

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

Request for Statement of Qualifications

Miscellaneous Architecture and Engineering Services on an As-Needed Basis

SOQ No. 24-036 | Resolution No. 145324

B. Firm Name & Address:



a company of



Meyer Engineers, Ltd.
A Thompson Holdings, Inc. Company
4937 Hearst Street, Suite 1B
Metairie, LA 70001

C. Name, title and contact information of Principal as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Donovan P. Duffy, P.E., M.B.A., President

Louisiana P.E. #41844 (Civil Engineer)

Office Address: 4937 Hearst Street, Suite 1B, Metairie, LA 70001

Phone: 504.885.9892 **Email:** dduffy@meyer-e-l.com

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Alton O. Davis, A.I.A., N.C.A.R.B., I.C.C.

Director of Architecture

Louisiana Registered Architect #6837

Office Address: 4937 Hearst Street, Suite 1B, Metairie, LA 70001

Phone: 504.885.9892 **Email:** adavis@meyer-e-l.com

E. Please provide the number of employees whose primary function corresponds with each category:

2	Administrative	-	Estimators	2	Specification Writers
7	Architects (Licensed)	-	Geologists	2	Structural Engineers*
-	Chemical Engineers	-	Geotechnical Engineers	2	Graduate Engineers*
10	Civil Engineers	2	Interior Designers	5	Project Managers*
15	Construction Inspectors	1	Landscape Architects	6	Clerical
-	Ecologists	-	Land Surveyor	1	Grant/Funding Specialist*
-	Electrical Engineers	1	Mechanical Engineers	-	Sanitary Engineers
3	Engineer Intern	1	Environmental Engineers	2	Architect Interns/Designers
-	Professional Land Surveyors	-	GIS Specialist		
				52	TOTAL

* Indicates that these positions overlap with other positions already shown on list. For example, Structural Engineers on our team primarily perform work for Meyer as Civil Engineers. Therefore, the number of personnel listed for these positions would not count towards our total in order for them to not be double counted.

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1. N/A

2. N/A

H. Has this JOINT-VENTURE previously worked together? Please check:

YES

☒ NO N/A

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
Parish Engineering, LLC 7600 Innovation Park Drive Baton Rouge, LA 70820	Mechanical & Electrical Engineering, Plumbing	Yes
Marrero, Couvillon & Associates, LLC 3525 Hessmer Avenue, Suite 304 Metairie, LA 70001	Mechanical & Electrical, Engineering, Plumbing	Yes
IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70006	Mechanical & Electrical, Engineering, Plumbing	Yes
Perrin & Carter, Inc. 2811 B Toulouse Street New Orleans, LA 70119	Structural Engineering	Yes

J. Please specify the total number of support personnel that may assist in the completion of this Project:

FIVE (5) PERSONNEL ON-SITE

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT

Name & Title:	ALTON O. DAVIS, A.I.A., N.C.A.R.B., I.C.C. Director of Architecture
Project Assignment:	Professional-In-Charge / Lead Architect
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	2 Years
Education: Degree(s)/Year/Specialization:	B.A. (University of Louisiana at Lafayette) 1987 / Architecture
Active Registration: Year first registered/discipline:	Louisiana License #6837 / 2008 / Architecture



Other experience and qualifications relevant to the proposed Project:

Alton O. Davis, A.I.A. has over thirty-nine years of practice including all facets of architectural design and management services from programming through construction administration including but not limited to, master planning, code review, cost estimating, scheduling, project management, design development, engineering coordination, construction documents, and specification writing as well as project staff scheduling and firm revenue projections.

St. John the Baptist Parish West Bank Multipurpose Complex | St. John the Baptist Parish

Architectural Manager responsible for supervising the preparation of construction documents, overseeing submittal of plan reviews to the Fire Marshal and St. John Parish Code Enforcement, and direct coordination with the Owner and subconsultants. The project consists of a new 13,538 SF multipurpose facility for the West Bank of St. John the Baptist Parish. The facility will be used for public events, the facility will include the following spaces: multipurpose room, conference room, storage, mechanical and electrical storage, laundry, catering kitchen/concession stand, corridor, Porte cochere and patio and janitor's closet. The new sitework includes 18,800 SF of parking, roads and sidewalks.

City of Gonzales Care Center | Ascension Parish

Architectural Manager for this project. The building spaces will include large multipurpose space (gymnasium), meeting rooms, offices, concession stand, men's and women's restrooms and a pronounced public lobby that has an architecturally unique roof design and large storefront windows that provide natural lighting throughout the entry. In addition, there are the necessary utilitarian spaces for storage, IT, mechanical, electrical, etc. The interior design was programmed and planned such that the layout meets the needs of the various events that it may be used for, and includes clear circulation and wayfinding patterns, consistent with efficient movement of the numerous patrons expected to enjoy it use. Mr. Davis and the Meyer design team were challenged to design a building that contains all the spaces required in a building that was visually appealing and for a price that met the Owner's budget. The result is this architecturally significant structure that will be home to many recreational and educational events in the future and will serve the City of Gonzales and the local community for years to come.

Kenner City Hall Building A and Annex Building Demolition | Jefferson Parish

Senior Architect of demolition of existing Building A and Annex Building B and the open-air plaza to the North of Building A. The work consists of the safe removal and disposal of the asbestos-containing materials within and throughout the building resulting with the complete removal and disposal of all asbestos-containing and asbestos-contaminated materials along with air monitoring. He assisted with coordination with FEMA on repairs and replacement estimates for 50/50 percent calculation.

Kenner Fire Station No. 38 | Jefferson Parish

Senior Architect for this project overseeing the design of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 square feet fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. Construction Cost: \$3.3M (EST)

TEC Professional Services Questionnaire

Port of South Louisiana Administrative Building and Business Center | St. John the Baptist Parish

Senior Architect for the design of a three-story 31,761 SF structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks. Construction Cost: \$9M (EST)

Hurricane Ida Interior Repairs at Grand Isle | Jefferson Parish

Performed quality control of the design of the project. The project consists of emergency repairs and roof repairs. The work consists of installation of gypsum board, replace fire rated doors, replace damaged masonry handrail on the connecting bridge, repairs to structural columns, replace storefront door in Cafeteria Building, replace interior wall panels in the gymnasium, replace CMU wall at electrical service building, replace damaged windows in Cafeteria and TAW Classroom Building, replace damaged casework in TAW Classroom Building, Eight Classroom Building and Laboratory Classroom Building, replace damaged ceiling at gymnasium entrance, replace damaged stainless steel pipe handrail and masonry at gymnasium exterior stair.

Assumption Parish Water District Administration Building | Assumption Parish

Senior Architect for the new 6,750 SF administration building for Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The project consists of designing an administrative office building for citizens to pay their water bill and serve as the official meeting place for the Board of Commissioners for the Waterworks District #1. The new administrative building will include an entrance lobby where the citizens will pay their water bill, an open office area for the administration staff, men's and women's restrooms, lounge/lunchroom, Commissioners Board Room for Public Meetings, Commissioners Private Conference Room, storage closets, exterior patio area, mechanical, electrical and janitorial rooms, phone and computer server room and other ancillary spaces. A new parking lot will be constructed at the rear of the building for administration staff and an extension of the front parking lot for visitors.

Tangipahoa Parish Emergency Operations Center | Tangipahoa Parish (With Previous Firm)

While employed by another firm, Mr. Davis was Project Director for the Tangipahoa Parish Emergency Operations Center, the majority of which was funded by the FEMA Safe Room Grant. This 13,000 SF facility is designed according to stringent Safe Room requirements and includes state of the art technology and communication infrastructure. The structure includes 8 ½" thick precast concrete wall with a thin brick veneer (aesthetic and contextual) and is rated for continuous wind loads of 175 mph. The windows and doors have ballistic, bullet proof, and explosion proof frames and glass and the building were designed with redundant systems for power, HVAC, and water that includes an A/C system backup with weather station, a 2,000-gallon potable water tank and a 450 KW generator, all of which are securely protected by a concrete enclosure. The interior space includes a large multipurpose meeting / assembly (operations center), offices, and support spaces on the first floor and dormitories, dining, and toilet / shower rooms on the second floor. The most modern technology and devices are employed in this facility that not only serves as the EOC and parish personnel Safe Room during emergencies, but also accommodates training, meetings, and other non-emergency functions. Construction Cost: \$5.2M

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	DONOVAN P. DUFFY, P.E., M.B.A., President, Civil/Structural Engineer
Project Assignment:	Professional-In-Charge / Project Principal
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	8 Years
Education: Degree(s) / Year / Specialization:	B.S. (Louisiana State University) / 2013 / Civil Engineering M.B.A. (University of New Orleans) / 2015
Active Registration / Year first registered / discipline:	Louisiana P.E. #41844 / 2017 / Civil Engineering
Other experience and qualifications relevant to the proposed Project:	
<p>Donovan P. Duffy, P.E. has over twelve years of experience in Civil and Structural Engineering and Construction Management. He has extensive experience leading design and construction administration operations within a diverse range of industries and government entities. He specializes in structural engineering including analysis of existing structures and foundations, as well as design of concrete foundations, concrete structures, and steel framing for new buildings and structures. He is also involved in many fields of civil engineering design including roads, drainage, sanitary sewer: collection, lift stations, force mains and treatment systems, water treatment and distribution networks, environmental, and recreation. His experience in construction administration includes coordination with contractors and clients; organization, oversight, and record-keeping of pre-construction and construction progress meetings; shop drawing review; evaluation of change orders and pay requests; and various other construction coordination responsibilities.</p> <p>Over the past 3 years Mr. Duffy has assisted the City of Kenner with all building-related FEMA claims due to Hurricane Ida. His vast knowledge and background information on this Kenner City Hall project specifically will play a pivotal role in maximizing the amount of FEMA-related funds available for this project.</p> <p><u>Kenner Fire Station No. 38 Jefferson Parish</u> Project Principal overseeing the design and construction documents of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 SF fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. Construction Cost: \$3.3M (EST)</p> <p><u>Demolition of Kenner City Hall Building A and Annex Building B and Kenner Fire Station Jefferson Parish</u> Project Principal for the complete demolition package of the existing City Hall Building A including the fire station, Annex Building B, and the open-air plaza to the north of Building A per FEMA requirements. The work consists of the safe removal and disposal of the asbestos-containing materials within and throughout the building resulting with the complete removal and disposal of all asbestos-containing and asbestos-contaminated materials along with air monitoring. He assisted with coordination with FEMA on repairs and replacement estimates for 50/50 percent calculation.</p> <p><u>City of Kenner Disaster Recovery Damage Assessment and A/E Services Jefferson Parish</u> Project Principal and Engineer coordinating and conducting damage assessments for roads, water control facilities, public buildings and contents, public utilities, parks, recreational and other facilities infrastructure. The City of Kenner suffered extensive damage due to Hurricane Ida on August 29, 2021, and in consideration of the importance of the built environment to the community, the City of Kenner requires disaster recovery assessments, architectural and engineering services for the affected buildings and facilities. The architectural and engineering work includes demolition, repairs and/or renovations or new construction of the affected buildings. This project is FEMA funded.</p> <p><u>St. John Emergency Disaster Recovery Damage Assessment and A/E Services St. John the Baptist Parish</u> Project Principal for damage assessments on all buildings owned and operated by St. John the Baptist Parish. The damage assessments result from Hurricane Ida which made landfall on August 30, 2021. The work include coordinating and conducting damage assessments and preparing FEMA Project Worksheets ranged from portable buildings to sewer and water treatment facilities, public buildings, public utilities, parks, recreational, and other facilities infrastructure.</p>	



TEC Professional Services Questionnaire

Assumption Parish Water District Administration Building | Assumption Parish

Project Principal for the new 6,750 SF administration building for Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The project consists of designing an administrative office building for citizens to pay their water bill and serve as the official meeting place for the Board of Commissioners for the Waterworks District #1. The new administrative building will include an entrance lobby where the citizens will pay their water bill, an open office area for the administration staff, men's and women's restrooms, lounge/lunchroom, Commissioners Board Room for Public Meetings, Commissioners Private Conference Room, storage closets, exterior patio area, mechanical, electrical and janitorial rooms, phone and computer server room and other ancillary spaces. A new parking lot will be constructed at the rear of the building for administration staff and an extension of the front parking lot for visitors.

St. John Multi-Purpose Center | St. John the Baptist Parish

Project Principal for the new 13,539 SF multipurpose center. This structure contains a multipurpose room that is designed to accommodate everything from dances to basketball games. The structure also contains an office, conference room, public restrooms, family restrooms, a catering kitchen/concession stand, laundry room, storage room, mechanical rooms, sprinkler pump room, IT room, electrical room, and support spaces. Construction Cost: \$6.4M (EST)

415th Maintenance Training Bay Building Gillis W. Long Center | Iberville Parish

Senior Project Engineer responsible for structural design, drawings, specifications, and consultant coordination. The project consisted of a prefabricated metal building, which required a pile supported foundation. The structural slab was designed for heavy vehicles and storage loading to meet the needs of the National Guard personnel. The project also consisted of construction of a new facility 6,148 SF pre-engineered metal building with a standing metal seam roof and wall panels on a pile supported concrete slab. The building included two pull-through training Bays, office, library, battery storage room, general storage room, men's and women's toilet room, mechanical room and a personal protection equipment storage/locker room. The administration/storage portion of the building both CMU and metal stud on interior walls. The site work included entrance and exit driveways, new utility connections and parking spaces. The project had to be completed in an extremely tight schedule of 2-1/2 months. Construction Cost: \$1M

Port of South Louisiana Administrative Building and Business Center | St. John the Baptist Parish

Project Manager for the construction of a three story 31,761 SF structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks. Construction Cost: \$9M

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	RICHARD C. MEYER, P.E., Senior Consulting Engineer
Project Assignment:	Senior Consulting Engineer / Quality Control Manager
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	45 Years
Education: Degree(s)/Year/Specialization:	B.S. (Tulane University) / 1980 / Civil Engineering
Active Registration / Year first registered / discipline:	Louisiana License #24012 / 1988 / Civil Engineering
Other experience and qualifications relevant to the proposed Project:	
<p>Richard C. Meyer, P.E. is a member of the American Society of Civil Engineers (ASCE), Louisiana Engineering Society (LES) and American Public Works Association (APWA), and has previously served as President of Meyer Engineers, Ltd. He has over forty-five years of relevant experience, including overseeing architectural/engineering design, construction management and QA/QC contracts with various agencies at the Federal, State, and local levels in the Greater New Orleans Metropolitan area. Mr. Meyer is involved with all aspects of administering architectural/engineering projects including client contact, cost estimates, design, contract administration, and contract closeout. He coordinates the architectural/engineering staff and has participated in most of Civil Engineering design including structural, sanitary and storm sewerage, roads and bridges, water, and airport designs.</p>	
<p>Kenner City Hall Renovations Jefferson Parish Project Principal for Kenner City Hall Renovations. Meyer was contracted to design improvements to the 5,000 SF first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. The existing office spaces were reworked to provide department adjacencies, ease of work floor and sightlines for managerial oversight.</p>	
<p>Westwego City Hall Jefferson Parish Project Principal responsible for managing and facilitating project issues for the design and construction of a new 12,000 SF one-story building at a new site. The existing building was damaged by Hurricane Katrina due to flooding, high winds and flying debris. The new building has a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls being metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consisted of the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions of the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. The project was FEMA funded.</p>	
<p>Kenner Fire Station No. 38 Jefferson Parish Senior Project Manager overseeing the design and construction documents of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 SF fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. Construction Cost: \$3.3M</p>	
<p>Lafitte Multipurpose Facility Jefferson Parish Project Principal, he was responsible for managing and facilitating any related project issues for the design and construction of the one-story with approximately 4,520 SF that serves approximately 5,500 people, and a Student Education Auditorium that is approximately 2,640 square feet with 82 seats including 4 wheelchair accessible seats. The Auditorium provides educational presentations to school field trips, organizational groups and general public seminars and continuing education. The facility also includes a Civic Center with approximately 5,092 SF for approximately 200 people and 1,947 SF Museum. The Civic Center accommodates banquets, receptions, large cocktail parties, holiday celebrations and other similar assembly types of events. The Living Heritage Museum includes a lobby and open exhibition space. The facility also has parking for up to 95 vehicles with sub-surface drainage, landscaped spaces and a series of raised covered breezeways and walks.</p>	



TEC Professional Services Questionnaire

Port of South Louisiana Admin. Building & Business Dev. Center | St. John the Baptist Parish

Project Principal for the Port of South Louisiana Administration Building. To improve efficiency the port has decided to build a new structure that will consolidate all the administrative offices into one new building. The new structure will be approximately 20,000 SF of unequally divided floors. The ground floor will have occupiable office space for security and maintenance offices; however, majority of the ground floor will be used for parking. The second floor will be the location for most of the administrative areas, ancillary and support spaces such as conference rooms, lunch areas, copy rooms, filing areas, restrooms, supply rooms and storage rooms. The third floor will be the executive level where the Commissioners Meeting Room will be located. Construction Cost: \$8.4M

Mandeville City Hall Addition | St. Tammany Parish

Project Principal of the design of the Mandeville City Hall Addition. The project consisted of 4,000 SF addition to the existing city hall building. The spaces in the new addition included a conference room, lobby, receptionist/office area, men's and women's restroom, seven offices, file room, storage room, mechanical and electrical room, group room and corridors. The work consisted of fill, site work and utility connections.

Airport Terminal Expansion Plan Review | Jefferson Parish

Project Principal, for the plan review performed by Meyer's architectural staff for the City of Kenner. The architectural staff reviewed the Louis Armstrong Airport expansion projects (estimated at \$826 million) to check for general compliance with the zoning, building and other applicable codes of the Kenner Code of Ordinances.

Washington Parish Government Expansion Facility | Washington Parish

Project Principal of the design and construction of a new two story, 2,000 SF addition to the existing government facility located in Franklinton, Louisiana for Washington Parish Homeland Security Office and Emergency Preparedness and Parish President. The addition was a pre-engineered metal building with a metal panel exterior finish and roof to match the existing. The first floor will include an entrance vestibule, accessible toilet room with shower, copy/fax area, conference room, storage room and two offices. The second floor will include means of egress corridor for the existing facility, new exterior exit stairs, Parish President office, two offices, men's and women's toilet room with shower, storage room and the existing windows into the addition will be replaced with doors. The exterior site work will include an entrance ramp to first floor vestibule required sidewalks to the new ramp and new stair. The project was CDBG and locally funded.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	JAMES J. PAPIA, AIA., NCARB, CSI, Senior Architect
Project Assignment:	Senior Consulting Architect / Quality Control Manager
Name of Firm with which associated:	Meyer Engineers, Ltd. .
Years' Experience With this Firm:	16 Years
Education: Degree(s)/Year/Specialization:	B.A. (Louisiana State University) / 1981 / Architecture
Active Registration / Year first registered/discipline:	Louisiana License #3423 / 1984 / Architecture
Other experience and qualifications relevant to the proposed Project:	
<p>James J. Papia, A.I.A. brings an exceptional level of knowledge and track record for success to this team, built by over forty-three years' experience in the discipline of architectural design. Mr. Papia previously served as the Director of Architecture for Meyer Engineers, Ltd. (Meyer) for fifteen years. Mr. Papia's diverse background includes working for several architectural firms and having worked on a multitude of various buildings and building types. Mr. Papia's medical experience includes design and construction documents for Charity Hospital of New Orleans, Veterans Administration Hospital, Elmwood Medical Center (Medical Office Building Clinical Buildouts), LSU Medical Center (Medical Education Building, Schools of Nursing and Allied Health Professions and Administration and Resource Building). Mr. Papia was the Resident Architect and Project Manager for the New Orleans Convention Center where he conducted the Project Management and Construction Administration for both the \$240,000,000 Phase II expansion and \$281,000,000 Phase III expansion projects. Mr. Papia was also the Director of Engineering, Design and Construction for Entergy, Inc. and was responsible for overseeing all capital projects in Entergy's four state service areas which consist of Louisiana, Texas, Arkansas and Mississippi. With Meyer Engineers, LTD. In addition to his role as Director of Architecture, Mr. Papia has performed as Staff Architect, Project Manager, Specifications Writer, and Contract Administrator on various renovation and new construction projects. Mr. Papia is a registered member of several reputable professional societies, including the American Institute of Architects (A.I.A.), Construction Specifications Institute (C.S.I.), National Architectural Registration Board (N.C.A.R.B.), and Certified Third-Party Reviewer for the Louisiana State Uniform Construction Code for the International Building Code (I.B.C.).</p>	
<p><u>Westwego City Hall Jefferson Parish</u></p> <p>Project Architect for the Westwego City Hall. The project consisted of a new one-story building that is a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consisted of typical City Hall functions that included the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State Office of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. Mr. Papia was responsible for developing a specific program and design rationale report to accommodate the building to Westwego's specific needs. Construction Cost: \$3.3M</p>	
<p><u>Kenner Fire Station Jefferson Parish</u></p> <p>Senior Project Manager overseeing the design and construction documents of the specifications and drawings. He is also conducting the quality review of the construction documents for the construction of a new 9,760 SF fire station to replace the existing Fire Station No. 38 on Loyola Drive. The new fire station will be a pre-manufactured metal building with split faced CMU veneer and metal studs with gypsum board in the living quarters. The building shall have a continuously run emergency natural gas emergency generator on an elevated platform and perimeter fencing. The apparatus area of the new fire station shall be designed to house three 48-foot-long fire trucks. The apparatus shall be designed so that the fire trucks can pull into one end of the building and drive out the other end. Construction Cost: \$3.3M (EST)</p>	
<p><u>Port of South Louisiana Admin Building & Business Dev Center St. John Parish</u></p> <p>Senior Project Architect for the Architectural Design and Construction Services for the new 30,000 SF facility located on the Mississippi River in Reserve, Louisiana. For the Port, Mr. Papia developed the project and established the budget for the project. Mr. Papia directed the programming team in the development of a good, solid, working program describing in detail the spatial and functional needs of the Port Authority in a consolidated design rationale report. After programming, Mr. Papia supervised the design team in creating an exciting building image that the Port Authority desired. In addition to managing the overall preparation of the construction documents, Mr. Papia assisted in developing extensive details of the building in the construction documents phase. Mr. Papia was the Quality Control manager for the project and reviewed all drawing and specifications prior to public bidding. Mr. Papia is also assisting the Port Authority with the selection of Furniture, Fixtures and Equipment (FF&E). Now that construction is in progress, Mr. Papia is assisting in reviewing shop drawings, product data and material and color selections. Throughout the entire project process, Mr. Papia regularly attended Port Authority Board Meetings to report on the status of the project.</p>	



TEC Professional Services Questionnaire

Kenner City Hall Interior Renovations | Jefferson Parish

Senior Project Architect for the project from design conception to final Construction Documents. Meyer was contracted to design improvements to the 5,000 square foot first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. The existing office spaces were reworked to provide department adjacencies, ease of work floor and site lines for managerial oversight. Mr. Papia oversaw the design and construction documents for the project. He assisted with the coordination with the Owner and subconsultants during the project. Mr. Papia also performed the quality control on the Construction Documents.

