

## All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

36" 12 to 14 weeks

24" 3 to 4 weeks

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

## THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Consolidated Pipe AND SupplyADDRESS: 812 Little Farms AveCITY, STATE: Metairie LA, ZIP: 70003TELEPHONE: (504) 737-1212 FAX: (504) 737-7909EMAIL ADDRESS: TRANDALL@Consolidatedpipe.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER:

NUMBER:

NUMBER:

NUMBER:

TOTAL PRICE OF ALL BID ITEMS: \$ 49,156.02

AUTHORIZED

SIGNATURE: Timothy RandallTITLE: BRANCH MANAGERTimothy RANDALL  
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00120319

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	EA	<p>A ONE-TIME PURCHASE OF 24 INCH AND 36 INCH PLUG VALVES FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE</p> <p>0001 - Valve, plug, 24 inch x 42 inch face to face, ANSI 125 flanged, eccentric, cast iron body, solid ductile iron plug with nitrile elastomer coating, 100 percent port, nickel seat Item no. NS24FPV</p> <p>WITH ABOVE GROUND GEAR WITH INDICATOR AND HAND WHEEL. ALSO WITH UNATTACHED OPERATING NUT</p>	11,473.01	22,946.02
2	1.00	EA	<p>0002 - Valve, plug, 36 inch x 60 inch face to face, ANSI 125/150 flanged, eccentric, cast iron body, solid ductile iron plug with nitrile elastomer coating, 100 percent port, nickel seat Item no. NS36FPV</p> <p>WITH ABOVE GROUND GEAR WITH INDICATOR AND HAND WHEEL. ALSO WITH UNATTACHED OPERATING NUT</p>	26,210.00	26,210.00



PHONE (205) 323-7261

*Consolidated*  
**PIPE & SUPPLY COMPANY, INC.**

P.O. BOX 2472  
BIRMINGHAM, ALABAMA 35201

**RESOLUTION**  
**OF THE BOARD OF DIRECTORS**  
**OF**  
**CONSOLIDATED PIPE & SUPPLY COMPANY, INC.**

Upon motion duly made, seconded and adopted, it was unanimously RESOLVED, that Timothy Randall, the Branch Manager of the Metairie, LA. Branch of Consolidated Pipe & Supply Co. Inc. of Birmingham, Alabama is authorized to sign and execute documents, relating to the Jefferson Parish Department of Sewerage (Bid #50-00120319) that bids on August 10, 2017.

The undersigned, as President of Consolidated Pipe & Supply, Inc. certifies that the above and foregoing is a true and correct copy of the resolution adopted by the Board of Directors of Consolidated Pipe & Supply, Inc. in a session held on the 9th day of August 2017.

WITNESS MY HAND, and the seal of the Corporation

This 9th, day of August, 2017

Howard Kerr  
President & Chairman of the Board of Directors

08/9/2017  
Date



*Consolidated Pipe & Supply Company, Inc. • An Equal Opportunity Employer*



Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: Timothy  
RANDALL, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized BRANCH MANAGER of Consolidated Pipe and Supply (Entity).  
the party who submitted a bid in response to Bid Number 5000120319, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** X \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Timothy Randall  
Signature of Affiant

Timothy RANDALL  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

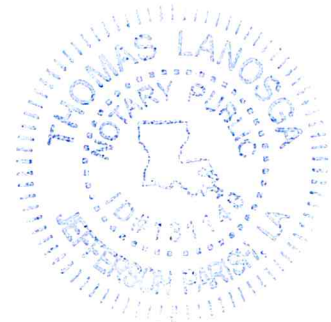
ON THE 9<sup>th</sup> DAY OF August, 2017.

[Signature]  
Notary Public

Printed Name of Notary

THOMAS LANOSGA  
Notary Public #131148  
Parish of Jefferson, State of Louisiana  
with Statewide Jurisdiction  
My Commission is issued for life

Notary/Bar Roll Number



My commission expires \_\_\_\_\_.

