

RECEIVED

2020 OCT -2 AM 10:55

JEFFERSON PARISH  
PURCHASING

**BID/RFP/SOQ RECEIPT**

Receipt of Bid/RFP/SOQ Proposal No. 50-00132207

From: AGG Services LLC

Company's Name

Person Received Response: [Signature]

Number of Envelopes/Boxes Received: 1 envelope

DATE: 10/2/2020

TIME: 10:55

Jefferson Parish Purchasing Department  
General Government Building  
200 Derbigny St., Ste. 4400  
Gretna, LA 70053

AHG Services, LLC  
2225 Piedmont Street  
Kenner, LA 70065  
(504) 267 - 3800  
LA STATE CONTRACTOR'S  
LICENSE No 55529

BID NUMBER:

**50-00132207**

BID OPENING DATE:

**10/02/2020**

LABOR, MATERIALS AND  
EQUIPMENT NECESSARY TO  
REMOVE EXISTING ROOF TOP A/C  
UNITS, PROVIDE AND INSTALL NEW  
UNITS PER ATTACHED  
SPECIFICATIONS FOR THE  
DEPARTMENT OF RECREATION

DATE: 9/22/2020

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00132207

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: MBUTTERY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

<b>DELIVERY: FOB JEFFERSON PARISH</b>	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>4-6 WEEKS</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>2</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>14</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_  
 NUMBER: \_\_\_\_\_  
 NUMBER: \_\_\_\_\_  
 NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 55529

<b>*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***</b>	
FIRM NAME: <u>AHG SERVICES, LLC</u>	
SIGNATURE: (Must be signed here) <u>Douglas A. Guthans</u>	TITLE: <u>PRINCIPAL</u>
PRINT OR TYPE NAME: <u>DOUGLAS A. GUTHANS</u>	
ADDRESS: <u>2225 PIEDMONT STREET</u>	
CITY, STATE: <u>KENNER, LA</u>	ZIP: <u>70062</u>
TELEPHONE: <u>(504) 267-3800</u>	FAX: <u>(504) 267-3801</u>
EMAIL ADDRESS: <u>DGUTHANS@AHG-SERVICESLLC.COM</u>	

TOTAL PRICE OF ALL BID ITEMS: \$ 32,800.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132207

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR, MATERIALS AND EQUIPMENT NECESSARY TO REMOVE EXISTING ROOF TOP A/C UNITS, PROVIDE AND INSTALL NEW UNITS PER SPECS FOR THE DEPARTMENT OF RECREATION</p> <p>0010 Labor, Materials and Equipment To Remove and Install (4) Four Ton Roof Top Units</p> <p>Location: Cleary Playground Rooms 1 and Rooms 2 3700 Civic Street Metairie, LA 70001</p> <p>Contact: Justin Mayeux 504-736-6999 or jmayeux@jeffparish.net</p>	\$32,800.00	\$32,800.00



The Gray Insurance Company  
The Gray Casualty & Surety Company

Telephone: 504-780-7440  
info@graysurety.com

P.O. Box 6202  
Metairie, LA 70009

**Bid Bond**

Know all men by these presents:

**THAT** AHG Services LLC

of 2225 Piedmont St. Kenner, LA 70062

hereinafter called the Principal, and The Gray Insurance Company of Metairie, Louisiana, a corporation duly organized under the laws of the State of Louisiana, as Surety, hereinafter called the Surety, are held firmly bound unto Jefferson Parish Purchasing Department as Obligee, hereinafter called the Obligee, in the sum of Five Percent (5%) of Total Amount Bid for the payment of which sum and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal has submitted a bid:

Job Number: 5000132207

Project Description:

Labor, Materials and Equipment Necessary to Remove Existing Roof Top A/C Units, Provide and Install New Units per Specifications for the Department of Recreation, Project No. 5000132207

Project Location: Jefferson Parish, LA

**NOW, THEREFORE**, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specialized in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed this 2nd day of October, 2020, by:

AHG Services LLC

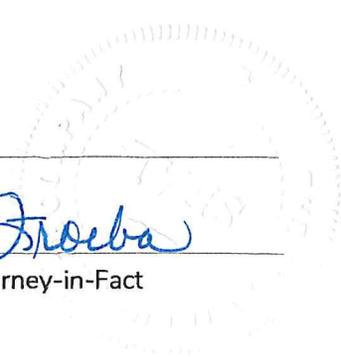
Principal

By: [Signature]

The Gray Insurance Company

Surety

By: [Signature]  
Catherine R. Froeba, Attorney-in-Fact



**THE GRAY INSURANCE COMPANY  
THE GRAY CASUALTY & SURETY COMPANY**

**GENERAL POWER OF ATTORNEY**

**Bond Number:** N/A                      **Principal:** AHG Services, LLC

**Project:** Labor, Materials and Equipment Necessary to Remove Existing Roof Top A/C Units, Provide and Install New Units per Specifications for the Department of Recreation, Project No. 5000132207

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint Edwin D. Schlesinger, William H. Ellsworth, Catherine R. Froeba, Jack T. Landry, Laura Burns, Jill K. Tucker, and Jeffrey E. Kropp of Metairie, Louisiana jointly and severally on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$10,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26<sup>th</sup> day of June, 2003.

“RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 12<sup>th</sup> day of September, 2011.



