dose Utilizing Direct Body-Burden Measurement and Ecological Dose Modeling. *Journal of Exposure Science and Environmental Epidemiology*, (March 2015).

Jelin B., Lindgren A., Naboka M., Kravets A., Vdovenko V., Stepanova E., Karmaus W., Svendsen E. Quantification of Cesium-137 Internal Equivalent Dose in a Cohort of Children From Narodichi, Ukraine Utilizing a Mechanistic Ecological Model. Abstract Accepted to the International Society of Exposure Science Conference (2014).

Svendsen, E., Kolpakov I., Karmaus W., Mohr L., Vdovenko V., McMahon D., Jelin B., Stepanova Y. Reduced Lung Function In Children Associated with ¹³⁷Cesium Body Burden. Abstract Accepted for the World Epidemiology Conference (2014).

Svendsen, E., Kolpakov I., Karmaus W., Mohr L., Vdovenko V., McMahon D., Jelin B., Stepanova Y. Reduced Lung Function In Children Associated with ¹³⁷Cesium Body Burden. *Annals of the American Thoracic Society* (June 2015).

Svendsen E., Jelin B., Karmaus W., Naboka M., Vdovenko V., Stepanova E., ¹³¹Iodine Exposures Associated with Thyroid Shape and Disease: A Prospective Cohort Study of Chernobyl Affected Children. Abstract submitted for inclusion in the National Research Center for Radiation Medicine of the National Academy of Sciences of Ukraine International Scientific Conference "Health Effects of the Chornobyl Accident – A Thirty Years Aftermath (18-19 April 2016, Kyiv, Ukraine)."

Contact

bjelin@partneresi.com

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Benjamin Jelin

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS INSPECTOR

Accreditation No. 9I190899

AI No. 190899

Date of Issuance 9/10/2018

Expiration 8/17/2019

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Christopher Mangum
Permit Support Services Division
Office of Environmental Services

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Benjamin Jelin

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ASBESTOS CONTRACTOR/SUPERVISOR

Accreditation No. 9S190899

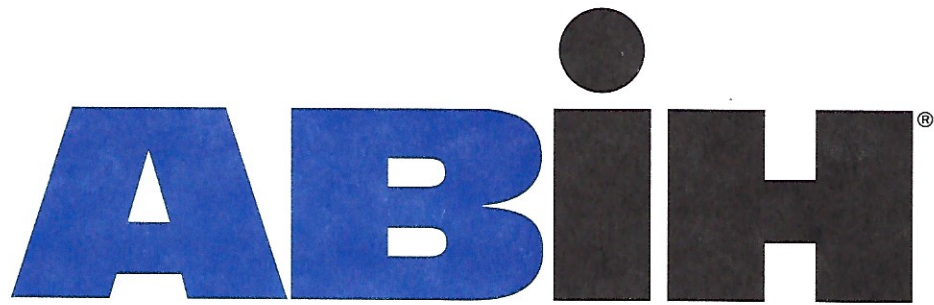
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Christopher Mangum
Permit Support Services Division
Office of Environmental Services



american board of industrial hygiene®

organized to improve the practice of industrial hygiene
proclaims that

Benjamin Andrew Jelin

having met all requirements of
education, experience and examination,
is hereby certified in the

**COMPREHENSIVE PRACTICE
of
INDUSTRIAL HYGIENE**

and has the right to use the designations

CERTIFIED INDUSTRIAL HYGIENIST

CIH

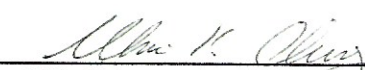


Certificate Number 11428 CP

Awarded: November 27, 2017

Expiration Date: June 1, 2023


Chair, ABIH


Chief Executive Officer, ABIH

STATE OF LOUISIANA
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may result in civil and/or criminal enforcement actions by the State.