[Print](#)

## Notary Search - Detail

**Name:** MR. THOMAS LANOSGA  
**Address:** PO BOX 23750  
NEW ORLEANS, LA 70183  
**Phone:** (504) 410-3110  
**Notary ID Number:** 131148  
**Parish:** JEFFERSON with STATEWIDE JURISDICTION  
**Agency:** N/A  
**Notary Type:** Non Attorney  
**Status:** Active  
**Commission Date:** 08/06/2012  
**Oath Date:** 08/06/2012  
**Surety Expiration Date:** 08/06/2022  
**Annual Report Current:** Yes

[Back to Search Results](#)[New Search](#)





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MCGRUFF, SEIBELS & WILLIAMS, INC. P.O. Box 10265 Birmingham, AL 35202	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> 800-476-2211	<b>FAX (A/C, No):</b>
<b>INSURED</b> Consolidated Pipe and Supply Company, Inc. Post Office Box 2472 Birmingham, AL 35201	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Phoenix Insurance Company	
	<b>INSURER B:</b> Travelers Property Casualty Company of America	
	<b>INSURER C:</b> Sentry Insurance Company	
	<b>INSURER D:</b> Alabama Self Insured WC Fund	
<b>INSURER E:</b> Midwest Employers Cas Co		
<b>INSURER F:</b>		

## COVERAGES

CERTIFICATE NUMBER: EBELC3G8

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			630-4358N052	05/01/2017	05/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			810-4358N052	05/01/2017	05/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			CUP-4J614058	05/01/2017	05/01/2018	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C D E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	416900 WC10004169002017A (AL) 90527880100171 (Sentry)	01/01/2017	01/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
							\$ \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Bid Number 50-00120319 24" and 36" plug valves

## CERTIFICATE HOLDER

Jefferson Parish Purchasing Department  
200 Derbigny Street  
Gretna, LA 70053

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**Request for Taxpayer  
Identification Number and Certification**

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Consolidated Pipe & Supply Company, Inc.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:  
☐ Individual/sole proprietor or single-member LLC  
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) **C Corporation**  
☒ S Corporation  
☐ Partnership  
☐ Trust/estate  
☐ Other (see instructions) **Other**  
Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in this line above for the tax classification of the single-member owner.

4: Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any) **5**  
Exemption from FATCA reporting code (if any)  
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)  
**1205 Hilltop Pkwy**

6 City, state, and ZIP code  
**Birmingham, AL 35204**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number  
[ ][ ]-[ ][ ]-[ ][ ][ ][ ][ ]  
or  
Employer identification number  
[ ][ ][ ]-[ ][ ][ ][ ][ ][ ][ ][ ][ ]  
**6 3 - 0 4 1 8 3 8 4**

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person *Alfreda S. Rowlett* Date **1/12/2016**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

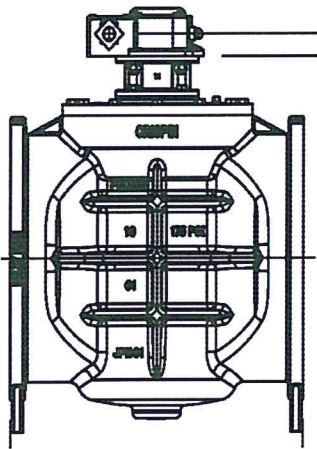
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

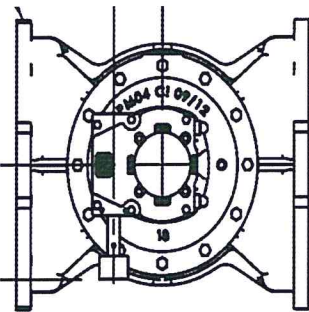
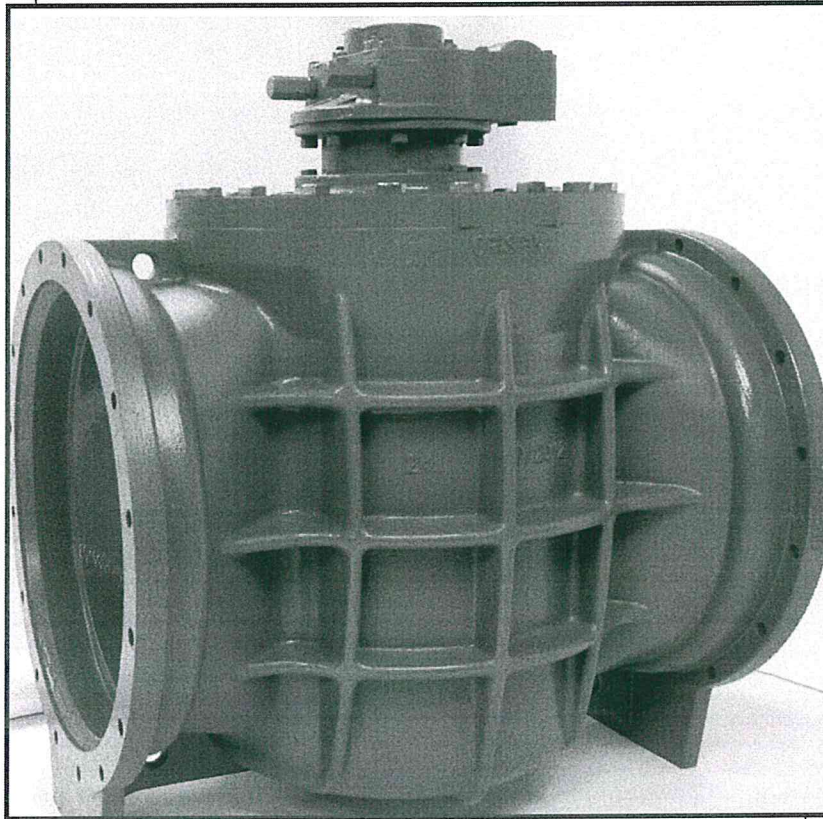
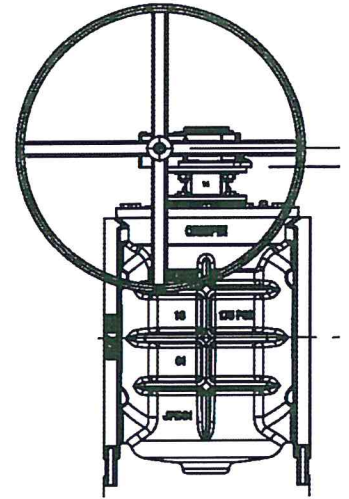




