



**CENTRALBIDDING**

FROM CENTRAL AUCTION HOUSE

**5000118888 THREE YEAR CONTRACT FOR LABOR, MATERIALS &  
EQUIPMENT NECESSARY TO PERFORM FIRE ALARM TESTING FOR  
THE EOC CENTER FOR JEFFERSON PARISH.**

Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

07-Feb-2017 04:12:55 PM

DATE: 2/07/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00118888

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: DREAMEY

Bids will be received until 11:00 AM, 2/21/2017 via online at [www.jeffparishbids.net](http://www.jeffparishbids.net) or by hand delivery, USPS mail or other courier service to Purchasing Department, 200 Derbigny Street (General Government Building), Suite 4400, Gretna, LA 70053. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

**USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3,4,5,6,10,12,13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

DATE: 2/07/2017

BID NO.: 50-00118888

Page: 3

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

**Bid #50-00118888**

**Perform Annual Functional and Sensitivity Fire Alarm System Testing**

**Section 1.0 – Site Visit:**

Location: 910 3<sup>rd</sup> Street Gretna, La. 70053

Contact person: Jonathan Frank, Office 504-349-5360, cell 504-327-3019

It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

**Section 2.0 - Scope:**

We extend this proposal to cover the following:

Labor, materials, and equipment necessary to provide a three (3) year contract to perform required annual tests for the following items at the Emergency Operation and Communication Center located at 910 3rd Street Gretna, LA 70053

- Three (3) Functional Fire Alarm Test
- Two (2) Sensitivity Fire Alarm Test

**Section 3.0 – License:**

The following licenses will be required for this bid:

- Louisiana State Commercial Contractor Licenses
- Louisiana State Specialty Licenses in Fire Alarm and Fire Suppression Systems
- Louisiana State Fire Marshal License in Fire Alarm System Repair and Inspection

**NOTE:** A copy of the Louisiana State Fire Marshal License shall be submitted with bid. Failure to submit this information with bid will deem the bid non-responsive.

**Section 4.0 – Submittals:**

With bid proposal all bidders shall provide the required submittals and other information listed below for owner review and approval. Failure to provide the requested information will result in the bid being deemed non-responsive.

- Five (5) references concerning work of similar size, scope, and dollar value as described in these specifications. Include building names, addresses, telephone numbers, contact person(s), and dates of completion. Use the attached form titled **"Contractor's Reference List"**. See Attachment "A"

### **Section 5.0 – Quantities/Inspection:**

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of materials and equipment required to complete this project.

### **Section 6.0 – Standards:**

All work must meet or exceed the following agencies standards and guidelines.

- National Fire Protection Association (NFPA) NFPA 101, and NFPA 72
- National Electrical Manufacturers Association (NEMA) NEMA Standard Publication No. 250
- International Organization for Standardization (ISO) ISO 9000 organization Underwriters Laboratory (UL) UL 864
- National Fire Protection Association (NFPA) 20
- Louisiana State Statute 40:1646 ET. Seq.,

### **Section 7.0 – Bid Specifications:**

The successful bidder shall provide all labor, materials, equipment, and essentials necessary to perform the following:

#### **General:**

- Three (3) functional fire alarm system test
- Two (2) Sensitivity test.
- A 100% sensitivity test shall be performed, in addition to the functional test, in the first and third year of the contract.
- Each test shall be performed upon the expiration of the previous test.
- Smoke/heat detectors shall be tested in place as per NFPA 72E 1991 or latest edition.
- Smoke/heat detectors found to have sensitivity of 0.25 percent/ft. obscuration or more, outside the listed and marked sensitivity shall be cleaned and/or recalibrated.
- At the conclusion of each test the successful bidder shall submit to the Department of Public Safety Grants & Administration designee a hand written or printed copy of the test results of each test performed.
- Within five (5) working days after the completion of each test a typewritten report shall be submitted to the Department of Public Safety Grants & Administration listing the results of the entire test.
- Any device found not to be working shall be noted.
- The owner will be responsible for repairing any non-working device.
- At no additional cost to the owner and within ten (10) days of notification from the owner that all deficiencies have been corrected the successful bidder shall re-test those devices that were repaired and properly tag the system showing the system is 100% functional.
- Once the inspection is performed the successful bidder shall properly tag the system as per NFPA guidelines.

