

# Jefferson Parish - Bid # 50-00119157

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[coxbusiness.com](http://coxbusiness.com)





## About Cox Business

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Cox Business is the commercial component of Cox Communications and offers a variety of advanced high-speed Internet and phone and digital video services over our own IP network. Since 1998, more than 350,000 business customers of all sizes, including healthcare providers, K-12 and higher education, financial institutions and federal, state and local government organizations have chosen Cox Business.

The organization also serves most of the top tier wireless and wireline telecommunications carriers in the U.S. through its wholesale division. According to Vertical Systems Group, Cox Business is one of the largest providers of business Ethernet services in the U.S. based on customer ports and has been consistently recognized for its leadership among small/midsize business data service providers. Cox is currently the seventh largest voice service provider in the U.S. and supports over one (1) million business phone lines.

Cox has invested more than \$16 billion in the communities we service through infrastructure upgrades and more than 125,000 miles of metro fiber and hybrid fiber coax services to homes and businesses in the company's service area. Cox maintains over 6 million customer relationships with over 20,000 employees. Cox supports the local communities through cash, grants and in-kind contributions, providing more than \$100 million annually.



# Cox Business TV

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Whether you're a bar or restaurant that wants to give your customers the widest range of sports coverage; a business that wants to provide television viewing in employee lunchrooms and break rooms; a financial center that needs the latest important business and financial updates; or a business that's just looking to keep your employees and customers informed of local, national and international news, you can take advantage of flexible programming options and over 200 channels of digital cable television and HDTV.

Get superior picture, sound quality and reliability; plus up-to-the-minute news, sports, entertainment and much more.

## **Stay Informed**

Whether it's local sports, weather updates or up-to-the-minute financial news, your employees will always be in the know.

## **Create an Atmosphere**

With optional Music Choice,<sup>®</sup> you can create an inviting atmosphere that will make your employees, clients and customers feel comfortable and welcome.

## **More Choice**

With our flexible programming options, you can pick from a wide variety of programming options and enjoy your choice of sports, entertainment, network and news channels, plus much more.

## **Superior Quality and Reliability**

Our superior hybrid fiber-coax network delivers crystal-clear picture and sound. Our service is also weatherproof, and our "up time" ranks among the industry's highest.

## **Easy installation**

Our expert staff will take care of everything. Installation and any included inside wiring will be done during normal business hours with the utmost discretion.

## **Exceptional service and support**

Local and responsive, we monitor our own state-of-the-art network 24/7, and we are always ready to help you get the most from your TV service.

**More channels. More information. More entertainment. More reasons to choose Cox Business TV.**

Not available in all Cox markets. Channel lineups vary. Not all channels available in all Cox markets. Services not available in all areas. Other restrictions apply. Services provided by an affiliated Cox entity. ©2015 Cox Communications, Inc. All rights reserved.



Confidential and Proprietary Information of Cox Business



**Bid Number 50 - 00119157**

**TWO (2) YEAR CONTRACT FOR CABLE TELEVISION SERVICE AND  
EQUIPMENT FOR VARIOUS JEFFERSON PARISH GOVERNMENT  
LOCATIONS**

**BID DUE: April 11, 2017 / 11:00 AM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received in the Purchasing  
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer: Melissa Ovalle  
Buyer Email: [movalle@jeffparish.net](mailto:movalle@jeffparish.net)  
Buyer Phone #: 504-364-2687**





# JEFFERSON PARISH

## Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

### **CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES**

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

#### **Other Changes Continued:**

- Effective June 1, 2017, bidders may no longer send bid responses via facsimile, as some bid solicitations may provide. Vendors responding to bid solicitations may only submit via USPS, courier service, hand delivery or via online by registering free of charge at [www.jeffparishbids.net](http://www.jeffparishbids.net). For more information, please contact the Purchasing Department or visit [jeffparish.net](http://jeffparish.net).
- Affidavits (Non-Public Works Affidavit or Public Works Affidavit) – as you are aware, bidders are required to submit affidavits pursuant to LA public bid law and Jefferson Parish Code of Ordinances. Bidders must read each bid package to ensure compliance. Effective August 1, 2016, ***affidavits are required with bid submission***. While copies are acceptable to include with bid submission, original affidavits are required upon contract execution. Original affidavits are encouraged with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must continue producing final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

