



Proposal to provide  
**Subsurface Drainage System Debris Removal 2021**  
**St. Charles Parish Government**  
**Parish of St. Charles, Louisiana**

**Prepared for:**

St. Charles Parish Government &  
St. Charles Parish Emergency Operations Center  
15026 River Road  
Hahnville, Louisiana 70057

**OCTOBER 8, 2021**

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## **TABLE OF CONTENTS**

1.0	INTRODUCTION.....	1
2.0	COMPANY QUALIFICATIONS AND SIMILAR EXPERIENCE.....	1
3.0	SEMS ORGANIZATION AND PROJECT STAFF.....	3
3.1	OVERALL SEMS ORGANIZATION .....	3
3.2	PROJECT ORGANIZATION .....	4
3.3	PROGRESS REPORTS.....	4
3.4	SUBMITTALS AND DELIVERABLES.....	4
4.0	HEALTH AND SAFETY PROCEDURES.....	5
5.0	PARISH AGREEMENT, FORMS, BID FORM, AND AFFIDAVIT.....	6

## **LIST OF FIGURES**

FIGURE NUMBER	TITLE
1	COMPANY ORGANIZATIONAL CHART

## **LIST OF TABLES**

TABLE NUMBER	TITLE
1	SIMILAR PROJECT EXPERIENCE

**LIST OF ATTACHMENTS**

ATTACHMENT LETTER	TITLE
A	CONTRACTOR LICENSE
B	CERTIFICATE OF INSURANCE
C	LOUISIANA SECRETARY OF STATE IN GOOD STANDING
D	SURETY LETTER AND POWER OF ATTORNEY
E	PAST PROJECT DESCRIPTIONS
F	RESUMES OF KEY PERSONNEL
G	EXHIBIT A - CONTRACT AGREEMENT
H	EXHIBIT B - AUTHORITY TO EXECUTE
I	EXHIBIT C - PROPOSAL FORMS
J	EXHIBIT E – NON-COLLUSION AFFIDAVIT

## **1.0 INTRODUCTION**

Southern Environmental Management and Specialties (SEMS) appreciates the opportunity to provide the St. Charles Parish Government (Parish) with our proposal to provide debris removal services from the Parish's subsurface drainage system, which is associated with Hurricane Ida disaster recovery. SEMS is pleased to submit this proposal in response to your Request for Statements of Qualifications and Cost Proposals, Subsurface Drainage System Debris Removal 2021, dated October 5, 2021.

SEMS has specialized in providing environmental consulting, environmental remediation, civil construction, and subsurface drainage system maintenance and repair services to government and industry since 1992. The SEMS staff are experienced in planning and executing contracts that involve cleaning and improving storm water conveyance structures and subsurface drainage systems throughout the State of Louisiana. SEMS provides exceptional customer service and a personalized response to individual client needs while minimizing operational costs to remain cost-competitive for projects of every type and scope.

## **2.0 COMPANY QUALIFICATIONS AND SIMILAR EXPERIENCE**

SEMS corporate office is located at 11628 South Choctaw Drive, Baton Rouge, Louisiana 70815. SEMS maintains branch offices in Baton Rouge, LA; Mandeville, LA; Shreveport, LA; Jackson, MS; and Memphis, TN. SEMS is a Louisiana-licensed contractor (27770), a Louisiana licensed water well contractor (No. WWC-464), and a Louisiana-licensed Professional Engineering Firm (EF00001762). In addition, SEMS is a certified Louisiana Department of Environmental Quality (LDEQ) Response Action Contractor and a Louisiana-licensed asbestos abatement contractor.

A copy of SEMS contractor's license is presented in **Attachment A**. A copy of SEMS sample insurance certificate is presented in **Attachment B**. A copy of SEMS good standing with the Louisiana Secretary of State is presented in **Attachment C**. A copy of SEMS Surety Letter and Power of Attorney is provided in **Attachment D**.

A summary of similar project experience is provided in **Table 1**. Similar project descriptions are also provided in **Attachments E**. These projects include key projects, which are similar to the



subject solicitation scope of services, completed by SEMS, and performed under contract with the Louisiana Department of Transportation and Development (LADOTD). **Table 1** and **Attachment E** includes our references who can verify our qualifications and experience. **Table 1** and **Attachment E** include client names and contact information, client contact person, telephone numbers, email addresses, dates of project completion, and a short project description to allow characterization of the work. Each project was managed by the SEMS proposed project manager, Adam Morgan, President of SEMS. The scope of each of these projects is very similar to the scope of the subject RFP.

For the last 8 years SEMS has been the lead industrial cleaning and waste handling contractor for the State of Louisiana through the LADOTD. SEMS has been providing and managing these services since 2013. The work includes hundreds of smaller projects and several major projects that have been executed. These projects have included the following:

- Industrial cleaning and waste handling lift stations along I-10/I-110 near Downtown Baton Rouge (multiple times);
- Industrial cleaning and waste handling for drop inlets on elevated section of I-10 and I-110 and the Mississippi River Bridge;
- Industrial cleaning and waste handling of pigeon droppings for the girders below the intersection of I-110 and Highway 190;
- Industrial cleaning and waste handling for hundreds of catch basins and culvert connection/sections leading to catch basins;
- Industrial cleaning and waste handling of debris from all the tunnels in the state (Harvey, Belle Chasse and Houma) to restore proper drainage and air movement;
- Industrial cleaning and waste handling of cationic tanks at over 50 LADOTD locations;
- Industrial cleaning and waste handling for multiple LADOTD facilities, which includes trench cleaning, light bulbs, PCB transformers, paint, soil, etc.;
- Root cutting at multiple catch basin projects;
- Traffic control plans, street closing and worker safety in traffic areas; and
- Utilizing video inspections technology to locate blockages and other waste influences to improve drainage.

### **3.0 SEMS ORGANIZATION AND PROJECT STAFF**

#### **3.1 Overall SEMS Organization**

SEMS was founded in 1992 and maintains its corporate headquarters in Baton Rouge, Louisiana with a staff of more than 80 employees, with 50 employees in the corporate office. SEMS also maintains four additional offices located in Mandeville, Louisiana; Shreveport, Louisiana; Jackson, Mississippi, and Memphis, Tennessee. A company organizational chart is provided as **Figure 1**. Project management and communication with the Parish will primarily be through SEMS President, Mr. Adam Morgan.

Mr. Morgan will serve as the primary Project Manager for the subject contract and as such will be responsible for providing the Parish with the needed technical services, data management, budgeting, scheduling, reporting and invoicing. Mr. Morgan has a B.S. from LSU in Environmental Management and has more than 15-years, experience managing projects at SEMS.

The Project Manager will be responsible for management and oversight of the implementation of the project and project personnel and will serve as the primary point of contact with the Parish. The Project Manager will ensure Parish requirements are met, manage contract-related documents, prepare work order responses, prepare cost estimates for notices to proceed, administer the contract, conduct field work as approved, and execute other tasks as assigned. The Project Manager will coordinate project resources and activities with other SEMS key personnel on the project team to ensure that tasks are completed on schedule and within budget. The Project Manager will be responsible for supervision of SEMS personnel, contract administration (invoicing, contract/work order changes, resolving disputes, and compliance with the contract), scheduling meetings and training sessions, record keeping, and preparation and submittal of deliverables. Extensive resources are readily available to the SEMS Project Manager, thus enabling him to satisfy all client requirements quickly and efficiently. The Project Manager will also ensure compliance with the most recent versions of applicable guidance.

The Project Manager will maintain communication (scheduling and participation in meetings and conference calls) with the Parish to keep the client informed on the project status. Any problems encountered, delays, additional costs, and/or corrective action relating to sampling activities will

be communicated via e-mail or telephone upon receipt by SEMS. The Project Manager will additionally provide monthly project status reports to the Parish consistent with the project scope.

### 3.2 Project Organization

SEMS has assembled a team for this scope of work with extensive experience in project planning, management, and field implementation. Key SEMS personnel identified for the project include the following:

Project Manager – Mr. Adam Morgan

Assistant Project Manager – Mr. Ovide Desoto

Superintendent – Cody Frischertz

Accounting/Administrative Support –Bonita Ziervogel, Anna Berlin, and Laurie Penno.

Resumes for key staff members are included in **Attachment F**.

