Bid Number 50 - 114673

TWO YEAR CONTRACT FOR MILK AND MILK PRODUCTS

OCTOBER 29, 2015 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684

DATE: 10/13/2015

BID NO.: 50-00114673

INVITATION TO BID
THIS IS NOT AN ORDER

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 10/29/2015 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: **ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds $30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of $30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website http://purchasing.jeffparish.net or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website http://purchasing.jeffparish.net or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at http://purchasing.jeffparish.net to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at http://purchasing.jeffparish.net and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10,12,13,15

1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.

2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

7. PUBLIC WORKS BIDS: All awards for public works in excess of $5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of $25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.

8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.

9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.

10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.

13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana , Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

16. Since a bid surety is required, bid response may not be faxed. Bid submission will only be accepted online or as delivered to the Purchasing Department, 200 Derbigny Street, Suite 4400, Gretna, LA 70053 by 11am on the bid due date. All sureties must be in original format (no copies).

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

BID FORM

Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed,for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Kleinpeter Farms Dairy, L.L.C.

ADDRESS: 14444 Airline Hwy.

CITY, STATE: Baton Rouge, LA ZIP: 70817

TELEPHONE: (225) 753-2121 FAX: (225) 752-8964

EMAIL ADDRESS: SueAnne.Cox@Kleinpeterdairy.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form.Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: $ 153,437.60

AUTHORIZED SIGNATURE: Sue Anne K. Cox Sue Anne K. Cox

TITLE: President & C.E.O. Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 10/13/2015

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

FOB DELIVERED

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO(2)YEAR CONTRACT FOR A SUPPLY OF MILK AND MILK PRODUCTS FOR THE JEFFERSON PARISH DEPARTMENTS OF JUVENILE SERVICES AND JEFFERSON COMMUNITY ACTION HEADSTART PROGRAM:		
1	2,000.00	HP	0001 - SKIM MILK 1/2 PINT SIZE. PACKAGE: 50/case BRAND: Kleinpeter	.24/ea	$480.00
2	20,000.00	HP	0002 - PUR-PAK WHITE MILK GRADE A 1/2 PINT PASTEURIZED HOMOGENIZED, VITAMIN D ENRICHED WITH BUTTER FAT CONTENT TO MEET MINIMUM LEGAL REQUIREMENTS. PACKAGE: 50/case BRAND: Kleinpeter	.26/ea	$5,200.00
3	50.00	HP	0003 - WHITE MILK GRADE A 1/2 PINT PASTEURIZED HOMOGENIZED, VITAMIN D ENRICHED WITH BUTTER FAT CONTENT TO MEET MINIMUM LEGAL REQUIREMENTS. PACKAGE: 50/case BRAND: Kleinpeter	.26/ea	$13.00
4	500,000.00	HP	0004 - MILK, LOW FAT 1 PERCENT WHITE 1/2 PINT, 50 PER CASE. PACKAGE: 50/case BRAND: Kleinpeter	.24/ea	$120,000.00
5	250.00	QT	0005 - LACTAID ~~REGULAR~~ 1 QUART. *Fat Free PACKAGE: 12/case BRAND: Lactaid	2.10/ea	$525.00
6	70,000.00	HP	0006 - MILK ~~LOW FAT~~ CHOCOLATE 1/2 PINT 1 PERCENT, 50 PER CASE. *Fat Free PACKAGE: 50/case BRAND: Kleinpeter	.27/ea	$18,900.00
7	500.00	GL	0007 - MILK 2 PERCENT (1 GALLON SIZE) POINSETTIA.	3.90/ea	$1,950.00

DATE: 10/13/2015

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

FOB DELIVERED

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			PACKAGE: 4/case BRAND: Kleinpeter		
8	500.00	QT	0008 - MILK LACTAID ~~1 PERCENT~~ (1 QUART SIZE). *Fat Free	2.10/ea	$1,050.00
			PACKAGE: 12/case BRAND: Lactaid		
9	2,500.00	GL	0009 - PUNCH FRUIT - ASSORTED FLAVORS (1 GALLON SIZE).	1.24/ea	$3,100.00
			PACKAGE: 4/case BRAND: Kleinpeter		
10	100.00	QT	0010 - BUTTERMILK 1.5 PERCENT (1 QUART SIZE).	1.16/ea	$116.00
			PACKAGE: 12/case BRAND: Kleinpeter		
11	60.00	LB	0011 - CREAM CHEESE (3 POUND SIZE).	NO BID	
			PACKAGE: BRAND:		
12	12.00	LB	0012 - COTTAGE CHEESE (5 POUND SIZE).	1.55/LB 7.75/ea	$18.60
			PACKAGE: 4/case BRAND: Dairy Star		
13	80.00	CS	0013 - ICE CREAM - INDIVIDUAL SERVINGS (24/4 OUNCE CUPS) CHOICE OF FLAVORS: VANILLA, STRAWBERRY, AND CHOCOLATE. PACKAGE: BRAND:	NO BID	
14	150.00	CONT	0014 - ICE CREAM (3 GALLON SIZE) REGULAR FLAVORS: GOLDEN VANILLA,	NO BID	

DATE: 10/13/2015

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

FOB DELIVERED

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			STRAWBERRY, CHOCOLATE, CHERRY VANILLA, ROCKY ROAD, CHOCOLATE MINT CHIP, CHOCOLATE CHIP, COOKIE DOUGH AND PRALINE AND CREAM. PACKAGE: BRAND:		
15	150.00	CONT	0015 - SHERBET (3 GALLON SIZE) CHOICE OF FLAVORS: PINEAPPLE, ORANGE, LIME AND RAINBOW. PACKAGE: BRAND:	NO BID	
16	250.00	GL	0016 - 1 PERCENT LOW FAT MILK GRADE A, PASTERIZED, AND HOMOGENIZED FLUID MILK THAT HAS BEEN FORTIFIED WITH VITAMIN A AND D. GALLON CONTAINERS. PACKAGE: 4/case BRAND: Kleinpeter	3.90/ea	$975.00
17	250.00	GL	0017 - FAT FREE SKIM MILK IS GRADE A, PASTEURIZED AND HOMOGENIZED FLUID MILK THAT HAS BEEN FORTIFIED WITH VITAMIN A AND D. GALLON CONTAINERS. PACKAGE: 4/case BRAND: Kleinpeter	3.90/ea	$975.00
18	25.00	CS	0018 - SOY CHOCOLATE MILK, 8 OUNCE, INDIVIDUAL SERVINGS. PACKAGE: BRAND:	NO BID	
19	10.00	CS	0019 - ALMOND CHOCOLATE MILK, 8 OUNCE, INDIVIDUAL SERVINGS. PACKAGE: BRAND:	NO BID	
20	500.00	HP	0020 - STRAWBERRY MILK FAT FREE « PINT half pint	.27/ea	$135.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			PACKAGE: 50/case BRAND: Kleinpeter		

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF Kleinpeter Farms Dairy, L.L.C. INCORPORATED.

AT THE MEETING OF DIRECTORS OF Kleinpeter Farms Dairy, L.L.C. INCORPORATED, DULY NOTICED AND HELD ON October 28, 2015, A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED THAT Sue Anne K. Cox, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

Kenneth P. Kleinpeter

SECRETARY-TREASURER

October 28, 2015

DATE

Non-Public Works Bid
Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: Sue Anne K. Cox _____, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized President of Kleinpeter Farms Dairy, L.L.C. (Entity), the party who submitted a bid in response to Bid Number 50-114673, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B x there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[*The remainder of this page is intentionally left blank.*]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Sue Anne K Cox
Signature of Affiant

Sue Anne K. Cox
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 28 DAY OF Oct, 2015.