**Bidders should reference the “Additional Requirements” section of the bid instructions and/or the “Important Notice to Bidders” included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

## Two (2) Year Contract for Cable Television Service and Equipment for Various Jefferson Parish Government Locations

### Service Locations

The following list includes Jefferson Parish Facilities that could require cable services. Jefferson Parish reserves the right to add facilities to this list. Not all facilities listed below will immediately require cable services at the execution of the contract with the successful bidder.

<u>Department</u>	<u>Division/Description</u>	<u>Location</u>
Alario Center	Alario	200 Segnette, Westwego, LA
Animal Shelter	Westbank Shelter	2701 Lapalco Blvd, Harvey, LA
Clerk of Court	Records	1148 4 <sup>th</sup> St. Harvey, LA. 70058
Code Enforcement	Primary WB Office	400 Maple, Harvey, LA
Community Justice Agency	Parish Prison—Gretna Jail	100 Dolhonde St. Gretna, LA
Community Justice Agency	Truancy Assessment Center	1425 7 <sup>th</sup> St. Gretna, LA
Community Justice Agency	WB Office	1546-B Gretna Blvd, Harvey, LA
Community Justice Agency	Rivarde Detention Center	1550 Gretna, Harvey, LA
Community Justice Agency	Home Incarceration	327 Huey P. Long, Gretna, LA
Community Justice Agency	Probation	3420 N. Causeway, Metairie, LA
District Attorney	WB Main Campus	200 Derbigny, Gretna, LA
Drainage	Pump Station	1500 Beverly Garden, Metairie, LA
Drainage	Cousins #1	2466 Destrehan, Harvey, LA
Drainage	Planters PS	268 Bypass Rd, Belle Chasse, LA
Drainage	Pump Station	3100 Grand Lake
Drainage	Superintendents&Ames PS	5100 Rochester, Marrero, LA



Drainage	Admin WB	LA-18-1561 River Park Rd, Bridge City, LA
Emergency Management		910 3 <sup>rd</sup> St., Gretna, LA.
Engineering	Ames	1887 Ames, Marrero, LA
Engineering	Engineering Warehouse	6250 Lapalco, Marrero, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	1101 N-I-10 Service Rd, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	1714 Edinburgh, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Training Center	3231 River Rd, Bridge City, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	3430 N. Causeway, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	3525 Jefferson, Hwy, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Maintenance	3711 Division, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	4110 Hudson, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	455 Edwards, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	4642 Calumet, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	5200 Lafreniere St, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Fire Prevention	5512 S. Lambert, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	6616 Kawanee St. Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Headquarters	834 S. Clearview, Metairie, LA
Fire Dept 1 <sup>st</sup> Dist	Suppression	968 Jefferson Hwy, Metairie, LA
First Parish Court		924 David Dr., Metairie, LA
Fleet Management	WB Shop	LA 18-1501 River Park Rd. Bridge City, LA
General Services	Surplus	115 David Dr. Metairie, LA
General Services	Juvenile Safehouse	220 Lavoisier, Gretna, LA
General Services	Jefferson Performance Arts	6400 Airline Hwy, Metairie, LA
Jeff Cap	Hazel Hurst Comm Cntr	1121 S. Causeway, Metairie, LA
Jeff Cap	Dorothy Watson Comm Cntr	1300 S. Myrtle St, Metairie, LA
Jeff Cap	Harvey Community Center	1501 Estalote, Harvey, LA

