

**FROM:**

Wallace C. Drennan, Inc.  
Post Office Box 15438  
New Orleans, LA 70175-5438

LOUISIANA CONTRACTOR'S LICENSE NO.: **1033**

**SEALED BID TO:**

Jefferson Parish  
General Government Building  
ATTN: Purchasing Department  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053

**SEALED BID FOR:**

Willowbrook Drive  
Drainage Improvements  
(Bannerwood Subdivision)  
Phase II (Mt. Laurel – Surfwood)  
Public Works Project No. 2008-023A-DR  
P/N: ILTR-00076

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

*(Owner to provide name and address of owner)*

BID FOR: BID 50-00117581  
WILLOWBROOK DR. DRAINAGE  
IMPROVEMENTS, PHASE II  
P.W. PROJ. NO. 2008-023A-DR  
P/N: ILTR-00076

*(Owner to provide name of project and other identifying information)*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared

by: INFINITY ENGINEERING CONSULTANTS, LLC and dated: May 20, 2016.

*(Owner to provide name of entity preparing bidding documents.)*

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) #1, 10/12/16 #2, 10/20/16 #3, 10/21/16, #4, 10/31/16

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Two Million Six Hundred Forty Four Thousand Six Hundred Fifty Seven Dollars (\$ 2,644,657.00 )  
and no cents

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A )

**Alternate No. 2** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A )

**Alternate No. 3** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A )

**NAME OF BIDDER:** Wallace C. Drennan, Inc.

**ADDRESS OF BIDDER:** P.O. Box 15438, New Orleans, LA 70175-5438

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** # 1033

**Name OF AUTHORIZED SIGNATORY OF BIDDER:** Wallace C. Drennan, III

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** 11/03/2016

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM**

**TO:** Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

*(Owner to provide name and address of owner)*

**BID FOR:** BID 50-00117581  
WILLOWBROOK DR.  
DRAINAGE IMPROVEMENTS, PHASE II  
P.W. PROJ. NO. 2008-023A-DR

*(Owner to provide name of project and other identifying information)*

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION: REMOVAL OF STRUCTURES AND OBSTRUCTIONS INCL. BUT NOT LIMITED TO GUARDRAILS, FENCES & SHEET PILING	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-01	<b>1</b>	L.S.	\$66,000.00	\$ 66,000.00

DESCRIPTION: REMOVAL OF PORTLAND CEMENT CONCRETE PAVEMENT INCL. CURBS (VARIABLE THICKNESS)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-C	<b>3,750</b>	S.Y.	\$ 10.00	\$ 37,500.00

DESCRIPTION: REMOVAL OF CONCRETE WALKS & DRIVES (VARIABLE THICKNESS)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-D	<b>830</b>	S.Y.	\$ 10.00	\$ 8,300.00

DESCRIPTION: REMOVAL OF UNSUITABLE MATERIALS (VEH. MEASUREMENT) (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-J	<b>500</b>	C.Y.	\$ 20.00	\$ 10,000.00

DESCRIPTION: REMOVAL AND RE-ERECTION/RELOCAION OF MAIL BOXES, INCL. BRICK MAIL BOXES (IN-KIND)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-K	<b>1</b>	L.S.	\$ 100.00	\$ 100.00

DESCRIPTION: REMOVAL OF EXISTING DRAINAGE & UTILITY PIPES & STRUCTURES (VARIABLE SIZE, DIA., & DEPTH)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-L	<b>1</b>	L.S.	\$ 1,000.00	\$ 1,000.00

DESCRIPTION: REMOVAL AND RE-ERECTION, AND/OR RELOCATION OF TRAFFIC SIGNS	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-M	<b>1</b>	L.S.	\$ 1,000.00	\$ 1,000.00

DESCRIPTION: GENERAL EXCAVATION AND EMBANKMENT		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
203-01	<b>1</b>	L.S.	\$60,000.00	\$ 60,000.00
DESCRIPTION: DRAINAGE EXCAVATION (HEADWALL CONSTRUCTION ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
203-02	<b>1</b>	L.S.	\$15,000.00	\$ 15,000.00
DESCRIPTION: TEMPORARY EROSION CONTROL		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
204-01	<b>1</b>	L.S.	\$ 1,000.00	\$ 1,000.00
DESCRIPTION: BASE COURSE ADJUSTMENT (CLASS II) (THICKNESS VARIES) (1/2 RDWY. ON OPPOSITE SIDE OF NEW RCPA) (VEH. MEAS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
302-01-A	<b>230</b>	C.Y.	\$ 77.00	\$ 17,710.00
DESCRIPTION: CLASS II BASE COURSE (8" THK) (NET SECTIONS) (1/2 RDWY. ON NEW RCPA SIDE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
302-01-B	<b>535</b>	C.Y.	\$ 77.00	\$ 41,195.00
DESCRIPTION: CLASS II CASE COURSE REPLACEMENT (8" THICK) (NET SECTION) (PART OF 1/2 RDWY. ON OPPOSITE SIDE OF NEW RCPA)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
302-01-C	<b>165</b>	C.Y.	\$ 77.00	\$ 12,705.00
DESCRIPTION: TRAFFIC MAINTENANCE AGGREGATE (VEH. MEAS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
402-01	<b>150</b>	C.Y.	\$ 10.00	\$ 1,500.00
DESCRIPTION: PORTLAND CEMENT CONC. PAVEMENT (HIGH EARLY STRENGTH) (NON-REINFORCED -7" THK. -4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
601-01-A	<b>2,840</b>	S.Y.	\$ 61.00	\$173,240.00
DESCRIPTION: PORTLAND CEMENT CONC. PAVEMENT (HIGH EARLY STRENGTH)(NON-REINFORCED-9" THK-4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
601-01-B	<b>910</b>	S.Y.	\$ 75.00	\$ 68,250.00
DESCRIPTION: REINF. CONC. PIPE (15") (C-76) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
701-03-F	<b>135</b>	L.F.	\$ 138.00	\$ 18,630.00

DESCRIPTION: REINF. CONC. PIPE (18") (C-76) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-03-G	45	L.F.	\$ 150.00	\$ 6,750.00	

DESCRIPTION: REINF. CONC. PIPE ARCH (18"X28") (C-506) CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-I	13	L.F.	\$ 160.00	\$ 2,080.00	

DESCRIPTION: REINF. CONC. PIPE ARCH (26"X43") (C-506) CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-L	30	L.F.	\$ 200.00	\$ 6,000.00	

DESCRIPTION: REINF. CONC. PIPE ARCH (36"X 58") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-N	215	L.F.	\$ 290.00	\$ 62,350.00	

DESCRIPTION: REINF. CONC. PIPE ARCH (40"X 65") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-P	1,180	L.F.	\$ 325.00	\$383,500.00	

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (36"X 58"X15") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-A	1	EA.	\$ 3,000.00	\$ 3,000.00	

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (40"X 65"X15") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-B	12	EA.	\$ 3,300.00	\$ 39,600.00	

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (40"X65"X18"X28") (C-506) (CI III) (TYPE 3 JOINTS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-C	1	EA.	\$ 4,400.00	\$ 4,400.00	

DESCRIPTION: YARD DRAIN PIPE (UP TO 8" PVC) (INCL. TIE-INS & COUPLING)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-13	16	L.F.	\$ 90.00	\$ 1,440.00	

DESCRIPTION: TIE-IN OF DRAIN PIPES TO DRAINAGE STRUCTURES (ALL SIZES & DEPTH)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-15	1	L.S.	\$ 100.00	\$ 100.00	

DESCRIPTION: CONFLICT BOX (6'X8') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-01-A	1	EA.	\$30,000.00	\$ 30,000.00	

DESCRIPTION: JUNCTION BOX (6'X8') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-01-B	1	EA.	\$30,000.00	\$ 30,000.00	

DESCRIPTION: CONFLICT BOX (8' X 14') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-01-C	1	EA.	\$37,000.00	\$ 37,000.00	

DESCRIPTION: JUNCTION BOX (6' X 10') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-01-D	1	EA.	\$30,000.00	\$ 30,000.00	

DESCRIPTION: JUNCTION BOX (6' X 18') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-01-E	1	EA.	\$36,000.00	\$ 36,000.00	

DESCRIPTION: JUNCTION BOX (6'X9') (PER PROJECT PLAN)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-01-F	2	EA.	\$29,000.00	\$ 58,000.00	

DESCRIPTION: CATCH BASIN (PARISH STANDARD) (TYPE 2)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-03-C	12	EA.	\$ 6,600.00	\$ 79,200.00	

DESCRIPTION: CATCH BASIN (PARISH STANDARD) (TYPE 4)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-03-D	1	EA.	\$ 7,700.00	\$ 7,700.00	

DESCRIPTION: ADJUSTING MANHOLES (DRAIN & SEWER ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-04-A	2	EA.	\$ 1,500.00	\$ 3,000.00	

DESCRIPTION: ADJUSTING CATCH BASIN DROP/INLETS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
702-04-B	8	EA.	\$ 1,000.00	\$ 8,000.00	

DESCRIPTION: CONC. WALKS (4" THK., 3,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
706-01-A	290	S.Y.	\$ 55.00	\$ 15,950.00	

DESCRIPTION: CONCRETE HANDICAPPED RAMP (INCL. ADA TRUNCATED CONICAL TILES) (6" THK., 3,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
706-01-B	<b>80</b>	S.Y.	\$ 125.00	\$ 10,000.00	

DESCRIPTION: CONC. DRIVES (HIGH EARLY STRENGTH) (6" THK., 4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
706-02-A	<b>540</b>	S.Y.	\$ 66.00	\$ 35,640.00	

DESCRIPTION: CONCRETE CURBS (BARRIER OR MOUNTABLE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
707-01	<b>2,400</b>	L.F.	\$ 15.00	\$ 36,000.00	

DESCRIPTION: RIPRAP INCL. GEOTEXTILE FABRIC & GEOGRID (CLASS 30 LBS, 2.00' THK.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
711-01-C	<b>142</b>	C.Y.	\$ 188.00	\$ 26,696.00	

DESCRIPTION: TRAFFIC CONTROL & COORDINATION		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
713-01	<b>1</b>	L.S.	\$20,000.00	\$ 20,000.00	

DESCRIPTION: SLAB SODDING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
714-01	<b>1,100</b>	S.Y.	\$ 7.00	\$ 7,700.00	

DESCRIPTION: TEMPORARY SEEDING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
717-01	<b>1</b>	L.S.	\$ 100.00	\$ 100.00	

DESCRIPTION: PERMANENT SEEDING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
717-02	<b>1</b>	L.S.	\$ 1,000.00	\$ 1,000.00	

DESCRIPTION: SLOPE PROTECTION (TYPE "A" MATS) (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
720-01	<b>150</b>	SY.	\$ 3.00	\$ 450.00	

DESCRIPTION: PROJECT SITE LABORATORY (EQUIPPED)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
722-02	<b>1</b>	EA.	\$ 8,800.00	\$ 8,800.00	

DESCRIPTION: SAND BASE COURSE (4" AVRG. THK.) (FOR LEVELING DRIVEWAYS, SIDEWALKS AND H/C RAMPS) (NET SECTION)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
723-01	<b>100</b>	C.Y.	\$ 19.00	\$ 1,900.00
DESCRIPTION: GRANULAR MATERIAL (SAND) (REPLACING UNSUITABLE MATERIAL) (VEH. MEASUREMENT) (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
723-02	<b>500</b>	C.Y.	\$ 15.00	\$ 7,500.00
DESCRIPTION: BEDDING MATERIAL (CRUSHED STONE) (MAIN CULVERTS, JUNCTION/CONFLICT BOXES, & HDWL ONLY) (NET SECT.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
726-01	<b>2,025</b>	C.Y.	\$ 77.00	\$155,925.00
DESCRIPTION: MOBILIZATION AND DEMOBILIZATION		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
727-01	<b>1</b>	L.S.	\$250,000.00	\$250,000.00
DESCRIPTION: REFLECTORIZED RAISED PAVEMENT MARKERS (BLUE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
731-02-A	<b>2</b>	EA.	\$ 50.00	\$ 100.00
DESCRIPTION: CONSTRUCTION LAYOUT		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
740-01	<b>1</b>	L.S.	\$60,000.00	\$ 60,000.00
DESCRIPTION: CLASS "A" CONC. (HEADWALLS & HDWL. APRON)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
805-01	<b>15</b>	C.Y.	\$ 3,300.00	\$ 49,500.00
DESCRIPTION: WATER MAIN (8") (PVC/C-900 PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
W-108	<b>930</b>	L.F.	\$ 99.00	\$ 92,070.00
DESCRIPTION: WATER MAIN (8") (DUCTILE IRON PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
W-208	<b>225</b>	L.F.	\$ 100.00	\$ 22,500.00
DESCRIPTION: GATE VALVE AND VALVE BOX (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
W-408	<b>6</b>	EA.	\$ 1,300.00	\$ 7,800.00

DESCRIPTION: EXTERNAL PIPE RESTRAINTS (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-708	<b>35</b>	EA.	\$ 98.00	\$ 3,430.00

DESCRIPTION: TRANSITION COUPLINGS (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-808	<b>5</b>	EA.	\$ 660.00	\$ 3,300.00

DESCRIPTION: DUCTILE IRON FITTINGS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-901	<b>3,255</b>	LB.	\$ 5.00	\$ 16,275.00

DESCRIPTION: FIRE HYDRANT ASSEMBLY		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-902-A	<b>2</b>	EA.	\$ 6,600.00	\$ 13,200.00

DESCRIPTION: WATER SERVICE CONNECTION (<1")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-903-0	<b>27</b>	EA.	\$ 660.00	\$ 17,820.00

DESCRIPTION: REMOVAL & DISPOSAL OF EXISTING AC WATERLINE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-907-8	<b>500</b>	L.F.	\$ 1.00	\$ 500.00

DESCRIPTION: ABANDONMENT OF EXIST. WATERLINE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
W-908-8	<b>500</b>	L.F.	\$ 1.00	\$ 500.00

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 18, C-900 GREEN PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-008	<b>46</b>	L.F.	\$ 166.00	\$ 7,636.00

DESCRIPTION: SEWER FORCE MAIN (8") (PVC/SDR 18, C-900 GREEN PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-008-FM	<b>100</b>	L.F.	\$ 300.00	\$ 30,000.00

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 26, C-900 PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-108	<b>840</b>	L.F.	\$ 98.00	\$ 82,320.00

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 26, C-900 PIPE) (CONTING. ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-108-X	<b>280</b>	L.F.	\$ 119.00	\$ 33,320.00

DESCRIPTION: SEWER MAIN (8") (DUCTILE IRON PIPE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-208	14	L.F.	\$ 166.00	\$ 2,324.00

DESCRIPTION: SEWER FORCE MAIN (8") (DUCTILE IRON PIPE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-208-FM	40	L.F.	\$ 466.00	\$ 18,640.00

DESCRIPTION: SEWER PIPE FULL LINING (CURE-IN-PLACE) (8") (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-308	700	L.F.	\$ 41.00	\$ 28,700.00

DESCRIPTION: SHALLOW DEPTH MANHOLE (BRICK)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-401	4	EA.	\$ 4,000.00	\$ 16,000.00

DESCRIPTION: NORMAL DEPTH MANHOLE (BRICK)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-411	2	EA.	\$ 5,000.00	\$ 10,000.00

DESCRIPTION: NEW COMPLETE SEWER SERVICE CONNECTION (SINGLE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-501-S	11	EA	\$ 4,200.00	\$ 46,200.00

DESCRIPTION: SEWER SERVICE CONNECTION PIPE (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-502	200	L.F.	\$ 88.00	\$ 17,600.00

DESCRIPTION: TIE NEW OR EXSITING SEWER SERVICE CONNECTION "PIPE" TO EXSITING LINED OR NEW LINED MAIN-LMT WYES OR "TEES" (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-504	16	EA.	\$ 2,800.00	\$ 44,800.00

DESCRIPTION: SHIELDED COUPLING (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-608	1	EA.	\$ 66.00	\$ 66.00

DESCRIPTION: SHIELDED COUPLING (8") (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
S-608-X	10	EA.	\$ 66.00	\$ 660.00

DESCRIPTION: DUCTILE IRON FITTINGS (SEWER FORCE MAIN)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-701-FM	<b>680</b>	LB.	\$ 8.00	\$ 5,440.00	

DESCRIPTION: TRANSITION COUPLING (8") (SERWER FORCE MAIN)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-808-FM	<b>2</b>	EA.	\$ 600.00	\$ 1,200.00	

DESCRIPTION: ABANDONED EXISTING GRAVITY SEWER LINES		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-901-1	<b>132</b>	L.F.	\$ 4.00	\$ 528.00	

DESCRIPTION: REMOVAL & DISPOSAL OF SEWER FORCE MAIN (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-901-8	<b>85</b>	L.F.	\$ 1.00	\$ 85.00	

DESCRIPTION: SEWER CLEANOUTS (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-902	<b>14</b>	EA.	\$ 440.00	\$ 6,160.00	

DESCRIPTION: TIE-IN, NEW MAIN TO EXISTING SEWER MANHOLE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-903-8	<b>1</b>	EA.	\$ 5,000.00	\$ 5,000.00	

DESCRIPTION: PRE-CONSTRUCTION & POST-CONSTRUCTION SEWER LINE CLEANING AND VIDEO INSPECTION (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-906	<b>925</b>	L.F.	\$ 8.00	\$ 7,400.00	

DESCRIPTION: FULL DEPTH SAW CUT CONC. RDWY. PAVEMENT		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-003-A	<b>153</b>	L.F.	\$ 24.00	\$ 3,672.00	

DESCRIPTION: SAW CUT CONC. CURBS, PAVEMENT, SIDEWALKS, DRIVEWAYS, ETC. ACCORD. TO PLANS (2" MIN. DEPTH)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-003-B	<b>500</b>	L.F.	\$ 5.00	\$ 2,500.00	

DESCRIPTION: TEMPORARY RETAINING STRUCTURES (INCL. DEWATERING)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-004-A	<b>1</b>	L.S.	\$ 1,000.00	\$ 1,000.00	

DESCRIPTION: INITIAL INSTALLATION & FINAL REMOVAL OF TEMPORARY EARTH DAMS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-B	<b>1</b>	L.S.	\$10,000.00	\$ 10,000.00

DESCRIPTION: DAM REMOVAL AND REPLACEMENT (FIRST FIVE (5) OCCURENCES)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-C	<b>1</b>	L.S.	\$25,000.00	\$ 25,000.00

DESCRIPTION: DAM REMOVAL AND REPLACEMENT (EACH ADDITIONAL OCCURENCE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-D	<b>5</b>	EA.	\$ 1,000.00	\$ 5,000.00

DESCRIPTION: ADDITIONAL UTILITY EXPLORATORY EXCAVATION (ANY DEPTH) (CONTINGENT ITEM ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-005	<b>5</b>	EA.	\$ 1,500.00	\$ 7,500.00

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The Contractor will be paid based upon actual quantities as verified by the Owner



# CERTIFICATE OF LIABILITY INSURANCE

DRENNAN-02 MBROUSSAR

DATE (MM/DD/YYYY)

10/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Cory, Tucker & Larrowe, Inc. P. O. Box 6646 Metairie, LA 70009-6646		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (504) 834-5080 E-MAIL ADDRESS: FAX (A/C, No): (504) 835-7726	
<b>INSURED</b> Wallace C. Drennan, Inc. 1500 Nine Mile Point Road Westwego, LA 70094		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Zurich American Insurance Company      NAIC # 16535 INSURER B : National Union Fire Insurance Company      19445 INSURER C : INSURER D : INSURER E : INSURER F :	

### COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	GLO 3757536 09	02/01/2016	02/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X	X	BAP 3757535 09	02/01/2016	02/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	X	X	BE 067907844	02/01/2016	02/01/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WC 3757534 09	02/01/2016	02/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
For bid purposes only: PUBLIC WORKS PROJECT NO. 2008-023A-DR - BID PROPOSAL NO. 50-00117581- WILLOWBROOK DR., DRAINAGE IMPROVEMENTS, (BANNERWOOD SUBDIVISION), PHASE II (MT. LAUREL - SURFWOOD)

### CERTIFICATE HOLDER

### CANCELLATION

Jefferson Parish Council, Jefferson Parish, Louisiana  
Jefferson Parish General Gov. Bldg.  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Paulette Barber*



## Contractor's Section 3 Compliance Certification

The undersigned makes this affidavit with full knowledge that its contents will be used in the expenditure of funds provided by the United States Government. Under penalty of perjury I hereby state:

1. I am the President of Wallace C. Drennan, Inc.  
(owner, partner, officer, representative, agent) (Company Name)
2. My company adheres to Section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended, 12 U.S.C. 1701u which requires, to the greatest extent feasible, that a "good faith effort" given to identifying small businesses located within the boundaries of the Section 3 service area, making them aware of contracting opportunities, encouraging their participation and actually awarding contracts to Section 3 business concerns through the assistance of JPCDD and their referral system.
3. An attempt will be made to undertake outreach activities intended to encourage participation by Section 3 residents in training and employment opportunities, to include but not be limited to utilizing the referral established by the Jefferson Parish Community Development Department
4. My company also acknowledges and affirms the required steps stipulated in the Code of Federal regulations 24 CFR Part **§135.38** for any "New" services, i.e. employment/labor, services/materials, or subcontracting. Any violation of this requirement will present a negative impact on the performance rating of the recipient, developer, and contractor/subcontractor.

### § 135.38 Section 3 clause

All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and new applicants can see. The notice shall describe the section 3 preference, set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the required qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

- D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts. G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

---

Affiant's Signature: Wallace C. Drennan

Address: P.O. Box 15438, New Orleans, LA 70175-5438

Affiant's Title: President Telephone: (504) 828-8000

Affiant's Company Name: Wallace C. Drennan, Inc.

---

# Section 3 Business Concern Certification Application



**BUSINESS NAME:** Wallace C. Drennan, Inc.  
**BUSINESS ADDRESS:** P.O Box 15438, New Orleans, LA 70175-5438  
**TYPE OF BUSINESS:**  Corporation  Partnership  Sole Proprietorship  Joint Venture  
**TYPE OF SERVICES PROVIDED:** Contractor-Drainage repair/rehabilitation

**DOCUMENTATION OF DESIGNATION OF SECTION 3 STATUS (CHECKED ALL THAT APPLY)**

- 51% business ownership consisting of Section 3 Residents
- 30% of all full time employees are Section 3 Residents
- 25% subcontracting of the dollar amounts awarded to qualified Section 3 businesses
- Active Section 3 certification through U.S. Department of Housing and Urban Development (HUD) or Jefferson Parish Public Housing Authority

**FOR BUSINESSES CLAIMING THAT 51% OR MORE OF THE BUSINESS IS OWNED BY SECTION 3 RESIDENTS, SUPPLY THE:**

Names and addresses of Section 3 Resident(s) in 51% ownership position  
 [Attach proof of incorporation and proof of ownership by the Section 3 Resident(s)]

**FOR BUSINESSES CLAIMING AT LEAST 30% OF THEIR WORKFORCE ARE CURRENTLY SECTION 3 RESIDENTS OR WERE SECTION 3 ELIGIBLE RESIDENTS WITHIN 3 YEARS OF DATE OF EMPLOYMENT WITH BUSINESS, SUPPLY THE INFORMATION LISTED BELOW:**

- Names of all current full time employees
- List of all employees claiming Section 3 status
- Name and address of Public Housing Authority residents
- Income verification according to the chart listed below- W-2 forms for anyone 18 years of age or older living in the household, most recent federal income tax return, etc.)

Household Size	1	2	3	4	5	6	7	8
Max Income	\$33,600	\$38,400	\$43,200	\$48,000	\$51,850	\$55,700	\$59,550	\$63,400

\*Income figures adjusted annually

**FOR BUSINESSES CLAIMING SECTION 3 STATUS BY SUBCONTRACTING 25% OF THE TOTAL DOLLAR AMOUNT AWARDED TO QUALIFIED SECTION 3 BUSINESSES, SUPPLY THE INFORMATION LISTED BELOW:**

- Signed affidavit committing to contract 25% of the total dollar amount awarded to a qualified Section 3 business
- Estimated total contract amount \$ \_\_\_\_\_
- List of subcontracted Section 3 businesses and estimated subcontract total amount(s) \$ \_\_\_\_\_

**FOR BUSINESSES CLAIMING SECTION 3 STATUS THROUGH ACTIVE HUD OR HANO CERTIFICATION, SUPPLY THE INFORMATION LISTED BELOW:**

- A copy of the certification letter

Wallace C. Drennan, III, President  
 Authorizing Name and Signature

*Wallace C. Drennan, III*

11/3/16  
 Date

**Public Works Bid**

**AFFIDAVIT**

STATE OF Louisiana

PARISH/COUNTY OF Jefferson Parish

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
Wallace C. Drennan, III, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized President of Wallace C. Drennan, Inc. (Entity),  
the party who submitted a bid in response to Bid Number 50-00117581, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Updated: 02.27.2014

Affiant further said:

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the parish to the Affiant.