### 3.3 Progress Reports

The SEMS Project Manager will prepare and submit Periodic Progress Reports to the Parish in accordance with the solicitation specifications and requirements. These reports will include:

- Written Daily Reports;
- Dates of the reporting period;
- Number and title of the work completed;
- Amount invoiced on each task to date;
- Remaining balance of the contract; and
- Breakdown of the amount invoiced from the DBE.

### 3.4 Submittals and Deliverables

Upon and after award in accordance with the solicitation specifications and requirements, SEMS shall submit the following to the Parish:

- Health and Safety Plan;
- Work Plan;
- Project Organizational Chart;

- Any Applicable Permits and License; and
- Equipment List

Submittals and deliverables as detailed in individual work orders and directed by the Parish shall be prepared by SEMS and submitted to the Parish. SEMS will provide a written monthly report to the Parish for review and approval. SEMS will submit materials electronically per the requirements of the Parish.

The project schedule shall be determined based on the Solicitation. The project schedule will be developed as a deliverable at the commencement of work. SEMS is prepared to meet the Parish's typical schedules for required tasks.

#### **4.0 HEALTH AND SAFETY PROCEDURES**

Before an employee will perform work on a SEMS job, the employee will take the 40 Hour Hazardous Waste Operations (HAZWOPER) course. This course includes training on: Legal Issues, Toxicology, Chemical Hazards, Physical Hazards, Basic PPE, Waste Site Operations, Respiratory Protection, and Use of Chemical Protective Clothing and Monitoring and Detection Devices. After receiving the 40 Hour HAZWOPER training, SEMS employees still require on-site and site-specific training. Before entering a job site, the employee will receive specific and approved training for all known hazards on the job site. Each SEMS employee will be given our Employee Safety Orientation by their supervisor before beginning work. SEMS will provide all formal training required to perform their job and will provide all personal protective equipment required for that job. Training will be provided on how to use any PPE needed for that employee's task.

SEMS shall provide confined space training to all employees prior to initiating confined space work. Training shall be provided:

- Before the employees first assigned work duties;
- Before there is a change in assigned work duties;
- Whenever there is a change in work conditions or hazards associated with confined space work; or

- Whenever employee demonstrates deviations or inadequacies of confined space work.

Each employee will obtain certificates of the training that includes each employee's name, the signature or initials of the trainer(s), and the dates of the training. SEMS will certify that training has been completed in compliance with 29 CFR 1926.1201-.1213. The certificates will be kept on file.

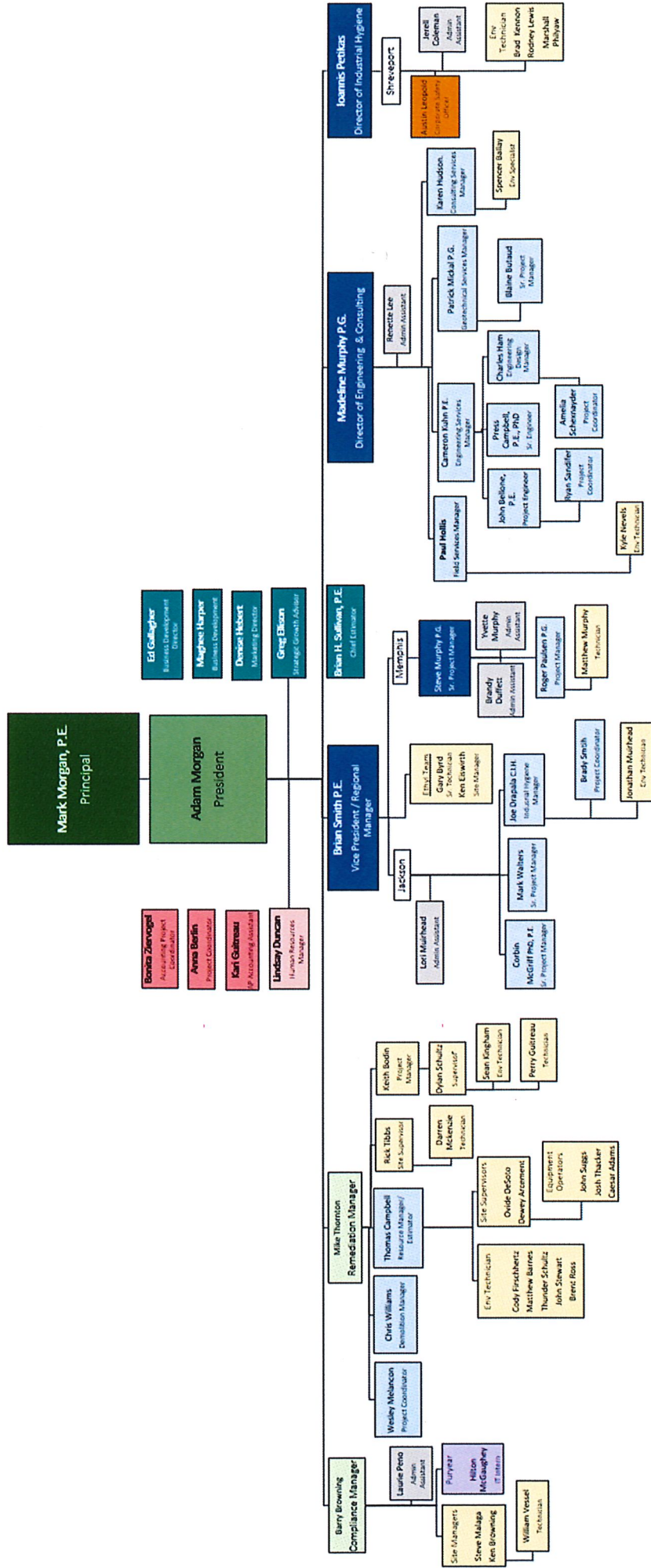
A designated safety representative is a responsible and qualified employee selected by SEMS whose duty shall be to prevent incidents and injuries at a specific job site. The representative shall address unsafe conditions pertaining to environmental matters, health matters, and safety matters. The representative shall understand the hazards associated with the job task and how to prevent exposure to them.

JSA's, JHA's, facility wide, or area specific analysis/inspections must include processes to identify potential hazards. Every hazard shall be reviewed with all employees concerned. In routine and non-routine activities as well as new processes, changes in operation, products or services, as applicable, the hazard identification process should be used. If a greater risk is associated with a different task, tasks shall be prioritized and classified accordingly. The program may use a risk analysis matrix outlining severity and probability. Identified hazards can be addressed and mitigated by using a dedicated assignment, appropriate documentation of completion, and implemented controls. All employees must be trained in the hazard identification process. Employees shall also be trained in the proper use and care of PPE.

## **5.0 PARISH AGREEMENT, FORMS, BID FORM, AND AFFIDAVIT**

SEMS has completed the required solicitation forms (Exhibit A, B, C, and E). These completed exhibits are presented in **Attachments G, H, I, and J**, respectively.

## FIGURES



## TABLES



**TABLE 1**  
**SEMS, INC.**  
**SIMILAR PROJECT EXPERIENCE**  
**ST. CHARLES PARISH GOVERNMENT – SUBSURFACE DRAINAGE SYSTEMS DEBRIS REMOVAL**  
**OCTOBER 8, 2021**  
**PAGE 1 OF 3**

