

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO ✓MAXIMUM ESCALATION PERCENTAGE REQUESTED NA %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 12/2019

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

IMMEDIATELYLOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 24642**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: SIEMENS INDUSTRY, INCADDRESS: 150 TEAL ST. Suite 100CITY, STATE: ST. ROSE, LA ZIP: 70087TELEPHONE: (504) 464-9300 FAX: (504) 464 6800EMAIL ADDRESS: tom.adams@siemens.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 217,188.00AUTHORIZED SIGNATURE: JACK WENTZTITLE: OPERATIONS MANAGERJACK WENTZ
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116779

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	36.00	MO	<p>Labor, materials, & equipment necessary to supply full coverage preventive & repair maintenance for the HVAC & associated devices at the John A. Alario Sr. Event Center & Segnette Field Baseball Stadium</p> <p>0001 Maintenance and Service Program for Environmental and Mechanical Systems for the John A. Alario, Sr. Event Center and Segnette Field Baseball Stadium.</p> <p>Provide a three year, full coverage preventative and repair maintenance program for servicing all equipment and associated devices relating to the HVAC systems at the John A. Alario, Sr. Event Center and Segnette Field Baseball Stadium. Vendor shall furnish all personnel, parts, materials, test equipment, tools, and services in accordance with the attached specifications.</p> <p>No pre-bid conference is required.</p> <p>Location: John A. Alario, Sr. Event Center 2000 Segnette Blvd. Westwego, LA 70094</p>	\$ 6,033.00	\$ 217,188.00



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name SIEMENS INDUSTRY, INC.
Mailing Address 150 Teal Street, Suite 100
 St. Rose, LA 70087
Phone Number (504) 466-9300
Fax Number (000) 000-0000
Email Address pauline.ciotola@siemens.com

Active Licenses

License Number 24642
Type Commercial License
Status LICENSED
Effective 07/17/2015
Expiration 09/05/2017
First Issued 09/05/1989

Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Gary William Grashoff	ALL
BUSINESS AND LAW	Richard David Burvant	ALL
ELECTRICAL WORK (STATEWIDE)	Bremer, Ronald E.	ALL
MECHANICAL WORK (STATEWIDE)	Curole, Daniel D.	ALL
MECHANICAL WORK (STATEWIDE)	Eliser, Mark	ALL
SPECIALTY: FIRE ALARMS	Gary William Grashoff	ALL
SPECIALTY: FIRE ALARMS	Richard David Burvant	ALL
SPECIALTY: FIRE SUPPRESSION	Gary William Grashoff	ALL
SPECIALTY: FIRE SUPPRESSION	Richard David Burvant	ALL
SPECIALTY: INSTRUMENTATION AND CALIBRATION	Gary William Grashoff	ALL
SPECIALTY: INSTRUMENTATION AND CALIBRATION	Richard David Burvant	ALL
SPECIALTY: SECURITY	Gary William Grashoff	ALL
SPECIALTY: SECURITY	Richard David Burvant	ALL

DELEGATION OF SIGNATURE AUTHORITY FORM SIEMENS INDUSTRY, INC. BUILDING TECHNOLOGIES DIVISION


I, **Gary Grashoff, Zone Manager**, on behalf of **Siemens Industry, Inc. (SII)**, for its **Building Technologies Division**, by virtue of the authority vested in me as **Zone Manager** to sign or countersign and otherwise execute in the name, or on behalf of the SII Building Technologies Division, any bids, projects, contracts, agreements and any certificates, affidavits or ancillary documents in connection therewith for and on behalf of the SII Building Technologies Division, do hereby delegate to and acknowledge that the following person(s) may exercise such authority for and on my behalf.

Name(s):

Jack Wentz, Sr. Ops Manager

I further designate and acknowledge that the signature of the person delegated above, is binding upon the SII Building Technologies Division in the above identified circumstances and shall have the same force and effect as would my signature.

Dated: 5/28/13



Signature
Gary Grashoff
Zone Manager

The person making the delegation is responsible for retaining a copy of the document delegating their authority for future reference. In addition, it is the responsibility of the FBA within that area of responsibility to maintain records of the "Fixed or Temporary Delegations to a Deputy" within their organization. For example, the Business Unit/Location FBA is responsible for documenting the delegations assigned within their Business Unit/Location. The Business Unit/Location/HQ FBA's are responsible for maintaining records for fixed delegations within their organizations and filing the original with the Legal Department.

Signature authority cannot be delegated to a non-employee of Siemens. Delegations are automatically void when the employee leaves the organizational unit concerned or changes to a different field of responsibility from the one for which the authorization was granted. In such a case, the employee's disciplinary superior is responsible for the prompt deletion of authorizations. If a delegation is wilfully misused, it must be immediately withdrawn.

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bond Number: 79434433-CHU-16-118

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Siemens Industry Inc.
150 Teal Street, Suite 100
St. Rose, LA 70087

OWNER:

(Name, legal status and address)

Jefferson Parish Government
200 Derbigny
Gretna, LA 70053

SURETY:

(Name, legal status and principal place of business)

Federal Insurance Company
15 Mountain View Rd.
Warren, NJ 07059
State of Inc: Indiana

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

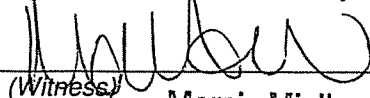
HVAC Maintenance and repair at Alario Center

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

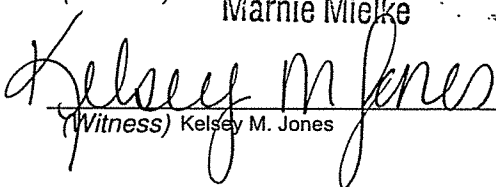
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of July, 2016


(Witness)

Marnie Mielke


(Witness) Kelsey M. Jones

Siemens Industry Inc.

(Principal)

(Seal)

(Title)

Federal Insurance Company

(Surety)

(Seal)

(Title) Sandra L. Ham, Attorney-in-Fact

ACKNOWLEDGMENT BY SURETY

STATE
OF Missouri }
City of St. Louis } ss.

On this 7th day of July, 2016, before me personally
appeared Sandra L. Ham, known to me to be the Attorney-in-Fact of
Federal Insurance Company

_____, the corporation
that executed the within instrument, and acknowledged to me that such corporation executed the same.

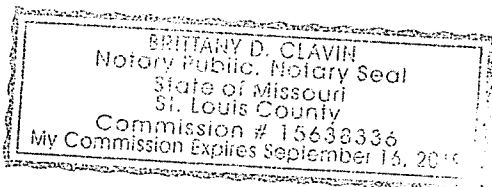
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid
County, the day and year in this certificate first above written.

Brittany D. Clavin

My Commission Expires: September 16, 2019

(Seal)

Brittany D. Clavin
Notary Public in the State of Missouri
County of St. Louis
Commission # 15638336





**Chubb
Surety**

**POWER
OF
ATTORNEY**

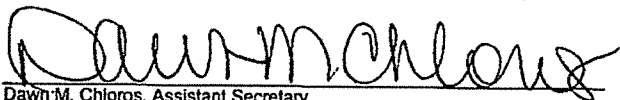
**Federal Insurance Company
Vigilant Insurance Company
Pacific Indemnity Company**

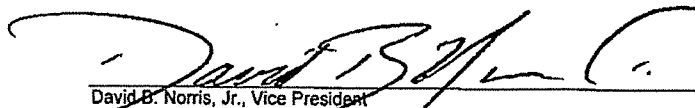
**Attn: Surety Department
15 Mountain View Road
Warren, NJ 07059**

Know All by These Presents, That **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, and **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, do each hereby constitute and appoint Pamela A. Beelman, Cynthia L. Choren, Brittany D. Clavin, Joann R. Frank, Sandra L. Ham, Heidi A. Notheisen, Karen L. Roider and Debra C. Schneider of St. Louis, Missouri -----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** have each executed and attested these presents and affixed their corporate seals on this **1st** day of **March, 2016**.


Dawn M. Chloros, Assistant Secretary


David B. Norris, Jr., Vice President



STATE OF NEW JERSEY

ss.

