



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

October 27, 2020

ADDENDUM # 1

Bid Number: 50-132636

Bid Opening Date: October 28, 2020  
NEW Bid Opening Date: November 2, 2020

Description of Bid: One time purchase of disinfecting wipes for the Jefferson Parish Clerk of Court

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Addendum #1 is being issued to extend the bid opening due to Hurricane/Tropical Storm Zeta.

**BID OPENING HAS BEEN EXTENDED TO MONDAY, NOVEMBER 2, 2020**

Sincerely,

Doris Abraham  
Doris Abraham  
Buyer I

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

GENERAL GOVERNMENT BLDG. — 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. — 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



# Jefferson Parish

## Department of Purchasing

Cynthia Lee Sheng  
Parish President

Renny Simno  
director

October 22, 2020

### JEFFERSON PARISH INVITATION TO BID NOTIFICATION

This notification is to inform bidders of the following bid solicitation for Jefferson Parish Government. Please review this notification in its entirety for details on how to access the on-line bidding site to view and download the Invitation to Bid, including all required bidding documents. The notification also states how and/or where to submit the bid response to the Jefferson Parish Purchasing Department on the bid opening date or before.

BID # 50-00132636

## A ONE TIME PURCHASE OF DISINFECTING WIPES FOR THE CLERK OF COURT

Bids will be received at the West Bank Purchasing Department, Suite 4400, 200 Derbigny Street, Gretna, La 70053 until 11 a.m., 10/28/2020.

Bids delivered after 11 a.m., will not be accepted.

For convenience, bidders may also submit bids at the East Bank Purchasing Department, Suite 404, Jefferson Parish, Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson, LA 70123. However, if submitting bids on the day of the bid opening, bidders must submit at the West Bank location only.

Both of the Jefferson Parish Purchasing offices operate Monday through Friday from 8:30 a.m. to 4:30 p.m.

**Where to obtain the Invitation to Bid:** This Invitation to Bid may be viewed, and/or downloaded from our on-line bidding site, Central Bidding by clicking, <http://www.jeffparishbids.net>. All vendors are encouraged to register with Central Bidding in order to respond, free of charge, to Jefferson Parish Invitation to Bid.

**How to respond:** Vendors can respond either through Central Bidding, our on-line bidding site, through the link above or via manual delivery, as stated above.

For more information on this bid, please contact the buyer assigned to this bid:

**Doris Abraham, Buyer I**  
**504-364-2690**  
**dabraham@jeffparish.net**

Or you may visit the Purchasing Department's webpage at [www.jeffparish.net](http://www.jeffparish.net).

General Government Bldg. – 200 Derbigny St., Suite 4400, Gretna, LA 70053  
Office 504.364.2678

Joseph S. Yenni Bldg. – 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123  
Office 504.364.2678

Email: [Purchasing@jeffparish.net](mailto:Purchasing@jeffparish.net) Website: [www.jeffparish.net](http://www.jeffparish.net)



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:**

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

✱

**Electronic Procurement:** Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either [www.centralbidding.com](http://www.centralbidding.com) or [www.jeffparishbids.net](http://www.jeffparishbids.net). All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:  
<https://www.centralauctionhouse.com/registration.php>.

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678  
EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



**Bid Number 50 – 00132636**

**A ONE TIME PURCHASE OF DISINFECTING WIPES  
FOR THE CLERK OF COURT**

**OCTOBER 28, 2020 at 11:00 am**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Doris Abraham, Buyer I  
Buyer Email: [dabraham@jeffparish.net](mailto:dabraham@jeffparish.net)  
Buyer Phone: 504-364-2690**

DATE: 10/22/2020

BID NO.: 50-00132636

INVITATION TO BID  
THIS IS NOT AN ORDER

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**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: DABRAHAM@JEFFPARISH.NET

Bids will be received until 11:00 AM, 10/28/2020 via online at [www.jeffparish.bids.net](http://www.jeffparish.bids.net) or by hand delivery, USPS mail or other courier service to Purchasing Department, 200 Derbigny Street (General Government Building), Suite 4400, Gretna LA 70053. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only.