Airport Terminal Expansion Plan Review | Jefferson Parish

Lead Architect for the plan review performed by Meyer's architectural staff for the City of Kenner. The architectural staff reviewed the Louis Armstrong Airport expansion projects (estimated at \$826 million) to check for general compliance with the zoning, building and other applicable codes of the Kenner Code of Ordinances.

Fire Station No. 37 & No. 39 Repairs & Renovation | Jefferson Parish

Senior Project Manager who managed the design of repairs to both Kenner Fire Station #37 and #39. The project consisted of miscellaneous repairs including but not limited to repairing and replacing the exterior wall of the apparatus room, roof repairs, shower room repairs and replacing damaged metal panels on the exterior of the building. Station No. 39 consisted of miscellaneous repairs that included repairing and replacing the exterior wall of the apparatus room, roof repairs, shower room repairs and replaced damaged metal panels on the exterior building. Construction Cost: \$100K

Sheriff's Office Indoor Range & Training Facility | St. John the Baptist Parish

Senior Project Manager overseeing the design and construction documents along with coordinating with Owner and subconsultants. Construction of a new 33,770 SF indoor shooting range and adjacent training facility building. The indoor range consists of 18 lanes each 4'0"-0" wide and equipped with Meggitt Systems. Construction Cost: \$6.5M

Ree Alario Special Needs Center | Jefferson Parish

Project Architect and completed the design of the Ree Alario Special Needs Center. This building is located in Mike Miley Playground and will serve as a recreation and achievement center for people with developmental disabilities. The infrastructure included clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consisted of one multipurpose space, a concession stand, kitchen area, activities room, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. Mr. Papia coordinated with Facility Planning & Control and the State Fire Marshal. The design included architecture and structural calculations. Construction Cost: \$4.6M

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	ELENA G. ANDERSON, NCDIQ, IIDA, Interior Designer
Project Assignment:	Project Interior Designer
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	21 Years
Education: Degree(s)/Year/Specialization:	B.S. / 2003 / Interior Design
Active Registration: Year first registered/discipline:	2003 / Interior Design / LA License #1353
Other experience and qualifications relevant to the proposed Project:	
<p>Elena G. Anderson, N.C.D.I.Q., I.I.D.A., has been the Interior Designer and Project Manager for the past twenty-one years. Her responsibilities include client contact, probable construction costs, interior renovations, and assisting the Architects and Engineers during design, preparation of construction documents, and specifications writing for various projects. During construction she coordinates with the owner and contractor and performs site visits as required. Additionally, she makes finish, color, and material selections on numerous projects for Meyer for both the interior and exterior environment, completing color renderings, project perspectives and material boards during the design phase and construction. In addition to interior design, she specializes in understanding and implementing ADA Accessibility Guidelines and holds a certification for accessibility in the built environment. Ms. Anderson is a member of IIDA.</p>	
<p><u>Lafitte Multi-Purpose Facility Jefferson Parish</u></p> <p>Interior designer and the preparation of construction documents for Lafitte Multi-Purpose Facility. The project consisted of a multi-purpose facility that incorporated a 4,520 SF Library, a 2,460 SF Student Education Theater, a 5,092 SF Civic Center/Emergency Shelter and a 1,947 SF Fisheries Museum. The theater will be capable of providing educational presentations to school field trips, organizational groups or the general public of seminars and continuing education. The Civic Center/Emergency Shelter portion of the facility will be capable of sheltering local and rural evacuated people for natural and manmade disasters and will double as a Civic Center/Reception Hall. The Fisheries Museum portion is an open exhibit space. The facility will also include parking, landscaped green spaces, a series of raised covered breezeways and meandering walks.</p>	
<p><u>Port of South Louisiana Administrative Building and Business Center St. John the Baptist Parish</u></p> <p>Performed the interior design as well as assisted in the & preparation of the construction documents for the Construction of a three story 31,761 square feet structure with a parking garage on the ground level and two-stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks.</p>	
<p><u>Woodmere Community Center Jefferson Parish</u></p> <p>Assisted with the design of the Woodmere Community Center. The project consists of the design of a 4,000 SF Community Center at Woodmere Park on Edgewood Street in Harvey, Louisiana. This building will be used by the surrounding community as a place for access to parish provided services, as well as a rentable location for events such as baby showers and group meetings etc.</p>	
<p><u>Kenner City Hall Renovation Jefferson Parish</u></p> <p>Completed the interior design and the preparation of the construction documents for Kenner City Hall Interior Renovations. Meyer was contracted to design improvements to the 5,000 SF first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer conducted a visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. The existing office spaces were reworked to provide department adjacencies, ease of work floor and site lines for managerial oversight.</p>	
<p><u>Westwego City Hall Jefferson Parish</u></p> <p>Assisted with the design of the new 12,000 SF one-story building. The existing building was damaged by Hurricane Katrina due to flooding, high winds and flying debris. The new building has a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls being metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consisted of the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions of the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. The project was FEMA funded.</p>	
<p><u>Lafitte Town Hall Jefferson Parish</u></p> <p>Project Manager for the interior renovations to the Town of Jean Lafitte Town Hall. The project consisted of updating and freshening up interior finishes for the town hall. The work included removing all wood paneling and wall coverings. All the ceilings, light fixtures and HVAC diffusers in the mayor's office, Justice of the Peace office, corridors and lobby were replaced. All other office areas received new high quality carpet tiles, a new wooden chair rail, new lighting and new HVAC diffusers. The restrooms were renovated to be ADA compliant with new wall coverings, new toilet partitions, new plumbing fixtures and new plumbing hardware.</p>	
<p><u>Lafitte Auditorium Jefferson Parish</u></p> <p>Completed the interior design and the preparation of construction documents for Lafitte Auditorium. The building includes a main assembly hall, storage for tables and chairs, a catering kitchen, private dressing room for a bride and her attendants, a private room for bridal party and photos, a performance platform with a green room, two bars, and appropriately sized restrooms. The main entrance of the building will also contain a porte-cochere that leads into a grand lobby with a twenty-seven-foot ceiling height. The building structure is an 18,000 SF pre-engineered metal building system. As Project Manager, she performed Construction Administration Services for the Lafitte Auditorium. She conducted Site Visits, Construction Observation Reports, reviewed Shop Drawings, Requested for Information, and Change Request Proposals. During construction she observed items that did not conform to the Construction Documents and Shop Drawings; including that the exterior metal stud walls and hollow metal door frames were not installed properly. With the use of the Observation Reports the Contractor was required to take corrective action.</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	RAYMOND J. BROWN, III, A.I.A., Architect
Project Assignment:	Project Architect
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience with this Firm:	6 Years
Education: Degree(s)/Year / Specialization:	B.A. / 1981 / Architecture
Active Registration / Year first registered / discipline:	Louisiana License #3601 / 1985 / Architecture
Other experience and qualifications relevant to the proposed Project:	
<p>Raymond J. Brown, III, A.I.A. has a wealth of knowledge and experience having practiced architecture for over forty-one years. His architectural design experience with public buildings both in the public and private sectors range from Assistant Living Facilities, Hotels, Educational Facilities, Churches, Military Facilities, Banks, Hospitals and Theme parks. Mr. Brown was responsible for all phases of project development on public buildings such as design schematics through construction administration, building design, project team coordination, contract document production and quality control. He also provided timely document delivery through all contract phases, coordination during construction and expertise in building envelope assembly design and performance. Mr. Brown's professional recognition consists of Gambit Weekly's People Choice Award 2000 for Best Architecture for Jazzland Theme Park – New Orleans and Louisiana Contractor Magazine Award of Merit for Jazzland Theme Park.</p> <p>St. John the Baptist Parish West Bank Multipurpose Complex St. John the Baptist Parish Responsible for preparation of construction documents, submittal of plan reviews to the Fire Marshal and St. John Parish Code Enforcement, and coordination with the Owner and subconsultants. The project consists of a new 13,538 SF multipurpose facility for the West Bank of St. John the Baptist Parish. The facility will be used for public events, the facility will include the following spaces: multipurpose room, conference room, storage, mechanical and electrical storage, laundry, catering kitchen/concession stand, corridor, Porte cochere and patio and janitor's closet. The new sitework includes 18,800 SF of parking, roads and sidewalks. Construction Cost: \$6.4M</p> <p>Lamar Dixon Expo Center Gymnasium Expansion Ascension Parish Project Manager responsible for the design and construction drawings and specifications of the new 13,568 SF gymnasium expansion that contains a basketball area with bleacher seating for 527 occupants. The structure also contains a lobby, restroom facilities, janitor's closets, storage, sprinkler riser room, electrical room, and mechanical mezzanine. The occupancy is classified by NFPA 101 2015 as Assembly. The occupancy classification type per IBC 2015 is Assembly Group A-4. The construction type per NFPA 101 2015 is Type II (000) and the construction type per IBC 2015 is Type II-B. The structure is protected throughout by an automatic sprinkler system. A pre-engineered metal building frame with an eave height of approximately 25' is the primary structure of the building. The roof is metal building roof panels and metal building wall panels sheath the upper portion of the exterior walls. The lower portion of the exterior wall is an insulated cavity wall with 4" split-faced concrete masonry units at the exterior and 8" concrete masonry units at the interior. Construction Cost: \$2.5M</p> <p>Jefferson Parish East Bank Animal Shelter Jefferson Parish Recently engaged in the preliminary design of a 20,000 SF animal shelter for the East Bank of Jefferson Parish. The project consists of development of a new animal shelter to be constructed on a vacant piece of land located near Saints Drive in Metairie, Louisiana. The work will consist of clearing, grading, filling and pre-loading the site. Utility extensions and connections for electrical power, water, sanitary sewerage, drainage, gas, cable television, driveway aprons, parking lots, sidewalks and other amenities similar to the West Bank Animal Shelter. Mr. Brown is the Project Architect/Designer for this facility. As such he will be providing a full range of architectural services beginning with the project programming and concluding with project closeout. He will be coordinating with the Owner and all project consultants to ensure that this facility is completed on time and within budget. Construction Cost: \$12.2M</p> <p>Parc de Familles Visitor Center Jefferson Parish Project Manager engaged in the preliminary design of a 2,500 SF visitor center for Parc de Familles. The project consists of a building that will serve visitors seeking information about park activities, attractions, hours, shelter rental, Disc Golf and all other amenities that the park provides. The visitor center building will be located near the entrance of the park. The building was designed in the style of an Acadian Cottage. The building includes a reception/display area, two offices with a closet, vestibule to restrooms, restrooms, meeting room with seating for 25 – 30, storage room, breakroom, mechanical/electrical room, IT room, sprinkler riser closet, janitor closet, attic mechanical space, service building and porch area. A new parking lot will be constructed to include a sufficient amount of parking space as required by Planning and Zoning. Mr. Brown is the Project Architect/Designer for this facility. As such he provides a full range of architectural services beginning with the project programming and concluding with project closeout. He coordinated with the Owner and all project consultants to ensure that this facility is completed on time and within budget. Construction Cost: \$2M</p> <p>St. Amant Recreation Center Phase 2 – New Construction Ascension Parish Project Manager responsible for the design and construction drawings and specifications for the new recreation building for St. Amant Park to replace the old recreation building that was damaged in the historic flood August 2016 which is being demolished in Phase I. A new 15,000 SF building will be constructed in the same area as the existing building. The building will consist of a large foyer, main assembly with a built-in stage for performances, large meeting room, commercial kitchen, multi-purpose room, conference room, administration offices, storage space and men's and women's restrooms. Support spaces include mechanical, electrical, IT and sprinkler rooms. This project is FEMA Funded. Construction Cost: \$1.5M</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	ALFONSO ROMERO, N.C.A.R.B., Architect
Project Assignment:	Project Architect
Name of Firm with which associated:	MEYER ENGINEERS, LTD.
Years' Experience With this Firm:	4 Years
Education: Degree(s)/Year / Specialization:	B.A. / 1986 / Architecture
Active Registration	2010 / Architecture / LA License #9367
Year first registered / discipline:	1991 / Architecture / VA License #0401008135
Other experience and qualifications relevant to the proposed Project:	
<p>Alfonso Romero, N.C.A.R.B., has over thirty-eight years of experience practicing architecture. In those years of practice Mr. Romero has worked for several prominent architectural firms in the New Orleans area and has acted as an Office Manager, Staff Architect, Project Manager, Specifications Writer, and Construction Administrator on many different project types, including roofing projects where Mr. Romero is considered to be a roofing expert. At his previous place of employment, Mr. Alfonso managed the office staff and assisted them with their duties in completing their projects. He was instrumental in putting together code reviews and specifications and excelled at performing Quality Reviews on completed sets of construction documents. Mr. Romero was solely responsible for the production of all construction documents as well as putting together proposals for potential projects.</p> <p>Assumption Parish Waterworks District No. 1 New Administration Building Assumption Parish Project Architect for the new 6,750 SF administration building currently under construction for the Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The building will serve a dual function where citizens can pay their water bills in a larger, more accessible lobby, and act as the official meeting place for the Board of Commissioners of Waterworks District #1. New parking was provided for the administrative staff, and the existing public parking lot was enlarged. The Council Board Room was separated from the rest of the building so functions can occur when the rest of the building is closed. Mr. Romero was responsible for the design, construction drawings and specifications along with coordination with the Owner and subconsultants. He was also responsible for submittal of plan review applications with the State Fire Marshal and Assumption Parish Code Enforcement.</p> <p>Frederick Sigur Civic Center Roof Replacement St. Bernard Parish Project Architect for this project. The Civic Center suffered damage to one of its roofs during Hurricane Zeta. The damage was located over the Ballroom, with the roof at sixteen feet above grade. The original roof, installed in 2000, is a cold-adhesive modified bitumen roofing membrane over lightweight insulating concrete on metal decking. Approximately thirty-five hundred square feet out of twenty-seven thousand square feet required emergency removal and replacement of the damaged or missing areas. While it was not economically feasible to replace the whole roof, it was decided to use a torch-grade modified bitumen roofing assembly where needed. This allowed the Client to fix the roof quickly and keep the building operational without interference to inside functions. One-half of the new roof work occurs directly under the main HVAC ductwork feeding the Auditorium, meaning all work must be done without disrupting the air conditioning. Several prefinished metal wall panels that were installed on the Auditorium's exterior wall were damaged and require replacement. All new flashing work had to be built to match the existing assemblies in place to maintain continuity.</p> <p>Jackson Barracks Building 4800 (141st) Roofing and Waterproofing Orleans Parish Project Architect for this project. The Battalion Readiness Center at Jackson Barracks has been dealing with constant water leakage coming into the building at the front elevation. The original roof is comprised of zinc metal panels with rolled edges sitting on a plywood deck that covers a four-inch-thick rigid insulation layer over metal decking. There is a parapet over the front entrance which is the apparent source of water intrusion, due to staining on the masonry veneer and destruction to the drywall inside. It was discovered that the cricket flashing did not extend past the parapet, which was allowing massive amounts of stormwater to push its way into back of the parapet and the eave soffits. To fix this problem, the cricket must be rebuilt to direct the water away from the parapet and onto the roof panels. That involves removing the roof panels off the cricket and all the panels above it. Zinc metal roof panels are expensive and difficult to acquire at this time, so a standard zinc-grey color was chosen that closely matches the existing roof panels. The roof will look the same from the ground with little or no difference in appearance. The back of the parapet will be removed to allow further investigation to verify any water intrusion into the wall cavity. Any found evidence will require the rebuilding and re-flashing of the entire parapet wall and the cast stone copings.</p> <p>Jefferson Parish East Bank Animal Shelter (JPAWS) Jefferson Parish Recently engaged in the preliminary design of a 20,000 SF animal shelter for the East Bank of Jefferson Parish. The project consisted of the development of a new animal shelter to be constructed on a vacant piece of land located near Saints Drive in Metairie, Louisiana. The work comprised of clearing, grading, filling and pre-loading the site. Utility extensions and connections for electrical power, water, sanitary sewerage, drainage, gas, cable television, driveway aprons, parking lots, sidewalks and other amenities similar to the West Bank Animal Shelter were required. Mr. Romero is one of the Project Architects/Designers for this facility. As such he will be providing a full range of architectural services beginning with the project programming and concluding with project closeout.</p> <p>E.J. Landry Alternative Center Roof Replacement St. Charles Parish Assisting with the design of the roof membrane replacement on Building "A" at the E.J. Landry Alternative Center. The project consists of Building "A" existing roof approximately 31,000 SF of coal tar membrane roof on light weight concrete fill on metal deck or on Tectum wood deck. There is a minimal slope of the existing roof. The existing roof membrane will be removed, and new tapered insulation will be installed over the existing lightweight concrete or Tectum deck. Due to the additional thickness of insulation, curbs and other penetrations shall be raised to provide a minimum 8' high membrane flashing above the new roof. The new roof membrane shall be a two-ply modified bitumen roofing and flashing system. The new gravel guard, gutter and scuppers will be pre-finished metal with a Kynar coating.</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	KEVIN KINCHEN, Architect
Project Assignment:	Project Architect
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience with this Firm:	2 Years
Education: Degree(s) / Year / Specialization:	B.A. (Louisiana State University) / 2001 / Architecture
Active Registration / Year first registered / discipline:	Louisiana #5590 / 2001 / Architecture
Other experience and qualifications relevant to the proposed Project:	
<p>Kevin Kinchen has over thirty-two years of architecture design experience with residential design, fire stations, health care and municipal projects. His responsibilities also include client liaison, preparation of probable construction costs, assisting with permitting and coordination of construction project Requests for Proposal with general contractors. Additionally, he is involved in the bidding process by conducting pre-bid conferences, responding to questions from potential bidders, and drafting addenda. He is also involved in the construction process through construction administration by answering RFIs, reviewing shop drawings and coordinating with contractors when the Architect's input is required.</p>	
<p><u>City of New Orleans Sanitation Office and Warehouse Orleans Parish</u></p> <p>Assisted with the design of a new 4,000 SF field office and warehouse for the Sanitation Department in New Orleans. The work will require an assessment of the existing slab and foundations of the existing 15,000 SF former warehouse that was demolished due to Hurricane Katrina. The assessment will determine its viability for potential reuse in the development of a new field operations and warehouse facility. The scope of work will include testing services to determine the usage of the existing concrete slab and foundation for the project's development. The new building office space will include six offices, main meeting/training room, conference room, restrooms (men's, women's & family), janitor's closet, two shower rooms, kitchen space, two storage rooms, IT room, mechanical room, and electrical room.</p>	
<p><u>Office BLDG & Warehouse Renovations, Exterior Cladding – Phase 1A Jefferson Parish</u></p> <p>Project Manager of renovations and upgrades to Jefferson Parish Parks and Recreation East Bank Office Facilities. This first phase included replacement of existing windows with commercial grade, installation of new building envelope panels over the existing ones, replacement of existing exterior doors, installation of new standing seam metal roof panels over existing, conversion of existing exterior walls at the front entrance lobby with glass store front walls and renovation of the interior entrance lobby. In addition, this project comprised miscellaneous site upgrades, including new subsurface drainage and new parking spaces.</p>	
<p><u>Jefferson Parish East Bank Office Renovations – PH 1B – Addition Jefferson Parish</u></p> <p>Project Manager for the expansion to the existing office building located at 6921 Saints Drive in Metairie. The new expansion will be detached from the existing building with a bridge connecting the two buildings on the second floor. The placement of the new expansion will be 90 degrees from the existing building creating an "L" shape site. The new building will be a 3,600 SF pre-engineered metal structure that will have offices and meeting rooms.</p>	
<p><u>415th Readiness Center Roof Repairs and/or Replacement, Gillis W. Long Center Iberville Parish</u></p> <p>Project Manager of the project to remediate roof leaks as well as leaks at the skylight and clerestory windows at building #125 (known as the 415th Armory), located at the Gillis Long Center in Carville, Louisiana. In addition to addressing the roof leaks the project will include various work that is or may be required to correct damage to the existing structure due to the long-term effects of the roof leaks.</p>	
<p><u>LaPlace Elementary Hurricane Ida Disaster Related Repairs St. John the Baptist Parish</u></p> <p>Project Manager and prepared construction documents to the interior and exterior repairs related to Hurricane Ida. The project consists of repairs to the architectural shingle roof tear-off and replacement, gypsum board soffits and walls, miscellaneous interior repairs and new floor tiles. Replace existing hurricane damage metal roof ridge cap flashing. The project is FEMA funded.</p>	
<p><u>Public Safety Building Southern University East Baton Rouge Parish</u></p> <p>Project Manager of design and construction of a new stand-alone public safety building (police station) for Southern University in Baton Rouge. The project consists of a 4,021 SF single story building to house university police officers, leadership, and support personnel and services. Support facilities included a detention area, evidence storage, stand-by generator, a dispatch room with radio communication tower and a Community Room. Site work included landscaping and accessible parking.</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	DAVID H. DUPRE, P.E., Civil/Structural Engineer
Project Assignment:	Project Civil/Structural Engineer
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	35 Years
Education: Degree(s)/Year/Specialization:	B.S. / 1984 / Civil Engineering
Active Registration / Year first registered / discipline:	Louisiana P.E. #23422 / 1989 / Civil Engineering Louisiana P.E. #23422 / 1989 / Environmental
Other experience and qualifications relevant to the proposed Project:	
<p>David H. Dupré, P.E. has over thirty-eight years of experience in Civil and Structural Engineering, Project Management and Construction Management and is involved with all aspects of administering engineering projects which include client contact, cost estimates, design plans and specification, construction administration, and preparation of reports. He participates in most facets of Civil Engineering design including roads, bridges, drainage, sanitary sewer, water, and environmental. As Vice-President he manages the engineering staff and has significant experience with larger/complex road and drainage projects, such as the \$50M Whitney Barataria Pump Station in Jefferson Parish and a portion of the design on the \$150M Paths to Progress Road Program for LADOTD. Mr. Dupré is a board Member and former N.O. Chapter President of American Council of Engineering Companies (ACEC) and is also a member of SAME, ASCE, APWA, CMAA and LES. In 2016, he was honored in receiving the Outstanding Civil Engineer award from the New Orleans Branch of the American Society of Civil Engineers (ASCE).</p> <p>Churchill Technology & Business Park Jefferson Parish Project Manager for the program management, design and construction administration on the Churchill Technology & Business Park. The 40-acre site is located off of Nicole Boulevard on the West Bank of Jefferson Parish. Tasks completed included the master plan, program management, conceptual layout, a sewerage master plan, a drainage study, environmental clearance, design, construction administration and inspection. Three projects Meyer completed as part of this complex included Clearing and Grubbing, Offsite Sewerage (including a sewerage lift station), and Roads and Infrastructure. The Roads and Infrastructure project included a concrete boulevard, a roundabout, drainage lines, water lines and sewer gravity lines. Other items included street and pedestrian lighting, landscaping, stamped concrete sidewalks, and signage. He coordinated work with the Jefferson Parish Sewerage and Engineering Departments, Jefferson Parish Administration, JEDCO, and Facility Planning and Control. A portion of the funding was through the Economic Development Administration in which Federal Requirements were met.</p> <p>Pontiff Multi-Purpose Facility Jefferson Parish Performed the civil design for the project which consisted of construction of an approximately 33,000 SF gymnasium at Pontiff Playground. Gymnasium shall include a main entrance lobby, main gym floor which consists of one main basketball court, two half basketball courts, volleyball courts and retractable bleacher seating for 477 people, one kitchen and four satellite kitchens and storage, ADA accessible restrooms, playground administration offices, four meeting rooms, ceramic studios, equipment and general storage, and uniform storage and laundry room. Construction Cost: \$5.9M</p> <p>Port of South Louisiana Administration Building and Business Development Center St. John the Baptist Parish Assisted with the civil design of the project preparing the civil specifications and drawings. Construction of a new three story 31,761 SF structure with a parking garage on the ground level and two stories of office and meeting space. The structure is poured in place concrete, and steel trusses with prefinished standing seam metal roof. The site includes new utilities, new paved parking, site lighting and concrete walks. Construction Cost: \$9.9M</p> <p>Ree Alario Special Needs Center Jefferson Parish Assisted with the civil design of the Ree Alario Special Needs Center located in Mike Miley Playground. The building serves as a recreation and achievement center for people with development disabilities. The infrastructure included clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, landscaping, etc. The building consisted of one multipurpose space, a concession stand, kitchen area, activities room, port cochere, office space, ADA accessible restrooms, storage, exterior lighting, and will be designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. He coordinated with Facility Planning & Control and the State Fire Marshal. The design included architecture and structural calculations. Construction Cost: \$4.6M</p> <p>Children's Hospital of New Orleans Expansion Orleans Parish Project Engineer performing the civil design of the Children's Hospital of New Orleans Expansion. The expansion consists of several phases including a parking garage and a 23,000 SF new hospital. Meyer was retained to provide civil engineer for the various phases. The task includes replacing a portion of Henry Clay Street with brick pavers, drainage design to meet New Orleans new Stormwater Management Plan, detention ponds with bioswales. The landscaped dry detention pond included concrete retaining wall/seat wall, an outdoor recreational courtyard for leisure, dining, and relaxation; divided into shaded areas, landscaped gardens, and paved common space, tie into existing site driveways and sidewalks, rerouting utilities and utility hook-ups, coordination with the architect, landscape architect, electrical and mechanical engineer, geotechnical engineer and surveyor, coordination with Local, State and Federal Regulatory requirements, value engineering and construction administration. Meyer developed the site's Stormwater Management Plan which included evaluation of infiltration rates, existing and required storm drainage maps, drainage calculations and estimate the expected pollutant load. Grey infrastructure improvements include conventional drainage basins and culverts. Green infrastructure improvements include rain gardens, bioswales, landscaping, permeable pavement, and infiltration trenches. Construction Cost: \$255M</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	JITENDRA C. SHAH, P.E., Civil/Structural Engineer
Project Assignment:	Project Civil/Structural Engineer
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	40 Years
Education: Degree(s)/Year/Specialization:	B.S. / 1973 / Civil Engineering M.S. / 1975 / Civil Engineering
Active Registration / Year first registered / discipline:	Louisiana P.E. #19551 / 1981 / Civil Engineer
Other experience and qualifications relevant to the proposed Project:	
<p>Jitendra C. Shah, P.E. has over fifty years of Civil Engineering experience and is involved in all aspects of administering engineering projects which include client contact, cost estimates, design, construction administration, contract closeout, and preparation of reports and plans and specifications. He participates in most facets of Civil Engineering Design including structural, drainage, sanitary and storm sewerage, water, roads and bridges, water and sewerage treatment plants, green infrastructure, drainage and sewerage pump stations, and airport designs. As Vice President, he is responsible for Quality Control Peer Review for engineering projects and has managed projects in excess of \$50M. He has completed many significant street, drainage and wastewater projects for N.O. Department of Public Works, N.O. Sewerage & Water Board, LA DOTD, Jefferson Parish, and other municipalities in the Metropolitan area. His professional affiliations include membership in American Society of Civil Engineers (ASCE), Associate Member of the Institute of Transportation Engineers (ITE), Society of American Military Engineers (SAME), and American Concrete Institute (ACI).</p> <p>Kenner City Hall Interior Renovations Jefferson Parish Project Engineer who performed the structural design for the renovations. Meyer was contracted to design improvements to the 5,000 SF first floor of Kenner City Hall's Building B. Meyer conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. During construction, Meyer conducted an inspection of the wood framing and determined additional framing was needed to properly distribute loads from the upper floors. Meyer conducted site visits during critical portions of the project's construction to ensure that the documents were being followed and that the City of Kenner's code requirements were implemented. Meyer created a material and color selection board presented to the Mayor for approval. Meyer was hired to provide interior design services to assist in the selection of new cubicles workstations.</p> <p>Westwego City Hall Jefferson Parish Project Engineer who performed the structural design of the new 12,000 SF one-story building. The new building has a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls being metal studs with a painted, impact-resistant gypsum board finish. Spaces in the new city hall building consisted of the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions of the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen. The project was FEMA funded.</p> <p>St. John Sheriff's Office Indoor Range & Training Facility St. John the Baptist Parish Project Manager/Quality Control Manager who performed the structural design and construction review for the New Indoor Range & Training Facility project. The project consists of the selective demolition of an existing bowling alley and construction of a new indoor shooting range and training facility. Phase one of the project consists of selective demolition of the bowling alley. Phase two of this project is construction of a new 50-year indoor range and adjacent training facility. The indoor range will consist of 18 lanes, each 4' – 0" wide, and be equipped by Meggitt Systems. The training facility will be located behind the indoor range. Construction Cost: \$6.5M</p> <p>Ree Alario Special Needs Center Jefferson Parish Senior Project Engineer who performed the structural design for the Ree Alario Special Needs Center located in the Mike Miley Playground. The building serves as a recreation and achievement center for people with developmental disabilities. Infrastructure improvements included clearing, fill, drainage, utility extensions including electrical, potable water, sanitary sewerage, driveway aprons, parking, sidewalks, etc. The building consisted of a port cochere, office space, one multi-purpose space, a concession stand, kitchen area, activities room, ADA accessible restrooms, storage, and was designed to accommodate a crafts room, exercise room, aerobics room, and future outdoor pool, locker rooms and showers. Construction Cost: \$4.6M</p> <p>West Jefferson Medical Center Belle Chasse Family Doctor's Clinic Jefferson Parish Senior Project Engineer who performed the structural design for the West Jefferson Medical Center Belle Chasse Family Doctor's Clinic project. The scope of work consisted of an interior build out to existing medical office space. The existing interior office space was partially demolished. The work included space planning existing open space to meet the Owner program requirements. The existing finish slab was leveled to provide a smooth finish floor, new HVAC, and electrical services were installed. The existing sprinkler system was modified to function in the new spaces. The X-Ray room installation is by others, but all finishes are included in this project. Construction Cost: \$450K</p> <p>Pontiff Multi-Purpose Building Jefferson Parish Senior Project Engineer who performed the structural design for the construction of a 33,000 SF two-story gymnasium and multi-use building at Pontiff Playground. The main focal point of the building is the court area and included the main gym floor which consists of one main basketball court, two half basketball courts, one volleyball court, two side volleyball courts and retractable bleacher seating for approximately 500 people. Other multi use spaces in the building included a large concession stand, four meeting rooms, ceramics studios, playground administration offices, equipment storage, uniform storage, and a laundry room.</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	MARK A. SCHUTT, P.E., Civil/Structural Engineer
Project Assignment:	Project Civil/Structural Engineer
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	22 Years
Education: Degree(s)/Year/Specialization:	B.S. (Tulane University) / 1997 / Civil Engineering M.S. (Tulane University) / 1999 / Civil Engineering
Active Registration Year first registered / discipline:	Louisiana P.E. #30528 2003 / Civil Engineer
Other experience and qualifications relevant to the proposed Project:	Louisiana P.E. #30528 2003 / Civil Engineer
Other experience and qualifications relevant to the proposed Project:	
<p>Mark A. Schutt, P.E. has over twenty-five years' experience in Civil Engineering and Structural Engineering, and Project Management and is involved with many aspects of administering engineering projects which include client contact, cost estimates, design plans and specifications, construction administration, and preparation of reports. He participates in most facets of Civil Engineering design including roads, bridges, drainage, sanitary sewer, water, environmental, and structural. He has specialized experience in designing a variety of recreation projects to include boat launches, fishing piers, and bike paths, and has worked on several drainage and wastewater projects in the region. Mr. Schutt's professional memberships include ASCE, APWA, LES, and NSPE.</p> <p>Bonnabel Sheriff Station Jefferson Parish</p> <p>Project Engineer performed the civil building design. The project consisted of a 3,500 SF building over Lake Pontchartrain for the Jefferson Parish Sheriff's Office. The first-floor houses two 12' x 40' boat slips, a six-foot pier between boat slips, two 32' boat lifts and two roll up doors for boat slips. The second floor contains office space with lockers, lounge, toilet room with shower, scuba room with locker and a balcony over Lake Pontchartrain.</p> <p>Lafitte Auditorium Jefferson Parish</p> <p>Project Engineer performed the civil design of the Lafitte Auditorium. The Lafitte Auditorium project consisted of a new auditorium building for the Town of Jean Lafitte to replace the existing facility. The work consisted of building an 18,000 SF that included a main assembly hall, storage, catering kitchen, private dressing rooms, performance stage and restrooms. The main front façade of the building contains 1,000 SF porte-cochere as well a grand entrance concrete stairway. This project is a fully funded LCDBG project.</p> <p>Lafitte Seafood Pavilion Jefferson Parish</p> <p>Project Engineer performed the civil design for the Lafitte Seafood Pavilion project. The project consisted of a covered open-air market pavilions and assembly space on Jean Lafitte Boulevard at Rose Thorne Park in Lafitte, Louisiana. The covered areas are approximately 24,000 SF. The grandstand is a pre-engineered metal building system. The vending pavilions and wharf are pre-engineered shelters. The individual ancillary spaces are fresh fisheries market area, wharf, promenade, restaurant sales area, platform, restrooms, bar, café and site work.</p> <p>Westwego City Hall Jefferson Parish</p> <p>Project Engineer who performed the civil design on the Westwego City Hall project. The project consisted of a new one-story building that will primarily be a concrete slab on grade, steel frame structure, brick veneer exterior walls and the interior walls shall be metal studs with a painted, impact resistant gypsum board finish. Spaces in the new city hall building consisted of typical City Hall Functions that included the main entrance lobby, receptionist, and bill paying area, staff office areas, Mayor's office, record storage, provisions for the Louisiana State of Motor Vehicles, City Court Room, City Council Chambers, City Council Assembly Area and an employee kitchen.</p>	



TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT	
Name & Title:	JOHN CONNOLLY , Lead Construction Administrator
Project Assignment:	Project Construction Administrator
Name of Firm with which associated:	Meyer Engineers, Ltd.
Years' Experience With this Firm:	6 Years
Education: Degree(s)/Year/Specialization:	B.S. (<i>University of New Orleans</i>) 2005 / Mechanical Engineering
Active Registration / Year first registered/discipline:	N/A
Other experience and qualifications relevant to the proposed Project:	
<p>John Connolly has over twenty-six years of engineering experience which includes over nine years of Construction Administration experience. His project experience consists of roads, drainage, sewerage, public buildings, recreational facilities, commercial facilities, and residential projects as well. His expertise in leading Construction Administration procedures include pre-construction meetings, project meetings, field observations, shop drawing reviews, pay request evaluations, change order evaluations, and multiple other field coordination tasks. He has a successful and proven record for assessing presented field items on a timely basis to keep the construction progressing within the prescribed period.</p> <p>SLFPA-East Warehouse Renovations Orleans Parish, LA Construction Administrator for renovations to the headquarters and pre-engineered metal warehouse of the Flood Protection Authority. The project consists of three new acres totaling over 26,000 SF. The project will bring the employee areas and restrooms in compliance with ADA.</p> <p>Lafreniere Park Food Pavilion Jefferson Parish Construction Administrator for a new single-story outdoor pre-engineered food pavilion that will be constructed in Lafreniere Park. The food pavilion will include kiosks for vendors, utility space, outdoor space with awning and fencing, freestanding sign installed at the front enclosure to be used as vendor advertising and festival area that will have geotextile pads under the grass to prevent sod damage from food trucks and other vehicles.</p> <p>Fisher Temporary Facility Jefferson Parish Construction Administrator for renovations and upgrades, and the installation of two 10 classroom portable buildings with restrooms to the former Jefferson Parish Schools Westbank Community Center located on a 15,503 SF site. This project was FEMA funded.</p> <p>SCP Edward Dufresne Community Center St. Charles Parish Construction Administrator for repairs to the community center from damages sustained from Hurricane Ida. The work consisted of replacing metal roof panels, roof edge flashing, downspouts, replacement of damaged ceilings and window repairs.</p> <p>Jefferson Parish Fire Training Outdoor Work Area Jefferson Parish Construction Administrator for the construction of a new 2,500 SF pre-engineered metal airnasium outdoor work area and shade shelter. The work consisted of new concrete slab to hold the weight of the fire trucks, new covered 50' x 50' airnasium structure, replace approximately 100 linear feet existing square curb, regrading around paving and site drainage.</p> <p>Mike Miley Gymnasium Jefferson Parish Construction Administrator for the construction of multiple pickleball courts at the intersection of Saints Drive and Eisenhower Avenue. The project scope consists of creating nine new pickleball courts, sidewalks and seating areas, benches, security court fencing, court lighting, parking, awnings over the benches for shade, pile supported metal building structures for cover over all pickleball courts.</p> <p>Ezekial Jackson Airnasium St. John the Baptist Parish Construction Administrator for the Ezekial Jackson Airnasium. The project consisted of replacing an existing concrete basketball court with a 8,000 SF new airnasium and concrete basketball court. The airnasium has one court which includes lighting.</p> <p>Parc des Familles Visitor Center Jefferson Parish Construction Administrator for the Visitor Center Building which will serve visitors seeking information about park activities, attractions, hours, shelter rental, disc golf, and all other amenities. The approximately 3,119 SF information center shall consist of reception/waiting/display area, two offices, restrooms, meeting room, storage room, break room, mechanical and electrical.</p> <p>SBP Village Square Revitalization St. Bernard Parish Construction Administrator for a public artificial turf golf park including drainage, parking, and associated structure. The project was designed in collaboration with PGA tour professional Kelly Gibson.</p> <p>Jefferson Playground Gymnasium, Ida Roof Repairs Jefferson Parish Construction Administrator for the removal, repair or replacement of 320 SF of damaged areas of the existing gymnasium building roof. The gymnasium had three damaged roof areas, the southwest/southeast corners, and the south and southeast corner of the lower roof that covers the meeting room.</p> <p>Edward Dufresne Community Center Ida and Window Repairs St. Charles Parish Construction Administrator for repairs to the community center. The repairs consisted of replacing metal soffit and fascia panels on the roof, replacing roof edge flashing, replacing missing downspouts at front entrance, adjusting door sweeps or replacing thresholds, replacing roof between lobby and gym, and repair of all water damaged ceilings.</p>	



TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's Contact Information:

Nature of Firm's Responsibility:

Design & Construction Administration

Port of South Louisiana Administrative Building / Business Development Center

Reserve, LA
(St. John the Baptist Parish)

South Louisiana Port
Commission

171 Belle Terre Blvd.
Laplace, LA 70069
985.652.9278

Mr. Paul Matthews,
Executive Director

Email: pmatthews@portsl.com

KEY PERSONNEL

Donovan Duffy, P.E.
Richard Meyer, P.E.
David Dupre, P.E.
James Papia, A.I.A.
Raymond Brown, A.I.A.
Elena Anderson

HIGHLIGHTS

New Construction
Public/Municipal Building
Administrative Office Building
Project Site along Mississippi
River



Figure 3- Night View of Exterior

maintenance offices; however, the majority of the ground floor will be used for parking. The second floor is the location for most of the administrative office areas. Ancillary and support spaces such as conference rooms, lunch areas, copy rooms, filing areas, restrooms, supply rooms and storage rooms will also be located on the second floor. Because the elevation of the second floor is higher than the crown of the river levee, we have designed the south wall of the building to be almost entirely glass windows so that the occupants can enjoy scenic views of the river and the port they manage. Of course, all windows will be large missile impact resistant and energy efficient. A covered balcony on the south side of the building was also planned so that all of the occupants, not just occupants with offices on the south side of the building, can enjoy the views of the river. The balcony is large enough to accommodate tables and chairs so that occupants can eat lunch or relish a hot cup of coffee on a cool breezy day. The third floor will be the executive level where the Commissioners Meeting Room is located. The Commissioners' Meeting Room will have floor to ceiling windows facing the river so that the Commissioners and the general public that are in attendance of the Commissioners' meetings can take in the panoramic river views. The Port's Executive Director and their support staff is also located on the third floor together with all applicable ancillary spaces. Because the building is located near a bauxite plant and grain elevators special attention will have to be made regarding the exterior finish of the building's materials and the types of equipment that will be located on the exterior of the building. Special filters will also have to be incorporated into the building's mechanical equipment. The Port Commission has instructed the design team to make this building as energy efficient as possible by including design parameters that would allow it to achieve a LEED Silver Certification.

The Port of South Louisiana is the largest tonnage port in the Western Hemisphere. Located on the banks of the Mississippi river many of the administrative offices that run this gigantic port are scattered throughout the sprawling port site. In an effort to improve efficiency the port has decided to build a new structure that will consolidate all of the administrative offices into one new building. The new structure is approximately 20,000 SF unequally divided on three floors.

The ground floor has some occupiable office space for security and



Figure 2- Boardroom



Figure 1- Lobby Ceiling Sculpture

Completion Date

(Actual or estimated):

Estimated Cost:

Entire Project:

**Work for which Firm was
Responsible:**

2023

\$10.3M

100%

TEC Professional Services Questionnaire

PROJECT NO. 2		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility:	
	Design & Construction Administration	
<p>Westwego City Hall Westwego, LA (Jefferson Parish)</p> <p>City of Westwego 1100 4th Street Westwego, LA 70094 504.347.5745 Mayor Robert E. Billiot, Sr. Email: mrbilliot@cityofwestwego.com</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Richard Meyer, P.E. David Dupre, P.E. James Papia, A.I.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>City Hall Building Code Research/Plan Review FEMA Funded</p>	<p>This two phased project involved the demolition of existing slabs and structures on the property and clearing, filling and preparing the site for construction of the New City Hall in the first phase and infrastructure improvements to include the installation of new utility lines, driveways, aprons, parking, sidewalks and landscaping.</p> <p>The second phase of the project was for the construction of a new 12,000 SF structure that had to be designed in accordance with the Codes and Standards indicated in the FEMA Project Worksheet. The design of the project required that extra security measures which included a Closed Circuit Television (CCTV) monitoring system, a card access system to vital areas and a state of the art burglar alarm system. Spaces in the new city hall building consisted of typical City Hall functions which included the main entrance lobby, Mayor's Office, staff office areas, receptionist and bill paying area, records storage, provisions for the Louisiana State Department of Motor Vehicles, City Court Chambers, City Council Assembly Area, Emergency Operations Center and an employee kitchen.</p> <div style="text-align: right;">  <p><i>Figure 1 - Exterior of City Hall Building</i></p> </div> <div style="display: flex; justify-content: space-around; align-items: flex-start;">    </div> <div style="display: flex; justify-content: space-around; align-items: flex-start;">   </div> <p><i>Figure 2 - Interior of City Hall Building; Top Left: Employee Kitchen, Bottom Left: Lobby, Middle Top: Staff Offices, Middle Bottom: Mayor's Office, Right: Restroom</i></p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2017	\$3.3M	100%

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility:	
	Design & Construction Administration	
<p>Assumption Parish Waterworks District No. 1 Administration Office Building Napoleonville, LA <i>(Assumption Parish)</i></p> <p>Assumption Parish Government 4633 Highway 1 P.O. Box 575 Napoleonville, LA 70390 985.369.6156 B.J. Francis, Jr. Email: bjfrancisjr@apwwla.com</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Richard Meyer, P.E. Alfonso Romero Jitendra Shah, P.E. John Connolly</p> <p>HIGHLIGHTS</p> <p>New 6,750 SF Construction</p> <p>Administrative Building</p> <p>Site Work</p>	 <p>Meyer managed the design and construction administration of an administrative office building for the Assumption Parish Waterworks District #1 located in Napoleonville, Louisiana. The building will serve as an administration building for citizens to pay their water bill and serve as the official meeting place for the Board of Commissioners for the Waterworks District #1.</p> <p>A new parking lot was constructed at the rear of the building for the administration staff and an extension of the front parking lot for visitors. The spaces that are in the new administration building will be an entrance lobby where citizens will pay their water bill, an open office area for the administration staff, 6-private offices, men's and women's restrooms, lounge/lunchroom, Commissioners Board Room for public meetings, Commissioners private conference room, storage closets, exterior covered patio area, mechanical, electrical, janitorial, phone and computer rooms and other ancillary spaces deemed necessary for the operations of the District.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025 (E)	\$3.1M	100%

TEC Professional Services Questionnaire

PROJECT NO. 4

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility: Design & Construction Administration	
<p>St. John West Bank Multipurpose Building Edgard, Louisiana (St. John the Baptist Parish)</p> <p>St. John the Baptist Government 1801 W. Airline Highway Laplace, LA 70068 985.359.1037 Mr. Peter Montz, CAO Email: p.montz@stjohn-la.gov</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Richard Meyer, P.E. James Papia, A.I.A. Ray Brown, A.I.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>New Construction</p> <p>13,539 SF</p> <p>Multipurpose Facility</p> <p>Site Work</p> <p>Combining Modern & Traditional Design Considerations</p>	 <p>The project consists of a new 13,539 SF multipurpose center. This structure contains a multipurpose room that is designed to accommodate everything from dances to basketball games.</p> <p>The structure also contains an office, conference room, public restrooms, family restrooms, a catering kitchen/concession stand, laundry room, storage room, mechanical rooms, sprinkler pump room, IT room, electrical room, and other support spaces. The building structure is a pre-engineered metal building frame with exterior cavity walls constructed of integrally colored CMU veneer over structural metal stud back-up. The roof is prefinished, concealed fastener, and standing seam roof panels. Five colors of CMU veneer are used to create the exterior design of the building.</p> <p>The design concept behind the entire structure was to create a contemporary building that also alludes to the design of older buildings. Different colored stripes and bands of CMU are used to create the illusion of pilasters, cornice lines, and a base course. All of this gives the building a traditional feeling of scale and visual interest.</p> <p>The building is equipped with a sprinkler system fed by a fire pump, and a fire alarm system. Construction of the multipurpose center also includes site paving, and utilities, construction of new site utilities, 2,000 square yard +/- of new asphalt paving, and 178 square yard +/- of new concrete paving.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025 (E)	\$6.4M	100%

