

DATE: 5/08/2020

Page: 5

BID NO.: 50-00130735

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES X NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED 2 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 06/30/2021.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

on the start of contract day

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 59469

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: 3H Service System, Inc

ADDRESS: 1610 Plunketts Road

CITY, STATE: Buford, GA ZIP: 30519

TELEPHONE: (678) 926-3169 FAX: (770) 675-7804

EMAIL ADDRESS: cs@e-3h.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 05/28/2020

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED  
SIGNATURE: 

John Heo

Printed Name

TITLE: Account Executive

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130735

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	24.00	MO	<p>TWO (2) YEAR JANITORIAL SERVICES CONTRACT AT VARIOUS BUILDINGS FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT</p> <p>0010 - Provide separate monthly pricing for janitorial</p> <p>services at the following location:</p> <p>Eastbank Regional Library/ Administration Building Metairie, Louisiana 70001 (approx 135,000 SQ FT)</p> <p>ATTACHMENT "A" PAGE 13 IN SPECS</p> <p>TWO (2) YEAR JANITORIAL SERVICES AT VARIOUS LIBRARY BUILDINGS LOCATED ON THE EAST AND WEST BANK FOR THE JEFFERSON PARISH LIBRARY DEPARTMENT</p>		
				7,978.50	191,484.00
2	7,072.00	HR	<p>0020 - Provide hourly cost for janitorial service at the East</p> <p>Bank Regional Library and Administrative Offices for Monday through Thursday - beginning at 9:00 am until 9:00 pm (12 hours per day), Friday and Saturday beginning at 9:00 am until 5:00 pm (8 hours per day), and Sunday beginning at 1:00 pm until 5:00 pm (4 hours per day) for a total of 68 hours per week.</p> <p>(68 X 52 weeks x 2 = 7,072 hours)</p>		
				13.56	95,896.32
3	24.00	MO	<p>0030 - Provide separate monthly pricing for janitorial services at:</p> <p>Gretna Library 102 Willow Drive Gretna, Louisiana 70053 (APPROX 5,600 SQ FT)</p> <p>ATTACHMENT "K" PAGE 23 IN SPECS</p>		
				330.96	7,943.04
4	24.00	MO	<p>0040 - Provide separate monthly pricing for janitorial services at:</p> <p>Harahan Library 219 Soniat Avenue Harahan, Louisiana 70123</p>		
				177.30	4,255.20

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130735

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
5	24.00	MO	(APPROX 3,000 SQ FT) ATTACHMENT "B" PAGE 14 IN SPECS  0050 - Provide separate monthly pricing for janitorial services at:		
			Lafitte Library 4917 City Park Drive Suite B Lafitte, Louisiana 70067 (APPROX 4,500 SQ FT)  ATTACHMENT "L" PAGE 24 IN SPECS	265.95	6,382.80
6	24.00	MO	0060 - Provide separate monthly pricing for janitorial services at:		
			Lakeshore Library 1000 W. Esplanade Avenue Metairie, Louisiana 70005 (APPROX 7,680 SQ FT)  ATTACHMENT "E" PAGE 17 IN SPECS	453.89	10,893.36
7	24.00	MO	0070 - Provide separate monthly pricing for janitorial services at:		
			Live Oak Library 125 Acadia Drive Waggaman, LA 70094 (APPROX 5,412 SQ FT)  ATTACHMENT "M" PAGE 25 IN SPECS	319.85	7,676.40
8	24.00	MO	0080 - Provide separate monthly pricing for janitorial services at:		
			North Kenner Library 630 W. Esplanade Avenue Kenner, La. 70065 (APPROX 9,350 SQ FT)  ATTACHMENT "D" PAGE 16 IN SPECS	552.59	13,262.16
9	24.00	MO	0090 - Provide separate monthly pricing for janitorial services at:		
			Old Metairie Library 2350 Metairie Road Metairie, La. 70001 (APPROX 10,000 SQ FT)	591.00	14,184.00

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ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	24.00	EA	ATTACHMENT "F" PAGE 18 IN SPECS		
			0110 - Provide separate monthly pricing for janitorial services at:  Rosedale Library 4036 Jefferson Highway Jefferson, LA 70121 (APPROX 7,138 SQ FT)	421.86	10,124.64
11	24.00	EA	ATTACHMENT "G" PAGE 19 IN SPECS		
			0120 - Provide separate monthly pricing for janitorial services at:  Terrytown Library 680 Heritage Avenue Terrytown, LA 70056 (APPROX 7,625 SQ FT)	450.64	10,815.36
12	24.00	MO	ATTACHMENT "N" PAGE 26 IN SPECS		
			0130 - Provide separate monthly pricing for janitorial services at:  Wagner Library 6646 Riverside Drive Metairie, LA 70003 (APPROX 6,400 SQ FT)	378.24	9,077.76
13	24.00	MO	ATTACHMENT "H" PAGE 20 IN SPECS		
			0140 - Provide separate monthly pricing for janitorial services at:  Westwego Library 635 Fourth Street Westwego, LA 70094 (APPROX 7,183 SQ FT)	424.52	10,188.48
14	24.00	MO	ATTACHMENT "O" PAGE 27 IN SPECS		
			0150 - Provide separate monthly pricing for janitorial services at:  Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, LA 70058 (APPROX 35,000 SQ FT)	2,068.50	49,644.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