Client Name and Address	Contact Person, Telephone Number and Email Address	Project Title	Dates of Project	Description of Project
State of Louisiana, DOTD	Jacob Oncale 985.858.2408 jacobe.oncale@la.gov	Catch Basin & Pipe Cleaning Houma Sub-District Lafourche and Terrebonne	September 2021 to Present	SEMS was contracted by the State of Louisiana to provide emergency drainage cleaning following Hurricane Ida. The work includes catch basins in the Houma Subdistrict of District 2 including the parishes of Lafourche and Terrebonne. CCTV digital video inspection was used and sludge, dirt, sands, rocks and other semi-solid materials from the bottom of existing drainage structures is being collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials. Through September, SEMS has inspected more than 1,200 catch basins and cleaned nearly 500 catch basins. SEMS is responsible for ensuring that the drains flow freely for their entire structure. Work was completed in high-speed work zones. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.
State of Louisiana, DOTD	Clay James, PE 985.375.0191 clay.james@la.gov Tommy Hickman, Jr, PE 985.839.6331 tommy.hickman@la.gov	Emergency Catch Basin & Pipe Cleaning District 62 Livingston, St. Helena, St. John, Tangipahoa, St. Tammany, and Washington Parishes	September 2021 to Present	SEMS was contracted by the State of Louisiana to provide catch basin cleaning and drain cleaning for routes located in District 62. The project takes place along hundreds of miles on various routes located in Denham Springs, Walker, Ponchatoula, Amite, Laplace, Madisonville, Slidell, Covington, Bogalusa and Franklinton. Debris was collected from more than 100 catch basins and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials. SEMS was responsible for ensuring that the drains flow freely for their entire structure. Work was completed in high-speed work zones. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.
State of Louisiana, DOTD	Haylie Brown, P.E. Assistant Bridge Maintenance Engineer 225.379.1500 hayle.brown@la.gov	Tunnel Cleaning Belle Chasse, LA	August 2016- June/July 2021	SEMS was contracted by the State of Louisiana to clean the three tunnels located throughout the State - Harvey Tunnel, Houma Tunnel and Belle Chasse Tunnel. This included cleaning of both the mid-channel pump pits and cross channels for each tunnel. Using a vacuum truck unit, the sediment and debris was vacuumed into a dewatering vacuum box. Approximately 60 tons of sediment was removed from each of the three tunnels.

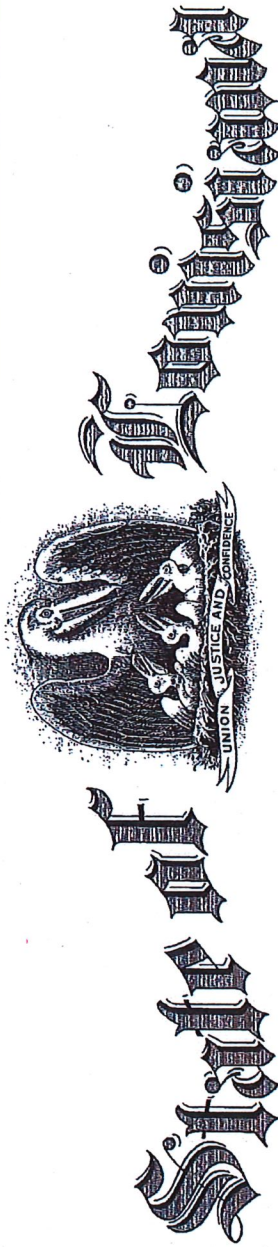
**TABLE 1**  
**SEMS, INC.**  
**SIMILAR PROJECT EXPERIENCE**  
**ST. CHARLES PARISH GOVERNMENT – SUBSURFACE DRAINAGE SYSTEMS DEBRIS REMOVAL**  
**OCTOBER 8, 2021**  
**PAGE 2 OF 3**

Client Name and Address	Contact Person, Telephone Number and Email Address	Project Title	Dates of Project	Description of Project
State of Louisiana, DOTD	Jeffery Chatelain, P.E. 10481 Old Hammond Hwy. Baton Rouge LA 70815 225.925.7921	Catch Basin & Drain Cleaning District 61 Baton Rouge, LA	2018	<p>SEMS was contracted by the State of Louisiana to provide catch basin cleaning and drain cleaning for routes located in District 61 (East Baton Rouge Parish). Debris was collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.</p> <p>SEMS was responsible for ensuring that the drains flow freely for their entire structure. Work was completed in high-speed work zones, including I-10, I-110 and the Mississippi River Bridge. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.</p> <p><u>Work performed:</u></p> <ul style="list-style-type: none"> <li>-Cleaning 261 catch basins, 758 drop inlets, and 6,681 linear feet of piping</li> <li>-Disposal of approximately 50 tons of debris</li> <li>-Traffic control provided during cleaning</li> </ul>
State of Louisiana, DOTD	Mahmoud Hamide, P.E 14101 Old Gentilly Rd. New Orleans, LA 70129 504.253.6140	New Orleans Interstate Flood Management New Orleans, LA	2018	<p>SEMS was contracted by the State of Louisiana to provide drop inlet cleaning for the elevated portions of I-10 and I-610 in the New Orleans area. This project included 166 drop inlets on I-610 and 846 drop inlets on I-10. Debris was collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.</p> <p>SEMS was responsible for ensuring that the drains flow freely and are free from obstruction for their entire structure. Several obstructions were present including roots and drain inlet gratings that are cast into the bridge deck.</p> <p>All work was executed in high-speed work zones. SEMS was responsible for lane closures and other traffic control measures in accordance with the Temporary Traffic Control Standard Plans.</p> <p><u>Work performed:</u></p> <ul style="list-style-type: none"> <li>-Cleaning drains of obstructions for the entire length from the inlet</li> </ul>

TABLE 1  
SEMS, INC.  
SIMILAR PROJECT EXPERIENCE  
ST. CHARLES PARISH GOVERNMENT – SUBSURFACE DRAINAGE SYSTEMS DEBRIS REMOVAL  
OCTOBER 8, 2021  
PAGE 3 OF 3

Client Name and Address	Contact Person, Telephone Number and Email Address	Project Title	Dates of Project	Description of Project
				<p>through the drain line to the outlet using vacuuming and line jetting</p> <ul style="list-style-type: none"> <li>-Disposal of approximately 50 tons of debris cleaned from the drop inlets and drain lines</li> <li>-Traffic control provided during cleaning</li> </ul>
State of Louisiana, DOTD	Quinton Durbin, P.E. P.O. Box 110 Chase, LA 71324 318.412.3200	Catch Basin Cleaning District 58 Winnsboro, LA	2017	<p>SEMS was contracted by the State of Louisiana to provide catch basin cleaning throughout District 58. This District is made up of six Parishes including Caldwell, Franklin, Tensas, LaSalle, Catahoula and Concordia. Debris was collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.</p> <p>Work was completed in high-speed work zones. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.</p> <p><u>Work performed:</u></p> <ul style="list-style-type: none"> <li>-Cleaning 325 catch basins and 30,000 linear feet of pipe</li> <li>-Disposal of approximately 50 tons of debris</li> <li>-Traffic control provided during cleaning</li> </ul>

**ATTACHMENT A**  
**CONTRACTOR LICENSE**



# State of Louisiana

## State Licensing Board for Contractors

SEMS, INC.  
11628 S. Choctaw  
Baton Rouge, LA 70815

This is to Certify that:

is duly licensed and entitled to practice the following classifications

HEAVY CONSTRUCTION; MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY: ASBESTOS  
REMOVAL AND ABATEMENT; SPECIALTY: CLEARING, GRUBBING AND SNAGGING; SPECIALTY:  
EARTHWORK, DRAINAGE AND LEVEES; SPECIALTY: HAZARDOUS WASTE TREATMENT OR REMOVAL;  
SPECIALTY: INSTALL REPAIR OR CLOSE UNDERGROUND STORAGE TANKS; SPECIALTY: PERMANENT  
OR PAVED HIGHWAYS AND STREETS (ASPHALT SURFACE TREATMENT); SPECIALTY: RIGGING, HOUSE  
MOVING, WRECKING AND DISMANTLING; SPECIALTY: WATER WELL DRILLING



Expiration Date: January 1, 2024

License No: 27770

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 2nd day of January 2021

Will S. McCoy Director  
See Mallett Chairman  
Andy Denny Treasurer

This License Is Not Transferrable

**ATTACHMENT B**  
**CERTIFICATE OF INSURANCE**





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/6/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> BXS Insurance P O Box 3809 Baton Rouge LA 70821-3809		<b>CONTACT NAME:</b> William McKnight <b>PHONE (A/C, No, Ext):</b> 225-336-3200 <b>E-MAIL ADDRESS:</b> rebecca.singley@bxsi.com <b>FAX (A/C, No):</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Westchester Surplus Lines Ins.	
		<b>INSURER B:</b> ACE Property & Casualty Insurance Co	
		<b>INSURER C:</b> Colony Insurance Company	
		<b>INSURER D:</b> Louisiana Work Comp Corporation	
		<b>INSURER E:</b> Old Republic Insurance Co.	
		<b>INSURER F:</b> Federal Insurance Company	

**COVERAGES** **CERTIFICATE NUMBER:** 842683127 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> POLLUTION <input checked="" type="checkbox"/> PROFESSIONAL GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			G46824945004	10/15/2020	10/15/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$25,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			H08467110	10/15/2020	10/15/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EXO307628	10/15/2020	10/15/2021	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$
D E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	76926 WC116364 (OTHER STATES)	10/15/2020 10/15/2020	10/15/2021 10/15/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A F	Pollution Professional/E&O Equipment Rented/Leased/Borrowed			G46824945004 45467346	10/15/2020 10/15/2020	10/15/2021 10/15/2021	Each Condition/Aggreg Each Claim/Aggregate Limit \$1mm / \$2mm \$1mm / \$2mm 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions, and exclusions; certificate holder shall be considered an Additional Insured on the General Liability, Contractors Pollution, Auto Liability and Excess Liability policies, with a Waiver of Subrogation in their favor on the General Liability, Contractors Pollution, and Auto Liability when required by written contract.