Christopher Mangum
Permit Support Services Division
Office of Environmental Services

Education

Bachelor of Arts, Political Science and Government, University of New Orleans, LA

Registrations

Louisiana Department of Environmental Quality (LDEQ) accredited Asbestos Inspector
Mississippi Department of Environmental Quality (MDEQ) accredited Asbestos Inspector
North Carolina Department of Health and Human Services (NCHHS) accredited Asbestos Inspector
LDEQ accredited Asbestos Contractor/Supervisor
LDEQ Registered Asbestos Training Provider
LDEQ accredited Lead-Based Paint Inspector
MDEQ accredited Lead-Based Paint Inspector
Certified Technologically Enhanced Naturally Occurring Radioactive Materials (TENORM) Surveyor

Training

NIOSH 582 Trained Phase Contrast Microscopy Analyst
40-Hour HAZWOPER
OSHA Basic Plus
CN and BNSF eRailSafe Contractor

Highlights

8 years of experience in Environmental Consulting, Industrial Hygiene, and Construction Industry
Asbestos Inspection, Abatement, and Design
Asbestos Program Management and Training
Lead-Based Paint Inspection, Abatement, and Design
Mold/IAQ Assessment, Remediation, and Corrective Action
Hazardous Materials and Universal Waste Stream Compliance
Phase I Environmental Site Assessment (ESA)
Transaction Screening
Part 58 Environmental Assessment (EA)
Phase II ESA
Remediation
Vapor Mitigation Systems
Underground Storage Tank Removal and Closure
Construction QA/QC
Building Enclosure Consulting

Experience Summary

Mr. Milano is a Project Manager for Partner Engineering and Science, Inc. (Partner) and is located in New Orleans, Louisiana. He has eight years of experience in the environmental, industrial hygiene, and construction industries. Specifically, Mr. Milano has significant experience with asbestos, lead-based paint, and mold consulting and several years of his experience are solely in environmental due diligence, subsurface investigation, and remediation.

Industrial Hygiene

Mr. Milano is well versed in asbestos, lead-based paint, and mold consulting. He is accredited in several states to provide asbestos and lead-based paint services including being a Registered Asbestos Training Provider in the state of Louisiana. Mr. Milano has extensive experience assessing buildings for asbestos, lead-based paint, and/or mold. He has also overseen the abatement and remediation of contaminated building materials and has developed several abatement designs including waste stream compliance for hazardous materials and universal waste (PCB, lead-acid batteries, mercury, antifreeze, petroleum products, etc.). Mr. Milano is also capable of developing asbestos management plans, implementing programs for safe in-place management of asbestos-containing materials, and training employees who may work with or around these materials. Additionally, Mr. Milano lead a phase contrast microscopy (PCM) laboratory and NIOSH 582 analysts accredited by the AIHA Proficiency Analytical Testing program.

Environmental Due Diligence

Mr. Milano has several years of experience in environmental due diligence including Phase I ESAs, Transaction Screenings, and HUD Part 58 Environmental Assessments. Furthermore, Mr. Milano's due diligence experience spans a large range of property types including: commercial, residential single and multi-family, industrial, medical, automotive, urban and rural settings.

Subsurface Investigation

Mr. Milano has managed and lead the field services for several subsurface investigation projects including not only soil and groundwater sample collection, but also the installation of both temporary and permanent monitoring wells, the delineation of contaminants, and the installation and sampling of soil gas wells.

Remediation and UST Closure

Mr. Milano has been involved in numerous soil remediation projects in Louisiana starting with the development of corrective action plans all the way to regulatory closure. Mr. Milano has worked closely with regulatory agencies to ensure compliance and transparency. Mr. Milano has assisted in groundwater remediation projects utilizing both active and inactive remediation techniques. He has also been the lead on several underground storage tank removal projects and assisted clients in registering tanks and achieving regulatory closure.

Construction QA/QC

Mr. Milano has several years of experience has a construction quality assurance / quality control project manager. Mr. Milano has worked closely with contractor's engineers, architects, and owners to ensure that his projects are completed as specified and designed. As a project manager, Mr. Milano has a wealth of experience with earthwork, deep foundations, concrete, reinforcing steel, structural steel, masonry, glazing, building envelope, roofing, fireproofing, vibration analysis and monitoring, structural inspections and flaw monitoring.