Jeff Cap	Gretna Community Center	1700 Monroe, Gretna, LA
Jeff Cap	Marrero Community Center	1861 Ames, Marrero, LA
Jeff Cap	Kenner Head Start	200 Decatur St. Metairie, LA
Jeff Cap	Lapalco Head Start	2001 Lincolnshire, Marrero, LA
Jeff Cap	Bridge City Head Start	301 Third Emanuel St, Bridge City, LA
Jeff Cap	Avondale Community Center	4008 Hwy 90, Avondale, LA
Jeff Cap	Lafitte Head Start	4977 City Park, Lafitte, LA
Jeff Cap	Beech Grove Head Start	721 Trcia Ct, Bridge City, LA
Jefferson Parish Gov't East Bank	Joseph S. Yenni Building	1221 Elmwood Park Blvd, Jefferson, LA
Jefferson Parish Gov't Westbank	General Gov't Building & Central Plant	200 Derbigny St. Gretna, LA
Public Works	Rheem- Eastbank	4901 Jefferson Hwy, Jefferson, LA
Recreation	EB Admin	6921 Saints Dr, Metairie, LA
Recreation	WB Admin	7437 Lapalco Blvd, Marrero, LA
Registrar of Voters	Odom Building	5001 Westbank Expres, Marrero, LA
Second Parish Court		100 Huey P. Long, Gretna, LA
Sewerage	WB Field Office	LA 18-1400 River Park Rd, Bridge City, LA
Streets		1901 Ames, Marrero, LA
Streets	EB	200 Shrewsbury, Jefferson, LA
Streets	Traffic Engineering	2100 Dickory, Harahan, LA
Streets	Lapalco Bridge	2900 Lapalco, Marrero, LA
Streets	Belle Terre	5701 Belle Terre, Marrero, LA
Transit		21 WB Expressway, Gretna, LA
Transit	Maintenance	90 1 <sup>st</sup> Street, Gretna, LA
Transit	Eastbank	900 David Dr, Metairie, LA



Water	Outside Maintenance	1540 River Rd, Jefferson, LA
Water	EB Plant	3600 Jefferson Hwy, Jefferson, LA
Water	Water Payment Center	4500 Westbank Expressway, Marrero, LA
Water	Water Payment Center	721 Terry Parkway, Terrytown, LA
Workforce		1900 Lafayette, Gretna, LA

### **Cabling & Equipment**

The Contractor shall be responsible for providing all cabling and equipment necessary for signal distribution in the service areas as outlined above. Cable boxes/receivers will be leased and like-featured upgrades will be offered at no additional charge during the life of the contract. Successful bidder shall replace malfunctioning equipment during the life of the contract.

### **\*Mandatory Bid Requirements**

- **All Bidders must include with bid submission, information including a description of channel listings with all tiers/levels of service. Specific focus is on weather, cable news, government access and local channels. Failure to submit this information with the bid submission will result in bid rejection.**
- **At sole discretion, Jefferson Parish Staff may assist successful bidder with connection of cable receiver to wall outlet and television. Successful bidder shall provide all required equipment and cables.**
- **Successful bidder must broadcast Jefferson Parish Government Access.**

Total cost to deliver cable television service to all facilities outlined above. Also known as initial build out cost. We are requesting one combined total build out cost for all facilities outlined above.

Basic cable service per outlet/instance per month

Devices(s) required to deliver Basic service per month

Premium cable service per outlet/instance per month

Devices(s) required to deliver Premium service per month

Music Choice, or equivalent, per outlet/instance per month

Device(s) required to deliver Music Choice, or equivalent, service per month

Cost to install each cable box/receiver

Bidder must submit pricing for addition cable delivery equipment per month as indicated on the bid form:

DVR

HD Receiver

4K Receiver, if available

List regulatory fees associated with the delivery of cable services and equipment required to deliver said services. List how the regulatory fees are applied.

List additional internal fees associated with the delivery of cable services and equipment required to deliver said services. List how the regulatory fees are applied.

#### **Additional Requirements**

Successful Bidder must assign a responsible senior account executive to proposed account. An in-person annual account review is required for each year of the contract.

Before implementation can begin, the Successful bidder must provide a schedule of activities for review and approval by Jefferson Parish. The schedule must identify major tasks with appropriate start and completion dates and responsible entity.

During installation, the Successful bidder shall perform all tests necessary to ensure that the equipment being installed is ready for cutover.

Successful bidder shall provide monthly invoices to individual Parish agencies/departments. At times, multiple invoices for services at the same address will be required. Successful bidder shall provide on-line account access to view bills and submit service tickets.