Coverage for the additional insured is primary and non-contributory for the Additional Insured on the General Liability, Contractors Pollution, Auto Liability, and Excess Liability, when required by contract.

Workers Compensation:  
See Attached...

## CERTIFICATE HOLDER

St. Charles Parish Emergency Operations Center  
15026 River Road  
Hahnville LA 70057

## CANCELLATION 30 Days

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

William McKnight

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## ADDITIONAL REMARKS SCHEDULE

AGENCY BXS Insurance		NAMED INSURED SEMS Inc. 11628 South Choctaw Drive Baton Rouge LA 70815	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

### ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Blanket Waiver of Subrogation when required by written contract. Blanket Alternate Employer when required by written contract. Longshore and Harbor Workers Compensation Act Coverage.

Excess Liability is follow form and is Excess of General Liability, Contractors Pollution, Professional Liability, Auto Liability, and Employers Liability.

Equipment Rented/Leased Deductibles - \$1,000 Per Occurrence, \$5,000 Per Occurrence for Cranes/Asphalt Batch Plant Equipment.  
Equipment Rented/Leased includes Blanket Loss Payee, when required by contract.



**ATTACHMENT C**  
**LOUISIANA SECRETARY OF STATE IN GOOD STANDING**

State of  
Louisiana  
Secretary of  
State



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

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Name	Type	City	Status
SEMS, INC.	Business Corporation	BATON ROUGE	Active

**Previous Names**

**Business:** SEMS, INC.  
**Charter Number:** 34419200D  
**Registration Date:** 10/30/1992

**Domicile Address**

11628 S. CHOCTAW DR.  
BATON ROUGE, LA 70815

**Mailing Address**

11628 S. CHOCTAW DR.  
BATON ROUGE, LA 70815

**Principal Office Address**

11628 S. CHOCTAW DR.  
BATON ROUGE, LA 70815

**Status**

**Status:** Active  
**Annual Report Status:** In Good Standing  
**File Date:** 10/30/1992  
**Last Report Filed:** 9/30/2021  
**Type:** Business Corporation

**Registered Agent(s)**

<b>Agent:</b>	ADAM MORGAN
<b>Address 1:</b>	11628 SOUTH CHOCTAW DRIVE
<b>City, State, Zip:</b>	BATON ROUGE, LA 70815
<b>Appointment Date:</b>	10/2/2020

**Officer(s)**

Additional Officers: No

<b>Officer:</b>	MARK L. MORGAN
<b>Title:</b>	Secretary, Director
<b>Address 1:</b>	11628 S. CHOCTAW DR.
<b>City, State, Zip:</b>	BATON ROUGE, LA 70815

<b>Officer:</b>	ADAM MORGAN
<b>Title:</b>	President

<b>Address 1:</b>	11628 S. CHOCTAW DR.
<b>City, State, Zip:</b>	BATON ROUGE, LA 70815
<b>Officer:</b>	BRIAN SMITH
<b>Title:</b>	Vice-President
<b>Address 1:</b>	11628 SOUTH CHOCTAW DRIVE
<b>City, State, Zip:</b>	BATON ROUGE, LA 70815

## Amendments on File (7)

Description	Date
Disclosure of Ownership	9/6/1995
Disclosure of Ownership	11/18/2002
Disclosure of Ownership	6/2/2003
Disclosure of Ownership	12/5/2006
Disclosure of Ownership	10/19/2015
Appointing, Change, or Resign of Officer	1/22/2016
Appointing, Change, or Resign of Officer	4/7/2021

**Print**

**ATTACHMENT D**  
**SURETY LETTER AND POWER OF ATTORNEY**



January 18, 2021

Re: **Sems, Inc.**  
Prequalification Letter

To Whom It May Concern:

It is our understanding that the above noted client is being considered as a candidate on future projects with your company. It has been the privilege of Surety Bond Brokers to provide surety bonds on behalf of Sems, Inc. for over 25 years. In our opinion, Sems, Inc. remains properly financed, well equipped, and capably managed.

At the present time, Merchants Bonding Company (Mutual) provides a \$20 Million single project / \$30 Million aggregate surety program to Sems, Inc. As always, Merchants Bonding Company (Mutual) reserves the right to perform normal underwriting at the time of any bond request, including, without limitation, prior review and approval of relevant contract documents, bond forms, and project financing. We assume no liability to you or your affiliates if for any reason we do not execute such bonds.

Merchants Bonding Company (Mutual) is listed on the U.S. Treasury Department's listing of Approved sureties (Department Circular 570), is rated "A" (Excellent) "VII" by A.M. Best Company.

Should you have any question, please feel free to contact me.

Very truly yours,

By:

Cathy C. Turner, Attorney-in-Fact

AUSTIN OFFICE

P.O. Box 28563 • Austin, TX 78755 • 512-900-8793

BATON ROUGE OFFICE

6709 Perkins Road • Baton Rouge, LA 70808 • 225-757-9191

[www.suretybondbrokers.com](http://www.suretybondbrokers.com)

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, Garrett Turner; Mary Catherine Turner; Meghann Turner

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of February, 2020.



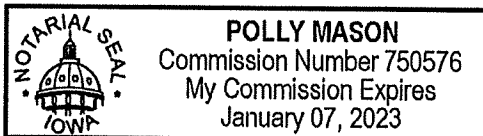
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By

*Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 11th day of February, 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission  
does not invalidate this instrument)

*Polly Mason*

Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of July, 2021.



*William Warner Jr.*

Secretary

**ATTACHMENT E**  
**PAST PROJECT DESCRIPTIONS**



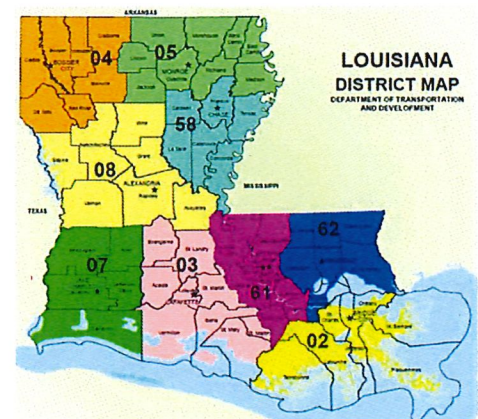
## HURRICANE IDA EMERGENCY CATCH BASIN & PIPE CLEANING DISTRICT 62

**Customer:** State of Louisiana, DOTD  
**Location:** Louisiana  
**Project Date:** 2021  
**Contact:** Clay James, PE  
 985.375.01911  
 clay.james@la.gov  
 Tommy Hickman, Jr, PE  
 985.839.6331  
 tommy.hickman@la.gov

### Project Description

SEMS was contracted by the State of Louisiana to provide catch basin cleaning and drain cleaning for routes located in District 62. The project takes place along hundreds of miles on various routes located in Denham Springs, Walker, Ponchatoula, Amite, Laplace, Madisonville, Slidell, Covington, Bogalusa and Franklinton. Debris was collected from more than 100 catch basins and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.

SEMS was responsible for ensuring that the drains flow freely for their entire structure. Work was completed in high speed work zones. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.





