

DATE: 3/28/2017  
BID NO.: 50-00119100

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: DNELSON@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 5/02/2017 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

### LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

#### THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor. If not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212 (B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212 (B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the **LOWEST RESPONSIVE and RESPONSIBLE BIDDER**, taking into consideration the **CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE**. **SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.**

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**2,3,4,5,6,8,10,11,12,15**

**PRE-BID CONFERENCE TO BE HELD AT: J.P. PURCHASING DEPT. 200 DERBIGNY ST. STE. 4400, GRETN, LA 70053 AT 10:00 AM ON 4/18/2017**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

46310

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: PILOT CONSTRUCTION AND MAINTENANCE INC.

ADDRESS: 20516 BAYOU DR.

CITY, STATE: BATON ROUGE, LA 70817

TELEPHONE: (225) 753-0714 FAX: (225) 751-5994

EMAIL ADDRESS: SALES @ PILOT CONSTRUCTION BR. COM

**REJECTED**  
**ALL BID REQUIREMENTS NOT MET**

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 114,594.82

AUTHORIZED SIGNATURE: [Signature]

DOUGLAS B. SANDERS

Printed Name

TITLE: FORMAN/SUPER

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119100

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO (2) YEAR MAINTENANCE CONTRACT FOR MONITORING AND MAINTAINING DECORATIVE FOUNTAIN SYSTEMS THROUGHOUT JEFFERSON PARISH FOR JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS, PARKWAYS		
1	24.00	MO	0010 SITE 1 MONTHLY MAINTENANCE CLEARVIEW/WEARHART	1800. <sup>00</sup>	43200. <sup>00</sup>
2	24.00	MO	0020 SITE 2 MONTHLY MAINTENANCE VETERANS (CAUSEWAY/TOLMAS)	1000. <sup>00</sup>	24000. <sup>00</sup>
3	1.00	HR	0030 HOURLY SITE INSPECTION	135. <sup>00</sup>	135. <sup>00</sup>
4	1.00	HR	0040 EMERGENCY SITE INSPECTION	202. <sup>50</sup>	202. <sup>50</sup>
5	10.00	EA	0050 FLOATING FOUNTAIN REMOVAL AND RE-INSTALL (AQUAMASTER)	1000. <sup>00</sup>	10,000. <sup>00</sup>
6	10.00	EA	0060 FLOATING FOUNTAIN REMOVAL AND RE-INSTALL (KASCO)	1000. <sup>00</sup>	10,000. <sup>00</sup>
7	10.00	EA	0070 FLOATING FOUNTAIN INTAKE SCREEN CLEANING (AQUAMASTER)	425. <sup>00</sup>	4250. <sup>00</sup>
8	10.00	EA	0080 FLOATING FOUNTAIN INTAKE SCREEN CLEANING (KASCO)	425. <sup>00</sup>	4250. <sup>00</sup>
9	1.00	EA	0090 FLOATING FOUNTAIN ANCHORING REPLACEMENT	500. <sup>00</sup>	500. <sup>00</sup>
10	1.00	LF	0100 MOTOR FEEDER CABLE REPLACEMENT (AQUAMASTER)	14. <sup>00</sup>	14. <sup>00</sup>
11	1.00	LF	0110 MOTOR FEEDER CABLE REPLACEMENT (KASCO)	17. <sup>75</sup>	17. <sup>75</sup>
12	1.00	LF	0120 LIGHT FEEDER CABLE REPLACEMENT (AQUAMASTER)	10. <sup>32</sup>	10. <sup>32</sup>

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00119100

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
13	1.00	LF	0130 LIGHT FEEDER CABLE REPLACEMENT (KASCO)	10.25	10.25
14	1.00	EA	0140 MOTOR/LIGHT TIMER REPLACEMENT (AQUAMASTER)	450.00	450.00
15	1.00	EA	0150 MOTOR/LIGHT TIMER REPLACEMENT (KASCO)	475.00	475.00
16	1.00	EA	0160 LIGHT BREAKER REPLACEMENT (AQUAMASTER)	500.00	500.00
17	1.00	EA	0170 LIGHT BREAKER REPLACEMENT (KASCO)	525.00	525.00
18	1.00	EA	0180 MOTOR BREAKER REPLACEMENT (AQUAMASTER)	725.00	725.00
19	1.00	EA	0190 MOTOR BREAKER REPLACEMENT (KASCO)	865.00	865.00
20	1.00	EA	0200 LED LIGHT REPLACEMENT (AQUAMASTER)	1015.00	1015.00
21	1.00	EA	0210 LED LIGHT REPLACEMENT (KASCO)	3700.00	3700.00
22	20.00	EA	0220 LIGHT LENS COVER (AQUAMASTER)	65.00	1300.00
23	20.00	EA	0230 LIGHT LENS COVER (KASCO)	65.00	1300.00
24	5.00	EA	0240 LIGHT LENS COVER INSTALLATION (AQUAMASTER)	450.00	2250.00
25	5.00	EA	0250 LIGHT LENS COVER INSTALLATION (KASCO)	450.00	2250.00

