

DATE: 11/19/2019  
BID NO.: 50-00128834

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: SFOLSE@jeffparish.net

**BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 12/19/2019 AND PUBLICLY OPENED THEREAFTER.**

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)



All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.



**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 30 days.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

8-10 weeks**LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)** \_\_\_\_\_**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Water Technology ResourcesADDRESS: 9201 E Bloomington Minnesota 55420CITY, STATE: Bloomington Minnesota ZIP: 55420TELEPHONE: ( 952-641-9004 ) FAX: ( 952 ) 885-0658EMAIL ADDRESS: sallywaldor@wtrvalves.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \$6890.00AUTHORIZED  
SIGNATURE: Matt Waldor

Printed Name

TITLE: Vice President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128834

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			ONE TIME PURCHASE OF VARIOUS VALVES FOR THE JEFFERSON PARISH WATER DEPARTMENT		
1	1.00	EA	0010 P1, HIGH SERVICE PUMP #3, 12 INCH VALVE AND ACTUATOR	----	----
2	1.00	EA	0020 P2, FILTER NO. 5 WASH WATER-20 INCH 2FII WITH CYLINDER ACTUATOR	----	----
3	1.00	EA	0030 P2, WASH WATER PUMP-20 INCH CHECK VALVE	\$6890.00	\$6890.00
			NEW VALVES FOR P2 WASH WATER PUMP, P2 FILTER 5 WASH WATER AND P1 HIGH SERVICE 3 PUMP AT THE EB WATER PLANT		
			LOCATION:		
			JEFFERSON PARISH EB WATER PLANT 3600 JEFFERSON HWY., BLDG. D JEFFERSON, LA 70121		
			***PLEASE SEE ATTACHED SPECIFICATIONS***		



## **Non-Public Works Bid Affidavit Instructions**

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

*Instruction sheet may be omitted when submitting the affidavit*



# AFFIDAVIT

PARISH/COUNTY OF Hennepin

\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized \_\_\_\_\_ Vice President \_\_\_\_\_ of \_\_\_\_\_ Water Technology Resources (Entity),  
the party who submitted a bid in response to Bid Number 50-00128834, to the Parish of  
Jefferson.

### Campaign Contribution Disclosures

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Updated: 02.27.2014



Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.


Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*




That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Matthew Waldor  
\_\_\_\_\_  
Printed Name of Affiant

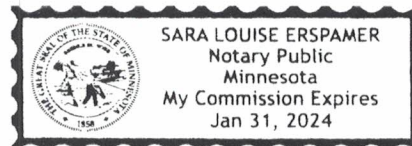
SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 19 DAY OF Dec, 2019.

  
\_\_\_\_\_  
Notary Public

Sara Erspamer  
\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires 01/31/2024





## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Water Technology Resources  
INCORPORATED, DULY NOTICED AND HELD ON 12/19/2019,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Matthew Waldor, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
SECRETARY-TREASURER

12/19/2019

DATE



December 17, 2019

Jefferson Purchasing Department  
200 Derbigny St  
Gretna, LA 70053

Re: Bid # 50-00128834  
Jefferson Parish East Bank Water Plant Valves  
Bids Due 12/19/2019

We are pleased to submit our Bid for Item #3 – P2 – Wash Water Pump 20" Check Valve.

The valve proposed is in complete accordance with the specifications, per attached Specification Checklist.

Water Technology Resources (WTR) is a SWBE – Small Woman Owned Business Enterprise.

WTR has furnished valves to Jefferson Parish that are the same type and design as this specification calls for (reference Parish PO# 15-0027459 for (3) 18" and (2) 24" – 2015).

We are hopeful to receive your consideration of our quotation.

Cordially,



Matt Waldor

**WATER TECHNOLOGY RESOURCES**

9201 E. Bloomington Fwy, Suite Z  
Bloomington, MN 55420  
(P) 952-641-9004 (F) 952-885-9173



December 17, 2019

## Jefferson Parish Bid No. 50-00128834

### Item 3 – 20" Flexible Disc Check Valve

#### Specification Checklist

<u>Specification</u>	<u>WTR Bid</u>
<b>20" Type FD Flexible Disc Check Valve</b>	
WTR Model – CVFD-20	X
Flanged, Full Body type with no internal moving parts – except for the Resilient Disc.	X
Flanged Ends are manufactured in accordance with ANSI B16.1 Class 125.	X
Valve is rated at 250 psi.	X
Valve Body – ASTM A536 Ductile Iron Grade 65-45-12 – provided with a flow area equals to the nominal pipe diameter throughout the full valve.	X
The Valve Seat shall be constructed on a 45° angel, in order to reduce disc travel.	X
The seat and internal body shall be fully coated with a high-grade two-part thermo-setting epoxy resin coating suitable for use in potable water (NSF).	X
The valve exterior shall have no moving parts and is suitable of direct burial.	X
The Bonnet shall be dome-shaped, manufactured of Ductile Iron Grade 65-45-12.	X
The resilient disc shall feature a fully encapsulated alloy steel pressure, disc plate with an integral molded O-Ring on the face of the elastomer.	X
All elastomers materials will be D2000 B/C 807 Buna N.	X
Nylon reinforcements shall be provided in the ring area of the disc assembly.	X
The cracking pressure shall be no more than 0.25 psi.	X
Valve shall be designed, manufactured, tested and certified to NSF/ANSI 61, Drinking Water System Components, Health Effects, and Certified to be Lead-Free in accordance with NSF/ANSI 372.	X