JoNell H. Chollette
Notary Public

JoNell H. Chollette
Printed Name of Notary

9018
Notary/Bar Roll Number

My commission expires upon Death

DOCUMENT NOT PREPARED BY NOTARY PUBLIC

Notary liable for Notarization ONLY

Print

Notary Search - Detail

Name:	**MS. JO NELL H. CHOLLETTE**
Address:	**7044 MORGAN RD.** **GREENWELL SPRINGS, LA 70739**
Phone:	**(225) 261-5233**
Notary ID Number:	**9018**
Parish:	EAST BATON ROUGE with authority in the following parishes: ASCENSION, EAST FELICIANA, IBERVILLE, LIVINGSTON, POINTE COUPEE, WEST BATON ROUGE, WEST FELICIANA
Agency:	N/A
Notary Type:	Non Attorney
Status:	Active
Commission Date:	10/28/1986
Oath Date:	10/27/1986
Surety Expiration Date:	09/24/2016
Annual Report Current:	**Yes**

Back to Search Results | New Search

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/30/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. ATTN: RAFFLES 248-945-5650 (fax) ONE TOWNE SQUARE, SUITE 1100 SOUTHFIELD, MI 48076 00390 -00390-R/PRO-15/16	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED KLEINPETER FARMS DAIRY, LLC 14444 AIRLINE HIGHWAY BATON ROUGE, LA 70817	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Zurich American Insurance Company — 16535 **INSURER B :** Liberty Surplus Insurance Corporation — 10725 **INSURER C :** N/A — N/A **INSURER D :** N/A — N/A **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** CHI-004765872-15 **REVISION NUMBER:** 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR X DED.: $5,000 PER OCC. INCL. LOSS ADJ. EXPENSE GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC	X		100000580106	04/01/2015	04/01/2016	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ EXCLUDED $ 1,000,000 $ 2,000,000 $ 2,000,000
A	**AUTOMOBILE LIABILITY** X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			BAP4578529-05	04/01/2015	04/01/2016	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR **EXCESS LIAB** CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC4578528-05	04/01/2015	04/01/2016	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: BID NUMBER 50-107812. The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council ARE NAMED AS ADDITIONAL INSUREDS FOR GENERAL LIABILITY ONLY WHERE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT PER POLICY TERMS AND CONDITIONS. WORKERS' COMPENSATION DOES NOT APPLY TO MONOPOLISTIC STATES (ND, OH, WA AND WY), PUERTO RICO OR THE VIRGIN ISLANDS.

CERTIFICATE HOLDER

DEPARTMENT OF JUVENILE SERVICES
1546-B GRETNA BLVD.
HARVEY, LA 70058

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

John C Hurley

INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be $1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than $500,000 per occurrence.

2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: $1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability $1,000,000.00 each person; $1,000,000.00 each occurrence. Property Damage Liability $1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than $10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Kleinpeter Farms Dairy, L.L.C.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ S

☐ Other (see instructions) ▶

☑ Exempt payee

Address (number, street, and apt. or suite no.)
14444 Airline Highway

Requester's name and address (optional)

City, state, and ZIP code
Baton Rouge, Louisiana 70817

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

Employer identification number
7 2 - 0 4 8 6 4 3 5

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Sue Anne Kleinpeter Cox Date ▶ 10-30-2015

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

Kleinpeter Farms Dairy, L.L.C.
14444 Airline Hwy
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: Skim (Fat Free) Milk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 8 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 1

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	90 kcal
Protein	8 grams
Total Fat	0 grams
Saturated Fat	0 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	5 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 2%
Vitamin A	10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy,L.L.C.

Authorized Signature: SuAnn K Cox Date: 10/28/15

Kleinpeter Farms Dairy
14444 Airline Hwy

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: Homogenized Milk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 8 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 1

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	150 kcal
Protein	8 grams
Total Fat	8 grams
Saturated Fat	5 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	35 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 2%
Vitamin A	6% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy,L.L.C.

Authorized Signature: Deanna K Cox Date: 10/28/2015

Kleinpeter Farms Dairy
14444 Airline Hwy
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: 1% Lowfat Milk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 8 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 1

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	110 kcal
Protein	8 grams
Total Fat	2.5 grams
Saturated Fat	1.5 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	10 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 2%
Vitamin A	10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, L.L.C.

Authorized Signature: [signature] Date: 10/28/2015

Kleinpeter Farms Dairy
14444 Airline Hwy
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: Quart Lactaid Fat Free- Lactaid Brand

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 32 fluid oz. _____ grams

Standard Serving: 1 Cup (240 mL)

Number of Servings Per Package: 4

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	90 kcal
Protein	8 grams
Total Fat	0 grams
Saturated Fat	0 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	<5 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 0%
Vitamin A	* 10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, Inc.

Authorized Signature: Sue Anne K Cox Date: 10/28/2015

Kleinpeter Farms Dairy
14444 Airline Highway
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: FAT FREE CHOCOLATE Milk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 8 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 1

Weight Per Serving: 250 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	130 kcal
Protein	8 grams
Total Fat	0 grams
Saturated Fat	0 grams
Carbohydrates	24 grams
Total Dietary Fiber	1 grams
Cholesterol	5 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	190 milligrams
Vitamin C	* 0%
Vitamin A	10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, L.L.C.

Authorized Signature: [signature] Date: 10/28/2015

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: Reduced Fat Milk 2%

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 128 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 2

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	130 kcal
Protein	8 grams
Total Fat	5 grams
Saturated Fat	3 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	20 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 2%
Vitamin A	10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy,L.L.C.

Authorized Signature: [signature] Date: 10/28/2015

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: Fruit flavored Drink

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 128 fluid oz. _____ grams

Standard Serving: 8 fluid oz.

Number of Servings Per Package: 16

Weight Per Serving: 228 grams

Analysis Based On: 1Serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	110 kcal
Protein	0 grams
Total Fat	0 grams
Saturated Fat	0 grams
Carbohydrates	29 grams
Total Dietary Fiber	0 grams
Cholesterol	0 milligrams
Calcium	* 0%
Iron	* 0%
Sodium	0 milligrams
Vitamin C	* 0%
Vitamin A	* 0%

*%DV. Bases on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, Inc.

Authorized Signature: SueAnnKCox Date: 10/28/2015

Kleinpeter Farms Dairy
14444 Airline HWY
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand:

Product Name: Cultured Lowfat Buttermilk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 64 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 8

Weight Per Serving: 244 grams

Analysis Based On: 1 Serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	110 kcal
Protein	8 grams
Total Fat	2.5 grams
Saturated Fat	1.5 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	10 milligrams
Calcium	*30%
Iron	0
Sodium	190 milligrams
Vitamin C	* 2%
Vitamin A	*10% IU

*%DV. Based on 2,000 Calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, L.L.C.

