



**CENTRALBIDDING**

FROM CENTRAL AUCTION HOUSE

**5000114227 - TWO (2) YEAR CONTRACT FOR VARIOUS CHEMICALS  
FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS -  
WATER**

Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

26-Aug-2015 05:05:38 PM



**Bid Number 50 – 00114227**

**TWO (2) YEAR CONTRACT FOR VARIOUS CHEMICALS FOR THE  
JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS – WATER**

**BID DUE: THURSDAY, SEPTEMBER 10, 2015 AT 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received in the Purchasing  
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053**

**Buyer Name: Misty A. Camardelle  
Buyer Email: [mcamardelle@jeffparish.net](mailto:mcamardelle@jeffparish.net)  
Buyer Phone: 504-364-2683**

**Two (2) Year Contract for Various Chemicals for the Jefferson Parish  
Department of Public Works - Water**

**BID SPECIFICATIONS FOR CHEMICALS**

Liquid Ammonia, Zinc Sodium Hexametaphosphate, Bulk Polyadmac Polyelectrolyte Clarifloc,  
Ammonium Hydroxide Solution, Powdered Activated Carbon, & Liquid Chlorine, Fluorosilicic  
Acid, And Liquid Aluminum Sulfate

**Specifications for Line # 0010 (Bulk Liquid Ammonia)**

- A. The Liquid Ammonia must be certified for use in drinking water under National Sanitation Foundation Standard 60.
  - B. The vendor must provide for the transfer of the Bulk Liquid Ammonia via his own hoses and truck mounted transfer pump. Vendor's hose connections must be compatible with the 1-1/4 inch acme adaptor on our tanks. Vendors must verify compatibility of their hose connections with our tanks before bidding (Contact Plant Superintendents at 504-838-4398 for Eastbank and 504-349-5085 for Westbank). The Ammonia will be placed into the storage tanks at each waterworks location by the delivery driver and will be supervised by the appropriate waterworks personnel.
  - C. The Ammonia vendor shall provide an Annual Ammonia Safety Training Program at each waterworks facility as part of the contract obligation at no additional charge.
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**Specifications for Line #0020 (Zinc Sodium Hexametaphosphate)**

- A. The Zinc Sodium Hexametaphosphate bid must be equivalent to Virginia Chemical Vir Chem 937, Shannon Chemical Shan-No-Cor, or Calgon C-8 Or C-9, containing no less than 65% as Phosphate and 6.5% as Zinc; must be a free-flowing granular material sized such that at least 75% will pass a 10 mesh sieve and will be retained on a 80 mesh sieve; and must be soluble up to 3 lb/gal of cold tap water and remain free of precipitates for at least 5 days after preparation. Products requiring hot water for solution preparation are not acceptable.
- B. The Zinc Sodium Hexametaphosphate must be certified for use in drinking water under National Sanitation Foundation Standard 60.
- C. A technical information sheet indicating the percent composition of active ingredients must accompany each bid. The bid award will be based upon the lowest price per ton of the primary active ingredient, Metaphosphate (P205).

- D. The Zinc Sodium Hexametaphosphate must be supplied in 50 lb pails which are properly palletized on wooden pallets such that unloading can be promptly accomplished by waterworks personnel using their forklift.
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**Specifications for Line #0030 (Bulk Polydadmac Polyelectrolyte Clarifloc C-308p)**

- A. The Polydadmac (Polydiallyldimethylammonium Chloride) bid must be one of the following:
- a. Polydyne C-308P, Cytec Industries 587-C, Chemlink per Chem 550, Nalco 8792, G.S. Robin 120, CPS Chemical Agefloc Wt-20hv, Callaway Chemical Jay Floc 842, Citichem Chemfloc 615, or Calgon Cat-Floc T, T2, L or LS.
- B. The Polydadmac shall have a specific gravity of 1.03 - 1.05 g/ml, a viscosity less than 300 cps at 25 degrees, a shelf life of 12-24 months, and freezing point of minus 5 degrees C.
- C. The Polydadmac must meet the requirements of the latest version of American Water Works Association Standard B451 and must be certified for use in drinking water under National Sanitation Foundation Standard 60 to a dosage of 10 mg/L.
- D. Each vendor must bid only one Polydadmac product, clearly indicating the product name on the bid. A technical information sheet on the product bid award will be based upon the lowest price per ton of active ingredient.
- E. Shippers must provide the necessary properly sized equipment to quickly unload their product into the designated storage tanks at the delivery site.
- 