# Crispin

## K-FLO VALVES

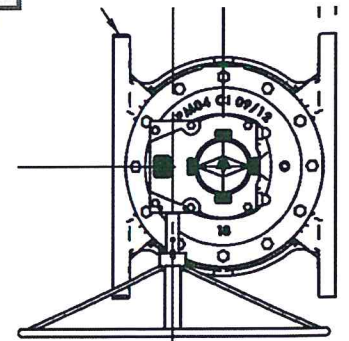
SERIES 700 100% PORT  
PLUG VALVES



PO Box 411  
Berwick PA 18603

VALVES FROM 14" THRU 48"

# Crispin

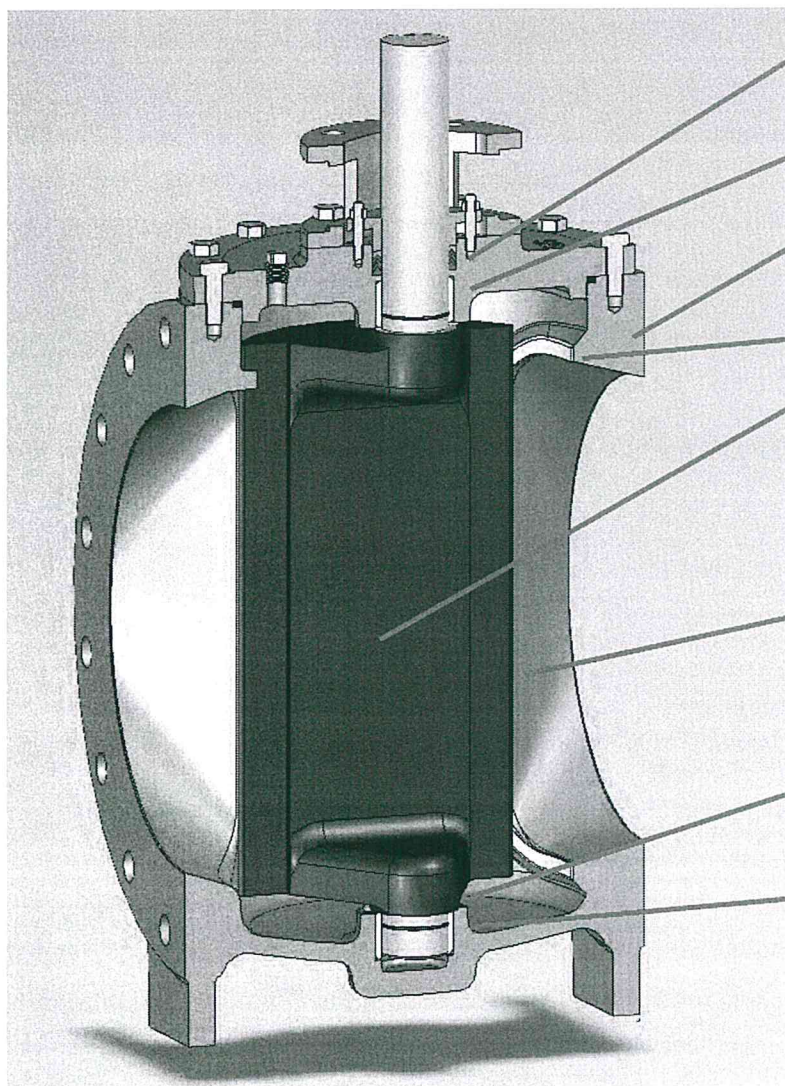


800-247-VALV  
[www.crispinvalve.com](http://www.crispinvalve.com)