Vapor Mitigation Systems

Mr. Milano's construction and environmental experience meet at the installation oversight of Vapor Mitigation Systems during the construction phase. Ultimately, Mr. Milano's data collection and oversight assist clients in obtaining manufacturer's warranties for their products.

Project Experience

[The NOPSI Hotel, New Orleans, LA.](#) Mr. Milano was the project manager for the redevelopment of this three-building, nearly 200,00 square-foot, hotel in New Orleans' Central Business District. The main buildings were originally constructed in the 1920's as an electrical substation and office complex and poised significant redevelopment challenges. The project began with an assessment of on-site hazardous building materials and development of an abatement and disposal plan. During the course of abatement, a state accredited supervisor was present daily to oversee abatement compliance and conduct air monitoring of the buildings. Mr. Milano was responsible for data interpretation, scheduling, coordination, problem solving, and client contact for the eight-month long abatement process. Mr. Milano also provided a Phase I ESA during this time. Once abatement was completed, Mr. Milano managed the construction quality control for the owner ensuring that the buildings were redeveloped in accordance with specification and design. Finally, Mr. Milano was in charge of monitoring of adjacent buildings during the demolition and reconstruction of one of the on-site structures to ensure that no damage was inflicted to historical buildings in the process.

[Julia at St. Charles Development, New Orleans, LA.](#) Mr. Milano was the project manager for the acquisition, demolition, and construction of a 5-story, 50,000-square foot, mixed-use commercial and residential building in New Orleans' Central Business District. Mr. Milano began the project with hazardous materials surveys of the existing on-site structures, development of abatement plans, and a Phase I ESA. As the Phase I identified several Recognized Environmental Conditions, Mr. Milano developed a plan to investigate the soil and groundwater for evidence of contaminants. Once contaminants were identified, Mr. Milano implemented a corrective action plan and submitted it to the state regulatory authority. Mr. Milano oversaw the remediation of the site and the registration, removal, and closure of several on-site underground storage tanks. Once construction commenced on the new development, Mr. Milano provided building enclosure consulting services for the site's fenestrations including on-site testing.

[LSU Health Science Center, New Orleans, LA.](#) Mr. Milano was the project lead for the Louisiana State University's Health Science Center asbestos management plan for several years. The LSU HSC consists of two campuses: one campus in Downtown New Orleans consisting of 14 high-rise buildings; and the dentistry campus comprised, at the time, of three high-rise buildings. Mr. Milano began from scratch with asbestos inspections of all buildings. Next, an asbestos management plan was developed per building. Finally, Mr. Milano oversaw the management and abatement of asbestos-containing materials for approximately three years.

[The Whitney Complex, New Orleans, LA.](#) During the acquisition of seven interconnected buildings in New Orleans' Central Business District, Mr. Milano was the project manager for the inspection of asbestos-containing materials. The buildings ranged from one-story to 14-stories in size and very nearly comprised an entire city block. The inspections took place over several weeks as asbestos-containing materials were identified and mapped throughout the buildings. Mr. Milano was instrumental in assisting the client to develop abatement costs for the acquisition.

[Jefferson Parish Indoor Air Quality, Jefferson Parish, LA.](#) Mr. Milano was the primary contact for Jefferson Parish's Indoor Air Quality (IAQ) needs for four years. During that time Mr. Milano assisted the parish by conducting numerous IAQ assessments of occupied municipal buildings. Mr. Milano also managed hazardous material surveys and developed abatement plans for Parish-owned buildings. Furthermore, Mr.

Milano acted as a Jefferson Parish representative for several mold remediation projects over the course of the contract including the remediation of 5-stories of the Parish's five-story main government building after an overflow sink accident on the 5th floor.

Affiliations

American Industrial Hygiene Association (AIHA)

International Facilities Management Association (IFMA)

Contact

mmilano@partneresi.com

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Michael Milano

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS INSPECTOR

Accreditation No. 91188143

AI No. 188143

Date of Issuance 8/24/2018

Expiration 9/23/2019

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Christopher Mayeux
Permit Support Services Division
Office of Environmental Services

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Michael Milano

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Lead Inspector

Accreditation No. OI188143

AI No. 188143

Date of Issuance November 9, 2018

Expiration October 16, 2019

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Public Participation & Permit Support Division
Office of Environmental Services

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Michael Milano

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

ASBESTOS CONTRACTOR/SUPERVISOR

Accreditation No. 9S188143

AI No. 188143

Date of Issuance 12/26/2018

Expiration 11/16/2019

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services

CB

Education

Bachelor of Science, Biology and a Minor in Chemistry, University of Tennessee at Chattanooga, 2009

Registrations

Environmental Professional (E.P.)