**Specifications for Line #0040 (Ammonium Hydroxide Solution)**

- A. The 29.4% Ammonium Hydroxide Solution must be certified for use in drinking water Under National Sanitation Foundation Standard 60.
- B. The bid price of the Ammonium Hydroxide shall include any and all fees associated with drum return, such as environmental or cleaning fee.
- C. Shippers must provide necessary properly sized equipment to quickly unload their product at the delivery site.
-

**Specifications for Line #0050 (Bulk Powdered Activated Carbon for Broad Spectrum)**

- A. The Powdered Activated Carbon must meet the requirements of the latest version of American Water Works Association Standard B600, must have a Phenol value of 1.8 - 3.2 g/L, and must be certified for use in drinking water under National Sanitation Foundation Standard 60.
  - B. Each vendor must bid only one PAC product, clearly indicating the product name on the bid. A technical information sheet on the product bid must accompany the bid.
  - C. Shippers must provide the necessary properly sized equipment to quickly unload their product into the designated storage tanks at the delivery site.
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**Specifications for Lines #0060 & #0070 (Liquid Chlorine)**

- A. The Liquid Chlorine must meet the requirements of the latest version of American Water Works Association Standard B301 and must be certified for use in drinking water under National Sanitation Foundation Standard 60.
  - B. A comprehensive Quality Tracking Program (QTP) must be submitted by the supplier with the bid proposal and annually thereafter. The QTP must address the required Chlorine purity specifications and include documentation and reporting protocols to insure Chlorine Cylinder Integrity.
  - C. Chlorine Cylinder Valves must be properly aligned and the valve threads must be in good condition upon receipt. Otherwise the cylinder will be rejected and returned to the vendor.
  - D. The Chlorine vendor shall provide an Annual Chlorine Safety Training Program at each waterworks facility as part of the contract obligation at no additional charge.
  - E. Shippers must provide the necessary equipment to quickly unload one ton cylinders at the delivery site and pick up empty cylinders. Any cost associated with the pickup and return of empty cylinders shall be included in the bid price.
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**Specifications for Item #0080 (Fluorosilicic Acid)**

- A. The Fluorosilicic Acid must meet the requirements of the latest version of American Water Works Association Standard B703 and must be certified for use in drinking water under National Sanitation Foundation Standard 60.
- B. The bid price of the Fluorosilicic Acid shall be made on a 100% dry basis such that a shipment of 25% Fluorosilicic Acid shall be paid at a rate of 25% of the bid price. A

certified analysis indicating the percentage Fluorosilicic Acid must accompany each shipment.

- C. Shippers must provide the necessary properly sized equipment to quickly unload their product into the designated storage tanks at the delivery site.
- D. In the event that any commodity sought in this bid is the subject of a nationwide product shortage which can be verified by Jefferson Parish, then Jefferson Parish will agree to suspend the obligation of the vendor to supply that commodity during any period of its unavailability. Price is based on 100 % acidity adjusted basis and 20 ton minimum releases.

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**Specifications for Item #0090 (Liquid Aluminum Sulfate)**

- A. The Liquid Aluminum Sulfate must be approximately 48.5% by weight dry Aluminum Sulfate (  $AL_2(SO_4)_3 \cdot 14H_2O$ , MW=594) and meet the requirements of the latest version Of American Water Works Association Standard B403, and must be certified for use in drinking water under National Sanitation Foundation Standard 60.
  - B. The bid price of the Liquid Aluminum Sulfate shall be made on a 100% dry basis such that a shipment of 48.5% Liquid Aluminum Sulfate shall be paid at a rate of 48.5% of the bid price. A certified analysis indicating the percentage must accompany each shipment.
  - C. Shippers must provide the necessary properly sized equipment to quickly unload their product into the designated storage tanks at the delivery site.
-

**Water Department Chemical Bid quantities**

**0001 Bulk Liquid Ammonia** delivered freight prepaid in 2 or 3 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**220 tons**

**0002 Zinc Sodium Hexametaphosphate** delivered freight prepaid in 20 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**120 tons**

**0003 Bulk PolyDADMAC Polyelectrolyte** delivered freight prepaid in 20 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**1300 tons**

**0004 Ammonium Hydroxide Solution, 29.4%,** in 55 gal drums delivered freight prepaid in 10 drum shipments to 171A Birch Lane, Grand Isle, LA 70358 as required .