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility:	
	Design & Construction Administration	
<p style="text-align: center;">Kenner City Hall Interior Renovations</p> <p style="text-align: center;">Kenner, LA (Jefferson Parish)</p> <p>City of Kenner 1801 Williams Boulevard Building B, 1st Floor Kenner, LA 70062 504.468.7515 Mr. Jose Gonzales Email: jgonzales@kenner.la.us</p> <p>KEY PERSONNEL</p> <p>Richard Meyer, P.E. David Dupre, P.E. James Papia, A.I.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>Code Research Plan Review New Functional Improvement of Office Space Public Service Use 5,000 SF Renovation ADA Compliant Space Planning Structural Repairs Interior Design</p>	<div style="display: flex; justify-content: space-around;">   </div> <p>Meyer Engineers, Ltd. (Meyer) was contracted to design improvements to the 5,000 square foot first floor of Kenner City Hall's Building B in Kenner. This floor houses the code enforcement and occupational licensing departments for the City of Kenner. Meyer conducted visual assessment of existing conditions for compliance with current codes enforced by the City and the State Fire Marshal's office. The existing office spaces were reworked to provide department adjacencies, ease of work floor and site lines for managerial oversight. A new unisex restroom was designed for ADA and ABA Accessibility Compliance. The new restroom required that the concrete slab be saw cut to install the new under slab plumbing. The existing men's and ladies' Restrooms were cleaned and freshly painted. New plastic laminate commerce counters with sliding glass windows were designed for the public occupational licensing and building permit area. The new built-in casework was designed for the road inspectors and the radio dispatch office. Interior windows were added to administrative offices. Because one of the existing walls to be removed was a load bearing wall Meyer designed a new post and beam system to support the upper floors when the load bearing wall was removed. During construction, Meyer conducted an inspection of the wood framing and determined additional framing was needed to properly distribute loads from the upper floors. Meyer conducted site visits during critical portions of the project's construction to ensure that the documents were being followed and that the City of Kenner's code requirements were implemented. Meyer created a material and color selection board presented to the Mayor for approval. Meyer was hired to provide interior design services to assist in the selection of new cubicles workstations.</p> <div style="display: flex; justify-content: space-around;">   </div>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2014	\$385K	100%

TEC Professional Services Questionnaire

PROJECT NO. 6		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility:	
<p>Plaquemines Port Administrative Building Renovations Belle Chasse, LA <i>(Plaquemines Parish)</i></p> <p>Plaquemines Port Harbor & Terminal District 8056 Highway 23 Belle Chasse, LA 70037 504.682.7920 Ms. Celeste Bergeron Email: cbergeron@pphtd.com</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Alton Davis, A.I.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>Architectural Programming</p> <p>Cost Estimation</p> <p>Interior Renovations</p> <p>Existing Facility/Building</p> <p>Multi-Story Public Facility</p>	<p>Architectural Programming & Cost Estimation</p> <p>The Plaquemines Port Harbor & Terminal District Administration (Port) purchased the former Plaquemines Parish Government building (Popich Building) located in Belle Chasse, Louisiana.</p> <p>When the Port moved into the third floor of the building, they were leasing it from the parish. They inherited the space occupied by the previous tenant as is, the Port painted and provided new carpeting, and new office furniture for their employees. Now that they own the building the Port would like to renovate to match their long-term goals for the port district, to prioritize the health of the workplace, and renew the aging building.</p> <div style="display: flex; align-items: center;">  </div> <p>The purpose of this Architectural Program is to assist the Plaquemines Port Harbor & Terminal District Administration in creating a scope and develop a preliminary cost estimate of necessary renovations and modifications that would accommodate their long-term future growth, and employee health goals. The design team's goals are to assist the Port to achieve or exceed their goals where appropriate. The scope of renovations and modernizations of their current office space and the building must provide appropriate security measures, suitable space allocations, an improved quality of the workspace, upgraded environmental control, plumbing, and electrical systems. The Port would like to make their newly purchased building their own space; move away from just a place they inherited and continuously modestly modified with the aim of making the space feel more personal without fully realizing their ultimate goals. Our design team will help the Port determine the spaces they need in addition to their global needs that should be accomplished with the renovation, with the focus of employee and work-life health.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2026 (E)	\$3.6M (E)	100%

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility: Design, Engineering, Construction Administration	
<p>City of Gonzales Care Center Gonzales, LA <i>(Ascension Parish)</i></p> <p>City of Gonzales 120 South Irma Boulevard Gonzales, LA 70737 Ms. Jackie Baumann, Public Works Chief Engineer 225.647.9556 Email: jackie@gonzalesla.com</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Alton Davis, A.I.A. Ray Brown, A.I.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>New Construction</p> <p>City Government Building</p> <p>Pre-Engineered Metal Building</p> <p>24,000 SF, 1-Level</p>	 <p>Meyer Engineers, Ltd. (Meyer) designed the new Community Activity, Recreation, and Education (CARE) Center for the City of Gonzales. The building is a one level structure of approximately 24,000 SF and will be constructed using a pre-engineered metal building (PMEB) with an exterior finish consisting of brick veneer, pre-finished metal wall panels, pre-finished standing seam metal roof panels, prefinished metal soffit panels, aluminum and glass curtain wall, and storefront glazing. The design of the building includes colorful accents and distinct architectural elements (inclusive of the exterior façade materials) that give this building a signature look that invites the Gonzales community to participate in the activities at the site.</p> <p>The building spaces include large multipurpose space (gymnasium), meeting rooms, offices, concession stand, men's and women's restrooms and a pronounced public lobby that has an architecturally unique roof design and large storefront windows that provide natural lighting throughout the entry. In addition, there are the necessary utilitarian spaces for storage, IT, mechanical, electrical, etc. The interior design was programmed and planned such that the layout meets the needs of the various events that it may be used for, and includes clear circulation and wayfinding patterns, consistent with efficient movement of the numerous patrons expected to enjoy it use.</p> <p>The challenge of this project was to design a building that contains all the spaces required in a building that was visually appealing and for a price that met the Owner's budget. The result is this architecturally significant structure that will be home to many recreational and educational events in the future and will serve the City of Gonzales and the local community for years to come.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2026 (E)	\$7.2M (E)	100%

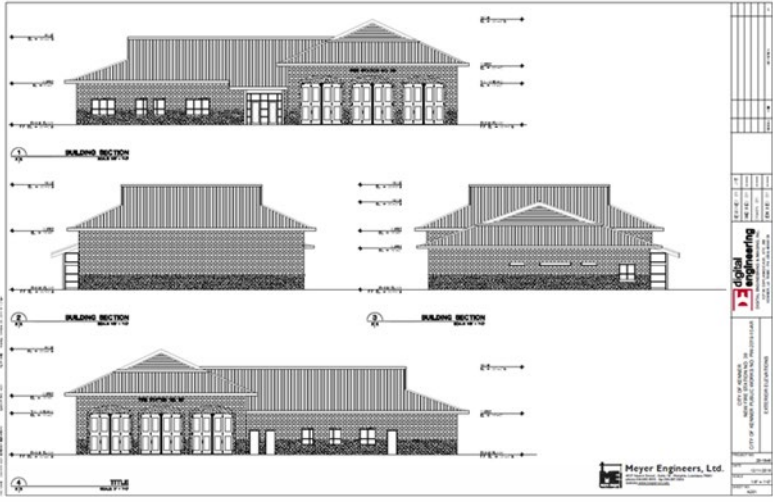
TEC Professional Services Questionnaire

PROJECT NO. 8								
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility:							
<p>City of New Orleans Sanitation Field Office and Warehouse New Orleans, Louisiana (Orleans Parish)</p> <p>City of New Orleans Capital Project Administration 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112 504.658.8688 Mr. Jacob Roland, Project Manager Email: jroland@nola.gov</p>	<p>Architectural Design, Engineering, Construction Administration</p>							
<p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Richard Meyer, P.E. James Papia, A.I.A. Ray Brown, A.I.A. Elena Anderson</p>	<div style="text-align: center;">  </div> <p>Meyer Engineers, Ltd. (Meyer) is responsible for the design and construction drawings and specifications of a new 15,000 SF Sanitation Field Office and Warehouse in New Orleans. The project site is the location of a former warehouse structure which was damaged in Hurricane Katrina and was subsequently demolished, leaving a 15,000 SF concrete slab with foundations and approximately 3 feet high. An assessment was done of the existing slab and foundation to determine its viability for potential reuse in the development of a new field operations and warehouse facility. This project is FEMA funded.</p> <p>Meyer is designing a pre-engineered metal building in two sections, with the conditioned areas in a shorter form abutting a conventional warehouse with gable roof. The proportions and placement on the slab will be determined by structural analysis and testing, but the setup will have space at the north end for deodorizer tanks, vehicle washing, and a generator. A new driveway connects the east and west vehicle areas and allows for a loop of vehicle circulation. New ramps, stairs, and parking will make the facility ADA compliant and accessible.</p> <p>The new building complements the transfer station in color and uses a mixture of metal panel and concrete block on the exterior. The building shape provides opportunities for new signage visible from the overpass. The project will benefit from new signage and wayfinding. Landscape areas and islands will help direct people and be part of the stormwater strategy.</p>							
<p>HIGHLIGHTS</p> <p>FEMA Funded</p> <p>Damaged by Hurricane Katrina</p> <p>New 15,000 square foot Field Office and Warehouse</p> <p>New Signage</p> <p>Site Work</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #2c3e50; color: white;"> <th colspan="2" style="text-align: center; padding: 5px;">Estimated Cost:</th> </tr> <tr style="background-color: #34495e; color: white;"> <th style="width: 40%; text-align: center; padding: 5px;">Entire Project:</th> <th style="width: 60%; text-align: center; padding: 5px;">Work for which Firm was Responsible:</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;">2025 (E)</td> <td style="text-align: center; padding: 5px;">\$8.8M (E)</td> </tr> </tbody> </table>		Estimated Cost:		Entire Project:	Work for which Firm was Responsible:	2025 (E)	\$8.8M (E)
Estimated Cost:								
Entire Project:	Work for which Firm was Responsible:							
2025 (E)	\$8.8M (E)							

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility:	
	Design, Engineering, Construction Administration	
<p>Southern Univeristy of Baton Rouge Public Safety Building Baton Rouge, LA <i>(East Baton Rouge Parish)</i></p> <p>Southern University of Baton Rouge Mr. Ken Dawson 504.286.3175</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Alton Davis, A.I.A. Kevin Kinchen, R.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>New Construction</p> <p>HERRF Grant Funded</p> <p>4,021 SF Building</p>	 <p>Southern University in Baton Rouge received a HERRF grant to construct a new 4,021 SF Public Safety Building (Police Station) to replace the existing 1950s-era university police station that will house 15 staff including the police chief, deputy chief, and other commend personnel plus detectives and other support staff. Ancillary spaces include a squad room with audio/video equipment for briefings, a detention area for temporary detainment, dispatch, a conference room, and evidence storage. The new building will also be provided with a backup generator and communications tower for wireless communications with officers and other university staff. The original budget for the project was \$1,100,000 but later increased by \$550,000 to include a Community Room for the purpose of student and community presentations and meetings.</p> <p>The original site selected by the university for the new building was found to have very limited utilities which would have added significant cost to the project. Representatives from the university in conjunction with Facility Planning & Control (FP&C) decided to relocate the building to a site closer to the residence halls with better access to the required utilities.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025 (E)	\$2.3M (E)	100%

TEC Professional Services Questionnaire

PROJECT NO. 10		
Project Name, Location and Owner's Contact Information:	Nature of Firm's Responsibility: Design, Engineering, Construction Administration	
<p>City of Kenner Fire Station No. 38 Kenner, LA <i>(Jefferson Parish)</i></p> <p>Department of Public Works City of Kenner 1610 Rev. Richard Wilson Drive Kenner, LA 70062 504.468.7515 Mr. Jose Gonzales, Director Email: jgonzales@kenner.la.us</p> <p>KEY PERSONNEL</p> <p>Donovan Duffy, P.E. Richard Meyer, P.E. James Papia, A.I.A. Alton Davis, A.I.A. Elena Anderson</p> <p>HIGHLIGHTS</p> <p>City of Kenner/Jefferson Parish</p> <p>New Construction</p> <p>FEMA Funded</p> <p>10,000 SF BLDG</p>	 <p>PROJECT BACKGROUND</p> <p>The existing Fire Station #38 for the City of Kenner was located directly in the way of the new access road to the new, New Orleans Airport Terminal Building. Therefore, the existing fire station had to be demolished even before construction of the new fire station could begin. As a result, Meyer Engineers, Ltd. (Meyer) assisted Kenner in identifying a temporary location for the existing fire station while the new fire station was being designed. While searching for a temporary location, Meyer also developed a program and schematic design for the new Fire Station, which was planned to be a single-level building of approximately 10,000 SF.</p> <p>PROJECT SUMMARY – DESIGN</p> <p>The apparatus area of the new fire station is designed to house three 48-foot-long fire trucks. The apparatus area is designed so that the fire trucks can pull into one end of the building and exit out the other end. In addition to the three fire trucks, the apparatus area will include parking for other fire emergency vehicles and will house the gear locker room, utility room for washer, dryer, ice machine, two utility sinks, air tank fill storage room, and sprinkler closet. Trench drains will be provided in the apparatus area and will be routed through an oil and water separator prior to entering into the city sewerage system. Hose bibs will be provided throughout the apparatus area located close to the fire trucks. Ceiling-mounted exhaust removal system will provide ventilation of the apparatus area. Instead of overhead doors, large, 14-foot-wide bi-fold doors on the front and back of the apparatus area will be used to allow access and egress for the fire trucks. Due to the poor soils in Kenner, a substantial foundation system had to be designed to support the heavy fire trucks that will be filled with 400 to 500 gallons of water. The living quarters will include the day room, kitchen, one female and one male toilet/shower room, one unisex restroom with a water closet and lavatory (adjacent to the apparatus room), one communication/radio room, sleeping area with bunks, one captain's office, locker room, storage rooms and janitor's closet. The day room will also serve as a training room. The new fire station will be a pre-manufactured building with split-faced CMU veneer exterior walls. The interior walls will be metal studs with a painted gypsum board finish in the living quarters. The roof will be standing seam metal. The building will have a continuous-run emergency natural gas generator on an elevated platform. Perimeter fencing will surround the site.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2025 (E)	\$3.3M (E)	100%

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		NONE
2.		
3.		NOT APPLICABLE
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

1. PROFESSIONAL TRAINING AND EXPERIENCE

Meyer Engineers, Ltd. (Meyer) is a Louisiana registered Engineering and Architectural firm located in Metairie, LA, with Mr. Donovan P. Duffy, P.E. serving as its current President since January 2024. Meyer is the continuation of the firm of Hamilton, Meyer and Associates, Inc., Architects and Engineers which was started in 1967 and was dissolved in 1981, after which Mr. Charles Meyer, P.E. served as President until 2000 when his son was elected President of the firm. Mr. Richard C. Meyer, P.E. lead the firm for over 40 years and is currently a Senior Consulting Engineer. for the firm. Our parent corporation, Thompson Holding, Inc. (THI) is a family of companies that provide architecture, engineering, construction management, environmental services, and inspection services. Our sister companies, Thompson Engineering and Watermark Design Group bring over 70 plus years of experience and substantial manpower (over 500 employees) in support of Meyer.

Meyer's key personnel for this project have substantial expertise in performing architectural and engineering services that include architectural design, structural / civil engineering design, Revit, and CADD drafting and construction administration. Our firm offers knowledge and technical ability in all fields of architectural engineering practice including the design and preparation of construction documents for all types of public buildings including Libraries, Fire Stations, City Halls, Multi-Purpose Buildings, and Recreational Structures. These tasks include developing programs, schematic / concept plans, marketing materials, pre-design and design cost estimates, interior design documents, and construction drawings / specifications.

Meyer is well versed in FEMA rules and regulations having worked with FEMA and 3rd party project management firms on numerous repair and replacement projects that were funded by FEMA, having resulted from catastrophic events (hurricanes and floods). Our professional staff clearly understand the detailed paperwork and accounting practices required by this federal agency. In 2022 Meyer was selected by the City of Kenner to perform FEMA Disaster Recovery damage assessments, as well as architectural & engineering services. Meyer has been working hand-in-hand with Kenner Senior administrative staff, public works officials, and building officials, coordinating damage assessments as well as on FEMA claims for many of Kenner's public buildings.

2. SIZE OF FIRM AND TEAM PERSONNEL

Meyer currently employs twelve Louisiana Licensed Civil Engineers (two with structural experience and all with site planning experience), one Louisiana Licensed Mechanical Engineer, one Engineer Intern, six Licensed Architects, one Licensed Interior Designer, one Planner (Urban & Regional), fifteen Construction Inspectors, and two CADD Technician, all located within Jefferson Parish, Louisiana.

Meyer has all the available personnel and the facilities to service this account. **Our firm has worked closely with Jefferson Parish for over 50 years** and has an excellent relationship with the administration and city council. Our firm's equipment includes approximately thirty computers, two photocopiers, ten printers capable of printing black & white and/or color in various sizes, and two plotters for AutoCAD Drawings. Some of the computer software Meyer Engineers, Ltd. owns includes Revit, AutoCAD, HydroCAD (drainage design), Encaspe (rendering), Microstation, and Microsoft Projects Scheduling Program. Meyer Engineers, Ltd. also has scanning capabilities, and in-house reproduction capabilities. All the firm equipment and software is available for this project. Meyer can provide contract drawings in Revit, AutoCAD, or Microstation format and contract specifications in Microsoft Word format.

TEC Professional Services Questionnaire

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

MEYER'S WORKING RELATIONSHIP WITH THOMPSON ENGINEERING AND WATERMARK DESIGN

Meyer became part of the **Thompson Holdings** family of companies in 2022, which includes the firms **Thompson Engineering** and **Watermark Design**. As **Meyer**, our team still operates somewhat independently; our management and staff remain 100% local and based in Louisiana. Since Thompson Engineering and Watermark Design under the same corporate holding group as Meyer, additional support staff and team members from Thompson and Watermark are not considered part of a separate sub-consultant team and are instead considered staff within the Meyer organization. This flexibility allows us to rapidly adapt to evolving project circumstances, especially in scenarios where additional staffing support & similar experience can be utilized.

3. CAPACITY FOR TIMELY COMPLETION OF WORK

Meyer has an excellent record of delivering quality professional service in a timely manner to its public and private clients and the firm has never been placed in default for not meeting their performance schedules. The firm is always cognizant of the total project costs and schedules, including architectural, engineering, property acquisition, and construction costs and will consider each of these important factors in the design of the project. Meyer has employed a time tested and proven quality control program for properly coordinating all of the project documentation (prime and consultants) and the design team's current work is such that personnel are immediately available to manage the project and begin work.

4. PAST PERFORMANCE

Meyer has been deeply involved in working with **Jefferson Parish** on various projects over the **past five decades**. **Meyer** has worked on projects for local municipalities as well as state and Federal contracts. The firm is very familiar with **Jefferson Parish's** standards of practice and design requirements, understands the needs of the Parish, and can work within this project's designated time and budget constraints. **Meyer** has a recognized track record of providing our services in a timely and professional manner. **Meyer** has recently worked with **Jefferson Parish and Parish Municipalities** on numerous projects including:

- City of Kenner, City Hall Renovations
- Westwego City Hall
- City of Kenner, Disaster Recovery Contract
- City of Kenner, Fire Station No. 38
- City of Kenner, Fire Station No. 37 & 39 Repairs
- Ree Alario Special Needs Center
- Pontiff Multi-Purpose Facility
- City of Kenner, Louis Armstrong Airport Plan Review
- Town of Jean Lafitte, Town Hall New Terminal
- Jefferson Parish Streets Dept. Renovations
- Veterans Boulevard, Kenner Path
- Jefferson Parish Fire Training Center
- Jefferson Parish, Bonnabel Boat Launch Sheriff Station

5. LOCATION OF PRINCIPAL OFFICE

LOCATION WHERE WORK WILL BE PERFORMED BY THE FIRM

Meyer Engineers, Ltd. (Meyer) is an Engineering/Architecture firm located in **Jefferson Parish, Louisiana**. Work for this project will be performed at the Meyer Headquarters Office located at:

4937 Hearst Street, Suite 1B
Metairie, LA 70001

Meyer's location within Jefferson Parish allows us to be at any of the project sites within ten minutes.

6. ADVERSARIAL LEGAL PROCEEDINGS WITH THE PARISH

There is no ongoing litigation between **Meyer** and **Jefferson Parish**. There are no adversarial legal proceedings between **Meyer** and the **Parish**. The litigation involving the Alario Center Kitchen and Hornet Addition, which Meyer was a party has been amicably resolved between the parties and as such dismissed.

TEC Professional Services Questionnaire

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

7. PRIOR SUCCESSFUL COMPLETION OF PROJECTS

The following references can attest to the quality of work for architectural projects of Meyer:

- City of Kenner Public Works Department, Jose Gonzales - Phone: 504.468.7515
- Port of South Louisiana, Paul Matthews – Phone: 985.652.9278
- Jefferson Parish Capital Projects, Neil Schneider - Phone: 504.736.6833
- Jefferson Parish Parks and Recreation, Leo Webb - Phone: 504.736-6999
- Town of Jean Lafitte, Mayor Timothy P. Kerner, Jr. - Phone: 504.689.7801

EXPERIENCE IN RESILIENCY, COST EFFECTIVE HAZARD MITIGATION, GREEN ENERGY EFFICIENT & MODERN IT PRACTICES

Meyer's staff brings a wealth of experience in resiliency, cost effective hazard mitigation (including Section 404 / Stafford Act), green energy efficiency, and modern information technology practices. No project can be considered successful if the solutions only address the current and do not address the future. To that end, our project focus includes research and implementation of the following practices:

Resiliency and Sustainability: Our firm has designed numerous projects in this harsh coastal environment, and we are keenly aware of the products best suited to stand up to said elements. On every project, we are considerate of both the initial construction cost and the long-term expenses for operations and maintenance. When specifying the products to be used, we are diligent in understanding their resiliency and sustainability such that will last and will not require expensive up-keep or replacement. Meyer has developed a database of specifications for durable and long-lasting materials, and we are constantly updating it by researching the latest product and technologies.