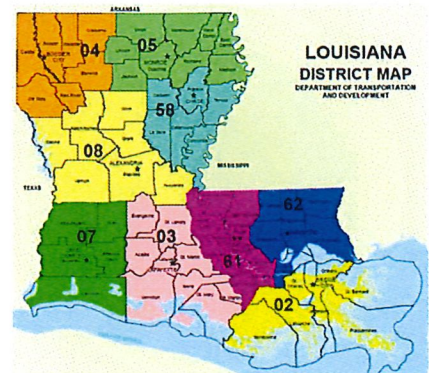
# HURRICANE IDA EMERGENCY DRAINAGE CLEANING - HOUMA

**Customer:** State of Louisiana, DOTD  
**Location:** Houma, Louisiana  
**Project Date:** 2021 (ongoing)  
**Contact:** Jacob Oncale  
985.858.2408  
jacobe.oncale@la.gov

### Project Description

SEMS was contracted by the State of Louisiana to provide emergency drainage cleaning following Hurricane Ida. The work includes catch basins in the Houma Subdistrict of District 2 including the parishes of Lafourche and Terrebonne. CCTV digital video inspection was used and sludge, dirt, sands, rocks and other semi-solid materials from the bottom of existing drainage structures is being collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.

Through September, SEMS has inspected more than 1,200 catch basins and cleaned nearly 500 catch basins. SEMS is responsible for ensuring that the drains flow freely for their entire structure. Work was completed in high speed work zones. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.



### TUNNEL CLEANING

**Customer:** State of Louisiana, DOTD

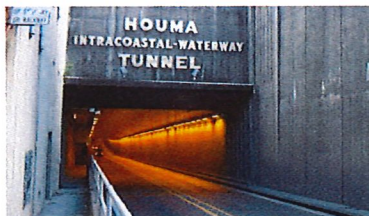
**Location:** Harvey, Louisiana  
Houma, Louisiana  
Belle Chasse, Louisiana

**Project Date:** July 2021

**Contact:** Hayle Brown  
225.379.1500

#### Project Description

SEMS was contracted by the State of Louisiana to clean the three tunnels located throughout the State —Harvey Tunnel, Houma Tunnel and Belle Chasse Tunnel. This included cleaning of both the mid-channel pump pits and cross channels for each tunnel. Using a vac truck combo unit the sediment and debris was vacuumed into a dewatering vacuum box. Approximately 60 tons of sediment was removed from each of the three tunnels.



**SEMS Inc.**  
Southern Environmental Management & Specialties



# NEW ORLEANS INTERSTATE FLOOD MANAGEMENT

**Customer:** State of Louisiana, DOTD  
**Location:** New Orleans, Louisiana  
**Project Date:** 2018  
**Contact:** Mahmoud Hamide, P.E.  
504.253.6140

### Project Description

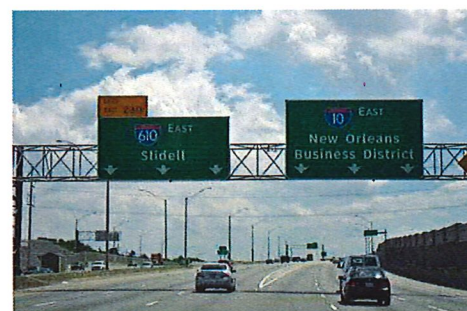
SEMS was contracted by the State of Louisiana to provide drop inlet cleaning for the elevated portions of I-10 and I-610 in the New Orleans area. This project included 166 drop inlets on I-610 and 846 drop inlets on I-10. Debris was collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.

SEMS was responsible for ensuring that the drains flow freely and are free from obstruction for their entire structure. Several obstructions were present including roots and drain inlet gratings that are cast into the bridge deck.

All work was executed in high speed work zones. SEMS was responsible for lane closures and other traffic control measures in accordance with the Temporary Traffic Control Standard Plans.

#### Work performed:

- Cleaning drains of obstructions for the entire length from the inlet through the drain line to the outlet using vacuuming and line jetting
- Disposal of approximately 50 tons of debris cleaned from the drop inlets and drain lines
- Traffic control provided during cleaning



## CATCH BASIN & DRAIN CLEANING DISTRICT 61

**Customer:** State of Louisiana, DOTD  
**Location:** Baton Rouge, Louisiana  
**Project Date:** 2018  
**Contact:** Jeffrey Chatelain, P.E.  
 225.925.7921

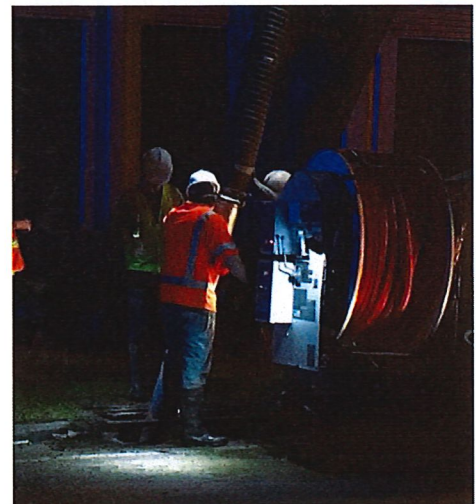
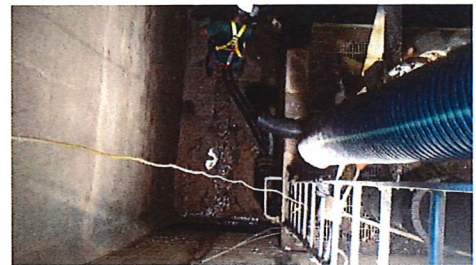
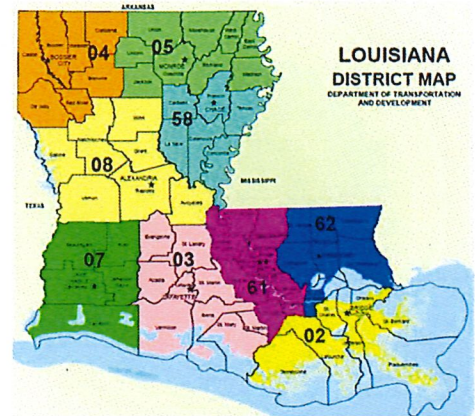
### Project Description

SEMS was contracted by the State of Louisiana to provide catch basin cleaning and drain cleaning for routes located in District 61, East Baton Rouge Parish. Debris was collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.

SEMS was responsible for ensuring that the drains flow freely for their entire structure. Work was completed in high speed work zones including I-10, I-110, and the Mississippi River Bridge. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.

### Work performed:

- Cleaning 261 catch basins and 6,681 linear feet of pipe, 758 drop inlets
- Disposal of approximately 50 tons of debris
- Traffic control provided during cleaning



**SEMS Inc.**  
 Southern Environmental Management & Specialties



# CATCH BASIN CLEANING DISTRICT 58

**Customer:** State of Louisiana, DOTD  
**Location:** Winnsboro, Louisiana  
**Project Date:** 2017  
**Contact:** Quin Durbin, P.E.  
318.412.3200

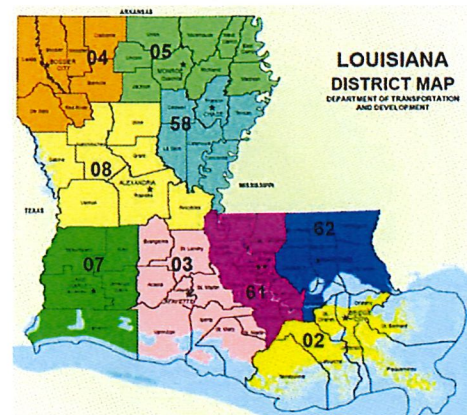
### Project Description

SEMS was contracted by the State of Louisiana to provide catch basin cleaning throughout District 58. This District is made up of six Parishes including Caldwell, Franklin, Tensas, LaSalle, Catahoula and Concordia. Debris was collected and disposed of in compliance with all federal, state and local laws and ordinances related to hauling, handling and disposal of materials.

Work was completed in high speed work zones. SEMS was responsible for all traffic control measures in accordance with the Temporary Traffic Control Standard Plans.