**90 drums**

**0005 Bulk Powdered Activated Carbon** for broad spectrum organics removal delivered freight prepaid in 20 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**400 tons**

**0006 Liquid Chlorine** in one ton cylinders delivered freight prepaid in 20 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**1300 tons**

**0007 Liquid Chlorine** in 150 pound cylinders delivered **in 1500 lb shipments** freight prepaid to West Jefferson Waterworks 171A Birch Lane, Grand Isle, LA 70358 as required

**30,000 pounds**

**0008 Bulk Fluorosilicic Acid** bid on a 100% dry basis delivered freight prepaid in 20 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**140 tons**

**0009 Bulk Liquid Aluminum Sulfate** bid on a 100% dry basis delivered freight prepaid in 20 ton shipments to both the Eastbank and the Westbank Water treatment plants as required .

**3100 tons**

DATE: 8/26/2015

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00114227

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: MCamardelle@jeffparish.net

**BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 9/10/2015 AND PUBLICLY OPENED THEREAFTER.**

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**  
**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**



JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.**

**Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.**

**5, 10, 12, 13, 15**

1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
16. Since a bid surety is required, bid response may not be faxed. Bid submission will only be accepted online or as delivered to the Purchasing Department, 200 Derbigny Street, Suite 4400, Gretna, LA 70053 by 11am on the bid due date. All sureties must be in original format (no copies).

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 8/26/2015

Page: 5

BID NO.: 50-00114227

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF N/A

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

2-4 Days ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Brenntag Southwest, Inc.

ADDRESS: 1632 Haden Road

CITY, STATE: Houston, Texas

ZIP: 77015

TELEPHONE: ( 713 ) 330-8570

FAX: ( 713 ) 450-4699

EMAIL ADDRESS: gtollefsen@brenntag.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: NONE

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 2,508,690.00

AUTHORIZED SIGNATURE: James H. Taylor

James H. Taylor

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114227

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	220.00	TN	TWO (2) YEAR CONTRACT FOR VARIOUS CHEMICALS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - WATER  0010 BULK LIQUID AMMONIA (DELIVERED FREIGHT PREPAID IN APPROXIMATELY 2 OR 3 TON SHIPMENTS TO BOTH THE EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATIONS:  EASTBANK PLANT - JEFFERSON, LA 70121 WESTBANK PLANT - MARRERO, LA 70072	NO BID	NO BID
2	120.00	TN	0020 ZINC SODIUM HEXAMETAPHOSPHATE (DELIVERED FREIGHT PREPAID IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATION:  EASTBANK PLANT - JEFFERSON, LA 70121 WESTBANK PLANT - MARRERO, LA 70072	NO BID	NO BID
3	1,300.00	TN	0030 BULK POLYDADMAC POLYELECTROLYTE CLARIFLOC C-308P (DELIVERED FREIGHT PREPAID IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATION:  EASTBANK PLANT - JEFFERSON, LA 70121 WESTBANK PLANT - MARRERO, LA 70072	NO BID	NO BID
4	90.00	DRUM	0040 AMMONIUM HYDROXIDE SOLUTION, 29.4% IN 55 GALLON DRUMS  (DELIVERED FREIGHT PREPAID IN 10 DRUM SHIPMENTS AS REQUIRED).  DELIVERY TO: GRAND ISLE, LA 70358	NO BID	NO BID
5	400.00	TN	0050 BULK POWDERED ACTIVATED CARBON FOR BROAD SPECTRUM ORGANICS REMOVAL  (DELIVERED FREIGHT PREPAID IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATION:  EASTBANK PLANT - JEFFERSON, LA 70121	\$1,069.40/Ton	\$427,760.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114227

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
6	1,300.00	TN	WESTBANK PLANT - MARRERO, LA 70072		
			0060 LIQUID CHLORINE IN 1 TON CYLINDERS (CYLINDERS DELIVERED FREIGHT PREPAID  IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATION:  EASTBANK PLANT - JEFFERSON, LA 70121 WESTBANK PLANT - MARRERO, LA 70072	\$670.00/Ton	\$871,000.00
7	30,000.00	LB	0070 LIQUID CHLORINE IN 150 POUND CYLINDERS  (CYLINDERS DELIVERED IN 1500 LB SHIPMENTS FREIGHT PREPAID AS REQUIRED)  DELIVERY TO: GRAND ISLE, LA 70358	NO BID	NO BID
8	140.00	TN	0080 BULK FLUOROSILICIC ACID BID ON A 100% DRY BASIS (DELIVERED FREIGHT  PREPAID IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATION:  EASTBANK PLANT - JEFFERSON, LA 70121 WESTBANK PLANT - MARRERO, LA 70075	NO BID	NO BID
9	3,100.00	TN	0090 BULK LIQUID ALUMINUM SULFATE BID ON A 100% DRY BASIS (DELIVERED FREIGHT PREPAID IN 20 TON SHIPMENTS TO BOTH EASTBANK AND WESTBANK WATER TREATMENT PLANTS AS REQUIRED).  DELIVERY LOCATION:  EASTBANK PLANT - JEFFERSON, LA 70121 WESTBANK PLANT - MARRERO, LA 70072	\$390.30/Dry Ton	\$1,209,930.00