Authorized Signature: _____ Date: 10/28/2015

Kleinpeter Farms Dairy
14444 Airline Hwy
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Dairy Star

Product Name: Cottage Cheese -Small Curd

Product Code: _____

CN Label Number: _____

Package Size: 5 lbs. fluid oz. grams

Standard Serving: 1/2 Cup

Number of Servings Per Package: 20

Weight Per Serving: 113 grams

Analysis Based On: 1 Serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	120 kcal
Protein	12 grams
Total Fat	5 grams
Saturated Fat	3 grams
Carbohydrates	5 grams
Total Dietary Fiber	0 grams
Cholesterol	25 milligrams
Calcium	*8%
Iron	*0%
Sodium	360 milligrams
Vitamin C	*0%
Vitamin A	* 4%

*%DV. Bases on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, Inc.

Authorized Signature: Sue Quick Cox Date: 10/28/2015

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Farm Fresh

Product Name: Reduced Fat Milk 1%

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 128 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 2

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	110 kcal
Protein	8 grams
Total Fat	2.5 grams
Saturated Fat	1.5 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	10 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 2%
Vitamin A	10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy,L.L.C.

Authorized Signature: Sue Anne K Cox Date: 10/28/2015

Kleinpeter Farms Dairy, L.L.C.
14444 Airline Hwy
Baton Rouge, LA 70817

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: Skim (Fat Free) Milk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 128 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 16

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

Nutrients	Unit Weight
Calories	90 kcal
Protein	8 grams
Total Fat	0 grams
Saturated Fat	0 grams
Carbohydrates	13 grams
Total Dietary Fiber	0 grams
Cholesterol	5 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	125 milligrams
Vitamin C	* 2%
Vitamin A	10% IU

*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

Company Name: Kleinpeter Farms Dairy, Inc.

Authorized Signature: [signature] Date: 10/28/2015

Kleinpeter Farms Dairy,L.L.C.
14444 Airline Highway
Baton Rouge, LA 70814

DATA SUBMISSION FORM

Data submitted for this product are on (check one)

"As Served" basis: X "As Purchased" basis: _____

Brand: Kleinpeter

Product Name: FAT FREE STRAWBERRY Milk

Product Code: _____

CN Label Number: _____

Package Size: _____ lbs. 8 fluid oz. _____ grams

Standard Serving: 1 Cup (236 mL)

Number of Servings Per Package: 1

Weight Per Serving: 244 grams

Analysis Based On: 1 serving (100 grams or servings)

A value must be entered for each nutrient. If the food item does not contain a specific nutrient, enter zero (0).

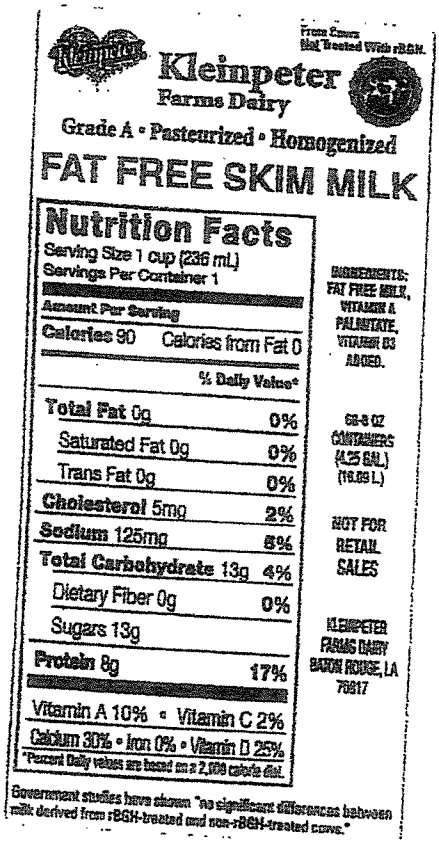
Nutrients	Unit Weight
Calories	120 kcal
Protein	8 grams
Total Fat	0 grams
Saturated Fat	0 grams
Carbohydrates	23 grams
Total Dietary Fiber	0 grams
Sugar	22 grams
Cholesterol	5 milligrams
Calcium	*30%
Iron	0 milligrams
Sodium	100 milligrams
Vitamin C	* 0%
Vitamin A	10% IU

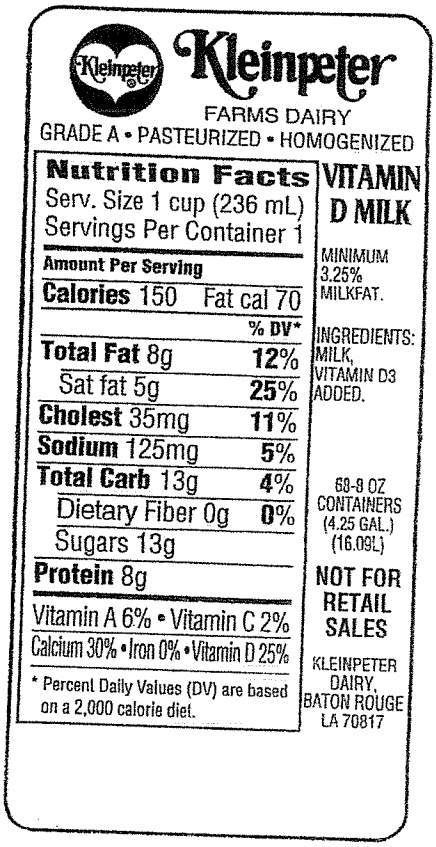
*%DV. Based on 2,000 calorie diet.

Copy of Nutrition Label or Laboratory Analysis is Required

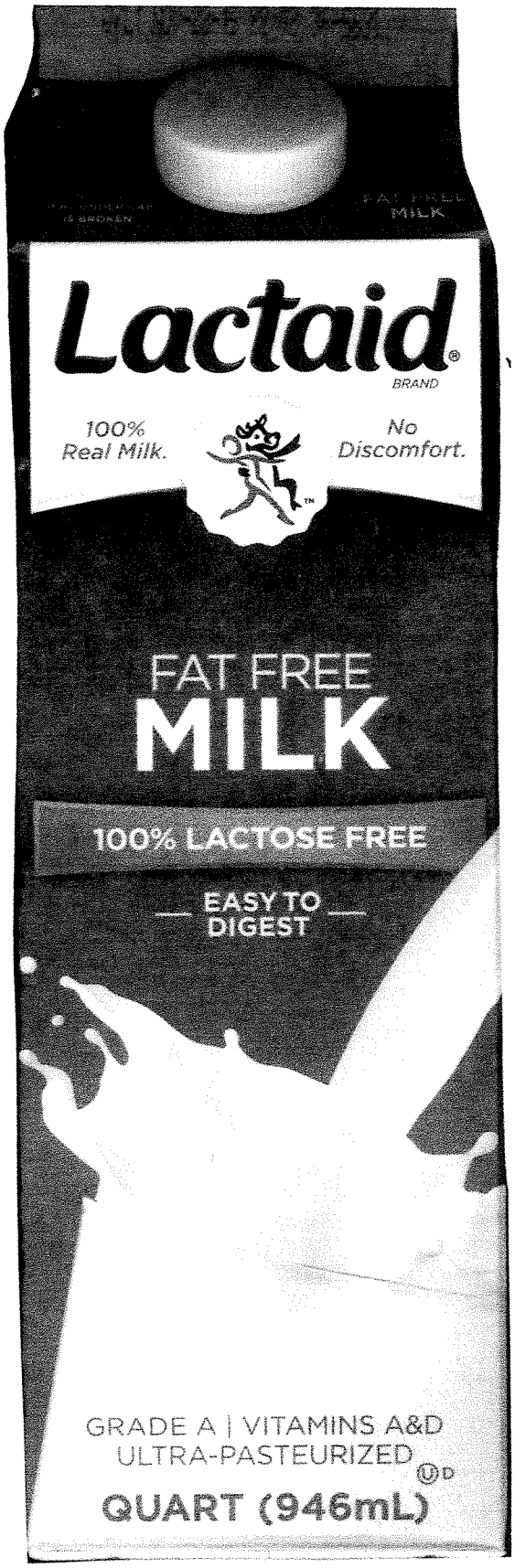
Company Name: Kleinpeter Farms Dairy, L.L.C.

