

DATE: 4/05/2021

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00134185

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT@jeffparish.net

Bids will be received until 11:00 AM, 4/15/2021 via online at [www.jeffparishbids.net](http://www.jeffparishbids.net).

**LATE BIDS WILL NOT BE ACCEPTED**

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year warranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder by the bidder placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

#### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

5, 6, 10, 13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies). When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is an as needed basis contract. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

**It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.**

DATE: 4/05/2021

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00134185

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: ADDENDUM #1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME: <u>Premium Facility Services</u>	
SIGNATURE: (Must be signed here) <u>[Signature]</u>	TITLE: <u>President</u>
PRINT OR TYPE NAME: <u>STERLING P. CHAUVIN III</u>	
ADDRESS: <u>1144 Camp St.</u>	
CITY, STATE: <u>NEW Orleans, LA</u>	ZIP: <u>70130</u>
TELEPHONE: <u>(504) 270-7050</u>	FAX: <u>( )</u>
EMAIL ADDRESS: <u>SCHAUVIN@PremiumFacilityServices.com</u>	

TOTAL PRICE OF ALL BID ITEMS: \$ 2,668.95

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00134185

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>Labor and materials for disinfecting services for the Jefferson Parish Juvenile Services Department</p> <p>0010 DISINFECTING SERVICES</p> <p>01 FULL CLEAN AND DISINFECT 29,655 SQ FT                      02 WIPE DOWN AREA WITH RENOWN #6 DISINFECTANT                      03 VACCUM AND MOP AREA                      04 TREAT AREA WITH THE CLOROX TOTAL 360 ELECTROSTATIC CLEANER                      05 ALL CHEMICALS ARE EPA CERTIFIED DISINFECTANT CLEANERS</p> <p>JOB SITE:                      1550 GRETNA BLVD.                      HARVEY, LA. 70058                      ***FOR SITE VISIT***                      CONTACT PERSON: DONALD SPELL                      364-3750 EXT. 87408</p>	/	2,668.95



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

April 6, 2021

ADDENDUM # 1

**Bid Number: 50-134185**

**Bid Opening Date: April 15, 2021**

**Labor and materials for disinfecting services for the Jefferson Parish Juvenile Services Department**

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**Addendum #1 is being issued to clarify that alternatives are acceptable.**

**Alternatives are acceptable as long as it is an approved method for use in COVID disinfecting.**

**BID OPENING HAS NOT BEEN EXTENDED.**

Sincerely,

*Rae Lynn Hartman*

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Rae Lynn Hartman  
Buyer I

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



At Premium Facility Services, we pride ourselves on building long lasting relationships with all our customers. We find that from our thorough selection process for new staff and management, proper in-depth training of all staff, proper checks and balances for all management, regular inspections, and constant communications with our customers, our systems have been finely tuned and geared toward unparalleled customer satisfaction.

We understand that your image is important when it comes to everyday business. You want to welcome your visitors to a pristine, professional environment, while your employees thrive in spotless and functional surroundings.

Our aim is to provide you with a service that exceeds your highest expectations. We have enclosed a comprehensive proposal that has been tailored to fit your facility's needs.

If you have any questions, please feel free to call for any additional information you may need in assessing our proposal

I am looking forward to the opportunity to work with you.

Jefferson Parish Vendor #310680

Sincerely,

Sterling P. Chauvin III

President

**Premium Facilities Services, LLC.**

C: 504.270.7050

O: 504.208.4492

[schauvin@premiumfacilityservices.com](mailto:schauvin@premiumfacilityservices.com)

[www.premiumfacilityservices.com](http://www.premiumfacilityservices.com)

**Premium Facility Services**  
1144 Camp Street, New Orleans LA 70130  
504-208-4492



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Eustis Insurance & Benefits, a Marsh & McLennan Agency LLC Co 830 W. Causeway Approach Mandeville LA 70471	<b>CONTACT NAME:</b> Jill Smith	
	<b>PHONE (A/C, No, Ext):</b> 985-626-4497	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b> jsmith2@marshmma.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Premium Facility Services, LLC 601 Poydras Street, Suite 1500 New Orleans LA 70130	<b>INSURER A:</b> Arch Insurance Company	11150
	<b>INSURER B:</b> Evanston Insurance Company	35378
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURER F:</b>		