# 700 SERIES Plug Valve Sizes 14"-48"

**C**rispin/K-Flo Series 700 is a rectangular 100% ported Eccentric Plug valve compliant to AWWA C517. Commonly used in Wastewater and arduous installations such as mining--where the pumped media can contain fouling or abrasive solids--the Eccentric Plug Valve is a simple yet critical choice for the maintenance minded end-user. *Crispin/K-Flo 700 Series gives the user 100% Full Ported performance* while incorporating many of the key features customers have identified as critical to long-term Plug Valve function. Similar to our 900 Series reduced port unit, The 700 offers as standard Top and Bottom Grit Seals, Adjustable Packing, and Stainless Steel Fasteners standard. Available in both Flanged and Mechanical Joint End versions and fully pigable.



**Adjustable Packing**--Allows for maintenance and replacement of the packing without the removal of the actuator from the valve.

**Bearings**--Stainless Steel T316, Sintered for increased lubricity and hardness

**Body**--ASTM A126 Class B Cast Iron Standard. ANSI B16.1 Class 125 Flanged or AWWA C111 Mechanical Joint ends are available. Ductile Iron Option available.

**Seat**--Welded 99% nickel seat.

**Plug**--ASTM A-536-Grade 65-45-12 Ductile Iron Standard. Fully molded with Buna-N rubber, leaving no plug surface, either front or back, that is exposed to the media. The Shaft and Plug are also one integral casting, adding strength by removing any potential shear points as in other valve designs.

**100% Full Rectangular Port**--The 100% port design is a proven design standard that provides the lowest full open Head Loss values in the industry.

**Thrust Washers**--Upper and Lower reduce wear and provide secondary protection from media along with the primary Top and Bottom Grit Seals.

**Grit Seals**--Provided Top and Bottom as standard. grit seals provide frontline sealing defense against abrasive media, thus extending both packing and bearing life.

\* Class 250 valves are available. Please contact the factory.

## MATERIALS

### SIZES

14"-48" in AWWA Class 150, 250 (meets AWWA C517)

### BODY

Cast Iron (ASTM A126, Class B)

Optional Ductile Iron (ATM A536, Grade 65-45-12)

### SEAT

99% Welded Nickel

### PORT

100% Full Rectangular Port, 14" Thru 48"

### PLUG

Ductile Iron (ASTM A536, Grade 65-45-12)