Training

OSHA 29 CFR 1920.120 40-hour Training for HAZWOPER

Methods of Environmental Analysis, Chattanooga, Tennessee (2010)

Highlights

7 years of Phase I Environmental Site Assessments

7 years of Limited Subsurface Investigations including soil and groundwater sampling, reporting, and interpretation

4 years of Wetland Assessments

4 years of Regulatory Compliance

7 years of Onsite environmental monitoring during Brownfields remediation

7 years of Underground Storage Tank investigations, remediation, and reporting

2 years of Limnological assessments, aquatic vertebrate taxonomy, aquatic macro invertebrate taxonomy and stream restoration

3 years of National Environmental Policy Act (NEPA) Screenings

Experience Summary

Mrs. Morgan is an experienced and knowledgeable project manager located in New Orleans, Louisiana who has performed various environmental consulting services, such as, Environmental Site Assessments (ESA), Wetland Delineations, National Environmental Policy Act (NEPA) assessments, permitting, risk-based assessments and remediation. Mrs. Morgan has been responsible for project management, project setup, field investigations, development of sampling plans, analytical data review and summary, regulatory interaction, report preparation and Geographical Information System (GIS) map production.

Mrs. Morgan has conducted Risk Evaluation Corrective Action Plan (RECAP) evaluations involving identifying Areas of Concern (AOC) and Areas of Investigation (AOI), comparing results to the Louisiana Department of Environmental Quality (LDEQ) Screening Standards and various Management Options. These evaluations have included determination of groundwater usage, and application to the Domenico Model.

Mrs. Morgan has experience in groundwater monitoring. She has assisted in all phases of soil and groundwater sample collection, preservation and shipping. She has assisted in environmental drilling, piezometer installation, and monitor well installation and sampling.

Mrs. Morgan has experience in conducting all aspects of wetlands determinations, delineations, permitting and mitigation. Mrs. Morgan has completed several NEPA Investigations and reports for various clients. This work involved determining the environmental impact of specific types of projects on the surrounding environment. This involved the identification of endangered species habitats, floodplain, habitat

recognition, cultural resources, Native American Indian tribal land, and other environmental and socioeconomic conditions.

Ms. Morgan has performed environmental oversight at brownfields redevelopment sites, erosion and sedimentation control inspections and related reporting and permitting. Ms. Morgan has extensive knowledge pertaining to limnological assessments, aquatic vertebrate taxonomy, aquatic macro invertebrate taxonomy and stream restoration. Ms. Morgan performs a wide range of environmental services; with specialized training in geophysical data acquisition and interpretation, site-specific seismic analyses and geologic mapping. Ms. Morgan is also experienced with geoprobe drilling operations, sample logging, and heavy equipment operations.

Project Experience

Environmental Site Assessments | Various Locations

Mrs. Morgan has performed all aspects of Phase I ESA's including site reconnaissance and report preparation for sites throughout the Southeast. The ESAs have ranged from parcels of land less than an acre to high-rise office buildings. Clients for these projects have consisted of lending institutions, site owners, potential buyers and land developers. Typical sites included vacant land in metropolitan areas for future development, and developed sites planned for property transfer or redevelopment. The projects included identification of recognized environmental conditions, wetlands screenings, radon testing, threatened and endangered species review, historical and cultural review, regulatory compliance review, and limited visual assessments for mold.