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
26	1.00	EA	0260 FACTORY AUTHORIZED OIL CHANGE (AQUAMASTER)	1325. <sup>00</sup>	1325. <sup>00</sup>
27	1.00	EA	0270 FACTORY AUTHORIZED OIL CHANGE (KASCO)	1325. <sup>00</sup>	1325. <sup>00</sup>
28	1.00	JOB	0280 MISCELLANEOUS INCIDENTAL FOR ANY ADDITIONAL REPAIR OR REPLACEMENT NOT INCLUDED ON THE INCIDENTAL LINE ITEM SHEET. THE CONTRACTOR SHALL PROVIDE A WRITTEN DESCRIPTION OF THE WORK TO BE PERFORMED. THE DESCRIPTION SHALL INCLUDE PRICING AS A TURN-KEY PROJECT THAT ENCOMPASSES ALL ASSOCIATED LABOR AND MATERIALS PRICED AT A LUMP SUM COST (REFER TO SECTION 1.3.5-INCIDENTAL ITEMS)		

2525 Quail Drive, Baton Rouge, 70808 (225) 765-2301



### Louisiana State Licensing Board for Contractors



#### Contractor Information

Business Name PILOT CONSTRUCTION AND MAINTENANCE CO., INC. ✓  
 Mailing Address 26516 Bayou Drive  
 Baton Rouge, LA 70817  
 Phone Number (225) 753-0714  
 Fax Number (225) 751-5994  
 Email Address aerators@pilot.brcoxmail.com

#### Active Licenses

License Number 46310 ✓  
 Type Commercial License  
 Status LICENSED  
 Effective 10/20/2015  
 Expiration 10/19/2018  
 First Issued 10/19/2006

#### Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Douglas Burnell Sanders	ALL
ELECTRICAL WORK (STATEWIDE) ✓	Douglas Burnell Sanders	ALL

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
PILOT CONSTRUCTION AND MAINTENANCE INC.  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF PILOT CONSTRUCTION AND MAINTENANCE  
INCORPORATED, DULY NOTICED AND HELD ON 5/11/17.  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT DOUGLAS B. SANDERS, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.



SECRETARY-TREASURER

5/11/17

DATE

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF ASCENSION

BEFORE ME, the undersigned authority, personally came and appeared: Douglas B. Gaudens, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Supervisor of Pilot Const. (Entity), the party who submitted a bid in response to Bid Number 50-0019100 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A  Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B  there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** \_\_\_\_\_ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

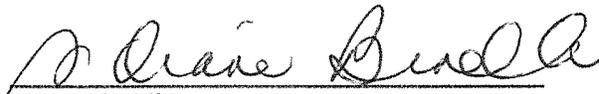
*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Douglas B. Sanders  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 2 DAY OF May, 2017.

  
\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

**S. DIANE BEADLE**  
**LSNID # 92937 - NOTARY PUBLIC**  
**STATE OF LOUISIANA**  
**PARISH OF ASCENSION**  
**NOTARIAL COMMISSION IS FOR LIFE.**

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.

Print

Notary Search - Detail

**Name:** MS. S. DIANE BEADLE  
**Address:** 17424 AIRLINE HWY, STE 4  
PRAIRIEVILLE, LA 70769  
**Phone:** (225) 677-7900  
**Notary ID Number:** 92937  
**Parish:** ASCENSION with STATEWIDE JURISDICTION  
**Agency:** N/A  
**Notary Type:** Non Attorney  
**Status:** Active  
**Commission Date:** 02/03/2012  
**Oath Date:** 02/02/2012  
**Surety Expiration Date:** 02/02/2022  
**Annual Report Current:** Yes

Notary Events

**Suspension** From: 04/09/2014 To: 04/09/2014

Deceased, Inactivated, Leave of Absence, Pre-Assessment Registration, Pre-Assessment Taken, Resigned, Retirement, and Revoked events are not available prior to February 11, 2012.