**COVERAGES**                      **CERTIFICATE NUMBER:** 148549594                      **REVISION NUMBER:**

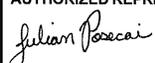
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> INCL TRIA GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		ZAGLB1827800	7/1/2020	7/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> EXCL TRIA		ZACAT1818500	7/1/2020	7/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y    N/A	ZAWC11807700	7/1/2020	7/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Pollution Liab.		MMAENV001894	6/1/2020	7/1/2021	LIMIT DED: \$5,000      1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Additional Insured form #CG2010 (04/13)10 and CG2037 (10/01) applies to the General Liability policy.  
Waiver of subrogation form #CG2404 (05/09) applies to the General Liability policy.  
Notice of Cancellation-Certificate Holders 00ML0087(11/10) applies to the General Liability policy.  
Primary & Non-Contributory CG2001 (04/13) applies to the General Liability policy

The General Liability policy includes a blanket additional insured endorsement to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.  
The General Liability policy contains a blanket waiver of subrogation endorsement that may apply only when there is a written contract between the named See Attached...

**CERTIFICATE HOLDER**                      **CANCELLATION**

BID # 50-00134185 Jefferson Parish Juvenile Service 1550 Gretna Blvd. Harvey LA 70059	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>
	<b>AUTHORIZED REPRESENTATIVE</b> 



**ADDITIONAL REMARKS SCHEDULE**

AGENCY Eustis Insurance & Benefits, a		NAMED INSURED Premium Facility Services, LLC 601 Poydras Street, Suite 1500 New Orleans LA 70130	
POLICY NUMBER			
CARRIER	NAIC CODE		
		EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

insured and the certificate holder that requires such wording.

Additional Insured form #00CA0088 ( 06/08 ) applies to the Automobile Liability policy.  
 Waiver of subrogation form #CA0444 (10/13) applies to the Automobile Liability policy.  
 Notice of Cancellation-Certificate Holders 00ML0087(11/10) applies to the Automobile Liability policy.

The Automobile Liability policy contains language that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.  
 The Automobile liability policy includes waiver of subrogation wording that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

Waiver of subrogation form #WC000313 (11/03) applies to the Workers Compensation policy.  
 The Worker's Compensation policy includes a waiver of subrogation endorsement that may apply only when there is a written contract between the named insured and the certificate holder that requires such wording.

The General Liability , Automobile & Worker's Compensation policies includes a blanket notice of cancellation to the certificate holder providing for (90) days' advance written notice if the policy is canceled by the company, or 10 days' written notice before the policy is canceled for nonpayment of premium. Notice is sent to certificate holders with mailing addresses on file with the agent or the company. The endorsement does not provide for notice of cancellation to the certificate holder if the named insured requests cancellation.

RE: Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are afforded the above referenced forms when required by a written contact

## Professional Grade Equipment & Cleaning Systems.

We utilized only EPA-approved and whenever possible green or eco-friendly disinfectant cleaning products and disinfectants. All products are applied as directed with proper personal protective equipment (PPE).

- Carpet Deodorizer & Soft Surface Cleaner
- Disinfectant Cleaner
- Disinfecting Multi-Surface & Glass Cleaner
- Non-Acid Restroom & Bowl Cleaner

### Clorox® Total 360™

PFS uses pro-grade equipment to deliver superior coverage of disinfectant on hard to reach areas to keep your facility safe and sanitized for better bacteria, virus and germ protection.

The Clorox® Total 360™ System utilizes innovative electrostatic spray technology to allow Clorox® disinfecting and sanitizing solutions to reach surfaces outside the line of sight, covering what conventional trigger sprays may miss, including the sides, underside and backside of surfaces. It works by using an electrode to introduce an attractive charge to the disinfecting or sanitizing product and atomizes the solution, using an air compressor to generate a quiet, but powerful liquid flow.