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid****AFFIDAVIT****STATE OF** Texas**PARISH/COUNTY OF** Dallas

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_

James H. Taylor, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized President of Brenntag Southwest, Inc. (Entity), the party who submitted a bid in response to Bid Number 50-00114227, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

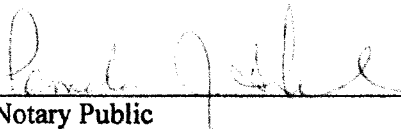
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
Signature of Affiant

James H. Taylor  
Printed Name of Affiant

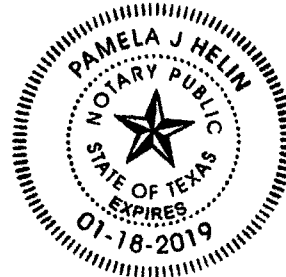
SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 8th DAY OF September, 2015.

  
Notary Public

Pamela J. Helin  
Printed Name of Notary

01000177-6  
Notary/Bar Roll Number



My commission expires 01-19-2019.

**INSURANCE REQUIREMENTS - BIDS**

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

*Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.*

**1. WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**2. COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**3. COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**CONSTRUCTION AND RENOVATION PROJECTS:**

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

**OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

**NOTE for CERTIFICATE HOLDER:**

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

September 8, 2015

Brenntag Southwest, Inc. claims Louisiana Preference in accordance with LSA-R.S.38:2251-2261.

Brenntag Southwest has a facility located at Olin Corporation's facility in St. Gabriel, Louisiana. Olin Corporation manufactures sodium hydroxide and chlorine at their facility located at:

Olin Corporation – St. Gabriel  
4205 Hwy. 75  
St. Gabriel, LA 70776

We repackage the chlorine at this facility, also located at:

Brenntag Southwest, Inc. – St. Gabriel  
4205 Hwy. 75  
St. Gabriel, LA 70776

**Tom Schedler**  
**Secretary of State**

**State of  
Louisiana  
Secretary of  
State**



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

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<b>Name</b>	<b>Type</b>	<b>City</b>	<b>Status</b>
BRENTAG SOUTHWEST, INC.	Business Corporation (Non-Louisiana)	LONGVIEW	Active

**Previous Names**

DELTA DISTRIBUTORS, INC. (Changed: 5/22/2001)

**Business:** BRENTAG SOUTHWEST, INC.

**Charter Number:** 34313102F

**Registration Date:** 9/12/1988

**Domicile Address**

610 FISHER ROAD  
LONGVIEW, TX 75604

**Mailing Address**

610 FISHER ROAD  
LONGVIEW, TX 75604

**Principal Business Office**

610 FISHER ROAD  
LONGVIEW, TX 75604

**Registered Office in Louisiana**

5615 CORPORATE BLVD., STE. 400B  
BATON ROUGE, LA 70808

**Principal Business Establishment in Louisiana**

7200 HWY. 74  
ST. GABRIEL, LA 70776

**Status**

**Status:** **Active**

**Annual Report Status:** **In Good Standing**

**Qualified:** 9/12/1988

**Last Report Filed:** 8/13/2015

**Type:** Business Corporation (Non-Louisiana)

**Registered Agent(s)**

<b>Agent:</b>	C T CORPORATION SYSTEM
<b>Address 1:</b>	5615 CORPORATE BLVD., STE. 400B

**City, State, Zip:** BATON ROUGE, LA 70808**Appointment Date:** 9/12/1988**Additional Officers:** No**Officer(s)**

**Officer:** JAMES H. TAYLOR  
**Title:** Director, President  
**Address 1:** 610 FISHER ROAD  
**City, State, Zip:** LONGVIEW, TX 75604