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA – R.S. 9:2602(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. For purchases of labor and materials, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

All formal Addenda require written acknowledgment on the bid form by the bidder by placing the Addendum number in the appropriate section. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

## ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally, if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 10/22/2020

INVITATION TO BID  
THIS IS NOT AN ORDER

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BID NO.: 50-00132636

**JEFFERSON PARISH**  
PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR:

BUYER: DABRAHAM

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Stock Next Day

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

Stock Next Day

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

Stock Next Day

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1 10/27/2020

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 72-0991128

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME: ECONOMICAL JANITORIAL AND PAPER SUPPLIES LLC

SIGNATURE: Suzie Migliore TITLE: President  
(Must be signed here)

PRINT OR TYPE NAME: Suzie Migliore

ADDRESS: P.O. Box 23607

CITY, STATE: New Orleans LA. ZIP: 70183-3607

TELEPHONE: (504) 464-7166 X3110 FAX: (504) 465-9563

EMAIL ADDRESS: Suzie@economicaljanitorial.com

TOTAL PRICE OF ALL BID ITEMS: \$ 346.80



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132636

SEALED BID

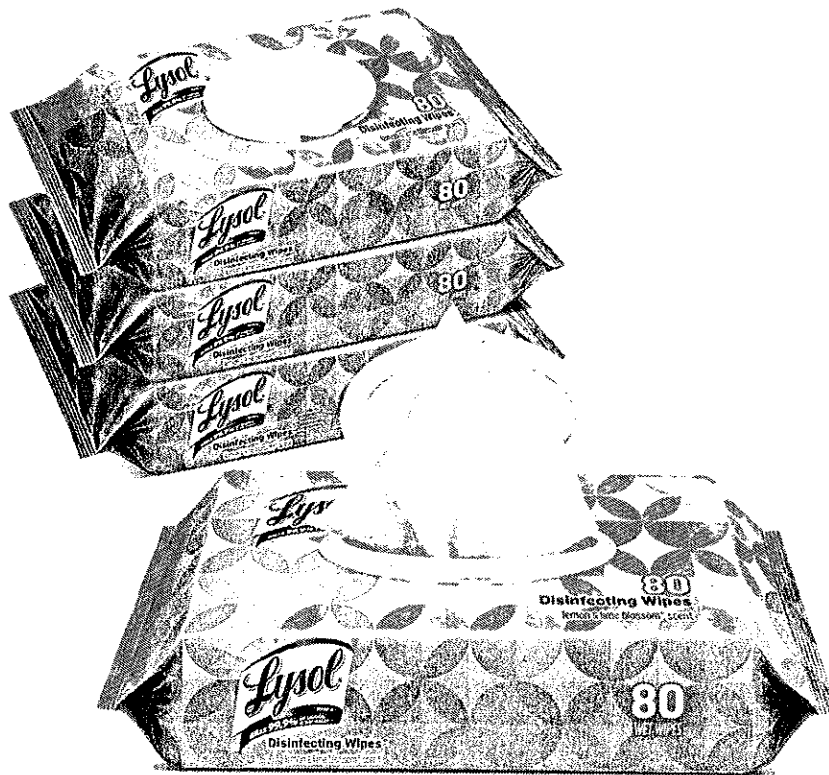
ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	30.00	EA	<p>A one time purchase of disinfecting wipes for the Clerk of Court</p> <p>0001 Clorox Disinfecting Wipes, Ready-To-Use, Crisp Lemon Scent, 75/can Item #CLO1628EA (PLEASE QUOTE EACH PRICING) *</p>	<p>5.78</p> <p>80/FIAT PACK LYSOL RAC-99716CT</p>	<p>173.40</p>
2	30.00	EA	<p>0002 Clorox Disinfecting Wipes, Bleach- Free Cleaning Wipes, Ready-To-Use Wipe, Orange Fusion Scent, 7"W x 8"L, 75/ct Item #CLO01686 (PLEASE QUOTE EACH PRICING)</p> <p>SHIP TO: CLERK OF COURT GENERAL GOVERNMENT BUILDING 200 DERBIGNY ST. - SUITE 5600 GRETN, LA 70053 ATT: KOREN YOUNG (504) 364-2918 BETWEEN 8:30 - 3:00</p>	<p>5.78</p> <p>80/FIAT PACK LYSOL RAC-99716CT</p>	<p>173.40</p>

# Economical

Janitorial & Paper Supplies, LLC

## Lysol® Disinfecting Wipes

Item# RAC-99716CT



Tackle quick cleaning touch-ups and help stop the spread of germs with these disinfecting wipes. They are strong enough for even the toughest messes, and can be used on most hard, non-porous surfaces. In addition to killing 99.9% of bacteria and viruses\*, they also remove allergens, including pet dander, dust mites, and pollen.

