



**439 Dory St., Jackson, Ms 39201**  
**Phone: (601) 352-5940**

**BID DOCUMENTS ENCLOSED**

**To:**

<b>Calcasieu Parish School Board</b>
<b>P.O. Box 800</b>
<b>Lake Charles, LA 70602</b>

**Bid Proposal For: Phase 1 – Roofing Replacement 2017 Bond Issue Improvements**  
**R.D. Molo Middle School (SD #31 Bond Funds)**  
**2300 Medora Street**  
**Lake Charles, LA 70601**

**Bid # 2018-16PC**

**Louisiana General Contractor License # 17812**

**Bid Opening: May 2, 2018 @ 10:00 A.M.**

# LOUISIANA UNIFORM PUBLIC WORK BID FORM

**TO:** Calcasieu Parish School Board  
P.O Box 800  
Lake Charles, Louisiana 70602

**BID FOR:** Phase 1 – Roofing Replacement  
2017 Bond Issue Improvements  
R.D. Molo Middle School  
2300 Medora Street, Lake Charles, LA 70601

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Ellender Architects & Associates, LLC and dated: April 2018

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Eight hundred nineteen thousand seven hundred ten Dollars (\$ 819,710.00)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Not Applicable):

NOT APPLICABLE Dollars (\$ NOT APPLICABLE)

**Alternate No. 2** (Not Applicable):

NOT APPLICABLE Dollars (\$ NOT APPLICABLE)

**Alternate No. 3** (Not Applicable):

NOT APPLICABLE Dollars (\$ NOT APPLICABLE)

**NAME OF BIDDER:** E Cornell Malone Corporation

**ADDRESS OF BIDDER:** 439 Dory Street Jackson, MS 39201

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 17812

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Roman C. Malone

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** May 2, 2018

**THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:**

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

# LOUISIANA UNIFORM PUBLIC WORK BID FORM

## UNIT PRICE FORM

**TO:** Calcasieu Parish School Board  
P.O Box 800  
Lake Charles, Louisiana 70602

**BID FOR:** Phase 1 – Roofing Replacement  
2017 Bond Issue Improvements  
R.D. Molo Middle School  
2300 Medora Street, Lake Charles, LA 70601

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b>		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	To provide and install metal form deck material that matches the type, gauge, and profile of the existing metal deck.	
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
1	80	Square Foot	\$8.00	\$640.00
<b>DESCRIPTION:</b>				
		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	To provide and install wood blocking to replace deteriorated material. Match size of existing wood blocking.	
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
2	160	Linear Foot	\$6.00	\$960.00
<b>DESCRIPTION:</b>				
		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	To provide and install lightweight deck repairs.	
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
3	100	Square Foot	\$6.00	\$600.00
<b>DESCRIPTION:</b>				
		<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<b>DESCRIPTION:</b>				
		<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<b>DESCRIPTION:</b>				
		<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<b>DESCRIPTION:</b>				
		<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<b>DESCRIPTION:</b>				
		<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

**Wording for “DESCRIPTION” is to be provided by the Owner.**  
All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

**BID BOND  
FOR**

Date: 05/02/2018

KNOW ALL MEN BY THESE PRESENTS:

That E. Cornell Malone Corporation of Mississippi, as Principal, and Fidelity and Deposit Company of Maryland as Surety, are held and firmly bound unto the Calcasieu Parish School Board (Obligee), in the full and just sum of five (5%) percent of the total amount of this bid, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

Phase 1- Roofing Replacement R.D. Molo Middle School SD #31, Bond Funds, Bid No.:2018-16 PC

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

E. Cornell Malone Corporation

PRINCIPAL (BIDDER)

BY: 

AUTHORIZED OFFICER-OWNER-PARTNER

Roman C. Malone, President

Fidelity and Deposit Company of Maryland

SURETY

BY: 

AGENT OR ATTORNEY-IN-FACT (SEAL)

Glenn E. Galey, Attorney-in-Fact

BB-1

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **MICHAEL BOND, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Glenn E. GALEY, Sybil JORDAN, Roman E. GALEY, Josh WALKER and Maurice E. EVANS, all of Hattiesburg, Mississippi, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 17th day of May, A.D. 2017.

**ATTEST:**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: \_\_\_\_\_

*Dawn E. Brown*  
Assistant Secretary  
Dawn E. Brown

*Michael Bond*

Vice President  
Michael Bond

State of Maryland  
County of Baltimore

On this 17th day of May, A.D. 2017, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **MICHAEL BOND, Vice President, and DAWN E. BROWN, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Constance A. Dunn*

Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2019





## EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

### CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 2nd day of May, 2018



*David D. McVicker*

David McVicker, Vice President

### TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT ALL REQUIRED INFORMATION TO:

Zurich American Insurance Co.  
Attn: Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056

**MINUTES OF JOINT SPECIAL ACTIONS TAKEN  
BY WRITTEN CONSENT OF THE VOTING  
SHAREHOLDER AND BOARD OF DIRECTORS OF  
E. CORNELL MALONE CORPORATION,  
A MISSISSIPPI BUSINESS CORPORATION  
IN LIEU OF SPECIAL MEETINGS THEREOF**