### **Section 7.1 Functional Test:**

- Each device shall be activated and tested during each test.
- A signal confirming the activation of each device shall be verified at each panel.
- The below items shall also be inspected for proper operation at each test:
  - Supervisory circuits
  - All power sources – normal and emergency back-up
  - Elevator recall
  - Shut down of air handling units,
  - Shut down of Supply and exhaust fans
  - Shut down of air condition units
  - Start of Fire pumps with activation of devices
  - Damper operation of smoke (air) purging systems, smoke hatches,
  - Visual strobes
  - Audio Voice messages

### **Section 7.2 Sensitivity testing:**

- Each device shall be activated and tested during each test.
- A signal confirming the activation of each device shall be verified at each panel.
- Smoke/heat detectors shall be tested in place using a calibrated test method or methods approved by the National Fire Protection Agency (NFPA) or the Louisiana State Fire Marshal.
- The detector sensitivity shall not be tested or measured using any device that administers an unmeasured concentration of smoke or other aerosol into the detector.
- If the system being tested is capable of performing a sensitivity test, the successful bidder shall provide the Department of Public Safety Grants & Administration a printout of the sensitivity of the smoke detectors. The printout/report shall be required in each year of the contract and shall be accepted in lieu of the physical sensitivity test if it meets the requirements of the local authority having jurisdiction.

### **Section 8.0 – Existing Structure:**

Should any cutting, patching, alteration, addition, or repairs to existing structure, wall, floor, ceiling, or part of building be required of this project, the contractor shall restore the alteration to its original condition, with the same type materials, finish, and workmanship.

Precautions must be exercised at all times to safeguard and protect from damage, all Parish, public, and private properties. Any such damages shall remain the sole responsibility of the contractor.

### **Section 9.0 – Cleaning Area and Safety:**

Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Inflammable material must be removed from the job site daily, because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

**Section 10.0 - Hours of Work:**

All work for this bid shall be performed during normal working hours Monday thru Friday 8:00 a.m. thru 4:00 p.m. The successful bidder can choose to work after normal working hours at no additional cost to Jefferson Parish.

**Section 11.0 – Permits:**

The contractor shall obtain any and all permits required by the Jefferson parish Department of Inspection and Code Enforcement and the City of Gretna (if applicable). The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to the Department of Public Safety Grants & Administration before final payment is rendered.

**Section 12.0 – Liquidated Damages:**

Liquidated damages will be 5% of the amount of the test, for each day that the test has remained incomplete after its expiration.

**Section 13.0 – Pre-Construction Conference and Notice to Proceed:**

A Pre-Construction Conference shall be held between the successful bidder and the owner before any work commences.

No work shall be performed until the successful bidder receives a written "Notice to Proceed" to begin work, from the Department of Public Safety Grants & Administration.



## Attachment "A"

## CONTRACTOR'S REFERENCE LIST

Company Name: Recovery School District	Size of Area Serviced: Entire NO area
Address: 1615 Poydras Street, Suite 400	
City/State/Zip: New Orleans, La	Current or Past Client: Current
Contact Person: Jeanie Decuers	Title: Head of Facilities
Telephone/Fax: 504.373.6200	E-Mail:
Company Name: Hilton Hotel, Riverside New Orleans	Size of Area Serviced: Entire Hotel Facility
Address: 2 Poydras Street	
City/State/Zip: New Orleans, La	Current or Past Client: Current
Contact Person: Roger Lawson	Title: Chief Engineer
Telephone/Fax: 504.584.3878	E-Mail:
Company Name: City of New Orleans	Size of Area Serviced: Multiple City Bldgs/Depts
Address: 1300 Perdido Street	
City/State/Zip: New Orleans, La	Current or Past Client: Current
Contact Person: George Patterson	Title: Facility Director
Telephone/Fax: 504.658.3605	E-Mail:
Company Name: Wynhoven (Christopher Homes)	Size of Area Serviced: Large Assst Living
Address: Multiple New Orleans locations	
City/State/Zip: East and West Bank locations of N.O.	Current or Past Client: Current
Contact Person: Bryan DeRoches	Title: Head of Facilities, Christopher Homes
Telephone/Fax: 504.329.3971	E-Mail:

Attachment "A" Page Two

Company Name: VA Hospital		Size of Area Serviced: Veteran Hospital	
Address: 400 Veterans Avenue			
City/State/Zip: Biloxi, Ms		Current or Past Client: Current	
Contact Person: Jay Tripp		Title: Facility Manager	
Telephone/Fax: 228.523.4222		E-Mail:	

DATE: 2/07/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00118888

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: DREAMEY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

upon award

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) # 14156

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:

Red Hawk Fire & Security

SIGNATURE:

(Must be signed here)

*G. A. Mathes*

TITLE:

General Manager

PRINT OR TYPE NAME:

Gary Mathes

ADDRESS:

3303 Tulane Avenue, Suite 1

CITY, STATE:

New Orleans, La

ZIP:

70119

TELEPHONE:

(504) 821.9725

FAX:

(504) 827.1020

EMAIL ADDRESS:

TOTAL PRICE OF ALL BID ITEMS: \$ 3,540.00

DATE: 2/07/2017

Page: 5

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00118888

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	ONLY	<p>Labor, materials, &amp; equipment necessary to perform fire alarm testing for the EOC center for Jefferson Parish:</p> <p>0010 THREE YEAR CONTRACT FOR FIRE ALARM TESTING TO COVER THE FURNISHING</p>	\$1,180.00	\$1,180.00
2	2.00	ONLY	<p>OF LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PERFORM ONE (1) ANNUAL FUNCTIONAL/SENSITIVITY FIRE ALARM TEST FOR THE EMERGENCY OPERATIONS AND COMMUNICATION CENTER LOCATED AT 910 3RD STREET, GRETNA, LA 70053, AS PER THE SUBMITTED SPECIFICATIONS.</p> <p>***TEST TO BE PERFORMED 9/2018**</p> <p>0020 LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PERFORM (2)TWO FUNCTIONAL FIRE ALARM TEST FOR THE EMERGENCY OPERATIONS AND COMMUNICATIONS CENTER LOCATED AT 910 3RD STREET, GRETNA, LA AS PER THE SUBMITTED SPECIFICATIONS.</p> <p>**FIRST TEST TO BE PERFORMED 9/2017 SECOND TEST TO BE PERFORMED 9/2019**</p>	\$1,180.00	\$2,360.00

## **STANDARD INSURANCE REQUIREMENTS – BIDS UNDER \$30k**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. However, if a bidder has on file with the Purchasing Department a current (valid) insurance certificate that fulfills the requirements in this document, then this will be accepted as evidence of same. Otherwise, failure to submit a current (valid) insurance certificate with bid submission or if no current (valid) insurance certificate is on file, then the bid will be rejected. Final certificates shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

---

## **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note:** If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

**1) OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**2) BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Brenda J. Campos  
Director

## **CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES**

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

### **Other Changes Continued:**

- Effective June 1, 2017, bidders may no longer send bid responses via facsimile, as some bid solicitations may provide. Vendors responding to bid solicitations may only submit via USPS, courier service, hand delivery or via online by registering free of charge at [www.jeffparishbids.net](http://www.jeffparishbids.net). For more information, please contact the Purchasing Department or visit [jeffparish.net](http://jeffparish.net).
- Affidavits (Non-Public Works Affidavit or Public Works Affidavit) – as you are aware, bidders are required to submit affidavits pursuant to LA public bid law and Jefferson Parish Code of Ordinances. Bidders must read each bid package to ensure compliance. Effective August 1, 2016, ***affidavits are required with bid submission***. While copies are acceptable to include with bid submission, original affidavits are required upon contract execution. Original affidavits are encouraged with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must continue producing final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

**Bidders should reference the “Additional Requirements” section of the bid instructions and/or the “Important Notice to Bidders” included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.



# CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 1

DATE (MM/DD/YYYY)  
04/08/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  Willis of New York, Inc. c/o 26 Century Blvd. P. O. Box 305191 Nashville, TN 37230-5191	<b>CONTACT NAME:</b> <b>PHONE (A/C NO. EXT):</b> 877-945-7378 <b>FAX (A/C NO.):</b> 888-467-2378 <b>E-MAIL ADDRESS:</b> certificates@willis.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> First Specialty Insurance Corporation <b>INSURER B:</b> Liberty Mutual Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
<b>INSURED</b>  Pratt Landry Associates Inc. dba Red Hawk Fire & Security 3303 Tulane Ave, Suite #1 New Orleans, LA 70119	<b>NAIC#</b> 34916-001 23043-002	

**COVERAGES**

CERTIFICATE NUMBER: 24335190

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			IRG200102103	4/10/2016	4/10/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALLOWED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			AS2-621-094871-026	4/10/2016	4/10/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WA7-62D-094871-016	4/10/2016	4/10/2017	<input checked="" type="checkbox"/> PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Evidence of Insurance only.

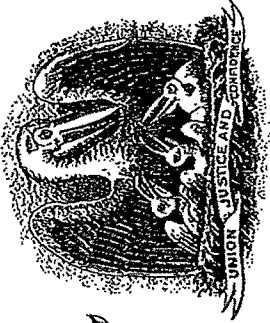
**CERTIFICATE HOLDER****CANCELLATION**

Pratt Landry Associates Inc. dba Red Hawk Fire & Security 3303 Tulane Ave., Suite #1 New Orleans, LA 70119	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Coll:4881930 Tpl:2049496 Cert:24335190 ©1988-2014 ACORD CORPORATION. All rights reserved.



# State of Louisiana



## State Licensing Board for Contractors

This is to Certify that:

PRATT LANDRY ASSOCIATES, INC.  
5100 Town Center Circle #350  
Boca Raton, FL 33486

is duly licensed and entitled to practice the following classifications

SPECIALTY: TELECOMMUNICATIONS



Expiration Date: October 14, 2017

License No: 14156

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 15th day of October 2015

*Will B. McCP*  
Director

*Lee M. Dett*  
Chairman

*Andy D. Dett*  
Treasurer

This License Is Not Transferrable

*Louisiana State Fire Marshal*  
*Life Safety and Property Protection Licensing & Registration Division*  
*Certificate of Firm Registration*

*The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems:*

*License Number:* F 311

*Endorsements:*

*FIRE ALARM*

*SECURITY*

*Firm Name:*

*PRATT LANDRY ASSOCIATES INC*

*Doing Business As:*

*RED HAWK FIRE & SECURITY*

*Mailing Address:*

*3303 TULANE AVE.*

*NEW ORLEANS, LA 70119-*

*Physical Location:*

*3303 TULANE AVE.*


*NEW ORLEANS, LA 70119-*

*This license must be placed in a conspicuous place at the firm's physical location.  
This license is not transferable and may be revoked or suspended with cause.*

**This license was issued on 11/25/2015 and will expire on 11/01/2018.**

*State Fire Marshal – H “Butch” Browning*



📍 2525 Quail Drive, Baton Rouge, 70808 📞 (225) 765-2301 

## Louisiana State Licensing Board for Contractors



### Contractor Information

Business Name PRATT LANDRY ASSOCIATES, INC.  
Mailing Address 5100 Town Center Circle #350  
Boca Raton, FL 33486  
Phone Number (504) 821-9725  
Email Address laura.curtis@redhawkus.com

### Active Licenses

License Number 14156  
Type Commercial License  
Status LICENSED  
Effective 10/15/2015  
Expiration 10/14/2017  
First Issued 10/14/1980

### Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Michael David Toups	ALL
BUSINESS AND LAW	Stephen Anthony Woodham	ALL
SPECIALTY: TELECOMMUNICATIONS	Stephen Anthony Woodham	ALL

**Request for Taxpayer  
 Identification Number and Certification**

Give form to the  
 requester. Do not  
 send to the IRS.

Name (do not check this area unless you are a partnership):  
**PRATT LANDRY ASSOCIATES, INC. DBA RED HAWK FIRE & SECURITY**  
 Business name, if different from above

Check appropriate box: ☒ Individual/sole proprietor ☐ Corporation ☐ Partnership  
☐ Limited liability company (LLC) or other entity disregarded or disregarded entity (disregarded or partnership)  
☐ Other (see instructions)

Address (number, street, and apt. or suite no.):  
**P.O. BOX 538198 / 3303 TULANE AVE., STE #1**  
 City, state, and ZIP code:  
**ATLANTA, GA 30353-5198 / NEW ORLEANS, LA 70119**

Requester's phone and address (optional):

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, this is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note:** If the account is in more than one name, see the part on page 4 for guidelines on whose number to enter.