### Work performed:

- Cleaning 325 catch basins and 30,000 linear feet of pipe
- Disposal of approximately 50 tons of debris
- Traffic control provided during cleaning



# PIPELINE CLEANING PIGGING OF 3 LINES PRE-DEMOLITION

**Customer:** Entergy Companies  
**Location:** Old Gentilly, Road  
New Orleans, Louisiana  
**Project Date:** 2017  
**Contact:** Brett Seube  
504.576.3910 | [bseube@entergy.com](mailto:bseube@entergy.com)

### Project Description

The scope of work performed by SEMS included the cleaning of three fuel oil pipelines (8, 14, and 16 inches in diameter). Preparation activities included securing all openings, checking flanges, caps, and plugs for tightness, and checking for leaks in the pipelines. SEMS then installed a pig catcher, consisting of a blank flange and vacuum box, at the receiving end of the pipeline along with drip pans to prevent any potential leaks. Next, the pig launcher was installed at the starting point. Each line was cleaned with two pigs, a foam pig to remove the bulk liquids, and a crisscross pig to remove the solids/thick sludge. The lines were pressurized between 75 and 125 psi to pass the pigs successfully. The process was repeated until desired results were achieved. SEMS attempted to recycle liquid waste, but was unsuccessful and all waste was sent to the nearby landfill for disposal.





### PIPELINE DECOMMISSIONING

**Customer:** ERM - Alligator Alley Project

**Location:** Immokalee, FL

**Project Date:** 2019

**Contact:** Robert Rivera, PE  
704.409.3432  
rob.rivera@erm.com

#### Project Description

SEMS was contracted to perform the pipeline decommissioning of the Calumet Pipeline. This project consisted of approximately seven miles of six-inch diameter steel pipeline formerly used for the transportation of petroleum.

#### Work performed:

- Pipeline pigging
  - Using a temporary pig launcher and pig receiver, a tank was placed at the pig receiver terminus to collect any petroleum, water, and debris
  - Pipeline was purged for a minimum of six pigging runs until less than 0.5 gallons of liquid was produced
  - All materials collected were properly transported and disposed
- Pipeline grouting and capping
- Pipeline removal – approximately 5,414 feet
  - Lines were first daylighted and then pulled in sections
- Site restoration
  - Air knifing and hand digging utilized to uncover pipeline
  - ACM removed in 1-foot sections every 18 – 20 feet
  - Plugging of cut points with a flowable fill
  - Permanent capping of the grounded ends with pipeline caps welded in place
  - Piping areas containing ACM was wrapped, labeled, and placed in roll-off boxes for transportation and disposal at approved landfill



**SEMS Inc.**  
Southern Environmental Management & Specialties

**ATTACHMENT F**  
**RESUMES OF KEY PERSONNEL**



# ADAM MORGAN

PRESIDENT



## EDUCATION

B.S. Environmental Management  
Louisiana State University, 2008

## REGISTRATION/CERTIFICATIONS

OSHA 40 Hour HAZWOPER  
8 Hour HAZWOPER Refresher  
Basic Safety Training  
TWIC Card  
First Aid, CPR & AED  
Site Specific Training  
COSS Specialist Training  
MSHA Training & Refreshers  
Radiation Safety Office Training  
UST Compliance and Evaluation

## CONTACT

11628 S. Choctaw Drive  
Baton Rouge, Louisiana 70815

225.924.2002

225.315.7976

amorgan@semsinc.net



## PROFESSIONAL PROFILE

Adam Morgan currently serves as President of SEMS, Inc. He leads the firm's operational and strategic efforts as well as growth and productivity initiatives. Over the past twenty years, his duties have included managing a wide range of remediation, engineering, and industrial services projects and teams.

### PRESIDENT

SEMS, Inc. | Baton Rouge, LA

Mr. Morgan is currently responsible for the planning, development, implementation, and direction of SEMS, Inc. He provides strategic leadership for the company by working with management to create and establish goals, strategies, and policies.

### DIRECTOR OF INDUSTRIAL SERVICES

SEMS, Inc. | Baton Rouge, LA | 2016 – 2020

In this role, Adam Morgan was responsible for the overall success of the Industrial Services division for SEMS. Responsibilities include oversight of all personnel, equipment, projects, Health and Safety, and quality of the division. He develops project specific cost estimates, schedules, and budgets as well as evaluating the division. Morgan continues to serve as the Louisiana DOTD Hazardous Waste Disposal Statewide Contract Manager (2013-present). He has extensive experience cleaning more than 5,000 Catch Basins and 400,000 linear feet of pipe, as well as removal, disposal and transportation of hazardous waste and debris. Morgan is responsible for ensuring free flowing drains safe from obstruction, overseeing the coordinator of traffic control and safety plans for projects with highspeed work zones.

### PROJECT MANAGER

SEMS, Inc. | Baton Rouge, LA | 2002 – 2016

Performed drainage inspection and cleaning, groundwater monitoring, sampling of multiple UST sites, over 120 UST Compliance Evaluation Inspections for LDEQ, and over 50 temporary closures of UST sites. Also assisted in the compilation of quarterly, semi-annual, and annual groundwater reports, soil sampling activities during site investigations, site assessment sampling and report preparation, O&M of groundwater treatments systems including dual phase extraction, product recovery, and pump and treat systems, and RECAP assessment report preparation.

# OVIDE DESOTO

## ONSITE PROJECT MANAGER



### EDUCATION

Attended LSU, Industrial Tech, 1984  
False River Academy, 1977  
Nashville Auto Diesel College, 1979

### REGISTRATION/CERTIFICATION

TWIC Card  
Basic Safety Training  
40 Hour HAZWOPER Supervisor  
8 Hour HAZWOPER Refresher  
Hazard Categorization  
OSHA GRIBRMA Training  
Industrial Vehicle Safety  
MSHA Training  
CPR & First Aid  
Confined Space Supervisor  
Asbestos Supervisor Certification  
Defensive Driving  
Heavy Equipment Operator

### CONTACT

11628 S. Choctaw Drive  
Baton Rouge, Louisiana 70815

225.924.2002

225.953.8522

odesoto@semsinc.net



### PROFESSIONAL PROFILE

Mr. DeSoto is responsible for personnel safety and operations for SEMS field service group. He possesses extensive experience in complex sludge recovery/dewatering efforts requiring chemical manipulation and flocculation. Mr. DeSoto's duties have included the scheduling of subcontractors, supervision of subcontractors, implementation of sampling events, and predictive and preventive maintenance coordination for numerous sites.

### RELEVANT EXPERIENCE

#### ONSITE PROJECT MANAGER

SEMS, Inc. | Baton Rouge, LA | 2006 – Present

Responsible for the management of environmental remediation, waste management, and construction products Mr. DeSoto's duties include but are not limited to the management of self-performed and sub-contractor field activities, client interactions, contract management and administration, schedule and budget formation, schedule and budget review and analysis, and OSHA/EPA and state regulatory compliance. He has managed the cleaning of more than 1,000 catch basins and thousands of linear feet of pipe. Ensures free flowing drains safe from obstruction at completion of project. Coordinates traffic control and safety plans for projects with highspeed work zones. Responsible for the removal, disposal, and transportation of hazardous waste and debris. Cleaning of both mid-channel pump pits and cross channels for three tunnels located throughout the state of Louisiana.

### PREVIOUS EMPLOYMENT

Years	Employer & Position	Location
1999 – 2006	Project Manager at Clean Harbors ESI	Baton Rouge, LA
1998 – 1999	Project Supervisor at Gulf South System	Baton Rouge, LA
1995 – 1998	Project Coordinator at Lo-Vac Environmental Services	Lottie, LA
1985 – 1995	Operations Supervisor at IT Corporation	Port Allen, LA



# CODY FRISCHHERTZ

## INDUSTRIAL SERVICES OPERATIONS MANAGER



### EDUCATION

Brother Martin High School  
New Orleans, Louisiana, 2017

### REGISTRATION/CERTIFICATIONS

OSHA 40 Hour HAZWOPER  
8 Hour HAZWOPER Refresher  
Basic Safety  
TWIC Card  
CPR / First Aid  
First Responder Training  
Confined Space A&S  
Confined Space Entry  
Nuclear Gauge User  
Nuclear Gauge Safety

### CONTACT

11628 S. Choctaw Drive  
Baton Rouge, Louisiana 70815



225.924.2002



504.382.6710



[cfrischhertz@semsinc.net](mailto:cfrischhertz@semsinc.net)



### PROFESSIONAL PROFILE

Cody Frischhertz is an experienced field Supervisor and team leader. He is current and knowledgeable on industry regulations enabling him to successfully manage compliance programs for SEMS, Inc. Frischhertz is skilled, dedicated and detailed making him an extremely valuable member of the SEMS team. He has significant experience as a field supervisor for storm drain cleaning and CCTV operations including project planning, traffic control coordination, training, and supervising project crews.