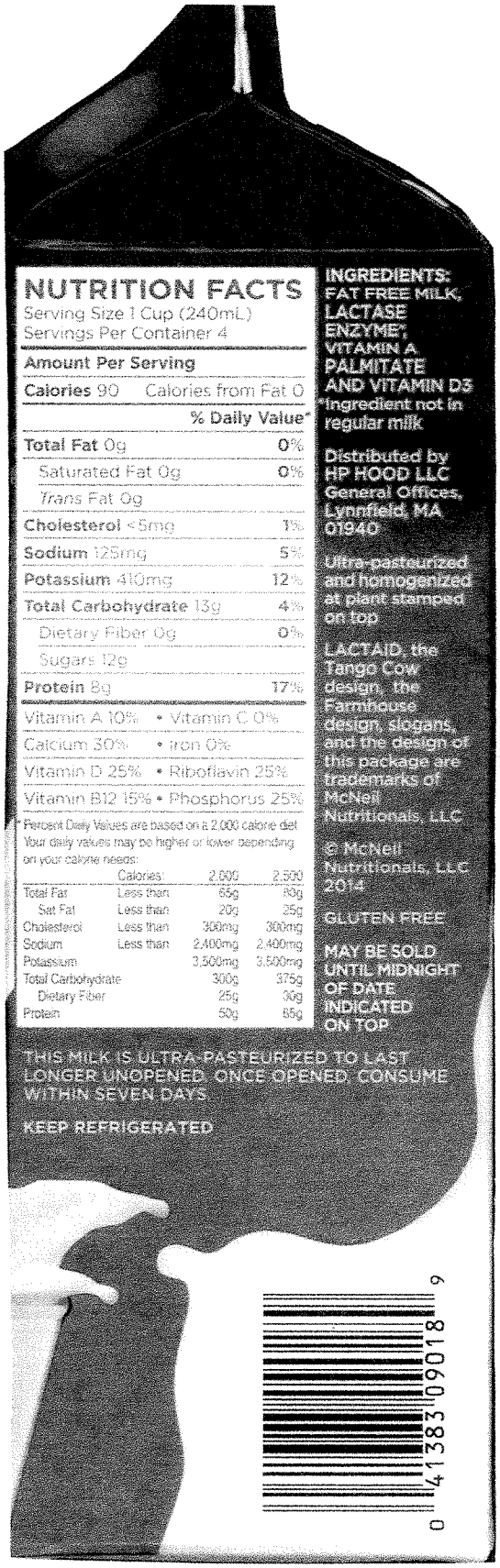
Authorized Signature: SuAnne K Cox Date: 10/28/2015


From Cows Not Treated With rBGH.
Kleinpeter
Farms Dairy
Grade A • Pasteurized • Homogenized
FAT FREE SKIM MILK
Nutrition Facts
Serving Size 1 cup (236 mL)
Servings Per Container 1
Amount Per Serving
Calories 90 Calories from Fat 0
% Daily Value*
Total Fat 0g 0%
Saturated Fat 0g 0%
Trans Fat 0g 0%
Cholesterol 5mg 2%
Sodium 125mg 5%
Total Carbohydrate 13g 4%
Dietary Fiber 0g 0%
Sugars 13g
Protein 8g 17%
Vitamin A 10% • Vitamin C 2%
Calcium 30% • Iron 0% • Vitamin D 25%
*Percent Daily values are based on a 2,000 calorie diet.
INGREDIENTS: FAT FREE MILK, VITAMIN A PALMITATE, VITAMIN D3 ADDED.
6/8-8 OZ CONTAINERS (4.25 GAL.) (16.09 L.)
NOT FOR RETAIL SALES
KLEINPETER FARMS DAIRY BATON ROUGE, LA 70817
Government studies have shown "no significant differences between milk derived from rBGH-treated and non-rBGH-treated cows."


Kleinpeter
FARMS DAIRY
GRADE A • PASTEURIZED • HOMOGENIZED
Nutrition Facts
Serv. Size 1 cup (236 mL)
Servings Per Container 1
Amount Per Serving
Calories 150 Fat cal 70
% DV*
Total Fat 8g 12%
Sat fat 5g 25%
Cholest 35mg 11%
Sodium 125mg 5%
Total Carb 13g 4%
Dietary Fiber 0g 0%
Sugars 13g
Protein 8g
Vitamin A 6% • Vitamin C 2%
Calcium 30% • Iron 0% • Vitamin D 25%
* Percent Daily Values (DV) are based on a 2,000 calorie diet.
VITAMIN D MILK
MINIMUM 3.25% MILKFAT.
INGREDIENTS: MILK, VITAMIN D3 ADDED.
68-9 OZ CONTAINERS (4.25 GAL.) (16.09L)
NOT FOR RETAIL SALES
KLEINPETER DAIRY, BATON ROUGE LA 70817

Government studies have shown "no significant difference between milk derived from rBGH-treated and non-rBGH-treated cows."





NUTRITION FACTS

Serving Size 1 Cup (240mL)
Servings Per Container 4

Amount Per Serving	
Calories 90	Calories from Fat 0
	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol <5mg	1%
Sodium 125mg	5%
Potassium 410mg	12%
Total Carbohydrate 13g	4%
Dietary Fiber 0g	0%
Sugars 12g	
Protein 8g	17%

Vitamin A 10% • Vitamin C 0%
Calcium 30% • Iron 0%
Vitamin D 25% • Riboflavin 25%
Vitamin B12 15% • Phosphorus 25%

*Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs:

	Calories:	2,000	2,500
Total Fat	Less than	65g	80g
Sat Fat	Less than	20g	25g
Cholesterol	Less than	300mg	300mg
Sodium	Less than	2,400mg	2,400mg
Potassium		3,500mg	3,500mg
Total Carbohydrate		300g	375g
Dietary Fiber		25g	30g
Protein		50g	65g

INGREDIENTS: FAT FREE MILK, LACTASE ENZYME*, VITAMIN A PALMITATE AND VITAMIN D3
*Ingredient not in regular milk

Distributed by HP HOOD LLC General Offices, Lynnfield, MA 01940

Ultra-pasteurized and homogenized at plant stamped on top

LACTAID, the Tango Cow design, the Farmhouse design, slogans, and the design of this package are trademarks of McNeil Nutritionals, LLC