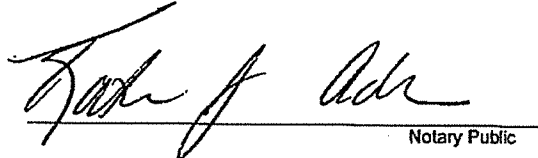
County of Somerset

On this **1st** day of **March, 2016** before me, a Notary Public of New Jersey, personally came Dawn M. Chloros, to me known to be Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros, being by me duly sworn, did depose and say that she is Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** and knows the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of the By-Laws of said Companies; and that she signed said Power of Attorney as Assistant Secretary of said Companies by like authority; and that she is acquainted with David B. Norris, Jr., and knows him to be Vice President of said Companies; and that the signature of David B. Norris, Jr., subscribed to said Power of Attorney is in the genuine handwriting of David B. Norris, Jr., and was thereto subscribed by authority of said By-Laws and in deponent's presence.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2318685
Commission Expires July 16, 2019


Notary Public

CERTIFICATION

Extract from the By-Laws of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY**:

"Except as otherwise provided in these By-Laws or by law or as otherwise directed by the Board of Directors, the President or any Vice President shall be authorized to execute and deliver, in the name and on behalf of the Corporation, all agreements, bonds, contracts, deeds, mortgages, and other instruments, either for the Corporation's own account or in a fiduciary or other capacity, and the seal of the Corporation, if appropriate, shall be affixed thereto by any of such officers or the Secretary or an Assistant Secretary. The Board of Directors, the President or any Vice President designated by the Board of Directors may authorize any other officer, employee or agent to execute and deliver, in the name and on behalf of the Corporation, agreements, bonds, contracts, deeds, mortgages, and other instruments, either for the Corporation's own account or in a fiduciary or other capacity, and, if appropriate, to affix the seal of the Corporation thereto. The grant of such authority by the Board or any such officer may be general or confined to specific instances."

I, Dawn M. Chloros, Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing extract of the By-Laws of the Companies is true and correct,
- (ii) the Companies are duly licensed and authorized to transact surety business in all 50 of the United States of America and the District of Columbia and are authorized by the U.S. Treasury Department; further, Federal and Vigilant are licensed in the U.S. Virgin Islands, and Federal is licensed in Guam, Puerto Rico, and each of the Provinces of Canada except Prince Edward Island; and
- (iii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Warren, NJ this **7th** day of **July, 2016**.




Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO NOTIFY US OF A CLAIM, VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT ADDRESS LISTED ABOVE, OR BY Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

FEDERAL INSURANCE COMPANY

STATEMENT OF ASSETS, LIABILITIES AND SURPLUS TO POLICYHOLDERS

Statutory Basis

DECEMBER 31, 2015

(in thousands of dollars)

ASSETS		LIABILITIES AND SURPLUS TO POLICYHOLDERS	
Cash and Short Term Investments.....	\$ 687,917	Outstanding Losses and Loss Expenses	\$ 12,174,848
United States Government, State and Municipal Bonds	9,544,097	Unearned Premiums.....	3,726,665
Other Bonds.....	4,491,238	Dividends Payable to Stockholder	1,400,000
Stocks	692,901	Ceded Reinsurance Premiums Payable.....	329,694
Other Invested Assets.....	2,187,839	Provision for Reinsurance	35,560
		Other Liabilities.....	1,295,093
 TOTAL INVESTMENTS	 17,603,992	 TOTAL LIABILITIES	 18,961,860
Investments in Affiliates:			
Chubb Investment Holdings, Inc.	3,679,770	Capital Stock.....	20,980
Pacific Indemnity Company.....	2,930,246	Paid-In Surplus.....	3,106,809
Executive Risk Indemnity Inc.....	1,267,144	Unassigned Funds	10,150,916
Chubb Insurance Investment Holdings Ltd....	1,020,650		
CC Canada Holdings Ltd.....	590,955	SURPLUS TO POLICYHOLDERS.....	13,278,705
Great Northern Insurance Company	469,230		
Chubb Insurance Company of Australia Ltd.	404,845		
Vigilant Insurance Company.....	306,232		
Chubb European Investment Holdings SLP ..	294,200		
Other Affiliates	566,480		
Premiums Receivable	1,659,749		
Other Assets	1,447,072		
 TOTAL ADMITTED ASSETS	 \$ 32,240,565	 TOTAL LIABILITIES AND SURPLUS TO POLICYHOLDERS.....	 \$ 32,240,565

Investments are valued in accordance with requirements of the National Association of Insurance Commissioners.
At December 31, 2015, investments with a carrying value of \$546,611,273 were deposited with government authorities as required by law.

State, County & City of New York, — ss:

Dawn M. Chloros, Assistant Secretary _____ of the Federal Insurance Company

being duly sworn, deposes and says that the foregoing Statement of Assets, Liabilities and Surplus to Policyholders of said Federal Insurance Company on December 31, 2015 is true and correct and is a true abstract of the Annual Statement of said Company as filed with the Secretary of the Treasury of the United States for the 12 months ending December 31, 2015.

Subscribed and sworn to before me
this March 11, 2016.

Jeanette Shipsey

Notary Public

JEANETTE SHIPSEY
Notary Public, State of New York
No. 02SH5074142
Qualified in Nassau County
Commission Expires March 10, 2019

Dawn M. Chloros

Assistant Secretary

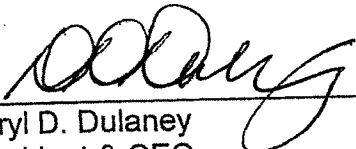
**CERTIFICATION OF SIGNATURE AUTHORIZATION
SIEMENS BUILDING TECHNOLOGIES, INC.**

We, Daryl D. Dulaney, President and Chief Executive Officer and Axel Meier, Executive Vice President and Chief Financial Officer, do hereby certify and delegate to the Branch, Area and Zone Managers of SIEMENS BUILDING TECHNOLOGIES, INC. (the "Corporation"), a corporation duly organized and existing under the State of Delaware, are duly authorized to execute any and all Contract Agreements, excluding Performance/Energy Contracts, up to the following transactional limitations.

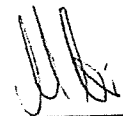
Branch, Area and General: \$5,000,000 limit.

We further certify that the above named Managers are authorized to execute on behalf of the Corporation, and their signatures on these documents are binding on the Corporation.

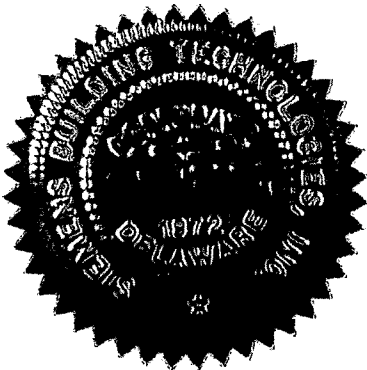
IN WITNESS WHEREOF, I have to hereunto subscribed my name and affixed the corporate seal of the Corporation, on this 31st day of January, 2009.



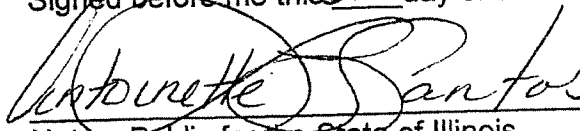
Daryl D. Dulaney
President & CEO
Siemens Building Technologies, Inc.



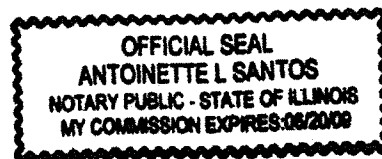
Axel Meier
Executive Vice President & Chief
Financial Officer
Siemens Building Technologies, Inc.



Signed before me this 31st day of January 2009



Notary Public for the State of Illinois,
County of Lake



**ACKNOWLEDGEMENT OF
APPOINTED SIGNATURE AUTHORITY FROM
PRESIDENT DAVID HOPPING
AND VICE PRESIDENT FINANCE & BUSINESS ADMINISTRATION ANTON DUVALL**

SIEMENS INDUSTRY, INC. – BUILDING TECHNOLOGIES DIVISION

- A. We, the undersigned, David Hopping, President, and Anton Duvall, Vice President Finance & Business Administration, of the Building Technologies Division of Siemens Industry, Inc. (the "Corporation") a corporation duly organized and existing under the laws of the State of Delaware, by virtue of the authority vested by the Board of Directors of Siemens Industry, Inc. and in accordance with the By-Laws of the Corporation and the laws of said State, do hereby acknowledge that the following individuals are hereby authorized to sign or countersign and otherwise execute in the name, or on behalf of the Building Technologies Division of the Corporation, any bids, proposals, bonds, releases and waivers of liens, and any certificates, affidavits, or ancillary documents in connection therewith; any licensing qualification or registration filings, returns, certifications or questionnaires; any contracts, leases, agreements, guarantees and any certificates, affidavits, or ancillary documents in connection therewith, up to and including a transactional limit of \$5,000,000; and any releases, compromises or settlements in connection with claims or disputes arising out of any such transaction.