[Port Cargo, New Orleans, Louisiana](#). Ms. Morgan completed a Phase I ESA and Limited Site Investigation on three vacant warehouses proposed for refinancing, in New Orleans. During the Phase I ESA Recognized Environmental Conditions (RECs) associated historical railroad operations onsite included the identification of former hydraulic equipment, historical maintenance areas and underground storage tanks. Based on these RECs, a Limited Site Investigation (LSI) was conducted to determine impact to the site soil and groundwater from historical onsite operations. As part of the approved scope of work, nine soil borings were advanced at pre-selected locations using a direct pull-push drilling rig to a maximum depth of approximately 12 feet below ground surface. Contaminates detected were above regulatory standards. The findings of the LSI were reported to LDEQ, with anticipation to conduct a RECAP investigation to delineate the extents of the contamination. Ms. Morgan is working with an appointed LDEQ Team Leader to develop a work plan associated with the RECAP investigation.

[Plaza Towers Triangular Parcel, New Orleans, Louisiana](#). Ms. Morgan completed a Phase I ESA, a Limited Site Investigation and additional Environmental Consulting Services on the triangular parcel adjacent to the Plaza Towers in downtown New Orleans, Louisiana. During the Phase I ESA Recognized Environmental Conditions (RECs) associated with prior onsite filling station and adjoining site use, underground storage tanks, were identified. Based on these RECs, (and JSW Plaza Towers approved) a Limited Site Investigation (LSI) was proposed to determine impact to the site soil and groundwater from the former onsite filling station. As part of the approved scope of work, three soil borings were advanced at pre-selected locations using a hand auger to a maximum of depth of approximately 8 feet below ground surface. Drilling activities and sampling plan performed at the site was developed to minimize surface impact. Soil and Groundwater samples were collected and analyzed for Lead, Volatile Organic Constituents (VOCs) and Total Petroleum Hydrocarbons (TPH) as diesel, oil and gasoline range organics. Contaminates detected were below the most

conservative management option regulatory standards with the exception of THP-DRO in soil and groundwater samples at one boring location. The scope of services was implemented in a manner that met the client's needs while working within the limitations of the dense development surrounding the site.

[Family Dollar, LaRose, Louisiana](#). Ms. Morgan provided environmental services in association with the former Landry Furniture store and former service station. Ms. Morgan served as the Environmental Scientist for this project and performed a Phase I, Limited Site Investigation and regulatory compliance. During the Phase I ESA Recognized Environmental Conditions (RECs) associated with prior site use, predominately service station and stressed vegetation, were identified. Based on these RECs, a Limited Site Investigation (LSI) was to determine impact to the site soil and groundwater from the service station.

Limited Subsurface Investigations | Various Locations

Ms. Morgan has completed multiple Limited Site Investigations (LSIs) in the greater Chattanooga, Tennessee area and in the greater New Orleans, Louisiana area. The projects included concrete and asphalt coring to prepare boring locations, advancing soil borings, installing temporary groundwater monitoring wells, soil and groundwater sampling, soil vapor sampling, ground penetrating radar surveying, reporting, and data interpretation.

[Conti Street 9 Acre Tract, New Orleans, Louisiana](#). Ms. Morgan completed a Limited Site Investigation on a vacant tract of land proposed for redevelopment, in New Orleans. During the Phase I ESA Recognized Environmental Conditions (RECs) associated with historical railroad operations onsite included the identification of former hydraulic equipment, historical maintenance areas and underground storage tanks. Based on these RECs, a Limited Site Investigation (LSI) was conducted to determine impact to the site soil and groundwater from historical onsite operations. As part of the approved scope of work, eight soil borings were advanced at pre-selected locations using a direct pull-push drilling rig to a maximum depth of approximately 12 feet below ground surface. Contaminates detected were above regulatory standards. A RECAP Evaluation was conducted and a RECAP report was submitted to LDEQ.