### RELEVANT EXPERIENCE

INDUSTRIAL SERVICES OPERATIONS MANAGER  
SEMS, Inc. | Baton Rouge, LA | 2017 – Present

Responsible for operations and projects within the Industrial Services Division of SEMS, Inc. Manages the DOTD program and ensures compliance of the entire fleet, which includes SUVs, ½ ton pickup trucks, ¾ ton pickup trucks, 1-ton pickup trucks, and combo-unit vacuum trucks. Cleaning of more than 1,000 catch basins and 40,000 feet of linear pipe. Ensures free flowing drains safe from obstruction at completion of project. Coordinates traffic control and safety plans for projects with highspeed work zones. Responsible for the removal, disposal, and transportation of hazardous waste and debris. Cleaning of both mid-channel pump pits and cross channels for three tunnels located throughout the state of Louisiana.

**ATTACHMENT G**  
**EXHIBIT A – CONTRACT AGREEMENT**

EXHIBIT A  
SUBSURFACE DRAINAGE SYSTEM DEBRIS REMOVAL 2021  
CONTRACT AGREEMENT

THIS CONTRACT, made this 6th day of October, 2021, by and between St. Charles Parish, 15045 River Road, P. O. Box 302, Hahnville, Louisiana, 70057, hereinafter called "PARISH" and Name SEMS, Inc. Address 11628 S. Choctaw Dr. doing business as a corporation hereinafter called "CONTRACTOR".  
Baton Rouge, LA 70815

WITNESSETH: That for and in consideration of the payments and agreement hereinafter mentioned.

1. The Agreement will commence on September, 2021 and end on December 31, 2023. Upon written mutual agreement between the Parish and the CONTRACTOR, this Contract may be extended annually.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the Implementation and operation of this Contract as described herein.
3. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS for the sum stated therein.
4. The term "CONTRACT DOCUMENTS" includes the following items:
  - a. Exhibit A Contract Agreement
  - b. Exhibit B Corporate Resolution or Certificate of Authority or any other authorization required by law
  - c. Copy of Exhibit C CONTRACTOR Price Proposals and Questionnaire Response
  - d. Letter of Corporate Surety and Power of Attorney for Performance Bond Issuance
  - e. General Specifications
  - f. Technical Specifications Divisions 1 and 2
  - g. Exhibit D Federal Compliance Provisions
  - h. Exhibit E Non-Collusion Affidavit
  - i. Copy of Notice of Intent to Award
  - j. Insurance Certificate Original
  - k. Request for Statements of Qualifications and Cost Proposals Debris Removal from Ditches and Canals 2021 Document (RFP Package)
  - l. Copy of CONTRACTOR Submittal Package
  - m. ADDENDUM No. 1, Dated      Addendum No. 2, Dated      ADDENDUM No. 3, Dated      Addendum No. 4, Dated
5. The PARISH will pay to the CONTRACTOR in the manner and at such times as set forth in the General Specifications such amounts as required by the CONTRACT DOCUMENTS.
6. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement of which shall be deemed an original on the date first above written.

ATTEST

OWNER: ST. CHARLES PARISH

\_\_\_\_\_  
NAME \_\_\_\_\_  
TITLE \_\_\_\_\_

BY \_\_\_\_\_  
MATTHEW JEWELL  
PARISH PRESIDENT

ATTEST

CONTRACTOR

Lindsay Duncan  
NAME Lindsay Duncan  
TITLE Human Resources Manager

Adam M. Morgan  
BY \_\_\_\_\_  
NAME Adam M. Morgan  
TITLE President

**ATTACHMENT H**  
**EXHIBIT B – AUTHORITY TO EXECUTE**



**EXHIBIT B**  
**SUBSURFACE DRAINAGE SYSTEM DEBRIS REMOVAL 2021**  
**AUTHORITY TO EXECUTE**

A meeting of the Board of Directors of SEMS, Inc. a corporation organized under the laws of the State of Louisiana and domiciled in Baton Rouge was held this day of October 6, 2021 and was attended by a quorum of the members of the Board of Directors.

The following resolution was offered, duly seconded and after discussion was unanimously adopted by said quorum:


**BE IT RESOLVED**, that Adam M. Morgan is hereby authorized to submit proposals and execute agreements on behalf of this corporation with the

Parish of St  
Charles.

**BE IT FURTHER RESOLVED** that said authorization and appointment shall remain in full force and effect, unless revoked by resolution of this Board of Directors and that said revocation will not take effect until St. Charles Parish, has been furnished a copy of said resolution, duly certified.

I, Mark L. Morgan, hereby certify that I am the Secretary of SEMS, Inc. a corporation created under the laws of the State of Louisiana domiciled in Baton Rouge; that the foregoing is a true and exact copy of a resolution adopted by a quorum of the Board of Directors of said corporation at a meeting legally called and held on the 6th day of October, 2021 as said resolution appears of record in the Official Minutes of the Board of Directors in my possession.

This 6th day of October, 2021.

  
\_\_\_\_\_  
**SECRETARY**

**ATTACHMENT I**  
**EXHIBIT C - PROPOSAL FORMS**



**SUBSURFACE DRAINAGE SYSTEM DEBRIS REMOVAL 2021  
PROPOSAL FORMS EXHIBIT C (REVISED)**

Date: 10/7/2021  
Name of  
Bidder: SEMS, Inc.  
Louisiana License No. 27770

St. Charles Parish Emergency Operations Center  
15026 River Road  
Hahnville, Louisiana 70057

Ladies and Gentlemen:

The undersigned, being a qualified bidder, in compliance with your invitation for bids on  
PROJECT NO. \_\_\_\_\_.

THIS BID IS SUBMITTED TO:

St. Charles Parish Government, St. Charles Parish, Louisiana, hereinafter called Owner or OWNER.

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form attached to perform all Work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the contract and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the Work; tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform the Work; and Bonds, insurance, and submittals; all as indicated or specified in the Contract Documents.
2. Bidder accepts all of the terms and conditions of the Bidding Documents. This Bid will remain open for ninety (90) calendar days after the day of Bid opening. Bidder will sign the Agreement and submit the Contract Bonds and other documents required by the Contract Documents within seven (7) days after the date of Owner's Notice of Award.
3. In submitting this Bid, Bidder makes all representations required by the Instructions to Bidders and further warrants and represents that:
  - a) Bidder has examined copies of all the Bidding Documents, the Advertisement for Bids, the Instructions to Bidders and of the following Addenda (receipt of all which is hereby acknowledged):

(1) No. <u>1</u>	Dated <u>10/7/2021</u>	No. _____	Dated _____
(2) No. _____	Dated _____	No. _____	Dated _____
(3) No. _____	Dated _____	No. _____	Dated _____
(4) No. _____	Dated _____	No. _____	Dated _____

- b) Bidder has familiarized himself with the Work required by the Contract Documents, the site where the Work is to be performed, local labor conditions and all laws, regulations, and other factors affecting performance of the Work, and having satisfied himself of the expense and difficulties attending performance of the Work.
- c) Bidder has studied carefully all reports and drawings of subsurface conditions and drawings of physical conditions which are identified in the Special Provisions as provided in the General Conditions, and accepts the determination set forth in Paragraph SP.34 of the Special Provisions of the extent of the technical data contained in such reports and drawings upon which Bidder is entitled to rely.
- d) Bidder has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies (in addition to or to supplement those referred to in (c) above) which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of the General Conditions; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by Bidder for such purposes.
- e) Bidder has reviewed and checked all information and data shown or indicated in the Contract Documents with respect to existing underground facilities at or contiguous to the site and assumes responsibility for the accurate location of said underground facilities.
- f) Bidder has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
- g) Bidder has given Engineer written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Bidder.
- h) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

Bidder has not solicited or induced any person, firm or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for himself any advantage over any other Bidder or over Owner.