© McNeil Nutritionals, LLC 2014

GLUTEN FREE

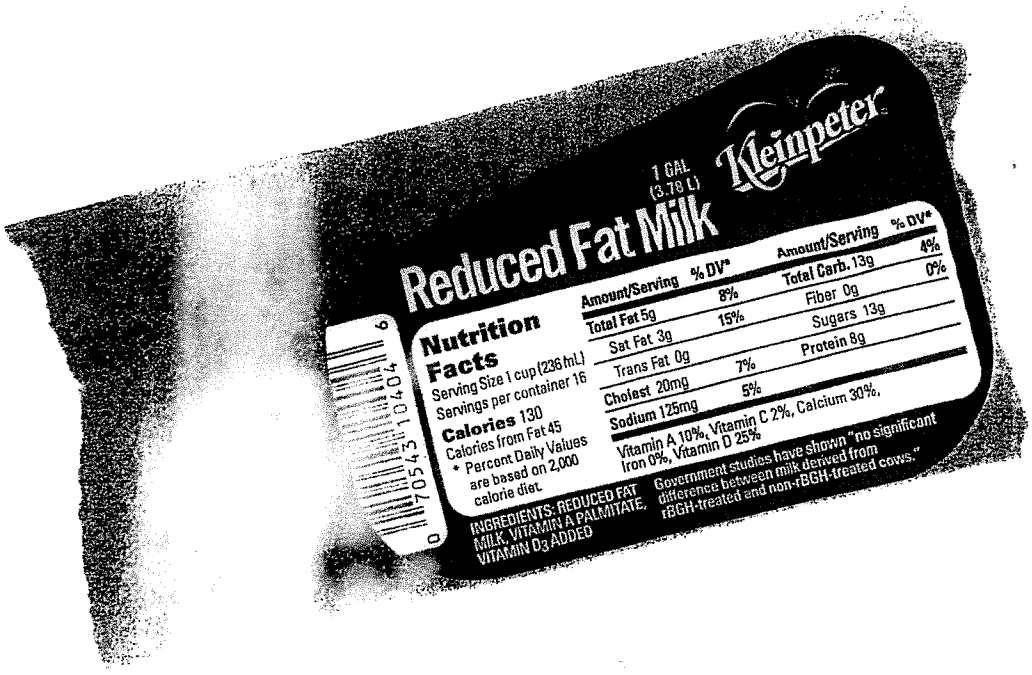
MAY BE SOLD UNTIL MIDNIGHT OF DATE INDICATED ON TOP

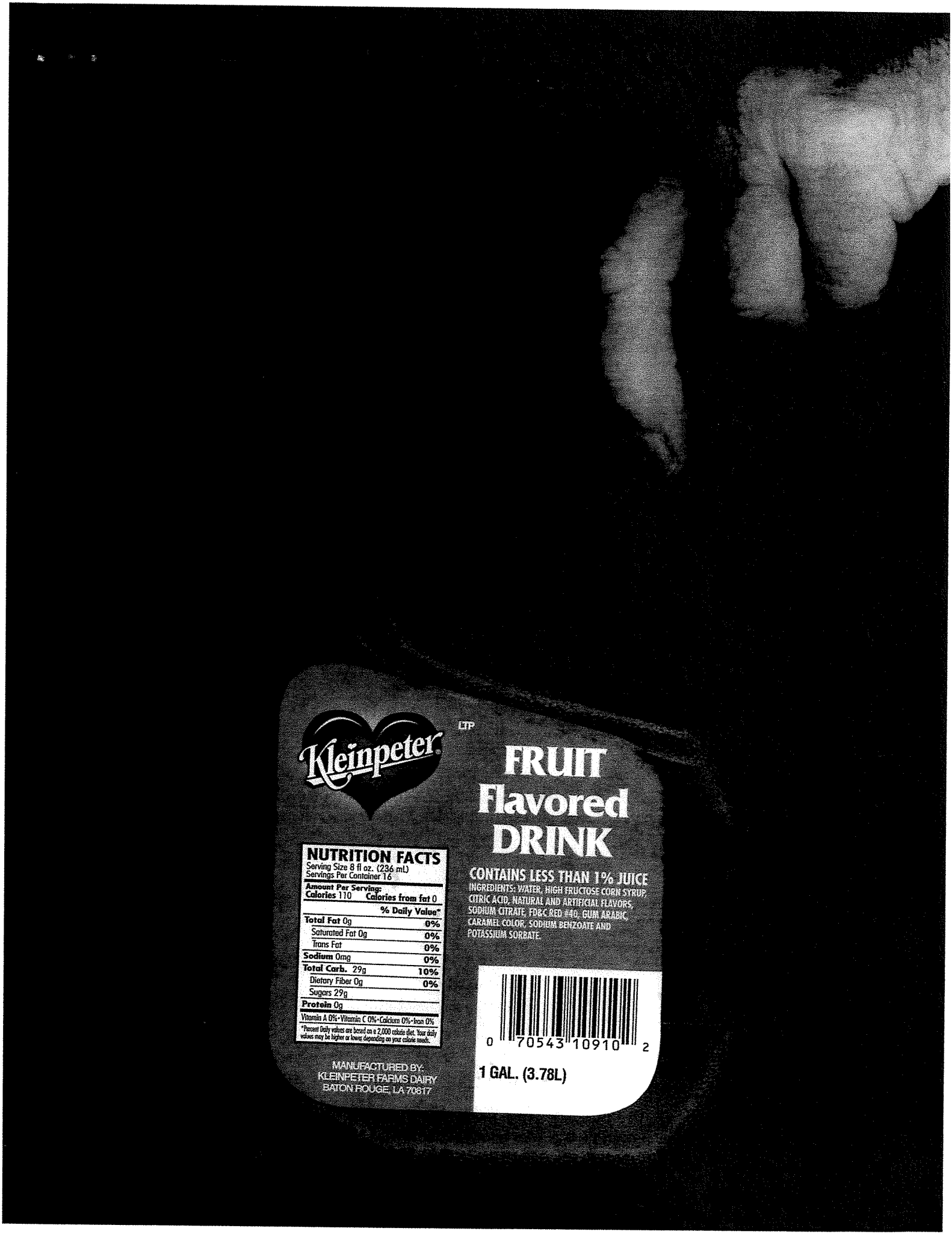
THIS MILK IS ULTRA-PASTEURIZED TO LAST LONGER UNOPENED. ONCE OPENED, CONSUME WITHIN SEVEN DAYS.

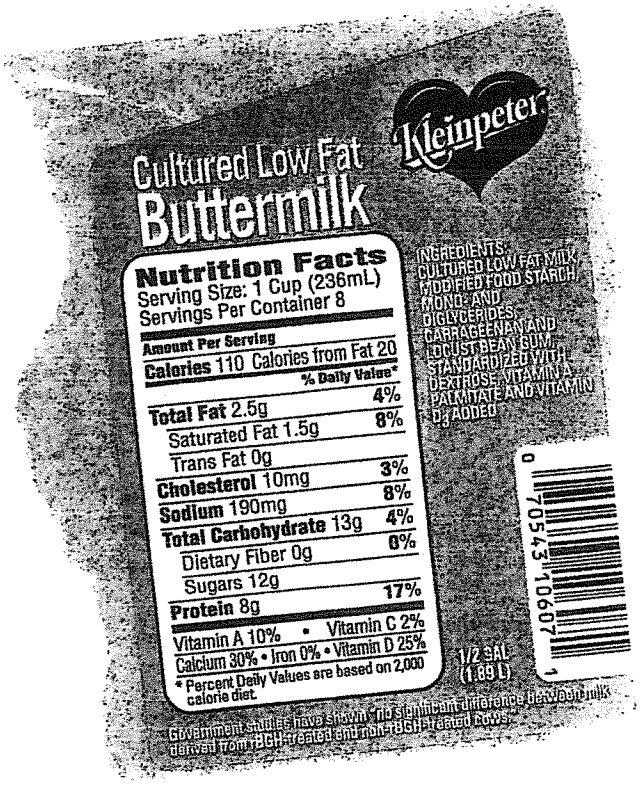
KEEP REFRIGERATED

0 41383 09018 9


From Cows Not Treated With rBGH.
FAMILY OWNED
SINCE 1913
Kleinpeter
Chocolate
Milk
Grade A-Pasteurized-Homogenized
8 FL OZ (1/2 PINT) 236ml