Social security number:  
 OR  
 Employer identification number:  
**72 0602794**

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions:** You must check out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, credit, debt to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here: Signature of U.S. person: *Theresa Carter* Date: **7-31-12**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct or you are waiting for a number to be issued;
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on the foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.



DATE: 2/07/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00118888

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: DREAMY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

AS NEEDED

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

N/A

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:

AUSTIN FIRE SYSTEMS LLC

SIGNATURE:

(Must be signed here)

Wade Coleman

TITLE:

COMMERCIAL ACCOUNT MANAGER

PRINT OR TYPE NAME:

WADE COLEMAN

ADDRESS:

13580 EADS ROAD

P.O. Box 411

CITY, STATE:

PRAIRIEVILLE LA

ZIP:

70769

TELEPHONE:

225 993-1336

FAX:

225 677-5104

EMAIL ADDRESS:

~~coleman@wade~~

wade@stopfire.com

TOTAL PRICE OF ALL BID ITEMS: \$ 6,450

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00118888

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	ONLY	<p>Labor, materials, &amp; equipment necessary to perform fire alarm testing for the EOC center for Jefferson Parish:</p> <p>0010 THREE YEAR CONTRACT FOR FIRE ALARM TESTING TO COVER THE FURNISHING</p> <p>OF LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PERFORM ONE (1) ANNUAL FUNCTIONAL/SENSITIVITY FIRE ALARM TEST FOR THE EMERGENCY OPERATIONS AND COMMUNICATION CENTER LOCATED AT 910 3RD STREET, GRETN, LA 70053, AS PER THE SUBMITTED SPECIFICATIONS.</p> <p>***TEST TO BE PERFORMED 9/2018**</p>	\$ 2,150	\$ 2,150
2	2.00	ONLY	<p>0020 LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PERFORM (2) TWO FUNCTIONAL FIRE ALARM TEST FOR THE EMERGENCY OPERATIONS AND COMMUNICATIONS CENTER LOCATED AT 910 3RD STREET, GRETN, LA AS PER THE SUBMITTED SPECIFICATIONS.</p> <p>**FIRST TEST TO BE PERFORMED 9/2017 SECOND TEST TO BE PERFORMED 9/2019**</p> <p>FOB DELIVERED</p>	\$ 2,150	\$ 4,300
				—	—

**LOUISIANA**  
DEPARTMENT of REVENUE

**Louisiana Resale Certificate**  
Purchases of Tangible Personal Property For Resale  
LA.RS 47:301(10)

Note: This certificate may be duplicated as needed. Please retain original certificate for your records.

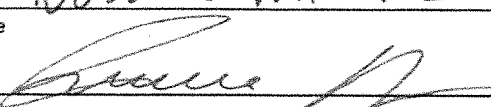
PLEASE PRINT OR TYPE.

Purchaser Information			
Louisiana Account Number 2649838-001-400		Effective Date (mm/dd/yyyy) 02/12/2017	Expiration Date (mm/dd/yyyy) 02/29/2020
Purchaser Legal Name AUSTIN FIRE SYSTEMS LLC		Purchaser Trade Name AUSTIN FIRE SYSTEMS LLC	
Mailing Address			
Mailing Address PO BOX 411			
City PRAIRIEVILLE		State LA	ZIP 70769-0111
Location Address			
Location Address 13580 EADS RD			
City PRAIRIEVILLE		State LA	ZIP 70769-4133
Business Information			
U.S. NAICS Code 454390	Purchaser's Type of Business Other Direct Selling Establishments		

I, the purchaser, certify that all materials, goods, merchandise, and services purchased are for resale as tangible personal property, either in the same form as purchased or to be added as a recognizable, identifiable, and beneficial component of a new product. I also certify that any services purchased with the use of this certificate will be resold as a service as defined under Louisiana R.S. 47:301(14). I further certify that all tax-exempt purchases will be resold as tangible personal property in the normal course of our business.