EPA Reg #: 777-114 \*When used as directed

Features: Antibacterial, Antimicrobial, Disinfecting, Dye-Free, Eliminates Odor, Moistened, Scented

Recommended Surfaces: Acrylic, Concrete, Fiberglass, Glass, Granite, Laminate, Marble, Metal, Painted Surfaces, Plastic, Porcelain, Quartz

Sheet Size: 7" x 8"

Scent: Lemon & Lime Blossom

Packaged: 80 Wipes per Flat Pack

Sold By: the Case of 6 Flat Packs



# SAFETY DATA SHEET

Lysol Disinfecting Wipes - All Scents



HEALTH • HYGIENE • HOME

## 1. Product and company identification

**Product name** : Lysol Disinfecting Wipes - All Scents

**Distributed by** : Reckitt Benckiser LLC.  
Morris Corporate Center IV  
399 Interpace Parkway (P.O. Box 225)  
Parsippany, New Jersey 07054-0225  
+1 973 404 2600

Reckitt Benckiser (Canada) Inc.  
1680 Tech Avenue, Unit #2  
Mississauga, Ontario L4W 5S9  
CANADA  
Telephone: +1 905 283 7000

**Emergency telephone number (Medical)** : 1-800-338-6167

**Emergency telephone number (Transport)** : 1-800-424-9300 (U.S. & Canada) CHEMTREC  
Outside U.S. and Canada (North America), call Chemtrec:703-527-3887

**Website:** : <http://www.rbnainfo.com>

**Product use** : Surface Disinfectant.

This SDS is designed for workplace employees, emergency personnel and for other conditions and situations where there is greater potential for large-scale or prolonged exposure, in accordance with the requirements of USDOL Occupational Safety and Health Administration.

This SDS is not applicable for consumer use of our products. For consumer use, all precautionary and first aid language is provided on the product label in accordance with the applicable government regulations, and shown in Section 15 of this SDS.

**SDS #** : D8298990 v2.0

**Formulation #:** : **Lemon Lime Blossom/Citrus:** Fill e0062-340/ 8287832 v1 (PMX. e0038-391A / 8251139 v1 + Non-woven #8269971 v1; expressed Liquid e0038-391A)  
**Cool Wave/Ocean Fresh/Spring Waterfall:** Fill 8287833 v1 (PMX. e0069-070A / 8278721 v1 + Non-woven 8269971 v1; expressed liquid e0069-070C)  
**Early Morning Breeze/Lavender:** Fill 8287834 v1 (PMX 2096-032B / 8159847 v1+ Non-woven 8269971 v1 ; expressed liquid 1671-111B)  
**Crisp Linen:** Fill 8287835 v1 (PMX 2096-032E / 8159854 v1 + Non-woven 8269971v1; expressed liquid 1671-115A)  
**Citrus Meadows/Citrus:** Fill 8287839 v1 (PMX e0065-075A /8169859 v1 + Non-woven 8269971 v1; expressed liquid e0065-041C)  
**Green Apple:** Fill 8287841 v1 (PMX e2096-032D / 8159853 v1 + Non woven 8269971 v1; expressed liquid 1671-114A)  
**Cool Wave Infinity:** Fill 8287842 (PMX e0069-080 / 8287871 v1 + Non-woven 8269971 v1; expressed liquid e0069-080)  
**Lemon Infinity:** Fill 8287843 v1 (PMX e0038-445A / 8251567 v1 + Non-woven 8269971 v1; expressed liquid e0038-445A)

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## 1. Product and company identification

EPA ID No. : 777-114  
 DIN # : 02359014  
 UPC Code / Sizes : HDPE Canister and PE cap; Flatpack, laminate pouch

## 2. Hazards identification

Classification of the substance or mixture : Not classified

### GHS label elements

Hazard pictograms : Not applicable.  
 Signal word : No signal word.  
 Hazard statements : No known significant effects or critical hazards.

### Precautionary statements

General : Read label before use. Keep out of reach of children. If medical advice is needed, have product container or label at hand.  
 Prevention : Not applicable.  
 Response : Not applicable.  
 Storage : Not applicable.  
 Disposal : Not applicable.  
 Supplemental label elements : None known.  
 Hazards not otherwise classified : None known.

## 3. Composition/information on ingredients

Substance/mixture : Mixture

Ingredient name	%	CAS number
ethanol	1 - 5	64-17-5
D-Glucopyranose, oligomeric, C9-11-alkyl glycosides	0.5 - 1.5	132778-08-6
Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides	0.1 - 1	68424-85-1

Any concentration shown as a range is to protect confidentiality or is due to batch variation.

**There are no additional ingredients present which, within the current knowledge of the supplier and in the concentrations applicable, are classified as hazardous to health or the environment and hence require reporting in this section.**

## 4. First aid measures

### Description of necessary first aid measures

**Eye contact** : Immediately flush eyes with plenty of water, occasionally lifting the upper and lower eyelids. Check for and remove any contact lenses. Get medical attention if irritation occurs.

**Inhalation** : Remove victim to fresh air and keep at rest in a position comfortable for breathing. Get medical attention if symptoms occur.

**Skin contact** : Flush contaminated skin with plenty of water. Remove contaminated clothing and shoes. Get medical attention if symptoms occur.