  
Cordially,

Matt Waldor  
[WATER TECHNOLOGY RESOURCES](#)  
9201 E. Bloomington Fwy, Suite Z  
Bloomington, MN 55420  
(P) 952-641-9004 (F) 952-885-9173

**SHIP TO:/INVOICE TO:**

Water Plant  
3600 Jefferson Hwy Bldg D  
MGraves@jeffparish.net  
Jefferson LA 70121

**PARISH OF JEFFERSON**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009



PAGE 1

CONTACT:  
Mervin Graves  
(504)838-4399

985 727 7725

**PURCHASE ORDER # 15-0027459**

10/26/15

268716  
INDUSTRIAL-COMMERCIAL MOTORS &  
CONTROLS LLC  
PO BOX 1842  
MANDEVILLE LA 70470

F.O.B.

PriceSepar

Vendor

N/30

DELIVERY

12/11/2015

REQ#: 600523070

CONT#:

BID#: 5000114226

**This order is placed subject to instructions and conditions attached hereto**

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
3.0000	EA	Reference all inquiries to: Sidney Duffy - Buyer II (504) 364-2682 ***** Typist: Sidney Duffy  0010 WATER TECHNOLOG CHECK VALVE 18 INCH MANUFACTURE PART NO. WTR 18" - FDCV-18-40" FACE TO FACE  WATER DEPT.-EB WATER PLANT-MERVIN GRAVES  RESOLUTION 125840 ADOPTED 10/21/2015	5850.0000	17550.00
2.0000	EA	0020 WATER TECHNOLOGY CHECK VALVE 24 IN MANUFACRURE NO. WTR 24"-FDCV-24-48" FACE TO FACE  LOCATION:  JEFFERSON PARISH E.B. WATER PLANT 3600 JEFFERSON HWY., BLDG. D JEFFERSON, LA 70121  ATTN: MERVIN GRAVES 504-838-4398  RESOLUTION 125840 ADOPTED 10/21/15	9175.0000	18350.00

EXAMPLE OF PREVIOUS  
PURCHASES OF WTR VALVES

**TOTAL 35900.00**

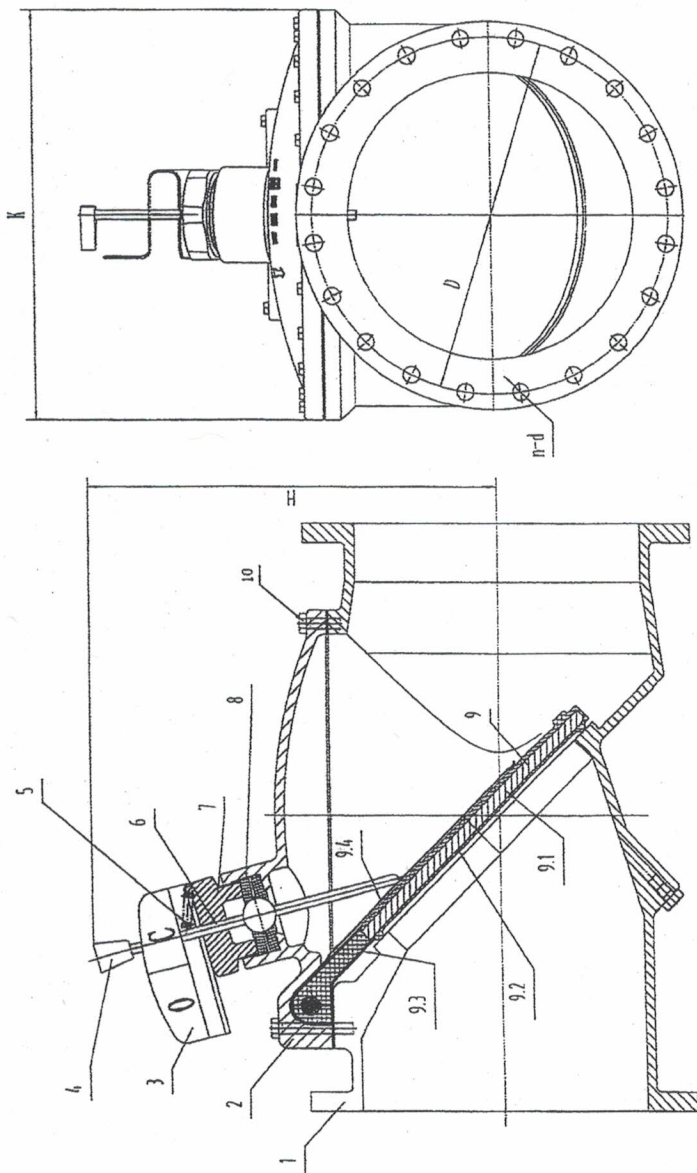
PHONE: 504-364-2678  
FAX: 504-364-2693  
EMAIL: PURCHASING@JEFFPARISH.NET  
WEB SITE: WWW.JEFFPARISH.NET/BIDS



