



Bid Number 50-132216

**Purchase of ink cartridges for the Jefferson Parish Emergency
Management Department**

September 14, 2020 at 11:00 am

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received in the Purchasing
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Buyer Name: Rae Lynn Hartman
Buyer Email: rscott@jeffparish.net
Buyer Phone: 504-364-2688**

DATE: 9/10/2020

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00132216

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: RSCOTT

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

3-5 days

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

***** ALL BIDDERS MUST COMPLETE SECTION BELOW *****

FIRM NAME:

American Office Machines, Inc.

SIGNATURE:

(Must be signed here)

John D. Manzella

TITLE:

President

PRINT OR TYPE NAME:

John D. Manzella

JOHN D. MANZELLA

ADDRESS:

2609 Ridgelake Drive

CITY, STATE:

Metairie, Louisiana

ZIP:

70002

TELEPHONE:

(504) 833-1964

FAX:

(504) 837-3167

EMAIL ADDRESS:

administration@aominc.net

TOTAL PRICE OF ALL BID ITEMS: \$ 391.93

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Purchase of ink cartridges for the Jefferson Parish Emergency Management Department		
1	2.00	EA	0001 CARTRIDGE, CE310A, BLACK HEWLETT PACKARD (126A)	51.99	103.98
2	1.00	EA	0002 CARTRIDGE, CE311A, CYAN HEWLETT PACKARD (126A)	55.99	55.99
3	1.00	EA	0003 CARTRIDGE, CE312A, YELLOW HEWLETT PACKARD (126A)	55.99	55.99
4	1.00	EA	0004 CARTRIDGE, CE313A, MAGENTA HEWLETT PACKARD (126A)	55.99	55.99
5	2.00	EA	0005 CARTRIDGE, CF500A, BLACK HEWLETT PACKARD (202A)	59.99	119.98