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## 4. First aid measures

- Ingestion** : Wash out mouth with water. Remove victim to fresh air and keep at rest in a position comfortable for breathing. If material has been swallowed and the exposed person is conscious, give small quantities of water to drink. Do not induce vomiting unless directed to do so by medical personnel. Get medical attention if symptoms occur.

### Most important symptoms/effects, acute and delayed

#### Potential acute health effects

- Eye contact** : Moderately irritating to eyes.  
**Inhalation** : No known significant effects or critical hazards.  
**Skin contact** : Slightly irritating to the skin.  
**Ingestion** : No known significant effects or critical hazards.

#### Over-exposure signs/symptoms

- Eye contact** : No specific data.  
**Inhalation** : No specific data.  
**Skin contact** : No specific data.  
**Ingestion** : No specific data.

### Indication of immediate medical attention and special treatment needed, if necessary

- Notes to physician** : Treat symptomatically. Contact poison treatment specialist immediately if large quantities have been ingested or inhaled.  
**Specific treatments** : No specific treatment.  
**Protection of first-aiders** : No action shall be taken involving any personal risk or without suitable training.

See toxicological information (Section 11)

## 5. Fire-fighting measures

### Extinguishing media

- Suitable extinguishing media** : Use an extinguishing agent suitable for the surrounding fire.  
**Unsuitable extinguishing media** : None known.

- Specific hazards arising from the chemical** : No specific fire or explosion hazard.

- Hazardous thermal decomposition products** : Decomposition products may include the following materials:  
carbon dioxide  
carbon monoxide

- Special protective actions for fire-fighters** : Promptly isolate the scene by removing all persons from the vicinity of the incident if there is a fire. No action shall be taken involving any personal risk or without suitable training.

- Special protective equipment for fire-fighters** : Fire-fighters should wear appropriate protective equipment and self-contained breathing apparatus (SCBA) with a full face-piece operated in positive pressure mode.

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## 6. Accidental release measures

### Personal precautions, protective equipment and emergency procedures

- For non-emergency personnel** : No action shall be taken involving any personal risk or without suitable training. Evacuate surrounding areas. Keep unnecessary and unprotected personnel from entering. Do not touch or walk through spilled material. Put on appropriate personal protective equipment.
- For emergency responders** : If specialized clothing is required to deal with the spillage, take note of any information in Section 8 on suitable and unsuitable materials. See also the information in "For non-emergency personnel".

- Environmental precautions** : Avoid dispersal of spilled material and runoff and contact with soil, waterways, drains and sewers. Inform the relevant authorities if the product has caused environmental pollution (sewers, waterways, soil or air).

### Methods and materials for containment and cleaning up

- Small spill** : Move containers from spill area. Vacuum or sweep up material and place in a designated, labeled waste container. Dispose of via a licensed waste disposal contractor.
- Large spill** : Move containers from spill area. Prevent entry into sewers, water courses, basements or confined areas. Vacuum or sweep up material and place in a designated, labeled waste container. Dispose of via a licensed waste disposal contractor. Note: see Section 1 for emergency contact information and Section 13 for waste disposal.

## 7. Handling and storage

### Precautions for safe handling

- Protective measures** : Put on appropriate personal protective equipment (see Section 8).

- Conditions for safe storage, including any incompatibilities** : Store in accordance with local regulations. Store in original container protected from direct sunlight in a dry, cool and well-ventilated area, away from incompatible materials (see Section 10) and food and drink. Keep container tightly closed and sealed until ready for use. Containers that have been opened must be carefully resealed and kept upright to prevent leakage. Do not store in unlabeled containers. Use appropriate containment to avoid environmental contamination.

## 8. Exposure controls/personal protection

### Control

#### Occupational exposure limits

Ingredient name	Exposure limits
ethanol	<b>ACGIH TLV (United States, 3/2015).</b> STEL: 1000 ppm 15 minutes. <b>OSHA PEL 1989 (United States, 3/1989).</b> TWA: 1000 ppm 8 hours. TWA: 1900 mg/m <sup>3</sup> 8 hours. <b>NIOSH REL (United States, 10/2013).</b> TWA: 1000 ppm 10 hours. TWA: 1900 mg/m <sup>3</sup> 10 hours. <b>OSHA PEL (United States, 2/2013).</b> TWA: 1000 ppm 8 hours. TWA: 1900 mg/m <sup>3</sup> 8 hours.

- Appropriate engineering controls** : Good general ventilation should be sufficient to control worker exposure to airborne contaminants.

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## 8. Exposure controls/personal protection

**Environmental exposure controls** : Emissions from ventilation or work process equipment should be checked to ensure they comply with the requirements of environmental protection legislation. In some cases, fume scrubbers, filters or engineering modifications to the process equipment will be necessary to reduce emissions to acceptable levels.