[Back to Search Results](#)

[New Search](#)



CASHIER'S CHECK

05/01/2017

61-1/620

5503290491

Pilot Construction / BID#50-00119100

Purchaser / Purchased For

FIVE THOUSAND SEVEN HUNDRED TWENTY NINE DOLLARS AND 74 CENTS

PAY TO THE ORDER OF: Jefferson Parish

\$5,729.74

Regions Bank

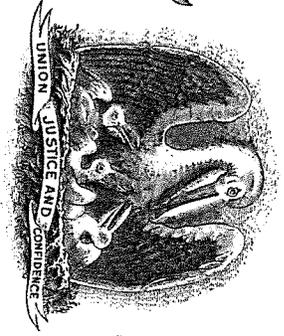
*[Handwritten Signature]*  
Authorized Signature

Branch LA04024  
CC024044

Security Features Details on Back

⑈ 5503 2904 91 ⑈ ⑆ 06 20000 19 ⑆ 0000 74 26 5 1 ⑈

# State of Louisiana



## State Licensing Board for Contractors

This is to Verify that:

PILOT CONSTRUCTION AND MAINTENANCE CO., INC.  
26516 Bayou Drive  
Baton Rouge, LA 70817

is duly licensed and entitled to practice the following classifications

ELECTRICAL WORK (STATEWIDE)



Expiration Date: October 19, 2018

License No: 46310

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 20th day of October 2015

Will S. MacO  
Director

Joe Mallett  
Chairman

This License Is Not Transferrable

André Stroman  
Treasurer

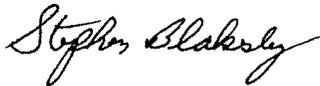
**Jefferson Parish**  
Inspection and Code Enforcement  
Regulatory Inspection's Division

**Active Electrical # 60270**

This is to certify that **DOUGLAS SANDERS**  
having qualified in accordance with Jefferson Parish Ordinances is hereby granted  
authorization to engage in the above field as authorized by law.

Issue Date: 5/1/2017

Expiration Date: 12/31/2017



---

Electrical Section Chief

**THIS LICENSE IS NOT TRANSFERABLE**

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Pilot Construction &amp; Mnt., INC.</b>	
	2 Business name/disregarded entity name, if different from above <b>Pilot Construction &amp; Mnt., INC</b>	
	3 Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <b>26516 Bayou Drive</b>	Requester's name and address (optional)
	6 City, state, and ZIP code <b>Baton Rouge, LA 70817</b>	
	7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>	
<b>OR</b>	
<b>Employer identification number</b>	
7	2
-	1
1	8
1	6
4	1

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <b>5/1/17</b>
------------------	----------------------------	----------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/01/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 1st Insurance Marksville 121 South Main St. P.O. Box 68 Marksville, LA 71351	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 318-253-9202      FAX (A/C, No): 318-253-9207 E-MAIL ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b> NAIC #	
<b>INSURED</b> Pilot Construction & Maintenance Co Inc & Pilot Specialty Group LLC 26516 Bayou Dr Baton Rouge, LA 70809	<b>INSURER A:</b> Hartford Ins. Co.	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b> Bridgefield Casualty Co.	
	<b>INSURER F:</b>	

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b>			215BAZJ3987	02/14/17	02/14/18	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION S	<input type="checkbox"/> CLAIMS-MADE						\$
E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			196-24291	01/01/17	01/01/18	WC STATU-TORY LIMITS	OTH-ER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 500,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Parish of Jefferson it's districts Departments and Agencies under the direction of the parish president and the parish council.  
Bid # 50-00119100

<b>CERTIFICATE HOLDER</b> Jefferson Parish	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Hope L. Knight</i>

## **STANDARD INSURANCE REQUIREMENTS – PUBLICLY ADVERTISED BIDS**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the advertised bid. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council as additional insureds regarding negligence by the contractor for the Commercial General Liability, Workmen's Compensation Insurance and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

---

### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note:** If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office with the concurrence of the Director of Risk Management.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000119100 TWO (2) YEAR MAINTENANCE CONTRACT FOR  
MONITORING AND MAINTAINING DECORATIVE FOUNTAIN SYSTEMS**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

01-May-2017 12:20:38 PM



# JEFFERSON PARISH

## Department of Purchasing

Michael S. Yenni  
Parish President

Brenda C. Patel  
Director

### CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

#### **Other Changes Continued:**

- Effective June 1, 2017, bidders may no longer send bid responses via facsimile, as some bid solicitations may provide. Vendors responding to bid solicitations may only submit via USPS, courier service, hand delivery or via online by registering free of charge at [www.jeffparishbids.net](http://www.jeffparishbids.net). For more information, please contact the Purchasing Department or visit [jeffparish.net](http://jeffparish.net).
- Affidavits (Non-Public Works Affidavit or Public Works Affidavit) – as you are aware, bidders are required to submit affidavits pursuant to LA public bid law and Jefferson Parish Code of Ordinances. Bidders must read each bid package to ensure compliance. Effective August 1, 2016, **affidavits are required with bid submission**. While copies are acceptable to include with bid submission, original affidavits are required upon contract execution. Original affidavits are encouraged with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must continue producing final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

