



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000144015 Two (2) Year Contract to Provide Plaques and Trophies for  
the Jefferson Parish Department of Parks and Recreation  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)  
30-Dec-2023 04:34:22 PM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

December 26, 2023

### ADDENDUM # 1

Bid Number: 50-00144015

Bid Opening Date: January 4, 2024 at 11:00 AM

## Two (2) Year Contract to Provide Plaques and Trophies for the Jefferson Parish Department of Parks and Recreation

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### REVISION

Revised description of Line 0010 to reflect **"Plaque 5 inch by 7 inch."** Revised bid form attached. Vendors must use the revised bid form when submitting bids.

Sincerely,

A handwritten signature in blue ink that reads "Jill Truelove".

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Jill Truelove  
Purchasing Specialist I

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144015

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Two (2) Year Contract to Provide Plaques and Trophies for the Jefferson Parish Department of Parks and Recreation		
1	7,000.00	EA	0010 - Plaque 5 inch by 7 inch	\$ 2.98	\$ 20,860.00
			Two (2) year contract for award plaques and trophies to be ordered on an as needed basis by the Jefferson Parish Department of Parks and Recreation. Quantities for this bid are estimated based on historical demand within the department.		
			Plaque/Trophy face to include printing of user provided graphics/logo and text using full-color electric heat transfer process.		
			Specifications attached.		
2	200.00	EA	0020 - Plaque 7 inch by 9 inch	\$ 8.00	\$ 1,600.00
3	800.00	EA	0030 - Plaque 8 inch by 10 inch	\$ 9.90	\$ 7,920.00
4	10.00	EA	0040 - Plaque 9 inch by 12 inch	\$ 15.00	\$ 150.00
5	10.00	EA	0050 - Plaque 10 inch by 14 inch	\$ 17.00	\$ 170.00
6	175.00	EA	0060 - Plaque - cost of each additional letter or number above 50 letters	\$ 0.00	\$ 0.00
			included on each plaque for item numbers 0010 through 0050.		
7	15.00	EA	0070 - 11 inch tall trophy	\$ 4.50	\$ 67.50
8	15.00	EA	0080 - 13 inch tall trophy	\$ 5.50	\$ 82.50
9	15.00	EA	0090 - 15 inch tall trophy	\$ 6.50	\$ 97.50
10	10.00	EA	0100 - 16 inch tall trophy	\$ 7.50	\$ 75.00
11	10.00	EA	0110 - 17 inch tall trophy	\$ 8.50	\$ 85.00

**DATE: 12/26/2023**

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**INVITATION TO BID FROM JEFFERSON PARISH - continued**

**BID NO.: 50-00144015**

**SEALED BID**

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	5.00	EA	0120 - 40 inch tall trophy	\$ 80.00	\$ 400.00