### Individual protection measures

- Hygiene measures** : Wash hands, forearms and face thoroughly after handling chemical products, before eating, smoking and using the lavatory and at the end of the working period. Appropriate techniques should be used to remove potentially contaminated clothing. Wash contaminated clothing before reusing. Ensure that eyewash stations and safety showers are close to the workstation location.
- Eye/face protection** : Safety eyewear complying with an approved standard should be used when a risk assessment indicates this is necessary to avoid exposure to liquid splashes, mists, gases or dusts. If contact is possible, the following protection should be worn, unless the assessment indicates a higher degree of protection: safety glasses with side-shields.
- Skin protection**
- Hand protection** : Chemical-resistant, impervious gloves complying with an approved standard should be worn at all times when handling chemical products if a risk assessment indicates this is necessary.
- Body protection** : Personal protective equipment for the body should be selected based on the task being performed and the risks involved and should be approved by a specialist before handling this product.
- Other skin protection** : Appropriate footwear and any additional skin protection measures should be selected based on the task being performed and the risks involved and should be approved by a specialist before handling this product.
- Respiratory protection** : Based on the hazard and potential for exposure, select a respirator that meets the appropriate standard or certification. Respirators must be used according to a respiratory protection program to ensure proper fitting, training, and other important aspects of use.

## 9. Physical and chemical properties

### Appearance

- Physical state** : Solid. [Presaturated Wipes]
- Color** : White.
- Odor** : Characteristic.
- Odor threshold** : Not available.
- pH** : 10.5 [liquid preparations]
- Melting point** : Not available.
- Boiling point** : Not available.
- Flash point** : Closed cup: >93.3°C (>199.9°F) [flash point value based on ingredient data]
- Evaporation rate** : Not available.
- Flammability (solid, gas)** : Not available.
- Lower and upper explosive (flammable) limits** : Not available.
- Vapor pressure** : Not available.
- Vapor density** : Not available.
- Relative density** : 0.985 [liquid preparations]
- Solubility** : Not available.

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## 9. Physical and chemical properties

Partition coefficient: n-octanol/water : Not available.

Auto-ignition temperature : Not available.

Decomposition temperature : Not available.

Viscosity : Not available.

Flow time (ISO 2431) : Not available.

## 10. Stability and reactivity

Reactivity : No specific test data related to reactivity available for this product or its ingredients.

Chemical stability : The product is stable.

Possibility of hazardous reactions : Under normal conditions of storage and use, hazardous reactions will not occur.

Conditions to avoid : No specific data.

Incompatible materials : Do not use with other products.

Hazardous decomposition products : Under normal conditions of storage and use, hazardous decomposition products should not be produced.

## 11. Toxicological information

### Information on toxicological effects

#### Acute toxicity

Product/ingredient name	Result	Species	Dose	Exposure
Ethyl alcohol	LC50 Inhalation Vapor	Rat	124700 mg/m <sup>3</sup>	4 hours
	LD50 Oral	Rat	7 g/kg	-
*Lysol Disinfecting Wipes	LC50 Inhalation Vapor	Rat	>2.04 mg/l	24 hours
	LD50 Dermal	Rat	>5000 mg/kg	-
	LD50 Oral	Rat	>5000 mg/kg	-

**Conclusion/Summary** : Not classified. \*Information is based on toxicity test result of a similar product.

#### Irritation/Corrosion

Product/ingredient name	Result	Species	Score	Exposure	Observation
Ethyl alcohol	Eyes - Moderate irritant	Rabbit	-	0.066666667 minutes 100 milligrams	-
	Eyes - Mild irritant	Rabbit	-	24 hours 500 milligrams	-
	Eyes - Moderate irritant	Rabbit	-	100 microliters	-
	Eyes - Severe irritant	Rabbit	-	500 milligrams	-
	Skin - Mild irritant	Rabbit	-	400 milligrams	-
	Skin - Moderate irritant	Rabbit	-	24 hours 20 milligrams	-
*Lysol Disinfecting Wipes	Skin - Slight irritant	Rabbit	1.5	-	-
	Eyes - Cornea opacity	Rabbit	0	-	-

#### Conclusion/Summary

**Skin** : Slightly irritating to the skin. \*Information is based on toxicity test result of a similar product.



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## 11. Toxicological information

**Eyes** : Moderately irritating to eyes. \* Information is based on toxicity test result of a similar product.

**Respiratory** : Based on available data, the classification criteria are not met.

### Sensitization

Product/ingredient name	Route of exposure	Species	Result
*Lysol Disinfecting Wipes	skin	Guinea pig	Not sensitizing

### Conclusion/Summary

**Skin** : Non-sensitizer. \*Information is based on toxicity test result of a similar product.

**Respiratory** : Based on available data, the classification criteria are not met.

### Mutagenicity

Product/ingredient name	Test	Experiment	Result
Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides	OECD 471 - Bacterial Reverse Mutation Test	Experiment: In vitro Subject: Bacteria	Negative
	OECD 473 - Mammalian Chromosomal Aberration Test	Experiment: In vitro Subject: Mammalian-Animal	Negative
	OECD 476 - Mammalian Cell Gene Mutation Test	Experiment: In vitro Subject: Mammalian-Animal	Negative

**Conclusion/Summary** : Based on available data, the classification criteria are not met.

### Carcinogenicity

Not available.