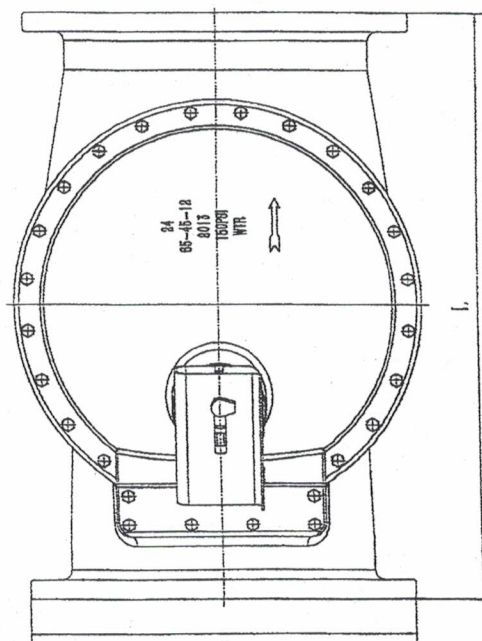
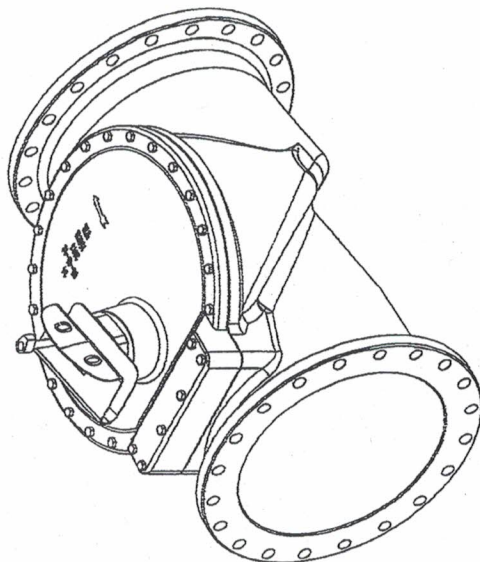
Size	L	H	K	D	D <sub>1</sub>	n-d
12"	27.5"	17.2"	24.6"	19"	17"	12-1"
14"	31"	18.9"	24.9"	21"	18 3/4"	12-1 1/8"
16"	36"	19.3"	25.4"	23 1/2"	21 1/4"	16-1 1/8"
18"	40"	20.4"	29.2"	25"	22 3/4"	16-1 1/4"
20"	40"	21.7"	31.7"	27 1/2"	25"	20-1 1/4"
24"	48"	24.6"	36.4"	32"	29 1/2"	20-1 3/8"
30"	56"	27.1"	43.7"	38 3/4"	36"	28-1 3/8"
36"	63"	32.4"	52.6"	46"	42 3/4"	32-1 5/8"
42"	70"	39.6"	60.2"	53"	49 1/4"	36-1 5/8"
48"	76"	43.5"	67.2"	59 1/2"	56"	44-1 1/8"

Dimensions in inches

1. Flange conforms to ANSI B16.1 class 125
2. Work pressure: **250 PSI**
3. Suitable medium: water and neutral liquid
4. Working temperature: EPDM ≤ 120°C



10	Bolt	SS304
9.4	Spring	SS316
9.3	Rubber hinge	EPDM-strength nylon - <b>BUNA N</b>
9.2	Rubber coated	EPDM <b>BUNA N</b>
9.1	Disc core	Carbon steel
9	Disc	<b>ALLOY STEEL</b>
8	Sealing rings	PTFE
7	Gland	Brass
6	Rod of indicator	SS304
5	Spring	SS 17-4PH
4	Indicator	Nylon
3	Panel	SS304
2	Donnet	DI 65-45-12
1	Body	DI 65-45-12
NO	Parts name	Material
1.5° flex disc check valve size 12" to 48"		
APPROVED	DESIGNED	SIGNATURE
CHECKED	SCALE	UNIT
DRAWN	Aug 10, 2015	inch
REV 02	Water Technology Resources	

