

DATE: 10/19/2022

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BID NO.: 50-00139989

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES X NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED 4 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF December 31, 2023

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

April 2023

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

CL#76452

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Ivan Royal

ADDRESS: 1508 Edwards Ave, Suite GG

CITY, STATE: Harahan, LA ZIP: 70123

TELEPHONE: (602 ) 366-0234 FAX: (480 ) 407-6594

EMAIL ADDRESS: ivan.royal@omexcorp.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1

NUMBER: #2

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 2,922,471.52

This bid is condition on providing annually renewable performance bonds

AUTHORIZED SIGNATURE: \_\_\_\_\_

Ivan Royal

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			LABOR, MATERIALS, SUPPLIES, CHEMICALS & EQUIPMENT NECESSARY FOR A THREE YEAR CONTRACT TO PERFORM JANITORIAL SERVICES AT VARIOUS LOCATIONS FOR JEFFERSON PARISH GENERAL SERVICES.		
1	36.00	MO	0010-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE CHARLES B. ODOM BUILDING.	\$ 1,315.79	\$ 47,368.42
2	1.00	SQFT	0020-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE CHARLES B. ODOM BUILDING.	\$ 1.44	\$ 1.44
3	36.00	MO	0030-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE FIRST PARISH COURT BUILDING.	\$ 2,480.26	\$ 89,289.47
4	1.00	SQFT	0040-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE FIRST PARISH COURT BUILDING.	\$ .99	\$ .99
5	36.00	MO	0050-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	\$ 9,424.34	\$ 339,276.32
6	1.00	SQFT	0060-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE GENERAL GOVERNMENT BUILDING AND ROTUNDA AREA.	\$ .99	\$ .99
7	36.00	MO	0070-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES, RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JOSEPH S. YENNI BUILDING.	\$ 15,972.62	\$ 575,014.14
8	1.00	SQFT	0080-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE FOOTAGE TO BE CLEANED AT THE	\$ .99	\$ .99

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			JOSEPH S. YENNI BUILDING.		
9	36.00	MO	0090-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE SALVADOR A. LIBERTO BUILDING.	\$ 1,315.79	\$ 47,368.42
10	1.00	SQFT	0100-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE SALVADOR A. LIBERTO BUILDING.	\$ 1.48	\$ 1.48
11	36.00	MO	0110-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE SECOND PARISH COURT BUILDING.	\$ 3,462.17	\$124,638.16
12	1.00	SQFT	0120-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE SECOND PARISH COURT BUILDING.	\$ .99	\$ .99
13	36.00	MO	0130-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE THOMAS F. DONELON BUILDING/ 24TH JUDICIAL DISTRICT COURT.	\$ 8,871.88	\$319,387.50
14	1.00	SQFT	0140-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE THOMAS F. DONELON BUILDING/ 24TH JUDICIAL DISTRICT COURT	\$ .99	\$ .99
15	36.00	MO	0150-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE EAST BANK REGIONAL LIBRARY.	\$ 15,764.80	\$567,532.89
16	1.00	SQFT	0160-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE EAST BANK REGIONAL LIBRARY.	\$ 1.40	\$ 1.40
17	36.00	MO	0170-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 756.91	\$ 27,248.68



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE BELLE TERRE LIBRARY.		
18	1.00	SQFT	0180-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 1.23	\$ 1.23
			FOOTAGE TO BE CLEANED AT THE BELLE TERRE LIBRARY.		
19	36.00	MO	0190-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 656.84	\$ 23,646.32
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE CHARLES A. WAGNER LIBRARY.		
20	1.00	SQFT	0200-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 1.23	\$ 1.23
			FOOTAGE TO BE CLEANED AT THE CHARLES A. WAGNER LIBRARY.		
21	36.00	MO	0210-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 4,087.17	\$ 147,138.16
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE JANE O'BRIEN CHATELAIN/ WEST BANK REGIONAL LIBRARY.		
22	1.00	SQFT	0220-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 1.40	\$ 1.40
			FOOTAGE TO BE CLEANED AT THE JANE O'BRIEN CHATELAIN/ WEST BANK REGIONAL LIBRARY		
23	36.00	MO	0230-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 574.74	\$ 20,690.53
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE GRENA LIBRARY.		
24	1.00	SQFT	0240-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 1.23	\$ 1.23
			FOOTAGE TO BE CLEANED AT THE GRENA LIBRARY.		
25	36.00	MO	0250-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 307.89	\$ 11,084.21
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE HARAHAH LIBRARY.		
26	1.00	SQFT	0260-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 1.23	\$ 1.23

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			FOOTAGE TO BE CLEANED AT THE HARAHAN LIBRARY.		
27	36.00	MO	0270-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE LAFITTE LIBRARY.	\$ 461.84	\$ 16,626.32
28	1.00	SQFT	0280-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE LAFITTE LIBRARY.	\$ 1.23	\$ 1.23
29	36.00	MO	0290-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE LAKESHORE LIBRARY.	\$ 788.21	\$ 28,375.58
30	1.00	SQFT	0300-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE LAKESHORE LIBRARY.	\$ 1.23	\$ 1.23
31	36.00	MO	0310-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE LIVE OAK LIBRARY.	\$ 555.44	\$ 19,995.92
32	1.00	SQFT	0320-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE LIVE OAK LIBRARY.	\$ 1.23	\$ 1.23
33	36.00	MO	0330-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE NORTH KENNER LIBRARY.	\$ 959.61	\$ 34,545.79
34	1.00	SQFT	0340-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE NORTH KENNER LIBRARY.	\$ 1.23	\$ 1.23
35	36.00	MO	0350-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,	\$ 1,642.11	\$ 59,115.79