**Conclusion/Summary** : Based on available data, the classification criteria are not met.

### Classification

Product/ingredient name	OSHA	IARC	NTP
ethanol	-	1	-

### Reproductive toxicity

Not available.

**Conclusion/Summary** : Based on available data, the classification criteria are not met.

### Teratogenicity

Not available.

**Conclusion/Summary** : Based on available data, the classification criteria are not met.

### Specific target organ toxicity (single exposure)

Not available.

### Specific target organ toxicity (repeated exposure)

Not available.

### Aspiration hazard

Not available.

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## 11. Toxicological information

Information on the likely routes of exposure : Not available.

### Potential acute health effects

Eye contact : Moderately irritating to eyes.  
 Inhalation : No known significant effects or critical hazards.  
 Skin contact : Slightly irritating to the skin.  
 Ingestion : No known significant effects or critical hazards.

### Symptoms related to the physical, chemical and toxicological characteristics

Eye contact : No specific data.  
 Inhalation : No specific data.  
 Skin contact : No specific data.  
 Ingestion : No specific data.

### Delayed and immediate effects and also chronic effects from short and long term exposure

#### Short term exposure

Potential immediate effects : Not available.  
 Potential delayed effects : Not available.

#### Long term exposure

Potential immediate effects : Not available.  
 Potential delayed effects : Not available.

### Potential chronic health effects

Not available.

Conclusion/Summary : Based on available data, the classification criteria are not met.  
 General : No known significant effects or critical hazards.  
 Carcinogenicity : No known significant effects or critical hazards.  
 Mutagenicity : No known significant effects or critical hazards.  
 Teratogenicity : No known significant effects or critical hazards.  
 Developmental effects : No known significant effects or critical hazards.  
 Fertility effects : No known significant effects or critical hazards.

### Numerical measures of toxicity

#### Acute toxicity estimates

Not available.

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## 12. Ecological information

### Toxicity

Product/ingredient name	Result	Species	Exposure
ethanol	Acute EC50 17.921 mg/l Marine water	Algae - Ulva pertusa	96 hours
	Acute EC50 2000 µg/l Fresh water	Daphnia - Daphnia magna	48 hours
	Acute LC50 25500 µg/l Marine water	Crustaceans - Artemia franciscana - Larvae	48 hours
	Acute LC50 42000 µg/l Fresh water	Fish - Oncorhynchus mykiss	4 days
	Chronic NOEC 4.995 mg/l Marine water	Algae - Ulva pertusa	96 hours
	Chronic NOEC 100 µl/L Fresh water	Daphnia - Daphnia magna - Neonate	21 days
Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides	Acute EC50 0.016 mg/l	Daphnia	48 hours
	Acute LC50 64 ppb Fresh water	Fish - Oncorhynchus mykiss	96 hours
	Chronic EC10 0.009 mg/l	Algae	72 hours

### Persistence and degradability

Product/ingredient name	Aquatic half-life	Photolysis	Biodegradability
Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides	-	-	Readily

### Bioaccumulative potential

Product/ingredient name	LogP <sub>ow</sub>	BCF	Potential
ethanol	-0.35	-	low

### Mobility in soil

Soil/water partition coefficient (K<sub>oc</sub>) : Not available.

Other adverse effects : No known significant effects or critical hazards.

## 13. Disposal considerations

**Disposal methods** : The generation of waste should be avoided or minimized wherever possible. Disposal of this product, solutions and any by-products should at all times comply with the requirements of environmental protection and waste disposal legislation and any regional local authority requirements. Dispose of surplus and non-recyclable products via a licensed waste disposal contractor. Waste should not be disposed of untreated to the sewer unless fully compliant with the requirements of all authorities with jurisdiction. Waste packaging should be recycled. Incineration or landfill should only be considered when recycling is not feasible. This material and its container must be disposed of in a safe way. Empty containers or liners may retain some product residues. Avoid dispersal of spilled material and runoff and contact with soil, waterways, drains and sewers.