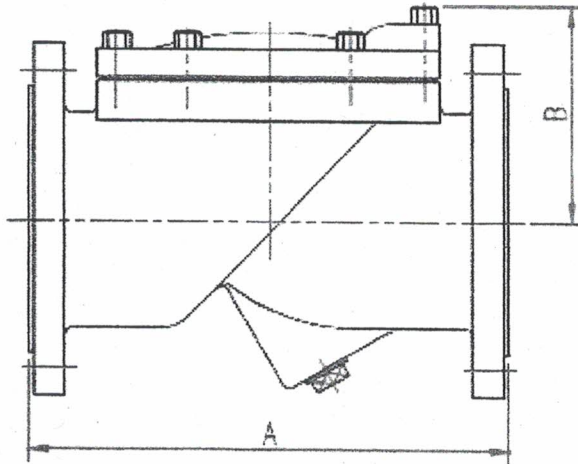


# WATER TECHNOLOGY RESOURCES – WTR VALVES

January, 2014

## 45° Flexible Disc Swing Check Valve

### AWWA C-508



#### Valve Series

3100	Ductile Iron Disc, Buna N Encapsulated – Nylon – Reinforced– EPDM optional
------	--

#### Pressure and Temperature

Nominal Pressure	200 psi / 16 bar <i>250 PSI RATED</i>
Working Temperature	Buna N: -10° C to 82°C EPDM - 10°C to 120°C

#### Materials List

Part Name	Materials	ASTM Spec.
Body *	Ductile Iron A536-65-45-12	A 536-65-45-12
Cover*	Ductile Iron A536-65-45-12	A 536-65-45-12
Disc	DI Buna N Encapsulated	A536 65-45-12
Fasteners/Hardware	316 Stainless Steel	316 SS
Plug	Malleable Iron	Commercial

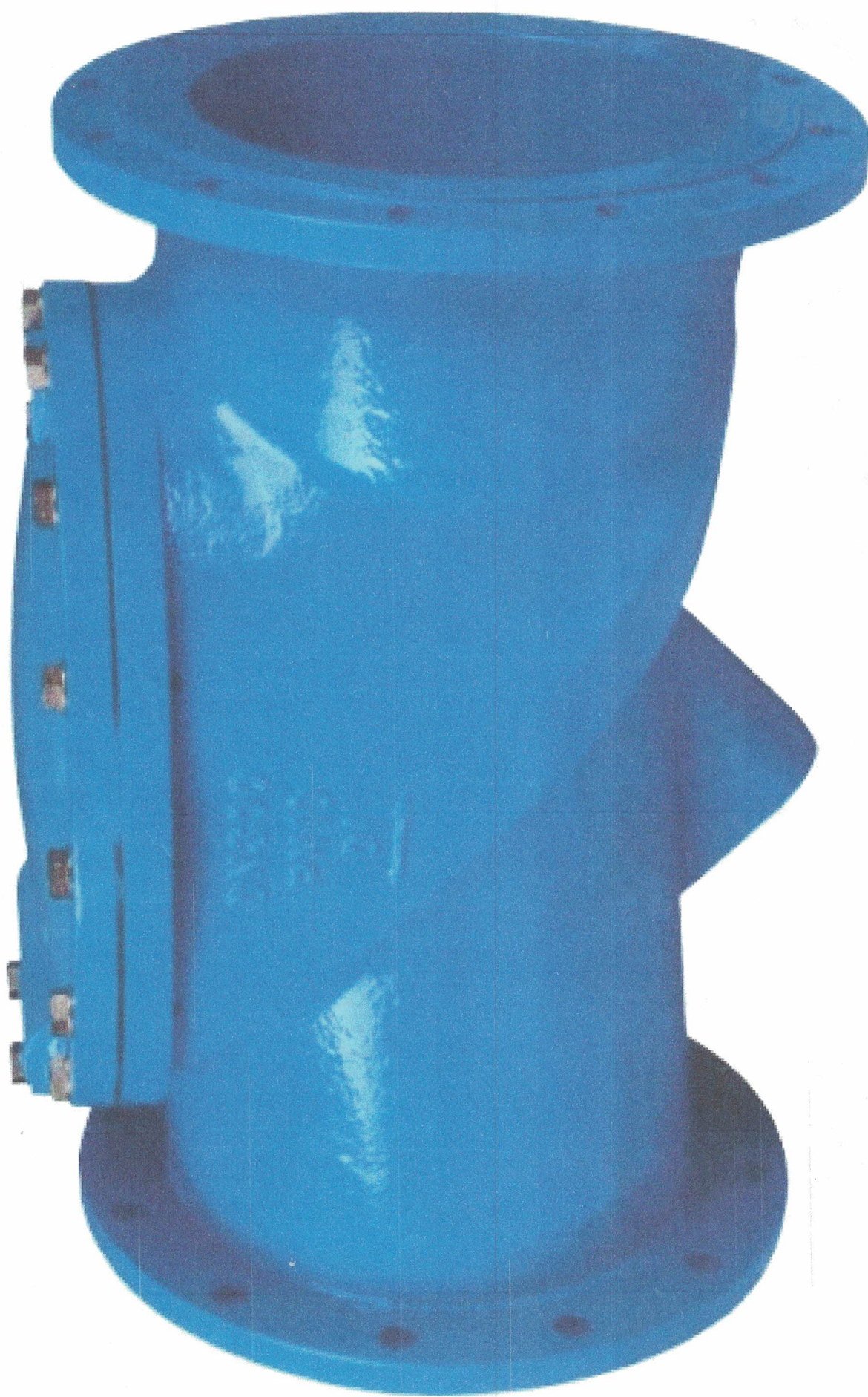
#### Dimensions (Inch)