Fully Molded Buna-N; EPDM Optional

### BEARINGS

ASTM A276, Grade 316 Stainless Steel

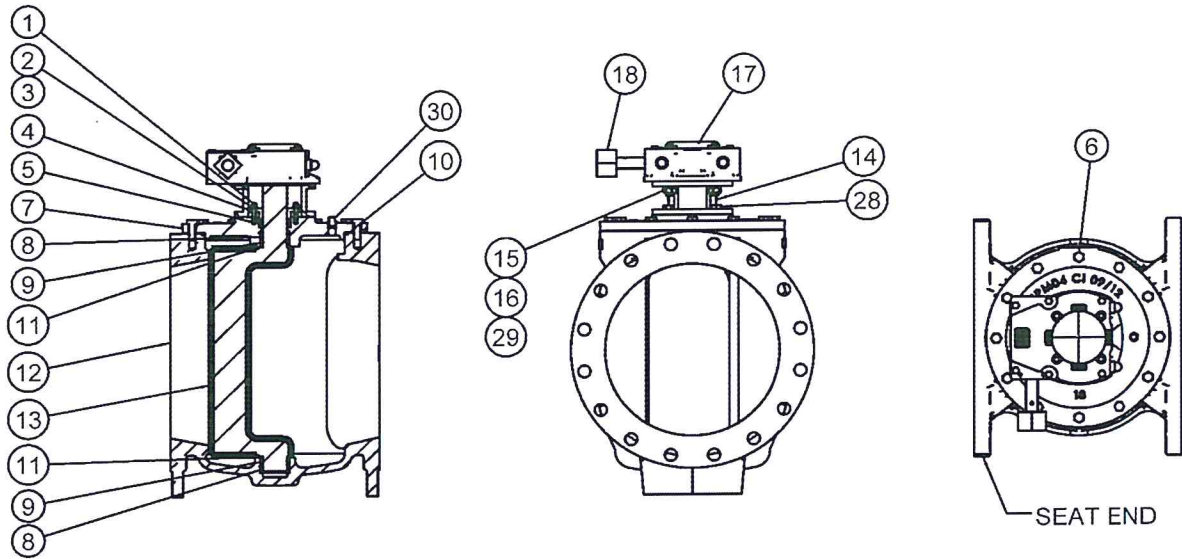
### BOLTS AND NUTS

304 Stainless Steel Standard



# 700 SERIES MATERIAL LIST

14" to 24", 212F Max Temp., 150 psi Max Press, Bi-Directional



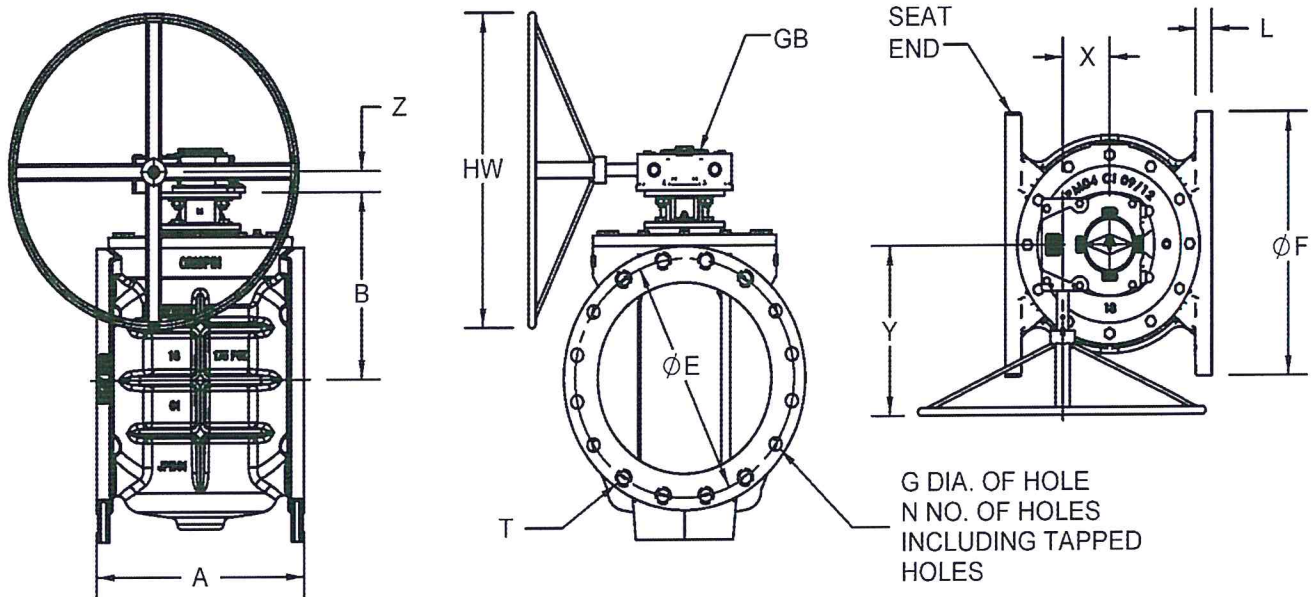
ITEM	DESCRIPTION	MATERIAL	11	THRUST WASHER	PTFE
01	GLAND STUD	STAINLESS STEEL	12	BODY	ASTM A126 CL.B
02	HEX NUT	STAINLESS STEEL	13	PLUG MOLDED	A536 GR.65-45-12+NBR
03	FLAT WASHER	STAINLESS STEEL	14	GEARBOX ADAPTER	ASTM A126 CL.B
04	GLAND	ASTM A126 CL.B	15	LOCK WASHER	STAINLESS STEEL
05	V-RING SET	NBR	16	HEX NUT	STAINLESS STEEL
06	HEX HEAD CAPSCREW	STAINLESS STEEL	17	MASTERGEAR WG	PURCHASED
07	COVER	ASTM A126 CL.B	18	2" AWWA NUT	CARBON STEEL
08	BEARING	SST, SINTERED	28	HEX HEAD CAPSCREW	STAINLESS STEEL
09	O-RING	NBR	29	STUD	STAINLESS STEEL
10	O-RING	NBR	30	PIPE PLUG	STAINLESS STEEL