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ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
15	7,072.00	HR	<p>ATTACHMENT "I" PAGE 21 IN SPECS</p> <p>0160 - Provide hourly cost for janitorial service at the Jane OBrien Chatelain West Bank Regional Library, for Monday through Thursday; beginning at 9:00 am until 9:00 pm (12 hours per day); Friday and Saturday beginning at 9:00 am until 5:00 pm (8 hours per day), and Sunday beginning at 1:00 pm until 5:00 pm (4 hours per day) for a total of 68 hours per week.</p> <p>(68 x 52 weeks x 2 = 7,072)</p>		
				13.56	95,896.32
16	24.00	MO	<p>0170 - Provide separate monthly pricing for janitorial services at:</p> <p>River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123 (APPROX 10,000 SQFT)</p> <p>ATTACHMENT "C" PAGE 15 IN SPECS</p>		
				591.00	14,184.00
17	24.00	MO	<p>0180 - Provide separate monthly pricing for janitorial services at:</p> <p>Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 (APPROX 7,375 SQ FT)</p> <p>ATTACHMENT "J" PAGE 22 IN SPECS</p>		
				435.86	10,460.64
18	1.00	EA	<p>0190 - Provide a square footage cost for the addition or deletion of</p> <p>square footage to be cleaned at any of the buildings to be covered under this contract.</p> <p>Belle Terre Library (7,375 SQFT) Charles A. Wagner Library (6,400 SQFT) Eastbank Regional Library/Administration Building (135,000 SQFT) Gretna Library (5,600 SQFT) Harahan Library (3,000 SQFT) Lafitte Library - (4,500 SQFT) Lakeshore Library - (7,680 SQFT) Live Oak Library (5,412 SQFT) North Kenner Library (9,350 SQFT)</p>		
				0.06	

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130735

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
19	1.00	EA	<p>Old Metairie Library (10,000 SQFT)  Rosedale Library (7,138 SQFT)  Terrytown Library (7,625 SQFT)  Westwego Library (7,183 SQFT)  Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT)  River Ridge Library (10,000 SQFT)</p>		
			<p>0200 - Provide a square footage cost for Sunday cleaning (on request)</p> <p>at any of the buildings to be covered under this contract.</p> <p>Prior approval from the Library Property Manager would be necessary.</p> <p>The buildings covered are as follows (all SQFT amounts are approximate):  Belle Terre Library (7,375 SQFT)  Charles A. Wagner Library (6,400 SQFT)  Eastbank Regional Library/Administration Building (135,000 SQFT)  Gretna Library (5,600 SQFT)  Harahan Library (3,000 SQFT)  Lafitte Library - (4,500 SQFT)  Lakeshore Library - (7,680 SQFT)  Live Oak Library (5,412 SQFT)  North Kenner Library (9,350 SQFT)  Old Metairie Library(10,000 SQFT)  Rosedale Library (7,138 SQFT)  Terrytown Library (7,625 SQFT)  Westwego Library (7,138 SQFT)  Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT)  River Ridge Library (10,000 SQFT)</p>	0.50	
20	1.00	EA	<p>0210 - Provide a square footage cost for emergency cleaning after</p> <p>regular hours, ie, fire, smoke, water, vandalism, etc at any of the buildings under this contract.</p> <p>The buildings covered are as follows (all SQFT amounts are approximate):  Belle Terre Library (7,375 SQFT)  Charles A. Wagner Library (6,400 SQFT)  Eastbank Regional Library/Administration Building (135,000 SQFT)  Gretna Library (5,600 SQFT)  Harahan Library (3,000 SQFT)  Lafitte Library - (4,500 SQFT)  Lakeshore Library - (7,680 SQFT)  Live Oak Library (5,412 SQFT)</p>		
				0.90	

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ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
21	1.00	EA	North Kenner Library (9,350 SQFT) Old Metairie Library (10,000 SQFT) Rosedale Library (7,138 SQFT) Terrytown Library (7,625 SQFT) Westwego Library (7,183 SQFT) Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT) River Ridge Library (10,000 SQFT)		
			0220 - Provide a square footage cost for hot water extraction carpet cleaning, at any of the buildings to be covered under this contract.  The buildings covered are as follows (all SQFT amounts are approximate):  Belle Terre Library (7,375 SQFT) Charles A. Wagner Library (6,400 SQFT) Eastbank Regional Library/Administration Building (135,000 SQFT) Gretna Library (5,600 SQFT) Harahan Library (3,000 SQFT) Lafitte Library - (4,500 SQFT) Lakeshore Library - (7,680 SQFT) Live Oak Library (5,412 SQFT) North Kenner Library (9,350 SQFT) Old Metairie Library (10,000 SQFT) Rosedale Library (7,138 SQFT) Terrytown Library (7,625 SQFT) Westwego Library (7,183 SQFT) Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT) River Ridge Library (10,000 SQFT)  ***PLEASE SEE ATTACHED SPECIFICATIONS***	0.20	
				Total	\$562,368.48