**Officer:** W. THOMAS CRAIN, JR.  
**Title:** Vice-President  
**Address 1:** 610 FISHER ROAD  
**City, State, Zip:** LONGVIEW, TX 75604

**Officer:** H EDWARD BOYADJIAN  
**Title:** Secretary, Director  
**Address 1:** 5083 POTTSVILLE PIKE  
**City, State, Zip:** READING, PA 19605

**Officer:** CAROL RAY  
**Title:** Vice-President, Officer  
**Address 1:** 610 FISHER ROAD  
**City, State, Zip:** LONGVIEW, TX 75604

**Officer:** ROBERT WINSLOW  
**Title:** Officer  
**Address 1:** 5083 POTTSVILLE PIKE  
**City, State, Zip:** READING, PA 19605

**Officer:** JAMES M. DOYLE  
**Title:** Director  
**Address 1:** 610 FISHER ROAD  
**City, State, Zip:** LONGVIEW, TX 75604

**Mergers (2)**

Filed Date	Effective Date:	Type	Charter#	Chater Name	Role
9/27/1989	9/27/1989	MERGE	34313102F	BRENNTAG SOUTHWEST, INC.	SURVIVOR
			29520790F	DELTA DISTRIBUTORS, INC. OF LOUISIANA	NON-SURVIVOR
5/2/2013	5/2/2013	MERGE	34313102F	BRENNTAG SOUTHWEST, INC.	SURVIVOR
			41083149F	ALTIVIA CORPORATION	NON-SURVIVOR

**Amendments on File (5)**

Description	Date
Merger	9/27/1989

Stmnt of Chg or Chg Prin Bus Off	2/1/1993
Name Change	5/22/2001
Stmnt of Chg or Chg Prin Bus Off	1/29/2008
Merger	5/2/2013

[Print](#)



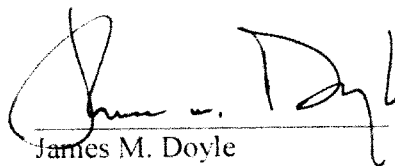
**BRENNTAG SOUTHWEST, INC.**  
**CONSENT IN LIEU OF A MEETING**  
**OF THE BOARD OF DIRECTORS**

The undersigned, being all the members of the Board of Directors of Brenntag Southwest, Inc., a Texas corporation, (the "Corporation"), hereby unanimously consent to the following resolution with the same force and effect as if said resolution had been adopted at a meeting of the Board of Directors.

**RESOLVED**, that the following persons be, and hereby are, appointed to serve as officers of the Corporation in the capacities set forth opposite their respective names, each to hold such office until their respective successors are duly appointed and qualified or until their earlier death, resignation or removal:

James H. Taylor	President
W. Thomas Crain, Jr.	Vice President
Carol Ray	VP Finance and Assistant Secretary
H. Edward Boyadjian	Secretary
Robert J. Winslow	Tax Officer

DATED: As of April 15, 2015

  
James M. Doyle

\_\_\_\_\_  
H. Edward Boyadjian

\_\_\_\_\_  
James H. Taylor

**BRENNTAG SOUTHWEST, INC.**  
**CONSENT IN LIEU OF A MEETING**  
**OF THE BOARD OF DIRECTORS**

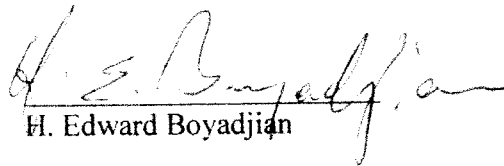
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DATED: As of April 15, 2015

\_\_\_\_\_  
James M. Doyle

  
\_\_\_\_\_  
H. Edward Boyadjian

\_\_\_\_\_  
James H. Taylor

**BRENNTAG SOUTHWEST, INC.**  
**CONSENT IN LIEU OF A MEETING**  
**OF THE BOARD OF DIRECTORS**

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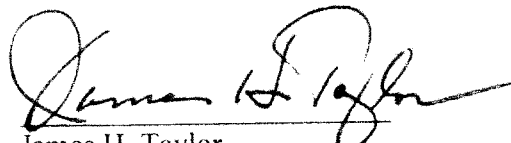
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DATED: As of April 15, 2015

\_\_\_\_\_  
James M. Doyle

\_\_\_\_\_  
H. Edward Boyadjian

  
\_\_\_\_\_  
James H. Taylor



The Public Health and Safety Organization

## NSF Product and Service Listings

These NSF Official Listings are current as of **Wednesday, September 09, 2015** at 12:15 a.m. Eastern Time. Please contact NSF International to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information:

<http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=Brenntag+Southwest&ChemicalName=Chlorine&>

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### NSF/ANSI 60 Drinking Water Treatment Chemicals - Health Effects

---

#### Brenntag Southwest

Route 2

Box 352-200

Nowata, OK 74048

United States

918-273-2265

**Facility :** St. Gabriel, LA

**Chlorine[1]**

**Trade Designation**

Chlorine

**Product Function**

Disinfection & Oxidation

**Max Use**

30 mg/L

[1] All Chlorine from this facility is NSF Certified, whether or not it bears the NSF Mark.

**Facility :** Houston, TX

**Chlorine[1]**

**Trade Designation**

Chlorine

**Product Function**

Disinfection & Oxidation

**Max Use**

30 mg/L

[1] All Chlorine from this facility is NSF Certified, whether or not it bears the NSF Mark.

---

## Brenntag Southwest

Route 2, Box 352-200

Nowata, OK 74048

United States

800-722-3145

918-273-2265

**Facility :** Catoosa, OK

### Chlorine[CL]

#### Trade Designation

Chlorine Gas

#### Product Function

Disinfection & Oxidation

#### Max Use

30mg/L

[CL] The residual levels of chlorine (hypochlorite ion and hypochlorous acid), chlorine dioxide, chlorate ion, chloramine and disinfection by-products shall be monitored in the finished drinking water to ensure compliance to all applicable regulations.

**Facility :** Nowata, OK

### Chlorine[CL]

#### Trade Designation

Chlorine Gas

#### Product Function

Disinfection & Oxidation

#### Max Use

30mg/L


[CL] The residual levels of chlorine (hypochlorite ion and hypochlorous acid), chlorine dioxide, chlorate ion, chloramine and disinfection by-products shall be monitored in the finished drinking water to ensure compliance to all applicable regulations.

---

Number of matching Manufacturers is 2

Number of matching Products is 4

Processing time was 0 seconds

	Brenntag Southwest, Inc.	Written by:	Daniel Harris		Doc. #
	610 Fisher Rd.	Approved by:	Clay Wade		OPD 011
	Longview, TX 75604	Date:	08/17/11		Page
	(903)759-7151				1 of 2

08-17-11 Rev: Reviewed with no changes.

08-25-08 Rev: The definition of a "Tracking Number" is changed in section 5. Section 9 added to designate branch ownership of an IBC

02-11-08 Rev: New forms for picking up Empty containers are referenced and are branch specific.

# **SUBJECT: IBC/TON CYLINDER CONTROL AND TRACKING SYSTEM**

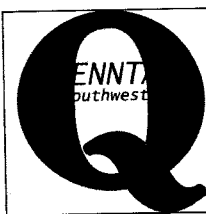
- 1) **PURPOSE:** To track IBC's and ton cylinders.
- 2) **SCOPE:** To control inventory and purchases of IBC's and ton cylinders, while maintaining product quality throughout Brenntag Southwest, Inc.
- 3) **RESPONSIBILITY:**
  - A) The Branch Manager shall be responsible for assuring that this procedure is in compliance. The Branch Manager may assign separate responsibility for office and plant activities.
  - B) The Operations Manager (or designee) shall maintain records to comply with D.O.T. Each IBC Record shall contain:
    - I. Type of IBC.
    - II. D.O.T. Spec.
    - III. In-Service Date.
    - IV. Test Records.
  - C) The Operations Manager must ensure that all plant personnel correctly complete the Empty Container Return form or the Residue BOL and turn it in so proper invoicing can be accomplished.
- 4) **DOCUMENTATION:**
  - A) This document shall serve as the standard for controlling the inventory of IBC's and ton cylinders.
  - B) Forms F060 through F071 are the branch specific Empty Container Return forms.
- 5) **DEFINITIONS:**

REFERENCE NUMBER: Number of the Bill of Lading or Invoice.

SERIAL NUMBER: Manufacturer's identification number for each IBC.

TRACKING NUMBER: Brenntag Southwest's number for tacking IBC's and cylinders. This number is the same as the Serial Number preceded by a branch letter designation.