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These Consent Minutes describe certain joint special actions taken by the voting Shareholder and the Board of Directors of E. Cornell Malone Corporation, a Mississippi business corporation, in lieu of a special meeting thereof, and pursuant to Sections 79-4-7.04 and 79-4-8.21, respectively, of the Mississippi Business Corporation Act, Annotated, as amended, which provide that any action required or permitted to be taken at a shareholders' or board of directors' meeting of a Mississippi business corporation may be taken without a meeting if the action is taken by all of the Shareholders entitled to vote on the action and by all of the Members of the Board of Directors and is evidenced by one (1) or more written consents describing the action taken which are signed by all of the Shareholders entitled to vote on the action and by each Director and delivered to the Corporation for inclusion in the minutes or filing with the corporate records, with such consent to have the effect of a meeting vote. Such consent herein and hereto is evidenced by the signatures of the sole Shareholder and all of the Directors of the Corporation affixed hereto.

The Shareholder and Directors acknowledge that it is necessary or desirable to consider certain special matters. Therefore, the undersigned Shareholder and Directors, being the sole Shareholder entitled to vote on such special actions and all of the Members of the Board of Directors of the Corporation, pursuant to Sections 79-4-7.06 and 79-4-8.23 of the Mississippi Business Corporation Act of 1972, Annotated, as amended, do hereby waive (i) notice of the time, place and purpose of, (ii) call of, and (iii) the necessity of special meetings thereof and unanimously and severally and collectively adopt, by consent and without the necessity and formality of convening, and in lieu of, special meetings

thereof, the following Resolutions as being the joint special actions of the Shareholder and Board of Directors, as appropriate, as if in meetings duly assembled:

**Election of Board of Directors:**

**RESOLVED:** That three (3) Directors shall continue to constitute the membership of the Board of Directors of the Corporation during the remainder of this year and that the hereinafter designated persons are hereby elected by the Shareholder to the Office of Director of the Corporation, to serve as such until the date of the next annual meeting or annual consent minutes of the Shareholder and until their successors are duly elected and qualified or until their earlier resignation or removal:

E. Cornell Malone  
Roman Malone  
Ryan Malone

**Amendment to the Corporate Bylaws:**

**RESOLVED:** That the Shareholder and the Members of the Board of Directors have discussed a change to the structure of the Corporation and have agreed to the creation of a Chief Executive Officer position and the Shareholder and Members of the Board of Directors discussed the necessity of updating the Corporation's Bylaws and hereby ratify and adopt the Amended and Restated Bylaws which are attached hereto as Exhibit "A" and are incorporated herein in full by this reference.

**Election of Officers:**

**RESOLVED:** That the following persons are hereby elected by the Board of Directors to serve as an Officer of the Corporation, to hold the office or offices set forth opposite their respective names until the date of the next annual meeting or annual consent minutes of the Board of Directors and until their successors are duly elected and qualified or until their earlier resignation or removal:



Office:

Name:

Chief Executive Officer	E. Cornell Malone
President	Roman Malone
Vice President	Ryan Malone
Secretary	Olivia R. Malone
Treasurer	Olivia R. Malone

**Approval of Actions:**

**RESOLVED:** That the Shareholder and Directors acknowledge that they are generally familiar with the business conducted by the Corporation and with the actions taken, on its behalf, since the date of their immediately preceding annual meeting or annual consent minutes, with the present financial condition of the Corporation, and with the present condition of its tangible property.

**RESOLVED FURTHER:** By the Shareholder and the Board of Directors, that all lawful actions taken and things done on behalf of the Corporation by the Members of its Board of Directors and/or Officers, respectively, since the date of their immediately preceding annual meeting or annual consent minutes be and the same are hereby approved, ratified and confirmed in all respects as the actions of the Corporation.

**Filing of Consent Minutes:**

**RESOLVED:** That the Secretary of the Corporation is hereby directed to make the original of these Consent Minutes part of the original Minutes of the Corporation to be filed in the appropriate records of the Corporation.

The undersigned Shareholder and Directors, being the sole Shareholder entitled to vote on the special actions and all of the Members of the Board of Directors of E. Cornell Malone Corporation do hereby expressly consent to the foregoing resolutions as being the joint special actions of the Shareholder and Board of Directors of such corporation to be effective when the last Director and Shareholder executes this Joint Special Action.

WITNESS OUR SIGNATURES to be effective as of the 1<sup>st</sup> day of June, 2015.

**STOCKHOLDER:**

ECM FAMILY PROPERTIES, LLC, a  
Mississippi limited liability company

By: ECM FAMILY ENTERPRISES, LLC, a  
Mississippi limited liability company, Managing  
Member

By: E. Cornell Malone  
E. CORNELL MALONE, Manager

By: Roman Malone  
ROMAN MALONE, Manager

**DIRECTORS:**

E. Cornell Malone  
E. CORNELL MALONE

Roman Malone  
ROMAN MALONE

Ryan H. Malone  
RYAN MALONE

**ATTEST:**

Olivia R. Malone, Secretary  
OLIVIA R. MALONE, Secretary

(SEAL)