**Choice B**   x   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Affiant further said:

Affiant personally has not been convicted of, nor has he/she entered into a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. No individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the Bidding Entity, has been convicted of, or has entered a plea of guilty or nolo contendere to any of the crimes or equivalent federal crimes listed below. A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- |                                       |                                    |
|---------------------------------------|------------------------------------|
| (a) Public bribery (R.S. 14:118)      | (c) Extortion (R.S. 14:66)         |
| (b) Corrupt influencing (R.S. 14:120) | (d) Money laundering (R.S. 14:230) |

A conviction of or plea of guilty or nolo contendere to the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

Updated: 02.27.2014

- (a) Theft (R.S. 14:67)
- (b) Identity Theft (R.S. 14:67, 16)
- (c) Theft of a business record (R.S. 14:67.20)
- (d) False accounting (R.S. 14:70)
- (e) Issuing worthless checks (R.S. 14:71)
- (f) Bank fraud (R.S. 14:71.1)
- (g) Forgery (R.S. 14:72)
- (h) Contractors; misapplication of payments (R.S. 14:202)
- (i) Malfeasance in office (R.S. 14:134)

The five-year prohibition provided for in this section shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded pursuant to these provisions. If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the costs of rebidding, additional costs due to increased costs of bids and any and all delay costs due to the rebid or cancellation of this project.

Affiant further said:

- (1) Entity is registered and participates in a status verification system to verify that all employees in the State of Louisiana are legal citizens of the United States or are legal aliens.
- (2) Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the State of Louisiana.
- (3) Entity shall require all subcontractors to submit to the Entity a sworn affidavit verifying compliance with statements (1) and (2).

Wallace C. Drennan, III  
Signature of Affiant

Wallace C. Drennan, III  
Printed Name of Affiant President

SWORN AND SUBSCRIBED TO BEFORE ME

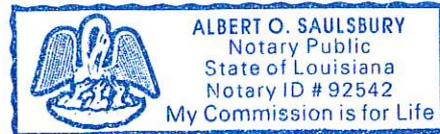
ON THE 3<sup>rd</sup> DAY OF November, 2016.

[Signature]  
Notary Public

Albert O. Saulsbury IV  
Printed Name of Notary

34076  
Notary/Bar Roll Number

My commission expires at term



Debarment/Suspension Form

**DEBARMENT/SUSPENSION CERTIFICATION**

**Debarment:**

Federal Executive Order (E.O.) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following websites: [www.sam.gov](http://www.sam.gov) and <https://acquisition.gov/far/index.html> see section 52.209-6.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Wallace C. Drennan, III, President  
(Name and Title of bidder's official)

Wallace C. Drennan, Inc.  
(Name of bidder/company)

P.O. Box 15438  
(Address)

New Orleans, LA 70175-5438  
(Address)

PHONE (504) 828-8000 FAX (504) 836-2939

EMAIL estimating@wallacedrennan.com

  
Wallace C. Drennan, III  
President

Signature November 3, 2016 Date



**Bond Number: SLA16813394**

**Contractor Information**

**Principal:** Wallace C. Drennan, Inc.

**Address:** 1500 Nine Mile Point Westwego Louisiana 70094 United States

**Owner/ Obligee Information**

**Bond Form:** Bid Bond in accordance with Contract Specifications

**Owner/ Obligee:** Jefferson Parish

**Address:** 200 Derbigny Street Gretna Louisiana 70053 United States

**Bond Information**

**Surety:** The Hanover Insurance Co

**Bid Date:** 11/3/2016

**Estimated Contract Price:**

**Time For Completion:**

**Liquidated Damages:**

**Estimated Work On Hand:**

**Amount of Bid Security:** 5%

**Contract # or IFB # :** 50-00117581

**Description of Job:** Willowbrook Drive Drainage Improvements, (Bannerwood Subdivision) Phase II (Mt. Laurel - Surfwood), Public Works Proj. No. 2008-023A-DR, P/N: ILTR-00076

**Job Breakdown:**

**Electronic Bidding Information**

**Bid Security Percentage:** 5

**Bid Security Maximum:**

**Owner Assigned Contractor Number:** BX268

**Primary Agency:**

Cory, Tucker & Larrowe, Inc

Power of Attorney Limited to: \$20,000,000

**Executed**

**Entered By:** Pamela K. Tucker - 10/27/2016 10:46:02 AM ET

**Approved & Executed By:**

*Pamela K. Tucker*

Pamela K. Tucker (Signed: 27-Oct-2016 10:46 AM EDT (UTC-04:00))  
[Signature Information](#)

Know all men by these presents that The Hanover Insurance Co, a Corporation duly organized under the laws of the State of New Hampshire, are held and firmly bound unto the above owner/obligee by this transmission. The surety agrees to waive the Statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.

© S2000, Inc.

Document ID: [S2000-1000880932](#)

**AFFIDAVIT PURSUANT TO LA R.S. 38:2227, 38:2212.10 AND 38:2224 FOR BIDDERS FOR PUBLIC WORK CONTRACTS**

STATE OF LOUISIANA  
PARISH OF St. Tammany

BEFORE ME, the undersigned authority, duly commissioned and qualified and sworn in and for the State and Parish aforesaid, personally came and appeared **John B. Peak, Vice-President of Operations**, who after being duly sworn, did depose and say as follows:

**LA. R.S. 38:2212.10(C) VERIFICATION OF EMPLOYEES INVOLVED IN CONTRACTS FOR PUBLIC WORKS**

- A. At the time of bidding, bidder is registered and participates in a status verification system to verify that all new hires in the state of Louisiana are legal citizens of the United States or are legal aliens.
- B. If awarded the contract, bidder shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. If awarded the contract, bidder shall require all subcontractors to submit to it a sworn affidavit verifying compliance with Paragraphs (A) and (B) of this Subsection.

**LA. R.S. 38:2224 NON-COLLUSION AND NON-SOLICITATION**

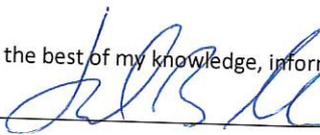
- A. The bidder employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the bidder whose services in connection with the construction of the public building or project or in securing the public contract were in the regular course of their duties for bidder.
- B. That no part of the contract price received by bidder was paid or will be paid to any persons, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the bidder whose services in connection with construction of the public building or project were in the regular course of their duties for bidder.
- C. Said bid is genuine and the bidder has not colluded, conspired, or agreed, directly or indirectly, with any other bidder to offer a sham or collusive bid.
- D. Said bidder has not in any manner, directly or indirectly, agreed with any other person to fix the bid price of affiant or any other bidder, or to fix any overhead profit or cost element of said bid price, or that of any other bidder, or to induce any other person to refrain from bidding.
- E. Said bidder is not intended to secure an unfair advantage of benefit from the Owner or in favor of any person interested in the proposed contract.
- F. All statements contained in said bid are true and correct.
- G. Neither affiant nor any member of his company has divulged information regarding said bid or any data relative thereto to any other person, firm, or corporation.

**LA. R.S. 38:2227 PAST CRIMINAL CONVICTIONS OF BIDDERS**

- A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes as listed below:
  - (a) Public bribery (R.S. 14:118)
  - (b) Corrupt influencing (R.S. 14:120)
  - (c) Extortion (R.S. 14:66)
  - (d) Money laundering (R.S. 14:23)
- B. Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:
  - (a) Theft (R.S. 14:67)
  - (b) Identity Theft (R.S. 14:67.16)
  - (c) Theft of a business record (R.S.14:67.20)
  - (d) False accounting (R.S. 14:70)
  - (e) Issuing worthless checks (R.S. 14:71)
  - (f) Bank fraud (R.S. 14:71.1)
  - (g) Forgery (R.S. 14:72)
  - (h) Contractors; misapplication of payments (R.S. 14:202)
  - (i) Malfeasance in office (R.S. 14:134)

I hereby certify that the information herein is true and correct to the best of my knowledge, information, and belief.

Witnesses:  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Signature:   
Printed Name: John B. Peak  
Title: Vice-President of Operations  
Entity Name: Wallace C. Drennan, Inc.

Sworn to and subscribed before me on 12 day of October, 2016

KEVIN M. POCHÉ  
Attorney/Notary Public  
State of Louisiana  
Bar No. 01650

Notary Public:   
Commission expires: at death

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS that we, the undersigned,

Wallace C. Drennan, Inc.

as PRINCIPAL, and

The Hanover Insurance Company

as SURETY, are held and firmly bound unto the Parish of Jefferson, hereinafter called the "OWNER", in the penal sum of:

Five Percent (5%) of the Amount Bid

DOLLARS (\$ 5% ) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid dated November 3, 2016, for

**Willowbrook Drive  
Drainage Improvements  
(BANNERWOOD SUBDIVISION)  
Phase II (Mt. Laurel – Surfwood)  
Public Works Proj. No. 2008-023A-DR  
P/N: ILTR-00076**

NOW, THEREFORE, if the Principal shall not withdraw said Bid within the period specified therein after the opening of the same or, if no period be specified, within forty-five (45) days after the said opening, and shall within the period specified therefore or, if no period be specified, within twelve (12) days after the prescribed forms are presented to him for signature, enter into a written Contract with the Parish in accordance with the Bid as accepted, and give bond with good and sufficient surety or sureties, as may be required, for the faithful performance and proper fulfillment of such Contract; or in the event of the withdrawal of said Bid within the period specified, or the failure to enter into such Contract and give such bond within the time specified, if the Principal shall pay the Parish the difference between the amount specified in said Bid and the amount for

which the Parish may procure the required work or supplies, or both, if the latter be in excess of the former, then the above obligation shall be void and of no effect, otherwise, to remain in full force and virtue.

IN WITNESS WHEREOF, the above bounded parties have executed this instrument under their several seals this 3rd day of November, 2016, the name and corporate seal of each corporate party being hereto affixed and these presents signed by its undersigned representative, pursuant to authority of its governing body.



THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

POWERS OF ATTORNEY  
CERTIFIED COPY

KNOW ALL MEN BY THESE PRESENTS: That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, do hereby constitute and appoint

**Stephen L. Cory, Pamela K. Tucker, Jill K. Tucker and/or Melanie Stern**

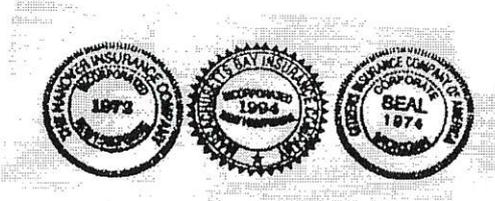
of **Metairie, LA** and each is a true and lawful Attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, or, if the following line be filled in, only within the area therein designated any and all bonds, recognizances, undertakings, contracts of indemnity or other writings obligatory in the nature thereof, as follows:

**Any such obligations in the United States, not to exceed Forty Million and No/100 (\$40,000,000) in any single instance**

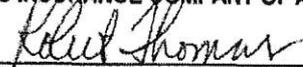
and said companies hereby ratify and confirm all and whatsoever said Attorney(s)-in-fact may lawfully do in the premises by virtue of these presents. These appointments are made under and by authority of the following Resolution passed by the Board of Directors of said Companies which resolutions are still in effect:

"RESOLVED, That the President or any Vice President, in conjunction with any Vice President, be and they are hereby authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as its acts, to execute and acknowledge for and on its behalf as Surety any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 4th day of November 2011.



THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

  
Robert Thomas, Vice President

  
Mary Fitzgerald, Vice President

THE COMMONWEALTH OF MASSACHUSETTS )  
COUNTY OF WORCESTER ) ss.

On this 4th day of November 2011 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.

 BARBARA A. GARLICK  
Notary Public  
Commonwealth of Massachusetts  
My Commission Expires Sept. 21, 2018

  
Barbara A. Garlick, Notary Public  
My Commission Expires September 21, 2018

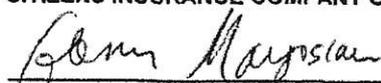
I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

This Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America.

"RESOLVED, That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or any Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile." (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 3rd day of November, 2016 .

THE HANOVER INSURANCE COMPANY  
MASSACHUSETTS BAY INSURANCE COMPANY  
CITIZENS INSURANCE COMPANY OF AMERICA

  
Glenn Margosian, Vice President

CERTIFIED COPY OF  
EXCERPT OF MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
WALLACE C. DRENNAN, INC.

---

Held on April 5, 2016  
1500 Nine Mile Point Road  
Westwego, LA

---

I, Teresa S. Deemer, Secretary of Wallace C. Drennan, Inc., do hereby certify the following to be a true and correct excerpt of the minutes of the meeting of the Directors of the Corporation held on April 5, 2016; and that the following RESOLUTIONS passed at that meeting are still in full force and effect:

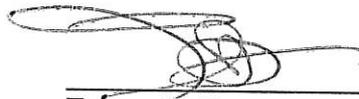
\* \* \*

“...it was further RESOLVED that the President, Wallace C. Drennan, III, be authorized to act for Wallace C. Drennan, Inc., in all phases of the operations of its business, to sign all contracts, bid applications and bids, to manage the business of the corporation, to make loans, execute banking resolutions, sign checks, deposit and withdraw funds, execute payment and performance bonds, make purchase of vehicles, equipment, materials and supplies for the corporation; to sell vehicles, equipment materials and supplies of the corporation; or lease or purchase movable or immovable property and improvements on behalf of the corporation; to hire and fire employees; to manage and oversee construction jobs; to estimate and submit bids; to procure advertising packets, bid packages and other documents necessary to formulate bids for construction work; to manage and oversee the maintenance, scheduling and uses of equipment within the corporation; to direct, manage and supervise labor and construction work; generally, without limitation, to sign all documents and perform all acts necessary for the conducting of the operation and business of Wallace C. Drennan, Inc., as its President; and also the President should have general and specific powers on behalf of the corporation to carry out and work with the Secretary of the corporation in carrying out the banking business of the corporation; to deposit and withdraw funds; to make loans, to sign checks in accordance with the banking resolution contained hereinbelow; to execute mortgages or chattel mortgages, or documents pursuant to the Uniform Commercial Code as necessary to purchase equipment, materials or property;

to execute all necessary banking documents, banking resolutions, loan documents, drafts, continuing guaranties, or other banking documents; and generally to perform any act and execute any document necessary to carry out the banking and financial business of Wallace C. Drennan, Inc., in cooperation with the duties and responsibilities of the Secretary of the corporation.”

\* \* \*

Westwego, Louisiana



\_\_\_\_\_  
Teresa S. Deemer  
Secretary

### CERTIFICATE

I, the undersigned President of Wallace C. Drennan, Inc., do certify that the above and foregoing resolution was unanimously adopted at a meeting of the Board of Directors of the Said Corporation held on April 5, 2016, and that the same is in full force and effect this date.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 25<sup>th</sup> day of October, 2016.



\_\_\_\_\_  
Wallace C. Drennan, III  
President

CERTIFIED COPY OF  
EXCERPT OF MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF  
WALLACE C. DRENNAN, INC.

---

Held on April 5, 2016  
1500 Nine Mile Point Road  
Westwego, LA

---

I, Teresa S. Deemer, Secretary of Wallace C. Drennan, Inc., do hereby certify the following to be a true and correct excerpt of the minutes of the meeting of the Directors of the Corporation held on April 5, 2016; and that the following RESOLUTIONS passed at that meeting are still in full force and effect:

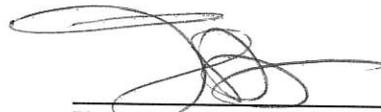
\* \* \*

"...it was further RESOLVED that the Vice-President of Operations, John B. Peak, be authorized to act for Wallace C. Drennan, Inc., in all phases of the operations of its business, to sign all contracts, bid applications and bids, to manage the business of the corporation, to make loans, execute banking resolutions, sign checks, deposit and withdraw funds, execute payment and performance bonds, make purchase of vehicles, equipment, materials and supplies for the corporation; to sell vehicles, equipment materials and supplies of the corporation; or lease or purchase movable or immovable property and improvements on behalf of the corporation; to hire and fire employees; to manage and oversee construction jobs; to estimate and submit bids; to procure advertising packets, bid packages and other documents necessary to formulate bids for construction work; to manage and oversee the maintenance, scheduling and uses of equipment within the corporation; to direct, manage and supervise labor and construction work; generally, without limitation, to sign all documents and perform all acts necessary for the conducting of the operation and business of Wallace C. Drennan, Inc., as its Vice-President of Operations; and also the Vice-President of Operations should have general and specific powers on behalf of the corporation to carry out and work with the Secretary of the corporation in carrying out the banking business of the corporation; to deposit and withdraw funds; to make loans, to sign checks in accordance with the banking resolution contained hereinbelow; to execute mortgages or chattel mortgages, or documents pursuant to the Uniform Commercial Code as necessary to

purchase equipment, materials or property; to execute all necessary banking documents, banking resolutions, loan documents, drafts, continuing guaranties, or other banking documents; and generally to perform any act and execute any document necessary to carry out the banking and financial business of Wallace C. Drennan, Inc., in cooperation with the duties and responsibilities of the Secretary of the corporation.”

\* \* \*

Westwego, LA  
April 5, 2016

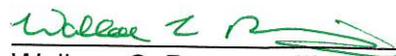


\_\_\_\_\_  
Teresa S. Deemer  
Secretary  
Wallace C. Drennan, Inc.

### CERTIFICATE

I, the undersigned President of Wallace C. Drennan, Inc., do certify that the above and foregoing resolution was unanimously adopted at a meeting of the Board of Directors of the Said Corporation held on April 5, 2016, and that the same is in full force and effect this date.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 25<sup>th</sup> day of October, 2016.



\_\_\_\_\_  
Wallace C. Drennan, III  
President  
Wallace C. Drennan, Inc.

**ADDENDUM NO. 4**

TO THE  
CONSTRUCTION DOCUMENTS  
FOR THE CONSTRUCTION OF

*Willow*  
**WILLOWBROOK DR.  
DRAINAGE IMPROVEMENTS  
(BANNERWOOD SUBDIVISION)  
PHASE II (MT. LAUREL – SURFWOOD)**

**JEFFERSON PARISH  
DEPARTMENT OF DRAINAGE**

**PUBLIC WORKS PROJECT NO. 2008-023A-DR**

**BID PROPOSAL NO. 50-00117581**

PREPARED BY:

INFINITY ENGINEERING CONSULTANTS, L.L.C.

2626 CANAL ST. SUITE 202

NEW ORLEANS, LA 70119

INFINITY PROJECT NO. 08-030-01

October 31, 2016

## GENERAL

1. **BID DATE:** November 03, 2016

**Sealed bids will be received until the hour of 2:00 P.M., local time on THURSDAY, NOVEMBER 03, 2016 in the Purchasing Department, Suite 4400, Jefferson Parish General Government Building, located at 200 Derbigny Street, Gretna, Louisiana, 70053 and publicly opened upon complete of administrative tasks.**

2. The following addendum to plans and specifications shall be considered a part of the Contract Documents as if originally written and included in same. Where changes in materials or workmanship are made, same shall take precedence over original specifications, however, changes which may affect the proper installation or construction of materials or fixtures not mentioned must be brought to the attention of the Engineer before submitting a bid, otherwise conditions found later to exist must be resolved properly without additional cost.
3. All addenda must be acknowledged on the bid form. Failure to acknowledge any addenda will cause the bid response to be rejected.

## QUESTIONS

1. Section V Article B (page 13) of the JPCDD Section 3 Plan (see below) states that the Section 3 Consulting Compliance and Monitoring Unit will assist contractors in achieving Section 3 Contracting goals by providing a list of Section 3 business concerns interested and qualified for Construction projects (if available).
  - a. Is the list in fact available?  
<https://portalapps.hud.gov/Sec3BusReg/BRegistry/BRegistryHome>
  - b. What are the Section 3 subcontracting goals for the project?  
*The Section 3 contractor goals are applicable to subcontracting goals. If the contract amount Equal to or Greater than \$100,000 on or before the start of work date, the Subcontractor is required to comply with the Section 3 federal regulations and the JPCDD Section 3 policy and procedures set forth in the Section 3 Contractor Guide. This is outlined in Exhibit M: Confirmation of Subcontractor Contract Amount.*

*Also, please see Exhibit N: Verification of Internal Capacity for further clarification. Firms can refer to the document named, Contractor or Subcontractor's Section 3 Plan, If Required regarding specific goals and affirmative action's steps directed at increasing the utilization of lower income residents and businesses within the City of Jefferson. Firms can take a look at Exhibit B: Contractor's Section 3 Compliance Certification subsection D-F. If the winning firm plans on using subcontractors on this project, the contractor must certify that any vacant employment positions, including training positions are in compliance with HUD's regulations in 24 CFR part 135. The contractor agrees to include this Section 3 clause in every subcontract subject to regulations in 24 CFR part 135, and agrees to take appropriate action, upon a finding that the subcontractor is in violation of the regulations. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation. Also, subcontractors will be subject to executing the following documents as well: Exhibit D: Section 3 Contractor/Subcontractor Workforce Analysis*

*Form, Exhibit E: Section 3 Contractor/Subcontractor Debarment Clearance, and Exhibit F: Section 3 Internal Capacity Form.*

- c. Is there specific subcontracting goals for this contract (i.e. 10%)?  
*See Exhibit N: Verification of Internal Capacity for further clarification. The numerical goals are 30% of all new hires annually and 10% of the total dollar amount of the construction contracts.*
  
- d. Is there a contract/resource with the Section 3 Consulting Compliance and Monitoring Unit that we should be in touch with?  
*The consultant for this project is Hunt, Guillot and Associates. The contact for this project is Maya Gorman. She can be reached via email, [mgorman@hga-llc.com](mailto:mgorman@hga-llc.com) and by phone 504-410-8990.*

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

(Owner to provide name and address of owner)

BID FOR: BID 50-00117581  
WILLOWBROOK DR. DRAINAGE  
IMPROVEMENTS, PHASE II  
P.W. PROJ. NO. 2008-023A-DR  
P/N: ILTR-00076

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: INFINITY ENGINEERING CONSULTANTS, LLC and dated: May 20, 2016.  
(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) #1, 10/12/16 #2, 10/20/16 #3, 10/21/16

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A \_\_\_\_\_ Dollars (\$ N/A \_\_\_\_\_)

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A \_\_\_\_\_ Dollars (\$ N/A \_\_\_\_\_)

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A \_\_\_\_\_ Dollars (\$ N/A \_\_\_\_\_)

**NAME OF BIDDER:** Wallace C. Drennan, Inc.

**ADDRESS OF BIDDER:** P.O. Box 15438, New Orleans, LA 70175-5438

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** # 1033

**Name OF AUTHORIZED SIGNATORY OF BIDDER:** Wallace C. Drennan, III

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** 11/03/2016

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

*(Owner to provide name and address of owner)*

BID FOR: BID 50-00117581  
WILLOWBROOK DR. DRAINAGE  
IMPROVEMENTS, PHASE II  
P.W. PROJ. NO. 2008-023A-DR  
P/N: ILTR-00076

*(Owner to provide name of project and other identifying information)*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: INFINITY ENGINEERING CONSULTANTS, LLC and dated: May 20, 2016.

*(Owner to provide name of entity preparing bidding documents.)*

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) \_\_\_\_\_

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A \_\_\_\_\_ Dollars (\$ N/A \_\_\_\_\_)

**Alternate No. 2** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A \_\_\_\_\_ Dollars (\$ N/A \_\_\_\_\_)

**Alternate No. 3** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A \_\_\_\_\_ Dollars (\$ N/A \_\_\_\_\_)

**NAME OF BIDDER:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** \_\_\_\_\_

**Name OF AUTHORIZED SIGNATORY OF BIDDER:** \_\_\_\_\_

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM**

TO: Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

*(Owner to provide name and address of owner)*

**BID FOR: BID 50-00117581**  
**WILLOWBROOK DR.**  
**DRAINAGE IMPROVEMENTS, PHASE II**  
**P.W. PROJ. NO. 2008-023A-DR**

*(Owner to provide name of project and other identifying information)*

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION: REMOVAL OF STRUCTURES AND OBSTRUCTIONS INCL. BUT NOT LIMITED TO GUARDRAILS, FENCES & SHEET PILING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-01	1	L.S.			

DESCRIPTION: REMOVAL OF PORLAND CEMENT CONCRETE PAVEMENT INCL. CURBS (VARIABLE THICKNESS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-02-C	3,750	S.Y.			

DESCRIPTION: REMOVAL OF CONCRETE WALKS & DRIVES (VARIABLE THICKNESS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-02-D	830	S.Y.			

DESCRIPTION: REMOVAL OF UNSUITABLE MATERIALS (VEH. MEASUREMENT) (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-02-J	500	C.Y.			