**Bidders should reference the "Additional Requirements" section of the bid instructions and/or the "Important Notice to Bidders" included in the bid package for specific requirements to respond accordingly.**

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

Bid 50-00119100

SPECIFICATIONS

**Specifications  
For  
Decorative Fountain Maintenance  
Throughout Jefferson Parish**

**Bid Number 50-00119100**

## **Contents**

### **Section 1 Information for Bidders**

- 1.1 Summary of Work
- 1.2 Bid Requirements
- 1.3 Special Conditions

### **Section 2 Technical Specifications**

- 2.1 Scope of Work
- 2.2 Incidental Maintenance Items
- 2.3 Location of the Sites

**Section 1.0**  
**Information for Bidders**

**1.1 SUMMARY OF WORK**

- 1.1.1 Contractor's Licensing Requirement** – The Contractor must hold a current Electrical Contractor's license in the State of Louisiana and the Parish of Jefferson. The Contractor must be able to show proof of insurance as per Jefferson Parish requirements.
- 1.1.2 Approach** - Jefferson Parish has made a great investment into the beautification of its major roadways. As part of this beautification initiative, decorative fountain systems have been installed to provide visual enhancement. Jefferson Parish is dedicated to the proper operation of these systems to maintain the beautification effort and to extend the life of the installed fountain systems.
- 1.1.3 General Scope** - Jefferson Parish is soliciting bids from qualified Contractors to monitor and maintain its decorative fountain systems for a two (2) year maintenance contract. Tasks shall include monitoring the fountain systems' operation, periodic cleaning and maintenance and incidental work in order to keep all systems functioning properly. Bidders pricing shall be inclusive of all labor, material, equipment, transportation and other associated costs/expenses for performing the Scope of Work defined in Section 2.1. The Contractor must be capable of providing turnkey planning, management, implementation and the coordination of these efforts with Jefferson Parish officials.

**1.2 BID REQUIREMENTS**

- 1.2.1 Contract Time and Bid Amount** – Bidding shall be for a two (2) year decorative fountain maintenance contract. The bid date and time shall be as specified on the cover sheet of this bid as directed by the Jefferson Parish Purchasing Department. Any deviation from the bid date and or bid time shall be by written addendum. Once the contract is signed, the contract start time will begin upon Contractor's receipt of a Notice to Proceed from Jefferson Parish.
- 1.2.2 Determining the Low Bidder** – Bidders shall provide a monthly price to perform the required maintenance as outlined in Section 2.1 of these specifications. Jefferson parish will determine the low bidder by multiplying the Contractor provided monthly cost by twenty-four (24) months arriving at a total cost for the two year contract. Once the total monthly cost is determined, the Contractor's pricing for the incidental items will be added to this price to determine the low bidder.
- 1.2.3 Payment** – Once the Contractor is in place, his provided monthly maintenance price will be the basis of monthly payment. It may be required to prorate the first and last invoice depending on the day of the month that the contract begins. In addition, any common incidental items, approved by Jefferson Parish and installed by the Contractor, shall be invoiced on the next monthly invoice after they are installed.

In the event any fixture or part needs to be specially ordered for this contract, the Contractor may not submit an invoice until the product(s) is completely installed and operational.

**1.2.1 Non-Mandatory Pre-Bid Conference** – All prospective bidders are invited to attend this non-mandatory pre-bid conference which will be held at 10:00 a.m., on April 18, 2017 in the Jefferson Parish Purchasing Department, located at 200 Derbigny St., Suite 4400, Gretna, LA 70053. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.

### 1.3 SPECIAL CONDITIONS

#### 1.3.1 Definitions

**1.3.1.1 Floating Fountain** – A floating fountain unit is a fully contained fountain system that consists of the main float, nozzle, lights, water intake and motor. These fountains are anchored to the bottom of the pond/canal, and operate remotely with feeder cable connecting each unit to a control panel. Floating fountains are located at Sites 2 & 3.

**1.3.2 Equipment Requirements** – The Contractor shall determine the tools and equipment that are to be used for this maintenance contract. The bid price shall include all equipment, operators, fuel, maintenance and transportation. All equipment shall be in a good state of operation and shall be maintained to work and perform the tasks it was designed for in an expedient time frame. Continual breakdown, repairs or work stoppage due to equipment failure will not be permitted. Any damage that occurs to the Site(s) related to faulty equipment, or operator error, shall be repaired immediately at the Contractor's expense. Information on all equipment required to complete the associated tasks shall be furnished upon request.

**1.3.3 Work Compliance** – The proposed work must comply with OSHA, DOT, Jefferson Parish and any other applicable agency requirements and regulations regarding this variety of work. The Contractor will present Jefferson Parish with all licenses and permits required to perform the work upon request.