<u>AUTHORIZED SIGNATORIES</u>	
<u>Business Operations</u> <u>(Name/Position)</u>	<u>Finance/Central Support Function</u> <u>(Name/Position)</u>
Dave Mangano, Sr. Vice President Field Operations	Peter Kamps, Vice President, Field Finance and Business Administration

- B. We, the undersigned, David Hopping, President, and Anton Duvall, Vice President Finance & Business Administration, of the Building Technologies Division of Siemens Industry, Inc. (the "Corporation") a corporation duly organized and existing under the laws of the State of Delaware, by virtue of the authority vested by the Board of Directors of Siemens Industry, Inc. and in accordance with the By-Laws of the Corporation and the laws of said State, do hereby acknowledge that the following individuals are hereby authorized to sign or countersign and otherwise execute in the name, or on behalf of the Building Technologies Division of the Corporation, any bids, proposals, bonds, releases and waivers of liens, and any certificates, affidavits, or ancillary documents in connection therewith; any licensing qualification or registration filings, returns, certifications or questionnaires; any contracts, leases, agreements, guarantees and any certificates, affidavits, or ancillary documents in connection therewith, up to and including a transactional limit of \$1,000,000; and any releases, compromises or settlements in connection with claims or disputes arising out of any such transaction.

<u>AUTHORIZED SIGNATORIES</u> <u>BU Leaders and Business Lines</u>	
<u>Business Operations</u> <u>(Name/Position)</u>	<u>Finance/Central Support Function</u> <u>(Name/Position)</u>
Richard Lattanzi, Vice President BU, Control Products and Systems (CPS)	Dave Galla, Sr. Director BU, Finance and Business Administration
Dave Hopping, Vice President, Building Performance & Sustainability	

Dana Soukup, Vice President Solutions	
Brad Haeberle, Vice President Service	
Rich Cillessen, Sr. Director Enterprise Security	

- C. We, the undersigned, David Hopping, President, and Anton Duvall, Vice President Finance & Business Administration, of the Building Technologies Division of Siemens Industry, Inc. (the "Corporation") a corporation duly organized and existing under the laws of the State of Delaware, by virtue of the authority vested by the Board of Directors of Siemens Industry, Inc. and in accordance with the By-Laws of the Corporation and the laws of said State, do hereby acknowledge that the following individuals are hereby authorized to sign or countersign and otherwise execute in the name, or on behalf of the Building Technologies Division of the Corporation, any bids, proposals, bonds, releases and waivers of liens, and any certificates, affidavits, or ancillary documents in connection therewith, any licensing qualification or registration filings, returns, certifications or questionnaires; any contracts, leases, agreements, guarantees and any certificates, affidavits, or ancillary documents in connection therewith, up to and including a transactional limit of \$3,000,000; and any releases, compromises or settlements in connection with claims or disputes arising out of any such transaction.

<u>AUTHORIZED SIGNATORIES</u>	
<u>Business Operations</u> <u>(Name/Position)</u>	<u>Finance/Central Support Function</u> <u>(Name/Position)</u>
Mark Evans, El Dorado Zone Manager	Dirk Rauber, El Dorado Zone Finance and Business Administration
Richard Burvant, Mountain Pacific Zone Manager	Ray Stalla, Mountain Pacific Zone Finance and Business Administration
Paul Hayes, Gateway Zone Manager	Kai Hagen, Gateway Zone Finance and Business Administration
Gary Grashoff, The Big South Zone Manager	Mark Houghteling, The Big South Zone Finance and Business Administration
David Seraikas, South Atlantic Zone Manager	Kerin Payne, South Atlantic Zone Finance and Business Administration
Dan Crowley, Appalachian Zone Manager	Thomas Barlow, Appalachian Zone Finance and Business Administration
Joe Peters, Liberty Zone Manager	Jim Gerlach, Liberty Zone Finance and Business Administration
Tony Riccella, Great Central Zone Manager	Carol Young, Great Central Zone Finance and Business Administration
Tom Foley, Northeast Zone Manager	Steve Lillis, Northeast Zone Finance and Business Administration
Stephane Chayer, Canada Zone Manager	George Ravalico, Canada Zone Finance and Business Administration

- D. We, the undersigned, David Hopping, President, and Anton Duvall, Vice President Finance & Business Administration, of the Building Technologies Division of Siemens Industry, Inc. (the "Corporation") a corporation duly organized and existing under the laws of the State of Delaware, by

virtue of the authority vested by the Board of Director's of Siemens Industry, Inc. and in accordance with the By-Laws of the Corporation and the laws of said State, do hereby acknowledge that the following individuals are hereby authorized to sign or countersign and otherwise execute in the name, or on behalf of the Building Technologies Division of the Corporation, any bids, proposals, bonds, releases and waivers of liens, and any certificates, affidavits, or ancillary documents in connection therewith; any licensing qualification or registration filings, returns, certifications or questionnaires; any contracts, leases, agreements, guarantees and any certificates, affidavits, or ancillary documents in connection therewith, up to and including a transactional limit of \$300,000; and any releases, compromises or settlements in connection with claims or disputes arising out of any such transaction.

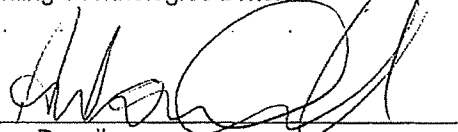
<u>AUTHORIZED SIGNATORIES</u>	
<u>PAGE</u>	
<u>Business Operations</u> <u>(Name/Position)</u>	<u>Finance/Central Support Function</u> <u>(Name/Position)</u>
Jim Diemer, Executive Vice President and Managing Director	Caroline Kaufmann, Finance Director, Finance and Business Administration

- E. We further acknowledge that each of the signatures of the persons referred to in paragraph A, B, C and D are binding upon the Corporation.
- F. We further acknowledge that any document shall require the signature of two (2) of the above Authorized Signatories, one each from Business Operations and from Finance/Central Support Functions, whom shall have the requisite signature authority to be legally binding upon the Corporation.
- G. We further acknowledge that each of the persons referred to herein is authorized to delegate such person's authority hereunder to additional members of his or her management team up to the limit of such person's delegation of authority, provided that such delegation is in written form signed by the delegator and filed with the Legal Department.
- H. We further acknowledge that the Secretary or an Assistant Secretary of the Corporation is authorized to issue certifications attesting to the Incumbency, authority and status of any of the persons referred to in this resolution.

IN WITNESS WHEREOF, we have hereunto subscribed our names and affixed the corporate seal of the said Corporation, as of the 1st day of January, 2015




 David Hopping
 President
 Siemens Industry, Inc.
 Building Technologies Division


 Anton Duvall
 Vice President, Finance and Business Administration
 Siemens Industry, Inc.
 Building Technologies Division

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: JACK W WENTZ by WITNESSES (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Operations Manager of Siemens Industry (Entity), the party who submitted a bid in response to Bid Number 50-00116779, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X _____ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Witness [Signature]

[Signature]
Signature of Affiant

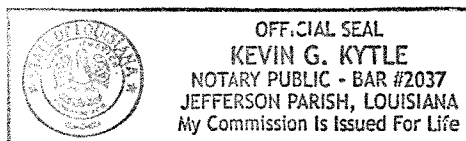
Jack W. Wentz
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 5th DAY OF July, 2016

[Signature]
Notary Public
By [Signature]
Kevin G. Kytle
Printed Name of Notary

La Bar #2037
Notary/Bar Roll Number

My commission expires lifetime.



[Print](#)

Notary Search - Detail

Name: MR. KEVIN G. KYTLE
Address: 914 WILLIAMS BLVD.
KENNER, LA 70062
Phone: (504) 469-1200
Notary ID Number: 37011
Parish: ST. CHARLES with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 2037
Status: Active
Commission Date: 08/21/2008
Oath Date: 08/20/2008
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

Notary Events

Parish Change	Previous Parish: JEFFERSON	Previous Commission Date: 10/28/1983
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Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)[New Search](#)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:	
100129-6-7BA-SBT1-15/16 213 MASSA		INSURER(S) AFFORDING COVERAGE	
INSURED SIEMENS INDUSTRY, INC. BUILDING TECHNOLOGIES 1000 DEERFIELD PARKWAY BUFFALO GROVE, IL 60089		INSURER A: HDI-Gerling America Insurance Company NAIC # 41343	
		INSURER B: The Travelers Indemnity Company 25658	
		INSURER C: Travelers Property Casualty Co. of America 25674	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

NYC-007178305-10

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		GLD1110107	10/01/2015	10/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 100,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ INCL
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		TC2JCAP7440L34A15	10/01/2015	10/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ N/A BODILY INJURY (Per accident) \$ N/A PROPERTY DAMAGE (Per accident) \$ N/A
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		CUD1110207	10/01/2015	10/01/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	TC2JUB7440L27115 (AOS) TRKJUB7440L28315 (AZ, MA, OR & WI) TWXJUB7440L33815 (OH & WA) ***\$500K LIMIT / \$500K SIR***	10/01/2015 10/01/2015 10/01/2015	10/01/2016 10/01/2016 10/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: SERVICE - BID NO 50-103612 JOHN A. ALARIO, SR. EVENT CENTER