Size	2"	2-1/2"	3"	4"	5"	6"	8"
A	8	8-1/2	9-9/16	11-1/2	13-3/4	14	19-1/2
B	3-3/4	3-3/4	4-1/3	4-3/4	5-13/16	5-13/16	8-3/4
Size	10"	12"	14"	16"	18"	20"	24"
A	24-1/2	27-1/2	31	32	36	40	48
B	10-1/4	11-1/2	13-1/8	15-3/8	17-1/8	19-1/8	22-3/4

#### Notes:

1. Flanges conform to ANSI B16.1 Class 125. Other flange types are available.
2. NSF61 Approved - Fusion Bonded Epoxy Coating, minimum 200 microns.
3. Disc is Reversible Design.
4. Backflow / Backflush option
5. SS Spring Acceleration Assist – Option
6. Options: Disc Position Indicator, Limit Switch, Other Alloys.





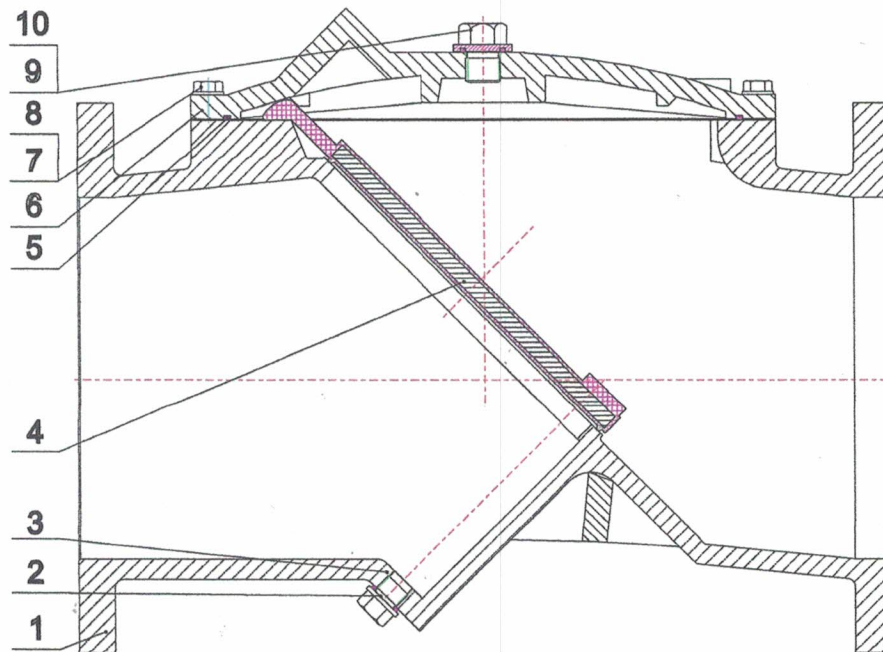
45° Flange Disc Check Valve







## Materials of Construction



Item	Description	Materials Available	Standard
1	Body	Ductile Iron*	ASTM A536 65-45-12
		Stainless Steel 304	ASTM A351 CF8
		Stainless Steel 316	ASTM A351 CF8M
2	Plug	Stainless 304* Stainless 316	
3	Seal	PTFE	
4	Disc (w/Reinforcement)	EPDM*	
		Buna-N (NBR)	
		Viton (FPM)	
5	Cover Seal	Same as Disc	
6	Cover	Same as Body	
7	Bolts	Stainless 304*	ASTM F593/594
		Stainless 316	ASTM F593/594
		Plated Steel	ASTM A325 Type 1
		Bronze	C651
8	Washers	Same as Bolts	
9	Plug <sup>1</sup>	Stainless 304*	
		Stainless 316	
10	Seal <sup>1</sup>	PTFE	

\*Standard Material

1) 14" and larger only

Additional material options available as special order.