Cost Effective Hazard Mitigation: Buildings are not designed to last years but to last decades and, in South Louisiana, that means designing the structure such that they mitigate future hazards. Whether implementing exterior wind fenestration hardening, roof impact prevention, or ground floor flood protection, the mitigation work should be such that it is cost effective for the long term. Meyer employs a method of cost benefit analysis for our clients to better understand the value of the added initial cost for mitigation as it relates to the avoidance of future claims and damages costs. Our staff has also worked on projects (with FEMA and GOSHEP) that were funded by grants authorized under Section 404 of the Robert T Stafford Disaster Relief and Emergency Assistance; having done so, we are understanding of the detailed paperwork and rigid guidelines for hazard mitigation funding.

Green Energy Efficiency: As design professionals, Meyer assumes a certain responsibility to our local community and the public to be cognizant of energy use in all of our design projects. Beyond what is required by the newly adopted Energy Codes, we and our team of consultants strive to implement design elements and systems that are cost-effective and energy efficient beyond said limits. In addition, we pride ourselves on our always ongoing research into new materials and equipment that serve to save energy. In fact, we schedule regular in-house learning workshops to better understand the latest techniques for implementing the green energy elements and technologies in our current projects. We are also keen in understanding how initial cost for energy saving measures pays dividends in the form of the building life cycle cost savings.

Modern Information Technology Practices: Relative to modern information technology, Meyer uses the latest hardware and software for design and communication. We are currently implementing artificial intelligence into our working processes and have become very knowledgeable about communication and data security. We bring this knowledge to our project designs and work with our clients to clearly understand, not just their building needs, but their operational needs including technology, security, audio/visual, etc. In addition, we always design for our clients with their physical and digital security in mind and work directly with them to address current and future needs for both.

TEC Professional Services Questionnaire

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

QUALITY CONTROL AND QUALITY ASSURANCE

First and foremost, Meyer implements a Quality Control and Quality Assurance Plan for each project to avoid any design errors or omissions in the design documents and assure the project remains in budget. Regarding design responsibility, Meyer is committed to delivering all projects with a complete and thorough set of drawings and specifications (documents) using the following tools that we have developed and improved upon over the past 50 years:

- Project Management Form to confirm that all aspects of the project are completed, completed in the proper order, and completed in a timely manner.
- Scope of Work prepared and reviewed in the Programming Phase of the project and updated at the completion of each phase of the project.
- Building Code Analysis Form for use in preparing and reviewing documents for code compliance including the International Building Code (IBC), National Fire Protection Association (NFPA) Life Safety Code 101 and the International Fire Code.
- Probable Construction Cost Estimate that is prepared and reviewed in the Programming Phase of the project and will be updated at the completion of each phase of the project. Our cost estimates are developed using current actual cost data for construction projects in South Louisiana and R. S. Means as a second resource to verify and check our cost estimates.
- Mock Drawing Sheets for planning the drawings and details required for the project. This helps the project manager plan each drawing sheet to plan all building components are properly and accurately detailed.
- Master Specifications improve development, efficiency, and content quality for every specification section resulting in project specifications that are comprehensive and unambiguous.
- Master Details – a portfolio of details that have proven to be successful on project after project that assure the design is of sound quality and clearly detailed for construction.
- Design File is a compilation of all the information collected, used and not used, by the design team when working on the project. In addition to the tools referenced above, the design file contains other items such as project calculations (i.e. wind, load, etc.), project reports, product data, schedules, and prior approvals.

At the completion of the construction documents phase of the project and before bidding, a Quality Review is performed by a seasoned and experienced staff architect that has not been involved in the project so that a fresh pair of eyes can evaluate the drawings and specifications and make suggestions to improve the documents. This quality review helps to produce the best possible set of documents. It should be noted that Architects are expected to perform to the standard of care using the same level of skill and care employed by other architects practicing under the same or similar circumstances in the same geographical area. At Meyer, we strive to provide exceptional professional service and design value to our clients.

COST CONTROL

Cost can be the driving force or an impeding factor in determining the future of a project. Being able to make accurate cost estimates is key to delivering a solid project. Cost estimating utilizes many techniques that translate the project scope into deliverables and develop an approximation of costs required to complete the project.

To prepare and work within budgets, we generate construction cost estimates based on linear and square foot take-offs from the preliminary program and plans. We provide a detailed breakdown of the estimated project costs using the most recent Schedules of Value for other recent projects in the local market based on the trades and products involved. In addition, we confirm manufacturer material costs, predominant wage and labor cost, and determine what is the appropriate current market pricing to apply to the project at hand in to more accurately estimate the actual cost of construction. We also employ RS Means as a secondary source of cost data to verify our estimates and the project budget. Also, we update the cost estimate / budget at each phase of documentation from programming through construction documents. Meyer has nearly 60 years of experience in both Engineering and Architectural design. Our project team has worked on hundreds of projects with many of them being school and academic projects. This experience has allowed us to organize a vast database of construction costs, and the project team uses its vast experience and database in developing cost estimates.

TEC Professional Services Questionnaire

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

WHY CHOOSE MEYER?

Knowledgeable: Working for Jefferson Parish for over five decades has provided Meyer with intimate knowledge of the systems and processes. Our staff is well known by the administration and has a wealth information about the infrastructure needs of the area. This knowledge, along with the understanding of the Jefferson Parish Standards allows Meyer to be the perfect firm on this important contract.

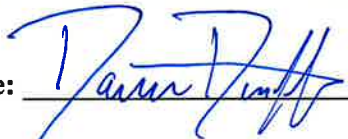
Responsiveness: As a professional service firm, we realize that time is money and as such we are very sensitive to the needs of our clients and project deadlines. From the initial proposal stage to project close-out and delivery, Meyer management and staff pride themselves on meeting schedules and responding to client requests.

Reliability: Meyer has been in business since 1965 and is a second generation-owned firm. As a pillar of the Jefferson Parish business community, Meyer has for decades provided our clients with quality designs for the built environment. Our long-standing reputation as a trusted partner with our clients will remain for future generations.

Resourcefulness: Applying new processes, methodologies and techniques allows us to take a proactive approach to solving project challenges and delivering your projects better and faster. Our team is constantly searching for new ways to identify funding through grant programs, and the management staff sources the latest technologies and design trends.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: _____



Print Name: DONOVAN P. DUFFY, P.E.

Title: PRESIDENT & PRINCIPAL-IN-CHARGE

Date: 12/19/2024

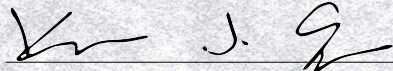
State of Louisiana
Board of Architectural Examiners

The firm whose name appears on this certificate is in compliance with the provisions of the Louisiana State Board of Architectural Examiners' Licensing Law and Rules and Regulations and is duly registered and entitled to practice architecture in the State of Louisiana.

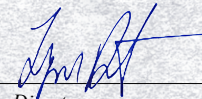
CERTIFICATE OF AUTHORITY NO. AE0060

EXPIRES June 30, 2025

Meyer Engineers, Ltd.


President


Secretary


Executive Director



July 16, 2024
Date

\$150.00
Fee Paid

THIS CERTIFICATE EXPIRES ON THE DATE LISTED ABOVE

State of Louisiana
Board of Architectural Examiners



Registration No. AE0060

Expires June 30, 2025

Meyer Engineers, Ltd.

The above named is duly registered and entitled to practice Architecture in the state of Louisiana until the indicated expiration date.


Executive Director

The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name:	Public Address:
Meyer Engineers, Ltd.	Mr. Richard C. Meyer, P.E. P. O. Box 763 Metairie, Louisiana 70004-0763

License/Certificate Information w/
Supervision

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0000562	Active	09/26/1984	09/30/2025	Ms. Ann Mannino Theriot # PE.0025155 ; Mr. Mark Anthony Schutt # PE.0030528 ; Mr. David Henry Dupre # PE.0023422 ; Mr. Richard Charles Meyer # PE.0024012

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

B. Firm Name & Address:

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

E. Please provide the number of employees whose primary function corresponds with each category:

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		___ TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES NO

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES NO

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Project Assignment:

Name of Firm with which associated:

Years' experience with this Firm:

Education: Degree(s)/Year/Specialization:

Active registration: Year first registered/discipline:

Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

Lance J. Bonadona, PE

Grand Isle School Hurricane Ida Repairs, Grand Isle, LA

Performed an extensive full Campus survey to document the mechanical, electrical, plumbing and fire sprinkler damage caused by the flooding and wind of Hurricane Ida. Designed Code updated replacement storm damaged mechanical, electrical and plumbing systems for the project including Chillers, Main Switchboard and DX Split Systems.

Jefferson Parish Fire Training Center, Bridge City, LA

Designed the HVAC, Plumbing and Fire Protection systems for this 15,000 square foot training and operations center. The design includes Rooftop Packaged DX VAV units and natural gas distribution system serving an Emergency Generator.

Jefferson Parish Fire Department Garage, Bridge City, LA

Designed the HVAC, Plumbing and Fire Protection systems for this 7,200 square foot garage and driving training center. The design includes an apparatus bay for five engines, training rooms and gear storage rooms.

Old Beauregard Courthouse Repairs and Alterations, Chalmette, LA

Renovation of Historic 16,000 square foot Courthouse to original condition following extensive damage due to Hurricane Katrina. HVAC and Plumbing design includes Outbuilding Equipment Room for air cooled chiller, chilled water pumps, natural gas condensing heating water boiler, heating water pumps, natural gas domestic water heater and domestic water booster pump. A dedicated outdoor air unit was designed to serve the building.

St. Bernard Parish Courthouse and Jail, Chalmette, LA

Performed an extensive site and building survey to document the mechanical damages caused by the flooding and wind of Hurricane Katrina. Designed the updated replacement mechanical systems (HVAC, Plumbing) for the project. Designed HVAC Systems for Historic Court Room and offices throughout the building.

New Orleans City Park Administration Building, New Orleans, LA

Designed the Mechanical and Plumbing Systems for this two (2) story 12,000 square foot building located in City Park. A variable air volume system was utilized to provide the individual room control that was required and also provide an energy efficient system.

St Bernard Parish Los Islenos Museum Complex, St Bernard Parish

Designed the HVAC and plumbing systems for the repair and replacement of facilities at the Los Islenos Complex. Los Islenos was damaged during Hurricane Katrina with repairs and upgrades required for the Museum Buildings, Multi-Purpose Building, Pavilions, Site Utilities, and Support Facilities.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2.		
3.		
4.		

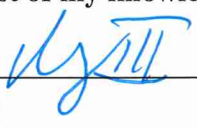
N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Parish Engineering, LLC is a Service-Disabled Veteran Owned professional engineering company offering Mechanical, Electrical and Plumbing (MEP) engineering consulting services. With an extensive client base ranging from government entities to institutional facilities and commercial ventures, both in the public and private sectors, our company has over 20 years of combined experience in delivering exceptional mechanical and electrical engineering design solutions. Our MEP consulting services cater to a diverse range of construction categories, including but not limited to Commercial – Corporate and Retail Building, Cultivation, Health care, Government, Educational Facilities, Hospitality, Industrial, Residential, Restaurants, Sports and Entertainment Venues, Transportation and Worship Centers.

Our expertise in **Electrical Engineering** extends to renovation projects for educational facilities, hospital-related buildings, and various institutions. Additionally, we possess extensive experience in Life Safety Code renovation projects, involving fire, security, intercom, AV & presentation, and emergency power systems. Furthermore, our involvement in designing voice/data communication infrastructure ranges from small office renovations to large-scale projects like multi-story hospitals, schools, and medical research centers. This includes comprehensive design services for voice and data wiring, employing a range of mediums such as single and multi-mode fiber, category 3 through category 7 copper, fiber, and coaxial cables to support various systems like voice, closed circuit TV, cable TV, imaging, security, and computer systems. With the increasing emphasis on generator inclusion in new building designs, we have successfully assisted numerous facilities in updating and upsizing their existing systems. Parish Engineering, LLC remains committed to providing top quality and timely based engineering assistance to meet the evolving needs of our clients.

Our **Mechanical Engineering** expertise spans a wide range of commercial projects, including mechanical systems ranging from 20 tons to 2,000 tons. Our proficiency lies in designing chilled water systems, including large central plants with evaporative cooling towers and chillers, as well as operating room laminar flow systems, laboratory variable supply and exhaust systems, energy audits, industrial support building design, computer room HVAC design, Hospital Pharmacy Cleanroom design, medical gas design, and plumbing and fire protection systems.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: Michael L. Terry, III, P.E.
 Title: Principal Date: December 16, 2024

The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name:

Parish Engineering
LLC

Public Address:

41179 Lee Court
Gonzales, Louisiana 70737

License/Certificate Information w/ Supervision

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0007229	Active	01/06/2022	09/30/2026	Mr. Michael Lee Terry III # PE.0042812

Technical Evaluation Committee (TEC) Questionnaire

Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ 24-036 – Miscellaneous Architecture and Engineering Services on an As-Needed Basis

B. Firm Name & Address:

Marrero, Couvillon & Associates, LLC.
3525 Hessmer Ave., Suite 304
Metairie, LA 70001

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Kimball Schlafly, P.E.
Project Manager/Engineer
(504) 834-3448
kschlaflly@mca-llc.com

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Kimball Schlafly, P.E.
Project Manager/Engineer
(504) 834-3448
kschlaflly@mca-llc.com

E. Please provide the number of employees whose primary function corresponds with each category:

<u>7</u> Administrative	<u>1</u> Estimators	<u> </u> Specification Writers
<u>1</u> Architects (Licensed)	<u> </u> Geologists	<u>1</u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> </u> Graduate Engineers
<u> </u> Civil Engineers	<u> </u> Interior Designers	<u>2</u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u> </u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u>4</u> Electrical Engineers	<u>6</u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u> </u> Engineer Intern	<u> </u> Environmental Engineers	<u>5</u> Designers
<u> </u> Professional Land Surveyors	<u>2</u> CADD Operators	<u>29</u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES NO X

If marked “No” skip to Section I. If marked “yes” complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1. N/A

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES _____ NO _____

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. None		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:
TBD

TEC Professional Services Questionnaire

- K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Kimball M. Schlafly, P.E., Sr. Electrical Engineer

Project Assignment:

Sr. Electrical Engineer

Name of Firm with which associated:

Marrero, Couvillon & Associates, LLC.

Years' experience with this Firm:

4

Education: Degree(s)/Year/Specialization:

Bachelor of Science / 1988 / Electrical Engineering

Active registration: Year first registered/discipline:

1993 Electrical Engineer

Other experience and qualifications relevant to the proposed Project:

Mr. Schlafly has over 34 years of engineering experience in electrical engineering, project engineering and project management. He has been responsible for various projects requiring design of lighting, low and medium voltage power distribution, standby and emergency power systems, telecommunications, fire alarm, access control, video surveillance, and theatrical audio/visual and lighting systems. Mr. Schlafly has worked on projects with clients in both the public and private sector, such as the Recovery School District in New Orleans, Facility Planning and Control in Baton Rouge, Tulane University, Loyola University, University of New Orleans, as well as with various Architects, Engineering firms, and building owners. Prior to joining Marrero, Couvillon & Associates, Mr. Schlafly was managing partner of his own firm, working for contractors and owners on design-build projects as well as architects on design-bid projects.

- **Low Barrier Shelter, New Orleans, Louisiana** – MCA worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year-round, 24-hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project.
- **City of New Orleans Fire Engine No. 36, New Orleans, Louisiana** - MCA was responsible for the mechanical, electrical and plumbing systems for a 4-bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project included utility hook-ups and tie-downs for trailers for temporary housing; phased demolition of the existing facility so that it could remain operable during construction; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property.
- **Municipal and Traffic Court Renovations, New Orleans, Louisiana** - This project included a complete renovation of a three-story building to increase the New Orleans Municipal Courts building from 4 courtrooms to 7. Project also includes renovating one floor of the old VA Hospital to serve as a Temporary Courts building. The VA Temporary Courts scope included demolishing all existing mechanical systems and replacing with new air handlers and chilled water piping, new piping for domestic water, all new ductwork, Fan Coil units, demolition and replacement of sewer piping, and design of holding cell for prisoners, modifications to the sprinkler system, and security systems. The Municipal Courts renovations included the demolition of the existing mechanical systems and installation of new chillers, boilers, pumps, and cooling towers, Air Handling Units, domestic water system, fire alarm system, security systems, a new elevator, and a holding cell in ground floor for prisoners. Since the utility plant also provides all utilities (chilled water, heating water, domestic water, and electricity) to the police headquarters building next door, the design had to include temporary utilities during the construction period and connecting all new systems to the police building.
- **Ellis Marsalis Center for Music, New Orleans, Louisiana** - New facility consisting of theater, recording studio, music practice rooms, and community outreach spaces. Provided design for new electrical service and distribution, lighting, fire alarm, access control integrated electronic security systems, and telecommunications distribution. Design and installation included acoustically isolated zones, dedicated technical power distribution, theatrical lighting, and an audio system designed by Telaske out of Chicago. Subsequent work included power quality analysis to determine source of surges from utility and force appropriate repairs to stop the surges.
- **City Hall and Civil Courts Mechanical and Electrical Upgrades - New Orleans, Louisiana** - MCA is providing mechanical and electrical engineering services for upgrades to HVAC, mechanical, electrical and plumbing systems at the City of New Orleans City Hall and Civil Courts Buildings, which includes: demolition and replacement of chiller compressors, renovation of 8 elevators which included partial demolition and reconstruction of the equipment elevator rooms, fire alarm upgrades and replacements, main switchgear repairs, repairs and upgrades to the emergency power systems, and replacement of 3 generators.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Christian Schade, P.E., Sr. Electrical Engineer
Project Assignment:
Sr. Electrical Engineer
Name of Firm with which associated:
Marrero, Couvillon & Associates, LLC.
Years' experience with this Firm:
5
Education: Degree(s)/Year/Specialization:
Bachelor of Science / 1993 / Electrical Engineering
Active registration: Year first registered/discipline:
2006 Electrical Engineering
Other experience and qualifications relevant to the proposed Project:
<p>Mr. Schade's experience as an Electrical Engineer includes: Power system analysis, consisting of load flow, fault, arc flash and coordination studies using SKM Power Tools for Windows and ETAP. Proficient with incident energy level method of Arc Flash calculations per NFPA 70E, 2015 version. Electrical design support for small to medium size projects in industrial facilities, including installation of new pumps, agitators, metering equipment, lighting and power distribution centers. Design of utility switchyards up to 230 KV and protective relaying. Electrical design support for architectural type projects, such as office buildings, restaurants, hotels, and marinas. A few projects Mr. Schade has worked on include:</p> <ul style="list-style-type: none"> • City of New Orleans Fire Engine No. 36, New Orleans, Louisiana - MCA is responsible for the mechanical, electrical and plumbing systems for 4 bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project includes utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property. This project is in the early stages of design • Jefferson Parish Public Works - Bayou Segnette Pump Station Upgrade, Westwego Louisiana - Replace 6 diesel pump driver units. Interface skid mounted diesel engine controllers and gearbox instrumentation with existing Murphy Panels and Jefferson Parish SCADA system. • Low Barrier Shelter, New Orleans, Louisiana – MCA has worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year-round, 24 hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project. <ul style="list-style-type: none"> • City Wide HMGP Generator Project, New Orleans, Louisiana– The City of New Orleans has received a grant to install Automatic Switch Transfer (ATS) Switches and/or Emergency Generator to allow for continued operations during loss of power events. This will be done initially at 10 facilities with more facilities to be added later. MCA is responsible for preparing construction documents for bidding and Construction administration services. • New Orleans Sewerage and Water Board Head House Renovation/Repurposing Critical Services Facility Center, EOC and Safe House (Resiliency Complex), New Orleans, Louisiana – Renovation of an existing early 20th century 3-story building for use as Emergency Operations Building for the S&WB, including Operations Center, office spaces and temporary living quarters. A new InFill Building, also 3-stories, will be built adjacent to the Safe House to provide a kitchen facility and additional office spaces. MCA is handling the Mechanical, Electrical, Plumbing and Fire Protection design. • Cuccia-Byrnes Playground – New Orleans- Marrero, Couvillon & Associates is providing mechanical and electrical engineering services for improvements to the Cuccia-Byrnes Playground for the New Orleans Recreation Department in the City of New Orleans. The work includes construction of a new building housing concessions and toilet facilities, as well ballfield lighting