I understand that if I use any of the items other than for resale, I must pay sales/use tax at the time of use. If this purchase is later found to be subject to tax, I, the purchaser, assume full liability for the tax.

Any purchaser or agent who fraudulently signs this certificate without intent to use the taxable items for resale is subject to all the penalties provided for by Title 47 of the Louisiana Revised Statutes and collection will be pursued against the seller or purchaser for any taxes, penalties and interest due.

Authorization	
Name RUSSELL RITCHIE	Title MEMBER
Signature x 	Date (mm/dd/yyyy) 12/19/2016

The validity of this exemption certificate can be verified at [www.revenue.louisiana.gov](http://www.revenue.louisiana.gov).

The State of Louisiana does not certify the correctness of the parish information contained in this document.

Parish Information	
Parish of Principal Place of Business	Parish Tax Account Number

**Louisiana State Fire Marshal**  
**Life Safety and Property Protection Licensing & Registration Division**  
**Certificate of Firm Registration**

The below named firm is hereby certified by and registered with the Office of State Fire Marshal pursuant to L.R.S. 40:1664 ET SEQ. of Life Safety & Property Protection systems:

**License Number:**

**F 530**

**Endorsements:**

**FIRE SPRINKLER**

**FIXED FIRE SUPPRESSION**

**FIRE ALARM**

**FIRE EXTINGUISHERS**

**SECURITY**

**Firm Name:**

**AUSTIN FIRE SYSTEMS, LLC**

**Doing Business As:**

**PO BOX 411**

**Mailing Address:**

**PRAIRIEVILLE, LA 70769-**

**Physical Location:**

**13580 EADS ROAD**

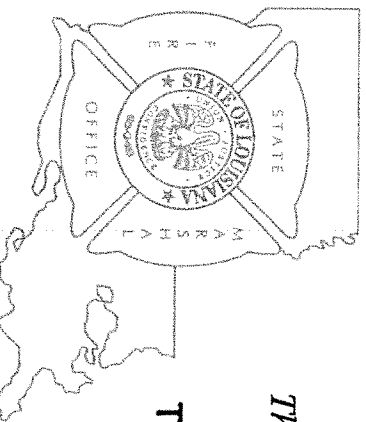
**PRAIRIEVILLE, LA 70769-**

*This license must be placed in a conspicuous place at the firm's physical location.*

*This license is not transferable and may be revoked or suspended with cause.*

**This license was issued on 11/05/2013 and will expire on 08/01/2017.**

**State Fire Marshal – H “Butch” Browning**







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  Waguespack & Associates Ins Inc 12320-1 Highway 44 Gonzales LA 70737		<b>CONTACT</b> NAME: Kim Gautreau PHONE (A/C, No, Ext): (225) 647-5767 FAX (A/C, No): (225) 647-4761 E-MAIL ADDRESS: Kim@waginsur.com																						
<b>INSURED</b>  Austin Fire Systems LLC P O Box 411 Prairieville LA 70769		<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Scottsdale Insurance Company</td><td>41297</td></tr><tr><td>INSURER B:</td><td>Allmerica Financial Benefit</td><td>41840</td></tr><tr><td>INSURER C:</td><td>Bridgefield Employers Ins Co</td><td>10701</td></tr><tr><td>INSURER D:</td><td>Liberty Mutual Insurance</td><td>51116</td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Scottsdale Insurance Company	41297	INSURER B:	Allmerica Financial Benefit	41840	INSURER C:	Bridgefield Employers Ins Co	10701	INSURER D:	Liberty Mutual Insurance	51116	INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																						
INSURER A:	Scottsdale Insurance Company	41297																						
INSURER B:	Allmerica Financial Benefit	41840																						
INSURER C:	Bridgefield Employers Ins Co	10701																						
INSURER D:	Liberty Mutual Insurance	51116																						
INSURER E:																								
INSURER F:																								

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			BCS0035809	12/11/2016	12/11/2017	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
	<input checked="" type="checkbox"/> Contractual Liability		MED EXP (Any one person) \$ Excluded				
	GEN'L AGGREGATE LIMIT APPLIES PER:		PERSONAL & ADV INJURY \$ 1,000,000				
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			AWO501532	12/11/2016	12/11/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			UMS0028122	12/11/2016	12/11/2017	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 5,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			830-46551	12/11/2016	12/11/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below		Russell Ritchie Excluded				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Inland Marine			IM8108776	06/04/2016	06/04/2017	Rented/Leased Equipment \$100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

If required by written contract, Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council is an Additional Insured for General Liability, Auto Liability, and Umbrella Liability and shall be Primary & Non-Contributory. Certificate Holder is granted a Waiver of Subrogation for General Liability, Auto Liability, Umbrella Liability, and Workers' Compensation.