DESCRIPTION: REMOVAL AND RE-ERECTION/RELOCAION OF MAIL BOXES, INCL. BRICK MAIL BOXES (IN-KIND)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-02-K	1	L.S.			

DESCRIPTION: REMOVAL OF EXISTING DRAINAGE & UTILITY PIPES & STRUCTURES (VARIABLE SIZE, DIA., & DEPTH)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-02-L	1	L.S.			

DESCRIPTION: REMOVAL AND RE-ERECTION, AND/OR RELOCATION OF TRAFFIC SIGNS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
202-02-M	1	L.S.			

DESCRIPTION: GENERAL EXCAVATION AND EMBANKMENT		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
203-01	1	L.S.			

DESCRIPTION: DRAINAGE EXCAVATION (HEADWALL CONSTRUCTION ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
203-02	1	L.S.			

DESCRIPTION: TEMPORARY EROSION CONTROL		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
204-01	1	L.S.			

DESCRIPTION: BASE COURSE ADJUSTMENT (CLASS II) (THICKNESS VARIES) (1/2 RDWY. ON OPPOSITE SIDE OF NEW RCPA) (VEH. MEAS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
302-01-A	230	C.Y.			

DESCRIPTION: CLASS II BASE COURSE (8" THK) (NET SECTIONS) (1/2 RDWY. ON NEW RCPA SIDE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
302-01-B	535	C.Y.			

DESCRIPTION: CLASS II CASE COURSE REPLACEMENT (8" THICK) (NET SECTION) (PART OF 1/2 RDWY. ON OPPOSITE SIDE OF NEW RCPA)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
302-01-C	165	C.Y.			

DESCRIPTION: TRAFFIC MAINTENANCE AGGREGATE (VEH. MEAS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
402-01	150	C.Y.			

DESCRIPTION: PORTLAND CEMENT CONC. PAVEMENT (HIGH EARLY STRENGTH) (NON-REINFORCED -7" THK. -4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
601-01-A	2,840	S.Y.			

DESCRIPTION: PORTLAND CEMENT CONC. PAVEMENT (HIGH EARLY STRENGTH)(NON-REINFORCED-9" THK-4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
601-01-B	910	S.Y.			

DESCRIPTION: REINF. CONC. PIPE (15") (C-76) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-03-F	135	L.F.			

DESCRIPTION: REINF. CONC. PIPE (18") (C-76) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-03-G	45	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (18"X28") (C-506) CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-I	13	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (26"X43") (C-506) CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-L	30	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (36"X 58") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> At.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-N	215	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (40"X 65") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-P	1,180	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (36"X 58"X15") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-A	1	EA.			

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (40"X 65"X15") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-B	12	EA.			

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (40"X65"X18"X28") (C-506) (CI III) (TYPE 3 JOINTS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-C	1	EA.			

DESCRIPTION: YARD DRAIN PIPE (UP TO 8" PVC) (INCL. TIE-INS & COUPLING)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-13	16	L.F.			

DESCRIPTION: TIE-IN OF DRAIN PIPES TO DRAINAGE STRUCTURES (ALL SIZES & DEPTH)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-15	1	L.S.			

DESCRIPTION: CONFLICT BOX (6'X8') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-01-A	1	EA.			

DESCRIPTION: JUNCTION BOX (6'X8') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-01-B	1	EA.			

DESCRIPTION: CONFLICT BOX (8' X 14') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-01-C	1	EA.			

DESCRIPTION: JUNCTION BOX (6' X 10') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-01-D	1	EA.			

DESCRIPTION: JUNCTION BOX (6' X 18') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-01-E	1	EA.			

DESCRIPTION: JUNCTION BOX (6'X9') (PER PROJECT PLAN)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-01-F	2	EA.			

DESCRIPTION: CATCH BASIN (PARISH STANDARD) (TYPE 2)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-03-C	12	EA.			

DESCRIPTION: CATCH BASIN (PARISH STANDARD) (TYPE 4)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-03-D	1	EA.			

DESCRIPTION: ADJUSTING MANHOLES (DRAIN & SEWER ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-04-A	2	EA.			

DESCRIPTION: ADJUSTING CATCH BASIN DROP/INLETS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
702-04-B	8	EA.			

DESCRIPTION: CONC. WALKS (4" THK., 3,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
706-01-A	290	S.Y.			

DESCRIPTION: CONCRETE HANDICAPPED RAMP (INCL. ADA TRUNCATED CONICAL TILES) (6" THK., 3,000 PSI)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
706-01-B	80	S.Y.		

DESCRIPTION: CONC. DRIVES (HIGH EARLY STRENGTH) (6" THK., 4,000 PSI)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
706-02-A	540	S.Y.		

DESCRIPTION: CONCRETE CURBS (BARRIER OR MOUNTABLE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
707-01	2,400	L.F.		

DESCRIPTION: RIPRAP INCL. GEOTEXTILE FABRIC & GEOGRID (CLASS 30 LBS, 2.00' THK.)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
711-01-C	142	C.Y.		

DESCRIPTION: TRAFFIC CONTROL & COORDINATION	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
713-01	1	L.S.		

DESCRIPTION: SLAB SODDING	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
714-01	1,100	S.Y.		

DESCRIPTION: TEMPORARY SEEDING	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
717-01	1	L.S.		

DESCRIPTION: PERMANENT SEEDING	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
717-02	1	L.S.		

DESCRIPTION: SLOPE PROTECTION (TYPE "A" MATS) (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
720-01	150	SY.		

DESCRIPTION: PROJECT SITE LABORATORY (EQUIPPED)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
722-02	1	EA.		

DESCRIPTION: SAND BASE COURSE (4" AVRG. THK.) (FOR LEVELING DRIVEWAYS, SIDEWALKS AND H/C RAMPS) (NET SECTION)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
723-01	100	C.Y.		

DESCRIPTION: GRANULAR MATERIAL (SAND) (REPLACING UNSUITABLE MATERIAL) (VEH. MEASUREMENT) (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
723-02	500	C.Y.		

DESCRIPTION: BEDDING MATERIAL (CRUSHED STONE) (MAIN CULVERTS, JUNCTION/CONFLICT BOXES, & HDWL ONLY) (NET SECT.)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
726-01	2,025	C.Y.		

DESCRIPTION: MOBILIZATION AND DEMOBILIZATION	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
727-01	1	L.S.		

DESCRIPTION: REFLECTORIZED RAISED PAVEMENT MARKERS (BLUE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
731-02-A	2	EA.		

DESCRIPTION: CONSTRUCTION LAYOUT	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
740-01	1	L.S.		

DESCRIPTION: CLASS "A" CONC. (HEADWALLS & HDWL APRON)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
805-01	15	C.Y.		

DESCRIPTION: WATER MAIN (8") (PVC/C-900 PIPE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
W-108	930	L.F.		

DESCRIPTION: WATER MAIN (8") (DUCTILE IRON PIPE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
W-208	225	L.F.		

DESCRIPTION: GATE VALVE AND VALVE BOX (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
W-408	6	EA.		

DESCRIPTION: EXTERNAL PIPE RESTRAINTS (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-708	35	EA.			

DESCRIPTION: TRANSITION COUPLINGS (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-808	5	EA.			

DESCRIPTION: DUCTILE IRON FITTINGS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-901	3,255	LB.			

DESCRIPTION: FIRE HYDRANT ASSEMBLY		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-902-A	2	EA.			

DESCRIPTION: WATER SERVICE CONNECTION (<1")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-903-0	27	EA.			

DESCRIPTION: REMOVAL & DISPOSAL OF EXISTING AC WATERLINE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-907-8	500	L.F.			

DESCRIPTION: ABANDONMENT OF EXIST. WATERLINE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
W-908-8	500	L.F.			

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 18, C-900 GREEN PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
S-008	46	L.F.			

DESCRIPTION: SEWER FORCE MAIN (8") (PVC/SDR 18, C-900 GREEN PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
S-008-FM	100	L.F.			

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 26, C-900 PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
S-108	840	L.F.			

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 26, C-900 PIPE) (CONTING. ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
S-108-X	280	L.F.			

DESCRIPTION: SEWER MAIN (8") (DUCTILE IRON PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-208	14	L.F.		

DESCRIPTION: SEWER FORCE MAIN (8") (DUCTILE IRON PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-208-FM	40	L.F.		

DESCRIPTION: SEWER PIPE FULL LINING (CURE-IN-PLACE) (8") (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-308	700	L.F.		

DESCRIPTION: SHALLOW DEPTH MANHOLE (BRICK)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-401	4	EA.		

DESCRIPTION: NORMAL DEPTH MANHOLE (BRICK)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-411	2	EA.		

DESCRIPTION: NEW COMPLETE SEWER SERVICE CONNECTION (SINGLE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-501-S	11	EA		

DESCRIPTION: SEWER SERVICE CONNECTION PIPE (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-502	200	L.F.		

DESCRIPTION: TIE NEW OR EXSITING SEWER SERVICE CONNECTION "PIPE" TO EXSITING LINED OR NEW LINED MAIN-LMT WYES OR "TEES" (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-504	16	EA.		

DESCRIPTION: SHIELDED COUPLING (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-608	1	EA.		

DESCRIPTION: SHIELDED COUPLING (8") (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-608-X	10	EA.		

DESCRIPTION: DUCTILE IRON FITTINGS (SEWER FORCE MAIN)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-701-FM	680	LB.		

DESCRIPTION: TRANSITION COUPLING (8") (SERWER FORCE MAIN)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-808-FM	2	EA.		

DESCRIPTION: ABANDONED EXISTING GRAVITY SEWER LINES	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-901-1	132	L.F.		

DESCRIPTION: REMOVAL & DISPOSAL OF SEWER FORCE MAIN (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-901-8	85	L.F.		

DESCRIPTION: SEWER CLEANOUTS (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-902	14	EA.		

DESCRIPTION: TIE-IN, NEW MAIN TO EXISTING SEWER MANHOLE (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-903-8	1	EA.		

DESCRIPTION: PRE-CONSTRUCTION & POST-CONSTRUCTION SEWER LINE CLEANING AND VIDEO INSPECTION (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-906	925	L.F.		

DESCRIPTION: FULL DEPTH SAW CUT CONC. RDWY. PAVEMENT	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-003-A	153	L.F.		

DESCRIPTION: SAW CUT CONC. CURBS, PAVEMENT, SIDEWALKS, DRIVEWAYS, ETC. ACCORD. TO PLANS (2" MIN. DEPTH)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-003-B	500	L.F.		

DESCRIPTION: TEMPORARY RETAINING STRUCTURES (INCL. DEWATERING)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-A	1	L.S.		

DESCRIPTION: INITIAL INSTALLATION & FINAL REMOVAL OF TEMPORARY EARTH DAMS	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-B	1	L.S.		

DESCRIPTION: DAM REMOVAL AND REPLACEMENT (FIRST FIVE (5) OCCURENCES)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-C	1	L.S.		

DESCRIPTION: DAM REMOVAL AND REPLACEMENT (EACH ADDITIONAL OCCURENCE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-D	5	EA.		

DESCRIPTION: ADDITIONAL UTILITY EXPLORATORY EXCAVATION (ANY DEPTH) (CONTINGENT ITEM ONLY)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-005	5	EA.		

Wording for "DESCRIPTION" is to be provided by the Owner.  
All quantities are estimated. The Contractor will be paid based upon actual quantities as verified by the Owner

**ADDENDUM NO. 1**

TO THE  
CONSTRUCTION DOCUMENTS  
FOR THE CONSTRUCTION OF

**WILLOWBROOK DR.  
DRAINAGE IMPROVEMENTS  
(BANNERWOOD SUBDIVISION)  
PHASE II (MT. LAUREL - SURFWOOD)**

*Willowbrook Dr. N. M.*

**JEFFERSON PARISH  
DEPARTMENT OF DRAINAGE**

**PUBLIC WORKS PROJECT NO. 2008-023A-DR**

**BID PROPOSAL NO. 50-00117581**

PREPARED BY:

INFINITY ENGINEERING CONSULTANTS, L.L.C.

2626 CANAL ST. SUITE 202

NEW ORLEANS, LA 70119

INFINITY PROJECT NO. 08-030-01

October 12, 2016

## **GENERAL**

1. **BID DATE:**            October 25, 2016

**The bid opening for this project has been postponed by ONE WEEK. Sealed bids will be received until the hour of 2:00 P.M., local time on TUESDAY, OCTOBER 25, 2016 in the Purchasing Department, Suite 4400, Jefferson Parish General Government Building, located at 200 Derbigny Street, Gretna, Louisiana, 70053 and publicly opened upon complete of administrative tasks.**

2. The following addendum to plans and specifications shall be considered a part of the Contract Documents as if originally written and included in same. Where changes in materials or workmanship are made, same shall take precedence over original specifications, however, changes which may affect the proper installation or construction of materials or fixtures not mentioned must be brought to the attention of the Engineer before submitting a bid, otherwise conditions found later to exist must be resolved properly without additional cost.
3. No questions will be addressed 5 days prior to the bid opening time and date.
4. Estimated budget was stated during the pre-bid, \$2,471,000.00.
5. All required documents must be submitted at time of bid. There will be no 10 day submission window for these documents.

## **SPECIFICATIONS**

1. The Jefferson Parish Community Development Department Section 3 Plan distributed during the pre-bid meeting will supersede bid requirements in the specifications, see attached.
  - a. Page 18, paragraph b. has been revised since the pre-bid meeting.
2. At a minimum, the Contractor must submit Exhibit B and the Debarment Clearance forms with their bid.
3. The Contractor must show a good faith effort to comply with the Section 3 Plan requirements, there is no specific DBE goal requirement for this project.
4. Refer to Special Provisions, Paragraph SP.02, Page SP-1 of the Specifications for Insurance requirements.

## **CLARIFICATIONS**

1. During the pre-bid, the following was stated: The numeric unit price will prevail over written words contained in the bid. However, the price quoted for the work shall be stated in figures. In the event there is a difference in unit prices and totals the unit prices shall prevail. In the event there is a difference in unit prices, written unit prices shall prevail over numerical unit prices, as stated in Resolution No.113647, General Conditions, Supplementary Conditions and Agreement, Section 1, Paragraph B. (1).

## QUESTIONS

1. Is this project tax exempt?  
*This project is not tax exempt.*
2. Based on the Phase I and the poor soils encountered in this area, will the Contractor be allowed to utilize a trench box?  
*The use of a trench box will be part of the means and methods of the Contractor, Jefferson Parish may allow if used appropriately. The trench box will not be allowed to extend into the bedding of the drainlines.*
3. Are there soil borings available for this project?  
*The soil borings taken for Phase I are attached to this addendum.*
4. Will the Parish allow the intersection of Mt. Laurel Drive and Willowbrook Drive to be closed?  
*The Contractor will have to submit a plan to the Traffic Engineering Department for approval of any road closures.*
5. Does Jefferson Parish Own the Rights-of-Way along the back of the property near the canal?  
*Jefferson Parish owns 837.89 sf of property near the canal and Mt. Laurel Drive; see Sheet 4 of the Plans for identification.*
6. What wage decision is applicable?  
*The applicable wage decision is the wage decision that is in effect on the date that the construction contract is awarded or construction is started, whichever occurs first. In the case of construction contracts awarded via competitive bidding, it's the wage decisions that is in effect on the date that the bids are opened provided that the construction contract is awarded within 90 days after bid opening. If the construction contract is not awarded within 90 days after bid opening, the wage decision must be updated to the wage decision that is in effect at contract award. (Website: <http://www.wdol.gov/sca.aspx>)*
7. Will Jefferson Parish approve insurance deductibles of \$250,000 for Workers Compensation and General Liability, respectively, and \$100,000 for Automotive Liability in writing prior to the bid opening date?  
*Jefferson Parish will accept deductibles from the minimum of \$10,000 up to the amount PAO authorized, which is \$250,000 for Workers Compensation and General Liability, respectively, and \$100,000 for Automobile Liability.*
8. Are there minimum size requirements for the Standard Jefferson Parish Type 4 Catch Basin?  
*Minimum catch basin sizes shall accommodate widths of pipe as shown on plans. See Sheet No. 300 of the plans for the Jefferson Parish standard details.*



MANDATORY PRE-BID SIGN-IN SHEET; PA  
 BID #50-117581

COMPANY NAME/ADDRESS	COMPANY REPRESENTATIVE	PHONE/FAX NO.	EMAIL ADDRESS
BLD SERVICES, LLC 2424 Tyler St Kenner, LA 70062	Brent Albert	504-466-1344 504-461-5971	brent@
HARD ROCK CONSTRUCTION, LLC 2305 LeA RD METAIRIE, LA 70001	RAY LOCKWOOD	504-835-1050 504-837-0490	RAY@H
BARBIERE CONSTRUCTION 1910 PETERS RD. HARVEY, LA 70058	ARON COTTON	903-691-4921 504-569-3100	ARON@
Beverly Construction 1215 River Road Bridge City LA 70094	John Solomon	504-436-2924 504-436-4632	bradc@
Jefferson Parish Drainage 1221 Elmwood Park Blvd. Jefferson LA 70123	Clinton Hotard	504-736-6753	chotard@
INFINITY ENGINEERING 2626 CANAL ST NO LA 70119	RICARDO CONTRERAS	504 304 0548 504 355 0265	rcontrer
JEFF. Parish Eng. Department	RAY MOWLA	736-6818	rmowla
JEFF Parish Community Development	CHRISTI LANGONI	736-6271	clangon
JEFFERSON Parish Community Development	TAMARA FRENCH	736-6200	tshaw
JEFFERSON PARISH PURCHASING	DONNA REAMEY	364-2684	DREAME



Jefferson Parish  
Community Development Department

**Section 3 Plan**

A 1968 Housing and Urban Development Act



*"To ensure that employment and economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible and consistent with existing federal, state and local laws and regulations, be directed to low- and very low income persons."*

**Contact Information:**

Jefferson Parish - CDD Section 3 Program  
1221 Elmwood Pk. Blvd., Suite 605  
Jefferson, LA 70123  
JPCommunityDevelopment@jeffparish.net

Phone 504-736-6262  
Fax 504-736-6425

**TABLE OF CONTENTS**

Background ..... 3

General Policy Statement ..... 3

Definitions ..... 3

Section 3 Purpose ..... 6

Section 3 Contracting Policy and Procedures ..... 6

Section 3 Plan ..... 7

    Section 3 Consulting, Compliance & Monitoring Unit ..... 7

    Responsibilities ..... 7

    Applicability and Procurement ..... 10

    Section 3 Business, Employment Training and Contracting Goals ..... 11

    Section 3 Residents ..... 12

Section 3 Procedure for Reporting Non-Compliance ..... 15

JPCDD Section 3 Orientation Guide for Sub-Recipients,  
Contractors and Subcontractors General ..... 15

Contractor/Owner Outreach Requirements ..... 15

Subcontractor Outreach Requirements ..... 15

Documentation Requirements ..... 16

Signage ..... 17

Record Maintenance and Documentation ..... 17

Preference for Section 3 Business Concerns ..... 17

Competitive Bids ..... 17

Safe Harbor and Compliance Determinations ..... 18

Data Collection and Reporting ..... 19

    Monthly Reporting ..... 19

    Annual Reporting ..... 19

Grievance Procedure for Section 3 Non-Compliance ..... 19

Enforcement of the Section 3 Requirements ..... 19

Availability of Information on Department’s Website ..... 20

Section 3 Outreach Potential Umbrella Agencies ..... 20

Section 3 Forms ..... 21

## Background

Section 3 of the Housing and Urban Development (HUD) Act of 1968, (12U.S.C 1701u) (Section 3) and regulations at 24 CFR 135 were mandated in efforts to achieve the national objective. Implementing this act and regulations ensures employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible be directed to low and very low income persons, particularly those who are recipients of government assistance for housing and business concerns, which provide economic opportunities. This implementation is consistent with existing Federal, State, and local laws and regulations. The following Section 3 Plan was developed by the Jefferson Parish Community Development Department (JPCDD) to satisfy the Section 3 requirements of the HUD Act of 1968.

## General Policy Statement

The JPCDD has developed this Section 3 Plan and Policies in compliance with Title 24 CFR Part 135 – Economic Opportunities for Low- and Very Low-Income Persons. Such plan is intended to ensure that employment and other economic opportunities generated by qualifying HUD financial assistance shall, to the greatest extent feasible, benefit persons and business identified in the regulation.

The rule that triggers implementation of Section 3 requirements is “new” employment. Federally funded projects in excess of \$200,000 and contracts in excess of \$100,000 are required to follow the policy and procedures of Section 3 once the need for “new” employment is established. The Section 3 requirements for contracts in excess of \$100,000 will apply to construction and non-construction contracts that provide services related to Section 3 covered projects, (see the definition of “Section 3 Covered Contracts”). This document is applicable to applicants and contractors receiving federal assistance for Section 3 covered projects for (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards), (2) housing construction, and (3) other public construction.

Additional provisions have been made for contracts that do not meet the above threshold, but are for building trades work arising in connection with a Section 3 covered contract and for non-construction contracts associated with Section 3 covered activities as detailed in Section IV.

The policy shall result in a reasonable level of success in the recruitment, employment, and utilization of eligible persons and business on contracts partially or wholly funded with HUD monies.

## Definitions

**Applicant**- any entity which makes an application for Section 3 covered assistance, and includes, but is not limited to, any State, unit of local government, public housing agency or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited divided sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association.

**Business Concern**- a business entity formed in accordance with State law, and which is licensed under State, county or municipal law to engage in the type of business activity for which it was formed.

**Contractor**- any entity which contracts to perform work generating the expenditure of Section 3 covered assistance, or for work in connection with a Section 3 covered project.

**Employment Opportunities Generated by Section 3 Covered Assistance**- all employment opportunities generated by the expenditure of Section 3 covered public assistance (i.e., operating assistance, development assistance and modernization assistance, (as described in Section 135.3 (a) (1)). With respect to Section 3 covered housing and community development assistance, this term means all employment opportunities arising in connection with Section 3 covered projects (as described in Section 135.3 (a) (2)), including management and administrative support of these activities, e.g., construction manager, relocation specialist, payroll clerk, etc.

**Housing Authority** - Public Housing Agency or Authority

**Housing Development**- low-income housing owned, developed, or operated by public housing agencies in accordance with HUD's public housing program regulations codified in 24 CFR Chapter IX.

**HUD Youthbuild Programs**- programs that receive assistance under subtitle D of Title IV of the National Affordable Housing Act, as amended by the Housing and Community Development Act of 1992 (42 U.S.C. 12899), and provide disadvantaged youth with opportunities for employment, education, leadership development, and training in the construction or rehabilitation of housing for homeless individuals and members for low- and very low-income families.

**Low-income person**- families (including single persons) whose combined incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low-income families.

**Metropolitan Area**- a metropolitan statistical area (MSA), as established by the Office of Management and Budget.

**New Hires**- full-time employees for permanent, temporary or seasonal employment opportunities.

**Recipient**- any entity which receives Section 3 covered assistance, directly from HUD or from another recipient and includes, but not limited to, any State unit of local government, PHA, or other public body, public or private nonprofit organization, private agency or institution, mortgagor, developer, limited dividend sponsor, builder, property manager, community housing development organization, resident management corporation, resident council, or cooperative association. Recipient also includes any successor, assignee or transferee of any such entity, but does not include any ultimate beneficiary under HUD program to which Section 3 applies and does not include contractors.

**Section 3-** Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).

**Section 3 Consulting, Compliance & Monitoring Unit** – The Section 3 Consulting, Compliance, and Monitoring Unit will identify programs, projects and activities which may trigger Section 3 Compliance and will be responsible for Section 3 compliance and enforcement according to JPCDD and HUD guidelines.

**Section 3 Business Concern-** a business concern,

1. That is 51 percent or more owned by Section 3 resident; or
2. Whose permanent, full-time employees include persons, at least 30 percent of who are currently Section 3 residents or within three years of the date of first employment with the business concern were Section 3 residents; or
3. That provides evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontractors to be awarded to business concerns that meet the qualifications set forth in paragraphs 1 or 2 above; or
4. Has been certified and received “certification” as a Section 3 business.

**Section 3 Covered Assistance-**

1. Public housing development assistance provided pursuant to Section 5 of the 1937 Act;
2. Public housing operating assistance provided pursuant to Section 9 of the 1937 Act;
3. Public housing modernization assistance provided pursuant to Section 14 of the 1937 Act;
4. Assistance provided under any HUD housing or community development program that is expended for work arising in connection with housing rehabilitation, construction, or other public construction project (which includes other buildings or improvements, regardless of ownership)

**Section 3 Clause-** the contract provisions set forth in Section 135.38.

**Section 3 Covered Contracts-** a contract or subcontract (including a professional service contract) awarded by a recipient or contractor for work generated by the expenditure of Section 3 covered assistance, or for work arising in connection with a Section 3 covered project. Section 3 covered contracts do not include contracts awarded under HUD’s procurement program, which are governed by the Federal Acquisition Regulation (FAR). Section 3 covered contracts also do not include contracts for the purchase of supplies and materials. However, whenever a contract includes the installation of materials, the contract constitutes a Section 3 covered contract.