# WATER TECHNOLOGY RESOURCES - WTR VALVES

March, 2015

## 45° Flexible Swing Disc

### Rubber Flapper Check Valve

Non Slam Closure	100% Unrestricted Flow Area	Drop Tight Seating
Size:	2" to 48"	
Type:	ANSI/AWWA C508 Standards NSF61 Approved and Certified	
Design:	Streamlined Contoured Body	
Operation:	45° Seating Angle; 35° Short Disc Stroke	
Non Clog Design:	100% Unobstructed Flow	
Moving Parts:	Two – Disc and SS Spring Assist	
Materials of Construction:	Ductile Iron A536- Options: Cast Iron/Stainless Steel/Bronze	
Disc:	Ductile Iron, <u>Buna N Rubber</u> Encapsulated with Nylon Reinforcement	
Coating:	Fusion Bonded Epoxy – NSF 61 Approved	
Special Liners:	Consult Factory	
Accessories:		
Back Flush Actuator:	Backflush/Pump Prime/System Drain -SS	
Disc Position Indicator:	Mechanical/Electrical (Proximity Limit Switch)	
Accelerated Disc Close:	Stainless Steel Spring Assist	
Options:		
Other materials of Construction – Glass Lining – Rubber Lining		





**Water  
Technology  
Resources**

#### **SIMPLE ROBUST DESIGN**

With only a single moving part there are no packings, o-rings, hinges, or other mechanical parts to wear out. The disc mechanism is backed by a 25 year warranty.

#### **REINFORCED DISC**

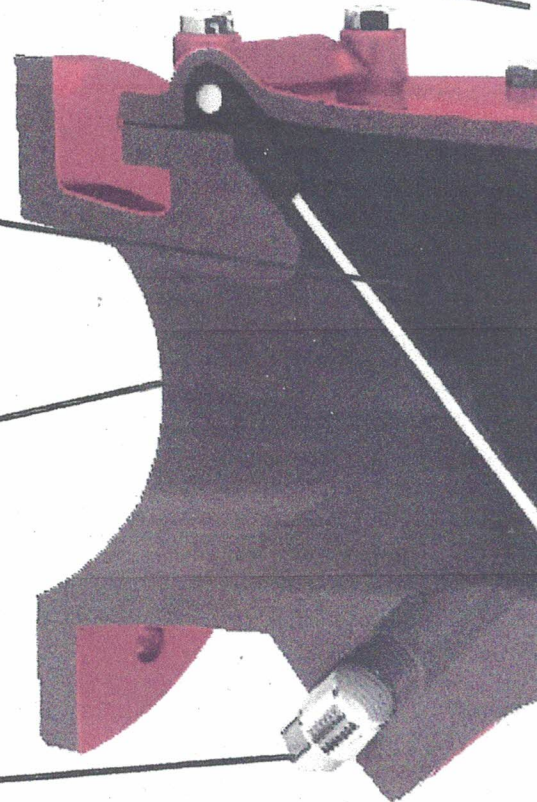
The one piece molded disc features steel and nylon reinforcement in strategically placed areas to ensure years of maintenance free operation. The disc mechanism is backed by a 25 year warranty.

#### **NON-CLOGGING DESIGN**

The Series CVII has a 100% flow area leading to excellent flow characteristics and low headloss. Large unrestricted flow area results in passage of large solids and debris minimizing potential for clogging.

#### **THREADED PORT**

The bottom mount threaded port allows field installation of accessories including backflow actuator, position indicator, and closure cushioning. Port is on the upstream side of valve, allowing removal/installation of accessories on pump headers without requiring shutdown of the entire system





#### STAINLESS HARDWARE

Valves come standard with Stainless Steel 304 hardware for long service life in buried/submerged and harsh service conditions. Additional options available for corrosive and extreme exposures.

#### LARGE ACCESS PORT

The large top full size access port allows full service, including removal of the disc, without removing the valve from the pipe.

#### FUSION BONDED EPOXY

Fusion Bonded Epoxy (FBE) is provided as standard on the interior and exterior of the Series CVII Check Valves. The standard FBE is ANSI/NSF 61 listed. Specialty coatings/linings available on request.

#### DRIP TIGHT SEATING

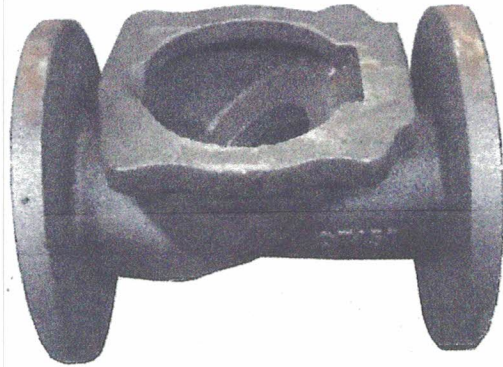
The disc features a integral molded raised o-ring type seal to provide positive leak free seating at very low pressures all the way to the rated pressure.