1 GAL
(3.78 L)
Kleinpeter
Reduced Fat Milk
Nutrition Facts
Serving Size 1 cup (236 mL)
Servings per container 16
Calories 130
Calories from Fat 45
* Percent Daily Values are based on 2,000 calorie diet.
Amount/Serving % DV*
Total Fat 5g 8%
Sat Fat 3g 15%
Trans Fat 0g
Cholest 20mg 7%
Sodium 125mg 5%
Amount/Serving % DV*
Total Carb. 13g 4%
Fiber 0g 0%
Sugars 13g
Protein 8g
Vitamin A 10%, Vitamin C 2%, Calcium 30%,
Iron 0%, Vitamin D 25%
INGREDIENTS: REDUCED FAT MILK, VITAMIN A PALMITATE, VITAMIN D3 ADDED
Government studies have shown "no significant difference between milk derived from rBGH-treated and non-rBGH-treated cows."
0 70543 10404 6


Kleinpeter
LTP
FRUIT
Flavored
DRINK
CONTAINS LESS THAN 1% JUICE
INGREDIENTS: WATER, HIGH FRUCTOSE CORN SYRUP, CITRIC ACID, NATURAL AND ARTIFICIAL FLAVORS, SODIUM CITRATE, FD&C RED #40, GUM ARABIC, CARAMEL COLOR, SODIUM BENZOATE AND POTASSIUM SORBATE.
NUTRITION FACTS
Serving Size 8 fl oz. (236 mL)
Servings Per Container 16
Amount Per Serving:
Calories 110 Calories from fat 0
% Daily Value*
Total Fat 0g 0%
Saturated Fat 0g 0%
Trans Fat 0%
Sodium 0mg 0%
Total Carb. 29g 10%
Dietary Fiber 0g 0%
Sugars 29g
Protein 0g
Vitamin A 0% • Vitamin C 0% • Calcium 0% • Iron 0%
*Percent Daily values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.
MANUFACTURED BY:
KLEINPETER FARMS DAIRY
BATON ROUGE, LA 70817
0 70543 10910 2
1 GAL. (3.78L)


Kleinpeter
Cultured Low Fat
Buttermilk
Nutrition Facts
Serving Size: 1 Cup (236mL)
Servings Per Container 8
Amount Per Serving
Calories 110 Calories from Fat 20
% Daily Value*
Total Fat 2.5g 4%
Saturated Fat 1.5g 8%
Trans Fat 0g
Cholesterol 10mg 3%
Sodium 190mg 8%
Total Carbohydrate 13g 4%
Dietary Fiber 0g 0%
Sugars 12g
Protein 8g 17%
Vitamin A 10% • Vitamin C 2%
Calcium 30% • Iron 0% • Vitamin D 25%
* Percent Daily Values are based on 2,000 calorie diet.
INGREDIENTS: CULTURED LOW FAT MILK, MODIFIED FOOD STARCH, MONO- AND DIGLYCERIDES, CARRAGEENAN AND LOCUST BEAN GUM, STANDARDIZED WITH DEXTROSE, VITAMIN A PALMITATE AND VITAMIN D3 ADDED.
1/2 GAL (1.89 L)
0 70543 10907 1
Government studies have shown no significant difference between milk derived from rBGH-treated and non-rBGH-treated cows.

4% MÍNIMO DE
GRASA LACTEA
QUESO COTTAGE
CUAJADA FINA

4%
MILKFAT
MINIMUM

DAIRYSTAR™

GRADE A
GRADO A

COTTAGE CHEESE
SMALL CURD

Nutrition Facts
Información Nutricional

Serv. Size/Porción 1/2 Cup/Taza (113g)
Servings/Porciones 20
Calories/Calorías 120
Fat Cal./Calorías de Grasas 45
*Percent Daily Values (DV) based on a 2,000 calorie diet. *Valores porcentuales diarios basados en una dieta de 2,000 calorías.

Amount/Serving Cantidad/Porción	% Daily Value* % del Valor Diario*	Amount/Serving Cantidad/Porción	% Daily Value* % del Valor Diario*
Total Fat/Grasa Total 5g	**8%**	**Sodium/Sodio** 360mg	**15%**
Sat. Fat/Grasa Sat. 3g	**15%**	**Potassium/Potasio** 135mg	**4%**
Trans Fat/Grasa Trans 0g		**Total Carb./Carb. Total** 5g	**2%**
Polyunsat. Fat/Grasa Polilns. 0g		Fiber/Fibra 0g	**0%**
Monounsat. Fat/Grasa Monoins. 1.5g		Sugars/Azúcar 4g	
Cholest./Colest. 25mg	**8%**	**Protein/Proteína** 12g	**24%**

Vitamin/Vitamina A 4% • Vitamin/Vitamina C 0% • Calcium/Calcio 8% • Iron/Hierro 0%

Ingredients: Cultured nonfat milk, milk, cream, less than 2% of: Salt, natural and artificial flavors, whey, maltodextrin, guar gum, citric acid, carrageenan, mono and diglycerides, locust bean gum, carbon dioxide (to preserve freshness), enzyme. **Contains: Milk**

Ingredientes: Leche descremada cultivada, leche, crema, menos del 2% de: Sal, saborizantes naturales y artificiales, suero de leche, maltodextrina, goma guar, acido cítrico, carragenina, mono y diglicéridos, goma de algarrobo, dióxido de carbono (para preservar la frescura), enzima. **Contiene: Leche**