**Section 3 Covered Project-** the construction, reconstruction, conversion or rehabilitation of housing (including reduction and abatement of lead-based paint hazards), other public construction which

includes buildings or improvements (regardless of ownership) assisted with housing or community development assistance.

**Section 3 Covered non-construction projects-** is a project associated with the Section 3 Covered Project such as maintenance contracts, re-painting, routine maintenance, HVAC servicing, and professional services (architectural, engineering, legal services, accounting, marketing, etc.)

**Section 3 Resident-** a public housing resident or an individual who resides in the metropolitan area or Non- Metropolitan County in which the Section 3 covered assistance is expended and who is considered to be a low-to very low-income person.

**Subcontractor-** any entity (other than a person who is an employee of the contractor) which has a contract with a contractor to undertake a portion of the contractor's obligation for the performance of work generated by the expenditure of Section 3 covered assistance, or arising in connection with a Section 3 covered project.

**Very low-income person-** families (including single persons) whose income do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

### **Section 3 Purpose**

Section 3 of the HUD of 1968, as amended (12 U.S.C. 1701 u) requires the JPCDD to ensure, to the greatest extent feasible, that employment and other economic and business opportunities generated by HUD financial assistance are directed to public housing residents and other low-income persons, particularly recipients of government housing assistance and business concerns that provide economic opportunities to low- and very-low income persons.

### **Section 3 Contracting Policy and Procedures**

It is the policy of the JPCDD to require its contractors to provide equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, national origin, handicap, and familial status. Further, it is the policy of the JPCDD to create employment and business opportunities for residents of projects that occur in their respective communities and for other qualified low- and very low-income persons residing in low-moderate income areas.

The JPCDD will incorporate Section 3 language in all applicable procurement documents generated in conjunction with the use of HUD funding. Goal requirements are set forth in 24 CFR Part 135 for awarding contracts to Section 3 Business Concerns and are delineated in Section IV; Section 3 Business, Employment Training, and Contracting Goals.

All contractors/businesses seeking Section 3 preference must, before submitting bids/proposals to the JPCDD, complete certifications, as appropriate, to acknowledge the Section 3 contracting and employment provisions required by this section.

The Section 3 Coordinators shall examine and consider a contractor's or vendor's potential for success by providing employment and business opportunities to low-moderate income residents prior to acting on any proposed award. To the greatest extent feasible, information will be made available to persons with Limited-English Proficiency (LEP)

### **Section 3 Plan**

The JPCDD has developed this Section 3 Plan to create consistency in applying the provisions of 24 CFR Part 135 objectives, and to guide the action steps that will be implemented to ensure compliance with the requirements of Section 3. The Plan covers HUD-funded programs including but not limited to CDBG, CDBG-DR, HOME, and ESG housing construction, housing rehabilitation, and public improvements construction projects.

Major components of the Plan include creation of a Section 3 Coordinator's Responsibilities, Section 3 Training, Employment and Contracting Opportunity Goals, Section 3 Business Qualifications, Section 3 Resident Initiatives, Plan Implementation, Procurement, Compliance/Monitoring and Reporting.

#### **I. Section 3 Consulting, Compliance and Monitoring Unit**

The JPCDD will establish a Compliance and Monitoring Unit for the following purposes:

- Design and implement the JPCDD Section 3 Plan
- Monitor and review the Section 3 program; sub-recipients, contractors, and subcontractor
- Make recommendations for program improvements,
- Provide training and technical assistance to Parish staff members, sub-recipients, contractors, and subcontractors, and
- Disseminate program and Section 3 requirements throughout the community.

The Section 3 Consulting, Compliance and Monitoring Unit will be comprised of at least (2) two members, (consultants/and/or staff).

#### **II. Section 3 Consulting, Compliance and Monitoring Unit Responsibilities**

##### **A. Identification of Resources**

The Section 3 Consulting, Compliance and Monitoring Unit will identify programs, projects and activities which may trigger Section 3 compliance. It is expected that the Section 3 Consulting, Compliance and Monitoring Unit will prioritize programs, projects and activities based on anticipated procurement dates.

##### **B. Outreach for Section 3 Businesses**

The Section 3 Consulting, Compliance and Monitoring Unit will be responsible for soliciting qualified known Section 3 business concerns and creating an electronically available list of such

businesses and their trades/profession as well as assisting such Section 3 Businesses in obtaining contracts or subcontracts.

#### C. Outreach for Section 3 Individuals

The Section 3 Consulting, Compliance and Monitoring Unit shall provide ongoing outreach, identification, and certification to the Section 3 eligible communities about the Section 3 program, its ongoing employment opportunities and of potential training available to qualify for such opportunities. The purpose of this task is to coordinate with the Metairie and Gretna Louisiana Workforce Commission offices, JEDCO, JEFCAAP, Jefferson Chamber Commerce and Local Union Offices in an effort to create a funded "pipeline" to accomplish the following:

- To help Section 3 eligible residents learn about Section 3 employment opportunities, register as Section 3 workers, and receive the job training they need to be successful as workers on projects under Section 3;
- To coordinate with contractors to hire trained workers;
- To monitor the success of the pipeline program in placing Section 3 eligible workers in jobs; and
- To recommend program adjustments to achieve Section 3 employment goals and keep the training pipeline effective and efficient.

Outreach will be conducted, depending on funding availability, to encourage individuals to enter the pipeline to meet the needs of the contractors and achieve the Section 3 employment goals. Such activities may include, but are not limited to:

- Actively market the Section 3 program to likely Section 3 eligible residents, potential contractors, and the general public using all appropriate means including, but not limited to advertisement of contracting and employment opportunities via newspaper, mailings, and/or posting notices that provide general information about the availability of work and where to obtain additional information.
- Extend outreach to Public Housing Agencies, Louisiana Workforce Commission offices, JEDCO, JEFCAAP, Jefferson Chamber Commerce and Local Union Offices, other community organizations, Small Business Administration (SBA), Minority and Women's Business Enterprise M/WBE association, and Community Development Corporations;
- Distributing outreach flyers in program targeted neighborhoods of Section 3 eligible activities; and
- Updating the Parish website with information about the process for obtaining employment as a Section 3 qualified worker.

#### D. Orientation/Education

Through the Parish, the Section 3 Consulting, Compliance and Monitoring Unit will, at minimum, host/co-host workshops for potential Section 3 business concerns as new projects start. The workshop agenda shall include (1) applicability, (2) listing of potential projects, (3) training and employment goals, (4) general contractor requirements, (5) review, execution and submittal of certification forms, (6) and procurement information/solicitation of subcontractors.

## E. Compliance

The Section 3 Consulting, Compliance and Monitoring Unit will be responsible for:

- Assuring Section 3 Compliance
- Annually updating Section 3 compliance documents with HUD qualifying income limits
- Providing current policies and procures and/or recommend and make changes to existing policies and procedures
- Acting as the public point of contact for information regarding Section 3 compliance, reporting, business certification process and all other related matters.

Further, the Section 3 Consulting, Compliance and Monitoring Unit is responsible for obtaining information necessary to remit Section 3 annual reports to the State (if applicable) and to HUD. Currently, the report is submitted electronically and simultaneously with the Consolidated Annual Performance and Evaluation Report (CAPER).

## F. Section 3 Reporting

### 1. Annual Reporting

The Section 3 Consulting, Compliance and Monitoring Unit will report to the State (if applicable) or to HUD, the annual accomplishments regarding employment and other economic opportunities provided to low and very low income person under Section 3. Form HUD-60002 is currently being utilized for reporting accomplishments. This form may be changed and updated from time to time as required by HUD and Title 24 CFR Part 135.

### 2. Contractor Reporting

Contractors are required to submit to the Section 3 Consulting, Compliance and Monitoring Unit a Section 3 Plan and other additional documents listed in the Contractor's Orientation Guide.

Notice of termination and job problems related to Section 3 eligible workers should be provided immediately to the Section 3 Consulting, Compliance and Monitoring Unit.

Contractor payment requests may not be processed until all reporting requirements have been met.

## G. Procurement

The Section 3 Consulting, Compliance and Monitoring Unit will, when feasible, attend scheduled pre-bid, pre-construction, bid opening and construction meetings or will be available should additional information be requested. The Section 3 Consulting, Compliance and Monitoring Unit will also provide guidance on procurement preference provisions as outlined in Part 135.36 of the Section 3 Regulation.

### **III. Applicability and Procurement**

#### **A. Bidding and Negotiation Requirements**

Section 3 requirements are triggered when an anticipated contract award meets or exceeds \$100,000 for (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards), (2) housing construction, and (3) other public construction.

When a recipient solicits proposals on a Section 3 covered activity, local procurement standards will apply. However, in compliance with the Section 3 Plan for the JPCDD, non-Section 3 Businesses will be utilized in a competitive manner during the procurement process as well.

The JPCDD will require the contractor/subcontractor to prepare and submit a Contractors Section 3 Plan with their contract documents prior to the commencement of any work under the contract. The Contractor/Subcontractor's Section 3 Plan must be approved in writing by the JPCDD's Section 3 Consulting, Compliance and Monitoring Unit prior to the commencement of any work under the contract. For all new hires the contractor/subcontractor must contact the Section 3 Consulting, Compliance and Monitoring Unit to seek potentially qualified applicants for hire and the respective Louisiana Workforce Commission; Metairie or Gretna locations to place new hire job orders. The contractor/subcontractor will show compliance with stated requirement by submitting the workforce analysis form which provides the current work force of the contractor, along with workforce projections identifying the projected number of new hires by job category for each contractor/subcontractor.

Notwithstanding Section 3 noted preferences, Section 3 businesses must have the capacity to perform successfully under the terms and conditions of the proposed project contract. Under 24 CFR 85.36(b) (8), consideration, among other factors, is the potential contractor's record of complying with public policy, including Section 3 requirements.

The JPCDD's Section 3 Consulting, Compliance and Monitoring Unit shall require prospective contractors for work in connection with Section 3 covered projects to provide, prior to the signing of the contract, a preliminary statement of work force needs (skilled, semi-skilled, unskilled labor and trainees by category). Such information shall be supplied prior to any signing of any contract between contractors and their subcontractors. Consideration should be given to those contractors who will have training and employment opportunities for project area residents.

Applicants, recipients, contractors and subcontractors will ensure that the Section 3 Clause and the Section 3 Certification for Business Concerns are made a part of all contracts.

Because goals for contracting opportunities apply to any recipients and/or applicant soliciting contracts or subcontracts in conjunction with a Section 3 covered activity, they must, to the greatest extent possible, make every effort to publicize and maximize contracting opportunities in order to ensure participation by Section 3 businesses.

In implementing its Section 3 Plan, each applicant, recipient, contractor, or subcontractor shall make a good faith effort to achieve its goal or target number and estimated dollar amount of contracts to be awarded to the eligible businesses and entrepreneurs within each category over the duration of the Section 3 covered project.

#### **B. Preference for Contracting with Section 3 Business Concerns**

The JPCDD, in compliance with Section 3 regulations, will require contractors and subcontractors to direct their efforts towards contracts to Section 3 business concerns in the following order of priority (24 CFR 135.36):

- Category 1: Certified Section 3 business providing economic opportunities for Section 3 residents. Preferences are listed in order of priority:
  - Project area or neighborhood
  - Public Housing Residents
  - Metropolitan Statistical Area
  - County in which recipient is located
  
- Category 2: HUD Youthbuild programs being carried out in Jefferson Parish where Section 3 covered assistance is expended.

Contractor and subcontractors that can clearly demonstrate how they will meet the requirements in this section will be given a contracting preference.

#### **IV. Section 3 Businesses, Employment Training and Contracting Goals**

##### **A. Employment Goals; Compliance Review**

It is the policy of the JPCDD to utilize Section 3 residents and other eligible persons and businesses in contracts partially or wholly funded with monies from HUD. HUD has established minimum employment and training goals that JPCDD, contractors and subcontractors, should meet in order to comply with Section 3 requirements.

The numerical goals established in this section represent minimum numerical targets (reference 24 CFR 135.30 – Numerical goal for meeting the greatest extent feasible requirement).

- 30 percent of the aggregate number of new hires/training opportunities annually;
- 10 percent of the total dollar amount of all Section 3 covered construction contracts annually
  - Building trades work arising in connection with housing rehabilitation, housing construction and other public construction (ex. Demolition, street repair and other infrastructure projects) ; and
- 3 percent of the total dollar amount of covered non-construction (ex. professional services) contracts annually
  - Section 3 covered non-construction projects include professional service contracts associated with construction (ex.: architectural, engineering, compliance, monitoring, grant administration, legal services, accounting, marketing, etc.)

It is the responsibility of JPCDD and its contractors to implement efforts to attain Section 3 compliance. If the Section 3 numerical goals are not met, those facts must be demonstrated in writing as to why meeting such goals was not feasible. Those contractors that demonstrate exceeding minimum Section 3 goals and/or provide internal training/apprenticeship opportunities shall receive preference for additional projects.

Should the contractor fail to meet the Section 3 reporting requirements, the following actions may be taken:

- Written warning notice of non-compliance and remedial actions needed; and
- Failure to meet the reporting requirements may result in termination of the contract for default, suspension and jeopardize future HUD funded projects.

#### B. Section 3 Businesses

A Section 3 Business Concern is defined as a business concern (1) that is 51 percent or more owned by Section 3 resident; or (2) whose permanent full-time employees include persons at least 30 percent of whom are currently Section 3 residents or within three years of the date of first employment with the business concern were Section 3 residents; or (3) that provides evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontractors to be awarded to business concerns that meet the qualifications. Designations will be made or verified by the Section 3 Consulting, Compliance and Monitoring Unit upon receipt of the signed certification form.

The JPCDD has opted to accept any other HUD recipient certifications of Section 3 Business compliance. Such certification must be obtained from the Department that oversees the CDBG Section 3, DBE, Veteran Owned, or WMBE program etc. Further, certification will be valid for three years from the date of execution.

#### C. Evidence of Section 3 Certification

Any business seeking Section 3 preference in the awarding of contracts or purchase agreements must be able to provide a copy of the Section 3 certification form received and acknowledged by the Section 3 Consulting, Compliance and Monitoring Unit as evidence of eligibility for preference under the Section 3 Program. The certification shall be submitted along with bid packages and must be received prior to bid opening.

Each applicant, recipient, contractor, and subcontractor on a Section 3 covered project shall sign the Section 3 Certification Business Concern form.

#### V. Section 3 Residents

Persons seeking work on projects funded in part or in whole with HUD grants must provide their names, contact information, job skills and certifications (if any) to the Section 3 Consulting, Compliance and Monitoring Unit, Louisiana Workforce Commission or any other agency the Parish has designated as a partner to assist with Section 3 resident application intake.

##### A. Resident Hiring Requirements

The JPCDD has adopted a 30% goal for Section 3 resident hiring that is to be used on construction contracts (24 CFR 135.30). A Section 3 New Hire/Employee/Trainee Participation form and Certification form shall be utilized in documenting eligibility for participation in the program.

It is not intended for contractors and subcontractors to terminate existing employees, but to make every effort feasible to employ Section 3 program participants before any other person, when hiring additional employees needed to complete proposed work on Section 3 covered activities.

B. Assisting Contractors to Achieve Section 3 Hiring and Contracting Goals

The JPCDD will assist contractors, through the Section 3 Consulting, Compliance and Monitoring Unit, in achieving Section 3 hiring and contracting goals by:

- Requiring the contractor to present a list to the Section 3 Consulting, Compliance and Monitoring Unit for the number of subcontracting and/or employment opportunities expected to be generated from the initial contract.
- Referring the contractor to the Louisiana Workforce Commission and other Parish community Partners for a listing of Section 3 residents for construction projects.
- Providing contractor with a list of Section 3 business concerns interested and qualified for construction projects (if available).
- Informing prime contractors and subcontractors of the Section 3 Clause requirement and, when requested, will serve to clarify the intent.
- Giving notice of specific openings to all parties listed in Section II.

C. Contractor's Requirements in Employing Section 3 Residents

Under the JPCDD Section 3 Program, contractors and subcontractors are required to:

- Provide employment opportunities to Section 3 residents/participants in the priority order listed below in accordance with 24 CFR 135.34(a)(2):
  - o Category 1 Residents - Section 3 residents residing in the service area or neighborhood in which the Section 3 covered project is located
  - o Where the Section 3 project is assisted under the Steward B. McKinney Homeless Act (ESGP, SHDP, etc. as per 42 U.S.C. 11301 et seq.), homeless persons residing in the service area or neighborhood in which the Section 3 project is located shall be given the highest priority
  - o Other Section 3 Residents
    - Recipients of housing assistance programs administered by the Assistant Secretary
    - Housing development residents receiving the Section 3 covered assistance within the service area or neighborhood where the Section 3 covered project is located
    - Recipients of certificates or vouchers under the Section 8 housing assistance program within the service area or neighborhood where the Section 3 covered project is located
  - o Section 3 Residents from the OMB/HUD Statistical Metropolitan Area
- After the award of contract but prior to beginning work, the contractor must, in a visible location within the project, complete and post a Section 3 Employment Opportunity

Announcement (EOA) for procuring labor for Section 3 residents which will provide the following information:

- Set forth number of jobs and titles for hire
- Availability of apprenticeships and training positions, if any
- Contact information for person(s) taking applications or providing information on qualifications for new hires apprenticeships and training positions
- Anticipated date the work shall begin

If a Section 3 eligible worker is removed from a position, the employer must first seek to again fill the job with a Section 3 eligible worker.

Contractors shall contain a statement that the hiring of a Section 3 eligible resident is a commitment to the career development of that employee and that the hiring thresholds will not be met simply by temporarily hiring a resident. Contractors are encouraged to offer on-the-job or continuing training to Section 3 hires that is comparable to, or exceeds, the training provided to non-Section 3 eligible employees throughout the life of the contract/project.

#### **VI. Section 3 Procedures for Reporting Non-Compliance**

In an effort to resolve Section 3 concerns due to non-compliance, the JPCDD encourages written submittal to its Section 3 Consulting, Compliance and Monitoring Unit. Concerns should contain the name of the complainant and brief description of the alleged violation. An investigation will be conducted which may include testimony and/or evidence pertinent to the complaint.

In the event the Section 3 resident or Section 3 business does not feel the JPCDD satisfactorily resolved the concern, complainants should file the concern using form HUD 958 and submit to:

FORT WORTH REGIONAL OFFICE U.S.  
Department of Housing and Urban Development  
Southwest Office 801 Cherry St., Unit 45, Suite 2500  
Fort Worth, TX 76102

A complete complaint must be received no later than 180 days from the date of the action or omission upon which the complaint is based, unless the time for the filing is extended by the Assistant Secretary for good cause shown. Submission must include name and address of complainant, name and address of party against whom the complaint is remitted (Respondent), description of acts or omissions by Respondent.

## **JPCDD Section 3 Orientation Guide for Sub-Recipients, Contractors and Subcontractors**

### **General Contractor (GC)/Owner Outreach Requirements**

To ensure compliance with the Section 3 requirements, the Section 3 Consulting, Compliance and Monitoring Unit has established the following process to maximize Section 3 participation:

1. If the GC is being selected by recipient/owner without the procurement process or when the recipient/owner acts as a GC.
  - The GC is required to submit the entire scope of work for the completion of the project to the Section 3 Consulting, Compliance and Monitoring Unit.
  - Upon submission of the scope of work to the Section 3 Consulting, Compliance and Monitoring Unit, the General Contractor will be required to advertise the contracting opportunity in the local newspaper, and Workforce Solutions Centers.
  - The Section 3 Consulting, Compliance and Monitoring Unit will prepare the bid and submit the same to all certified Section 3 Businesses listed on Section 3 database.
  - Bids from the Section 3 Businesses are due in two weeks, unless it is determined otherwise by the Section 3 Consulting, Compliance and Monitoring Unit.
  - Section 3 Businesses submit bid proposals to GCs on or prior to the established deadline.
  - The GC submits a bid tabulation and utilization plan that also includes the selected Section 3 Businesses to satisfy the contracting numerical goals.
  
2. If the GC is being selected through advertisement/procurement process.
  - Scope of work will be prepared and submitted to the Section 3 Consulting, Compliance and Monitoring Unit by owner/developer.
  - Owner/developer will be required to advertise the contracting opportunity in the local newspaper, and Workforce Solutions Centers.
  - The Section 3 Consulting, Compliance and Monitoring Unit will prepare the bid and send out the contracting opportunity to all Section 3 Businesses, and invite them to attend the pre-bid meeting.
  - The Section 3 Consulting, Compliance and Monitoring Unit will establish a deadline submission of the Section 3 bid proposals. Copies of bids must be provided to all GCs who attend the pre-bid meeting.
  - GC reviews and evaluates the Section 3 bid proposals and submits bid to owner/developer accordingly.
  - Within ten (10) days of the issuance of Notice of Intent to Award (NOIA), the GC prepares and submits a bid tabulation and utilization plan that includes Section 3 Business participation to the Section 3 of Consulting, Compliance and Monitoring Unit.

### **Subcontractor Outreach Requirements**

A subcontractor with a contract(s) of \$100,000 or more must follow the Bid Procurement Process if “new” employment or contracting opportunities are needed to complete the scope of work.

- Scope of work will be prepared and submitted by the subcontractor to the GC; the GC

will then submit the scope of work to the Section 3 Consulting, Compliance and Monitoring Unit.

- The Section 3 Consulting, Compliance and Monitoring Unit will prepare the bid and send out the employment/contracting opportunity to all **Certified Section 3 Residents and Businesses**, including Workforce Solution Centers.
- Subcontractor submits a bid tabulation and utilization plan that also includes the selected Section 3 Businesses to satisfy the contracting numerical goals to the GC. GC will review the proposal and then submit the proposals to the Section 3 Compliance and Monitoring Unit.
- Certified Section 3 Residents will submit applications and Section 3 Businesses will submit bid proposals to subcontractor on or prior to the established deadline.
- Applications from certified Section 3 Residents and bid proposals from the certified Section 3 Businesses are due to the contractor within two weeks of the proposal due date, unless it is determined otherwise by the Section 3 Compliance and Monitoring Division.
- To ensure compliance with the employment of certified Section 3 Residents, the subcontractor is required to submit a Section 3 monthly activity report to the GC. GC will review the monthly report and will then submit to Section 3 of Compliance and Monitoring Division.

### **Documentation Requirements**

All subcontractors with a contract of \$100,000 or more are required to submit a completed Section 3 Compliance Packet to the GC, who in turn will submit the entire package to the Section 3 Consulting, Compliance and Monitoring Unit for review and approval. Review comments will be made available to the contractor within 10 days of the receipt of the documents. In completing the Compliance Packet the contractor and subcontractor will have provided the following identification of the project area information:

1. Certification of compliance to the Section 3 policy and regulations (24 CFR part 135).
2. Agreement to following preference rules and complete competitive bidding and to meet the numerical goals by providing training, employment, and contracting opportunities to Section 3 individuals and businesses.
3. Specific information about the current workforce.
4. Firm commitment to include as part of all bids, the Bid Tabulation and Section 3 Utilization Plan (once approved by the Parish),
5. Provide the Permanent Employee List and Request for Contractor Clearance for each contractor and subcontractor.
6. Firm commitment to conduct aggressive outreach and notification to potential Section 3 residents and businesses of hiring opportunities using site signage, flyers, etc.

The Section 3 Consulting, Compliance and Monitoring Unit will request a specific workforce plan analysis for hiring & training Section 3 eligible residents and for engaging Section 3 certified business concerns.

The Section 3 Consulting, Compliance and Monitoring Unit will request a firm commitment to provide identified area employment agencies of job availabilities from the established job pool of Section 3 residents.

### **Signage**

Section 3 signage should be posted at the construction sites. Signage must be at least 4 feet by 4 feet and it must be large enough to be visible from the street. The sign must (a) identify the name of the project, (b) states the facility is a HUD Section 3 Project, and (c) includes contact information (name, telephone number, fax, & e-mail, if any).

### **Record Maintenance and Documentation**

All Section 3 projects are required to maintain comprehensive documentation of their Section 3 outreach efforts and implementation activities and must be able to have all documents available for review by HUD officials and/or HUD OIG officials.