TYPE: Bill of Lading or Invoice.
- 6) **OPERATIONS REQUIREMENTS:**
  - A) A blank copy of the Empty Container Return form shall be available in each power unit used to deliver product. This is to be restocked from the Quality System Manual website.
  - B) Driver, or employee loading the truck, shall enter the tracking number of the IBC or ton cylinder on the Shipping Paper, prior to delivery.
  - C) Driver, or employee loading the truck, shall enter the IBC Test Due Date for each IBC being shipped on the corresponding shipping paper.
  - D) Driver shall complete the Empty Container Return form or the Residue BOL when picking up empty IBC's or cylinders. This too will include the tracking number.
  - E) A completed and signed copy of the Empty Container Return form or the Residue BOL shall be left with the customer.
  - F) Empty IBC's require legal D.O.T. Shipping Papers.



Brenntag Southwest, Inc.

610 Fisher Rd.

Longview, TX 75604

(903)759-7151

Subject: IBC/TON CYLINDER CONTROL AND  
TRACKING SYSTEM

Date:

08/17/11

Doc. #

OPD 011

Page

2 of 2

- G) All IBC's and cylinders being loaded on a truck for delivery will be double checked for accuracy utilizing the established dual sign off policy.
- H) All IBC's and cylinders being unloaded in the yard as returned empties will be double-checked utilizing the dual sign off policy as well.
- I) Employees will be checking for damage, tracking numbers and if the paperwork matches the actual IBC numbers.
- J) Accurate and complete IBC and ton cylinder information must be turned in so the invoicing function can take place.
- 7) OFFICE REQUIREMENTS:**
- A) When the Return Record has been turned in to the office, a credit memo will be issued so that the IBC or cylinder can be returned.
- B) The credit memo will be for the amount of the deposit, or if there was not a deposit, the credit memo will be for \$0.00.
- C) Once the credit memo has been issued the Return Record shall be attached to the Bill of Lading.
- 8) ACCOUNTING REQUIREMENTS:**
- A) When that IBC or ton cylinder is returned, BEFORE the driver loads it on the truck, the Empty Container Return form or the BOL shall be prepared and signed by the customer, noting overall condition, and specific damage (such as broken hinges, plugs broken/missing, etc.).
- B) A copy of the Empty Container Return form or the completed BOL shall be left with the customer.
- C) Damaged IBC's or ton cylinders documentation shall be given to the Operations Manager and shall be distributed by him/her to:
- I. The Vice-President of Operations,
- II. The Branch Manager.
- D) It is the Branch Manager's responsibility to collect for damaged IBC's or ton cylinders.
- E) The customer shall be made aware that any material repair will be billed to them.
- F) The report from the driver shall be the basis for that billing.
- G) If, for any reason, a IBC or ton cylinder is so damaged as to have to be taken out of service, the customer who caused the damage shall be billed for the cost of the IBC or ton cylinder.
- 9) ASSIGNING TRACKING NUMBERS FOR TOTES AND TON CYLINDERS.**

A branch letter designation will be added to the beginning of the serial number and this will become the tracking number that is used in the BUS. That designation is as follows:

B	Borger	L	Longview
C	Citronelle (Mobile)	N	Nowata
D	Dallas (Lancaster)	O	Odessa
E	Elmendorf	P	Port of Catoosa
G	St. Gabriel	W	Wichita
H	Houston	T	Sand Springs



The Public Health and Safety Organization

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<http://info.nsf.org/Certified/PwsChemicals/Listings.asp?>

[CompanyName=Brenntag+Southwest&TradeName=aluminum+sulfate&](http://info.nsf.org/Certified/PwsChemicals/Listings.asp?CompanyName=Brenntag+Southwest&TradeName=aluminum+sulfate&)

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### NSF/ANSI 60 Drinking Water Treatment Chemicals - Health Effects

---

#### Brenntag Southwest

Route 2

Box 352-200

Nowata, OK 74048

United States

918-273-2265

**Facility :** Houston, TX

#### Aluminum Sulfate[AL]

##### *Trade Designation*

Acidic Aluminum Sulfate

Aluminum Sulfate Solution

##### *Product Function*

Coagulation & Flocculation

Coagulation & Flocculation

##### *Max Use*

150mg/L

150mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

[CP] This product contains copper and may increase the amount of copper present in the finished drinking water. Following use of this product, the finished drinking water should be monitored to ensure that levels of copper do not exceed regulatory



requirements.