SEE ATTACHED

0700715 #1132

CERTIFICATE HOLDER

JEFFERSON PARISH PURCHASING/JOHN A.
ALARIO, SR. EVENT CENTER
ATTN: JENIFER LOPEZ
2000 SEGNETTE BOULEVARD
WESTWEGO, LA 70094

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Manashi Mukherjee

Manashi Mukherjee

Form W-9 (Rev. October 2007) Department of the Treasury Internal Revenue Service		Request for Taxpayer Identification Number and Certification		Give form to the requester. Do not send to the IRS.
Print or type specific instructions on page 2.	Name (as shown on your income tax return) SIEMENS INDUSTRY, INC			
	Business name, if different from above			
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (disregarded entity, C corporation, Partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶			Requester's name and address (optional)
	Address (number, street, and apt. or suite no.) 1000 Deerfield Parkway City, state, and ZIP code Buffalo Grove, IL 60089-4513 List account number(s) here (optional)			
Part I Taxpayer Identification Number (TIN)				
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.				Social security number OR Employer identification number 13 2762488
Part II Certification				
Under penalties of perjury, I certify that:				
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and				
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and				
3. I am a U.S. citizen or other U.S. person (defined below).				
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.				
Sign Here	Signature of U.S. person ▶ Sandra W. Blain, Tax Manager Date ▶ 10/01/2009			
General Instructions				
Section references are to the Internal Revenue Code unless otherwise noted.				
Purpose of Form				
A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.				
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:				
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).				
2. Certify that you are not subject to backup withholding, or				
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.				
Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.				
Definition of U.S. person. For federal tax purposes, you are considered a U.S. person if you are:				
• An individual who is a U.S. citizen or U.S. resident alien,				
• A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,				
• An estate (other than a foreign estate), or				
• A domestic trust (as defined in Regulations section 301.7701-7).				
Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.				
The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:				
• The U.S. owner of a disregarded entity and not the entity,				

Cat. No. 10231X

Form W-9 (Rev. 10-2007)



#239248

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Interactive TIN Session:Interactive Results

This screen provides you with the results of your TIN Match request. The 'Match Indicator' displays a code next to the TIN and name combination. Use the codes below to interpret your results:

- 0 = TIN and Name combination matches IRS records.
- 1 = TIN was missing or TIN not 9-digit numeric.
- 2 = TIN entered is not currently issued.
- 3 = TIN and Name combination does not match IRS records.
- 4 = Invalid TIN Matching request.
- 5 = Duplicate TIN Matching request.
- 6 = TIN and Name combination matches IRS SSN records.
- 7 = TIN and Name combination matches IRS EIN records.
- 8 = TIN and Name combination matches IRS SSN and EIN records.

Important: Before leaving this screen, you may want to do a Print Screen of the results. Once you exit this screen, the interactive results will no longer be available for viewing.

Using the TIN Matching system allows you to verify the accuracy of taxpayer TIN and name information prior to submitting information to IRS. Internal Revenue Code 6724 provides any penalties under Section 6721 may be waived if the filer shows the failure to file a correct TIN on an information return was due to reasonable cause and not willful neglect. Filers may prove due diligence and receive a waiver from proposed penalties if they prove the TIN and name combination they submitted matched IRS records. Providing a copy of the Print Screen of your Interactive Results will be considered proof of due diligence.

ID	TIN Type	TIN	Name	Result Code
1	Unknown	132762488	siemens industry inc	7

You may do either of the following:

- Select *Another Tin Matching Request* to check more TIN and Name combinations.
- Select *Done* to return to the TIN Matching home page.

[ANOTHER TIN MATCHING REQUEST](#)[DONE](#)

[IRS Privacy Policy](#) | [Privacy Notice](#)
tin-match-rup-webapp (version R-15.11.2)



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

June 24, 2016

ADDENDUM # 1

Bid No.: 50-0116779

Bid Opening Date: 07/07/2016

For: Three year contract for labor, materials , equipment to supply full coverage preventive repair & maintenance for HVAC & associated devices for John Alario Center & Segnette Stadium.

Corrections to Specifications: Under Section 4.1 Equipment

The Siemens Apogee Insight Control System for Hall C consisting of the following:

1 each – Siemens Insight Work Station with Software upgrades for the length of the contract.

Change to: 1 each – Siemens Insight Work Station with **web based** Software upgrades for the length of the contract.

Under the paragraph beginning, "The contractor shall provide the following on the existing Siemens system:"

Software (OEM) upgrades must be provided during the contract

Change to: Web based Software (OEM) upgrades must be provided during the contract

Sincerely,

Donna Reamey

Donna Reamey, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
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DATE: 6/08/2016

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00116779

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 7/07/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

3,4,5,6,8,10,11,12,15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE

device of the newer design shall be used as the replacement at no additional cost to Jefferson Parish.

Contractor shall supply all repair and replacement parts, components and devices for the Equipment listed in Section 4.1. at no additional cost to Jefferson Parish.

All Parts shall have a minimum of a (1) year warranty from the manufacturer from date of installation at no additional cost to Jefferson Parish.

Section 6.0 - Preventive Maintenance

Scheduling Preventive Maintenance:

Contractor shall prepare and submit a practical, monthly schedule showing the order in which the Contractor shall carry out the preventive maintenance duties as well as the dates on which the Contractor will start the first scheduled preventative maintenance service work. The successful Contractor will, at the beginning of each month, schedule set-days for scheduled preventive maintenance. Contractor will notify the Department representative, which items will be inspected/maintained for each week of each month and the resulting schedule will thus become mandatory for that particular month. Should the Contractor find that it is impossible to maintain the designated/scheduled days, the Department Representative shall be notified immediately.

Preventive maintenance is to be performed on all equipment in accordance with Manufacturer's recommendations, specifications and industry standards. Preventive Maintenance Service shall include inspection of all HVAC and appliance equipment. Contractor shall ensure that equipment is providing an efficient, satisfactory operation and temperature comfort zone. Preventive Maintenance Services shall in no case be less frequent than once each month. Annually, the indoor and outdoor coils and base panels are to be cleaned and maintained for efficient operation. Decorative front panels as well as complete cabinets are to be cleaned during this annual equipment maintenance.

Test and cycle all equipment as a system after it has been cleaned, lubricated, adjusted, and calibrated to assure that it is in proper operating condition and performing at optimum efficiency.

All miscellaneous parts and supplies necessary to maintain the Equipment (belt, valve packing, lubricants, tools, paints, refrigerant, test instruments, meters, etc.) shall be supplied by Contractor at no additional cost to Jefferson Parish.

The successful respondent shall contact the Department Representative prior to system cleaning and testing to schedule for fire safety assurance purposes.

SECTION 7.0 - Filter Services

Air Filtration System:

Pre-filters, frame filters, pouch filters and fan coil filters

Filter frames shall be of the reusable type and shall be of a permanent rigid construction that shall permit the insertion of media pads, and may also allow the use of optional pads with different efficiencies, if needed.

Filter frames shall be sized to fill the entire cross section of the units to prevent "blow-by" and eliminate filter spaces in the system.

Replace all air filters monthly with proper size and density filters. Filters used shall be pre-pleated, 40% efficiency type, or as recommended by the equipment manufacturer for this climate, demand/load, environment, and maintaining approved Indoor Air Quality, with a high degree of energy efficiency. Filter Services and filter material has been included with this Preventive Maintenance Agreement, and is based on monthly filter changes. In the event that monthly filter changes appear to be too frequent because of the buildings' environment, a reduced frequency of changes may be acceptable. The primary criteria in this case will be air flow-filtering efficiency, and electrical-utility efficiencies. However, in no case shall filter changes be less than 6 changes annually. Contractor will remove all old filters and debris from property, and broom-sweep/cleanup.

shall be accomplished between the hours of 7:30 am and 4:30 pm, unless otherwise directed by the Department.

Emergency Response: The Vendor shall respond promptly to the troubled site/location, not to exceed two (2) hours from initial telephone contact. Emergencies are declared by the Department when the occupants' health and safety, equipment operation, or building safety is in jeopardy. If the public and employee presence in the building is effected to the degree that would require possible closing of the facility/building that will also be considered an emergency. Failure to make prompt necessary repairs shall be grounds for immediate cancellation of this contract. It shall be understood that the vendor is to be capable of providing qualified personnel for service repairs and will be subject to call-out on short notice at any time, on any day of the week, for the duration of this contract, regardless of weather conditions.