[Former H&E Equipment Services, Belle Chasse, Louisiana](#). Ms. Morgan completed a Limited Site Investigation, RECAP Investigation, and RECAP Report on a 20+ acre tract of land which was historically used for offshore equipment services in Belle Chasse, Louisiana. A Phase I ESA identified Recognized Environmental Conditions (RECs) associated historical operations and a former diesel spill onsite. Based on these RECs, a Limited Site Investigation (LSI) was conducted to determine impact to the site soil and groundwater. As part of the approved scope of work, 27 soil borings were advanced at pre-selected locations using a direct pull-push drilling rig to a maximum depth of approximately 16 feet below ground surface. Total Petroleum Hydrocarbons were detected above 10,000 mg/kg in the soil samples collected in the area of the former diesel spill. A work plan to conduct a RECAP Investigation was submitted and approved by LDEQ. During the RECAP Investigation, 13 soil borings were converted to temporary groundwater monitoring wells and the vertical and horizontal extents of the contamination were delineated. A RECAP report identified three AOI's onsite and results were compared to the Louisiana Department of Environmental Quality (LDEQ) Screening Standards and various Management Options. The RECAP report will be submitted to LDEQ in anticipation of developing a voluntary remediation work plan to excavate and dispose of the impacted soils onsite.

[Former Maison Blanche Annex, New Orleans, Louisiana](#). Ms. Morgan completed a Phase I ESA and Limited Site Investigation on a vacant retail space proposed for new occupancy, in downtown New Orleans. During the Phase I ESA Recognized Environmental Conditions (RECs) associated with prior adjoining site use, predominately dry cleaning and underground storage tanks, were identified. Based on these RECs, a Limited Site Investigation (LSI) was conducted to determine impact to the site soil and groundwater from the former dry cleaners. As part of the approved scope of work, three soil borings were advanced at pre-selected locations using a direct pull-push drilling rig to a maximum of depth of approximately 10 feet below ground surface. Drilling activities were performed in the first floor parking garage at the site, a sampling plan was developed to minimize surface impact. Contaminates detected were below the most conservative management option regulatory standards. Ms. Morgan conducted soil vapor sampling beneath the existing slab in the former Maison Blanche connected to the prior dry cleaner space. This sampling confirmed the existence of the enclosed space pathway, and indicated contaminant levels were below regulatory standards.

Environmental Monitoring

[Harmony Oaks Housing Development Environmental Monitoring, New Orleans, Louisiana](#). Ms. Morgan completed environmental oversight services at the Harmony Oaks Housing Development in New Orleans, Louisiana. Ms. Morgan served as the project manager for the oversight of excavation activities on the Harmony Oak Housing Development site during the disturbance of impacted soils. Ms. Morgan assisted with on site management to satisfy state regulations pertaining to the Soil Operations and Management Plan for the site. Services performed included a field screening for dust and particulate analyses, oversight of excavation activities, oversight of reinstallation of remedial witness barriers and preparation of a final close out report in accordance with the state-approved Soil Operations and Management Plan.

[Marrero Commons Housing Development Environmental Monitoring, New Orleans, Louisiana](#). Ms. Morgan completed environmental oversight services at the Marrero Commons Housing Development in New Orleans, Louisiana. Ms. Morgan served as the project manager for the oversight of excavation activities on the Harmony Oak Housing Development site during the disturbance of impacted soils. Ms. Morgan assisted with on site management to satisfy state regulations pertaining to the Soil Operations and Management Plan for the site. Services performed included a field screening for dust and particulate analyses, oversight of excavation activities, landfill waste profiling for the disposal of excavated spoils and preparation of a final close out report in accordance with the state-approved Soil Operations and Management Plan.

[Electric Power Board Brownfield Site Environmental Monitoring](#). Ms. Morgan served as the project environmental specialist for the excavation activities on the Electric Power Board (EPB) Brownfield site undergoing restoration. Conducted soil sampling and in field classification of excavated material. Ms. Morgan assisted with on site management to satisfy state regulations pertaining to Brownfield site reconnaissance. Services performed include a Limited Site Investigation, which determined any excavations onsite would need to be monitored during construction activities. Additional services included field screening analyses, soil and groundwater sample collection for laboratory analysis, preparation of a state-approved Soil Management Plan and organization of remediation activities.

Wetland Delineation

[Chalmette Battlefield National Park Memorial Project, Chalmette, Louisiana](#) Ms. Morgan provided natural resources environmental consulting services in association with the Chalmette Battlefield National Park

Memorial Project. Ms. Morgan served as the project manager for this project. Field delineations were conducted to identify and flag the limits of the wetlands and other jurisdictional waters. Project duties included the utilizations of a Global Positioning System (GPS) to map the limits of streams, wetlands, and control points in the field. The limits of the jurisdictional waters, as delineated in the field were added to provided surveys. Recommended site plans be adjusted to minimize wetland or other jurisdictional waters, following analysis of collected field data.