**1.3.4 Associated Costs** – It is the Contractor's responsibility to maintain the Sites to the highest standard in accordance with the Technical Specifications as found in Section 2. However, the Contractor is not responsible for any repair or replacement costs that exceed the work outlined in this document. In the event that related work, not included in these specifications, is required, the Contractor shall consult with Jefferson Parish on a plan and cost to complete the work. No additional work shall take place without written notice from Jefferson Parish. Any and all additional work, approved by Jefferson Parish, shall be included in the next month's invoice.

**1.3.5 Incidental Items** – In addition to the Base Bid tasks, an inventory of common incidental maintenance items (see 2.2) is listed on the bid form. The Contractor shall price each item to include all material, labor, delivery, tools, supplies, taxes, insurances to complete each item.

For any additional repair or replacement not included on the incidental line item sheet, the Contractor shall provide a written proposal of the work to be performed to Jefferson Parish. The description and pricing of the work shall include all associated material, labor, delivery, tools,

supplies, taxes and insurances priced at a lump sum cost. This proposal shall be submitted to Jefferson Parish for approval prior to performing any additional work.

There is no minimum or maximum quantity of incidental work with this contract. Before installation of any of the common incidental item(s), the Contractor must receive written approval from Jefferson Parish.

Products on the common incidental items list that are called out by a specific manufacturer are done so to reflect the actual products currently installed. The Contractor shall make every effort to utilize the products specified to keep uniformity in the components for each Site. In the event that the specified product is unavailable, the Contractor shall submit as-equal products for review and approval from Jefferson Parish.

**1.3.6 Maintenance Reports** – A monthly maintenance report shall be required by the Jefferson Parish Parkways Department to be kept and submitted with monthly invoices. These reports will be used to track the completed work for comparison to the months billing and for quality assurance purposes. The Contractor shall provide his own form for Jefferson Parish approval prior to the first invoice. The monthly maintenance report(s) shall include the date, time, location and work performed for ALL tasks outlined in these specifications.

**1.3.7 Compliance** – Frequent inspections of Site(s) shall be made by Jefferson Parish personnel to determine the compliance of the Contractor with these specifications and to gauge the quality of work performed. In the event the work is non-compliant to these specifications, the Contractor will be directed to immediately employ any and all methods or means to bring the Site(s) to compliance with these specifications within two (2) working days of notice and without any additional cost(s) to Jefferson Parish. The discovery of any fraudulent activities associated with this contract during the inspection process will be grounds for immediate contract termination without further compensation. In addition, such circumstances may initiate possible legal ramifications for the Contractor.

**1.3.8 Traffic Control and Signage** – The Contractor shall provide all necessary barricades, signs, lights and warning devices or any other item necessary in order to properly move traffic around or through his operations. Set up, removal and maintenance of all traffic control equipment shall be by the Contractor. Slow moving vehicle signs and flashing lights shall be installed on all moving equipment that will use the public rights-of-way for movement of equipment. In the event that a lane of traffic will need to be closed, the Contractor shall provide sufficient notification to the Jefferson Parish Traffic Engineer of necessity to close any portion of the roadway carrying vehicles or pedestrians. The Contractor will request final approval of such closings from the Department of Public Works, Traffic Engineering Division, at least ten (10) working days in advance.

**1.3.8.1** The Contractor shall be responsible for providing safe and expedient movement of traffic through the work Site(s). All submitted traffic plans and any lane closures shall be documented with the monthly maintenance report(s).

**1.3.8.2** The Louisiana State Manual for Uniform Traffic Control shall be strictly enforced.

**1.3.9 Work Periods** – Whenever possible, the Contractor shall work between 7:00 a.m. and 6:00 p.m. (typical working hours) Monday thru Friday. If desired by the Contractor, minor repairs can be made at the time of inspection. No repairs involving any machinery can be made outside of the typical working hours.

**1.3.10 Utility Service Interrupt** – In the event of interruption of public or private utility service or general damage to public or private properties as a result of accidental breakage or any other actions by the Contractor, he shall immediately notify the proper authority and/or property Owner(s) and shall fully cooperate with said authority or Owner until the service is restored to its previous capacity. All costs associated with the notification and repair shall be paid for by the Contractor.

**1.3.11 Ongoing Contracts** – It is possible that other Contractors of Jefferson Parish personnel may be working within close proximity to the Site(s). The Contractor shall coordinate his work with any other Contractors or Jefferson Parish personnel working in or around the locations. Should a conflict occur, the Director of the Parkways Department will make all final decisions.

**1.3.12 Nuisance Control** – The Contractor shall include in his bid price the control of dust, noise and odors created by his operations. All controls shall be completed in order that nuisances are minimized.