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Brian Miller, P.E., Sr. Mechanical Engineer
Project Assignment:
Sr. Mechanical Engineer
Name of Firm with which associated:
Marrero, Couvillon & Associates, LLC.
Years' experience with this Firm:
7
Education: Degree(s)/Year/Specialization:
Bachelor of Science / 1986 / Mechanical Engineering
Active registration: Year first registered/discipline:
1995 Mechanical Engineer
Other experience and qualifications relevant to the proposed Project:
<p>Mr. Miller has over 28 years of engineering experience in mechanical engineering, project engineering and project management. He has been responsible for various projects ranging from HVAC systems design to wastewater pump stations. Projects relevant to the requirement in this solicitation are:</p> <ul style="list-style-type: none"> • Cuccia-Byrnes Playground – New Orleans- MCA provided mechanical and electrical engineering services for improvements to the Cuccia-Byrnes Playground for the New Orleans Recreation Department in the City of New Orleans. The work includes construction of a new building housing concessions and toilet facilities, as well ballfield lighting • City of New Orleans Fire Engine No. 36 - MCA was responsible for the mechanical, electrical and plumbing systems for 4 bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project included utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property. • Jones Creek Library, Baton Rouge, Louisiana – MCA provided the mechanical, electrical, plumbing, and fire protection design for the expansion and partial renovation of the Jones Creek Library. The addition will increase the square footage by 3500 square feet and includes the expansion of the children's area, renovation of the restrooms, addition of study rooms, and a renovation of the Meeting Areas. A split system will be added to handle the meeting rooms so that the existing HVAC system can be redirected to supply the new expansion. • Municipal and Traffic Court Renovations, New Orleans, Louisiana - This project included a complete renovation of a three-story building to increase the New Orleans Municipal Courts building from 4 courtrooms to 7. Project also includes renovating one floor of the old VA Hospital to serve as a Temporary Courts building. The VA Temporary Courts scope included demolishing all existing mechanical systems and replacing with new air handlers and chilled water piping, new piping for domestic water, all new ductwork, Fan Coil units, demolition and replacement of sewer piping, and design of holding cell for prisoners, modifications to the sprinkler system, and security systems. The Municipal Courts renovations included the demolition of the existing mechanical systems and installation of new chillers, boilers, pumps, and cooling towers, Air Handling Units, domestic water system, fire alarm system, security systems, a new elevator, and a holding cell in ground floor for prisoners. Since the utility plant also provides all utilities (chilled water, heating water, domestic water, and electricity) to the adjacent police headquarters building, the design had to include temporary utilities during the construction period and connecting all new systems to the building. • Louisiana Wetlands Education Center, Town of Jean Lafitte, Louisiana – MCA is providing mechanical plumbing, electrical and fire protection engineering design services for this facility which will “promote preservation, conservation and adaptation related to wetland ecosystems, using its location in the Jean Lafitte area as an outdoor classroom.” The Louisiana Wetlands Education Center, including programming for all ages, will provide educational opportunities regarding the unique ecosystems of coastal Louisiana. The facility will be utilized for research and will provide a meeting location for interested parties/institutions.” MCA is responsible for HVAC, plumbing, lighting, electrical power distribution and fire protection systems • City Hall and Civil Courts Mechanical and Electrical Upgrades– New Orleans, Louisiana - MCA is providing mechanical and electrical engineering services for upgrades to HVAC, mechanical, electrical and plumbing systems at the City of New Orleans City Hall and Civil Courts Buildings, which includes: Demolition and Replacement of Chiller Compressors, Replacement of Insulation on Chiller and Boiler Supply and Return Water lines, Replace Re-circulating Pumps, Replace Filter Racks and Baffles at Cooling Towers, Replace Filter Racks at Primary Air Handling Units, Repair or Replace Heat Pump Units, Replace Back-up Control Air Compressor and Dryers, Add Additional Ductwork and Vents at Council Chamber Offices, Replace Rooftop Exhaust Fans, Demolition of the Domestic House Tank and Associated Piping, Replace Existing Building Automation System, Replace Existing Sump Pumps in Parking Garage. MCA also provided engineering services for the renovation of 8 elevators which included partial demolition and reconstruction of the equipment elevator rooms.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Chad Blanchard, Mechanical Engineer
Project Assignment:
Mechanical Engineer
Name of Firm with which associated:
Marrero, Couvillon & Associates, LLC.
Years' experience with this Firm:
7
Education: Degree(s)/Year/Specialization:
Bachelor of Science / 2007 / Mechanical Engineering
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:
<p>Mr. Blanchard received his Bachelor of Science Degree in Mechanical Engineering from Louisiana Tech University in 2007.. Mr. Blanchard is a member of the American Society of Mechanical Engineers and ASHRAE, and he is certified LEED AP. Mr. Blanchard has been responsible for various projects ranging from QA/QC of mechanical work and HVAC systems design, to performing studies of mechanical systems in various facilities. Mechanical projects Mr. Blanchard has been responsible for since he joined MCA include:</p> <ul style="list-style-type: none"> • Mirabeau Water Garden, New Orleans, Louisiana - A 25 acre site at Mirabeau Ave. and St. Bernard Ave. is being developed into a 9.5MM gallon surge stormwater retention site as part of the comprehensive New Orleans Water Plan. . The facility will include a lift station building, water runnel feature, area lighting and plans for future buildings used for educational and assembly purposes. MCA is handling the Mechanical, Electrical and Plumbing design. • City of New Orleans Fire Engine No. 36, New Orleans, Louisiana - MCA is responsible for the mechanical, electrical and plumbing systems for 4 bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. This project includes utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property. This project is in the early stages of design. • Low Barrier Shelter, New Orleans, Louisiana - Marrero, Couvillon & Associates has worked with architect The Mathes Group on a homeless shelter project for the City of New Orleans. The facility provides year-round, 24-hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project. • EMD Maintenance Facility, New Orleans, Louisiana - MCA is providing the mechanical and electrical engineering services for the construction of a new automotive maintenance facility of approximately 17,100 sq. ft. for the City of New Orleans. The facility includes, maintenance bays, parts storage, break room, locker rooms, offices, conference room, and other support spaces. MCA will be responsible for the Heating, Ventilating and Air Conditioning (HVAC) systems, Plumbing systems, Electrical service, Power distribution system and raceways, Lighting, Fire alarm system, and the Generator • Coroner Office Complex – New Building, New Orleans, Louisiana - Design of the electrical systems, HVAC systems, plumbing systems, fire suppression systems for a two-building facility which will provide new quarters for the Coroner and EMS operations in the City of New Orleans. In the design of these facilities, it was necessary to accommodate the very rigorous needs of the specialized operations and equipment of the end users • New Orleans Union Passenger Terminal, New Orleans, Louisiana - This project involves providing upgrades to the existing central utility plant components and making modifications to an office area to accommodate renting out the spaces in the future. Much of the building's infrastructure dates back to the mid 1950's. MCA performed a study and analysis of the existing plant components and provided recommendations to demolish much of the existing mechanical and electrical systems and upgrade them with modern equipment that will provide redundancy, improved performance, and cost efficiency. MCA also provided design recommendations to the office area to make the systems more readily adaptable to modifications to suit tenants as the need arises


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information: City Hall/Civil Courts Mechanical and Electrical Upgrades New Orleans, Louisiana Robert Vallejo City of New Orleans 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112 504-658-8683	Nature of Firm's Responsibility: Scope of services includes Engineering and Construction Management for major mechanical and electrical upgrades to buildings with a combined area of 581,000 square feet. MCA provided pre-construction services such as constructability and construction sequencing during design and will provide construction management. MCA provided engineering and design services.	
Completion Date (Actual or estimated): <div style="text-align: center;">2023</div>	Estimated Cost:	
	Entire Project: <div style="text-align: center;">\$9,233,000</div>	Work for which Firm was Responsible: <div style="text-align: center;">\$9,233,000</div>

PROJECT NO. 2		
Project Name, Location and Owner's contact information: Fire Station 36 New Orleans, Louisiana Subconsultant to Lachin Ourbe Michael Lachine, AIA 5190 Canal Blvd., Suite 201 New Orleans, Louisiana 70124 (504) 835-8013	Nature of Firm's Responsibility: The station services as the 4th Fire District Headquarters. The existing facility was a 4-bay fire station with living quarters for nine fire fighters, their supervisors, apparatus and support equipment. The facility sustained damage in Hurricane Katrina and was partially rehabilitated. A 4-bay replacement station was constructed on the existing site. MCA was responsible for the mechanical, electrical and plumbing systems for this project. This project included utility hook-ups and tie-downs for trailers for temporary housing; demolition of the existing facility; rebuilding the programmed facility, and removal of temporary utilities and site clean-up of NOFD property.	
Completion Date (Actual or estimated): <div style="text-align: center;">2018</div>	Estimated Cost:	
	Entire Project: <div style="text-align: center;">\$2,300,000</div>	Work for which Firm was Responsible: <div style="text-align: center;">\$600,000</div>


TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
City of New Orleans Council Chamber Lighting and Electrical Upgrades New Orleans, Louisiana City of New Orleans 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112	The Council Chamber space is original to the New Orleans City Hall facility, designed in the International architectural style in the mid 1950's and opened in 1956. There have been limited upgrades to the City Council Chamber in the past 60 years including the existing theater type lighting and cameras which are thought to have been added or replaced in the 1980's or 1990's when the meetings in the Council Chamber began being televised. MCA's design services included: the following: <ul style="list-style-type: none"> • Lighting Upgrades • Electrical Equipment Upgrades • Architectural Upgrades 	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$765,000	\$765,000



PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Greater Baton Rouge Port Maritime Security Operations Center West Baton Rouge, Louisiana Greater Baton Rouge Port 2425 Ernest Wilson Dr. Port Allen, LA 70767 MCA Subconsultant to Pyburn & Odom Tom Iglehart (225) 766-6330 	Marrero, Couvillon & Associates provided full MEP design for a 3-story 12,000 square foot renovation/addition to an existing Port Authority Administration Building and Emergency Operations Center (EOC) for maritime related crises. This included installation of a UPS and battery bank system and 350 kW Generator to provide emergency power. Two (2) 50 Ton Chillers, with 10 compressors for redundancy, were designed, along with air distribution systems. Parking lot lighting, lightning protection and access control and CCTV were also included in the design. Marrero, Couvillon & Associates was responsible for the mechanical, electrical and plumbing engineering services for design and construction.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2016	\$3,100,000	\$900,000

TEC Professional Services Questionnaire

PROJECT NO. 5


Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Coquille Park Tennis Complex Covington, Louisiana Coquille Recreation District #14 13505 LA-1085 Covington, LA 70433 MCA was a subconsultant to Joey Furr (225) 383-0311</p>	<p>MCA is the mechanical, electrical, plumbing and structural subconsultant to Joseph Furr Design Studio. As part of the Coquille Park Master Plan, several new structures are to be constructed within the existing Tennis Complex. MCA is responsible for the Mechanical, Electrical, and Plumbing design for the new structures. Structural analysis will also be provided for one of the building's roof design. Structures include restrooms, storage and Tennis Pro Shop.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$157,000	\$50,000

PROJECT NO. 6


Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>City of New Orleans Coroner's Office Complex New Building – Two Story New Orleans, Louisiana City of New Orleans, 1300 Perido Street, Suite 6E15 New Orleans, Louisiana 70112 Subconsultant to George Hero Architects George Hero (504) 522-0991</p> 	<p>This two building facility provides quarters for the Coroner and EMS operations in the City of New Orleans. Marrero, Couvillon & Associates has provided mechanical and electrical engineering design, through George Hero Architect, for this project. Each building, sharing a common lobby, is two stories. MCA provided design of HVAC systems, plumbing systems, fire suppression systems, lighting, power distribution, emergency power systems including emergency generators, fire alarm system, and voice/data systems. In the design of these facilities, it was necessary to accommodate the very rigorous needs of the specialized operations and equipment of the end users. This is particularly reflected in the design of HVAC, plumbing and power systems in the Coroner's building.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2016	\$12,000,000	\$3,875,000

TEC Professional Services Questionnaire

PROJECT NO. 7

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>New Orleans Sewerage and Water Board Resiliency Complex New Orleans, Louisiana Ray Battaglia, P.E. Sewerage and Water Board of New Orleans 1300 Perido Street New Orleans, LA 70112 (504) 865-0454</p>	<p>New Orleans Sewerage and Water Board Head House Renovation/Repurposing Critical Services Facility Center, EOC and Safe House (Resiliency Complex), New Orleans, Louisiana - - Renovation of an existing early 20th century 3-story building for use as Emergency Operations Building for the S&WB, including Operations Center, office spaces, water quality testing lab, laundry and temporary living quarters. A new InFill Building, also 3-stories, will be built adjacent to the Safe House to provide a kitchen facility and additional office spaces. Marrero, Couvillon & Associates is handling the Mechanical, Electrical, Plumbing and Fire Protection design.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$14,000,000	\$4,200,000

PROJECT NO. 8

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Louis Armstrong New Orleans International Airport – New Terminal Kenner, Louisiana Walter Krygowski Louis Armstrong New Orleans International Airport 4233 Airline Hwy. Kenner, LA 70001 (504) 303-7551</p> 	<p>Marrero, Couvillon & Associates, LLC was responsible for the Mechanical and Electrical design for plumbing, electrical and fire protection systems for the new terminal at Louis Armstrong New Orleans International Airport that replaced the existing 60-year-old Passenger Terminal Building. MCA staff worked closely with design team members for other disciplines, including security, IT/telecommunications, baggage handling, concessions, architectural and structural disciplines, to manage and integrate the complex technical and security requirements for this type facility. MCA also closely coordinated design efforts with airport staff and the Construction Manager at Risk (CMAR) to ensure that our design met the needs of the airport while staying within budget. MCA also performed full mechanical and electrical design services for construction of a Central Utilities Plant, a 2,000-car parking garage, and a Bluewater Receiving Station. Marrero, Couvillon & Associates' scope of work also included providing complete mechanical and electrical engineering services for partial demolition and repurposing of the existing South Terminal.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$1,200,000,000	\$65,000,000

TEC Professional Services Questionnaire

PROJECT NO. 9

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Low Barrier Shelter New Orleans, Louisiana City of New Orleans 1300 Perdido Street, Suite 6E15 New Orleans, LA 70112 Subconsultant to Mathes Group Tony Alfortish (504) 586-9303</p>	<p>Marrero, Couvillon & Associates has provided mechanical and electrical engineering design for a homeless shelter for the City of New Orleans. The facility provides year-round, 24-hour shelter for homeless adults with minimal restrictions. The work involved demolition and build-out within an existing building that was previously used for medical purposes. MCA provided engineering design for HVAC, plumbing, fire protection and electrical systems for the project. This facility is part of a larger building that is mostly unoccupied. The design effort included tracing down all domestic water systems and tying into existing supply systems and redesign of all plumbing in the shelter.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$1,750,000	\$700,000



PROJECT NO. 10

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Villa Feliciana Medical Center Mechanical, Electrical and Plumbing Upgrades Jackson, Louisiana Louisiana Facility Planning & Control 1201 N. 3rd St. Baton Rouge, LA 70802 Charles Funderburk (225) 219-4154</p>	<p>This facility is located in Jackson, Louisiana and consists of three buildings, 35,000 square feet each; single story. The facilities are owned by the State of Louisiana and were constructed in the 1950's. Sections of the buildings are occupied with medical offices, cafeteria, supply closets, patient rooms, kitchen, laundry, and other occupancies. The heating, ventilation and air conditioning systems had exceeded their life expectancy. MCA was responsible for the replacement of all HVAC systems, including associated electric power distribution systems. The HVAC system equipment components included chillers, chilled water pumps, boilers and hydronic tank, pumps and piping system. Due to cost restraints much of the piping system was reused. Emergency power systems were provided to allow the HVAC systems to continue operation during utility power outages.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2016	\$5,620,000	\$5,620,000



TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. None		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

MARRERO, COUVILLON & ASSOCIATES, LLC (MCA) is an engineering design consulting firm with over forty years of experience. Our engineering services include electrical, mechanical and plumbing (MEP) disciplines. Services within these disciplines include:

- Investigation/Evaluation/Recommendations for existing systems
- Design of new or upgraded MEP systems
- Construction Administration services
- Field Inspection services.

The firm is current with today's rapidly changing design technologies. In this regard, MCA offers design documentation in Revit, AutoCAD and Microstation.

Founded in Baton Rouge in 1968 by Hugo A. Marrero, Sr., P.E, MCA operates a second location in Metairie, La.

MCA's certification as a Disadvantaged Business Enterprise (DBE) by the Unified Certification Program of the Louis Armstrong New Orleans International Airport, and the Louisiana Department Of Transportation And Development (DOTD) adds value to many publicly funded projects. Additional certifications include:

- State and Local Disadvantaged Business Enterprise (SLDBE)
- Small Entrepreneurship – Hudson Initiative
- Small and Emerging Business Development (SEBD)
- Small Business Administration 8A (SBA 8a)

In addition to our capacity as prime consultant on projects for owners, contractors, and governmental agencies, Marrero, Couvillon also performs engineering services as a sub-consultant to other design professionals. Our work covers a diverse range of public, commercial and industrial projects; large and small including:

- Highways, Bridges and Tunnels
- Historical Renovations
- Parks and Recreation, including zoos
- Commercial facilities such as hotels and restaurants
- Government facilities
- Airports – terminals, hangars, airfield power/lighting\
- Sewerage and Drainage

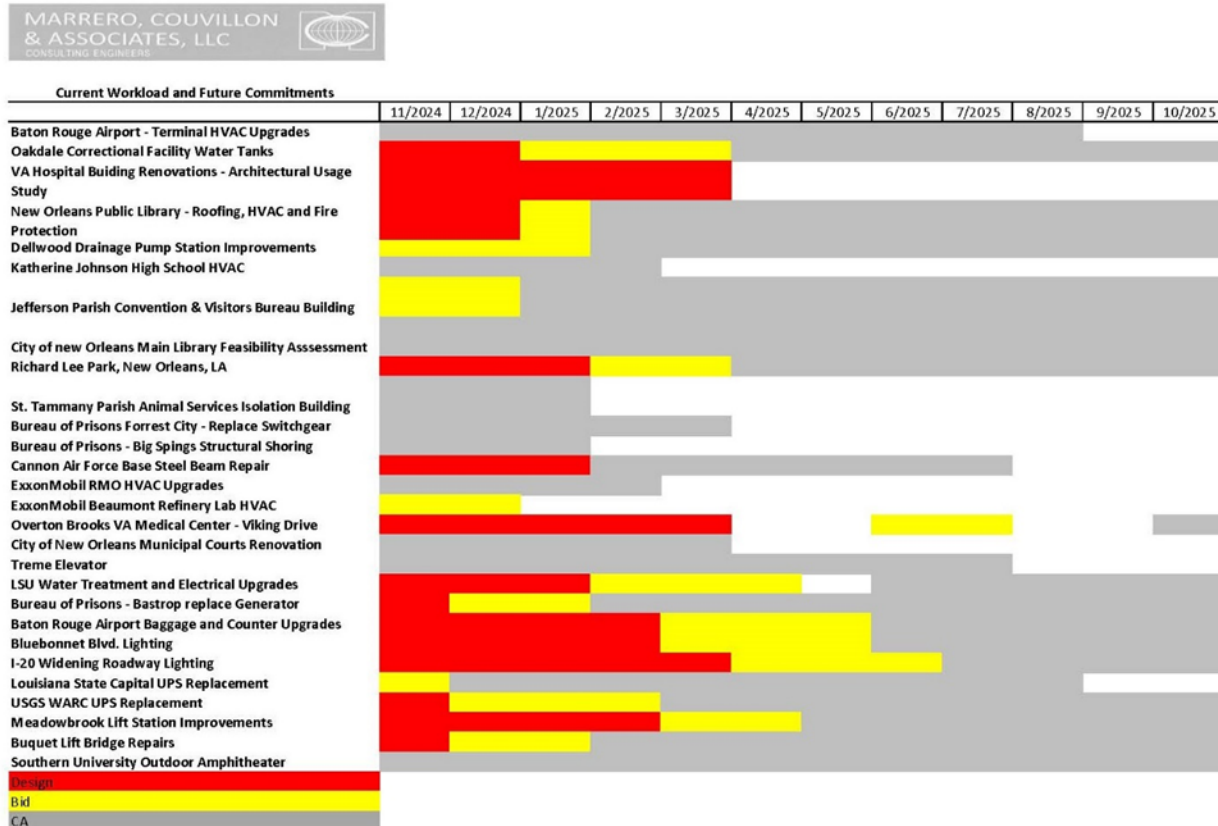
TEC Professional Services Questionnaire

- Industry, including sugar processing facilities and petrochemical installations
- Universities and schools.

MCA's team of experienced engineers, design technicians, Computer Aided Design/Drafting (CADD) staff, field technicians and specification writers work under the supervision of experienced project managers to develop professional construction documents used for the execution of engineering projects.

- 1. Professional training and experience in relation to the type of work required for the routine engineering services.** The team of professionals at Marrero, Couvillon & Associates, LLC. has varied and extensive experience in providing electrical engineering services as prime consultant, or as subconsultants. Our engineering team has over 200 years of combined experience. As evident in our project experience in Section L, MCA has performed public work projects of all types and sizes.
- 2. Size of firm.** Marrero, Couvillon & Associates has two complete departments for Mechanical Engineering and Electrical Engineering. Each department is run by a licensed Professional Engineer. Each department has designers and CAD technicians to proficiently handle the field visits, meetings, drawings and specifications meeting all code requirements to complete these projects safely, efficiently and to meet the needs of Jefferson Parish. Our staff of eighteen professionals are prepared to serve.
- 3. Work Load.** Presently MCA is seeking to diversify and expand its present workload and would welcome the opportunity to serve Jefferson Parish. As depicted in the chart below many of our project are in CA services, or nearing completion.

Current Workload



TEC Professional Services Questionnaire

4. **Past Performance on Jefferson Parish contracts.** Marrero, Couvillon & Associates welcomes the opportunity to provide engineering services for Jefferson Parish. We were the subconsultants on the Bayou Segnette Pumping Station project. We were subconsultants on the West Esplanade F8-4, F*-5 Lift Station project and the Upper LA 45 Tidal Storm Surge Protection Project. We are also subconsultants on the New Animal Adoption and Services Facility. We have not worked as a prime to the parish for many years. We have, however, been involved with many projects within Jefferson Parish, including projects for the design of the New Terminal for the Louis Armstrong International Airport in Kenner, and the rehabilitation of Harvey Canal Tunnel.
5. **Location of the principal office.** Marrero, Couvillon & Associates offers two locations to best meet our client needs. Our Metairie office located at 3525 Hessmer Ave. will serve as our headquarters for this project.
6. **Adversarial Legal proceedings between the Parish and the firm.** MCA has never encountered an adversarial situation with Jefferson Parish and plans to keep it that way.
7. **References for successful completion of projects.** MCA is pleased to provide references for projects of similar nature. Please refer to Section 8, Work by Firm, Project owner names and contact information.

Marrero, Couvillon & Associates looks forward to working with Jefferson Parish.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: _____  _____ Print Name: M. Kimball Schlafly, P.E.

Title: Project Manager Date: December 17, 2024

The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name:

Marrero, Couvillon &
Associates, LLC

Public Address:

2644 South Sherwood Forest Boulevard, Suite 200
Baton Rouge, Louisiana 70816

License/Certificate Information w/ Supervision

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0002925	Active	02/25/2003	03/31/2026	Mr. Brian Thomas Miller # PE.0026080

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ 24-036 Miscellaneous Architecture and Engineering Services on an As-Needed Basis

B. Firm Name & Address:

IMC Consulting Engineers, Inc.
2714 Independence Street
Metairie, Louisiana 70006

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Paul S. Vlosich, P.E.
(504) 831-9119
pvlosich@imcconsultingengineers.com
Licensed Professional Engineer, License No. 31006

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Paul S. Vlosich, P.E.
(504) 831-9119
pvlosich@imcconsultingengineers.com
Licensed Professional Engineer, License No. 31006

E. Please provide the number of employees whose primary function corresponds with each category:

<u>2</u> Administrative	<u> </u> Estimators	<u> </u> * Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u> </u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> 5</u> Graduate Engineers
<u> </u> Civil Engineers	<u> </u> Interior Designers	<u> </u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u> </u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u> 2</u> Electrical Engineers	<u> 4</u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u> </u> Engineer Intern	<u> </u> Environmental Engineers	
<u> </u> Professional Land Surveyors	<u> 4</u> CAD Technicians	<u>17</u> TOTAL

*All of our Engineers are Specification Writers.

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

N/A

2.

H. Has this JOINT-VENTURE previously worked together? Please check: N/A

YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

17

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Paul S. Vlosich, P.E.
Principal / Director of Municipal and Industrial Projects

Project Assignment:

Electrical Engineer / Project Manager for MEP

Name of Firm with which associated:

IMC Consulting Engineers, Inc.
2714 Independence Street
Metairie, LA 70006

Years' experience with this Firm:

22

Education: Degree(s)/Year/Specialization:

Bachelor of Science
1994 (University of New Orleans)
Electrical Engineering

Active registration: Year first registered/discipline:

2004 / Louisiana #31006, Electrical Engineer

Other experience and qualifications relevant to the proposed Project:

Paul serves as the Director of Municipal and Industrial Projects and oversees all aspects of IMC's municipal business sector including client relations, business development, resource management, contract negotiation, contract execution, production, and quality control.

Please see attached resume for additional experience and qualifications.

Paul S. Vlosich, P.E.