## 700 SERIES (100% PORT) VALVE WEIGHTS

Size	14	16	18	20	24	30	36	42	48
Lbs.	765	989	1,295	1,602	2,640	5,204	8,968	Consult Factory	

# 700 SERIES Dimensional Data (100% Port)

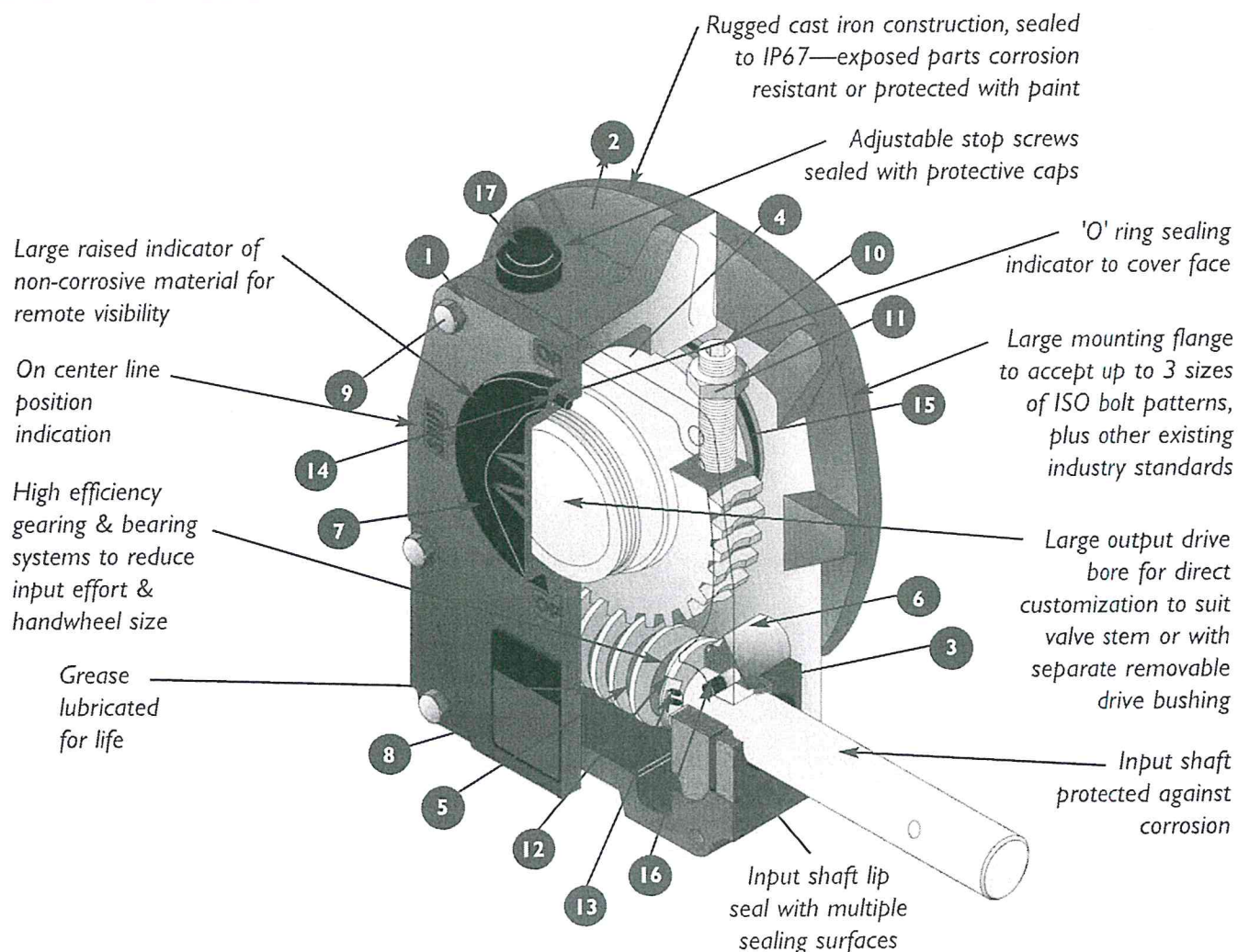
K-FLO Model 704 (FL x FL w/ Hand Wheel)