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## 14. Transport information

Regulatory information	UN number	Proper shipping name	Classes	PG*	Label	Additional information
DOT Classification	Not Regulated	Not applicable.	Not available.	-		-
TDG Classification	Not Regulated	Not applicable.	Not available.	-		-
Mexico Classification	Not Regulated	Not applicable.	Not available.	-		-
IMDG Class	Not Regulated	Not applicable.	Not available.	-		-
IATA-DGR Class	Not Regulated	Not applicable.	Not available.	-		-

**Special precautions for user** : **Transport within user's premises:** always transport in closed containers that are upright and secure. Ensure that persons transporting the product know what to do in the event of an accident or spillage.

PG\* : Packing group

## 15. Regulatory information

**U.S. Federal regulations** : **TSCA 4(a) proposed test rules:** Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides  
**TSCA 8(a) PAIR:** 2-(4-tert-butylbenzyl)propionaldehyde; 2-methylpropan-2-ol; octanal; decanal; 2-methylundecanal;  $\alpha$ -hexylcinnamaldehyde; cinnamaldehyde; phenylacetaldehyde  
**TSCA 8(a) CDR Exempt/Partial exemption:** Not determined  
**United States inventory (TSCA 8b):** All components are listed or exempted.

**Clean Air Act Section 112 (b) Hazardous Air Pollutants (HAPs)** : Not listed

**Clean Air Act Section 602 Class I Substances** : Not listed

**Clean Air Act Section 602 Class II Substances** : Not listed

**DEA List I Chemicals (Precursor Chemicals)** : Not listed

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## 15. Regulatory information

DEA List II Chemicals : Not listed  
(Essential Chemicals)

### SARA 302/304

#### Composition/information on ingredients

No products were found.

SARA 304 RQ : Not applicable.

### SARA 311/312

Classification : Not applicable.

#### Composition/information on ingredients

Name	%	Fire hazard	Sudden release of pressure	Reactive	Immediate (acute) health hazard	Delayed (chronic) health hazard
ethanol	1 - 2.5	Yes.	No.	No.	Yes.	No.
Quaternary ammonium compounds, benzyl-C12-16-alkyldimethyl, chlorides	0.1 - 1	No.	No.	No.	Yes.	No.

### State regulations

Massachusetts : The following components are listed: ETHYL ALCOHOL; DENATURED ALCOHOL  
New York : None of the components are listed.  
New Jersey : The following components are listed: ETHYL ALCOHOL; ALCOHOL  
Pennsylvania : The following components are listed: DENATURED ALCOHOL; ETHANOL

### Canada

WHMIS (Canada) : Not controlled under WHMIS (Canada).

#### Canadian lists

Canadian NPRI : The following components are listed: Ethanol  
CEPA Toxic substances : None of the components are listed.  
Canada inventory : All components are listed or exempted.

### Label elements

Signal word: : CAUTION  
Hazard statements : May cause eye irritation.  
Precautionary measures : Avoid contact with eyes.  
Wash hands after use.

## 16. Other information

Hazardous Material :  
Information System (U.S.A.)

Health	*	1
Flammability		0
Physical hazards		0
Personal protection		B

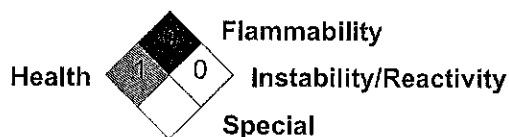
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## 16. Other information

Caution: HMIS® ratings are based on a 0-4 rating scale, with 0 representing minimal hazards or risks, and 4 representing significant hazards or risks. Although HMIS® ratings are not required on MSDSs under 29 CFR 1910.1200, the preparer may choose to provide them. HMIS® ratings are to be used with a fully implemented HMIS® program. HMIS® is a registered mark of the National Paint & Coatings Association (NPCA). HMIS® materials may be purchased exclusively from J. J. Keller (800) 327-6868.

The customer is responsible for determining the PPE code for this material.

National Fire Protection Association (U.S.A.) :



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Copyright ©2001, National Fire Protection Association, Quincy, MA 02269. This warning system is intended to be interpreted and applied only by properly trained individuals to identify fire, health and reactivity hazards of chemicals. The user is referred to certain limited number of chemicals with recommended classifications in NFPA 49 and NFPA 325, which would be used as a guideline only. Whether the chemicals are classified by NFPA or not, anyone using the 704 systems to classify chemicals does so at their own risk.

**Key to abbreviations** :

- ATE = Acute Toxicity Estimate
- BCF = Bioconcentration Factor
- GHS = Globally Harmonized System of Classification and Labelling of Chemicals
- IATA = International Air Transport Association
- IBC = Intermediate Bulk Container
- IMDG = International Maritime Dangerous Goods
- LogPow = logarithm of the octanol/water partition coefficient
- MARPOL = International Convention for the Prevention of Pollution From Ships, 1973 as modified by the Protocol of 1978. ("Marpol" = marine pollution)
- UN = United Nations

**Date of issue** : 15/05/2018

**Date of previous issue** : 13/10/2017

**Version** : 2

**Prepared by** : Reckitt Benckiser LLC.  
 SQC - Consumer Safety Department  
 1 Philips Parkway  
 Montvale, New Jersey 07646-1810 USA.  
 FAX: 201-476-7770

▣ Indicates information that has changed from previously issued version.