---

## Brenntag Southwest

Route 2, Box 352-200

Nowata, OK 74048

United States

800-722-3145

918-273-2265

### Facility : Nowata, OK

#### Aluminum Sulfate[AL]

##### Trade Designation

Aluminum Sulfate

##### Product Function

Coagulation & Flocculation

##### Max Use

150mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

### Facility : Houston, TX

#### Aluminum Sulfate[AL]

##### Trade Designation

Aluminum Sulfate

##### Product Function

Coagulation & Flocculation

##### Max Use

150mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

[HP] Use of this product shall be followed by chlorination to remove levels of hydrogen peroxide. Chlorine residuals shall not exceed 4 mg/L, the EPA's proposed maximum residual level.

NOTE: Only products bearing the NSF Mark are NSF Certified.

### Facility : Lancaster, TX

**Aluminum Sulfate[AL]****Trade Designation**

Aluminum Sulfate

**Product Function**

Coagulation &amp; Flocculation

**Max Use**

150mg/L

[AL] Based on an evaluation of health effects data, the level of aluminum in the finished drinking water shall not exceed 2 mg/L.

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Number of matching Manufacturers is 2

Number of matching Products is 5

Processing time was 1 seconds



The Public Health and Safety Organization

## NSF Product and Service Listings

These NSF Official Listings are current as of **Wednesday, September 09, 2015** at 12:15 a.m. Eastern Time. Please contact NSF International to confirm the status of any Listing, report errors, or make suggestions.

Alert: NSF is concerned about fraudulent downloading and manipulation of website text. Always confirm this information by clicking on the below link for the most accurate information: <http://info.nsf.org/Certified/PwsComponents/Listings.asp?Company=C0044867&Standard=061&>

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### NSF/ANSI 61 Drinking Water System Components - Health Effects

**NOTE: Unless otherwise indicated for Materials, Certification is only for the Water Contact Material shown in the Listing. Click here for a list of Abbreviations used in these Listings. Click here for the definitions of Water Contact Temperatures denoted in these Listings.**

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#### ADA Carbon Solutions, LLC

1460 West Canal Court

Suite 100

Littleton, CO 80120

United States

888-822-8617

303-962-1977

Visit this company's website (<http://www.ada-cs.com>)

**Facility :** Coushatta, LA

**Process Media**

Trade Designation	Size	Water	Water
		Contact	Contact
Temp			
Material			
Powdered Activated Carbon			
PowerPAC H2O™ Plus[1] [2]	-325 mesh	CLD 23	PAC
PowerPAC H2O™[1] [2]	-325 mesh	CLD 23	PAC

[1] Certified for a maximum use level of 250 mg/L.

[2] The carbon source is lignite coal.

NOTE: Certified for water treatment plant applications.

This product has not been evaluated for point of use applications.

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Number of matching Manufacturers is 1

Number of matching Products is 2

Processing time was 0 seconds



# PowerPAC H2O PLUS<sup>TM</sup>

*The Next Generation in Mercury Capture Technology*

**ADA Carbon Solutions provides novel products, services and supply chain solutions for the emissions control industries bringing you Expertise, Reliability and Compliance**

## PowerPAC H2O PLUS

PowerPAC H2O PLUS is a high quality powdered activated carbon ideally suited for treatment of potable water.

PowerPAC H2O PLUS is produced by steam activation of lignite coal under carefully controlled conditions to create a carbon specifically designed for enhanced removal of taste and odor causing compounds from potable water supplies. Particle size and density are optimized to obtain a high degree of suspension for excellent water contact making PowerPAC H2O PLUS effective in treating a wide range of water sources.

PowerPAC H2O PLUS is formulated to reduce scaling potential in hard water applications. PowerPAC H2O PLUS meets ANSI/AWWA B600 standards and is certified to NSF/ANSI Standard 61.

## Package and Delivery

PowerPAC H2O PLUS can be delivered in 900 pound bags or in 40,000 pound pneumatic bulk trailers.

The information contained herein is believed to be accurate as of the date hereof and is provided "AS IS" with all faults, and the entire risk associated with such information is entirely with the user. We reserve the right to amend any specifications without notice.

### Product Benefits

- **Designed specifically for treatment of potable water**
- **Reduced PAC usage**
- **Effective pore structure for organics, taste and odor adsorption**
- **Optimized particle size to provide good suspension in water being treated**

### Product Specifications

Moisture	8 wt. % maximum
Size	99% minimum minus 100 mesh
	95% minimum minus 200 mesh
	90% minimum minus 325 mesh
Iodine Number	500 Minimum
<b>Typical Properties</b>	
Tap Density	0.5 – 0.7 g/cm <sup>3</sup>
Tannin Value	350 mg/L