Successful bidders must be authorized by law and regulatory authorities to provide these services; must be able to meet the \*mandatory requirements of this bid; must be able to demonstrate that the quality of service is equal to or better than that delivered by the existing cable environment.



**Trouble Reporting and Problem Resolution**

Successful bidder must provide the following in order to manage poor reception issues and service outages:

- a. Provide a telephone number and on-line access for reporting problems 24 hours a day 7 days a week.
- b. Respond within one hour with an update on problem resolution
- c. If on-site presence is required to resolve problems. Successful bidder must be on-site within 4 hours from the time the trouble was reported.
- d. For Parish President declared emergencies, parish emergency facilities shall be on priority restoration list.

DATE: 3/24/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00119157

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: Cox Communications

BUYER: MOVALLE

Bids will be received until 11:00 AM, 4/11/2017 via fax: 504-364-2693 or via online at [www.jeffparishbids.net](http://www.jeffparishbids.net).

This site is free for all Jefferson Parish vendors. For additional information on registration or use of this free site, please see the text box highlighting electronic procurement.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office as appropriate and a written response will be provided as soon as possible.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.



## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

5,6,10,12,13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.



DATE: 3/24/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00119157

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: Cox Communications

BUYER: MOVALLE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

7-10 days after order signed

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

10 days after order signed

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

30 to 120 days

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME:

Cox Communications

SIGNATURE:

(Must be signed here)

TITLE:

Senior Account Executive

PRINT OR TYPE NAME:

Clay Callaghan

ADDRESS:

2121 Airline Dr

CITY, STATE:

Metairie La

ZIP:

70001

TELEPHONE:

( 504 358-6308

FAX:

( 877 ) 358-5216

EMAIL ADDRESS:

clay.callaghan@cox.com

TOTAL PRICE OF ALL BID ITEMS: \$ 25,137.99

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119157

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	<p>TWO (2) YEAR CONTRACT FOR CABLE TELEVISION SERVICE AND EQUIPMENT FOR VARIOUS JEFFERSON PARISH GOVERNMENT LOCATIONS</p> <p>0001 - Cabling &amp; Equipment</p> <p>Total Cost to deliver cable television service for a two year contract to all facilities listed on the attached specifications. Also know as initial build out cost.</p> <p>We are requesting one combined total build out cost for all facilities outlined in the attached specifications.</p> <p>The contractor shall be responsible for providing all cabling and equipment necessary for signal distribution in the service areas as outlined on the attached specifications. Cable boxes/receivers will be leased and like-featured upgrades will be offered at no additional charge during the life of the contract.</p> <p>Successful bidder shall replace malfunctioning equipment during the life of the contract.</p> <p>Successful bidder must include with submission a copy of and description of channel listing with all tiers/levels of service. Specific focus is on weather, cable news, government access and local channels.</p> <p>At sole discretion, Jefferson Parish staff may assist successful bidder with connection of cable receiver to wall outlet and television. Successful bidder shall provide all required equipment and cables.</p> <p>Successful bidder must broadcast Jefferson Parish Government Access:</p> <p>Please see the attached specifications and locations.</p>		\$ 25,000.00
2	1.00	MO	0002 - Basic cable Service per outlet/instance, per month	* 0	* 0
3	1.00	MO	0003 - Device(s) required to deliver Basic service, per month	* 1.99	* 1.99
* Please see attached Exhibit A					



DATE: 3/24/2017

Page: 6

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119157

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
4	1.00	MO	0004 - Premium cable service per outlet/instance, per month	* \$ 39.00	* \$39.00
5	1.00	MO	0005 - Device(s) required to deliver Premium services, per month	* \$ 1.99	* \$ 1.99
6	1.00	MO	0006 - Music choice or equivalent service per outlet/instance, per month	* \$ 30.00	* \$ 30.00
7	1.00	MO	0007 - Device(s) required to deliver Music Choice or equivalent service, per month	* \$ 8.50	* \$ 8.50
8	1.00	EA	0008 - Cost to install each cable box/ receiver	\$ 50.00	\$ 50.00
9	1.00	MO	0009 - HD Receiver per month	* \$ 8.50	* \$ 8.50
10	1.00	MO	0010 - 4K Receiver per month (If Available)	N/A	
11	1.00	EA	0011 - Fees	5.54 % of MRC	
			List regulatory fees associated with the delivery of cable services and equipment required to deliver said services.  List how the regulatory fees are applied.	Franchise Fee	
12	1.00	EA	0012 - Fees	0	
			List additional internal fees associated with the delivery of cable services and equipment required to deliver said services.  List how the internal fees are applied.  See specifications for all requirements.  ***** POINT OF CONTACT:		

