



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

February 26, 2025

ADDENDUM # 1

Bid Number: 50-00147253

Bid Opening Date: March 6, 2025 at 2:00 PM

Two (2) Year Contract to Supply Diapers and Baby Items on an as Needed Basis for The Department of Jefferson Community Action Programs (JeffCAP) Head Start Birth-to-Five Program

Questions & Answers

Question 1: Would the Department of Jefferson Community Action Programs consider alternate/equivalent products or do they require vendors to bid on the exact product brands and specifications listed in the bid?

Answer 1: Due to potential allergies, the requesting department asked vendors to provide quotes for the requested items.

Question 2: Who is the current supplier?

Answer 2: You may visit our central bidding site and search for the previous bid #50-00138712 to access the bid tabulation and the resolution to award. For any additional inquiries related to the previous bid, a public records request must be submitted.

Question 3: May we quote both requested product and provide a price list of alternate products?

Answer 3: Jefferson Parish will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection.

Question 4: Are deliveries via common carrier (UPS/FedEx) acceptable?

Answer 4: The requesting department will only cover costs in the contract and will not be responsible for any additional shipping charges. Furthermore, deliveries can only be made during business hours, Monday through Friday, from 7:30 AM to 4:30 PM.

Sincerely,

Sean Dumas

Sean Dumas
Purchasing Specialist, I

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242
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WEBSITE: WWW.JEFFPARISH.GOV



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Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

A handwritten signature in black ink, appearing to read "K. Lee Sheng".

2/27/2025

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