Authorized Emergency Callers – After Normal Working Hours: Emergency calls may only be requested by those individuals authorized and identified in writing as Alario Center Managers or their designees.

Vendor shall provide the name and contact number for that person within its organization that is responsible for emergency calls. In addition to the Vendor's contact person, contractor shall include the name and contact number of someone within the Company's management structure. This additional number is not to be used unless there is a failure to respond to the emergency call, or if respondent has not arrived at the troubled location, within a reasonable time.

Upon completion of any services, inspections, or repairs, the technician shall leave with the Department representative a detailed service ticket including the following:

1. The name of the facility
2. The make, model, and serial number of the unit served
3. A description of the work performed, and the dates that work was performed
4. Signature of the Department representative and service technician

Contractor and subcontractors' employees may use public restroom facilities for personal use only, provided they help maintain cleanliness. The cleaning of equipment or tools in lavatories or any misuse of any kind in the restroom facilities will not be tolerated. Any damages incurred by vendor personnel shall remain the sole responsibility of the vendor.

The contractor must consider the security and integrity of the Facility before, during, and after daily preventive maintenance and/or repair. The successful vendor shall prevent access by the public to materials, tools, ladder, equipment, etc. during the course of this contract. Tools, equipment, materials, and miscellaneous supplies are the responsibility of the Contractor, and must be protected and secured at all times, to the satisfaction of the Department.

The Contractor's maintenance work that will be performed shall normally be scheduled Monday through Friday, between the hours of 7:30 am and 4:30 pm. Circumstance however, may dictate other days and hours.

Heating System

To include all pumps, heating coils, steam traps, water strainers, unit heaters, duct heaters, de-humidifiers/humidifiers, heat exchangers, etc.

Cooling System

To include all air conditioning compressors, evaporative condensers, air cooled condensers, pumps, water chillers, condenser coils, tube bundles, cabinetry, etc.

Air Handling System

To include all fans, motors, air filters, dampers, induction units, mixing boxes, fan coil units, etc.

Temperature Control System

To include all thermostats, thermostat covers, temperature sensors, temperature controls, pressure controls, relays, limit switches, and valves operators, damper motors, humidity controls, step switches, time clocks, contactors, controller, capacity controls, recorders, gauges, and air compressor (for pneumatic control system)

Miscellaneous Equipment

To include all direct expansion valves, thermometers, gauges, pump and fan motor drives, belts and refrigerant.

The Siemens Apogee Insight Control System for Hall C consisting of the following:

Direct Digital Control (DDC) Equipment List:

- 1 each- Siemens Insight Work Station with Software upgrades for the length of the contract
- 1 each -Siemens Insight workstation trunk interface
- 1 each- Siemens PXC Modular
- 5 each- Mechanical Equipment Controllers (MEC)
- 10 each- Electronic damper Actuators
- 10 each- Electric Relay
- 5 each- 2-inch valves
- 12 each -Temp, Duct RTD, Averaging, Platinum

Boiler (Two Tanks)
MFG: Lochinvar
Model # cwn0495pm
Serial # k973609

Air Handlers:

AHU 1
Model: 39MN50CL2102422SXQ

Serial: 4507U34280

AHU 2
Model: 39MN50CL2102422SXQ
MFG: Carrier (25 HP motor and drive)
Serial: 4507U34280

Package Units:

Package unit 1
Munters
Model: HCUC8040AAD
Serial: FBB0000DNCS00CA00

Kitchen Equipment

Refrigerators:

Frigidaire Model # LFHT1513LW9, serial # BA24026706

(2) each GE Refrigerators Model #TBX25PAYGRWW, Serial #RT564290,
#RT564279

Master-Bilt Model # CM-3 50, serial # J0361872

HTP Model # hta2687ba, serial # wo6f34463106018

HTP Model # hta2687ba, serial # wo6f34463106017

HTP Model # hte2660bd, serial # wo6e33943014013

Model # SFHLF254HK10C17DL01A0C00000000RT008600
Serial # C13E02732

Package Unit Two
MFG: Trane (50 tons)
Model # SFHL504HK10C37D1L01A0C00000000RT008600
Serial # C13E02731

Package Unit Three
MFG: Munters (100 tons)
Model # PV-W20-WPO
Serial # 21327685

Package Unit Four
MFG: Trane (60 Tons)
Model # SFHLF604HK10C57D1L01A0C00000000RT008600#
Serial # C13E02729

Package Unit Five
MFG: Trane (60 Tons)
Model # SFHLF604HK10C57D1L01A0C00000000RT008600#
Serial # C13E02730

Package Unit Six
MFG: Daikin (40 Tons)
Model # RPS042D
Serial # FBOU131200680

Package Unit Seven
MFG: Daikin (40 Tons)
Model # RPS020D
Serial # FBOU131200671

Package Unit Eight
MFG: Daikin (40 Tons)
Model # RPS042D
Serial # FBO131200598

Section 2.2 - Liquidated Damages

Failure to respond: If the contractor fails to respond to the site/location with a qualified serviceman within four (4) hours from receiving a service request, (two (2) hours for emergencies) the Department shall assess as liquidated damages the sum of \$100.00 for each hour beyond the foregoing response times, which shall be offset against the next/succeeding month's billing. (Emergencies are declared by the Department when the occupants' health and safety, equipment operation, or building safety is in jeopardy. If the public and employee presence in the building is effected to the degree that would require possible closing of the facility/building that will also be considered an emergency.)

If any of the underlying HVAC equipment remains out of service for a period exceeding twenty-four (24) hours due to negligence or failure to comply with the provisions of these specifications, or should the contractor fail to report with a qualified serviceman within the specified time, the Department may assess as liquidated damages for each twenty-four (24) hour period, beginning with the initial time period, the sum of \$200.00, which shall be offset from the next/succeeding month's billing for each failure to report in a timely manner to a request for services. .

Service calls shall be completed within twenty-four (24) hours after receipt of breakdown service request. The twenty-four (24) hour requirement may be extended by the Department if extenuating circumstances prevail. Extensions may be granted on a case-by-case basis. Contractor must document causes of delay, etc., and show proof that all reasonable efforts have been made to restore equipment to normal operation.

Section 2.3 – Permits

The contractor shall obtain any and all permits required by the Jefferson parish Department of Inspection and Code Enforcement. The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to the Department of General Services before final payment is rendered.

Section 1.0 – Pre-Bid Conference

It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid. To schedule a site visit:

Name: Drew Copponex, Operations Manager

Location: John A. Alario Sr. Event Center

2000 Segnette Blvd.

Westwego, La. 70094

Phone # 504-349-5525

Hours: Monday – Friday between hours of 8:30 a.m. to 4:30 p.m.

Section 2.0 – Bonds

The following requirements will be the responsibility of the Vendor.

A bid bond will be required with bid submission in the amount of 5% of the total bid submitted. Acceptable forms shall be limited to cashier's check, certified check, money order or surety bid bond. If submitting bid online, vendors must submit bond through respective online clearinghouse bond management system as indicated in the Electronic Procurement System.

A Performance bond will be required for this bid. The amount of the bond will be 100% of the contract price. The performance bond shall be supplied at the signing of the contract.

Section 2.1 - Licenses and Certification

A Louisiana State Contractor's license will be required in accordance with LSA-R.S. 37-2150-2150 and such license number will be shown on outside of bid envelope. Classification shall be **Mechanical Contractors License** including heating, air conditioning, ventilation, duct work and refrigeration. Failure to comply will cause bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement System. Failure to comply will cause the bid to be rejected.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

DATE: 6/08/2016

Page: 5

BID NO.: 50-00116779

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 29124

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Loupe Contractors Inc DBA Loop Mechanical
ADDRESS: 2223 Quail Run Dr Ste 6
CITY, STATE: Baton Rouge, LA ZIP: 70808
TELEPHONE: (225) 636-2725 FAX: (225) 612-8988
EMAIL ADDRESS: chris@loopmechanical.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: # 1
NUMBER: _____
NUMBER: _____
NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ \$ 413,400.00

AUTHORIZED

SIGNATURE: [Signature]

TITLE: Vice President

Christopher D Loupe
Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 6/08/2016

Page 6

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116779

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	36.00	MO	<p>Labor, materials, & equipment necessary to supply full coverage preventive & repair maintenance for the HVAC & associated devices at the John A. Alario Sr. Event Center & Segnette Field Baseball Stadium</p> <p>0001 Maintenance and Service Program for Environmental and Mechanical Systems for the John A. Alario, Sr. Event Center and Segnette Field Baseball Stadium.</p> <p>Provide a three year, full coverage preventative and repair maintenance program for servicing all equipment and associated devices relating to the HVAC systems at the John A. Alario, Sr. Event Center and Segnette Field Baseball Stadium. Vendor shall furnish all personnel, parts, materials, test equipment, tools, and services in accordance with the attached specifications.</p> <p>No pre-bid conference is required.</p> <p>Location: John A. Alario, Sr. Event Center 2000 Segnette Blvd. Westwego, LA 70094</p>	\$11,483.33	\$413,400.00