\* Please see attached Exhibit A

DATE: 3/24/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page: 7

BID NO.: 50-00119157

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			JEB TATE DIRECTOR TELECOMMUNICATIONS 910 3RD STREET SUITE 2101 GRETN, LA 70053 (504) 349-5302		



**STANDARD INSURANCE REQUIREMENTS – BIDS UNDER \$30k**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. However, if a bidder has on file with the Purchasing Department a current (valid) insurance certificate that fulfills the requirements in this document, then this will be accepted as evidence of same. Otherwise, failure to submit a current (valid) insurance certificate with bid submission or if no current (valid) insurance certificate is on file, then the bid will be rejected. **Final certificates shall name the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.**

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**JEFFERSON PARISH REQUIRED STANDARD INSURANCE****☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**



**rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

**1) OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**2) BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



## Exhibit A

### Municipal Buildings 1 – 10 (Yenni & GGB)

- **Basic service** - Unlimited free basic service & no charge for mini box.
- **Expanded/Essential** - \$39/mth for the first mini box per department & \$3/mth for each additional mini box/outlet with expanded/essential service. No fee for the mini box because we would have the box already for the basic service

### Municipal Buildings 11 & beyond

- **Basic service** - One complimentary basic service with complimentary mini box (primary outlet).
  - o Each additional outlet is \$2/mth for basic service + \$1.99 for the mini box.
- **Expanded/Essential** - \$39/mth for the primary outlet per building (no fee for mini box).
  - o \$3/mth per outlet beyond the primary for expanded/essential + \$1.99 for the mini box for each additional outlet

### Additional Costs

- HD Select Box is \$8.50/mth with a \$50 installation fee for primary and additional outlets
- DVR Box is \$9.99/mth for the primary outlet, then \$8.50 for each additional + 50 installation fee per outlet
- New outlet installation for the primary outlet is \$100 and additional outlets are \$125.00

1. Yenni
2. General Gov't Building (including the Central Plant)
3. 24<sup>th</sup> JDC – 200 Derbigny
4. District Attorney's Office – 200 Derbigny
5. First Parish Court
6. Second Parish Court
7. WB Juvenile Complex – 1546 Gretna Blvd
8. EOC/911 – 910 3<sup>rd</sup> St, Gretna, LA
9. JP Correctional Center – 100 Dolhonde, Gretna LA
10. Rheem Building – 4901 Jefferson Hwy

\*Locations that require build cost for TV services:

Drainage Pump Station - 2466 Destrehan - \$ 5,000.00

Drainage Planters Station – 268 Bypass Rd - \$ 20,000.00

## Digital Adapter

### Business TV Starter Lineup

2	WUPL - MyNetwork	99	Local Access
3	WWL - CBS	108	WDSU - MeTV
4	Cox 4	109	C-SPAN
6	Local Access	110	C-SPAN 2
7	WDSU - NBC	111	C-SPAN 3
8	Local Access	112	WYES Create
9	WVUE - Fox	113	PBS World
10	CSPAN	114	WBXN/Mundo Fox
11	WGNO - ABC	115	WVUE - Bounce TV
12	WYES - PBS	116	Pelican
13	WNOL - CW	117	WNOL-This TV
14	WLAHD - PBS	118	WGNO - Antenna TV
15	WWL-TV - Newswatch	124	WWL - Mundo Fox
16	KGLA - Telemundo	126	EVINE
17	TBS	127	Liquidation TV
18	The Weather Channel	129	WVUE - Grit
19	HSNHD	130	WLAEDT2
20	WHNO	131	WLAEDT3
21	QVC	132	WLAEDT4
22	BET	195	Leased Access
49	WPXL - ION	377	GALAH
50	Univision	389	SONLIFE
51	WGN America	390	TBN
76	Local Access	391	EWTV
77	TV4U	392	INSP
88	Jewelry TV	394	WORD
95	NOETC (New Orleans ONLY)	395	DYSTR
96	Local Religious		