Principal and Director of Municipal and Industrial Projects / Electrical Engineer

Other Experience and Qualifications Relevant to the Proposed Project (continued)

Jefferson Parish Department of General Services - Yenni Building Conversion to EOC

Designed and specified electrical systems associated with the conversion of the 10-story office building to an Emergency Operations Center for Jefferson Parish. Electrical design consisted of full standby generator power for the building, which was accomplished via paralleled 1000 kW diesel generators sets mounted on an elevated exterior platform. Electrical design also included new paralleling switchgear, new electrical service and main distribution equipment, bus duct connecting existing and new distribution equipment, lighting, and tie-in to existing fire alarm system. Generator housings were specified to withstand hurricane force winds. Space was provided on the platform and in the switchgear to incorporate a third, future generator for redundancy.

Jefferson Parish Dept. of General Services - Yenni Building Porte Cochere's

Designed and specified electrical systems associated with the addition of a Porte Cochere to the North entrance of the Yenni building. Design included power, lighting, CCTV, and fire alarm.

Jefferson Parish Department of General Services - New Standby Generator for First Parish Court

Designed, specified and administered the construction of a new 500 kW natural gas generator set to provide standby power to the First Parish Court Building. Paul acted as the Project Manager; IMC was the Prime Consultant.

Plaquemines Parish Sheriff's Office Administration Building

Designed, specified, and administered the electrical construction for the renovation of the Second Floor of an existing bank to serve as administration space for the Plaquemines Parish Sheriff's Office. Design included all power, lighting, communication, fire alarm, and security systems. Security system design included a security management system with integrated surveillance cameras and access controls. Camera images can be viewed remotely via an internet-based connection.

Plaquemines Parish Sheriff's Office - Firing Range Training Facility

Project consisted of a new multi-story business occupancy with a large classroom for instruction, restrooms, showers, offices, a simulator room, and an armory to support the adjacent firing range. In addition to the typical mechanical, plumbing, and electrical systems, design included elevated equipment and services 16+ feet above grade, a fire pump, and provisions for connection of a roll-up generator. Lighting design was based on all-LED fixtures; interior lighting controls included fixture control based on occupancy.

LADOTD - Crescent City Connection Division - Administration Building Expansion

Designed and specified electrical systems associated with the expansion of the Administration Building. Design included lighting, power distribution, fire alarm system, closed circuit television system, and access control system.

LADOTD - Michoud Maintenance Facility Renovations

Designed and specified electrical systems associated with the renovation of and repairs to the DOTD Maintenance Office building and warehouse in New Orleans. Electrical design included power, lighting, and fire alarm systems.

Nunez Community College - New Administration Building

FEMA funded project for the construction of a new administration building. Designed and specified power, interior and exterior lighting, and special systems for a new administration building. Power design included provisions for connecting a roll-up generator.

Assumption Parish – Water District No. 2 – New Administration Building


Oversaw the design of the electrical power, lighting, communication, audio/visual, security, and fire alarm systems for this new 7,000 sq-ft administration building and acted as the Professional of Record for those systems. Design included full standby power for the building from existing generators and distribution equipment on site. Design for the board room within the building included an IP-based audio-visual system.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 8/15/2024 the Louisiana Professional Engineering and Land Surveying Board (LAPELS) has the following information on file:

Mr. Paul Schurb Vlosich
2120 Colombo Drive
Harvey, Louisiana 70058-3045

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LAPELS)	
	9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
Mr. Paul Schurb Vlosich		
License/Certificate Type - Number	Expiration Date	
PE.0031006	03/31/2026	
Status: Active		
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>		

Fold Here

Cut Here

Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

Disclaimer

All information provided by LAPELS on this web page, and on its other web pages and internet sites, is made available to provide immediate access for the convenience of interested persons. While LAPELS believes the information to be reliable, human or mechanical error remains a possibility, as does delay in the posting or updating of information. Therefore, LAPELS makes no guarantee as to the accuracy, completeness, timeliness, currency, or correct sequencing of the information. Neither LAPELS, nor any of the sources of the information, shall be responsible for any errors or omissions, or for the use or results obtained from the use of this information. Other specific cautionary notices may be included on other web pages maintained by LAPELS.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Richard E. Nichols, P.E. Principal
Project Assignment:
Quality Assurance / Electrical Engineer
Name of Firm with which associated:
IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70006
Years' experience with this Firm:
30
Education: Degree(s)/Year/Specialization:
Bachelor of Science 1994 (Louisiana State University) Electrical Engineering
Active registration: Year first registered/discipline:
1994 / Louisiana #25896, Electrical Engineer
Other experience and qualifications relevant to the proposed Project:
<p>Having joined IMC in 1993, Richard Nichols is one of IMC's most experienced electrical engineers. His expertise include design of lighting, power, and special systems, as well as project management. Richard has managed electrical design projects in commercial, municipal, and industrial markets. He has also provided the design for lighting, power, and and control systems for multiple roadways and highways. As Principal and Electrical Department Head, his primary responsibilities include the design of commercial and institutional electrical systems, quality control, and business development.</p> <p>Please see attached resume for additional experience and qualifications.</p>

Richard Nichols, P.E.
Principal / Quality Assurance

Other Experience and Qualifications Relevant to the Proposed Project (continued)

East Bank Regional Library

Provided electrical design for the new construction of a 4,408 sq-ft maintenance building built adjacent to the existing library. Also created the design for the addition of two exterior 750-kW natural gas generators to provide non-emergency backup power for the entire library complex

River Ridge Library

This project involved a 10,000 sq-ft new library. The electrical design included lighting, power, fire alarm, communications and site lighting. A natural gas generator was designed to provide emergency back-up power for the entire library.

Jefferson Parish Fire Station #18

This project entailed an 8,500 square foot, \$2.4 million full service fire station with living quarters, commercial kitchen and apparatus bay. The electrical design included lighting, site lighting, power, emergency generator, raceway for communications and CATV. The project included all LED lighting for the fire station along with lighting controls to save energy.

Veterans Blvd Decorative Lighting (Bonnabel Canal to Orleans Parish Line)

For this project, we replaced the existing metal halide fixtures and poles with new LED fixtures on new decorative poles from the Bonnabel Canal to the Orleans Parish line. Two new electrical service points were established to power the new lighting poles. All new lighting circuits were routed underground to handholes mounted next to each pole. The existing overhead exposed aerial cables were removed. From each handhole to each pole a breakaway cable assembly was provided to power the fixture on each pole. The breakaway cable assembly is UL listed to disconnect power to the pole in the event that the pole was knock down. The pole base was supplied with a breakaway pole base. The fixtures were energy efficient LED fixtures that provided better lighting at about 50% of the existing fixture wattage.

Federal City

This facility serves as the Headquarters for the Marine Forces Reserve and Major Subordinate Commands. The project included a four-story office building, a two-story band building, a warehouse building, a visitor center and a guardhouse. The total gross square footage of all the buildings is 411,320 sq-ft. The electrical design included the following: site lighting, perimeter security lighting, indoor lighting systems, lighting controls, power, fire alarm, and emergency generator –life safety and critical. The project was a LEED certified project and the lighting design meet 2004 ASHRAE 90.1 Energy Code.

Louisiana National Guard - Engineering Complex, Jackson Barracks

This design included three buildings: Buildings 401,402 and 403. Building 401 is an 18,000 square-foot warehouse facility with a small office and 2nd floor work area and showers. Building 402 is a 6,800 square foot vehicle maintenance building. Building 403 is a 15,000 square foot shop building with a storage mezzanine and office area. The electrical design for all three buildings included lighting, power and fire alarm. The design included an emergency generator, a 22 KV to 480-volt pad mounted transformer, and high voltage connection to 22KV electrical infrastructure. All three buildings were fed by this pad-mounted transformer. Finally, most of the electrical equipment in the three buildings was installed either on a raised platform or at the mezzanine level to protect the equipment in the event of future area flooding.

Louisiana National Guard – Covington Readiness Center

This project was a design-build project for a 30,030 square-foot single story Readiness Center. The electrical design included power, lighting, fire alarm, and telephone and data communications. The electrical design also included a 275 KW diesel generator designed to provide back-up power to the facility for 48 hours. The lighting design was an energy efficient design and helped the project attain LEED silver status.

Avondale Library


IMC provided MEP design services for 4,528 sq-ft library. Electrical design include lighting, power, communication and new electrical service to building. Mechanical design included plumbing design, design for 2 AH units for the facility and a separate mini-split design for the IT room.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/5/2024 the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Richard Earl Nichols
1054 Whitetail Drive
Mandeville, Louisiana 70448

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS) 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com
	Mr. Richard Earl Nichols License/Certificate Type - Number PE.0025896 Status: Active Exp Date: 09/30/2026
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

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Disclaimer

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TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Matthew Wender, P.E. Principal and Mechanical Department Head
Project Assignment:
Mechanical Engineer
Name of Firm with which associated:
IMC Consulting Engineers 3120 20th Street, Metairie, LA 70002
Years' experience with this Firm:
16
Education: Degree(s)/Year/Specialization:
Bachelor of Science 2004 (Mississippi State University) Mechanical Engineering
Active registration: Year first registered/discipline:
2009, Louisiana 34365, Mechanical Engineering
Other experience and qualifications relevant to the proposed Project:
<p>Matt Wender, IMC's Mechanical Department Head, is responsible for the design of commercial HVAC, pumping, plumbing, and fire protection systems, including load calculations, specifications, system layout, and completion of construction documents. Matthew's HVAC design experience includes a wide range of mechanical systems spanning from direct expansion (D/X) systems to four-pipe, variable-air volume, water-cooled systems with energy recovery. Direct Digital Control (DDC) system design and installation supervision are special areas of concentration. The plumbing systems he has designed include high-efficiency condensing-type water heaters with hot water recirculation and water conserving type fixtures. Matt's fire protection designs include wet-pipe systems, both with and without fire pumps, and dry-pipe pre-action and anti-freeze systems.</p> <p>Please see attached resume for additional experience and qualifications.</p>

Matthew Wender, P.E.
Principal and Mechanical Department Head / Mechanical Engineer

Other Experience and Qualifications Relevant to the Proposed Project (continued)

Jefferson Parish East Bank Regional Library Storage & Emergency Power

Responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 4,500 square-foot maintenance building, emergency power systems, and parish wide building automation system upgrades. Mechanical design included 4-pipe, variable volume vertical fan coil units with underground hydronic tie-ins to the existing facility's utilities. Restroom and workshop dedicated ventilation systems were also provided. Plumbing and sprinkler system design included new systems extended from the main facility with a dedicated sprinkler system riser and back flow preventer. Modifications were made to the existing gas service to provide high-pressure gas at the site as well as gas piping to two new 750KW emergency generators. Finally, design and implementation of the parish library wide Siemens Desigo energy management system migration were provided.

Jefferson Parish West Bank Regional Library

Responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 33,500 square-foot renovation to the existing library as well as a 17,000 square-foot addition. Project design is currently complete but has not yet advertised. The mechanical design encompassed phased wholesale replacement of existing HVAC systems with four-pipe, variable volume equipment. The design included a 160-ton high-efficiency air cooled chilled water plant, a 1400MBH heating hot water plant with condensing boilers, variable speed skid mounted pumping systems, central station chilled water air side equipment, and variable air volume terminal units with hot water reheat. New restroom ventilation systems and a new energy management system to control and monitor the HVAC equipment were also provided. The plumbing and sprinkler system design included complete replacement of existing systems. Hydro-tunneling to facilitate new below slab waste piping was designed to mitigate issues caused by site settlement. Domestic water and vent piping was replaced to accommodate relocated restrooms and reconfigured ceilings. Modifications to the sprinkler system riser and distribution piping were designed to provide and double-check back flow preventer and allow the phased construction. New sprinkler heads were specified for the renovation and addition areas and a new high-pressure gas service was design to support the gas-fired heating hot water boilers and an emergency generator.

Lakeshore Library Equipment Upgrades

Project consists of replacing four direct-expansion vertical indoor air-handling units, outdoor condensing units, and associated ductwork modifications and refrigerant piping. Exterior equipment is relocated to the building roof. Total replacement equipment capacity is 38.5 tons. High-efficiency, variable volume equipment features BACnet integration to building control system and modulating hot gas reheat to provide full humidity control.

Jefferson Parish Library HVAC Control Upgrade

Project consisted of providing a new Direct Digital Control (DDC) System to replace the existing energy management system. The scope of work includes the replacement of existing pneumatic controls with a digital overlay, thereby providing new digital control panels, room sensor/stats, and a new operator workstation. Existing pneumatic actuators will remain with EP relays to interface with the DDC system.

Jefferson Parish Library Special Collections Area HVAC Upgrade and Library Generator

Project consisted of providing new HVAC systems and associated electrical and duct work modifications and structural supports to serve the Special Collections area of the East Bank Library. Additionally, the project consists of providing new, natural gas fueled, standby power-generation equipment and associated distribution equipment modifications, gas piping modifications, and structural supports as required by the equipment and as necessary to provide standby power sized for the new HVAC equipment as well as receptacles and lighting in the Special Collections area. The project also included the disconnection, raising and reconnection of an existing generator unit to minimize the risk of damage during a flood condition.

Jefferson Parish HVAC Upgrades 11 Sites


With funds secured through a State OCD HVAC Block Grant, IMC designed replacement systems and the associated electrical modifications for 11 Jefferson Parish sites' HVAC equipment. IMC provided request for proposal bid document specifications of equipment ranging from 2 to 20 ton capacity which included both packaged & split systems.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/5/2024 the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Matthew David Wender
2714 Independence Street
Metairie, Louisiana 70006

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS) 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com
	Mr. Matthew David Wender License/Certificate Type - Number PE.0034365 Status: Active Exp Date: 03/31/2025
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

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TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Eugene "Chip" F. Higbee, III, P.E. Principal
Project Assignment:
Quality Assurance / Mechanical Engineer
Name of Firm with which associated:
IMC Consulting Engineers, Inc. 2714 Independence Street Metairie, LA 70006
Years' experience with this Firm:
23
Education: Degree(s)/Year/Specialization:
Bachelor of Science 1990 (Louisiana State University) Mechanical Engineering
Active registration: Year first registered/discipline:
1995/Louisiana #25896, Mechanical Engineer
Other experience and qualifications relevant to the proposed Project:
<p>During his 32 year career, Chip has served in various capacities from facilities and maintenance engineer, building energy performance contractor, and consulting engineer. Chip's experience includes plumbing and fire protection, but his main focus has been HVAC systems. An active member of ASHRAE and ACEC, he has held a number of offices in the local ASHRAE chapter.</p> <p>Please see attached resume for additional experience and qualifications</p>

Eugene “Chip” Higbee, III, P.E.
Principal / Quality Assurance

Other Experience and Qualifications Relevant to the Proposed Project (continued)

Jefferson Parish Performance Contract Review

Provided technical review of parish-wide performance contract with Siemens. Tasks included energy savings review, scope of work confirmation and terms and conditions.

East Bank Maintenance Building – Jefferson Parish General Services

Handled Mechanical design of DX split variable air volume cooling systems and plumbing system.

Marrero Wastewater Treatment Facility EOC

Mechanical engineer of record for new administration and emergency operations center for the wastewater treatment plant. The building includes administrative offices, a wastewater lab and storm resistant structure designed to house personnel during major weather events.

Jefferson Parish Head Start

Provided quality control for 6,000 sq-ft addition to existing Marrero Head Start facility. Project scope included mechanical, plumbing and fire protection systems in both the new addition and renovated areas.

Jackson Barracks- Engineering Complex

This project included design for three buildings: Building 401 is a 18,000 sq. ft. warehouse facility with small office and 2nd floor work area and showers. Building 402 is a 6,800 square foot vehicle maintenance building. Building 403 is a 15,000 square foot shop building with a storage mezzanine and office area. All buildings were heated and ventilated. Chip was responsible for all mechanical design.

U.S. Custom House Renovation

Chip was the mechanical engineer of record providing mechanical design services for the Custom House. The project entailed the shell building renovation of the upper floors including the replacement of all HVAC systems.

St. Mary’s Dominican High School Athletic Complex

Provided mechanical, plumbing and sprinkler design for complex including gym, weight training area, dance area, classrooms, lockers, and administrative areas.

Louisiana National Guard – Covington Readiness Center

Responsible for the mechanical design for a 30,300 sq-ft facility consisting of classrooms, lockers and administrative areas to train 114 soldiers. The design of the project as submitted qualifies for 54 LEED Points. The contributing mechanical and plumbing system measures included complete DDC control, premium efficiency HVAC equipment, demand ventilation control, utility monitoring, non-zone depleting refrigerants, demand control variable volume air and water systems, instantaneous domestic hot water heating system, and low consumption plumbing fixtures.

Hale Boggs Building – 2nd Floor Judge’s Chambers


Responsible for mechanical design for this 3,200 sq-ft renovation including HVAC system, plumbing, and fire protection system modifications.



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/5/2024 the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Eugene Fallis Higbee III
2714 Independence Street
Metairie, Louisiana 70006

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS) 9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com
	Mr. Eugene Fallis Higbee III License/Certificate Type - Number PE.0026162 Status: Active Exp Date: 09/30/2026
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>	

Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

Disclaimer

All information provided by LPELS on this web page, and on its other web pages and internet sites, is made available to provide immediate access for the convenience of interested persons. While LPELS believes the information to be reliable, human or mechanical error remains a possibility, as does delay in the posting or updating of information. Therefore, LPELS makes no guarantee as to the accuracy, completeness, timeliness, currency, or correct sequencing of the information. Neither LPELS, nor any of the sources of the information, shall be responsible for any errors or omissions, or for the use or results obtained from the use of this information. Other specific cautionary notices may be included on other web pages maintained by LPELS.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>East Bank Regional Library</p> <p>Jefferson Parish Roy Burst 4747 West Napoleon Ave. Metairie, LA 70001 504-835-1119</p>	<p>IMC provided the MEP design and construction administration of the 4,500 sq-ft maintenance building.</p> <p>The first element was the addition of a two-story structure to function as the maintenance department's office, work shop and storage. The maintenance building was constructed adjacent to the existing library. Mechanical and electrical services were extended from the existing building. The plumbing utilities were extended directly to the utility.</p> <p>The second element was the addition of two exterior 750-kw natural gas generators and service entrance rated paralleling switchgear with new service disconnect. The electric service was replaced with the new service providing utility power to the new paralleling switchgear. This permitted the generators and switchgear to provide non-emergency backup power for the entire library complex.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$4,681,500	\$3,195,520

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>West Bank Regional Library Harvey, Louisiana</p> <p>Jefferson Parish Library System Roy Burst 4747 West Napoleon Avenue Metairie, LA 70001 504-838-1119</p>	<p>IMC was responsible for the Mechanical, Plumbing, and Fire Protection design and construction administration of the 33,500 square-foot renovation to the existing library as well as a 17,000 square foot addition. The mechanical design encompassed phased wholesale replacement of existing HVAC systems with four-pipe, variable volume equipment. The design included a 160-ton high-efficiency air cooled chilled water plant, a 1400MBH heating hot water plant with condensing boilers, variable speed skid mounted pumping systems, central station chilled water air side equipment, and variable air volume terminal units with hot water reheat. New restroom ventilation systems and a new energy management system to control and monitor the HVAC equipment were also provided. The plumbing and sprinkler system design included complete replacement of existing systems. Hydro-tunneling to facilitate new below slab waste piping was designed to mitigate issues caused by site settlement. Domestic water and vent piping was replaced to accommodate relocated restrooms and reconfigured ceilings. Modifications to the sprinkler system riser and distribution piping were designed to provide and double-check back flow preventer and allow the phased construction. New sprinkler heads were specified for the renovation and addition areas and a new high pressure gas service was design to support the gas-fired heating hot water boilers and an emergency generator</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$6,000,000	\$1,572,200

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
<p>River Ridge Library 8825 Jefferson Hwy River Ridge, Louisiana 70123</p> <p>Jefferson Parish Library System Roy Burst 4747 West Napoleon Avenue Metairie, LA 70001 504-838-1119</p>	<p>IMC was responsible for the MEP design and construction administration of a 10,000 square-foot new construction library. Design included HVAC, plumbing, sprinkler, lighting, fire alarm, communication, and media systems as well as an emergency generator.</p>	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$3,125,00 (Est.)	\$651,525

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Assumption Parish Water District - New Administration Building</p> <p>Assumption Parish B.J. Francis, Jr. 985-369-6156</p>	<p>Construction of a new 7,000 sq-ft office building with board room, conference room, office spaces, a vault, and a teller / cashier area with bullet-proof glass. IMC designed all mechanical, plumbing, fire protection, electrical, fire alarm, audio/visual, security, video surveillance, and communications systems for the building.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024 (Est.)	\$2,410,000	\$337,500

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Jefferson Parish Performance Contract Review</p> <p>Jefferson Parish Department of General Services 200 Derbigny, Suite 3300 Gretna, LA 70053</p> <p>Ryan Babcock 504-364-2675</p>	<p>Jefferson Parish Performance Contract Review provided technical review of parish-wide performance contract with Siemens. Tasks included energy savings review, scope of work confirmation and terms and conditions.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019-present	Unknown. IMC provides ongoing support on an as needed basis	100% of fee

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Harvey Volunteer Fire Department Maintenance Building Mickey Plaisance, Sr. 1801 Gretna Blvd. Harvey, LA 70058 Phone: (504) 827-1560</p>	<p>Construction of a new 10,800 square foot maintenance building and 6,250 square foot covered storage building in Harvey, LA. IMC designed all of the Lighting, Power, Fire Alarm, Mechanical HVAC, Plumbing, Sprinkler, and Special Systems (security, tele-data, cable, a/v, etc.) for the buildings. IMC also assisted with natural gas services and the addition of a Natural Gas Generator Sized to Power Entire Building.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023 (Design)	\$3,100,000	\$930,000

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Jefferson Parish HVAC Equipment Upgrade 11 Sites</p> <p>Jefferson Parish Department of Capital projects 1221 Elmwood park Blvd., Suite 906 Jefferson, Louisiana 70123</p> <p>John O'Conner 504-736-6833</p>	<p>With funds secured through a State OCD HVAC Block Grant, IMC designed replacement systems and the associated electrical modifications for 11 Jefferson Parish sites' HVAC equipment. IMC provided request for proposal bid document specifications of equipment ranging from 2 to 20 ton capacity which included both packaged & split systems..</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2022-present	\$975,000.00	\$975,000.00

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Lakeshore Library Equipment Upgrades</p>	<p>IMC served as prime for replacement of four direct-expansion vertical indoor air handling units, outdoor condensing units, and associated ductwork, electrical, and refrigerant piping modifications. Exterior equipment was relocated to the building roof. Total replacement equipment capacity is 38.5 tons. High-efficiency, variable volume equipment features BACnet integration to building control system and modulating hot gas reheat to provide full humidity control. Full construction document plans and specifications were advertised via Parish Purchasing Department.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$300,000	\$300,000

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JPPS Transportation Complex Jefferson Parish Schools 4600 River Road Marrero, LA 70072 Phone: (504) 349-7732	Construction of a Transportation Complex at the former Mildred Harris Elementary School. The complex includes a 5-bay bus maintenance facility, public "town hall" meeting space, and administrative areas necessary for bus dispatching and transportation management. IMC designed the lighting, power, mechanical and plumbing systems, which included wi-fi enabled lighting controls and standby natural gas generator set.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2024 (Design)	\$3,150,000	\$945,000

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JP Fire Station No. 18 Metairie, LA 70002 Fire District Eastbank Consolidated Fire Department Joseph Greco, Jr 1221 Elmwood Park Suite 310 New Orleans, LA 736-6200	This project entailed an 8,500 square foot, fire station with living quarters, commercial kitchen and apparatus bay. The design included lighting, site lighting, power, emergency generator, raceway for communications, CATV, HVAC, plumbing and fire protection.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$3,926,640	\$900,933

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary. N/A

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		
2.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

IMC Consulting Engineers, Inc. has enjoyed serving Jefferson Parish for over 30 years and has provided extensive electrical and mechanical work for the parish both as a prime consultant and as a sub-consultant. Relevant projects include MEP design for municipal, military, recreational, and emergency facilities. Specific to Jefferson Parish, in addition to the projects listed above, IMC designed and administered the construction for mechanical and/or electrical systems for the Yenni Building Generator Platform, Yenni Building Cooling Tower Replacement, and the addition of the standby of generator at First Parish Court, to name a few. Providing quality professional services to the municipal sector has been a key component of our company's success. Our experience serving this sector has afforded us the opportunity to understand the unique challenges this sector faces, namely budget constraints, operation costs, and the serviceable life that the systems are expected to provide.