VALVE SIZE	A	B	E	F	G	N	L	T	GB	HW	X	Y	Z
14"	17.00	17.00	18.75	21.00	1.13	12	1.37	4X 1.000"-8	M15	24	4.84	14.27	1.97
16"	17.75	17.85	21.25	23.50	1.13	16	1.44	8X 1.000"-8	M15	36	4.84	15.77	1.97
18"	21.50	19.11	22.75	25.00	1.26	16	1.56	8X 1.125"-7	M15	36	4.84	16.77	1.97
20"	23.50	20.46	25.00	27.50	1.26	20	1.69	8X 1.125"-7	M15	30	3.54	19.34	2.36
24"	42.00	29.50	29.50	32.00	1.38	20	1.88	NA	M20	30	4.20	18.53	3.35
30"	51.00	27.65	36.00	38.75	1.38	38	2.25	NA	M30	36	4.20	20.89	3.35
36"	60.00	32.19	42.00	46.00	1.63	32	2.50	NA	M50	24	4.91	24.82	5.35
	Please Consult Factory												
42"													
48"													



# 700 SERIES Worm Gear Data



Item	Component	Material Description	Material Specification
1	Cover	Grey cast iron	BS1452 Grade 260
2	Gearcase	Grey cast iron	BS1452 Grade 260
3	Wormshaft Oilseal	Injection Moulded Plastic	Hytrel 5526
4	Quadrant	Ductile Iron	BS2789 Grade 500/7
5	Wormshaft	Nitempered Steel	BS970 606M36
6	Wormshaft Bearings	Sintered Iron Copper	FC02540
7	Indicator Cap	Injection Moulded Plastic	Acetal Kematal WR90
8	Nameplate	Self-adhesive Aluminum	Grey on Bright Background
9	Cover Screws	Hex. Head Set Screws	BS3692 Grade 8.8
10	Stopscrews	Socket Set Screws	BS4168 Part 2
11	Locknut	Hex. Locknut	BS3692
12	Bearing Thrust Washers	Needle Thrust Washer	Type AS
13	Thrust Bearings	Needle Thrust Bearing	Type AXK
14	Indicator O-ring	Medium Nitrile	60-80 Shore Hardness
15	Quadrant O-ring	Medium Nitrile	60-80 Shore Hardness
16	Dowels	Hardened & Ground Steel	BS7055 Type A
17	Locknut Protection Caps	Injection Moulded Plastic	Low Density Polyethylene



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000120319 - A ONE-TIME PURCHASE OF 24 INCH AND 36 INCH PLUG  
VALVES FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

09-Aug-2017 04:04:43 PM





# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

July 31, 2017

## ADDENDUM # 1

Bid No.: 50-00120319

Bid Opening Date: August 10, 2017, 2:00 PM

For: A One-Time Purchase of 24 inch and 36 inch Plug Valves for the Jefferson Parish Department of Sewerage

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### ➤ CLARIFICATION OF SPECIFICATIONS:

**Question:**

Must valves be domestic as per JP green sheet specs?

**Response:**

Must be domestic.

**Question:**

Please confirm coatings needed on valves.

**Response:**

Epoxy Coating

**Question:**

Is a full 100% flow area through the valve required or is it just 100% at connection?

**Response:**

Full 100% flow area.

**Question:**

What is the experience years required for manufacturing large diameter 100% port plug valves?

**Response:**

A specific number of years of manufacturing experience is not required.

Sincerely,

Melissa Ovalle

Melissa Ovalle, Buyer II  
Jefferson Parish Purchasing Department



# JEFFERSON PARISH

Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda C. Patel**  
Director

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**





**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000120319 - A ONE-TIME PURCHASE OF 24 INCH AND 36 INCH PLUG  
VALVES FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

09-Aug-2017 04:03:29 PM



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

August 1, 2017

## ADDENDUM # 2

Bid No.: 50-00120319

Bid Opening Date: August 10, 2017, 2:00 PM

For: A One-Time Purchase of 24 inch and 36 inch Plug Valves for the Jefferson Parish Department of Sewerage

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➤ **CLARIFICATION AND REVISIONS OF SPECIFICATIONS:**

**This addendum is to clarify and revise the response on Addendum # 1 that valves must be domestic.**

**Valves are not required to be 100% domestic made.**

100% domestic is not required as long as valves meet or exceed the same specifications (materials, size, AWWA, ANSI, ASTM, etc.) as the valves specified on the bid.