## Digital Adapter

### Business TV Essential Lineup

5	TLC	65	ABC Family
23	A&E	66	TRAVEL CHANNEL HD
24	Fox News	67	FOOD HD
25	TNT	68	HGTV HD
26	FX	69	Animal Planet
27	MTV	70	TV LAND HD
28	USA	72	MSNBC
29	CNN	73	Fox Sports 1
30	Disney Channel	78	Golf Channel
31	Nickelodeon	79	Fox Sports New Orleans Plus
32	Discovery Channel	80	Fox Business
33	Headline News	81	FX
34	Lifetime	82	SEC Network
35	ESPN	83	SEC Network 2
36	ESPN2	103	Investigation Discovery
37	Cox Sports Television	106	National Geographic
38	Fox Sports New Orleans	119	OWN
39	Comedy Central	120	MoviePlex
40	Bravo	151	GSN
41	VH1	152	Hallmark Movie & Mysteries
42	Spike	153	POP
43	CNBC	160	CMT
44	E!	1732	VLCYHD
45	SyFy	1768	UNIVHD
59	TCM	1776	PLDHD
60	AMC		
61	TruTV HD		
62	HALLMARK HD		
63	HISTORY HD		
64	Cartoon Network		

Channels **highlighted in blue** are the new channels that are added to the existing channel lineups when digital adapters are installed





New Orleans

# Cox Business TV – Premium Channels

A complete channel guide

Effective September 2015

## Business TV Premium Movie Channels\*

200 HBO	208 HBO Latino	235 ThrillerMAX	243 SHO BEYOND	282 ENCORE
201 HBO2**	230 Cinemax	236 OuterMAX	244 SHOWTIME EXTREME	284 STARZ In Black
202 HBO Signature	231 MoreMAX	237 MovieMAX	260 THE MOVIE CHANNEL**	285 STARZ Kids & Family
203 HBO Family**	232 5 StarMAX	240 SHOWTIME	261 THE MOVIE CHANNEL XTRA	286 STARZ Cinema
205 HBO Comedy	233 Cinemax	241 SHO 2**	280 STARZ	287 STARZ Comedy
206 HBO Zone	234 ActionMAX	242 SHOWTIME SHOWCASE	281 STARZ Edge	292 EPIX

## Business TV Premium Movie Channels HD

1200 HBO HD**	1209 HBO West HD^	1238 Cinemax HD West HD^	1261 TMC Extra East HD^	1286 STARZ Cinema East HD^
1201 HBO2 HD	1210 HBO2 West HD^	1239 MoreMAX West HD^	1262 TMC West HD^	1287 STARZ Comedy HD^
1202 HBO Signature HD^	1230 Cinemax HD	1240 SHOWTIME HD**	1280 STARZ HD	1288 STARZ West HD^
1203 HBO Family (E or W) HD^	1231 MoreMAX HD	1242 SHOWTIME Showcase East HD^	1281 STARZ Edge HD	1292 EPIX HD
1205 HBO Comedy East HD^	1232 5 StarMAX East HD^	1244 SHOWTIME Extreme East HD^	1282 ENCORE HD	
1206 HBO Zone East HD^	1234 ActionMAX HD^	1245 SHOWTIME West HD^	1284 STARZ In Black HD^	
1208 HBO Latino (E or W) HD^	1235 ThrillerMAX HD^	1260 THE MOVIE CHANNEL HD	1285 STARZ Kids & Family East HD^	