NEPA

[Various Communications Towers, St. Tammany Parish, Louisiana](#) Ms. Morgan provided environmental services in association with multiple 911 communications towers for the St. Tammany Parish Sheriff's Office. Ms. Morgan served as the Project Manager for these projects and performed Phase I Environmental Site Assessments, Preliminary Waters of the US Assessments, Tree Surveys, and National Environmental Policy Act (NEPA) Screenings with State Historic Preservation Officer (SHPO) Section 106 Review.

Environmental Regulatory Compliance

[Harvey, Louisiana Facility](#) Ms. Morgan served as the Environmental Scientist for this project completing the Tier II report for submissions to the state, LEPC, and local fire department using the method specific by the state and/or Environmental Protection Agency. Ms. Morgan has provided a wide range of ongoing regulatory compliance services for the company, including completion of the facility's Title V permit application, air permit amendments and renewals, completion and updates to the storm water pollution prevention plan, SPCC plan, stormwater testing coordination, stormwater discharge monitoring report completion, state air permitting and stack testing oversight, annual emission inventory, waste characterization and RCRA generator compliance and onsite consultation during regulatory agency inspections.

Affiliations

Society of Wetland Scientist Member
Project Management Institute Member

Contact

kmorgan@partneresi.com

STATE OF LOUISIANA

DEPARTMENT OF ENVIRONMENTAL QUALITY

certifies that

Katie L Morgan

Has complied with all requirements of the Louisiana Department of Environmental Quality
and is authorized to perform the duties of

Asbestos Inspector

Accreditation No. SI206806

AI No. 206806

Date of Issuance November 28, 2018

Expiration September 6, 2019

Failure to comply with all applicable provisions of La. R.S. 2025.E. (1)(a) and La. R.S. 2025.F. (2)(a)
may result in civil and/or criminal enforcement actions by the State.

Paul Bergeron

Permit Support Services Division
Office of Environmental Services



Insurance



PARTASS-01

KIMM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/24/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0122529 Gallant Risk & Insurance Services, Inc. 4160 Temescal Canyon Rd., #402 Corona, CA 92883	CONTACT NAME: Kimberly Morris	
	PHONE (A/C, No, Ext): (951) 575-3454	FAX (A/C, No): (951) 368-0707
	E-MAIL ADDRESS: kmorris@gallantriskinc.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Starr Surplus Lines Insurance Company	13604
	INSURER B: Travelers Property Casualty Company of America	25674
	INSURER C: Underwriters at Lloyd's London	
	INSURER D:	
	INSURER E:	
	INSURER F:	

INSURED
Partner Assessment Corporation dba Partner Engineering & Science, Inc.
2154 Torrance Blvd., #200
Torrance, CA 90501

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$50,000 deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		1000065923181	9/27/2018	9/27/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA2L648020	9/27/2018	9/27/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			1000336718181	9/27/2018	9/27/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 Follows Form
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	UB2L595612	9/27/2018	9/27/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional E&O			W199E1180401	9/27/2018	9/27/2019	Each Claim/Aggregate 1,000,000
A	Pollution Liability			1000065923181	9/27/2018	9/27/2019	Each Occ./Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are named as additional insured in regards to General Liability per attached policy forms.

CERTIFICATE HOLDER

CANCELLATION

Jefferson Parish
Purchasing Department
P.O. Box 9
Gretna, LA 70054

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
Where Required By Written Contract	Where Required By Written Contract
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Partner Assessment Corporation

2 Business name/disregarded entity name, if different from above

Partner Engineering and Science, Inc.

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

PO Box 207428

6 City, state, and ZIP code

Dallas, TX 75320-7428

7 List account number(s) here (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				
--	--	--	---	--	--	---	--	--	--	--

or

Employer identification number

2	0	-	8	2	6	4	3	7	9
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Teri Gilbert

Date ►

1-2-19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.