**CERTIFICATE HOLDER****CANCELLATION**

Jefferson Parish  
Suite 4400  
200 Derbigny St  
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kim M Gautreau/MHD

© 1988-2014 ACORD CORPORATION. All rights reserved.

## Attachment "A"

## CONTRACTOR'S REFERENCE LIST

Company Name: VERIZON WIRELESS	Size of Area Serviced: LARGE BLDG ~30,000 sq ft
Address: 8182 AIRLINE HWY	
City/State/Zip: BATON ROUGE, LA 708	Current or Past Client: CURRENT
Contact Person: ROBERT WARD	Title: MANAGER - NETWORK OPERATIONS
Telephone/Fax: 225-892-9801	E-Mail: robert.ward@verizonwireless.com
Company Name: NUCOR STEEL LOUISIANA LLC	Size of Area Serviced: PLANT
Address: 9101 HWY 3125	
City/State/Zip: CONVENT, LA 70723	Current or Past Client: CURRENT
Contact Person: MARTY FUTSCHER	Title: SAFETY DIRECTOR
Telephone/Fax: 225-331-4060	E-Mail: marty.futscher@nucor.com
Company Name: LIGO	Size of Area Serviced: 5 BLDGS
Address: 19100 LIGO LANE	
City/State/Zip: LIVINGSTON, LA 70754	Current or Past Client: CURRENT
Contact Person: TIM NELSON	Title: FACILITIES MANAGER
Telephone/Fax: 225-686-3120	E-Mail: tnelson@ligo-la.caltech.edu
Company Name: PHILLIPS 66	Size of Area Serviced: PLANT
Address: 15551 HWY 23	
City/State/Zip: BELLE CHASSE, LA 70037 ALLIANCE, LA	Current or Past Client: CURRENT
Contact Person: BRANDON DAVIS	Title: SAFETY MANAGER
Telephone/Fax: 504-342-6080	E-Mail: brandon.j.davis@p66.com

## Attachment "A" Page Two

Company Name: VERIZON WIRELESS		Size of Area Serviced: LARGE BLDG ~30,000 SQ FT
Address: 391 HOLIDAY DRIVE		
City/State/Zip: COVINGTON, LA 70433	Current or Past Client: CURRENT	
Contact Person: ROBERT WARD	Title: MANAGER - NETWORK OPERATIONS	
Telephone/Fax: 225-892-9801	E-Mail: robert.ward@verizonwireless.com	

📍 2525 Quail Drive, Baton Rouge, 70808 ☎ (225) 765-2301



## Louisiana State Licensing Board for Contractors



### Contractor Information

Business Name AUSTIN FIRE SYSTEMS, LLC  
 Mailing Address P.O. Box 411  
 Prairieville, LA 70769  
 Phone Number (225) 677-9850  
 Fax Number (000) 000-0000  
 Email Address RUSSELL@STOPFIRE.COM

### Active Licenses

License Number 42169  
 Type Commercial License  
 Status LICENSED  
 Effective 07/16/2016  
 Expiration 07/15/2019  
 First Issued 07/15/2004

### Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Russell A. Ritchie	ALL
SPECIALTY: FIRE ALARMS	Russell A. Ritchie	ALL
SPECIALTY: FIRE SPRINKLER WORK	Russell A. Ritchie	ALL
SPECIALTY: FIRE SUPPRESSION	Russell A. Ritchie	ALL
SPECIALTY: SECURITY	Russell A. Ritchie	ALL
SPECIALTY: TELECOMMUNICATIONS	Russell A. Ritchie	ALL
SPECIALTY: TOWER CONSTRUCTION	Russell A. Ritchie	ALL