Channel included with service level noted. \* will require rental of Advanced TV Receiver, Contour Receiver or a Cox provided CableCARD™. CableCARD customers may need a tuning adapter and compatible retail device to receive certain Switched digital or HD video channels.  
^ Contour HD Channels, if included with your service level, require rental of a Contour receiver or Cox provided CableCARD™ together with a certified compatible CableCard retail device capable of tuning those channels. • Not available in all areas. All channels and channel paks are subject to change. Other restrictions may apply. ©2015 Cox Communications, Inc. All rights reserved. CBS130038

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Cox Communications Louisiana, LLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:

- ☐ Individual/sole proprietor or single-member LLC  
☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate  
☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ **C**  
**Note.** For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  
☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)

**P.O. Box 919243**

6 City, state, and ZIP code

**Dallas, TX 75391-9243**

Requester's name and address (optional)

7 List account number(s) here (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

			-						
--	--	--	---	--	--	--	--	--	--

or

Employer identification number

5	8	-	2	6	3	9	7	4	3
---	---	---	---	---	---	---	---	---	---

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign  
Here

Signature of  
U.S. person ▶

*T. Walker*

Date ▶

*January 4, 2017*

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/3/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 1040 Crown Pointe Parkway Suite 700 Atlanta GA 30338	<b>CONTACT NAME:</b> Linda Smith	
	<b>PHONE (A/C, No, Ext):</b> 678-393-5228 <b>FAX (A/C, No):</b> 678-393-5240	
	<b>E-MAIL ADDRESS:</b> linda_smith@ajg.com	
<b>INSURED</b> Cox Communications, Inc. Cox Communications Louisiana PO Box 105357 Atlanta GA 30348	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> National Union Fire Insurance Compa	19445
	<b>INSURER B:</b> New Hampshire Insurance Company	23841
	<b>INSURER C:</b> American Home Assurance Company	19380
	<b>INSURER D:</b> Illinois National Insurance Company	23817
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER: 1291487487

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XS of \$500,000 <input checked="" type="checkbox"/> SELF INSURED RET GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		GL3629850	1/1/2017	1/1/2018	EACH OCCURRENCE \$4,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$4,500,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$4,500,000 GENERAL AGGREGATE \$30,000,000 PRODUCTS - COMP/OP AGG \$6,000,000 PRODUCTS - COMP/OP AGG \$
A A A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA1921752(AOS) CA1921753(MA) CA1921754(VA)	1/1/2017 1/1/2017 1/1/2017	1/1/2018 1/1/2018 1/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ AGGREGATE \$
B C D A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC014649518(AOS) WC014649519(CA) WC014649520(FL) WC014649521(ME)	1/1/2017 1/1/2017 1/1/2017 1/1/2017	1/1/2018 1/1/2018 1/1/2018 1/1/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B B	<b>WORK COMP/EMPLOYERS LIAB</b> WORK COMP/EMPLOYERS LIAB			WC014649522(MA/ND/OH/WA/WI-WY) WC014649523(AZ/IL/KY-NC/NH/NJ/PA/UT/VA/VT)	1/1/2017 1/1/2017	1/1/2018 1/1/2018	SEE ABOVE AMT OF INSURANCE SEE ABOVE AMT OF INSURANCE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jefferson Parish Government is Additional Insured as respects General Liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

## CERTIFICATE HOLDER

## CANCELLATION

Jefferson Parish Government  
Attn: Melissa Ovalle  
200 Derbigny St  
Gretna LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: LEIGH  
KING, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized VP of COX BUSINESS (Entity),  
the party who is entering into an agreement to CABLE TV SERVICE  
& EQUIPMENT (Briefly describe the services the  
vendor will provide), with the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ☒ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B \_\_\_\_\_ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by **telephone or by personal contact**, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.

Choice B   1   there are **NO** solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

Subcontractor Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned agreement.

Choice B   1   There are **NO** subcontractors which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Leigh D. King  
Signature of Affiant

Leigh D. King  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 10th DAY OF April, 2017.

Dennis E. Rinck, Jr.  
Notary Public

Dennis E. Rinck, Jr.  
Printed Name of Notary

Notary ID #89522/LA Bar #32653  
Notary/Bar Roll Number

My commission expires with life.

Dennis E. Rinck, Jr.  
LA State Bar #32653  
Notary ID 89522  
Commissioned for Life