0 40900 00260 5
4795 02
38659

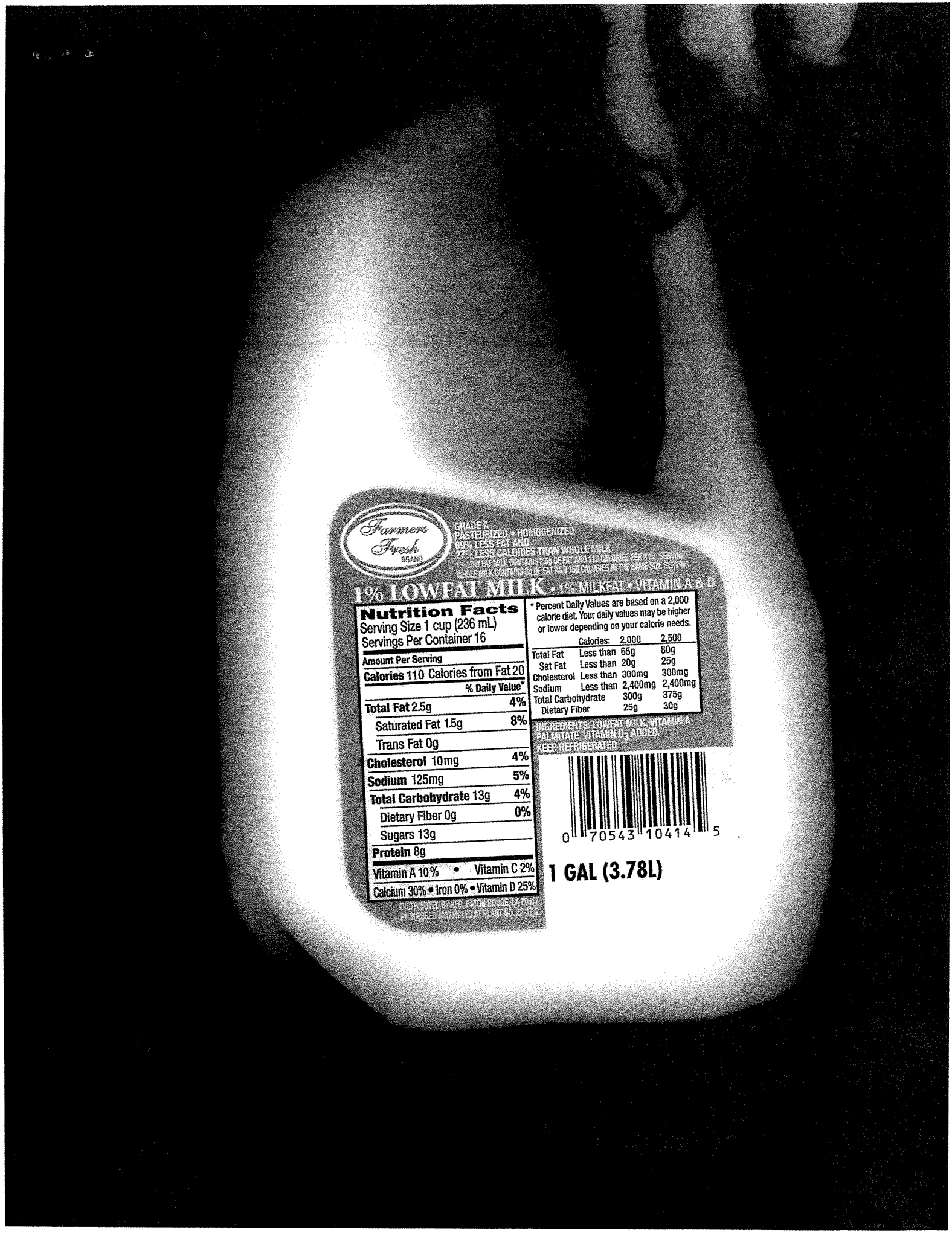
Distributed By/Distribuido Por: Saputo Dairy Foods USA, LLC ★ Dallas, TX 75204 ★ 1-800-854-3243

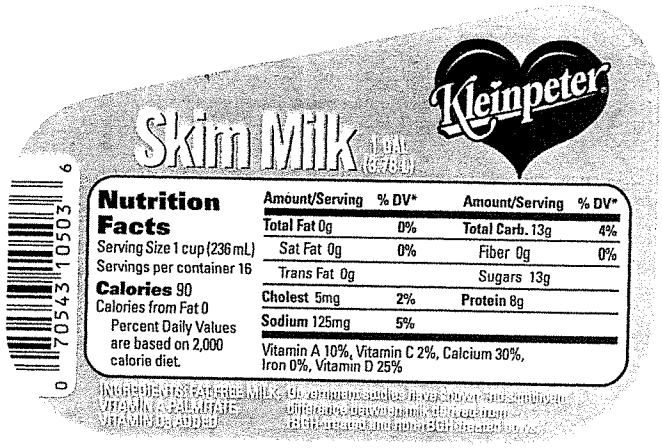
Processed and packaged at plant stamped on container.
For best quality, use by date stamped on container.

KEEP REFRIGERATED/MANTENER REFRIGERADO ★ Perishable ★ Do Not Freeze

KD NET WT./PESO NETO 5 LB. (2.26kg)

REAL


Farmers Fresh BRAND
GRADE A
PASTEURIZED • HOMOGENIZED
35% LESS FAT AND
27% LESS CALORIES THAN WHOLE MILK
1% LOW FAT MILK CONTAINS 2.5g OF FAT AND 110 CALORIES PER 8 OZ. SERVING.
WHOLE MILK CONTAINS 8g OF FAT AND 150 CALORIES IN THE SAME SIZE SERVING.
1% LOWFAT MILK • 1% MILKFAT • VITAMIN A & D
Nutrition Facts
Serving Size 1 cup (236 mL)
Servings Per Container 16
Amount Per Serving
Calories 110 Calories from Fat 20
% Daily Value*
Total Fat 2.5g 4%
Saturated Fat 1.5g 8%
Trans Fat 0g
Cholesterol 10mg 4%
Sodium 125mg 5%
Total Carbohydrate 13g 4%
Dietary Fiber 0g 0%
Sugars 13g
Protein 8g
Vitamin A 10% • Vitamin C 2%
Calcium 30% • Iron 0% • Vitamin D 25%
* Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs.
Calories: 2,000 2,500
Total Fat Less than 65g 80g
Sat Fat Less than 20g 25g
Cholesterol Less than 300mg 300mg
Sodium Less than 2,400mg 2,400mg
Total Carbohydrate 300g 375g
Dietary Fiber 25g 30g
INGREDIENTS: LOWFAT MILK, VITAMIN A PALMITATE, VITAMIN D3 ADDED.
KEEP REFRIGERATED
0 70543 10414 5
1 GAL (3.78L)
DISTRIBUTED BY KFD, BATON ROUGE, LA 70807
PROCESSED AND FILLED AT PLANT NO. 22-172


Kleinpeter
Skim Milk
0 70543 10503 6
Nutrition Facts
Serving Size 1 cup (236 mL)
Servings per container 16
Calories 90
Calories from Fat 0
Percent Daily Values are based on 2,000 calorie diet.
Amount/Serving % DV* Amount/Serving % DV*
Total Fat 0g 0% Total Carb. 13g 4%
Sat Fat 0g 0% Fiber 0g 0%
Trans Fat 0g Sugars 13g
Cholest 5mg 2% Protein 8g
Sodium 125mg 5%
Vitamin A 10%, Vitamin C 2%, Calcium 30%, Iron 0%, Vitamin D 25%


From Cows Not Treated With rBGH.
Nutrition Facts
Calories
FAMILY OWNED
SINCE 1913
Kleinpeter
Vitamin A & D
Strawberry
Milk
8 FL OZ (1/2 PINT) 236ml

FARMS DAIRY, LLC.
14444 AIRLINE HIGHWAY, BATON ROUGE, LA 70817 (225) 753-2121

October 28, 2015

Re: Louisiana Preference

Kleinpeter Farms Dairy quotes the following items with regard to Louisiana Revised Statutes-38:2251. The appropriate preference amounts are noted:

Item	Preference Amt.	Manufacturing Location
Whole milk	10%	Kleinpeter Farms Dairy, L.L.C. 14444 Airline Hwy Baton Rouge, LA 70817
Low Fat Milk	10%	Kleinpeter Farms Dairy, L.L.C. 14444 Airline Hwy. Baton Rouge, LA 70817
Skim Milk	10%	Kleinpeter Farms Dairy, L.L.C. 14444 Airline Hwy. Baton Rouge, LA 70817
Fat Free Chocolate	10%	Kleinpeter Farms Dairy, L.L.C. 14444 Airline Hwy. Baton Rouge, LA 70817
Buttermilk	10%	Kleinpeter Farms Dairy, L.L.C. 14444 Airline Hwy. Baton Rouge, LA 70817
Fat Free Strawberry	10%	Kleinpeter Farms Dairy, L.L.C. 14444 Airline Hwy Baton Rouge, LA 70817

Sincerely,

Sue Anne K Cox

Sue Anne K. Cox, President

Bid Number 50 - 114673

TWO YEAR CONTRACT FOR MILK AND MILK PRODUCTS

OCTOBER 29, 2015 AT 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Donna Reamey
Dreamey@Jeffparish.net
504-364-2684

DATE: 10/13/2015

INVITATION TO BID
THIS IS NOT AN ORDER

BID NO.: 50-00114673

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

MASTER COPY

BUYER: DREAMEY@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 10/29/2015 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds $30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of $30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website http://purchasing.jeffparish.net or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website http://purchasing.jeffparish.net or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at http://purchasing.jeffparish.net to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at http://purchasing.jeffparish.net and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10,12,13,15

1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.

2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.

5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

7. PUBLIC WORKS BIDS: All awards for public works in excess of $5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of $25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.

8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.

9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.

10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.

12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.

13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana , Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.

16. Since a bid surety is required, bid response may not be faxed. Bid submission will only be accepted online or as delivered to the Purchasing Department, 200 Derbigny Street, Suite 4400, Gretna, LA 70053 by 11am on the bid due date. All sureties must be in original format (no copies).

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

BID FORM

Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed,for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: ( ) _____ FAX: ( ) _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form.Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: $ _____

AUTHORIZED SIGNATURE: _____ _____

Printed Name

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO(2)YEAR CONTRACT FOR A SUPPLY OF MILK AND MILK PRODUCTS FOR THE JEFFERSON PARISH DEPARTMENTS OF JUVENILE SERVICES AND JEFFERSON COMMUNITY ACTION HEADSTART PROGRAM:		
1	2,000.00	HP	0001 - SKIM MILK 1/2 PINT SIZE. PACKAGE: BRAND:		
2	20,000.00	HP	0002 - PUR-PAK WHITE MILK GRADE A 1/2 PINT PASTEURIZED HOMOGENIZED, VITAMIN D ENRICHED WITH BUTTER FAT CONTENT TO MEET MINIMUM LEGAL REQUIREMENTS. PACKAGE: BRAND:		
3	50.00	HP	0003 - WHITE MILK GRADE A 1/2 PINT PASTEURIZED HOMOGENIZED, VITAMIN D ENRICHED WITH BUTTER FAT CONTENT TO MEET MINIMUM LEGAL REQUIREMENTS. PACKAGE: BRAND:		
4	500,000.00	HP	0004 - MILK, LOW FAT 1 PERCENT WHITE 1/2 PINT, 50 PER CASE. PACKAGE: BRAND:		
5	250.00	QT	0005 - LACTAID REGULAR 1 QUART. PACKAGE: BRAND:		
6	70,000.00	HP	0006 - MILK LOW FAT CHOCOLATE 1/2 PINT 1 PERCENT, 50 PER CASE. PACKAGE: BRAND:		
7	500.00	GL	0007 - MILK 2 PERCENT (1 GALLON SIZE) POINSETTIA.		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			PACKAGE: BRAND:		
8	500.00	QT	0008 - MILK LACTAID 1 PERCENT (1 QUART SIZE).		
			PACKAGE: BRAND:		
9	2,500.00	GL	0009 - PUNCH FRUIT - ASSORTED FLAVORS (1 GALLON SIZE).		
			PACKAGE: BRAND:		
10	100.00	QT	0010 - BUTTERMILK 1.5 PERCENT (1 QUART SIZE).		
			PACKAGE: BRAND:		
11	60.00	LB	0011 - CREAM CHEESE (3 POUND SIZE).		
			PACKAGE: BRAND:		
12	12.00	LB	0012 - COTTAGE CHEESE (5 POUND SIZE).		
			PACKAGE: BRAND:		
13	80.00	CS	0013 - ICE CREAM - INDIVIDUAL SERVINGS (24/4 OUNCE CUPS) CHOICE OF FLAVORS: VANILLA, STRAWBERRY, AND CHOCOLATE. PACKAGE: BRAND:		
14	150.00	CONT	0014 - ICE CREAM (3 GALLON SIZE) REGULAR FLAVORS: GOLDEN VANILLA,		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			STRAWBERRY, CHOCOLATE, CHERRY VANILLA, ROCKY ROAD, CHOCOLATE MINT CHIP, CHOCOLATE CHIP, COOKIE DOUGH AND PRALINE AND CREAM. PACKAGE: BRAND:		
15	150.00	CONT	0015 - SHERBET (3 GALLON SIZE) CHOICE OF FLAVORS: PINEAPPLE, ORANGE, LIME AND RAINBOW. PACKAGE: BRAND:		
16	250.00	GL	0016 - 1 PERCENT LOW FAT MILK GRADE A, PASTERIZED, AND HOMOGENIZED FLUID MILK THAT HAS BEEN FORTIFIED WITH VITAMIN A AND D. GALLON CONTAINERS. PACKAGE: BRAND:		
17	250.00	GL	0017 - FAT FREE SKIM MILK IS GRADE A, PASTEURIZED AND HOMOGENIZED FLUID MILK THAT HAS BEEN FORTIFIED WITH VITAMIN A AND D. GALLON CONTAINERS. PACKAGE: BRAND:		
18	25.00	CS	0018 - SOY CHOCOLATE MILK, 8 OUNCE, INDIVIDUAL SERVINGS. PACKAGE: BRAND:		
19	10.00	CS	0019 - ALMOND CHOCOLATE MILK, 8 OUNCE, INDIVIDUAL SERVINGS. PACKAGE: BRAND:		
20	500.00	HP	0020 - STRAWBERRY MILK FAT FREE « PINT		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114673

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			PACKAGE: BRAND:		

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF _____ INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____ INCORPORATED, DULY NOTICED AND HELD ON _____, A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED THAT _____, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED.

_____

SECRETARY-TREASURER

_____

DATE

Non-Public Works Bid
Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____

_____, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized _____ of _____ (Entity), the party who submitted a bid in response to Bid Number _____, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A <u>or</u> B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are <u>NO</u> campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[*The remainder of this page is intentionally left blank.*]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

_____
Signature of Affiant

_____
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE _____ DAY OF _____, 20___.

_____
Notary Public

_____
Printed Name of Notary

_____
Notary/Bar Roll Number

My commission expires _____.

INSURANCE REQUIREMENTS - BIDS

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.

1. WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be $1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than $500,000 per occurrence.

2. COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: $1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

3. COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability $1,000,000.00 each person; $1,000,000.00 each occurrence. Property Damage Liability $1,000,000.00 each occurrence.

DEDUCTIBLES

No insurance required shall include a deductible not greater than $10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

CONSTRUCTION AND RENOVATION PROJECTS:

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

NOTE for CERTIFICATE HOLDER:

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014