**1.3.13 Safety Precautions** – The Contractor shall strictly follow approved and normal safety practices during all operations. The Contractor shall follow the guidelines as noted in the OSHA requirements.

**Section 2.0  
Technical Specifications**

**2.1 SCOPE OF WORK**

- 2.1.1 General** - The scope of work shall include all items as listed within Section 2.1 of these specifications. This shall include maintenance of the designated Site(s) to include all described aspects of decorative fountain monitoring and maintenance for Jefferson Parish.
- 2.1.2 Bid Amount** – The bid price includes all insurance, products, equipment, labor, delivery, operators, fuel and transportation to and from the work Site(s). The Contractor shall be aware and shall be held responsible under this contract to the requirements prescribed by the following resolution and all the amendments. Contractor shall refer to resolution 113646 “General Conditions and Agreement for the Purchase of Materials, Supplies or Services and Public Works Projects”.
- 2.1.3 Scheduled Fountain Maintenance** – A set maintenance schedule shall be required for each location. These scheduled maintenance items shall determine the bid price of the contract. Incidental items (see Section 2.2) shall be considered additional services. The items listed in the following maintenance schedule shall be the minimum number of times the Contractor is required to visit each Site.

<u>Site 1</u>	<u>Task</u>
Every three months:	Floating Fountain Intake Cleaning (2.1.4)
As specified:	Floating Fountain Light Cover Installation (2.1.5)

<u>Site 2</u>	<u>Task</u>
Every three months:	Floating Fountain Intake Cleaning (2.1.4)
As specified:	Floating Fountain Light Cover Installation (2.1.5)

- 2.1.4 Floating Fountain Intake Cleaning** – When scheduled at Sites 1 & 2 (see Section 2.1.3), the Contractor shall be required to remove the anchoring system, completely remove each floating fountain from the water and thoroughly clean the intake screen with a brush and clean water. Intake cleaning shall occur during the first week of each schedule month (see schedule below) and when applicable, shall take place at the same time as scheduled light cover installations (see Section 2.1.5). The floating fountains may be removed from the water utilizing one of the following methods:

1. Sled. The Contractor may utilize a sled type structure to pull the fountains up the pond or canal bank. This sled must be large enough to support the size and weight of the fountain units and provide a stable mode of transporting the fountains

up an incline. The fountain units shall not be dragged without a support structure under each unit. Do not drag the fountain by the motor and/or light cables.

2. Boom Equipment. The Contractor may utilize any piece of machinery with a boom capable of pulling the floating fountains directly out of the water. When lifting the floating fountains, the Contractor shall utilize the factory anchor points on each unit. The Contractor shall take all necessary action to ensure the boom equipment does not damage the areas surrounding the fountains. Any damage, ruts, broken curbs or the like shall be repaired at the Contractor's expense.

The Contractor shall never service the floating fountain units while they are in the water. The floating fountain units shall never be turned upside down while still in the water. The Contractor shall take precautions to protect the motor and light cables associated with the floating fountain units. The floating fountain units shall never be pulled to shore by the motor and/or light cables.

Floating Fountain Intake Cleaning Schedule:

March: Floating fountain intake cleaning, Site 1 and Site 2.

June: Floating fountain intake cleaning, Site 1 and Site 2.

September: Floating fountain intake cleaning, Site 1 and Site 2.

December: Floating fountain intake cleaning, Site 1 and Site 2.

- 2.1.5 Floating Fountain Light Cover Installation** – When scheduled at Sites 1 & 2 (see Section 2.1.3), it will be the Contractor's responsibility to install various colored light covers on the floating fountains (see schedule below). Site 1: Light cover installation will only occur within the two largest ponds of Site 1 and will encompass a total of four (4) of the floating fountains. Site 2: Light cover installation will encompass all six (6) floating fountains. Light cover installation shall take place during the first week of each scheduled month (see schedule below), and when applicable, shall take place at the same time as scheduled intake cleanings (see Section 2.1.4). Each AquaMaster floating fountain contains four (4) LED light fixtures that will require cover installation and each Kasco floating fountain contains three (3) LED light fixtures that will require cover installation. At the beginning of this contract, all floating fountains will contain clear light covers.

Jefferson Parish will provide the Contractor with the light covers at the time of each required installation. The Contractor shall then return all removed light covers back to Jefferson Parish once the change-out has been completed.

**AquaMaster Installation Procedure:** In dry weather only, the Contractor shall remove the anchoring system for each floating fountain and bring the unit to the bank for cover removal/installation. The Contractor shall not move the floating fountain by dragging any of the motor and/or light cables. Once the fountain unit is stabilized at the bank, the Contractor shall carefully remove the existing light covers. The Contractor shall ensure

that no water or debris enter the light fixture. The Contractor shall also ensure that no damage occurs to the light cover gasket. If the light cover gasket is lost or damaged, the Contractor shall replace immediately. No light covers shall be installed without the proper gasket in place. The exact placement of each color light cover will be made in the field by a Jefferson Parish representative.