### **Preference for Section 3 Business Concerns**

Preference shall be awarded to Section 3 Business Concerns according to the following system:

1. Where the Section 3 Covered Contract is to be awarded based upon the lowest price, the contract shall be awarded to the qualified Section 3 Business Concern with the lowest responsive quotation, if it is reasonable and no more than 10 percent higher than the quotation of the lowest responsive quotation from any qualified source. If no responsive quotation by a qualified Section 3 Business Concern is within 10 percent of the lowest responsive quotation from any qualified source, the award shall be made to the source with the lowest quotation.
2. Where the Section 3 Covered Contract is to be awarded based on factors other than price, a request for quotations shall be issued by developing the particulars of the solicitation, including a rating system for the assignment of points to evaluate the merits of each quotation. The solicitation shall identify all factors to be considered, including price or cost. The rating system shall provide for a range of 15 to 25 percent of the total number of available rating points to be set aside for the provision of preference for Section 3 Business Concerns. The purchase order shall be awarded to the responsible firm whose quotation is the most advantageous, considering price and all other factors specified in the rating system.

### **Competitive Bids**

Procurement by Sealed Bids (Invitations for Bids)

Preference in the award of Section 3 Covered Contracts that are awarded under a sealed bid process may be provided as follows:

1. Bids shall be solicited from all businesses (i.e. Section 3 Business Concerns and non-Section 3 Business Concerns). An award shall be made to the qualified Section 3 Business Concern with the highest priority ranking (as defined in 24 CFR Part 135) and with the lowest responsive bid if that bid:
  - a. Is within the maximum total contract price established in JPCDD's budget for the specific project for which bids are being taken; and

- b. Is not more than "X" higher than the total bid price of the lowest responsive bid from any responsible bidder. "X" is determined as follows:

X = lesser of:

When the lowest responsive bid is:

- Less than \$100,000 . . . . 10% of that bid or \$9,000
- At least \$100,000, but less than \$200,000..... 9% of that bid or \$16,000
- At least \$200,000, but less than \$300,000.....8% of that bid or \$21,000
- At least \$300,000, but less than \$400,000.....7% of that bid or \$24,000
- At least \$400,000, but less than \$500,000.....6% of that bid or \$25,000
- At least \$500,000, but less than \$1 million.....5% of that bid or \$40,000
- At least \$1 million, but less than \$2 million.....4% of that bid or \$60,000
- At least \$2 million, but less than \$4 million.....3% of that bid or \$80,000
- At least \$4 million, but less than \$7 million.....2% of that bid or \$105,000
- \$7 million or more, 1 ½ % of the lowest responsive bid, with no dollar limits.

2. If no responsive bid by a Section 3 Business Concern meets the requirements of paragraph 1 of this section, the contract shall be awarded to a responsible bidder with the lowest responsive bid.
3. In both paragraph 1 and 2 above, a bidder, to be considered as responsible, must demonstrate compliance with the "greatest extent feasible" requirement of Section 3.

### **Safe Harbor and Compliance Determinations**

In the absent of evidence to the contrary (i.e., evidence that efforts to the "greatest extent feasible" were not expended), if a recipient or contractor meets the minimum numerical goals shown above, the recipient or contractor is considered to have complied with Section 3 preference requirements.

In evaluating compliance, if the recipient has not met the numerical requirements, the recipient will be expected to demonstrate why it was not feasible to meet the goals. Ultimately, HUD will evaluate the JPCDD Section 3 Consulting, Compliance and Monitoring Unit based on its ability to describe the efforts taken to meet the training, hiring, and contracting requirements and the impediments incurred despite actions taken.

At a minimum, if recipients of Section 3 Assistance are unable to meet their Section 3 training, hiring, and contracting goals, they should *sponsor or participate* in upward mobility programs,

hire eligible residents in trainee positions with regard to training and employment, or form Section 3 joint ventures with various local employment agencies.

### **Data Collection and Reporting**

Monthly and annual reports are collected, processed and distributed by the Section 3 Consulting, Compliance and Monitoring Unit. Data collection and reports can be emailed to the Section 3 Consulting, Compliance and Monitoring Unit, or mailed/hand-delivered to Jefferson Parish Community Development Department, Section 3 Program, 1221 Elmwood Pk. Blvd, Suite 605, Jefferson LA, 70123.

### **Monthly Reporting**

1. The Section 3 Consulting, Compliance and Monitoring Unit requires the submittal of monthly activity reports due on the 10<sup>th</sup> day of each month during the construction cycle.
2. If a project is funded by the State, it is the policy of the JPCDD's Section 3 Consulting, Compliance and Monitoring Unit to secure a copy of the Section 3 monthly activity reports from the General Contractors and Subcontractors, and to ensure timely submission of the Section 3 monthly activity reports to the State.

### **Annual Reporting**

1. Once a project is completed a final Section 3 cumulative report for the program year should be submitted.
2. At project completion, the Section 3 Consulting, Compliance and Monitoring Unit will conduct a final review of the project's overall performance and compliance.
3. The Section 3 Consulting, Compliance and Monitoring Unit will submit annually to HUD Form HUD-6002, **Section 3 Summary Report**; Economic Opportunities for Low and Very Low Income Persons.

### **Grievance Procedure for Section 3 Non-Compliance**

Written complaint **must** contain:

1. Valid name, address and contact information of the person filing the complaint;
2. Valid name, address, and contact information of the contractor/subcontractor the concern is levied against;
3. Dates and description of acts or omissions in alleged violation of Section 3; and
4. Statement of corrective action(s) sought, i.e. training, employment or contracts.

When a complaint is filed, the Section 3 of Compliance and Monitoring Division will be responsible to investigate the issue internally or may refer the concern to the HUD Field Office, if necessary.

### **Enforcement of the Section 3 Requirements**

Projects overall compliance is tracked in Section 3's compliance database. The Section 3 Coordinator and staff, as assigned, provides regular assessments of project's status and compliance, allowing opportunity for correction pending moments of non-compliance. However, continuous violations and failure to comply with the Section 3 requirements (24 CFR § 135.38 **Section 3**

**clauses** Part F) will result in:

1. Sanction and Debarment; or
2. Suspension; or
3. Limited denial of participation

Records and reports of continuous Section 3 compliance violators will be submitted as a recommendation of NO future funding when an initial review of potential new HUD funded projects become available.

#### **Availability of Information on Department's Website**

A list of Section 3 Residents and Business Concerns, and information about the Section 3 program is included on the Section 3 website: [www.JPCommunityDevelopment@jeffparish.net](http://www.JPCommunityDevelopment@jeffparish.net)

The web page includes:

1. An easy-to-use explanation of Section 3
2. All required forms/documents
3. The grievance procedure, with appropriate links to HUD's Frequently Asked Questions (FAQs)

#### **Section 3 Outreach Potential Umbrella Agencies**

The Section 3 Consulting, Compliance and Monitoring Unit will send announcements for Section 3 applicable projects two calendar weeks prior to any closing date to JPCDD Section 3 community hiring and training partners (organizations).

## Section 3 Compliance Forms

---

The following forms are included in the Section 3 Compliance Packet and additional required compliance documents:

<b>Section 3 Compliance Forms</b> .....	<b>21</b>
Instructions for Compliance Forms.....	<b>22</b>
Contractor Compliance Cover Sheet.....	<b>Exhibit A</b>
Contractor’s Section 3 Compliance Certification .....	<b>Exhibit B</b>
Permanent Employee List .....	<b>Exhibit C</b>
Workforce Analysis Form.....	<b>Exhibit D</b>
Section 3 Request for Contractor/Subcontractor Clearance.....	<b>Exhibit E</b>
Section 3 Internal Capacity Form .....	<b>Exhibit F</b>
Section 3 Bid Announcement.....	<b>Exhibit G</b>
Section 3 Employment Opportunity Announcement (EOA) .....	<b>Exhibit H</b>
Sample Bid Tabulation.....	<b>Exhibit I</b>
Section 3 Utilization Plan.....	<b>Exhibit J</b>
Signage Template.....	<b>Exhibit K</b>
Section 3 Start of Work Notice .....	<b>Exhibit L</b>
Confirmation of Subcontractor Contract Amount.....	<b>Exhibit M</b>
Monthly Verification of Internal Capacity Status .....	<b>Exhibit N</b>
Section 3 Monthly Activity Report .....	<b>Exhibit O</b>
Section 3 New Hire/ Employee/ Trainee Participation Form .....	<b>Exhibit P</b>
Section 3 Termination of Work Notice .....	<b>Exhibit Q</b>
Section 3 Application .....	<b>Exhibit R</b>

## Instructions for Compliance Forms



Contractor and Subcontractor (sub/contractor) shall fill out, sign and return to the Jefferson Parrish Community Development Department, the following applicable forms at the times identified. All forms must be signed by a duly authorized member of the firm. If you have other pertinent information in addition to that requested on the forms, please include it as an attachment. Listed below are the forms which the sub/contractor must submit, if and when applicable:

<b>Exhibit</b>	<b>Section 3 Compliance Packet</b>	<b>Deadline</b>
<b>A</b>	Contractor Compliance Cover Sheet	Within 10 days after Notice of Intent to Award (NOIA).
<b>B</b>	Contractor Section 3 Compliance Certification	With bid submission.
<b>C</b>	Permanent Employee List	Within 10 days after NOIA.
<b>D</b>	Workforce Analysis Form	Within 10 days after NOIA.
<b>E</b>	Request for Contractor Clearance	Within 10 days after NOIA.
<b>F</b>	Section 3 Internal Capacity Form <i>*Only submit form if sub/contractor does not have a need for lower-tier subs or new hires for the duration of the project.</i>	Prior to NTP (Notice to Proceed).
<b>G</b>	Section 3 Bid Announcement	At least 3 weeks after NOIA or when contracting opportunities become available, whichever comes first.
<b>H</b>	Section 3 Employment Opportunity Announcement (EOA)	At least 3 weeks prior to start of work or when new employment opportunities become available.
<b>I</b>	Bid Tabulation* <i>Example only. Contractor may submit own version of form.</i>	When prospective sub/contractors have been selected, after procurement, prior to start of work.
<b>J</b>	Section 3 Utilization Plan* <i>Contractor may submit own version of form.</i>	When prospective contractors have been selected after procurement, prior to start of work.
<b>K</b>	Section 3 Signage Template	Prior to Start of Work date.
<b>L</b>	Start of Work Notice	No later than Start of Work date.

<b>M</b>	Confirmation of Subcontractor Contract Amount	Prior to start of work of each subcontractor under \$100,000 (with the exception of sole-suppliers).
<b>N</b>	Monthly Verification of Internal Capacity Status	Due on the 10 <sup>th</sup> of each month after Start of Work date.
<b>O</b>	Section 3 Monthly Activity Report	Due on the 10th of each month after Start of Work date.
<b>P</b>	Section 3 New Hire/ Employee/ Trainee Participation Form	Due on the 10th of each month after Start of Work date.
<b>Termination of Work Compliance Documents</b>		<b>Deadline</b>
<b>J</b>	Final Section 3 Utilization Plan <i>* Contractor may submit own version of form.</i>	Due two weeks prior to the Termination of Work date.
<b>Q</b>	Termination of Work Notice	No later than the Termination of Work date.
<b>Applications</b>		<b>Deadline</b>
<b>R</b>	Section 3 Business Concern Certification Application	With bid submission.
<b>R</b>	Section 3 Resident Application	As needed
<b>Addendum</b>		<b>Deadline</b>
	Contractor or Subcontractor's Section 3 Plan, If Required	Due within 10 days after NOIA.
	Debarment Clearance	With bid submission.
	Section 3 Form HUD Complaint Register	Available at work site.
	Suggested Activities to Affirmatively Further Fair Housing.	For contractor information.
	Contractor Good Faith Efforts	For contractor information.
	Contracting Guidelines and Good Faith Efforts	For contractor information.
	Record Keeping	(5) years from closeout by HUD.

# Section 3 Compliance Packet: Exhibit A

A 1968 Housing and Urban Development Act



---

## Contractor Compliance Cover Sheet

Return with Compliance Documents

Project Name	
Name of Contractor/Subcontractor	
Services to be provided:	
Company Address:	
Tax ID Number	Contract Amount
Contact Person	
Email:	
Phone Number	Fax Number:
Owner's Ethnicity/Racial Background:	

## Contractor's Section 3 Compliance Certification: Exhibit B

---

The undersigned makes this affidavit with full knowledge that its contents will be used in the expenditure of funds provided by the United States Government. Under penalty of perjury I hereby state:

1. I am the \_\_\_\_\_ of \_\_\_\_\_.  
(owner, partner, officer, representative, agent) (Company Name)
2. My company adheres to Section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended, 12 U.S.C. 1701u which requires, to the greatest extent feasible, that a "good faith effort" given to identifying small businesses located within the boundaries of the Section 3 service area, making them aware of contracting opportunities, encouraging their participation and actually awarding contracts to Section 3 business concerns through the assistance of JPCDD and their referral system.
3. An attempt will be made to undertake outreach activities intended to encourage participation by Section 3 residents in training and employment opportunities, to include but not be limited to utilizing the referral established by the Jefferson Parish Community Development Department
4. My company also acknowledges and affirms the required steps stipulated in the Code of Federal regulations 24 CFR Part §135.38 for any "New" services, i.e. employment/labor, services/materials, or subcontracting. Any violation of this requirement will present a negative impact on the performance rating of the recipient, developer, and contractor/subcontractor.

### § 135.38 Section 3 clause

All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):

- A. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
- C. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and new applicants can see. The notice shall describe the section 3 preference, set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the required qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

- D. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts. G. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).

---

Affiant's Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Affiant's Title: \_\_\_\_\_ Telephone: \_\_\_\_\_

Affiant's Company Name: \_\_\_\_\_

---



# Section 3 Contractor/Subcontractor Workforce Analysis Form: Exhibit D



## ESTIMATED PROJECT WORK FORCE BREAKDOWN

	Job Category	Estimated Number of Positions Needed for Project	Number of Positions Occupied by Permanent Employees	Number of Positions Not Occupied	Number of Positions to be Filled w/ Section 3 Residents
<b>Non-Construction</b>	Officer/Supervisor				
	Professionals				
	Technical				
	Office/Clerical				
	Service Workers				
	Other:				
<b>Construction</b>	Journeyman:				
	Apprentices:				
	Laborers				
	Trainees				
	Other:				

### EMPLOYMENT CERTIFICATION (make additional copies of this form if necessary)

The Firm hereby certifies that the above table represents the appropriate number of employee positions required in the execution of project \_\_\_\_\_ and also represents the number of Section 3 service area residents that the company proposes to employ. The Firm certifies that it will make a good faith effort to employ the number of lower income employees stated.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

# Section 3 Contractor/Subcontractor Debarment Clearance Exhibit E



<b>Date</b>	
<b>HUD Project No.</b>	
<b>Project Name</b>	
<b>Project Address</b>	
<b>Contractor/Subcontractor</b>	
<b>Federal ID Number</b>	
<b>Address/Zip Code</b>	
<b>Phone Number</b>	

- Sole Proprietorship**  
 (List Sole Owner)
- Partnership**  
 (List All Partners)
- Corporation**  
 (Name All Principles and Titles)


Complete the following clearances, print the results, attach and return with above form:

- [www.sam.gov](http://www.sam.gov)
- [https://www5.hud.gov/ecpcis/main/ECPCIS\\_List.jsp](https://www5.hud.gov/ecpcis/main/ECPCIS_List.jsp)

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Section 3 Coordinator

# Section 3 Internal Capacity Form: Exhibit F



**Affidavit:**

The undersigned makes this affidavit with full knowledge of the content described in the Section 3 Program regulations at 24 CFR Part 135. Each recipient of Section 3 covered financial assistance, and its contractors or subcontractors are required to comply with the requirements of Section 3 for new employment, training, or contracting opportunities that are created during the expenditure of covered funding. This requirement applies to matters which include:

1. All construction projects for which the amount of Parish (HUD-sourced) assistance to the project or program exceeds \$200,000.
2. All Contractor/Subcontractor situations where the individual contract or subcontract exceeds \$100,000 from the Parish with HUD- sourced funds.

This affidavit is to document the contractor has sufficient internal capacity to execute the entire scope of work awarded without the need to subcontract and to acknowledge by the undersigned if subcontracts are required, they may be subject to additional requirements under the Section 3 program.

Under penalty of perjury I hereby state:

I, \_\_\_\_\_ am the \_\_\_\_\_ of \_\_\_\_\_  
(Print Name) (Owner/partner/officer/representative/agent) (Company Name)

which has executed a contract with \_\_\_\_\_ to perform \_\_\_\_\_  
(Other Contract Party) (Description of Work)

\_\_\_\_\_ on the project known as \_\_\_\_\_  
(Description of Work - Continued) (Name of Project)

and represent that the contract covered by this affidavit has met the conditions, including those described above and hereby authorize and request any person, firm or corporation to furnish any information requested by the Jefferson Parish Community Development Department in verification of the recitals comprising this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Company Name

Representative Signature

Title

# Section 3 Bid Announcement

## Exhibit G



**Date:** \_\_\_\_\_ **BID DUE BY:** \_\_\_\_\_

**To:** Section 3 Contractors, Labor Force, and Materials Vendors

**Project:** [Project Name]  
[Address]  
[City, State Zip Code]

**From:** \_\_\_\_\_

**Summary of Work:**

This project may require the hiring of low-income residents (Section 3 Residents) or contracting with low-income businesses (Section 3 Business Concerns).

The following economic opportunities are available:

Positions	Training	Contracting

**Contact Information:**

Please contact the following person \_\_\_\_\_ regarding these opportunities at this telephone number \_\_\_\_\_ or email to \_\_\_\_\_.

The anticipated date the work shall begin is \_\_\_\_\_.

Please contact Jefferson parish Department of Community Development at 504-736-6262 for more information regarding Section 3.

*If you or your company are not certified with the Jefferson Parish Community Development Department as a Section 3 Business/Resident and would like to become certified, the guidelines and application(s) are available at the following JPCDD website: <http://www.jpcommunitydevelopment@jeffparish.net> Submit the original application to Section 3 Consulting, Compliance and Monitoring Unit for processing. The contractor is committed to "ensure employment and economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible and consistent with existing federal, state and local laws and regulations, be directed to low-and very low income persons."*

**Section 3 Employment Opportunity Announcement  
(EOA) for procuring Labor for Section 3:  
Exhibit H**

**DATE:** [Insert Date]

**APPLICATION DEADLINE:** [Insert Date/Time Due]

**TO:** Section 3 Residents

**PROJECT:** [Insert Project Name & Address]

**FROM:** [Insert Contractor/Subcontract Name]

**POSITION NEEDED/DESCRIPTION:** [Insert position description and any required criteria]

**CONTACT INFORMATION:** [Insert contact information: Contact Name, Phone Number, Email]

**Section 3 Residents: Include this cover sheet with your application**

Yes, I am interested in this position       No, I am not interested in this position

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_      Email: \_\_\_\_\_

Job Skills: \_\_\_\_\_

\_\_\_\_\_

*Federal Labor Standard Provisions including the Davis Bacon and Related Act may be applicable to the construction of this project.*

*If you know someone interested to become a certified Resident or Business Concern, the guidelines and application are available online at: <http://www.jpcommunitydevelopment@jeffparish.net>*

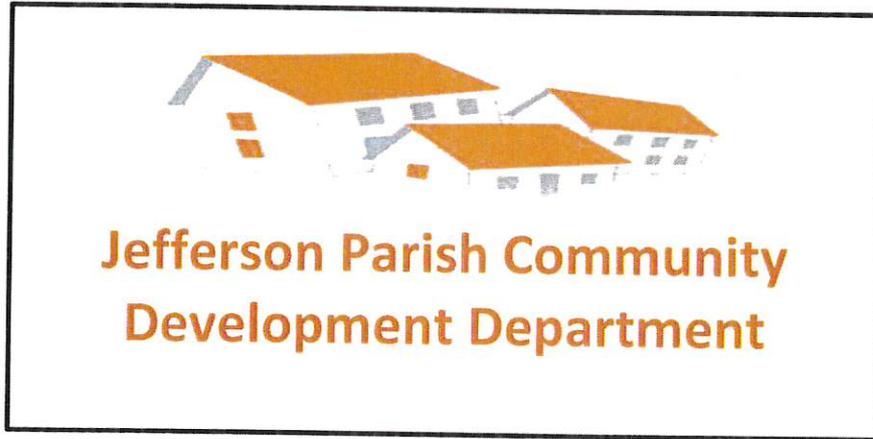
*Jefferson Parish Community Development Department Section 3 Program is committed to ensure that employment and economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible and consistent with existing federal, state and local laws and regulations, be directed to low-and very low income persons.*

---





# Signage Template: Exhibit K



Housing and Community Development Department In partnership with the U.S. Department of Housing and Urban Development, and [Project Name]

---

**Acknowledge that the Construction of this project is subject to the Section 3 plan of the U.S. Department of Housing and Urban Development. This program is designed to generate various Employment and Contracting Opportunities.**

**Please inquire within: Contractor name and contact number/Email:**

- \_\_\_\_\_
- \_\_\_\_\_

# Section 3 Start of Work Notice: Exhibit L

---



## Contractor Information

<b>Project Name</b>	
<b>Project Address</b>	
<b>Sub/Contractor Name</b>	
<b>Sub/Contractor Address</b>	
<b>Start of Work Date</b>	

## Contractor Authorization

<b>Name of Authorized Officer</b>	
<b>Signature</b>	
<b>Title</b>	

---

Please submit Start of Work Notice for each contractor/subcontractor prior to the start of construction via mail or email:

JPCDD- Section 3 Consulting, Compliance and Monitoring Unit  
1221 Elmwood Park Blvd., Suite 605  
Jefferson, LA 70123  
**Email:**

---

# Confirmation of Subcontractor Contract Amount: Exhibit M



Project Name: \_\_\_\_\_

Subcontractor Name: \_\_\_\_\_

Signed Into Contract With: \_\_\_\_\_

Original Contract Amount: \_\_\_\_\_

Start of Work Date: \_\_\_\_\_

Contract Amount at Start of Work Date: \_\_\_\_\_

## Contract Amount Less Than \$100,000

If the contract amount has stayed below \$100,000 by the Subcontractor's start of work date, the Subcontractor is not required to comply with Section 3 due to the contract amount not meeting the minimum threshold. Sign below and submit form.

I hereby confirm that the above Subcontractor's contract amount has stayed below the \$100,000 threshold by the start of work date stated above.

Print Name

Title/Company

Signature

Date

## Contract Amount Equal to or Greater Than \$100,000

If the contract amount has increased to \$100,000 or above on or before the start of work date, the Subcontractor is required to comply with the Section 3 federal regulations and the JPCDD Section 3 policy and procedures set forth in the Section 3 Contractor Orientation Guide. Sign below and submit form.

I hereby confirm that the above Subcontractor's contract amount has met the minimum threshold and I understand that the Subcontractor is now required to comply with the Section 3 federal regulations and the JPCDD Section 3 policy and procedures set forth in the Section 3 Contractor Orientation Guide.

Print Name

Title/Company

Signature

Date

# Monthly Verification of Internal Capacity Status: Exhibit N



This form is to be completed and submitted by the 10<sup>th</sup> of each month by every Subcontractor claiming Internal Capacity, for the duration of their contract. Always report for the previous month; for example, when the form is due on July 10<sup>th</sup>, you will be reporting the activity of June.

Reporting Month:	Project Name
Subcontractor	Contracted With

By signing below, I hereby verify that my company has remained in the qualifying Internal Capacity parameters stated below:

- No Lower-Tier Subcontracts have been awarded, and/or
- No New Hires (employees placed on payroll) have been hired to work specifically on the project stated above.

By signing below, I also verify that I understand that in the event my company has the need for lower-tier subcontracts and/or new hires, I will immediately alert the General Contractor and will follow the below Section 3 Procurement Processes. I also understand that my company can no longer claim Internal Capacity and will be required to comply with all Section 3 requirements that are now applicable.

### Section 3 Procurement Process for Lower-Tier Subcontractors

1. Subcontractor will submit **Bid Announcement** that lists scope of work, contact information and a bid due date (minimum is two weeks). Subcontractors should submit bid directly to General Contractor.
  - a. Bid will be forwarded to JPCDD, and will then be sent to all Section 3 Businesses.
2. Subcontractor will review all bids received and will award contract based on the Section 3 procurement guidelines, depending if bids are construction or non-construction:
  - a. 10% of construction contract must be awarded to Section 3 Business.
  - b. 3% of soft cost (non-construction) budget must be awarded to Section 3 Business.
3. Subcontractor will submit a **Bid Tabulation** after all bids have been received. The bid tabulation should indicate which awarded contracts were to a Section 3 Business.
4. Subcontractor will submit a **Utilization Plan** that lists all Lower-Tier Subcontractors, Professional Services and Suppliers being utilized. The template is provided on page 34 of the Section 3 Contractor Orientation Guide.