296729

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Chris Loupe

2 Business name/disregarded entity name, if different from above
Loupe Contractors Inc

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶
☐ C Corporation
☒ S Corporation
☐ Partnership
☐ Trust/estate
☐ Other (see instructions) ▶
 Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) NA
 Exemption from FATCA reporting code (if any) NA
 (Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
2223 Quail Run Dr Ste G

6 City, state, and ZIP code
Baton Rouge, LA 70808

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
438-45-3937

or
Employer identification number
72-1260211

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 6/22/15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



Louisiana State Licensing Board for Contractors



Contractor Information

Business Name LOUPE CONTRACTORS, INC.
Mailing Address 2223 Quail Run Drive Ste. G
Baton Rouge, LA 70808
Phone Number (225) 268-3523
Fax Number (225) 612-8988
Email Address cdloupe@gmail.com

Active Licenses

License Number 29124
Type Commercial License
Status LICENSED
Effective 05/20/2016
Expiration 05/19/2019
First Issued 05/19/1994

Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	John Ferdinand Loupe	ALL
BUSINESS AND LAW	John Ferdinand Loupe	ALL
ELECTRICAL WORK (STATEWIDE)	John Ferdinand Loupe	ALL
MECHANICAL WORK (STATEWIDE)	John Ferdinand Loupe	ALL
SPECIALTY: DEMOLISHING WORK	John Ferdinand Loupe	ALL

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Loupe Contractors Inc DBA Loop Mechanical
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Loupe Contractors Inc DBA Loop Mechanical
INCORPORATED, DULY NOTICED AND HELD ON 6/1/16,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT Christopher D Loupe, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

[Signature]
SECRETARY-TREASURER

Sect/Treasurer
DATE



CASHIER'S CHECK

116403726

July 07, 2016

84-15/654

PAY TO THE ORDER OF JEFFERSON PARISH DEPARTMENT OF PURCHASING

\$20,670.00

Twenty Thousand Six Hundred Seventy Dollars and 00/100

CHRISTOPHER D LOUPE

REMITTER

ADDRESS

NON NEGOTIABLE

CUSTOMER COPY

BY AUTHORIZED SIGNATURE

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES MICROPRINTED ENDORSEMENT LINES AND ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW



WHITNEY BANK
GOVERNMENT STREET

CASHIER'S CHECK

116403726

84-15/654

July 07, 2016

PAY TO THE ORDER OF JEFFERSON PARISH DEPARTMENT OF PURCHASING

\$20,670.00

Twenty Thousand Six Hundred Seventy Dollars and 00/100

CHRISTOPHER D LOUPE

REMITTER

ADDRESS

BY AUTHORIZED SIGNATURE



116403726 065400153 2056601164

Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity).
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE _____ DAY OF _____, 20 ____.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.

INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

June 24, 2016

ADDENDUM # 1

Bid No.: 50-0116779

Bid Opening Date: 07/07/2016

For: Three year contract for labor, materials , equipment to supply full coverage preventive repair & maintenance for HVAC & associated devices for John Alario Center & Segnette Stadium.

Corrections to Specifications: Under Section 4.1 Equipment

The Siemens Apogee Insight Control System for Hall C consisting of the following:

1 each – Siemens Insight Work Station with Software upgrades for the length of the contract.

Change to: 1 each – Siemens Insight Work Station with **web based** Software upgrades for the length of the contract.

Under the paragraph beginning, "The contractor shall provide the following on the existing Siemens system:"

Software (OEM) upgrades must be provided during the contract

Change to: Web based Software (OEM) upgrades must be provided during the contract

Sincerely,

Donna Reamey

Donna Reamey, Buyer II
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

50-116779 Three year contract to supply full coverage preventive & repair maintenance for HVAC & associated devices at the Alario Center & Segnette Stadium.

Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

10-Jun-2016 08:38:10 AM



Bid Number 50 - 116779

A three year contract for labor, materials, & equipment necessary to supply full coverage preventive & repair maintenance for the HVAC & associated devices at the John Alario Sr. Center & Segnette Stadium.

JULY 7, 2016 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684**

Section 1.0 – Pre-Bid Conference

It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid. To schedule a site visit:

Name: Drew Copponex, Operations Manager

Location: John A. Alario Sr. Event Center

2000 Segnette Blvd.

Westwego, La. 70094

Phone # 504-349-5525

Hours: Monday – Friday between hours of 8:30 a.m. to 4:30 p.m.

Section 2.0 – Bonds

The following requirements will be the responsibility of the Vendor.

A bid bond will be required with bid submission in the amount of 5% of the total bid submitted. Acceptable forms shall be limited to cashier's check, certified check, money order or surety bid bond. If submitting bid online, vendors must submit bond through respective online clearinghouse bond management system as indicated in the Electronic Procurement System.

A Performance bond will be required for this bid. The amount of the bond will be 100% of the contract price. The performance bond shall be supplied at the signing of the contract.

Section 2.1 - Licenses and Certification

A Louisiana State Contractor's license will be required in accordance with LSA-R.S. 37-2150-2150 and such license number will be shown on outside of bid envelope. Classification shall be **Mechanical Contractors License** including heating, air conditioning, ventilation, duct work and refrigeration. Failure to comply will cause bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement System. Failure to comply will cause the bid to be rejected.

The contractor shall provide the resume of the technician who will service the Siemens DDC control systems with their bid. Failure to comply will cause the bid to be rejected.

Vendor shall furnish all personnel/labor, parts, materials, test equipment, tools, and services in accordance with the specifications contained herein.

Services shall be performed by personnel that are directly employed by the contractor. Vendor shall maintain during the duration of this contract; licensed certified and trained technicians capable of performing manufacturer's recommended maintenance, repairs, and installation on all equipment listed in these specifications. The failure to maintain such requirements will be cause for termination of the contract. Technicians will be licensed and/or certified by EPA, ASHRAE, (American Society of Heating, Refrigeration and A/C Engineers), OSHA, as required. The Vendor should have someone on staff, familiar with Federal regulations relating to the 1990 clean Air Act, EPA – DEQ's Indoor Air Quality, Building Related Illness, and Sick Building syndrome studies.

Technicians shall be trained, licensed and certified, and experienced with HVAC systems, chiller systems, computerized controls and all equipment and systems located within the facilities listed in these specifications. Technicians shall be experienced with this type of plant equipment. All Technicians must be computer literate, and understand the language used in all of the Jefferson Parish Plants.

All licenses, certifications, etc., described and held by prospective technicians, shall apply to both the Preventive maintenance installation and the Repair aspect of work described herein and shall remain current throughout the entire term of any agreement.

All work shall comply with the refrigerant recycling Requirements of Section 608 of the Clean Air Act 1990, as amended (CCA), including final regulations published on May 14, 1993 (58 FR 28660), and the prohibition on venting that became effective on July 1, 1992.

Section 2.2 - Liquidated Damages

Failure to respond: If the contractor fails to respond to the site/location with a qualified serviceman within four (4) hours from receiving a service request, (two (2) hours for emergencies) the Department shall assess as liquidated damages the sum of \$100.00 for each hour beyond the foregoing response times, which shall be offset against the next/succeeding month's billing. (Emergencies are declared by the Department when the occupants' health and safety, equipment operation, or building safety is in jeopardy. If the public and employee presence in the building is effected to the degree that would require possible closing of the facility/building that will also be considered an emergency.)

If any of the underlying HVAC equipment remains out of service for a period exceeding twenty-four (24) hours due to negligence or failure to comply with the provisions of these specifications, or should the contractor fail to report with a qualified serviceman within the specified time, the Department may assess as liquidated damages for each twenty-four (24) hour period, beginning with the initial time period, the sum of \$200.00, which shall be offset from the next/succeeding month's billing for each failure to report in a timely manner to a request for services. .

Service calls shall be completed within twenty-four (24) hours after receipt of breakdown service request. The twenty-four (24) hour requirement may be extended by the Department if extenuating circumstances prevail. Extensions may be granted on a case-by-case basis. Contractor must document causes of delay, etc., and show proof that all reasonable efforts have been made to restore equipment to normal operation.

Section 2.3 – Permits

The contractor shall obtain any and all permits required by the Jefferson parish Department of Inspection and Code Enforcement. The contractor shall also be responsible for payment of these permits. All permits must be obtained prior to the start of the project.