AquaMaster Floating Fountain Light Cover Installation Schedule:

December: Remove (16) existing clear covers and replace with (16) color covers.

January: Remove (16) existing color covers and replace with (16) clear covers.

June: Remove (16) existing clear covers and replace with (16) color covers.

September: Remove (16) color covers and replace with (16) clear covers.

**Kasco Installation Procedure:** In dry weather only, the Contractor shall remove the anchoring system for each floating fountain and bring the unit to the bank for cover removal/installation. The Contractor shall not move the floating fountain by dragging any of the motor and/or light cables. Once the fountain unit is stabilized at the bank, the Contractor shall wipe the existing clear light covers to dry and then install the selected color cover on top of the clear cover as per the manufacturer's specifications. If the clear light cover is damaged, the Contractor shall replace immediately. No light covers shall be installed with a damaged clear cover in place. The exact placement of each color light cover will be made in the field by a Jefferson Parish representative.

Kasco Floating Fountain Light Cover Installation Schedule:

December: Install (18) color covers over (18) clear covers.

January: Remove (18) color covers and leave (18) clear covers.

June: Install (18) color covers over (18) clear covers.

September: Install (18) color covers over (18) clear covers.

## 2.2 INCIDENTAL MAINTENANCE ITEMS

- 2.2.1 Hourly Site Inspection** – This item shall refer to the hourly rate for one (1) technician to visit the site when notified by Jefferson Parish of a potential problem with the fountain system. Hourly site inspection cannot be included with other incidental line items. Hourly site inspection shall be used only to diagnose potential issues with the fountain system's operation. The Contractor shall have two (2) working days to diagnose the problem and report back to Jefferson Parish on how to remedy the issue after being notified.
- 2.2.2 Emergency Site Inspection** – This item shall refer to the hourly rate for one (1) technician to visit the site when notified by Jefferson Parish of a potential problem with the fountain system. Jefferson Parish will provide, in writing, that it shall be considered an emergency visit. Hourly site inspection cannot be included with other incidental line items. Hourly site inspection shall be used only to diagnose potential issues with the fountain system's

operation. The Contractor shall have twelve (12) hours to diagnose the problem and report back to Jefferson Parish on how to remedy the issue after being notified.

- 2.2.3 Floating Fountain Removal & Re-Install** – This item refers to the direct cost for additional removal (per fountain) as outlined in Section 2.1.4. This line item shall not include costs associated with any action other than floating fountain removal and reinstallation. This will include offsite cleaning, warranty and non-warranty repair.
- 2.2.4 Floating Fountain Intake Screen Cleaning** – This item refers to the direct cost for additional intake screen cleaning (per fountain) as outlined in Section 2.1.4. This line item shall not include costs associated with any action other than floating fountain intake screen cleaning. This line item shall be for work that is in addition to the scheduled intake screen cleanings. On site cleaning.
- 2.2.5 Floating Fountain Anchoring Replacement** – In the event that a floating fountain breaks free of its existing anchoring system, this item shall include the materials and labor to re-install a rope anchoring system as approved by the fountain manufacturer. If the rope anchoring system requires any repair, this line item shall account for complete removal of the old rope system and installation of all new ropes. It shall be acceptable to re-use the existing anchoring blocks, but if any rope requires replacement, all ropes associated with the floating fountain unit shall be replaced.
- 2.2.6 Floating Fountain Motor Feeder Cable Replacement** – This item shall consist of supplying and installing manufacturer's motor feeder. Replacement pricing of the motor feeder cable does not include the quick disconnect assemblies that connect the motor feeder cable to the fountain unit. Motor feeder cable can be spliced, as needed, to make any repairs. Motor feeder cables may be spliced using 3M 8282 splice kits (Aquamaster) or 3M 8283 splice kits (Kasco Marine). The splice kits shall be included in the unit pricing for motor feeder cable replacement. Does not include replacing or repair underground conduit from control panel to fountain. Each cable is composed of (4) 12 gauge conductors (Aquamaster). Each cable is composed of (3) 8 gauge conductors (Kasco).
- 2.2.7 Floating Fountain Light Feeder Cable Replacement** – This item shall consist of supplying and installing manufacturer's light feeder. Replacement pricing of the light feeder cable does not include the quick disconnect assemblies that connect the light feeder cable to the fountain unit. Light feeder cable can be spliced, as needed, to make any repairs. Light feeder cables may be spliced using 3M 8282 splice kits (Aquamaster) or 3M 8283 splice kits (Kasco Marine). The splice kits shall be included in the unit pricing for light feeder cable replacement. Does not include replacing or repair underground conduit from control panel to fountain. The light feeder cable for the Aquamaster fountains is composed (3) 14 gauge conductors. The light feeder cable for the Kasco fountains is composed (3) 16 gauge conductors.