1. PROFESSIONAL TRAINING AND EXPERIENCE

IMC Consulting Engineer's licensed Electrical staff includes Richard Nichols, P.E. (Principal, 30+ years of experience), and Paul Vlosich, P.E. (Principal, 25+ years of experience). IMC also employs Electrical Designers Daniel Walker (30+ years of experience) and Garrett Fried (5+ years of experience).

IMC's licensed Mechanical staff includes Eugene "Chip" Higbee, P.E. (Principal, 30+ years of experience), Matt Wender, P.E. (Principal, 15+ years of experience), Joseph Garon, P.E. (5+ years of experience), and Matthew Garon, P.E. (5+ years of experience). IMC also employs Mechanical Designers Russell Troncoso (3+ years of experience) and Quynh Nguyen. On a part-time basis, Louis Pastor, CIPE/CPD (40+ years of experience) continues to provide IMC with design assistance on selected projects. Louis specializes in plumbing engineering and is certified in that area.

N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:

All of IMC Engineers and Designers provide field observation & inspection of projects under construction on a regular basis.

All of our Engineers and Designers are required to obtain a minimum of 15 hours of professional development training each year, 8 of which must be associated with life safety training (NFPA 101, IBC, NFPA 72, NFPA 13, etc.), and at least 1 hour in professional ethics.

IMC is presently utilizing AutoCAD & Revit drafting software and a custom- designed template specifically tailored to electrical and mechanical system drafting. The original template was designed in 1988 and continues to be upgraded by IMC CAD personnel. IMC utilizes MS Word processing software for specifications and general correspondence and utilizes Microsoft Excel electronic spreadsheet for efficient calculations and tabulation of data.

2. SIZE OF FIRM

IMC is an 17-person firm specializing in Mechanical and Electrical design services. Our firm has relatively low overhead and prides itself on productivity. Our engineers and designers are involved in all aspects of the project from design to final observation, decreasing the total impact that a single project has to company resources, and allowing our engineers to take ownership of the projects they have designed.

3. CAPACITY FOR TIMELY COMPLETION OF NEWLY ASSIGNED WORK

Based upon our experience with past contracts with Jefferson Parish, we project that this contract would constitute less than 5% of our revenue in a given fiscal year. As such, we believe that IMC's staff of 18 can support the design effort required for the awarded work. IMC can easily staff the project with adept and tenured personnel. Our past experience with Jefferson Parish has proven that IMC has the capacity for timely completion of projects; we know of no instance where IMC was not able to deliver a project on time to Jefferson Parish.

4. PAST PERFORMANCE ON PROJECTS OF SIMILAR SIZE, SCOPE, AND SCALE

IMC has provided engineering services for many Jefferson Parish projects. All projects have been successfully completed, and we encourage review of our performance with Jefferson Parish personnel, Mr. Ryan Babcock (General Services) and Mr. Mark Drewes (Director of Public Works). Currently, IMC holds a miscellaneous mechanical and electrical engineering service contract with Jefferson Parish. In addition, IMC has designed and administered MEP projects for many state and federal municipalities, including the Louisiana Department of Transportation and Development, Louisiana Facility Planning and Control, LA. National Guard, GSA, and the U.S. Navy.

5. LOCATION OF PRINCIPAL OFFICE WHERE WORK WILL BE PERFORMED

IMC's only office is located in Jefferson Parish at 2714 Independence St., and many of our employees reside in Jefferson Parish. IMC has been located in Metairie since 1993. All mechanical and electrical design work will be performed from this office by staff presently with IMC.

6. ADVERSARIAL LEGAL PROCEEDINGS WITH JEFFERSON PARISH

IMC is not involved nor ever has been involved in litigation with Jefferson Parish.

N. (continued) Use this space to provide any additional information or description of resources supporting firm's qualifications for the proposed project:

7. PRIOR SUCCESSFUL COMPLETION OF PROJECTS OF THE TYPE & NATURE OF SERVICES

As we hope this questionnaire illustrates, IMC has successfully completed numerous projects in the 30+ years that we have been in business. For Jefferson Parish specifically, whether as a prime consultant or as a subconsultant to an Architect, IMC has designed Mechanical and Electrical systems for office buildings (Yenni Building), Convention Centers (Alario Center), libraries (West Bank Regional), and courthouses (First Parish Court), to name a few. Outside of Jefferson Parish, we have designed Mechanical and Electrical systems for fire stations, schools, a sheriff's office, and a firing range. IMC is typically a sub-consultant to an architectural firm for these projects and believes that the repeat business we receive from those clients is the best indication of our performance. especially our success in completing the design of those projects. We have enjoyed our relationship with Jefferson Parish over the past 30 years and sincerely believe that to have the opportunity to work with Jefferson Parish in the upcoming years.

IMC is a small business as identified by U.S. Federal Standards.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: Paul S. Vlosich **Print Name:** Paul S. Vlosich

Title: Principal and Director of Municipal Projects **Date:** 12-9-24

The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name:

IMC Consulting Engineers,
Inc.

Public Address:

2714 Independence
Street

License/Certificate Information w/ Supervision

License

Status

First Issuance
Date

Expiration
Date

Supervisor(s)

EF.0001470

Active

11/17/1988

03/31/2025

Mr. Eugene Fallis Higbee III # PE.0026162 ; Mr. Richard Earl Nichols #
PE.0025896

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ 24-036 Miscellaneous Architecture and Engineering Services on an As-Needed Basis.
Jefferson Parish Resolution No. 145324

B. Firm Name & Address:

PERRIN AND CARTER, INC.
2811 B Toulouse Street
New Orleans, LA. 70119

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Daniel Bobeck, P.E.
Principal of Perrin and Carter, Inc.
Ph # 504-766-0526
Cell # 504-202-0977
dfbobeck@basinengllc.com

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Daniel Bobeck, P.E.
Principal of Perrin and Carter, Inc.
Ph # 504-766-0526
Cell # 504-202-0977
dfbobeck@basinengllc.com

E. Please provide the number of employees whose primary function corresponds with each category:

<u> 2 </u> Administrative	<u> </u> Estimators	<u> </u> Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u> 3 </u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> </u> Graduate Engineers
<u> 6 </u> Civil Engineers	<u> </u> Interior Designers	<u> </u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u> 3 </u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u> </u> Electrical Engineers	<u> </u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u> 3 </u> Engineer Intern	<u> </u> Environmental Engineers	
<u> 1 </u> Professional Land Surveyors		<u> 18 </u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES

NO

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.
N/A

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES NO

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. NONE		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

5

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Kirk J. Henry, P.E. , S.E.
Senior Structural / Civil Engineer

Project Assignment:

Senior Structural Engineer in charge, of structural analysis and structural design

Name of Firm with which associated:

PERRIN AND CARTER, INC.
2811 B Toulouse Street
New Orleans, LA. 70119

Years' experience with this Firm:

19 Years

Education: Degree(s)/Year/Specialization:

BS/ 1999 / Civil Engineering /Structural Engineering / University of New Orleans
1 1/2 years Post Graduate Study / Structural Engineering/ University of New Orleans

Active registration: Year first registered/discipline:

2004/ LA / Professional Engineer - License No. 31062
2006/ LA / Structural Engineer - License No. 31062
2016/ CA/ Civil Engineer - License No. 85280

Other experience and qualifications relevant to the proposed Project:

Mr. Henry has a broad base of structural design experience in municipal, industrial, and commercial sectors of building construction. He has performed engineering calculations including analysis and design of structures composed of steel, concrete, masonry, cold-formed steel, and heavy timber. Mr. Henry has excellent skills with coordinating architectural design with structural design details. Mr. Henry is well experienced in the design of all foundation types, such as pile and drilled shaft foundations, and earth bearing foundations. He has prepared and overseen the preparation of CAD drawings including plans, elevations, sections, details, and technical specifications to serve as construction contract documents. He has performed cost estimations for design development and bidding purposes. Mr. Henry has been in responsible charge of structural design for a wide variety of project types. Some of his projects include: West Bank Animal Shelter, West Bank Regional Library Additions, Harvey, La., Terry Parkway Drainage Improvements- Box Culvert System, Grand Isle Fire Station No. 1 Grand Isle, LA., 911/EOC for Jefferson Parish in Gretna, LA., Lincoln Elementary School, Marrero, LA., Helen Cox High School Foundation Repairs, Harvey, LA., Joseph S. Yenni Building-Emergency Systems Generator Platform, Elmwood LA., Port of South Louisiana Administration Building, Reserve LA. Mr. Henry recently received an ACI Merit Award for the structural design of the 3 story concrete structure for the Port Of Louisiana Administration Building.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Wesley Eustis, P.E. , P.L.S. Principal of Perrin and Carter, Inc.
Project Assignment:
Principal Civil Engineer in charge of all civil design for firm.
Name of Firm with which associated:
PERRIN AND CARTER, INC. 2811 B Toulouse Street New Orleans, LA. 70119
Years' experience with this Firm:
2 Years.
Education: Degree(s)/Year/Specialization:
Bachelor of Science/2004/Civil Engineering/ University of New Orleans
Active registration: Year first registered/discipline:
2007/LA/Professional Engineer/ License No. 35537/ Civil Engineering Licenses in Other States : Mississippi, Arkansas, Texas, Kentucky, Tennessee, and Arizona
Other experience and qualifications relevant to the proposed Project:
Mr. Eustis has over 20 years experience in the field of civil engineering and land surveying. He was Vice President in responsible charge of the civil engineering design group at Linfield, Hunter & Junius, Inc. He is the co-founder and Principal of Basin Engineering & surveying, LLC and Principal of Perrin and Carter, Inc. Mr. Eustis is a Licensed Surveyor and has experience at directing the survey crews to collect all data required for the firm's civil design projects. He has oversees all the civil paving, grading, drainage and utility design for all the firm's projects. Currently he is the principal engineer for the development of the civil site work for data centers throughout 7 states. He is well versed in the due diligence analysis required to develop large sites and well has new roadway, and major utility projects.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Daniel F. Bobeck Principal of Perrin and Carter, Inc.
Project Assignment:
Principal Engineer in charge of managing all Structural Projects at the Firm
Name of Firm with which associated:
PERRIN AND CARTER, INC. 2811 B Toulouse Street New Orleans, LA. 70119
Years' experience with this Firm:
2 Years
Education: Degree(s)/Year/Specialization:
BS/ 2009 / Civil Engineering / University of New Orleans- Specialty Structural
Active registration: Year first registered/discipline:
2014 / Civil / State of Louisiana / License No. 38640
Other experience and qualifications relevant to the proposed Project:
Mr. Bobeck has over 17 years of experience in structural design, project management, and construction management for a variety of building projects including assisted living facilities, educational facilities, healthcare clinics, courthouses, fire stations and other municipal and commercial structures. All the structural design projects include analysis of the main wind resisting structural systems and wind resistance of the building envelope components in cladding. Mr. Bobeck also has extensive experience designing custom precast concrete structures, flood control structures, water and wastewater structures and other industrial structures. Mr. Bobeck is proficient in structural steel design, concrete design, masonry design and wood design. He has extensive knowledge of the ACI, ASCE, AISC, IBC and NDS codes. Mr. Bobeck keeps up on changes in the current building codes by attending continuing education seminars and training on a regular basis. He is also registered as a third party plan reviewer with LSUCCC, and is the Chairman of the ASCE New Orleans Structural Engineering Institute 2020-present.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Michael A. Carter, P.E. Senior Structural & Civil Engineer
Project Assignment:
Structural and Civil Engineering Perform structural analysis of main wind resisting structural systems and components in cladding wind resistance analysis
Name of Firm with which associated:
Perrin & Carter, Inc.
Years' experience with this Firm:
40 Years
Education: Degree(s)/Year/Specialization:
BS/1975/ Civil Engineering & Structural Engineering / Louisiana State University BA/1974/ Architecture/ Louisiana State University 1 1/2 Years Post Graduate Study/ Structural / Tulane University
Active registration: Year first registered/discipline:
1980/ Louisiana/Professional Engineer/License No. 18651/Civil /Structural
Other experience and qualifications relevant to the proposed Project:
Mr. Carter has over 45 years of structural and civil design experience including municipal, institutional, and commercial buildings, roadways, bridges, earth retaining structures, flumes, parking lots, box culverts, and subsurface drainage. In 2017 Mr. Carter was the project and design engineer for the 45,000 s.f. Trader Joe's retail center in Jefferson Parish. The project included architectural design, structural design, site paving, drainage and utility design. All disciplines were completed in house. Mr. Carter just recently completed the design of the new 30,000 sf Lakeside Toyota Auto Dealership to meet the 155 MPH design wind speed. In 1998, Mr. Carter was the structural and project engineer for the Improvements to the \$10M West Jefferson Medical Center Lobby and 8 story Elevator Tower. In 2001, Mr. Carter was the structural engineer for the \$16M Support Services Facility and Energy Plant for West Jefferson Medical Center. In 2004 Mr. Carter designed the concrete structure for the Cyberknife addition at West Jefferson Medical Center. In 2002, Mr. Carter's construction company completed the design and construction of the six story Jefferson Parish General Government Parking Garage thirty days ahead of schedule. In 2002, Mr. Carter completed the structural design for the 6 story JP General Government Building in Gretna, LA. Mr. Carter is fluent with computer structural analysis programs, STRUDL, STAAD, ADAPT, PSBEAM, and PCCOL. He is well acquainted with the IBC and ASCE7 requirements.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Payton McNeil, E.I.
Project Assignment:
Assist Senior Engineers: Preliminary calculations and providing structural input data for modeling existing structures for structural analysis.
Name of Firm with which associated:
Perrin & Carter, Inc.
Years' experience with this Firm:
2 Years.
Education: Degree(s)/Year/Specialization:
BS/ 2021 / Civil Engineering / Louisiana State University Minor Structural Engineering
Active registration: Year first registered/discipline:
Registered Engineer Intern, Louisiana
Other experience and qualifications relevant to the proposed Project:
Mr. McNeil has performed quality control inspections for a variety of civil and structural projects. He provides visual structural assessments of building and bridge structures and transmits information to the senior engineers. Mr. McNeil has excellent structural analytical skills and has performed the calculations for pile foundation design, steel structural design, and precast concrete structural design. He has performed structural analysis and evaluation of existing building roof structures for gravity and wind loads. Mr. McNeil is experienced using computer structural analysis programs such as STAAD, L Pile. He recently completed the analysis for 6 tilt-up walls and steel sound stage for Deep South Studios. Mr. McNeil is a member of the American Society of Civil Engineers(ASCE) and will eligible soon for his P.E.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Jefferson Parish Parking Garage Jefferson Parish General Government Campus Gretna LA.</p> <p>Jefferson Facilities, Inc. 200 Derbigny Street Gretna, LA.</p>	<p>Structural, Civil, Architectural, Mechanical, and Electrical Design and construction of 6 level concrete parking structure.</p> <p>Post tensioned concrete parking structure to house 700 vehicles for the Jefferson Parish General Government Campus.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2002	\$7,000,000.	\$7,000,000.

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Jefferson Parish General Government Building Gretna, LA.</p> <p>Jefferson Parish 200 Derbigny Street Gretna, LA.</p>	<p>Structural and Civil Design of 6 story General Government Building.</p> <p>Design a concrete structure that is a wide module concrete joist and slab system spanning between post tensioned concrete girders. Entry area is combination concrete structure with a structural steel roof framing.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2006	\$17,000,000.	\$8,500,000.

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
<p>Jefferson Parish EOC/911 Center Gretna, LA.</p> <p>Jefferson Parish 200 Derbigny Street Gretna, LA. 70053</p>	<p>Structural Design of Multi-level concrete structure for the emergency management and 911 center for Jefferson. Building designed in accordance with FEMA 360 to meet the requirements of a Hurricane Shelter.</p> <p>Firm also completed the Site Civil Design for Paving, Drainage, Sewer, and Water Service.</p>	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2011	\$24,500,000.	\$14,500,000.

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Replacement of Terrytown Elementary School Gretna, LA.</p> <p>Jefferson Parish Public Schools 4600 River Road Marrero, LA. 70072</p>	<p>Structural, Civil, Mechanical, and Electrical Design and Construction Administration for new 2 story elementary school, parking lot, and site improvements. School structure was a 2 story concrete structure with metal truss barrel vaulted roof. Building was designed to resist wind load due to 155 MPH wind.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2012	\$17,000,000.	\$ 9,000,000.

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Addition to Barona Casino Sewer Treatment Plant Lakeside, California</p> <p>Owner: PACE Pacific Atlantic Civil Engineering Fountain Valley, CA 92708 714-481-7225</p>	<p>Structural Design of Treatment Plant Expansion, Wet Wells, Pump Supports, and Anoxic Tank. Concrete structural design to existing treatment plant for above ground and below ground addition to building and wet wells.</p> <p>Structural design was completed in a Seismic Active Zone of California. Structural design was required to meet the stringent codes of the CBC, California Building Standards Code.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2014	\$2,000,000.	\$2,000,000.

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Jefferson Parish Water Administration Building River Park Rd. Bridge City, LA.</p> <p>Jefferson Parish 200 Derbigny Street Gretna, LA. 70053</p>	<p>Structural and Civil Design for new 2 story building for the Jefferson Parish Water Department. Structure is a steel structure with composite beam and slab second floor. The roof structure consists of cold formed steel trusses supported on steel framing.</p> <p>Civil Design for paving, drainage, and site utilities.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2026 Projected date of completion	\$7,600,000.	\$3,800,000.

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>West Jefferson Medical Center Lobby & Radiology Dept. Marrero, LA.</p> <p>West Jefferson Medical Center Hospital Service District No. 1 1101 Medical Center Blvd. Marrero, LA. 70072</p>	<p>Structural, Civil, Mechanical, and Electrical Design of Multi-story lobby, 7 story concrete elevator tower, and renovations to radiology department. Modifications to site paving, drainage, and utilities.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2001	\$10,200,000.	\$8,200,000.

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Trader Joe's Tolmas Retail Center 2949 Veterans Blvd. Metairie, LA, 70002</p> <p>Park Investments, Ltd. 3421 N. Causeway Blvd. Suite 802 Metairie, LA. 70002 504-832-3556</p>	<p>45,000 S.F. Shopping Center Architectural, Structural, Civil, Mechanical, and Electrical Design and Construction Administration.</p> <p>Project included relocation of Tolmas Avenue utilities, building design of 9 retail spaces and site improvements of 3.5 acre site. Structural design was conventional steel framing on pile supported reinforced concrete foundations.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2017	\$20,500,000.	\$20,500,000.

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Mel Ott Playground Gymnasium and Multipurpose Center 2301 Belle Chase Hwy. Gretna LA.</p> <p>City of Gretna 200 Huey P Long Ave. Gretna, LA. 70053 504-363-1500</p>	<p>Structural and Civil Design:</p> <p>Structural steel building design consisting of steel framing with braced frames for lateral support and long span bowstring trusses spanning the width of the building at the gym and mutlipurpose area. Foundation design was typical pile caps under columns and one way pile supported slab for the field of the floor area.</p> <p>Site paving, drainage, and utility design</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2017	\$6,000,000.	\$3,000,000.

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Academy of Our Lady High School 5501 Westbank Expressway Marrero, LA. 70072</p> <p>Archdiocese of New Orleans 7887 Walmsley Ave. New Orleans, LA.</p> <p>504-861-6200</p>	<p>Structural design for 5 buildings on a new school campus. Design of Chapel, Classroom Buildings, Cafetorium and ancillary buildings. Structural steel framed buildings with composite steel beam and concrete second floor slabs at the 2 story classroom buildings. Some masonry construction. Most buildings are steel framed with cold form steel infill framing with brick veneer exterior.</p> <p>Site Civil Design: Paving, Drainage, and Sewer service.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$26,000,000.	\$11,000,000.

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. NONE		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Perrin & Carter, Inc.(P&C), is a diversified consulting engineering firm providing design services and construction administration for over 45 years to Jefferson Parish, Orleans Parish, surrounding parishes and private developers. P&C professionals and its supporting staff have extensive experience in providing high quality, professional and technical services to all clients. Our staff has extensive experience utilizing AutoCad, Microsoft Word, Excel, and a variety of computer structural analysis and drainage analysis and design programs. P&C has an excellent record for meeting time constraints, and the skill, knowledge, and experience necessary to complete design projects in an efficient and timely manner, monitor project schedules, and provide resources to maintain quality control. Our professionals are well versed in ensuring that our designs meet all building codes, (IBC) and ordinances required by Jefferson Parish and all governing bodies that must review construction projects. Staff members have membership in ASCE, ACI, AISC, SEI, and ACEC-LA that helps keep our professionals up to date on the latest code requirements for various construction types. Perrin & Carter is committed to providing all our clients high quality, personal service.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  _____ Print Name: Daniel F. Bobeck, P.E.

Title: Principal _____ Date: December 12, 2024

The Louisiana Professional Engineering and Land Surveying Board has the following information on file:

Name:

Perrin & Carter, Inc.

Public Address:

Perrin & Carter Inc.
2811 B Toulouse St.
New Orleans , Louisiana 70119

License/Certificate Information w/ Supervision

License	Status	First Issuance Date	Expiration Date	Supervisor(s)
EF.0001996	Active	09/19/1995	03/31/2026	Mr. Daniel Francis Bobeck Jr. # PE.0038640