4. Bidder agrees to complete the Work for the price proposed, which follows:

<u>Item No.</u> <u>Unit</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1. Linear Foot	Debris Removal from 6"- 8" Storm Drain Lines	846	\$ 8.25	\$ 6,979.50
2. Linear Foot	Debris Removal from 10"-12" Storm Drain Lines	8,656	\$ 12.00	\$ 103,872.00
3. Linear Foot	Debris Removal from 15"-18" Storm Drain Lines	68,449	\$ 16.00	\$ 1,095,184.00
4. Linear Foot	Debris Removal from 21"- 24" Storm Drain Lines	37,705	\$ 17.00	\$ 640,985.00
5. Linear Foot	Debris Removal from 27"- 36" Storm Drain Lines	23,613	\$ 20.00	\$ 472,260.00
6. Linear Foot	Debris Removal from 37"- 48" Storm Drain Lines	5,834	\$ 27.00	\$ 157,518.00
7. Linear Foot	Hydraulic Debris Removal from Storm Drain Lines Larger than 48" in Diameter	2,065	\$ 29.00	\$ 59,885.00

8. Linear Foot	Debris Removal Confirmatory CCTV Inspection of 6"- 8" Storm Drain Lines	846	\$ 5.00	\$ 4,230.00
9. Linear Foot	Debris Removal Confirmatory CCTV Inspection of 10"-12" Storm Drain Lines	8,656	\$ 5.00	\$ 43,280.00
10. Linear Foot	Debris Removal Confirmatory CCTV Inspection of 15"-18" Storm Drain Lines	68,449	\$ 6.00	\$410,694.00
11. Linear Foot	Debris Removal Confirmatory CCTV Inspection of 21"- 24" Storm Drain Lines	37,705	\$ 6.75	\$ 254,508.75
12. Linear Foot	Debris Removal Confirmatory CCTV Inspection of 27"- 36" Storm Drain Lines	23,613	\$ 7.00	\$ 165,291.00
13. Linear Foot	Debris Removal Confirmatory CCTV Inspection of 37"- 48" Storm Drain Lines	5,834	\$ 7.50	\$43,755.00
14. Linear Foot	Debris Removal Confirmatory CCTV Inspection of Storm Drain Lines Larger than 48" in Diameter	2,065	\$ 10.00	\$ 20,650.00
15. Each	Preparation of Surcharged Canal Outfall Pipes Less Than 21" in Diameter	50	\$ 1000.00	\$ 50,000.00
16. Each	Preparation of Surcharged Canal Outfall Pipes 21"- 24" in Diameter	20	\$2,000.00	\$ 40,000.00

17. Each	Preparation of Surcharged Canal Outfall Pipes 27" - 36" in Diameter	20	\$ <u>2,000.00</u> _____ _____	\$ <u>40,000.00</u> _____ _____
18. Each	Preparation of Surcharged Canal Outfall Pipes 37" - 48" in Diameter	20	\$ <u>2,000.00</u> _____ _____	\$ <u>40,000.00</u> _____ _____
19. Each	Preparation of Surcharged Canal Outfall Pipes Larger than 48" in Diameter	20	\$ <u>2,000.00</u> _____ _____	\$ <u>40,000.00</u> _____ _____
20. Each	Catch Basin Debris Removal	8,404	\$ <u>30.00</u> _____ _____	\$ <u>252,120.00</u> _____ _____
21. Each	Drain Manhole Debris Removal	604	\$ <u>25.00</u> _____ _____	\$ <u>15,100.00</u> _____ _____
22. LF	Debris Removal from 6" to 8" Pipe Culverts	846	\$ <u>5.00</u> _____ _____	\$ <u>4,230.00</u> _____ _____
23. LF	Debris Removal from 10" to 12" Pipe Culverts	8,656	\$ <u>5.00</u> _____ _____	\$ <u>43,280.00</u> _____ _____
24. LF	Debris Removal from 15" to 18" Pipe Culverts	68,449	\$ <u>6.00</u> _____ _____	\$ <u>410,694.00</u> _____ _____
25. LF	Debris Removal from 21" to 24" Pipe Culverts	37,705	\$ <u>6.00</u> _____ _____	\$ <u>226,230.00</u> _____ _____

26. LF	Debris Removal from 27" to 36" Pipe Culverts	23,613	\$ <u>6.00</u> _____ _____	\$ <u>141,678.00</u> _____ _____
27. LF	Debris Removal from 37" to 48" Pipe Culverts	5,834	\$ <u>7.00</u> _____ _____	\$ <u>40,838.00</u> _____ _____
28. LF	Debris Removal from Pipe Culverts Larger than 48"	4,819	\$ <u>10.00</u> _____ _____	\$ <u>48,190.00</u> _____ _____
29. TON	Debris Removal and Disposal Supplement	250	\$ <u>150.00</u> _____ _____	\$ <u>37,500.00</u> _____ _____
	<div style="text-align: right;">Total Bid (Items 1 through 29) \$ <u>4,908,952.25</u></div> <div>(Written) <u>Four million nine hundred and eight thousand nine-hundred and</u>  <u>fifty-two dollars and twenty-five cents</u></div>			

5. The Bidder agrees that the Work shall be substantially completed within the prescribed calendar days as stipulated in Article V of the Agreement, and Section 27 of the General Conditions. Time commences to run as provided in Section 7 of the General Conditions, and completed and ready for final payment in accordance with Section 27 of the General Conditions and the Agreement.
6. The following documents are attached to and made a condition of this Bid:
  - (a) A Complete Bid Form (Signed Properly)
  - (b) Acknowledgement of Receipt of Addenda
  - (c) Power of Attorney (for surety bond only).
  - (d) Noncollusive Affidavit
  - (e) Corporate Authority to Execute Bid (any corporate employee other than president or vice-president).

7. Communications concerning this Bid shall be addressed to:

Adam M. Morgan- 225 924-2002

11628 S. Choctaw Drive Baton Rouge, LA 70815 amorgan@semsinc.net

8. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

Submitted on \_\_\_\_\_, 200\_\_.

If Bidder is:

**An Individual:**

By : \_\_\_\_\_ (Seal)  
(Individual's Name, Signed)

Doing business as \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No.: \_\_\_\_\_

**A Partnership:**

By: \_\_\_\_\_ (Seal)  
(Firm Name)

\_\_\_\_\_  
(General Partner, Signed)

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No.: \_\_\_\_\_



**A Corporation:**

By: SEMS, Inc. (Seal)  
(Corporation Name)

Louisiana  
(State of Incorporation)

By: Adam M. Morgan *Adam M. Morgan*  
(Name of Person Authorized to Sign, Signed)

President  
(Title) (Corporate Seal)

Attest: *Adam M. Morgan*  
(Secretary, Signed)

Business Address: 11628 S. Choctaw Drive  
Baton Rouge, LA 70815

Phone No.: 225 924-2002

**A Joint Venture:**

By: \_\_\_\_\_  
(Name, Signed)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_  
(Name, Signed)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above).



**ATTACHMENT J**  
**EXHIBIT E - NON-COLLUSION AFFIDAVIT**

EXHIBIT E  
SUBSURFACE DRAINAGE SYSTEM DEBRIS REMOVAL 2021  
NON-COLLUSIVE AND NON-SOLICITATION AFFIDAVIT

STATE OF LOUISIANA

PARISH OF East Baton Rouge

Adam M. Morgan, being first duly sworn, deposes and says that:

- (1) He is the President  
(Owner, Partner, Officer, Representative or, Agent)  
of SEMS, Inc., the Bidder, and  
(Name of Proposer)  
that the Bidder has submitted the accompanying Proposal to the Parish of St. Charles, Louisiana, the Owner;
- (2) He is fully informed respecting the preparation and contents of the Proposal and of all pertinent circumstances respecting the Proposal;
- (3) The Proposal is genuine and is not a collusive or sham Bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, have in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Contract or Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement, collusion, communication, or conference with any Bidder, firm, or person to fix the price or prices in the Proposal or the Proposal of any other Bidder; or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Bidder; or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the Owner, or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees, or parties in interest, including this affidavit;
- (6) That he has employed no one person, corporation, firm, association, or other organization, either directly or indirectly, to secure the contract under which he is to receive payment, other than persons regularly employed by him whose services in connection with the contract or in securing the contract were in the regular course of their duties for him; and that no part of the contract price to be received by him was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by him whose services in connection with the contract were in the regular course of their duties for him;

Bidder SEMS, Inc.  
By *Adam M. Morgan*  
Title President

Subscribed and sworn to before me

this 6<sup>th</sup> day of October, 2021 at Baton Rouge, Louisiana

My commission expires 2 dec

Laurie Peno #59943

SEAL