By:

*Michael T. Gray*  
Michael T. Gray  
President, The Gray Insurance Company  
and  
Vice President,  
The Gray Casualty & Surety Company

Attest:

*Mark S. Manguno*  
Mark S. Manguno  
Secretary,  
The Gray Insurance Company,  
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 12<sup>th</sup> day of September, 2011, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company and Vice President of The Gray Casualty & Surety Company, and Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



*Lisa S. Millar*

Lisa S. Millar, Notary Public, Parish of Orleans  
State of Louisiana  
My Commission is for Life

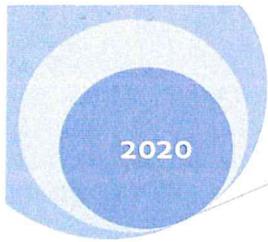
I, Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies, this 2nd day of October, 2020.



*Mark S. Manguno*

Mark S. Manguno, Secretary  
The Gray Insurance Company  
The Gray Casualty & Surety Company



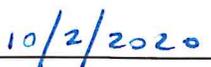
**RESOLUTIONS ADOPTED BY SOLE  
DIRECTOR, SINGLE MANAGING MEMBER, AND  
SHAREHOLDER  
OF  
AHG SERVICES, LLC**

The undersigned, being the sole Director, Single Managing Member, and Shareholder, hereby adopts the following resolutions:

- 1) RESOLVED, that the following person be, and is hereby authorized to sign any project bid forms and bidding documents on behalf of AHG SERVICES, LLC.
- 2) RESOLVED, that the following person be, and is hereby authorized to sign any building contracts and building contract documents on behalf of AHG SERVICES, LLC.
- 3) Additionally, RESOLVED, that the following person is legally authorized to bind AHG SERVICES, LLC to a contract.

**Douglas A. Guthans**

  
\_\_\_\_\_  
**AHG Services, LLC**  
**Principal**  
**Managing Member**  
**Director and Shareholder**

  
\_\_\_\_\_  
**Date**



Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: DOUGLAS A. GUTHANS, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized OWNER / AGENT of AHG SERVICES, LLC (Entity), the party who submitted a bid in response to Bid Number SO-00132207 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B NO there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B DD There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Douglas A. Guthans  
Signature of Affiant

DOUGLAS A. GUTHANS  
Printed Name of Affiant

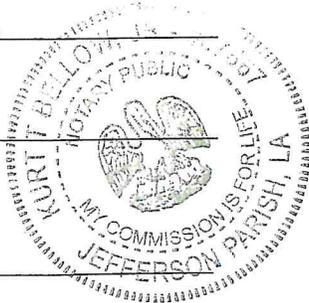
SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 14 DAY OF April, 2012

[Signature]  
Notary Public

KURT T. BELLOW JR.  
Printed Name of Notary

67561  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_





AHGUTHA-03

JACHEE

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Insurance Underwriters, Ltd. P. O. Box 6738 Metairie, LA 70009	<b>CONTACT NAME:</b> Jonathan Landry, CIC, CRA <b>PHONE (A/C, No, Ext):</b> (504) 620-1795 <b>E-MAIL ADDRESS:</b> jclandry@iulins.com	<b>FAX (A/C, No):</b> (504) 620-1779
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  AHG Services, LLC. 2225 Piedmont Street Kenner, LA 70062	<b>INSURER A :</b> Travelers Indemnity Co.	<b>NAIC #</b> 25658
	<b>INSURER B :</b> Phoenix Insurance Company	25623
	<b>INSURER C :</b> Travelers Property Casualty	25674
	<b>INSURER D :</b> Travelers Casualty & Surety Co	19038
	<b>INSURER E :</b>  <b>INSURER F :</b>	

### COVERAGES

### CERTIFICATE NUMBER:

### REVISION NUMBER:

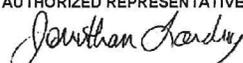
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			4TCO8293B742TIA20	4/10/2020	4/10/2021	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> OTHER: Primary&Non Contributory						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY			BA9M0633472026S	4/10/2020	4/10/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			CUP3K417649202S	4/10/2020	4/10/2021	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 5,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			UB6K780745202SG	4/10/2020	4/10/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: 5000132207 - Labor, Materials and Equipment necessary to remove existing roof top A/C Units provide and install new units per attached specifications for the Department of Recreation.

### CERTIFICATE HOLDER

### CANCELLATION

Jefferson Parish Purchasing Department 200 Derbigny Street, Suite 4400 Gretna, LA 70053	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# State of Louisiana



## State Licensing Board for Contractors

This is to Certify that:

AHG SERVICES, L.L.C.  
2225 Piedmont Street  
Kenner, LA 70062

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; HEAVY CONSTRUCTION; MECHANICAL WORK (STATEWIDE); MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; PLUMBING (STATEWIDE); SPECIALTY: STEAM AND HOT WATER HEATING IN BUILDINGS OR PLANTS



Expiration Date: June 1, 2022

License No: 55529

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 2nd day of June 2019

*Willis M. ...*  
Director

*Lee ...*  
Chairman

*Andy ...*  
Treasurer

This License Is Not Transferrable

**Jefferson Parish**

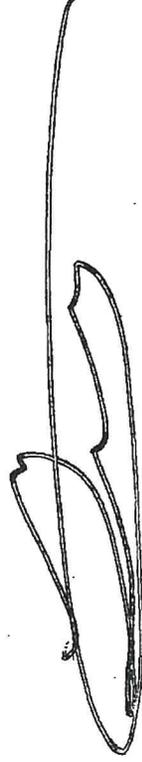
Inspection and Code Enforcement  
Regulatory Inspection's Division

**Active Mechanical # 60764**

This is to certify that **DOUGLAS GUTHANS** having qualified in accordance with Jefferson Parish Ordinances is hereby granted authorization to engage in the above field as authorized by law.

Issue Date: 1/1/2020

Expiration Date: 12/31/2020



\_\_\_\_\_  
Mechanical Section Chief

**THIS LICENSE IS NOT TRANSFERABLE**