Sincerely,

*Melissa Ovalle*

---

Melissa Ovalle, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**





**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000120319 - A ONE-TIME PURCHASE OF 24 INCH AND 36 INCH PLUG  
VALVES FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

09-Aug-2017 04:03:02 PM



# JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

August 7, 2017

## ADDENDUM # 3

Bid No.: 50-00120319

Bid Opening Date: August 10, 2017, 2:00 PM

For: A One-Time Purchase of 24 inch and 36 inch Plug Valves for the Jefferson Parish Department of Sewerage

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### ➤ CLARIFICATION OF SPECIFICATIONS:

**Question:**

"Also with unattached operating nut" – does that mean that you want a 2" nut as a separate item?

**Response:**

Yes, both operating options are required. Per the bid we are requesting hand wheel attached and separate operating nut unattached.

Sincerely,

*Melissa Ovalle*

Melissa Ovalle, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**



## **Non-Public Works Bid Affidavit Instructions**

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

*Instruction sheet may be omitted when submitting the affidavit*



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000120319 - A ONE-TIME PURCHASE OF 24 INCH AND 36 INCH PLUG  
VALVES FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

03-Aug-2017 08:57:44 AM



**Bid Number 50 - 00120319**

**A ONE-TIME PURCHASE OF 24 INCH AND 36 INCH PLUG VALVES FOR  
THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE**

**BID DUE: August 10, 2017, 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received in the Purchasing  
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Melissa Ovalle  
Buyer Email: [movalle@jeffparish.net](mailto:movalle@jeffparish.net)  
Buyer Phone: (504) 364-2687**





# JEFFERSON PARISH

Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda C. Patel**  
Director

## **CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES**

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

### **Other Changes Continued:**

- For all advertised sealed bids, written evidence of signature authority must be included with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must produce final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

**Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

**SPECIFICATIONS  
24 INCH & 36 INCH FLANGED PLUG VALVES  
JEFFERSON PARISH DEPARTMENT OF SEWERAGE**

The valves specified for this application shall be Crispin/K-Flo Series 700, or approved equal – for use in wastewater installations, where the pumped media can contain fouling or abrasive solids. The specified valve is a rectangular 100 percent ported Eccentric Plug valve, compliant to AWWA C517.

Plug Valves shall be of the non-lubricated eccentric type with an elastomer covering the entire plug seating surfaces, both front and back. The elastomer shall be chosen for the service intended.

Flanged valves shall be manufactured in accordance with ANSI B16.1 Class 125/150 including facing, drilling, and flange thickness. Mechanical joint ends shall be in compliance with AWWA/ANSI C-111-92.

Ports shall be rectangular 100% full port area design on valves 14 inches, and larger. All valves shall be capable of being “pigged” with a soft pig when required. Valve bodies shall be of ASTM A-126 Class B cast iron, in accordance with AWWA C-517.

Valves shall be furnished with a welded-in overlay seat of 1/8 inch thick, of not less than 99% nickel, in accordance with AWWA C-517-09, Section 4.3.3.4. Sprayed, plated, or screwed-in seats will not be accepted. Plugs shall be of ASTM A126 Class B Cast Iron for sizes 24" and larger, in compliance with AWWA C-517.

The plugs shall be of one piece solid construction with PTFE thrust bearings on the upper and lower bearing journals, to reduce torque, and to prevent dirt and grit from entering the bearing and seal area. Valves shall be furnished with replaceable Stainless Steel, sintered sleeve type bearings, conforming to AWWA C-517. Bearings shall be of sintered, oil impregnated, type 316 stainless steel ASTM A-743 Grade CF-8M.

Upper valve shaft packing shall be of the “Vee” type, in accordance with AWWA C-517. Packing shall be fully adjustable and replaceable without removing the actuator from the valve.

Wrench operated valves 2½ inches – 8 inches shall be capable of being converted to worm gear or automated operation without removing the bonnet or plug from the valve. All wrench operated valves shall be equipped with a 2 inch square nut for use with removable levers or extended “T” handles.

Worm gear operators, where required, shall be constructed with a ductile iron quadrant, a one-piece input worm shaft, and axial needle roller bearings. The one-piece worm shaft shall be manufactured of corrosion resistant Nitempered Steel.

The valves for this specification shall be designed and manufactured to shut off drip tight at 150 psi. Each valve shall be given a hydrostatic and seat test with the test results being certified when required by the customer. Certified copies of Proof-of-Design test reports shall be furnished as outlined in AWWA C-517, when requested. Plug valves shall be 700 Series as manufactured by Crispin/K-Flo of Berwick, PA, or approved equal.



DATE: 7/26/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00120319

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: MOVALLE@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 8/10/2017 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**



JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.



Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

**13, 15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.