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE OLD METAIRIE LIBRARY.		
36	1.00	SQFT	0360-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE OLD METAIRIE LIBRARY.	\$ 1.97	\$ 1.97
37	36.00	MO	0370-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE RIVER RIDGE LIBRARY.	\$ 1,642.11	\$ 59,115.79
38	1.00	SQFT	0380-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE RIVER RIDGE LIBRARY.	\$ 1.97	\$ 1.97
39	36.00	MO	0390-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE ROSEDALE LIBRARY.	\$ 732.58	\$ 26,373.03
40	1.00	SQFT	0400-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE ROSEDALE LIBRARY.	\$ 1.23	\$ 1.23
41	36.00	MO	0410-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE TERRYTOWN LIBRARY.	\$ 782.57	\$ 28,172.37
42	1.00	SQFT	0420-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE TERRYTOWN LIBRARY.	\$ 1.23	\$ 1.23
43	36.00	MO	0430-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE WESTWEGO LIBRARY.	\$ 737.20	\$ 26,539.29
44	1.00	SQFT	0440-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE	\$ 1.23	\$ 1.23



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			FOOTAGE TO BE CLEANED AT THE WESTWEGO LIBRARY.		
45	36.00	MO	0450-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE AVONDALE LIBRARY.	\$ 583.88	\$ 21,019.74
46	1.00	SQFT	0460-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE AVONDALE LIBRARY.	\$ 1.40	\$ 1.40
47	36.00	MO	0470-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE EAST BANK CONSOLIDATED FIRE DEPARTMENT.	\$ 2,593.40	\$ 93,362.31
48	1.00	SQFT	0480-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE EAST BANK CONSOLIDATED FIRE DEPARTMENT.	\$ 1.23	\$ 1.23
49	36.00	MO	0490-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE DEPARTMENT OF STREETS (1901 AMES BOULEVARD).	\$ 1,315.79	\$ 47,368.42
50	1.00	SQFT	0500-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE DEPARTMENT OF STREETS (1901 AMES BOULEVARD).	\$ 1.05	\$ 1.05
51	36.00	MO	0510-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE DEPARTMENT OF STREETS (5698 BELLE TERRE ROAD).	\$ 2,078.04	\$ 74,809.54
52	1.00	SQFT	0520-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE DEPARTMENT OF STREETS (5698 BELLE TERRE ROAD).	\$ 1.00	\$ 1.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139989

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
53	36.00	MO	0530-PROVIDE A MONTHLY COST FOR GENERAL CLEANING, WHICH INCLUDES ALL OFFICES,  RESTROOMS, STAIRWAYS AND COMMON AREAS FOR THE DEPARTMENT OF STREETS (200 SHREWSBURY ROAD).	\$ 1,315.79	\$ 47,368.42
54	1.00	SQFT	0540-PROVIDE A SQUARE FOOTAGE COST FOR THE ADDITION OR DELETION OF SQUARE  FOOTAGE TO BE CLEANED AT THE DEPARTMENT OF STREETS (200 SHREWSBURY ROAD)	\$ 1.21	\$ 1.21
55	1.00	SQFT	0550-PROVIDE A SQUARE FOOTAGE COST FOR TILE AND HARD SURFACE FLOOR REFINISHING  AS NEEDED, WHICH INCLUDES EVERYTHING FOR STRIPPING, CLEANING, WAXING AND BUFFING.	\$ .19	\$ .19
56	1.00	SQFT	0560-PROVIDE A SQUARE FOOTAGE COST FOR CARPET CLEANING AS NEEDED, WHICH  INCLUDES EVERYTHING TO DO A TOTAL WET EXTRACTION.	\$ .09	\$ .09
57	1.00	HR	0570-PROVIDE AN HOURLY RATE FOR A DAYTIME JANITORIAL EMPLOYEE TO PERFORM  REGULAR JANITORIAL EMPLOYEE JOB DESCRIPTION. CONTRACTOR WILL ALSO BE REQUIRED TO PROVIDE EQUIPMENT FOR THE EMPLOYEE TO USE TO PERFORM THESE SERVICES. EMPLOYEE MAY BE USED ON AN HOURLY BASIS FOR INTERMITTENT WORK AT VARIOUS LOCATIONS.	\$ 18.18	\$ 18.18
58	1.00	HR	0580-PROVIDE AN HOURLY RATE TO PERFORM BLOOD AND BODY FLUID CONTAMINATION MATERIAL CLEAN UP AND DISINFECTANT FOGGING, STANDARD OPERATING PROCEDURE ON AN AS NEEDED BASIS.	\$ 21.81	\$ 21.81



## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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**For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected.**

The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



Non-Public Works Bid

AFFIDAVIT

STATE OF Arizona

PARISH/COUNTY OF Maricopa

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_

Ivan Royal, (Affiant) who after being by me duly sworn, deposed and said that

☒ she is the fully authorized President of Titian Cleaning LLC (Entity),

the party who submitted a bid in response to Bid Number 50-00139989, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required  
attachment):

Choice A \_\_\_\_\_

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X

there are NO campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.


Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

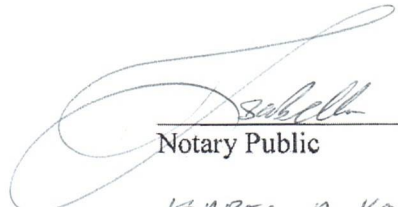
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
Signature of Affiant

Ivan Royal  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21st DAY OF November 2022.

  
Notary Public

ISABELLA KOHRT  
Printed Name of Notary

#627572  
Notary/Bar Roll Number



My commission expires May 04, 2026.