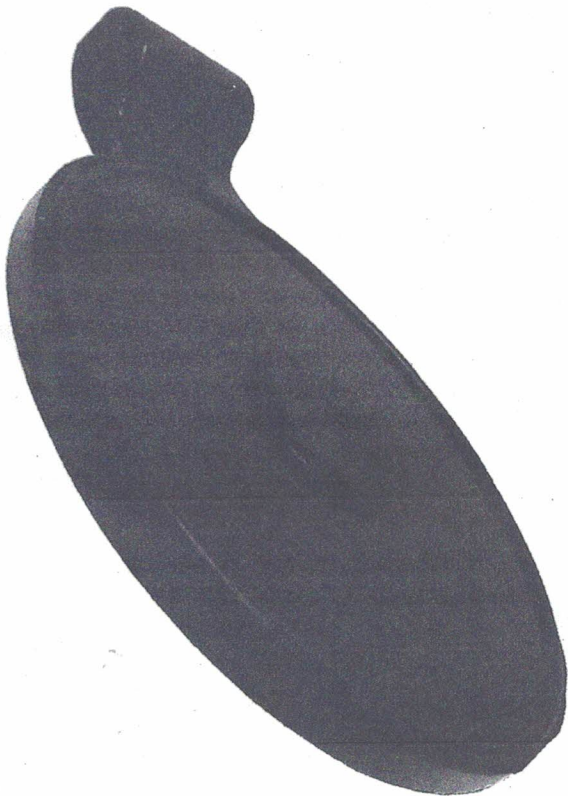


### High Strength Ductile Iron

All Series CVII Check Valves come standard with the far superior Ductile Iron body. The higher strength of Ductile Iron compared to Cast Iron allows all valves up to 24" to be rated to a full 250 psi.