### Section 3 Procurement Process for New Hires

1. Subcontractor will submit an Employment Opportunity Announcement (EOA) that lists position details, applicant qualifications, contact information and application deadline. EOA will be submitted directly to the General Contractor.
  - a. EOA will be forwarded to JPCDD and will then be sent to all certified Section 3 Residents.
2. Subcontractor will hold interviews and determine how the 30% New Hire Goal will be met.
  - a. For example, if 10 new hires are needed, at least 3 must be either:
    - i. Currently certified as a Section 3 Resident
    - ii. Qualifies as a Section 3 Resident (required to complete Section 3 Resident Application)
3. Subcontractor will notify the General Contractor of hiring results and will submit the following:
  - a. Statement indicating how the 30% New Hire Goal was met, list of new hire names and Section 3 Resident status.
  - b. Section 3 Resident Applications for new hires that must be certified in order to meet the 30% New Hire Goal.
4. Subcontractor will start submitting monthly reporting and any other additional documents needed for the duration of their contract.

Print Name	Title/Company	Signature	Date
------------	---------------	-----------	------

# Section 3 Monthly Activity Report: Exhibit O



Contractor Name	Project Name
Contractor Address	Contract Amount
Contact Person	Reporting Month
Phone Number / Email	Date of Submission

## Employment and Training

A Job Category	B				C		D			
	New Hires		No New		Employees		Trainees		No Trainees	
	Section 3 New Hires*		Non-Section 3 New Hires		Section 3 Employees *	Non-Section 3 Employees	Section 3 Trainees* Previously Reported That Worked This Month		New Section 3 Trainees* Reporting for the First Time	
	# of New Hires	Hours Worked	# of New Hires	Hours Worked	Hours Worked	Hours Worked	# of Trainees	Hours Worked	# of Trainees	Hours Worked
Professional										
Technician										
Office/Clerical										
Trade:										
Trade:										
Trade:										
Trade:										
Other:										
<b>TOTAL</b>										

\*Include individuals on the Section 3 New Hire/ Employee/ Trainee Participation Form. Regardless if information was previously reported, all Section 3 individuals who've worked/trained during reporting month must be included.

**NOTES:**

1. New Section 3 Trainees should NOT be included in the New Hire numbers.
2. New Hires become Employees the following reporting month.
3. A report for each contractor/subcontractor with a contract equal to or greater than \$100,000 must be submitted by the 10th of each month with numbers from the previous month. For example, on October 10th the numbers for September will be submitted.
4. Subcontractors submit to General Contractor before the 10th and then the General Contractor will submit to Section 3 by the 10th.



# Section 3 Termination of Work Notice: Exhibit Q



## Contractor Information

<b>Project Name</b>	
<b>Project Address</b>	
<b>Sub/Contractor Name</b>	
<b>Sub/Contractor Address</b>	
<b>Termination of Work Date</b>	

## Contractor Authorization

<b>Name of Authorized Officer</b>	
<b>Signature</b>	
<b>Title</b>	

Please submit Termination of Work Notice for each contractor/subcontractor at the termination of construction via mail or email:

JPCDD- Section 3 Consulting, Compliance and Monitoring Unit  
1221 Elmwood Park Blvd., Suite 605  
Jefferson, LA 70123  
**Email:**

# Section 3 Business Concern Certification Application Exhibit R

**BUSINESS NAME:** \_\_\_\_\_  
**BUSINESS ADDRESS:** \_\_\_\_\_  
**TYPE OF BUSINESS:** \_\_\_\_\_ Corporation \_\_\_\_\_ Partnership \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Joint Venture  
**TYPE OF SERVICES PROVIDED:** \_\_\_\_\_

**DOCUMENTATION OF DESIGNATION OF SECTION 3 STATUS (CHECKED ALL THAT APPLY)**

- 51% business ownership consisting of Section 3 Residents
- 30% of all full time employees are Section 3 Residents
- 25% subcontracting of the dollar amounts awarded to qualified Section 3 businesses
- Active Section 3 certification through U.S. Department of Housing and Urban Development (HUD) or Jefferson Parish Public Housing Authority

**FOR BUSINESSES CLAIMING THAT 51% OR MORE OF THE BUSINESS IS OWNED BY SECTION 3 RESIDENTS, SUPPLY THE:**

Names and addresses of Section 3 Resident(s) in 51% ownership position  
 [Attach proof of incorporation and proof of ownership by the Section 3 Resident(s)]

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FOR BUSINESSES CLAIMING AT LEAST 30% OF THEIR WORKFORCE ARE CURRENTLY SECTION 3 RESIDENTS OR WERE SECTION 3 ELIGIBLE RESIDENTS WITHIN 3 YEARS OF DATE OF EMPLOYMENT WITH BUSINESS, SUPPLY THE INFORMATION LISTED BELOW:**

- Names of all current full time employees
- List of all employees claiming Section 3 status
- Name and address of Public Housing Authority residents
- Income verification according to the chart listed below- W-2 forms for anyone 18 years of age or older living in the household, most recent federal income tax return, etc.)

Household Size	1	2	3	4	5	6	7	8
Max Income	\$33,600	\$38,400	\$43,200	\$48,000	\$51,850	\$55,700	\$59,550	\$63,400

\*Income figures adjusted annually

**FOR BUSINESSES CLAIMING SECTION 3 STATUS BY SUBCONTRACTING 25% OF THE TOTAL DOLLAR AMOUNT AWARDED TO QUALIFIED SECTION 3 BUSINESSES, SUPPLY THE INFORMATION LISTED BELOW:**

- Signed affidavit committing to contract 25% of the total dollar amount awarded to a qualified Section 3 business
- Estimated total contract amount \$ \_\_\_\_\_
- List of subcontracted Section 3 businesses and estimated subcontract total amount(s) \$ \_\_\_\_\_

**FOR BUSINESSES CLAIMING SECTION 3 STATUS THROUGH ACTIVE HUD OR HANO CERTIFICATION, SUPPLY THE INFORMATION LISTED BELOW:**

- A copy of the certification letter

\_\_\_\_\_  
 Authorizing Name and Signature

\_\_\_\_\_  
 Date

## Section 3 Resident Certification Application: Exhibit R

I, \_\_\_\_\_, certify that I meet the following Section 3  
[Print Full Name] Certification requirement(s) [check all that apply]:

\_\_\_ **Category 1**                      **Resident of the project activity location**  
\_\_\_\_\_ [Specify project location]

\_\_\_ **Category 2**                      **Homeless person of the project activity location**

\_\_\_ **Category 3**                      **Recipient of housing assistance or Section 8**  
\_\_\_\_\_ [Provide evidence of either]

\_\_\_ **\*Category 4**                      **Low or Very Low Income Resident of New Orleans MSA**

*\*Please note that your household income must not exceed the limits outlined below in order to qualify as Category 4. Circle the amount that represents your household size and income. Please submit a copy of your State I.D., valid driver's license, or a utility bill as well as the most recent check stub, 1099 form, W-2 or completed tax return as proof of residency and income. As a Category 4 applicant, you must also submit the names, ages, and (when applicable) incomes of all additional persons in your household. Proof of residency and income must also be provided for any persons contributing to your household's income.*

FY 2016 Income Limits	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
Low (80%) Income	\$32,100	\$36,650	\$41,250	\$45,850	\$49,500	\$53,150	\$56,850	\$60,500
Very Low (50%) Income	\$20,050	\$22,900	\$25,800	\$28,650	\$30,950	\$33,250	\$35,550	\$37,800
Extremely Low (30%) Income	\$12,050	\$13,750	\$15,450	\$17,200	\$18,550	\$19,950	\$21,300	\$22,700

Home Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ Alternate # \_\_\_\_\_ Email Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>For Office Use Only</b>	
<b>Certified by:</b> _____	<b>Signature:</b> _____

**Section 3 Employment Assessment: Exhibit R**



**Education**

	High School	College	Trade School	Other
<b>Name of School</b>				
<b>Years Attended</b>				
<b>Graduated Y or N</b>				
<b>Degree/Certification or License received</b>				

**Employment History (list from most current to least current)**

Are you currently employed Y or N (circle one)

Are you a veteran of the U.S. Armed Forces Y or N (circle one)

Name of Employer Address/City/State	Dates of Employment Start/End	Job Title	Beginning Hourly Rate Ending Hourly Rate	Reason for Leaving

**Trade Skills Assessment** Please check all that apply.

Skill	✓	Skill	✓	Skill	✓
Appliance Installation		Brick Laying		Carpentry	
Carpet Installation		Cement/Masonry		Concrete	
Demolition		Door Installation		Drywall	
Electrical		Fencing		Fixtures Installation	
Flooring Installation		General Labor		HVAC	
Iron Work		Janitorial		Landscaping	
Machine Operator		Painting		Plumbing	
Security		Roofing		Tile Setting	
Truck Driving		Window Installation			

**Professional Skills Assessment** Please check all that apply.

Skill	✓	Skill	✓	Skill	✓
Accounting/Finance		Administrative		Architecture	
Clerical/Data Entry		Education		Engineering	
Food Service		Health Care		Human Resources	
IT and Computers		Legal		Management	
Public Relations		Social Work		Writing	

**Other Skills** \_\_\_\_\_

### HUD Compliance and Monitoring?

HUD monitors the performance of recipients and contractors. HUD examines employment and contract records for evidence of actions taken to train and employ Section 3 residents and to award contracts to Section 3 businesses. HUD provides technical assistance to recipients and contractors in order to obtain compliance with Section 3 requirements.

### What if it appears that an entity is not complying with Section 3?

There is a complaint process. Section 3 residents and business concerns may file complaints if they think a violation of Section 3 requirements has occurred where a HUD-funded project is planned or underway. Complaints will be investigated; if appropriate, voluntary resolutions will be sought. There are appeal rights to the Secretary. Section 3 residents and businesses may also seek judicial relief.

### How can Section 3 businesses or residents complain about a violation of Section 3 requirements?

They can file a complaint in writing to the local HUD FHEO Office or to:

**The Assistant Secretary for Fair Housing  
and Equal Opportunity**  
U.S. Department of Housing and Urban Development  
451 Seventh Street, SW, Room 5100  
Washington, DC 20410-2000  
1-800-669-9777  
1-800-927-9276 (TTY)  
[www.hud.gov](http://www.hud.gov) [www.espanol.hud.gov](http://www.espanol.hud.gov)

A written complaint should contain:

1. Name and address of the person filing the complaint;
2. Name and address of subject of complaint (HUD recipient or contractor);
3. Description of acts or omissions in alleged violation of Section 3;
4. Statement of corrective actions sought.

04736

# U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

## Section 3 Economic Opportunity *A Piece of the American Dream*



U.S. Department of Housing  
and Urban Development



Fair Housing and Equal  
Opportunity

April 2006

HUD-1476-FHEO Rev 2

OMB Approval Number 2529-0043 (exp. 8/31/2007)

Previous Editions are Obsolete

## Section 3 Act

Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (as amended), requires that economic opportunities generated by certain HUD financial assistance for housing (including Public and Indian Housing) and community development programs shall, to the greatest extent feasible, be given to low and very low-income persons, particularly those who are recipients of government assistance for housing, and to businesses that provide economic opportunities for these persons.

Other HUD programs covered by Section 3 (to distinguish between HUD Public and Indian housing programs) are those that provide housing or community development assistance for housing rehabilitation, housing construction, or other public construction project.

## Who are Section 3 residents?

Public housing residents including persons with disabilities.

Low and very low income persons who live in the area where a HUD assisted project is located.

## What is a Section 3 business?

A section 3 business is one:

That is owned by Section 3 residents  
Employs Section 3 residents or;  
Subcontracts with businesses that provide opportunities to low and very low income persons.

## What types of Economic Opportunities are available under Section 3?

- ✓ Jobs and Employment opportunities
- ✓ Training and Educational opportunities
- ✓ Contracts and Business opportunities

## Who will provide the Economic Opportunities?

Recipients of HUD financial assistance and their contractors and subcontractors are expected to develop a Section 3 Plan to assure that economic opportunities to the greatest extent feasible, are provided to low and very low-income persons and to qualified Section 3 businesses. One element of that Plan is the use of a Section 3 clause which indicates that all work performed under the contract are subject to the requirements of Section 3.

## Who receives Economic Opportunities under Section 3?

*For training and employment:*

- ✓ persons in public and assisted housing;
- ✓ persons in the affected project neighborhood;
- ✓ participants in HUD Youth-build programs;
- ✓ homeless persons.

*For contracting:*

- ✓ businesses which fit the definition of a Section 3 business.

## How can individuals and businesses find out more about Section 3?

Contact the Fair Housing and Equal Opportunity representative at your nearest HUD Office.

## CONTRACTOR OR SUBCONTRACTOR'S SECTION 3 PLAN, IF REQUIRED

(Required if either contract exceeds \$100,000)

### Section 3 Plan Format

\_\_\_\_\_  
(Name of contractor) \_\_\_\_\_ agrees to implement the following specific affirmative action steps directed at increasing the utilization of lower income residents and businesses within the City of \_\_\_\_\_.

- A. To ascertain from the locality's Disaster Recovery CDBG program official the exact boundaries of the Section 3 covered project area and where advantageous, seek the assistance of local officials in preparing and implementing the affirmative action plan.
- B. To attempt to recruit from within the City the necessary number of lower income residents through: local advertising media, signs placed at the proposed site for the project, and community organizations and public or private institutions operating within or serving the project area such as Service Employment and Redevelopment (SER), Opportunities Industrialization Center (OIC), Urban League, Concentrated Employment Program, Hometown Plan, or the U. S .Employment Service.
- C. To maintain a list of all lower income residents who have applied either on their own or on referral from any source, and to employ such persons, if otherwise eligible and if a vacancy exists.
- D. \*To insert this Section 3 Plan in all bid documents, and to require all bidders on subcontracts to submit a Section 3 Plan including utilization goals and the specific steps planned to accomplish these goals.
- E. \*To ensure that subcontracts, which are typically let on a negotiated rather than a bid basis, in areas other than Section 3 covered project areas, are also let on a negotiated basis whenever feasible, if let in a Section 3 covered project area.
- F. To formally contact unions, subcontractors, and trade associations to secure their cooperation for this program.
- G. To ensure that all appropriate project area business concerns are notified of pending subcontractual opportunities.
- H. To maintain records, including copies of correspondence, memoranda, etc. which document that all of the above affirmative action steps have been taken. \*Loans, grants, contracts, and subsidies for less than \$100,000 will be exempt.
- I. To appoint or recruit an executive official of the company or agency as Equal Opportunity Officer to coordinate the implementation of this Section 3 Plan.
- J. To list on Table A information related to subcontracts to be awarded.
- K. To list on Table B all projected workforce needs for all phases of this project by occupation, trade, skill level, and number of positions.

As officers and representatives of \_\_\_\_\_ (Name of Contractor/Subcontractor) \_\_\_\_\_, we the undersigned have read and fully agree to this Section 3 Plan, and become a party to the full implementation of this program.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## Contractor Certification

Contractor's Name: \_\_\_\_\_

### Certification Regarding Debarment, Suspension, and Other Responsibility Matters In Primary Covered Transactions

1. The prospective contractor certifies to the best of its knowledge and belief, that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction;
- c. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- d. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission or any of the offense enumerated in paragraph (1)(b) of this certification; and
- e. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name and Title of Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Complaint Register

Under Section 3 of the Housing  
And Urban Development Act of 1968

## U.S. Department of Housing and Urban Development

Office of Fair Housing  
and Equal Opportunity

OMB Approval No. 2529-0043 (revised)

(Expires 11/30/2018)

**Instructions:** This form is to be used to report allegations of noncompliance with Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations at 24 CFR Part 135.

<b>1. Complainant Information:</b>	
Name of Complainant (Person or organization)	Home Phone
Street Address	Work Phone
City, State, Zip code	
Email Address:	

<b>2. You are: (check all that apply)</b>	
<input type="checkbox"/> Low/Very Low Income Person	<input type="checkbox"/> Section 3 Business
<input type="checkbox"/> Public Housing Resident	<input type="checkbox"/> A Representative of a Section 3 Business
<input type="checkbox"/> HUD Youthbuild Participant	<input type="checkbox"/> Other: _____
<input type="checkbox"/> A Representative of any of the above listed Individuals (Such as: a Low-Income Person or Public Housing Resident)	

<b>3. Basis for alleged noncompliance with Section 3:</b>			
<input type="checkbox"/> Denied Training	<input type="checkbox"/> Denied Employment	<input type="checkbox"/> Denied Contracting	<input type="checkbox"/> Other (see below in item 6)

<b>4. Complaint is against: (check one or more boxes)</b>			
<input type="checkbox"/> Recipient of HUD Funds (Such: as a PHA, city/county agency, etc.)	<input type="checkbox"/> Contractor	<input type="checkbox"/> Subcontractor	<input type="checkbox"/> Other (please specify): _____

<b>5. Who is this complaint being filed against?</b>	
Name of agency, organization, or company:	Business Phone
Street Address	
City, State, Zip code	
Name and identify others (if any) who allegedly violated Section 3 in this case:	

**6. How did the HUD recipient, contractor, or subcontractor violate the requirements of Section 3?**  
 (Check all that apply – provide documentation, if available)

HUD Recipient	Contractor and/or Subcontractor
<p><input type="checkbox"/> Failed to notify Section 3 businesses about contracting opportunities</p> <p><input type="checkbox"/> Failed to incorporate the Section 3 Clause into covered Section 3 bid solicitations or contracts</p> <p><input type="checkbox"/> Failed to provide priority consideration to Section 3 businesses for covered contracting opportunities</p> <p><input type="checkbox"/> Failed to select Section 3 businesses in accordance with the order of priority consideration as set forth in 24 CFR 135.36</p> <p><input type="checkbox"/> Failed to award contracts to Section 3 businesses</p> <p><input type="checkbox"/> Failed to ensure that its contractors/ subcontractors complied with Section 3 requirements</p> <p><input type="checkbox"/> Knowingly entered into contracts with contractors/ subcontractors that failed to comply with Section 3 requirements</p> <p><input type="checkbox"/> Failed to notify Section 3 residents about training and/or employment opportunities</p> <p><input type="checkbox"/> Failed to provide priority consideration to Section 3 residents for employment or training opportunities</p> <p><input type="checkbox"/> Failed to select Section 3 residents for training or employment opportunities in accordance with the order of priority consideration set forth in 24 CFR 135.34</p> <p><input type="checkbox"/> Failed to hire Section 3 residents for new employment opportunities</p> <p><input type="checkbox"/> Retaliated against the complainant because complainant sought to enforce Section 3 requirements or participated in an investigation or proceeding regarding Section 3</p> <p><input type="checkbox"/> Other</p> <hr/>	<p><input type="checkbox"/> Failed to certify that all employment vacancies filled prior to contract execution were not filled to circumvent Section 3</p> <p><input type="checkbox"/> Failed to notify potential subcontractors about Section 3 requirements</p> <p><input type="checkbox"/> Failed to post notices at the work site regarding Section 3 requirements in accordance with the Section 3 Clause</p> <p><input type="checkbox"/> Failed to send to each labor organization or representative of workers a notice of Section 3 obligations in accordance with the Section 3 Clause</p> <p><input type="checkbox"/> Failed to ensure that its subcontractors complied with Section 3</p> <p><input type="checkbox"/> Failed to train and/or hire Section 3 residents for new employment opportunities</p> <p><input type="checkbox"/> Failed to provide priority consideration to Section 3 residents for employment or training opportunities in accordance with 24 CFR Part 135.34</p> <p><input type="checkbox"/> Failed to ensure that contracts awarded to subcontractors included the Section 3 Clause</p> <p><input type="checkbox"/> Failed to award subcontracts to Section 3 businesses</p> <p><input type="checkbox"/> Failed to award subcontracts to Section 3 businesses in accordance with the order of priority consideration set forth in 24 CFR 135.34</p> <p><input type="checkbox"/> Retaliated against the complainant because complainant sought to enforce Section 3 requirements or participated in an investigation or proceeding regarding Section 3</p> <p><input type="checkbox"/> Other</p> <hr/>

7. **When did the act(s) checked above occur?** (Include the most recent date if several dates are involved):

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Month      Day      Year

\* The date of the last alleged violation or occurrence must be less than 180 days from the date of submission to HUD.

8. **Project name or location where alleged violation occurred?** (If applicable):

Project Name (if applicable): \_\_\_\_\_ Project Number: \_\_\_\_\_

Project Location: \_\_\_\_\_

Local Contracting Agency (LCA): \_\_\_\_\_

9. **Identify the type of HUD funding used by the HUD funding recipient, organization, or contractor that this complaint is filed against:** (Check all that apply)

<input type="checkbox"/> PIH Operating Subsidy  <input type="checkbox"/> PIH Capital Fund Subsidy  <input type="checkbox"/> Choice Neighborhood Initiative Grant  <input type="checkbox"/> HOPE VI Grant	<input type="checkbox"/> Other PIH Assistance  <input type="checkbox"/> Community Development Block Grants (CDBG)  <input type="checkbox"/> HOME Investment Partnership Funding  <input type="checkbox"/> McKinney Homeless Assistance	<input type="checkbox"/> Neighborhood Stabilization Program (NSP) Assistance  <input type="checkbox"/> Other Community Development Assistance  <input type="checkbox"/> Lead-Based Paint  <input type="checkbox"/> Section 202 Supportive Housing for the Elderly	<input type="checkbox"/> Section 811 Supportive Housing for the Disabled  <input type="checkbox"/> Project Based Housing Vouchers  <input type="checkbox"/> Other HUD Housing Assistance  <input type="checkbox"/> Other Covered HUD Funding
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**10. Description of act(s) or incident(s) involving alleged violation of Section 3:**

Summarize what happened? Attach additional information if necessary

[Empty space for description of act(s) or incident(s)]

**11. Declaration Statement**

I declare under penalty of perjury that I have read this complaint (including any attachments) and that all information is accurate and correct.

Signature

Date

## Section 3 of the Housing and Urban Development Act of 1968

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

The information is given voluntarily and provides the basis for HUD's investigation of the complaint to determine if the allegations of noncompliance are valid. The Department will use the information provided as the basis for its determination of jurisdiction over a complainant's allegations. All information collected complies with the Privacy Act of 1974 and OMB Circular A-108. The information is unique to the processing of complaints alleging noncompliance with the Section 3 statute or implementing regulations. The information collected on this form will only be used by HUD during the investigation and resolution of complaints and will not be shared with persons or parties that are not directly involved with the complaint.

### What is Section 3 of the Housing and Urban Development Act of 1968?

Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. The Section 3 requirements ensure that *when* new jobs or contracts are created during the usage of certain HUD funds, priority consideration is given to low- and very low-income persons residing in the community in which the funds are spent (regardless of race or gender), and to the businesses that substantially employ these persons.

### Who are Section 3 residents and businesses?

Section 3 residents are:

- Public housing residents; or
- Persons who live in the area where a HUD-assisted project is located and who have a household income that falls below HUD's income limits for low- and very low-income.

Please visit: <http://www.huduser.org/portal/datasets/il.html> to determine the income limits for residents of your community.

A Section 3 business is one that meets one of the following criteria:

- Is 51 percent or more owned by Section 3 residents;
- Employs Section 3 residents for at least 30 percent of its full-time, permanent staff; or
- Provides evidence of a commitment to subcontract to Section 3 business concerns, 25 percent or more of the dollar amount of the awarded contract.

### What HUD funding does Section 3 cover?

Section 3 applies to any of the following:

- A. Public and Indian Housing programs that receive: (1) Annual contributions for low income housing projects provided pursuant to section 5 of the U.S. Housing Act of 1937, as amended by the Quality Housing and Work Responsibility Act of 1998 (QHWRA); (2) Capital Fund Project assistance provided pursuant to Section 9 of QHWRA; (3) Operating Subsidy assistance provided pursuant to Section 9 of QHWRA.
- B. Housing and community development assistance extended for: (1) housing rehabilitation (including reduction and abatement of lead based paint hazards); (2) housing construction or (3) other public construction projects; and for which the contract and subcontract exceeds \$100,000; and
- C. Certain competitive HUD grant funding, such as: HOPE VI, Choice Neighborhoods, etc.).

### **What can you do about violations of the Law?**

Remember, Section 3 applies to the awarding of jobs, training programs, and contracts, generated from projects receiving HUD financial assistance. If you believe that, as a low-income person or a Section 3 business concern, the responsibilities to provide economic opportunities under Section 3 have been violated, you have a right to file a complaint within **180 days** of the last alleged occurrences of noncompliance.

Complaints alleging violations of the Section 3 regulatory requirements must be submitted to the appropriate HUD Regional Office of Fair Housing and Equal Opportunity listed below. Please be certain to sign and date this form, where indicated, to ensure prompt complaint processing.

HUD will send the complaint to the appropriate HUD recipient for resolution. If resolution by the recipient fails, HUD will investigate. If HUD finds that the complaint has merit, it will try to end the violation by informal resolution. If conciliation fails, HUD may initiate other steps to enforce the law, including but not limited to suspension and debarment of the recipient or contractors as applicable.