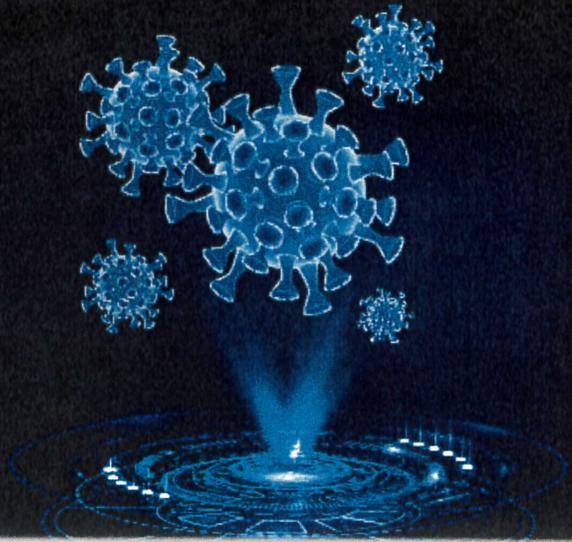


"Because the solution's particles are electrostatically charged, they are attracted to surfaces with a force stronger than gravity, allowing the solution to reach and uniformly coat even hard-to-reach surfaces." Clorox Commercial Solutions® Clorox® Total 360™ Disinfectant Cleaner is EPA-registered to kill 19 illness-causing organisms in two minutes or less.



## CORONAVIRUS

# What It Is & What You Can Do To Stay Healthy



Coronaviruses (CoV) are a family of enveloped viruses that was first discovered in the 1960s. They are most commonly found in animals, however, six strains are known to be transmittable from animals to humans. The latest strain, 2019 Novel Coronavirus (or 2019-nCoV), originated in Wuhan, China, last year.

### How does the coronavirus spread?

The virus typically spreads through the air via coughing or sneezing, contact with an infected person or contaminated surfaces and, rarely, fecal contamination. Most people are infected with human coronavirus at some point in their lives. They experience cold-like symptoms for a few days and then recover. However, the 2019-nCoV strain can cause severe symptoms, including fever, cough and shortness of breath, that can lead to pneumonia and possibly death.

The virus can spread quickly from person to person and can lead to widespread outbreaks when infected individuals travel to different countries. At this time, there is no vaccine or specific treatment for coronavirus.

### Controlling Infection

The CDC provides useful guidance and resources for coronavirus infection control measures. These should be implemented when patients are suspected of being infected.

**Hand hygiene:** Wash hands often with soap and water for at least 20 seconds. Use alcohol-based hand sanitizer when soap and water are not available. Avoid touching your eyes, nose and mouth with unwashed hands.

**Respiratory hygiene and cough etiquette:** Cover your nose and mouth with a tissue when you cough or sneeze, then throw the tissue in the trash. Avoid contact with infected individuals. Clean and disinfect surfaces and objects with an EPA-registered disinfectant.

For 2019-nCoV, the CDC also recommends a mask for confirmed individuals, eye protection for healthcare workers and implementing contact and airborne precautions in addition to standard precautions.

### Coronavirus

Middle East Respiratory Syndrome (MERS) and Severe Acute Respiratory Syndrome (SARS) are viral respiratory illnesses caused by a coronavirus.

#### Severe symptoms

- High fever (100.4°F or higher)
- Pneumonia
- Kidney failure
- Death

#### Transmission

Coughs or sneezes from infected person or touching contaminated objects.

#### Common symptoms

Fever

After 2 to 7 days, develop a dry cough

Mild breathing difficulties at the outset

Gastrointestinal issues

Diarrhea

General body aches





The products listed below have demonstrated to be effective against viruses similar to 2019 Novel Coronavirus (2019-nCoV) on hard, nonporous surfaces. Therefore, these products can be used against 2019-nCoV when used in accordance with the directions for use. For more information, refer to the CDC website at <https://www.cdc.gov/coronavirus/2019-ncov/>.