Certificate of Final Inspection must be submitted to the Department of General Services before final payment is rendered.

Section 3.0 – Scope

This bid shall cover the furnishing of labor, materials, supplies and equipment necessary to provide turn-key maintenance, and complete repair and replacement of all HVAC systems, facility management system and all appliances associated to the energy, ventilation and comfort systems within the JOHN A. ALARIO, SR. EVENT CENTER AND SEGNETTE FIELD BASEBALL STADIUM located at 2000 Segnette Boulevard Westwego, LA 70094.

Section 3.1 – Work Not Included

Vendor must obtain prior, written authorization from the Department Director to perform any unforeseen work and/or repairs not included in the scope of work as outlined herein.

Section 4.0 – Bid Specifications

The HVAC systems, facility management system and all appliances associated to the energy, ventilation and comfort managing shall be maintained in accordance with the manufacturer's recommendations and standard work practices of the trade, for heating, cooling, air handling, air filtration, ventilating equipment, appliances, and refrigeration equipment hereinafter sometimes referred to as "the air conditioning systems." All equipment shall be maintained to allow for proper and efficient operation at all times. Equipment failure shall be addressed expeditiously either by repair or replacement to avoid disruption in facility events.

Section 4.1 - Equipment

The Vendor is responsible for all equipment listed in these specifications. This work covers all major pieces of equipment and all appurtenant devices systems that are related to the equipment:

Alario Center

Package Unit One
MFG: Trane (25 tons)

Model # SFHLF254HK10C17DL01A0C00000000RT008600
Serial # C13E02732

Package Unit Two
MFG: Trane (50 tons)
Model # SFHL504HK10C37D1L01A0C00000000RT008600
Serial # C13E02731

Package Unit Three
MFG: Munters (100 tons)
Model # PV-W20-WPO
Serial # 21327685

Package Unit Four
MFG: Trane (60 Tons)
Model # SFHLF604HK10C57D1L01A0C00000000RT008600#
Serial # C13E02729

Package Unit Five
MFG: Trane (60 Tons)
Model # SFHLF604HK10C57D1L01A0C00000000RT008600#
Serial # C13E02730

Package Unit Six
MFG: Daikin (40 Tons)
Model # RPS042D
Serial # FBOU131200680

Package Unit Seven
MFG: Daikin (40 Tons)
Model # RPS020D
Serial # FBOU131200671

Package Unit Eight
MFG: Daikin (40 Tons)
Model # RPS042D
Serial # FBO131200598

Split System:

MFG: Trane

Model # mccb014uaoboub

Serial # k06f80769

Chiller System:

Chiller number 1

Mfg: Carrier (40 Tons)

Model: 38AH-084-621JA

Serial: 4107Q08931

Chiller number 2

Mfg: Carrier (40 TONS)

Model: 38AH-084-621JA

Serial: 4107Q08928

Boiler System:

Hot water boiler 1

Mfg: Ventura (23 Blr hp)

Model: 80v125

Serial: 0909128134

Hot water boiler 2

Mfg: PK Thermific (25 Blr HP)

Model: N1000

Hot water pump 1

Mfg: Baldor (3 HP)

Hot water pump 2

Mfg: Baldor (3 HP)

Boiler (Two Tanks)
MFG: Lochinvar
Model # cwn0495pm
Serial # k973609

Air Handlers:

AHU 1
Model: 39MN50CL2102422SXQ

Serial: 4507U34280

AHU 2
Model: 39MN50CL2102422SXQ
MFG: Carrier (25 HP motor and drive)
Serial: 4507U34280

Package Units:

Package unit 1
Munters
Model: HCUC8040AAD
Serial: FBB0000DNCS00CA00

Kitchen Equipment

Refrigerators:

Frigidaire Model # LFHT1513LW9, serial # BA24026706
(2) each GE Refrigerators Model #TBX25PAYGRWW, Serial #RT564290,
#RT564279
Master-Bilt Model # CM-3 50, serial # J0361872
HTP Model # hta2687ba, serial # wo6f34463106018
HTP Model # hta2687ba, serial # wo6f34463106017
HTP Model # hte2660bd, serial # wo6e33943014013

Ice Makers:

Manitowoc Ice Machine Model # sy1804a3.263, Serial # 110138594

Manitowoc Ice Machine Model # QD1003W, serial # 980866822

Follett Ice Storage Bin Model # LSG1145, serial # B95054-09106

Boilers:

Rheem Rudd Universal Boiler Model # G100-250A-8, Serial #

URNGO806G0054

Segnette Field Baseball Stadium

Split System One

MFG: York (3 Tons)

* Concession Stand

Window Units (2) Model and serial N/A

* Press Box

* Coaches office

Kitchen Equipment

Refrigerators:

- Magic Chef Refrigerator Model #CTB1521ARW,
Serial #12917928WB
- (2) each- GE Refrigerators Model #TBX25PAYGRWW,
Serial #RT564290, #RT564279

Freezer:

- Kenmore Freezer Model #253.21041103, Serial #WB20233100

Ice Makers:

- Follet Ice Maker Model #DEV3200SG-72,
Serial #B95054-091 06
- Ice-o-Matic Ice Maker Model #TCE0500HAZ,
Serial #A217-06242-Z

Heating System

To include all pumps, heating coils, steam traps, water strainers, unit heaters, duct heaters, de-humidifiers/humidifiers, heat exchangers, etc.

Cooling System

To include all air conditioning compressors, evaporative condensers, air cooled condensers, pumps, water chillers, condenser coils, tube bundles, cabinetry, etc.

Air Handling System

To include all fans, motors, air filters, dampers, induction units, mixing boxes, fan coil units, etc.

Temperature Control System

To include all thermostats, thermostat covers, temperature sensors, temperature controls, pressure controls, relays, limit switches, and valves operators, damper motors, humidity controls, step switches, time clocks, contactors, controller, capacity controls, recorders, gauges, and air compressor (for pneumatic control system)

Miscellaneous Equipment

To include all direct expansion valves, thermometers, gauges, pump and fan motor drives, belts and refrigerant.

The Siemens Apogee Insight Control System for Hall C consisting of the following:

Direct Digital Control (DDC) Equipment List:

- 1 each- Siemens Insight Work Station with Software upgrades for the length of the contract
- 1 each -Siemens Insight workstation trunk interface
- 1 each- Siemens PXC Modular
- 5 each- Mechanical Equipment Controllers (MEC)
- 10 each- Electronic damper Actuators
- 10 each- Electric Relay
- 5 each- 2-inch valves
- 12 each -Temp, Duct RTD, Averaging, Platinum

5 each- Temp, Immersed/Strap-On Pipe RTD, Platinum
7 each -Terminal Equipment Controllers (TEC)
2 each -Siemens SED variable frequency drives

The contractor shall provide the following on the existing Siemens system:

Control loop tuning
Data protection and recovery
Network maintenance, repair or replacement
Software maintenance, repair or replacement
Software (OEM) upgrades must be provided during the contract

The contractor shall provide the resume of the technician who will service the Siemens DDC control systems with their bid. Failure to comply will cause the bid to be rejected.

Equipment Not Included: foundations, structural supports, water supply lines, steam supply lines, condensation lines, drains, ductwork, hot and chilled water distribution piping, plumbing and electrical power supply

The general services listed below shall apply to all systems and Equipment described in section 4.1 of these specifications:

SECTION 5.0 - Parts and Labor Coverage

Parts Replacement

All Labor, travel time, and delivery charges shall be supplied by the successful vendor at no additional cost to Jefferson Parish.

All parts, components, or devices for the Equipment that are worn out or are not in proper operational condition shall be repaired, and/or replaced with new parts, components, or devices furnished by Contractor at no additional cost to Jefferson Parish.

When Equipment or parts replaced in their entirety and a newer design of this device is available and is functionally equivalent and compatible, the

The successful contractor shall notify the Department representative when any equipment, devices, systems, or components are not in proper working order or when they may have an adverse impact on the operational performance and ability of the system to provide optimum cooling and heating, and/or efficiencies.

The heating system equipment shall be inspected and checked before the beginning of the season for required heating. Clean burner orifices, passages, nozzles, combustion chambers, pilot, and/or igniter, before the heating season.

Examine each piece of Equipment and devices to see that it is functioning properly and is in good operational condition.

Clean all components of dust, old lubricants, etc. to allow the Equipment to function as designed.

Paint all Equipment as needed to prevent and protect against corrosion and deterioration.

Lubricate all Equipment as per manufacturer's guidelines where needed to permit bearings, gears, and all contact wearing points to operate freely and without undue wear.