Size	AWWA C508	Series CVII
2"-12"	175psi	250psi
14"-24"	150psi	250psi

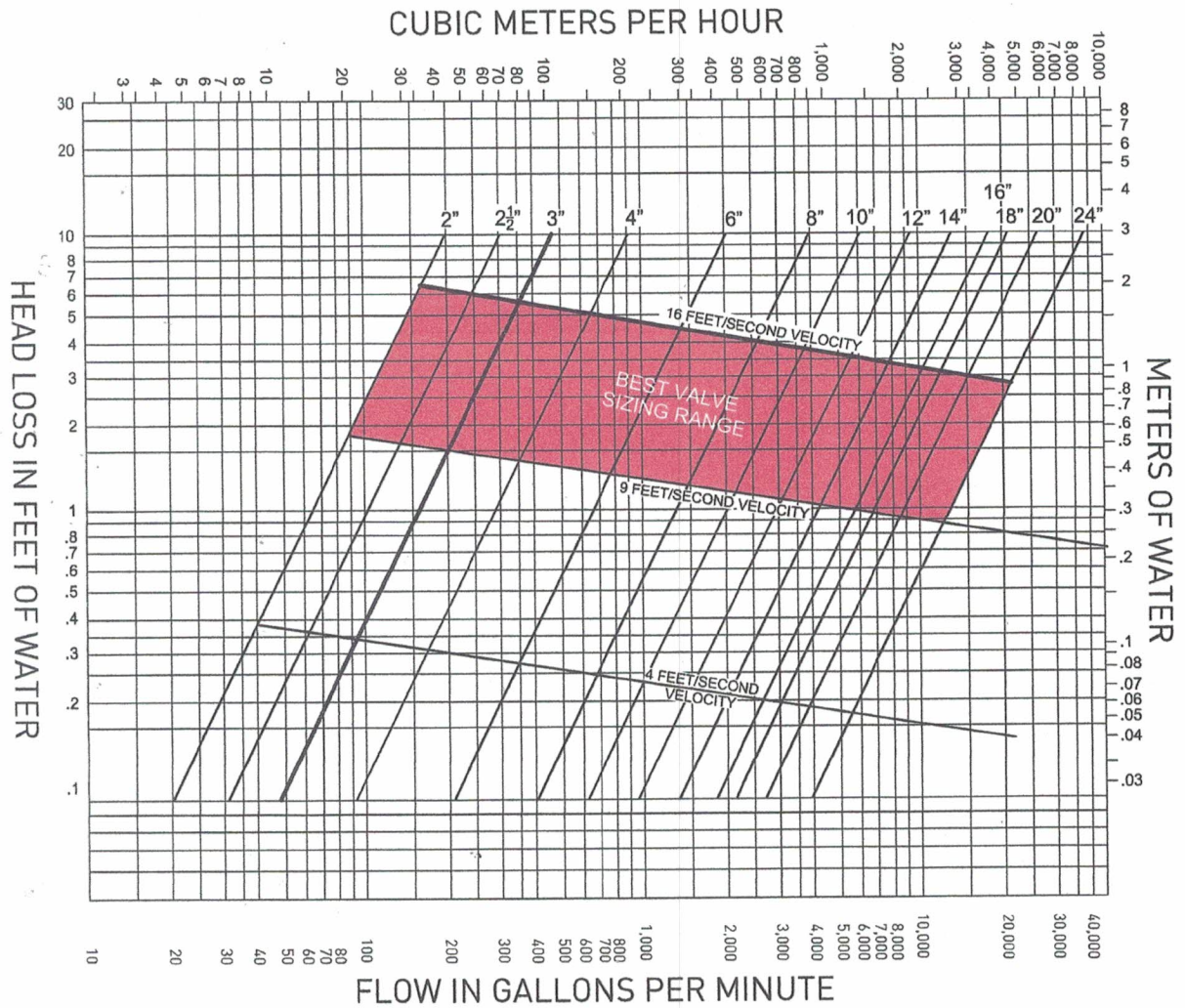


### Simplicity Leads to Long Life

As standard all Series CVII Check Valves feature a one-piece reinforced molded rubber disc with the flexible portion warranted for 25 years. It is available in many rubber formulations to ensure compatibility with any process. The main portion of the disc is reinforced with a steel or iron casting to ensure the high pressure rating of the Series CVII. The hinge portion is reinforced with nylon fiber to ensure long trouble free life.

The disc is molded with an integral raised o-ring type seal. The raised seal ensures drip tight sealing at low pressures down to 5 ft of head and lower.

## Flow Characteristics



Size	2"	2.5"	3"	4"	5"	6"	8"	10"	12"	14"	16"	18"	20"	24"
Cv	100	158	229	445	713	1045	1910	3075	4650	6675	8750	11100	14250	22150



## WTR 45° Flexible Disc Check Valves

### AWWA C508

### Partial Installation List

- Anchorage, Alaska (2012)
  - (3) 12" w/SS Spring Assist
  - Backflow Stem (BF)
- San Bernardino, CA (2013)
  - (3) 14" w/SS Spring Assist
  - Backflow Stem (BF)
- Jefferson Parish, LA (2014)
  - (1) 12" & (1) 14" w/SS Spring Assist
- Los Angeles, CA (2014)
  - (8) 12" w/SS Spring Assist
- Terrabonne Parish, LA (2015)
  - (2) 12" & (6) 14" w/SS Spring Assist
- Alabama – Jim House (2015)
  - (3) 20" – SS Spring Assist
  - Backflow Stem (BF)
- Jefferson Parish, LA (2015)
  - (3) 18" & (2) 24" w/SS Spring Assist
- Oklahoma (2017)
  - (3) 12" w/SS Spring Assist
  - Backflow Stem (BF)
- Los Angeles, CA (2013)
  - Leon Road Pump Station
  - (3) 16" Spring Assist
- Montgomery, AL (2012)
  - (1) 18" BF/Spring Assist
- Lake Elsinore, CA (2013)
  - (3) 16" BF/BF/Spring
- Las Virgines, CA (2010)
  - (3) 12" BF/Spring Assist
- Minnesota (2012-2018)
  - Approx (75) 4"/6"/8"/12"
  - (3) 12" w/SS Spring Assist
  - Backflow Stem (BF)
- Houma, LA (2015)
  - (2) 12" & (6) 14" BF/Spring Assist

SAMPLE MATERIAL  
TESTING

Water Technology Res.  
9201 E. Bloomington FWY, Suite Z  
Bloomington, MN 55420  
P: 952-641-9004 F: 952-885-9173

## Mill Test Certificate AWWA C508

Order No: PO298 (Invoice no. GH14301)

Page 1/1

Product Name	Model	Size	Working pressure	Suitable Temp.	Quantity	Testing result					
45 DEGREE FLEXIBLE DISC SWING CHECK VALVES AWWA C508		20"	200PSI	-4~158°F	3	OK					
Check and Test											
Pressure Test			Coating test								
Shell Hydrostatic	Result	Seat Hydrostatic	Which suitable for NSF 61								
Test Pressure 200 PSI	No leakage	Test Pressure 400 PSI	Dupont powder coating, RAL5010								
Test Medium Water		Test Medium Water	Thickness: 10 Dry mills								
Time 300 S		Time 300 S									
Physical & Chemical Test											
Part name	Material	Main Chemical Composition						MAT			
		C. %	Si. %	Mn. %	P. %	S. %	Tensile strength (PSI)	Yield strength (PSI)	Elongation %		
Body, bonnet, Wedge	Ductile Iron ASTM A536 65-45-12	3.78	2.323	0.49	0.03	0.013	73900	46125	12.5		
Part name	Material	Main Chemical Composition						MAT			
		C. %	Si. %	Ni. %	P. %	S. %	Mn. %	Tensile strength (PSI)	Yield strength (PSI)	Elongation %	
Plug	Stainless steel SS304	0.05	0.69	9.7	0.022	0.018	18.70	1.22	72450	52960	47.8
Part name	Material	Main Chemical Composition						MAT			
		C. %	Si. %	Ni. %	P. %	S. %	Mn. %	Tensile strength (PSI)	Yield strength (PSI)	Elongation %	
Bolts	Stainless steel SS316	0.04	0.59	12.45	0.021	0.016	17.10	1.05	73210	51880.0	48.2