- 2.2.8 Floating Fountain Motor/Light Timer Replacement** – This item shall consist of supplying and installing new timers to control the floating fountain motors and/or lighting systems. These timers shall be approved by the manufacturer for use with each floating fountain system. The timers for the Aquamaster fountains are digital timers manufactured by Aquamaster. The times allow separate control of the fountains and the lights. The Part Number is 860722. The timers for the Kasco fountains are analog timers manufactured by Kasco. The timers allow separate control of the fountains and the lights. The timers do not have a visible product number. Timers are manufactured by the same company that built the fountains.
- 2.2.9 Floating Fountain Motor/Light Breaker Replacement** - This item shall consist of supplying and installing new breakers to control the floating fountain motors and/or lighting systems. These breakers shall be approved by the manufacturer for use with each floating fountain system. For Light Breaker Replacement (Aquamaster) the 10 amp breakers are snap in place and are manufactured by ABB. For Light Breaker Replacement (Kasco) the 15 amp breakers are snap in place and are manufactured by Square D. For Motor Breaker Replacement (Aquamaster) the 25 amp breakers are snap in place and are manufactured by ABB. For Motor Breaker Replacement (Kasco) the 30 amp breakers are snap in place and are manufactured by Square D.
- 2.2.10 LED Light Replacement (AquaMaster Floating Fountains)** – This item shall consist of removing any non-operational LED lighting fixture(s) and then supplying and installing 21 watt LED light fixtures (AquaMaster Model # 871274). Pricing for this item shall include shipment of the fountain unit to the manufacturer for repair. No field repair shall be allowed. Pricing for this item shall include the cost to replace the entire LED light kit on each floating fountain unit. The LED lights on Aquamaster fountains are 21 watts each. Lights shall be supplied and installed by the manufacturer (Aquamaster).
- 2.2.11 LED Light Replacement (Kasco Marine Floating Fountains)** – This item shall consist of removing any non-operational LED lighting fixture(s) and then supplying and installing 9 watt LED light fixtures (Kasco Model LED-3125). Pricing for this item shall include shipment of the fountain unit to the manufacturer for repair. No field repair shall be allowed. Pricing for this item shall include the cost to replace entire LED light kit on each floating fountain unit. The LED lights on Kasco fountains are 9 watts each. Lights shall be supplied and installed by the manufacturer (Kasco).
- 2.2.12 Light Lens Cover (AquaMaster)** – This item shall consist of providing (no labor) Jefferson Parish with a new or additional light lens cover for the AquaMaster LED lights. This price shall cover the replacement of any damaged existing (color or clear) light lens covers, or additional covers. Refer to Section 2.1.14 for labor.
- 2.2.13 Light Lens Cover (Kasco)** – This item shall consist of providing (no labor) Jefferson Parish with a new or additional light lens cover for the AquaMaster LED lights. This price

shall cover the replacement of any damaged existing (color or clear) light lens covers, or additional covers. Refer to Section 2.1.15 for labor.

**2.2.14 Light Lens Cover Replacement (AquaMaster)** - This item refers to the direct cost for additional labor for light cover replacement (per light cover) as outlined in Section 2.1.10.

**2.2.15 Light Lens Cover Replacement (Kasco)** - This item refers to the direct cost for additional labor for light cover replacement (per light cover) as outlined in Section 2.1.10.

**2.2.16 Factory Authorized Oil Change** – This item shall consist of all labor and material required for the removal (per fountain), shipping, oil change and re-installation of each floating fountain. Oil changes must take place at the factory by the manufacturer, or in the shop of a manufacture authorized repair service. Floating fountain units shall never be opened by the Contractor. The floating fountain units are sealed and shall only be opened/worked on by the manufacturer or by the manufacturer’s factory authorized repair service.

**2.3 LOCATIONS OF THE SITES AND QUANTITIES**

**2.3.1 Site 1** – This Site is located at the intersection of Clearview Parkway and the Earhart Expressway. The Site includes twelve (12) floating fountains:

Fountain Manufacturer: AquaMaster Fountains and Aerators

Model Number: M5454-3SC (5HP, 440-480V, 3Phase, 6.0 Amp)

Lights: 4 LED lights per fountain

Quantity: 12

**2.3.2 Site 2** – This Site is located in the center median of Veterans Boulevard between Causeway Boulevard and Tolmas Drive. The Site includes six (6) floating fountains:

Fountain Manufacturer: Kasco Marine

Model Number: 5.1JF

Lights: 6 LED lights per fountain

Quantity: 6