Adjust all linkages, motors, drives, etc. that have drifted from the initial design settings and positions.

Calibrate all sensing, monitoring, output and safety devices as per manufacturer's guidelines for optimum efficiencies.

Repair the device by the addition of replacement parts, should the above maintenance not be adequate.

Replace the device should the above repair not be adequate.

Charge units with applicable refrigerant as required to maintain proper cooling at no additional cost to Jefferson Parish.

device of the newer design shall be used as the replacement at no additional cost to Jefferson Parish.

Contractor shall supply all repair and replacement parts, components and devices for the Equipment listed in Section 4.1. at no additional cost to Jefferson Parish.

All Parts shall have a minimum of a (1) year warranty from the manufacturer from date of installation at no additional cost to Jefferson Parish.

Section 6.0 - Preventive Maintenance

Scheduling Preventive Maintenance:

Contractor shall prepare and submit a practical, monthly schedule showing the order in which the Contractor shall carry out the preventive maintenance duties as well as the dates on which the Contractor will start the first scheduled preventative maintenance service work. The successful Contractor will, at the beginning of each month, schedule set-days for scheduled preventive maintenance. Contractor will notify the Department representative, which items will be inspected/maintained for each week of each month and the resulting schedule will thus become mandatory for that particular month. Should the Contractor find that it is impossible to maintain the designated/scheduled days, the Department Representative shall be notified immediately.

Preventive maintenance is to be performed on all equipment in accordance with Manufacturer's recommendations, specifications and industry standards. Preventive Maintenance Service shall include inspection of all HVAC and appliance equipment. Contractor shall ensure that equipment is providing an efficient, satisfactory operation and temperature comfort zone. Preventive Maintenance Services shall in no case be less frequent than once each month. Annually, the indoor and outdoor coils and base panels are to be cleaned and maintained for efficient operation. Decorative front panels as well as complete cabinets are to be cleaned during this annual equipment maintenance.

Test and cycle all equipment as a system after it has been cleaned, lubricated, adjusted, and calibrated to assure that it is in proper operating condition and performing at optimum efficiency.

All miscellaneous parts and supplies necessary to maintain the Equipment (belt, valve packing, lubricants, tools, paints, refrigerant, test instruments, meters, etc.) shall be supplied by Contractor at no additional cost to Jefferson Parish.

The successful respondent shall contact the Department Representative prior to system cleaning and testing to schedule for fire safety assurance purposes.

SECTION 7.0 - Filter Services

Air Filtration System:

Pre-filters, frame filters, pouch filters and fan coil filters

Filter frames shall be of the reusable type and shall be of a permanent rigid construction that shall permit the insertion of media pads, and may also allow the use of optional pads with different efficiencies, if needed.

Filter frames shall be sized to fill the entire cross section of the units to prevent "blow-by" and eliminate filter spaces in the system.

Replace all air filters monthly with proper size and density filters. Filters used shall be pre-pleated, 40% efficiency type, or as recommended by the equipment manufacturer for this climate, demand/load, environment, and maintaining approved Indoor Air Quality, with a high degree of energy efficiency. Filter Services and filter material has been included with this Preventive Maintenance Agreement, and is based on monthly filter changes. In the event that monthly filter changes appear to be too frequent because of the buildings' environment, a reduced frequency of changes may be acceptable. The primary criteria in this case will be air flow-filtering efficiency, and electrical-utility efficiencies. However, in no case shall filter changes be less than 6 changes annually. Contractor will remove all old filters and debris from property, and broom-sweep/cleanup.

Costs for all delivery charges, parts, and supplies as described above shall be included as a part of the Preventative Maintenance and Repair Program at no additional cost to Jefferson Parish.

SECTION 8.0 - Emergency Services/Consulting Services

Contractor shall provide emergency service on an as needed basis at no additional cost to Jefferson Parish. Emergency service shall be considered any call in addition to the scheduled preventive maintenance calls.

This emergency service shall be provided as often as needed, on a 24-hour basis, weekends and holidays included at no additional cost to Jefferson Parish.

Contractor shall respond to an emergency call within two (2) hours.

Emergency service response system shall be a professionally manned telephone answering service. Automatic telephone answering/recording machines or home telephone numbers are not acceptable.

Repairs to critical equipment shall be expedited as much as possible to minimize downtime. Delays caused by price shopping for parts or longer than necessary delivery because of lower cost of a part to contractor is unacceptable.

Contractor shall be available, at no additional charge, for consultation relative to minor design and equipment changes, or modifications to automatic temperature control, and mechanic systems.

Section 9.0 - Response Time

Service call response time, Non-Emergency: The Vendor's routine response time, in the event of a breakdown or malfunction that is not considered an emergency, shall not exceed four (4) hours from notification. Repair(s)

shall be accomplished between the hours of 7:30 am and 4:30 pm, unless otherwise directed by the Department.

Emergency Response: The Vendor shall respond promptly to the troubled site/location, not to exceed two (2) hours from initial telephone contact. Emergencies are declared by the Department when the occupants' health and safety, equipment operation, or building safety is in jeopardy. If the public and employee presence in the building is effected to the degree that would require possible closing of the facility/building that will also be considered an emergency. Failure to make prompt necessary repairs shall be grounds for immediate cancellation of this contract. It shall be understood that the vendor is to be capable of providing qualified personnel for service repairs and will be subject to call-out on short notice at any time, on any day of the week, for the duration of this contract, regardless of weather conditions.

Authorized Emergency Callers – After Normal Working Hours: Emergency calls may only be requested by those individuals authorized and identified in writing as Alario Center Managers or their designees.

Vendor shall provide the name and contact number for that person within its organization that is responsible for emergency calls. In addition to the Vendor's contact person, contractor shall include the name and contact number of someone within the Company's management structure. This additional number is not to be used unless there is a failure to respond to the emergency call, or if respondent has not arrived at the troubled location, within a reasonable time.

Upon completion of any services, inspections, or repairs, the technician shall leave with the Department representative a detailed service ticket including the following:

1. The name of the facility
2. The make, model, and serial number of the unit served
3. A description of the work performed, and the dates that work was performed
4. Signature of the Department representative and service technician

5. Itemized list of all parts and material used, including manufacturer's part numbers and quantities of each
6. Number of labor hours on site (ticket should include arrival and departure time)

The Department reserves the right to inspect the conditions of all parts, (old and new) equipment, and workmanship prior to, during, or after repair-work, and prior to the approval of all invoices.

Section 10.0 - Service Performance Guarantees

A representative of Jefferson Parish may review, at any time, the services provided and reports submitted, to verify that the preventive maintenance is being properly and adequately performed. Any lack of maintenance services will be submitted to Vendor in writing for correction.

For problems or deficiencies of significant importance or of a continual nature, a time period of compliance shall be established after discussion and mutual agreement. Failure on Vendor's part to correct the deficiencies within the time period agreed upon shall constitute cause for termination of the services and/or withholding of payment.

Section 11.0 Security – Limited Access

The HVAC maintenance work will be performed at the John A. Alario, Sr. Event Center and Segnette Field Baseball Stadium. Access to and from the sites will be safeguarded as follows:

All employees of Contractor and/or employees of subcontractors must sign in at the Alario Center office upon arrival and departure.

All employees of the contractor and/or employees of subcontractor must inform Alario Center administration upon arrival with the nature of the visit.

All personnel of Contractor and/or subcontractors working on this contract shall possess an identification badge with photograph, the company name, and the individual's name. Each identification badge shall be worn in a conspicuous area of the individuals' shirt front (e.g. left side pocket).

Contractor and subcontractors' employees may use public restroom facilities for personal use only, provided they help maintain cleanliness. The cleaning of equipment or tools in lavatories or any misuse of any kind in the restroom facilities will not be tolerated. Any damages incurred by vendor personnel shall remain the sole responsibility of the vendor.

The contractor must consider the security and integrity of the Facility before, during, and after daily preventive maintenance and/or repair. The successful vendor shall prevent access by the public to materials, tools, ladder, equipment, etc. during the course of this contract. Tools, equipment, materials, and miscellaneous supplies are the responsibility of the Contractor, and must be protected and secured at all times, to the satisfaction of the Department.

The Contractor's maintenance work that will be performed shall normally be scheduled Monday through Friday, between the hours of 7:30 am and 4:30 pm. Circumstance however, may dictate other days and hours.

DATE: 6/08/2016

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00116779

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 7/07/2016 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS
THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

DATE: 6/08/2016

BID NO.: 50-00116779

Page: 2

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

3,4,5,6,8,10,11,12,15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required;** Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required;** Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding reimbursement.. As such, the referenced attachment will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted within 10 days of bid opening. Failure to submit applicable certifications within 10 days of bid opening will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.