## Renown Disinfectant Cleaners

- Carpet Deodorizer & Soft Surface Cleaner
- Citrus Quat 64 Disinfectant Cleaner
- Fresh Citrus Disinfectant Cleaner
- Mint Disinfectant Cleaner
- Pine Disinfectant Cleaner
- RTU Disinfecting Multi-Surface & Glass Cleaner
- #3 Sureblend Non-Acid Restroom & Bowl Cleaner
- #6 Sureblend Neutral Disinfectant

### Clean and disinfect correctly and safely

- Protect yourself with proper personal protective equipment (PPE)
- Dilute concentrated chemicals per instructions
- Remove visible (gross) soil and wash surfaces with a general-purpose cleaner
- Rinse with water
- Use an EPA-registered Renown disinfectant to kill germs
- Always follow label directions on cleaning products and disinfectants
- Read the label to ensure that the product is EPA-approved for effectiveness against the virus you're trying to kill

Body Graphic: SOURCE Centers for Disease Control and Prevention; GRAPHIC Janet Loehrke/USA TODAY  
<https://www.cdc.gov/coronavirus/about/prevention.html>

## Company References.

The below references provided for qualifications and verification of our professional services.

### Premium Parking

Type of Property: Parking Management Company  
Facility Address: 601 Poydras Street, Suite 1500, New Orleans, LA 70130  
Contact: Ben Montgomery, President  
Contact Phone Number: 504-432-7031  
Contact Email Address: bmontgomery@premiumparking.com  
Dates of Service: August 2017 - Present  
Services: Cleaning, Maintenance and Project Management

### Foundation Preparatory Charter School

Type of Property: Elementary School  
Facility Address: 3121 St Bernard Ave, New Orleans, La  
Contact: Yoshekia J. Brown, Operations Manager  
Contact Phone Number: 504-507-0124  
Contact Email Address: ybrown@foundationpreparatory.org  
Dates of Service: June 2018 - Present  
Scope of Services: Cleaning, Maintenance, Lawn Care and Project Management

### New Orleans Career Center

Type of Property: Career Center / School  
Facility Address: 2733 Esplanade Ave., New Orleans LA 70119  
Contact: Michael Samuel, Director of Operations  
Contact Phone Number: 504-432-0817  
Contact Email Address: mike@nolacc.org  
Dates of Service: June 2019 - Present  
Scope of Services: Cleaning, Maintenance, Lawn Care and Project Management

### Avenue Pub

Type of Property: Bar/Restaurant  
Facility Address: 1732 St. Charles Ave., New Orleans, La 70130  
Contact: Eileen Matuszewski, CEO  
Contact Phone Number: 518-810-9687  
Contact Email Address: eventsontheavenue@yahoo.com  
Dates of Service: Jan 2019 - Present

Scope of Services: Cleaning and Yearly Maintenance

### **Kid Camp**

Type of Property: Day Care Center

Facility Address: 3900 N. Causeway Blvd. Ste 1200, Metairie, LA 70002

Contact: Melissa Conner, President

Contact Phone Number: 504-274-1403

Contact Email Address: melissa@kidcamps.com

Dates of Service: March 2020 - Present

Scope of Services: Cleaning

### **Mahony's Po-Boys & Seafood**

Type of Property: Restaurant

Facility Address: 3454 Magazine Street, New Orleans LA 70115

Facility Address: 901 Iberville St, New Orleans LA 70112

Contact: Glen Armantrout, President

Contact Phone Number: 504-237-2263

Contact Email Address: garmantrout@jmhcompanies.com

Dates of Service: July 2017 - Present

Scope of Services: Maintenance

### **Belladonna Day Spa**

Type of Property: Luxury Spa & Retail Store

Facility Address: 3454 Magazine Street, New Orleans LA 70115

Contact: Glen Armantrout, President

Contact Phone Number: 504-237-2263

Contact Email Address: garmantrout@jmhcompanies.com

Dates of Service: October 2016 - Present

Scope of Services: Maintenance