You can obtain assistance in learning about more Section 3 by visiting [www.hud.gov/section3](http://www.hud.gov/section3) or by contacting one of the HUD's Regional Offices of Fair Housing and Equal Opportunity.

**Authority:** Section 3 of the Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1968, as amended by the Housing and Community Development Act of 1992, U.S.C. 1701u and implementing regulations at 24 CFR Part 135.

**Purpose:** The information requested on this form is to be used to investigate and process Section 3 complaints.

**Use:** The information requested will be used to process a complaint filed under Part 135. HUD may disclose certain information for Federal, State, and local agencies when relevant to civil, criminal, or regulatory investigations and prosecutions. It will not be otherwise disclosed or released outside of HUD, except as required and permitted by law.

**Penalty:** Failure to provide some or all of the requested information will result in delayed processing or rejection of this complaint for investigation.

#### **Privacy Act of 1974 (P.L.93-579)**

All information collected is provided voluntarily and complies with the Privacy Act of 1974 and OMB Circular A-108. The information is unique to the processing of complaints alleging noncompliance with the Section 3 statute or implementing regulations. The information collected on this form will only be used by HUD during the investigation and resolution of complaints and will not be shared with persons or parties that are not directly involved with the complaint.

## Instructions for completing the Section 3 Complaint Register

- Box 1:** Enter the requested information for the person that is filing the complaint (i.e., the complainant). This person must meet the definition of a Section 3 resident or business.
- Box 2:** Select the appropriate statement that describes your status as a Section 3 resident, businesses, or representative of either.
- Box 3:** Select the appropriate basis for the complaint which you are filing.
- Box 4:** Select the appropriate option that best describes the person or entity that you are filing this complaint against.
- Box 5:** Provide the name, address, and contact information for the person or entity that you are filing this complaint against.
- Box 6:** Select the statement(s) that best describe the alleged actions or omissions undertaken by the person or entity that you are filing this complaint against that are in violation of the requirements of Section 3. If you select "other", please briefly describe the alleged violation on the appropriate line.
- Box 7:** Provide the date that the alleged violation or action occurred. If the alleged act or violation is continuing in nature, please provide the date of the most recent occurrence.
- Box 8:** If this complaint is based upon acts or omissions that occurred at a specific job site, project, or location, please provide information that will allow HUD to identify the specific project that is the subject of the complaint that you are filing.
- Box 9:** Select the appropriate type of covered HUD funding that the recipient, organization, contractor/subcontractor received or administered.  
**NOTE:** In order for the complaint to be jurisdictional, covered HUD funding must be administered by the recipient, organization, contractor/subcontractor.
- Box 10:** Provide a detailed description of the acts or omissions undertaken by the person or entity that you filing this complaint against. Provide enough specific information to enable HUD to clearly understand the alleged violation and whether it demonstrates noncompliance with the requirements of Section 3.
- Box 11:** Please sign the complaint and enter the current date.  
**NOTE:** By signing and dating this complaint you are affirming that your statements and allegations are true and accurate by penalty of perjury. Complaints **must** be signed and dated prior to acceptance by HUD for investigation.

**Where to file your complaint:**

Please fax or mail your complaint to the appropriate HUD Regional Office of Fair Housing and Equal Opportunity that has jurisdiction over the state for which you are located or where the alleged violation occurred. Inquiries regarding the status of your complaint should be directed to the appropriate Regional office of FHEO by telephone or email.

<p><b>BOSTON REGIONAL OFFICE</b> U.S. Department of Housing and Urban Development New England Office 10 Causeway Street, Suite 308 Boston, MA 02222 (617) 994-8300 (800) 827-5005 Fax: (617) 565-7313 Email: <a href="mailto:complaints_office_01@hud.gov">complaints_office_01@hud.gov</a></p> <p>*Covers the following states: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont</p>	<p><b>FORT WORTH REGIONAL OFFICE</b> U.S. Department of Housing and Urban Development Southwest Office 801 Cherry St., Unit 45, Suite 2500 Fort Worth, TX 76102 (817) 978-5900 (888) 560-8913 Fax: (817) 978-5876 Email: <a href="mailto:complaints_office_06@hud.gov">complaints_office_06@hud.gov</a></p> <p>*Covers the following states: Arkansas, Louisiana, New Mexico, Oklahoma, and Texas</p>
<p><b>NEW YORK REGIONAL OFFICE</b> U.S. Department of Housing and Urban Development New York and New Jersey Office 26 Federal Plaza New York, NY 10278 (212) 264-1290 (800) 496-4294 Fax: (212) 264-9829 Email: <a href="mailto:complaints_office_02@hud.gov">complaints_office_02@hud.gov</a></p> <p>*Covers the following states: New Jersey and New York</p>	<p><b>KANSAS CITY REGIONAL OFFICE</b> U.S. Department of Housing and Urban Development Great Plains Office 400 State Avenue Kansas City, KS 66101 (913) 551-6958 (800) 743-5323 Fax: (913) 551-6856 Email: <a href="mailto:complaints_office_07@hud.gov">complaints_office_07@hud.gov</a></p> <p>*Covers the following states: Iowa, Kansas, Missouri, and Nebraska</p>
<p><b>PHILADELPHIA REGIONAL OFFICE</b> U.S. Department of Housing and Urban Development Mid-Atlantic Office 100 Penn Square East, 12<sup>th</sup> Floor Philadelphia, PA 19107 (215) 861-7646 (888) 799-2085 Fax: (215) 656-3449 Email: <a href="mailto:complaints_office_03@hud.gov">complaints_office_03@hud.gov</a></p> <p>*Covers the following states: Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, and West Virginia</p>	<p><b>DENVER REGIONAL OFFICE</b> U.S. Department of Housing and Urban Development Rocky Mountain Office 1670 Broadway Denver, CO 80202 (303) 672-5437 (800) 877-7353 Fax: (303) 672-5026 Email: <a href="mailto:complaints_office_08@hud.gov">complaints_office_08@hud.gov</a></p> <p>*Covers the following states: Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming</p>

<p><b>ATLANTA REGIONAL OFFICE</b>  U.S. Department of Housing and Urban Development  Southeast Office  40 Marietta Street  Atlanta, GA 30303  (404) 331-5140  (800) 440-8091  Fax: (404) 331-1021  Email: <a href="mailto:complaints_office_04@hud.gov">complaints_office_04@hud.gov</a></p> <p>*Covers the following states: Alabama, Puerto Rico, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, and the Virgin Islands</p>	<p><b>SAN FRANCISCO REGIONAL OFFICE</b>  U.S. Department of Housing and Urban Development  Pacific/Hawaii Office  600 Harrison Street  Third Floor  San Francisco, CA 94107  (415) 489-6536  (800) 347-3739  Fax: (415) 489-6560  Email: <a href="mailto:complaints_office_09@hud.gov">complaints_office_09@hud.gov</a></p> <p>*Covers the following states: Arizona, California, Guam, Hawaii, and Nevada</p>
<p><b>CHICAGO REGIONAL OFFICE</b>  U.S. Department of Housing and Urban Development  Midwest Office  77 W. Jackson Boulevard, Suite 2101  Chicago, IL 60604  (312) 353-7776  (800) 765-9372  Fax: (312) 886-2837  Email: <a href="mailto:complaints_office_05@hud.gov">complaints_office_05@hud.gov</a></p> <p>*Covers the following states: Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin</p>	<p><b>SEATTLE REGIONAL OFFICE</b>  U.S. Department of Housing and Urban Development  Northwest/Alaska Office  909 First Avenue  Seattle, WA 98104  (206) 220-5170  (800)877-0246  Fax: (206) 220-5447  Email: <a href="mailto:complaints_office_03@hud.gov">complaints_office_03@hud.gov</a></p> <p>*Covers the following states: Alaska, Idaho, Oregon, and Washington</p>

## **SUGGESTED ACTIVITIES TO AFFIRMATIVELY FURTHER FAIR HOUSING**

### Information Outreach

Requesting Landlords to post Fair Housing Notices, Providing Fair Housing brochures where customers pay utility bills, media campaigns or communities with local oriented media outlets (Town newspaper).

### Training Seminar for the General Public

Topics would include overview of the Fair Housing laws, (classes, illegal acts, and penalties) rights and responsibilities in buying/selling homes, tenant selection criteria, family issues (occupancy standards, safety) renting to the disabled etc. See 24 CFR.50, 100.65, 100.80

### Training Seminar for Rental Managers, Agents and Landlords

Topics would include overview of the Fair Housing laws, (classes, illegal acts, and penalties) tenant selection criteria, family issues (occupancy standards, safety) renting to the disabled, record keeping, advertising and evictions. See 24 CFR 100.70, 100.75, 100.80, 100.202

### Training Seminar for Real Estate Brokers

Topics would include protected classes, violations, penalties and dealing with potentially illegal questions. See 24 CFR 100.65, 100.70, 100.80, 100.90, 100.135

### Training Seminar for Real Estate Lenders

Topics would include Fair Housing statues, recording keeping, prohibited inquiries, prohibited credit uses. See 24 CFR 100.50, 100.65, 100.70, 100.120, 100.130

## Fair Housing Bill Stuffer

Side 1



Title VIII of the Civil Rights Act of 1968, As Amended, makes discrimination based on race, color, religion, sex, handicap, familial status, or national origin illegal in connection with the sale or rental of most housing and any vacant land offered for residential construction or use.

Side 2



Fair Housing is a national policy of the United States. It's the law, and it's your right.

Today, more than ever, America is closer to upholding the inalienable right of all its citizens to live where they choose, when they choose, or for as long as they choose, and can afford to do so. Yet, this year, as many as two million people who want to rent or buy a home will be discriminated against because of race, color, religion, sex, handicap, families with children, or national origin.

YOU can do something about housing discrimination

The city/parish of \_\_\_\_\_ has passed a fair housing ordinance. Complaints may be filed locally with municipal court or by reporting violations to the U. S. Department of Housing and Urban Development at this Toll-Free number, 1-800-669-9777.

# **Fair Housing**

**It's Right  
It's Fair  
It's for Everyone!**

**It's Not an Option  
It's the LAW**

**April is Fair Housing Month**



**Equal Housing Opportunity**

**Discrimination Complaint  
Hotline 1-800-669-9777**

## Code of Federal Regulations Title 24--Housing and Urban Development

### PART 100--DISCRIMINATORY CONDUCT UNDER THE FAIR HOUSING ACT

- Sec. 100.5 Scope.
- Sec. 100.10 Exemptions.
- Sec. 100.50 Real estate practices prohibited.
- Sec. 100.65 Discrimination in terms, conditions and privileges and in services and facilities.
- Sec. 100.70 Other prohibited sale and rental conduct.
- Sec. 100.75 Discriminatory advertisements, statements and notices.
- Sec. 100.80 Discriminatory representations on the availability of dwellings.
- Sec. 100.85 Blockbusting.
- Sec. 100.90 Discrimination in the provision of brokerage services.
- Sec. 100.120 Discrimination in the making of loans and in the provision of other financial assistance.
- Sec. 100.130 Discrimination in the terms and conditions for making available loans or other financial assistance.
- Sec. 100.135 Unlawful practices in the selling, brokering, or appraising of residential real property.
- Sec. 100.202 General prohibitions against discrimination because of handicap.
- Sec. 100.203 Reasonable modifications of existing premises.
- Sec. 100.204 Reasonable accommodations.
- Sec. 100.205 Design and construction requirements.
- Sec. 100.400 Prohibited interference, coercion or intimidation.

This page is located on the U.S. Department of Housing and Urban Development's Homes and Communities Web site at <http://www.hud.gov/complaints/housediscrim.cfm>

# Housing Discrimination Complaints

Federal law prohibits housing discrimination based on your race, color, national origin, religion, sex, family status, or disability. If you have been trying to buy or rent a home or apartment and you believe your rights have been violated, you can file a fair housing complaint.

There are several ways to file a complaint:

- \*You can file a complaint right now, by using our [online form](#) .
- \*You can call toll-free 1-800-669-9777.
- \*You can [print out a form](#), complete it, and drop it off at your local HUD office or mail it to:

Office of Fair Housing and Equal Opportunity  
Department of Housing and Urban Development  
Room 5204  
451 Seventh St. SW  
Washington, DC 20410-2000

For Arkansas, **Louisiana**, New Mexico, Oklahoma, and Texas residents:

Fair Housing Hub  
U.S. Department of Housing and Urban Development  
801 Cherry Street, 27th Floor  
P.O. Box 2905  
Fort Worth, Texas 76113-2905  
(817) 978-5900  
1-800-669-9777  
TTY (817) 978-5595

## **Other General Information**

### **Contractor Good Faith Efforts**

The following examples can be used in an effort to ensure that the employment objectives of Section 3 are met. These examples of efforts which can be undertaken to assist in reaching Section 3 residents and business for employment opportunities should not be considered all inclusive.

1. Post advertisements of the employment opportunities, identifying the positions, qualification requirements, and where to obtain additional information about the application process, in housing developments and transitional housing in the neighborhood or service area of the Section 3 covered project.
2. Contact community organization and resident organizations and request assistance on notifying residents of the employment positions to be filled.
3. Sponsor a job informational meeting in the service area of the project.
4. Arrange assistance in conducting job interviews and completing job application for residents of the service area where the project is located.
5. Arrange for location in the service area of the project where job applications may be collected by the grantee or contractor representative.
6. Consult with State and local agencies administering JTPA or JOBS, probation and parole agencies, unemployment compensation programs, etc., to assist with recruiting Section 3 residents for employment.
7. Advertise the jobs to be filled through the local media, such as community television networks, newspapers of general circulation, and radio.
8. Employ a job coordinator, or contact with a business concern that will undertake the efforts to match eligible and qualified Section 3 residents with the employments positions to be filled.
9. Where there are more qualified Section 3 residents than there are positions to be filled, maintain a file of eligible qualified Section 3 residents for future employment positions.
10. Undertake job counseling, education and related programs in association with local educational institutions.
11. After selection of bidders, but prior to execution of contracts, incorporate into the contract negotiated provision for specific number of Section 3 residents to be trained or employed on the Section 3 project.

### **Contracting Guidelines and Good Faith Efforts**

The following examples can be used in an effort to ensure that the contracting objectives of Section 3 are met. These examples of efforts which can be undertaken to assist in reaching Section 3 residents and businesses for contracting opportunities should not be considered all inclusive.

1. In determining the responsibility of potential contractors, consider their past records of Section 3 compliance and their current plans for the pending contract.
2. Utilize minority contractors associations and community organizations to assist in identifying Section 3 business who may be potential bidders.

3. Advertise contracting opportunities by posting notices concerning the work to be contracted in common areas of housing developments.
4. Provide written notice to all Section 3 business concerns of the contracting opportunities.
5. Follow up with Section 3 business concerns that have expressed interest in the contracting opportunities by personal contact to provide additional information.
6. Coordinate pre-bid meetings at which Section 3 business concerns could be informed of the upcoming contracting opportunities.
7. Provide workshops on contracting procedures and specific contract opportunities in a timely manner so that Section 3 business concerns can take advantage of upcoming contracting opportunities.
8. Advising Section 3 business concerns as to where they may seek assistance to overcome limitations such as inability to obtain binding, lines of credit, financing, or insurance.
9. Arrange solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways to facilitate the participation of Section 3 business concerns.
10. Where appropriate, break out contract work items into economically feasible units to facilitate participation of Section 3 business concerns.
11. Contacting agencies administering HUD Youth build programs and notifying these agencies of the contracting opportunities.
12. Advertising the contracting opportunities through trade association papers, local media, such as television, newspapers and radio.
13. Developing a list of eligible Section 3 business concerns.
14. Establishing numerical goals (dollar amounts, and number of awards) for contracts to Section 3 business concerns.

### **Record Keeping**

All contractors are required to maintain equal opportunity records. The contents of these records should include the following information:

1. Population Data: This includes population data by census tract or smaller geographic areas which includes prevailing population characteristics relating to race, ethnic groups, sex, age, head of household, and handicapped.
2. Employment Data: (For communities with 10 or more employees) EEO form 4; Personnel Policies; Affirmative Action and/or Section 3 plans (if applicable); copies of any advertisements for employment; documentation of special efforts to identify, train, involve and/or hire minority and lower-income residents.
3. Minority Business Participation: Documentation of efforts to solicit minority and women-owned businesses and maintain data concerning the number and dollar amount of contracts awarded to minority businesses.
4. Section 3 Business Participation: Documentation of efforts to solicit locally owned businesses; maintain data concerning the number and dollar amount of contract awarded to locally owned businesses.
5. Fair Housing: Document efforts to affirmatively further fair housing; copy of fair housing policy.

6. Contractor Compliance: Records of any monitoring trips to project site and any findings; copies of contractors' monthly utilization report.
7. Project Beneficiaries: Record of applicants, and direct and indirect beneficiaries by race, color, sex, national origin, age and handicap.
8. Displacement and/or Relocation: Data on race, head of household, age and income of persons affected.
9. See Section 4: Records Management for full records management requirements.



⊕ = BORING LOCATION

GEOTECHNICAL ENGINEERING SERVICES  
PROPOSED SOIL BORINGS  
BANNERWOOD SUBDIVISION  
GRETN, LOUISIANA

### BORING LOCATION PLAN

PSI PROJECT NO.: 0254270

# LOG OF BORING B-1

PROPOSED DRAINAGE IMPROVEMENT-BANNERWOOD SUBDIV.  
JEFFERSON PARISH, LOUISIANA

TYPE OF BORING: WET ROTARY

PSI Project No.: 0254270

DEPTH, FT.	SOIL TYPE	USCS SYMBOL	SAMPLES	COORDINATE (X) OR EASTING: COORDINATE (Y) OR NORTHING: APPROXIMATE SURFACE ELEVATION: LATITUDE: LONGITUDE:	N-BLOWS/FT.	MOISTURE CONTENT (%)	LIQUID LIMIT (%)	PLASTIC LIMIT (%)	PLASTICITY INDEX	% PASSING No. 200 SIEVE	SHEAR STRENGTH (tons/square foot)						DRY UNIT WEIGHT (pcf)	
											LL	PL	PI	0.0	0.5	1.0		1.5
0.0 - 2.5	CH			8" dark brown sandy topsoil, with roots and organics		26												
2.5 - 5.0	SM			Firm dark brown Fat Clay, with traces of roots and sand	9	18				24								
5.0 - 7.5	OH			Loose brown Silty Sand														
7.5 - 10.0				Very soft dark gray and brown Organic Clay		117	136	35	101									
10.0 - 12.5					WOH	107												
12.5 - 15.0					WOH	141	138	35	103									
15.0 - 17.5	SC			Very loose gray Clayey Sand	2	31				48								
17.5 - 20.0																		
20.0 - 22.5					4	32												
22.5 - 25.0	CH			Very soft to soft gray Fat Clay, with silt and sand seams		57	59	22	37									68
25.0 - 27.5						45												
27.5 - 30.0																		
30.0 - 32.5						73												58
32.5 - 35.0																		
35.0 - 37.5						74	89	26	63									
37.5 - 40.0																		
40.0 - 42.5																		
42.5 - 45.0				- traces of organics, 43' to 50'		61												61
45.0 - 47.5																		
47.5 - 50.0						69												

DEPTH OF BORING: 80 FEET

DATE DRILLED: 12/3/10

NOTES: LOCATION::

GROUND WATER DURING DRILLING (FT): MEASURED AT 6'  
GROUND WATER UPON COMPLETION (FT): MEASURED AT 7'  
DELAYED GROUND WATER (FT): N/A

# LOG OF BORING B-1

PROPOSED DRAINAGE IMPROVEMENT-BANNERWOOD SUBDIV.  
JEFFERSON PARISH, LOUISIANA

TYPE OF BORING: WET ROTARY

PSI Project No.: 0254270

DEPTH, FT.	SOIL TYPE	USCS SYMBOL	SAMPLES	SOIL DESCRIPTION	N-BLOWS/FT.	MOISTURE CONTENT (%)	LIQUID LIMIT (%)	PLASTIC LIMIT (%)	PLASTICITY INDEX	% PASSING No. 200 SIEVE	SHEAR STRENGTH (tons/square foot)						DRY UNIT WEIGHT (pcf)	
											OHP	● UC	△ TV	▲ UU	0.0	0.5		1.0
52.5				Very soft to soft gray Fat Clay, with silt and sand seams		70	90	28	62									58
55.0																		
57.5						69												58
60.0																		
62.5		CL		Stiff tan and gray Lean Clay, with sand pockets		23	35	14	21	51								
65.0																		
67.5						21												
70.0																		
72.5		SM		Medium dense tan Silty Sand		22												
75.0																		
77.5						25				14								
80.0																		
82.5				Boring terminated at 80 feet														
85.0																		
87.5																		
90.0																		
92.5																		
95.0																		
97.5																		
100.0																		

DEPTH OF BORING: 80 FEET

DATE DRILLED: 12/3/10

NOTES: LOCATION:;

GROUND WATER DURING DRILLING (FT): MEASURED AT 6'  
GROUND WATER UPON COMPLETION (FT): MEASURED AT 7'  
DELAYED GROUND WATER (FT): N/A



# LOG OF BORING B-2

PROPOSED DRAINAGE IMPROVEMENT-BANNERWOOD SUBDIV.  
JEFFERSON PARISH, LOUISIANA

TYPE OF BORING: WET ROTARY

PSI Project No.: 0254270

DEPTH, FT.	SOIL TYPE	USCS SYMBOL	SAMPLES	SOIL DESCRIPTION	N-BLOWS/FT.	MOISTURE CONTENT (%)	LIQUID LIMIT (%)	PLASTIC LIMIT (%)	PLASTICITY INDEX	% PASSING No. 200 SIEVE	SHEAR STRENGTH (tons/square foot)					DRY UNIT WEIGHT (pcf)			
											LL	PL	PI	HP	UC		TV	UU	
52.5				Very soft to soft gray Fat Clay, with silt and sand seams		62													
55.0																			
57.5				- shell fragments, 58' to 60'	15	34													
60.0																			
62.5																			
65.0		SC		Medium dense tan and gray Clayey Sand	19	23				37									
67.5																			
70.0		CL		Firm to stiff tan and gray Lean Clay, with sand layers	5	31													
72.5																			
75.0						31	34	20	14										
77.5																			
80.0				- stiff below 78'		30													
82.5				Boring terminated at 80 feet															
85.0																			
87.5																			
90.0																			
92.5																			
95.0																			
97.5																			
100.0																			

DEPTH OF BORING: 80 FEET

DATE DRILLED: 12/6/10

NOTES: LOCATION:

GROUND WATER DURING DRILLING (FT): MEASURED AT 2'  
GROUND WATER UPON COMPLETION (FT): N/A  
DELAYED GROUND WATER (FT): N/A

# LOG OF BORING B-3

PROPOSED DRAINAGE IMPROVEMENT-BANNERWOOD SUBDIV.  
JEFFERSON PARISH, LOUISIANA

TYPE OF BORING: WET ROTARY

PSI Project No.: 0254270

DEPTH, FT.	SOIL TYPE	USCS SYMBOL	SAMPLES	COORDINATE (X) OR EASTING: COORDINATE (Y) OR NORTHING: APPROXIMATE SURFACE ELEVATION: LATITUDE: LONGITUDE:	N-BLOWS/FT.	MOISTURE CONTENT (%)	LIQUID LIMIT (%)	PLASTIC LIMIT (%)	PLASTICITY INDEX	% PASSING No. 200 SIEVE	SHEAR STRENGTH (tons/square foot)						DRY UNIT WEIGHT (pcf)	
											LL	PL	PI	OHP	UC	TV		UU
				8" concrete with 5" brown sandy base														
-2.5		SP	X	Medium dense gray Sand - loose with traces of organics below 2'	18	14				11								
			X		2	42												
-5.0		OH		Very soft dark brown Organic Clay - wood pieces, 6' to 10'		154	147	30	117									
-7.5						133												
-10.0						131												
-12.5																		
-15.0			X		WOH	93	92	24	68									
-17.5																		
-20.0		SP	X	Loose gray poorly graded Sand	4	26				8								
-22.5																		
-25.0		CH		Very soft to soft gray Fat Clay - wood pieces, 23' to 30' - traces of organics, 23' to 50'		55	63	20	43									
-27.5						75												
-30.0																		
-32.5																		
-35.0				- silt and sand seams, 33' to 50'		57												
-37.5																		
-40.0						58	78	23	55									
-42.5																		
-45.0						60												65
-47.5																		
-50.0						59	78	23	55									68

DEPTH OF BORING: 80 FEET

DATE DRILLED: 12/7/10

NOTES: LOCATION:

GROUND WATER DURING DRILLING (FT): N/A  
GROUND WATER UPON COMPLETION (FT): MEASURED AT 8'  
DELAYED GROUND WATER (FT): N/A



**ADDENDUM NO. 2**

*Willowbrook* ~~TO THE~~  
CONSTRUCTION DOCUMENTS  
FOR THE CONSTRUCTION OF

**WILLOWBROOK DR.  
DRAINAGE IMPROVEMENTS  
(BANNERWOOD SUBDIVISION)  
PHASE II (MT. LAUREL – SURFWOOD)**

**JEFFERSON PARISH  
DEPARTMENT OF DRAINAGE**

**PUBLIC WORKS PROJECT NO. 2008-023A-DR**

**BID PROPOSAL NO. 50-00117581**

PREPARED BY:

INFINITY ENGINEERING CONSULTANTS, L.L.C.