### Notice to reader

To the best of our knowledge, the information contained herein is accurate. However, neither the above-named supplier, nor any of its subsidiaries, assumes any liability whatsoever for the accuracy or completeness of the information contained herein.

Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist.

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## 16. Other information



RB is a member of the CSPA Product Care Product Stewardship Program.

# ECONOMICAL JANITORIAL & PAPER SUPPLIES, L.L.C.

P.O. BOX 23607  
NEW ORLEANS, LA 70183  
(504) 464-7166  
FAX (504) 465-9563

October 27, 2020

Special Meeting of the Board of Directors of  
Economical Janitorial & Paper Supplies LLC

A special meeting of the Board of Directors was called on Tuesday, October 27, 2020 at the offices of Economical Janitorial & Paper Supplies, LLC located at:

1420 Sams Avenue  
Suite F  
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of the reading of the previous meeting minutes was approved by all present which included all directors. The purpose of this meeting was to authorize Suzie Migliore, President of Economical Janitorial & Paper Supplies, LLC to bid 50-00132636 One Time Purchase of Disinfectant Wipes for the Clerk of Court for Jefferson Parish Services.

All present voted to authorize the above and being no further business the chairperson adjourned the meeting.

A handwritten signature in cursive script, appearing to read "Suzie Migliore", is written over a horizontal line.

Suzie Migliore



ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>J Smith Lanier &amp; Co Lexington</b> <b>PO Box 2030</b> <b>360 East Vine Street, Ste 200</b> <b>Lexington, KY 40588</b>		<b>CONTACT NAME:</b> Brenda Stickrod <b>PHONE (A/C, No, Ext):</b> 859-244-7684 <b>FAX (A/C, No):</b> 859-254-8020 <b>E-MAIL ADDRESS:</b> bstickrod@jsmithlanier.com	
<b>INSURED</b> <b>Economical Janitorial &amp; Paper Supplies, LLC; P. O. Box 23607</b> <b>New Orleans, LA 70183</b>		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Zurich American Insurance Company <b>INSURER B:</b> Federal Insurance <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> <b>16535</b> <b>20281</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLO435382708	01/01/2020	01/01/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BAP435382808	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$0			79894197	01/01/2020	01/01/2021	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC435382608	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jefferson Parish Purchasing Department The Jefferson Parish, Its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council are included as additional insured as per written contract but only with respects to the auto liability and general liability insurance and subject to the provisions and limitations of the policy.

## CERTIFICATE HOLDER

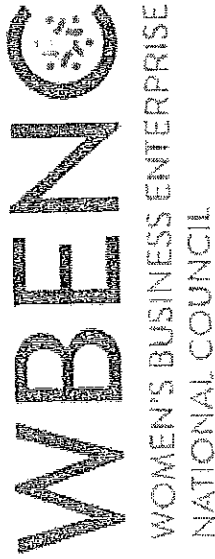
## CANCELLATION

Jefferson Parish Purchasing  
 Department  
 200 Derbigny Street, Suite 400  
 Gretna, LA 70053-0000

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PETER J. KRAUSE



JOIN FORCES. SUCCEED TOGETHER.

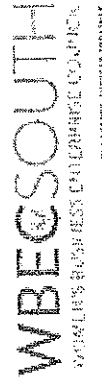
## HEREBY GRANTS WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO

Economical Janitorial & Paper Supplies, LLC DBA n/a

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at [www.sba.gov/wosb](http://www.sba.gov/wosb).

The WOSB Certification expires on the date herein unless there is a change in the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

Phyllis Mire, Women's Business Enterprise Council - South  
President & CEO



Pamela Prince-Eason, WBENC President & CEO

Laura Taylor, WBENC Vice President

NAICS: 424130, 423850 UNSPSC: 14000000, 14111700, 47130000, 47131600, 47131604
Certification Number: W080245
Expiration Date: September 30, 2021



WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Economical Janitorial & Paper Supplies, LLC DBA n/a

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business  
Enterprise Council - South, a WBENC Regional Partner Organization.

Certification Granted: September 30, 1998  
Expiration Date: September 30, 2021  
WBENC National Certification Number: 2005108408

Authorized by Phala Mire, President Women's Business  
Enterprise Council - South

WBENC SOUTH  
WOMEN'S BUSINESS ENTERPRISE COUNCIL  
SOUTH REGION

NAICS: 424130, 423850  
UNSPSC: 14000000, 14111700, 47130000, 47131600, 47131604