2626 CANAL ST. SUITE 202

NEW ORLEANS, LA 70119

INFINITY PROJECT NO. 08-030-01

October 20, 2016

## GENERAL

1. **BID DATE:**            October 25, 2016

Sealed bids will be received until the hour of 2:00 P.M., local time on **TUESDAY, OCTOBER 25, 2016** in the Purchasing Department, Suite 4400, Jefferson Parish General Government Building, located at 200 Derbigny Street, Gretna, Louisiana, 70053 and publicly opened upon complete of administrative tasks.

2. The following addendum to plans and specifications shall be considered a part of the Contract Documents as if originally written and included in same. Where changes in materials or workmanship are made, same shall take precedence over original specifications, however, changes which may affect the proper installation or construction of materials or fixtures not mentioned must be brought to the attention of the Engineer before submitting a bid, otherwise conditions found later to exist must be resolved properly without additional cost.
3. All addenda must be acknowledged on the bid form. Failure to acknowledge any addenda will cause the bid response to be rejected.

## DRAWINGS

1. Sheet 2d, Detail "L", call out on the lower left hand side of detail that reads: "SEE SHT. 303 FOR THICKNESS AND OTHER INFORMATION NOT SHOWN HERE." shall be removed in it's entirety and replaced with: "*SEE SHT. 306 FOR THICKNESS AND OTHER INFORMATION NOT SHOWN HERE.*"
2. Sheet 2d, Detail "L", all references to Detail "K" mentioned in the notes accompanying Detail "L" shall be removed in their entirety.
3. Sheet 3, Item No. 701-12 Yard Drain Pipe (up to 8" RCP) (Incl. Tie Ins, Coupling) shall be removed in its entirety from the quantity list.
4. Sheet 3, Item No. 701-13 Yard Drain Pipe (up to 8" PVC) (Incl. Tie Ins, Coupling), Estimated Quantity shall be revised to 16 L.F., not 8.

## SPECIFICATIONS

1. Bid Form (BF-1 – BF-11) has been revised and is being reissued as a part of this Addendum. (See attached)
  - a. Item No. 701-12 Yard Drain Pipe (up to 8" RCP) (Incl. Tie Ins, Coupling) was removed.
  - b. Item No. 701-13 Yard Drain Pipe (up to 8" PVC) (Incl. Tie Ins, Coupling) was revised; estimated quantity was changed to 16 L.F.
2. Specification 02726 – Bedding Material, page 02726-4, paragraph 3.01 A. (1) shall be revised to read: Compaction: Bedding materials shall be compacted as per Parish's "Typical Pipe Trench Details", as shown on Project Plans Sheet No. 306.

## CLARIFICATIONS

1. All addenda must be acknowledged on the bid form. Failure to acknowledge any addenda will cause the bid response to be rejected. THIS IS TRUE FOR ALL ADDENDA ISSUED FOR THIS PROJECT, INCLUDING ADDENDUM 1 (PREVIOUSLY ISSUED), THIS ADDENDUM, AND ANY FUTURE ADDENDUMS THAT MAY BE ISSUED.

## QUESTIONS

1. Will crushed #57 concrete be allowed for bedding?  
*Contractor to review the Jefferson Parish Stand details for bedding requirements.*
2. Please advise whether the unit of measure for: Granular Material for roadway subbase, replacement of unsuitable subgrade, driveways, and sidewalks (2) item 723-01-Sand Base Course (4" thick) (leveling driveways, sidewalks, and H/C ramps) (Net Section), per cubic yard, (page 02723-2 in the Specifications) is net section or truck measure.  
*As per the bid form, bid item 723-01 shall be paid per net section.*
3. Will the Contractor be allowed to substitute a 6' x 9' Conflict/Junction Box instead of the required 6' x 8' Conflict/Junction Boxes? The Precast Concrete vendors already have the 6' x 9' molds and the cost savings to Jefferson Parish would be substantial if this small change is acceptable.  
*This size box will be allowed, provided the larger size does not create any additional conflicts. Any conflicts that occur as a result of a larger size box, will be paid for by the Contractor.*
4. Will the Contractor be allowed to substitute an 8' x 10' Conflict/Junction Box instead of the required 6' x 10' Conflict/Junction Boxes? The Precast Concrete vendors already have the 8' x 10' molds and the cost savings to Jefferson Parish would be substantial if this small change is acceptable.  
*This size box will be allowed, provided the larger size does not create any additional conflicts. Any conflicts that occur as a result of a larger size box, will be paid for by the Contractor.*
5. All of the conflict and junction boxes are shown on the plans with 12" walls and 15" bottoms. Can the Contractor provide calculations showing that the same H2O loadings can be achieved with walls and bottoms that are not as thick? This would also lower the cost associated with production as well as installation by reducing the overall weight of each piece.  
*The Engineer will review calculations as a part of the submittal process.*
6. On page 02726-4, 3.01, A, (1) Compaction Requirements references sheet 310. There is nothing on sheet 310 that says anything about bedding compaction requirements. Can you please let us know the Jefferson Parish compaction requirements for pipe bedding limestone?  
*See Specifications Item 1 on page 1 of this addendum.*
7. We need the Soil Bearing Capacity to use Pipe Bedding table on Sheet 306.  
*Please use a net allowable bearing capacity of 300 to 400 psf in determining bedding thicknesses.*

8. Sheet 2a, Note #3, Can an approved equal be used for structure steps?  
*Wrought Iron Steps are a requirement of Jefferson Parish, any substitutions shall be reviewed and approved by Jefferson Parish prior to construction.*
9. Sheet 2b, Detail "L" references sheet 303 for Bedding thickness. I see nothing on Sheet 303 that has to do with pipe bedding.  
*There is no Detail "L" on Sheet 2b, however, Detail "L" on Sheet 2d shall be revised. See Drawings Item 1 on page 1 of this addendum.*
10. Bid Items are not numbered. This might make it difficult if any Bid Form is changed.  
*The reference numbers listed under the bid item description are the bid item numbers.*
11. Bid Item 701-12, Yard Drain Pipe (up to 8" RCP) – Does this mean that Yard Drain pipe is existing RCP is to be replaced with up to 8" RCP? Pipe vendors are telling me no one makes 8" or smaller, RCP.  
*Yard Drain pipes to be PVC. The bid form has been revised and reissued with this addendum to remove this bid item. (See Specification Item 1)*
12. What are the limits of the rip rap placement in the canal?  
*The limits of the rip rap placement in the canal shall be the entire bottom width of the canal, as shown in the plan and profile on Sheet 4 of the drawings.*
13. The Utility Coordination specification refers to relocating and de-energizing utility lines. Can you confirm the utility lines on the west side of Oakwood Canal will be rerouted and not de-energized?  
*Contractor shall coordinate with Entergy per the Utility Coordination specification. Any lines that need to be relocated, de-energized, or removed will be done so at no cost to the Contractor.*
14. On plan sheet 4, the construction right of way is shown at the edge of rip rap on the south side and the top of canal on the east side. Can the right of way be extended further south to allow dam installation and further east to allow rip rap installation?  
*The Limits of Construction may be adjusted based on the Contractor's Work Plan. The Contractor will need to submit a Work Plan to the Engineer for review and any adjustments to the Limits of Construction must be approved by Jefferson Parish.*
15. Will Mt. Laurel Rd. from intersection of Willowbrook Drive to bridge be closed to all traffic during construction?  
*The Contractor will have to submit a plan to the Traffic Engineering Department for approval of any road closures.*
16. Sheet 2d, detail "L" top left note says in addition to Timber Sheeting, trench box may be used...etc. Does this mean that Timber Sheeting MUST be used on all drain pipe excavation, plus a trench box, if we decide we need a trench box? This note and detail are not clear and we would like some clarification. Also, several notes on this detail refer to Detail "K" which I cannot find.

*Contractor is responsible to design an excavation and shoring system including any dewatering, for installation of drain pipe in accordance with the contract; and to prevent lateral movement of the trench walls, floor heave, damage to adjacent utilities or structures, or other adverse effect.*

*All references to Detail "K" shall be removed in their entirety.*

17. Sheets 5 & 6, show required installation of new 8" PVC Water Main from Station 1+00 to 8+75.

The existing 8" Asbestos Cement water main is, in spots, in close proximity and in other spots in the same trench, as the NEW water main. Is it the intention of the Engineer to require temporary water services to property owners as the existing 8" AC water main must be taken out of service to facilitate the installation of the new 8" PVC water. Also, existing 8" Asbestos Cement water lines are historically very brittle and are sure to break/leak many times during excavation activities.

*Contractor shall maintain water service throughout the duration of the contract.*

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

*(Owner to provide name and address of owner)*

BID FOR: BID 50-00117581  
WILLOWBROOK DR. DRAINAGE  
IMPROVEMENTS, PHASE II  
P.W. PROJ. NO. 2008-023A-DR  
P/N: ILTR-00076

*(Owner to provide name of project and other identifying information)*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: INFINITY ENGINEERING CONSULTANTS, LLC and dated: May 20, 2016.  
*(Owner to provide name of entity preparing bidding documents.)*

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) \_\_\_\_\_

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A)

**Alternate No. 2** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A)

**Alternate No. 3** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A)

**NAME OF BIDDER:** \_\_\_\_\_

**ADDRESS OF BIDDER:** \_\_\_\_\_

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** \_\_\_\_\_

**Name OF AUTHORIZED SIGNATORY OF BIDDER:** \_\_\_\_\_

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** \_\_\_\_\_

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**LOUISIANA UNIFORM PUBLIC WORK BID FORM  
UNIT PRICE FORM**

TO: Jefferson Parish Purchasing Department  
200 Derbigny Street Suite 4400  
Gretna, Louisiana 70053

*(Owner to provide name and address of owner)*

**BID FOR: BID 50-00117581**  
WILLOWBROOK DR.  
DRAINAGE IMPROVEMENTS, PHASE II  
P.W. PROJ. NO. 2008-023A-DR

*(Owner to provide name of project and other identifying information)*

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION: REMOVAL OF STRUCTURES AND OBSTRUCTIONS INCL. BUT NOT LIMITED TO GUARDRAILS, FENCES & SHEET PILING	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-01	<b>1</b>	L.S.		

DESCRIPTION: REMOVAL OF PORLAND CEMENT CONCRETE PAVEMENT INCL. CURBS (VARIABLE THICKNESS)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-C	<b>3,750</b>	S.Y.		

DESCRIPTION: REMOVAL OF CONCRETE WALKS & DRIVES (VARIABLE THICKNESS)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-D	<b>830</b>	S.Y.		

DESCRIPTION: REMOVAL OF UNSUITABLE MATERIALS (VEH. MEASUREMENT) (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-J	<b>500</b>	C.Y.		

DESCRIPTION: REMOVAL AND RE-ERECTION/RELOCAION OF MAIL BOXES, INCL. BRICK MAIL BOXES (IN-KIND)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-K	<b>1</b>	L.S.		

DESCRIPTION: REMOVAL OF EXISTING DRAINAGE & UTILITY PIPES & STRUCTURES (VARIABLE SIZE, DIA., & DEPTH)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-L	<b>1</b>	L.S.		

DESCRIPTION: REMOVAL AND RE-ERECTION, AND/OR RELOCATION OF TRAFFIC SIGNS	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
202-02-M	<b>1</b>	L.S.		

DESCRIPTION: GENERAL EXCAVATION AND EMBANKMENT		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
203-01	1	L.S.			
DESCRIPTION: DRAINAGE EXCAVATION (HEADWALL CONSTRUCTION ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
203-02	1	L.S.			
DESCRIPTION: TEMPORARY EROSION CONTROL		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
204-01	1	L.S.			
DESCRIPTION: BASE COURSE ADJUSTMENT (CLASS II) (THICKNESS VARIES) (1/2 RDWY. ON OPPOSITE SIDE OF NEW RCPA) (VEH. MEAS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
302-01-A	230	C.Y.			
DESCRIPTION: CLASS II BASE COURSE (8" THK) (NET SECTIONS) (1/2 RDWY. ON NEW RCPA SIDE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
302-01-B	535	C.Y.			
DESCRIPTION: CLASS II CASE COURSE REPLACEMENT (8" THICK) (NET SECTION) (PART OF 1/2 RDWY. ON OPPOSITE SIDE OF NEW RCPA)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
302-01-C	165	C.Y.			
DESCRIPTION: TRAFFIC MAINTENANCE AGGREGATE (VEH. MEAS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
402-01	150	C.Y.			
DESCRIPTION: PORTLAND CEMENT CONC. PAVEMENT (HIGH EARLY STRENGTH) (NON-REINFORCED -7" THK. -4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
601-01-A	2,840	S.Y.			
DESCRIPTION: PORTLAND CEMENT CONC. PAVEMENT (HIGH EARLY STRENGTH)(NON-REINFORCED-9" THK-4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
601-01-B	910	S.Y.			
DESCRIPTION: REINF. CONC. PIPE (15") (C-76) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-03-F	135	L.F.			

DESCRIPTION: REINF. CONC. PIPE (18") (C-76) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-03-G	45	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (18"X28") (C-506) CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-I	13	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (26"X43") (C-506) CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-L	30	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (36"X 58") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> At.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-N	215	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH (40"X 65") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-04-P	1,180	L.F.			

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (36"X 58"X15") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-A	1	EA.			

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (40"X 65"X15") (C-506) (CLASS III) (TYPE 3 JTS.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-B	12	EA.			

DESCRIPTION: REINF. CONC. PIPE ARCH WYE (40"X65"X18"X28") (C-506) (CI III) (TYPE 3 JOINTS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-06-C	1	EA.			

DESCRIPTION: YARD DRAIN PIPE (UP TO 8" PVC) (INCL. TIE-INS & COUPLING)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-13	16	L.F.			

DESCRIPTION: TIE-IN OF DRAIN PIPES TO DRAINAGE STRUCTURES (ALL SIZES & DEPTH)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)	
701-15	1	L.S.			

DESCRIPTION: CONFLICT BOX (6'X8') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-01-A	1	EA.		

DESCRIPTION: JUNCTION BOX (6'X8') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-01-B	1	EA.		

DESCRIPTION: CONFLICT BOX (8' X 14') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-01-C	1	EA.		

DESCRIPTION: JUNCTION BOX (6' X 10') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-01-D	1	EA.		

DESCRIPTION: JUNCTION BOX (6' X 18') (PER PROJECT PLANS)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-01-E	1	EA.		

DESCRIPTION: JUNCTION BOX (6'X9') (PER PROJECT PLAN)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-01-F	2	EA.		

DESCRIPTION: CATCH BASIN (PARISH STANDARD) (TYPE 2)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-03-C	12	EA		

DESCRIPTION: CATCH BASIN (PARISH STANDARD) (TYPE 4)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-03-D	1	EA.		

DESCRIPTION: ADJUSTING MANHOLES (DRAIN & SEWER ONLY)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-04-A	2	EA.		

DESCRIPTION: ADJUSTING CATCH BASIN DROP/INLETS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
702-04-B	8	EA.		

DESCRIPTION: CONC. WALKS (4" THK., 3,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
706-01-A	290	S.Y.		

DESCRIPTION: CONCRETE HANDICAPPED RAMP (INCL. ADA TRUNCATED CONICAL TILES) (6" THK., 3,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
706-01-B	80	S.Y.		

DESCRIPTION: CONC. DRIVES (HIGH EARLY STRENGTH) (6" THK., 4,000 PSI)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
706-02-A	540	S.Y.		

DESCRIPTION: CONCRETE CURBS (BARRIER OR MOUNTABLE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
707-01	2,400	L.F.		

DESCRIPTION: RIPRAP INCL. GEOTEXTILE FABRIC & GEOGRID (CLASS 30 LBS, 2.00' THK.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
711-01-C	142	C.Y.		

DESCRIPTION: TRAFFIC CONTROL & COORDINATION		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
713-01	1	L.S.		

DESCRIPTION: SLAB SODDING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
714-01	1,100	S.Y.		

DESCRIPTION: TEMPORARY SEEDING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
717-01	1	L.S.		

DESCRIPTION: PERMANENT SEEDING		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
717-02	1	L.S.		

DESCRIPTION: SLOPE PROTECTION (TYPE "A" MATS) (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
720-01	150	SY.		

DESCRIPTION: PROJECT SITE LABORATORY (EQUIPPED)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
722-02	1	EA.		

DESCRIPTION: SAND BASE COURSE (4" AVRG. THK.) (FOR LEVELING DRIVEWAYS, SIDEWALKS AND H/C RAMPS) (NET SECTION)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
723-01	100	C.Y.			
DESCRIPTION: GRANULAR MATERIAL (SAND) (REPLACING UNSUITABLE MATERIAL) (VEH. MEASUREMENT) (CONTINGENCY ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
723-02	500	C.Y.			
DESCRIPTION: BEDDING MATERIAL (CRUSHED STONE) (MAIN CULVERTS, JUNCTION/CONFLICT BOXES, & HDWL ONLY) (NET SECT.)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
726-01	2,025	C.Y.			
DESCRIPTION: MOBILIZATION AND DEMOBILIZATION		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
727-01	1	L.S.			
DESCRIPTION: REFLECTORIZED RAISED PAVEMENT MARKERS (BLUE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
731-02-A	2	EA.			
DESCRIPTION: CONSTRUCTION LAYOUT		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
740-01	1	L.S.			
DESCRIPTION: CLASS "A" CONC. (HEADWALLS & HDWL. APRON)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
805-01	15	C.Y.			
DESCRIPTION: WATER MAIN (8") (PVC/C-900 PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-108	930	L.F.			
DESCRIPTION: WATER MAIN (8") (DUCTILE IRON PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-208	225	L.F.			
DESCRIPTION: GATE VALVE AND VALVE BOX (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-408	6	EA.			

DESCRIPTION: EXTERNAL PIPE RESTRAINTS (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-708	35	EA.			

DESCRIPTION: TRANSITION COUPLINGS (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-808	5	EA.			

DESCRIPTION: DUCTILE IRON FITTINGS		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-901	3,255	LB.			

DESCRIPTION: FIRE HYDRANT ASSEMBLY		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-902-A	2	EA.			

DESCRIPTION: WATER SERVICE CONNECTION (<1")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-903-0	27	EA.			

DESCRIPTION: REMOVAL & DISPOSAL OF EXISTING AC WATERLINE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-907-8	500	L.F.			

DESCRIPTION: ABANDONMENT OF EXIST. WATERLINE (8")		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
W-908-8	500	L.F.			

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 18, C-900 GREEN PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-008	46	L.F.			

DESCRIPTION: SEWER FORCE MAIN (8") (PVC/SDR 18, C-900 GREEN PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-008-FM	100	L.F.			

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 26, C-900 PIPE)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-108	840	L.F.			

DESCRIPTION: SEWER MAIN (8") (PVC/SDR 26, C-900 PIPE) (CONTING. ITEM)		<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ___			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>	
S-108-X	280	L.F.			

DESCRIPTION: SEWER MAIN (8") (DUCTILE IRON PIPE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-208	<b>14</b>	L.F.		

DESCRIPTION: SEWER FORCE MAIN (8") (DUCTILE IRON PIPE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-208-FM	<b>40</b>	L.F.		

DESCRIPTION: SEWER PIPE FULL LINING (CURE-IN-PLACE) (8") (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-308	<b>700</b>	L.F.		

DESCRIPTION: SHALLOW DEPTH MANHOLE (BRICK)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-401	<b>4</b>	EA.		

DESCRIPTION: NORMAL DEPTH MANHOLE (BRICK)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-411	<b>2</b>	EA.		

DESCRIPTION: NEW COMPLETE SEWER SERVICE CONNECTION (SINGLE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-501-S	<b>11</b>	EA		

DESCRIPTION: SEWER SERVICE CONNECTION PIPE (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-502	<b>200</b>	L.F.		

DESCRIPTION: TIE NEW OR EXISTING SEWER SERVICE CONNECTION "PIPE" TO EXISTING LINED OR NEW LINED MAIN-LMT WYES OR "TEES" (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-504	<b>16</b>	EA.		

DESCRIPTION: SHIELDED COUPLING (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-608	<b>1</b>	EA.		

DESCRIPTION: SHIELDED COUPLING (8") (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-608-X	<b>10</b>	EA.		

DESCRIPTION: DUCTILE IRON FITTINGS (SEWER FORCE MAIN)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-701-FM	<b>680</b>	LB.		

DESCRIPTION: TRANSITION COUPLING (8") (SERWER FORCE MAIN)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-808-FM	<b>2</b>	EA.		

DESCRIPTION: ABANDONED EXISTING GRAVITY SEWER LINES	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-901-1	<b>132</b>	L.F.		

DESCRIPTION: REMOVAL & DISPOSAL OF SEWER FORCE MAIN (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-901-8	<b>85</b>	L.F.		

DESCRIPTION: SEWER CLEANOUTS (CONTINGENCY ITEM)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-902	<b>14</b>	EA.		

DESCRIPTION: TIE-IN, NEW MAIN TO EXISTING SEWER MANHOLE (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-903-8	<b>1</b>	EA.		

DESCRIPTION: PRE-CONSTRUCTION & POST-CONSTRUCTION SEWER LINE CLEANING AND VIDEO INSPECTION (8")	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-906	<b>925</b>	L.F.		

DESCRIPTION: FULL DEPTH SAW CUT CONC. RDWY. PAVEMENT	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-003-A	<b>153</b>	L.F.		

DESCRIPTION: SAW CUT CONC. CURBS, PAVEMENT, SIDEWALKS, DRIVEWAYS, ETC. ACCORD. TO PLANS (2" MIN. DEPTH)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-003-B	<b>500</b>	L.F.		

DESCRIPTION: TEMPORARY RETAINING STRUCTURES (INCL. DEWATERING)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-A	<b>1</b>	L.S.		

DESCRIPTION: INITIAL INSTALLATION & FINAL REMOVAL OF TEMPORARY EARTH DAMS	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-B	<b>1</b>	L.S.		

DESCRIPTION: DAM REMOVAL AND REPLACEMENT (FIRST FIVE (5) OCCURENCES)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-C	<b>1</b>	L.S.		

DESCRIPTION: DAM REMOVAL AND REPLACEMENT (EACH ADDITIONAL OCCURENCE)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-004-D	<b>5</b>	EA.		

DESCRIPTION: ADDITIONAL UTILITY EXPLORATORY EXCAVATION (ANY DEPTH) (CONTINGENT ITEM ONLY)	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# ____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
S-005	<b>5</b>	EA.		

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The Contractor will be paid based upon actual quantities as verified by the Owner

**ADDENDUM NO. 3**

*Waller* TO THE  
CONSTRUCTION DOCUMENTS  
FOR THE CONSTRUCTION OF

**WILLOWBROOK DR.  
DRAINAGE IMPROVEMENTS  
(BANNERWOOD SUBDIVISION)  
PHASE II (MT. LAUREL – SURFWOOD)**

**JEFFERSON PARISH  
DEPARTMENT OF DRAINAGE**

**PUBLIC WORKS PROJECT NO. 2008-023A-DR**

**BID PROPOSAL NO. 50-00117581**

PREPARED BY:

INFINITY ENGINEERING CONSULTANTS, L.L.C.

2626 CANAL ST. SUITE 202

NEW ORLEANS, LA 70119

INFINITY PROJECT NO. 08-030-01

October 21, 2016

**GENERAL**

1. **BID DATE:**            **November 03, 2016**

**Sealed bids will be received until the hour of 2:00 P.M., local time on THURSDAY, NOVEMBER 03, 2016 in the Purchasing Department, Suite 4400, Jefferson Parish General Government Building, located at 200 Derbigny Street, Gretna, Louisiana, 70053 and publicly opened upon complete of administrative tasks.**

2. The following addendum to plans and specifications shall be considered a part of the Contract Documents as if originally written and included in same. Where changes in materials or workmanship are made, same shall take precedence over original specifications, however, changes which may affect the proper installation or construction of materials or fixtures not mentioned must be brought to the attention of the Engineer before submitting a bid, otherwise conditions found later to exist must be resolved properly without additional cost.
3. All addenda must be acknowledged on the bid form. Failure to acknowledge any addenda will cause the bid response to be rejected.
4. The deadline to submit questions is **Friday, October 28 at 2:00 pm.**