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not exceed 18 oz. or less. UPS Express Envelopes containing items other than
listed or weighing more than 8 oz. will be billed by weight.

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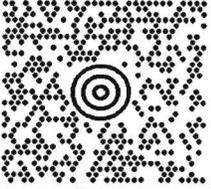
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- UPS Ground
- UPS Standard
- UPS 3 Day Select®

UPS®
Wide Expedited®

Page 1 of 1

BID: 50-128651
11-15-19 @ 11:00 AM

JACK FALGOUT 6012647446 MUNN ENTERPRISES, INC. 7712 US HWY 49 NORTH HATTIESBURG MS 39402		0.0 LBS LTR	1 OF 1
SHIP TO: M. BUTTERY 504-364-2678 GENERAL GOV. BUILDING PUR. DEPT. SUITE 4400 200 DERBIGNY STREET GRETNA LA 70053			
		LA 702 0-01 	
UPS NEXT DAY AIR EARLY 1+ TRACKING #: 1Z 354 622 15 9097 3536			
			
BILLING: P/P DIRECT DELIVERY ONLY			
Reference #1: BID			
XOL 19.10.10		NV45 20.0A 10/2019	

Shipping Notice - Carriage hereunder may be subject to the rules relating to liability and other terms and/or conditions established by the Convention for the Unification of Certain Rules Relating to International Carriage by Air (the "Warsaw Convention") and/or on the Contract for the International Carriage of Goods by Road (the "CMR Convention"). These commodities, technology or software were exported from the U.S. in accordance with the Export Administration Regulations. Diversion contrary to U.S. law prohibited.



010195101 4/14 PAC United Parcel Service

BID/RFP RECEIPT

Receipt of Bid/RFP Proposal No.

SD-128651

From:

Munn Enterprises

Company's Name

Person Received Bid:

P. Scott

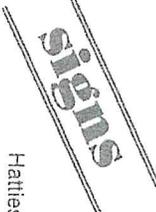
Number of Envelopes/Boxes Received:

envelope

Jefferson Parish Purchasing Department
200 Derbigny Street
Suite 4400 – General Government Building
Gretna, LA 70053

RECEIVED
2019 NOV 15 AM 8:25
JEFFERSON PARISH
PURCHASING

Evrracc Envalinna



7712 Highway 49 North
Hattiesburg, Mississippi 39402

General Government Building
Purchasing Department
200 Derbigny Street
Suite 4400
Gretna, LA 70053

BID: 50-128651
LA Contractor's #34504

Munn Enterprises, Inc.

7712 Highway 49 North, Hattiesburg, MS 39402 | 601-264-7446 | haroldm@munnenterprises.com

November 15, 2019

Jefferson Parish General Government Building
Purchasing Department, Suite 4400
200 Derbigny Street
Gretna, LA 70053

RE: BID NO: 50-128651 LABOR, MATERIALS AND EQUIPMENT NECESSARY TO REMOVE EXISTING SIGNAGE, PROVIDE AND INSTALL NEW ACRYLIC EXTERIOR SIGNAGE FOR THE DEPARTMENT OF GENERAL SERVICES

Dear Jefferson Parish,

Please find the enclosed bid proposal in response to bid 50-128651 for removal of existing signage and furnishing and installing new acrylic exterior signage for the Joseph S. Yenni Building.

Munn Enterprises, Inc. has 25 years of experience with equipment and systems of the types specified in this bid solicitation. With a fully staffed and equipped service facility, located in the southeastern region of the United States, Munn will provide professional services detailed within this bid proposal.

Sincerely,

Harold Munn

Harold Munn

Vice President of Operations

Munn Enterprises, Inc.

7712 Highway 49 North, Hattiesburg, MS 39402 | 601-264-7446 | <http://munnterprises.com/>

ATTACHMENTS

- Bid Form
- Munn Detailed Quote
- Addendum #1
- Addendum #2
- Certificate of Insurance (COI)
- Louisiana State Contractor's License
 - License No: # 34504
- Manufacturer's Data
 - Gemini Certification
 - Gemini Guarantee
 - Gemini Specification Sheet
 - Gemini Wind Load Calculations

DATE: 10/29/2019

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00128651

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: Munn Enterprises, Inc.

BUYER: MBUTTERY

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>2-3 Weeks</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>5-10 Days from NTOM</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>5-10 Days from NTP</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: #1, November 8, 2019
 NUMBER: #2, November 13, 2019
 NUMBER: _____
 NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) # 34504

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: Munn Enterprises, Inc.	
SIGNATURE: (Must be signed here) 	TITLE: Vice President of Operations
PRINT OR TYPE NAME: Harold Munn	
ADDRESS: 7712 Highway 49 North	
CITY, STATE: Hattiesburg, MS	ZIP: 39402
TELEPHONE: (601) 264-7446	FAX: (601) 264-7449
EMAIL ADDRESS: haroldm@munnenterprises.com	

TOTAL PRICE OF ALL BID ITEMS: \$ 11,151.30

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128651

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR, MATERIALS AND EQUIPMENT NECESSARY TO REMOVE EXISTING SIGNAGE, PROVIDE AND INSTALL NEW ACRYLIC EXTERIOR SIGNAGE FOR THE DEPARTMENT OF GENERAL SERVICES</p> <p>0010 - SIGN REPLACEMENT</p> <p>PROVIDE LABOR, MATERIALS, DELIVERY AND ALL OTHER INCIDENTALS NECESSARY TO REMOVE EXISTING EXTERIOR METAL SIGNAGE, SUPPLY AND INSTALL NEW EXTERIOR ACRYLIC SIGNAGE PER THE ATTACHED SPECIFICATIONS AT THE FOLLOWING LOCATION:</p> <p>JOSEPH S. YENNI BUILDING 1221 ELMWOOD PARK BOULEVARD HARAHAN, LA 70123</p>	\$11,151.30	\$11,151.30



Munn Enterprises
 7712 US Hwy 49 N
 Hattiesburg, MS 39402
 (601) 264-7446
 (601) 264-7449
 charlesl@munnterprises.com

Quote

Customer Number: JEF101
CONTRACT: 0003654

Sold To: Jefferson Parish Purchasing
 General Government Building
 200 Derbigny Street Suite 4400
 Gretna, LA 70053

Ship To: Jefferson Parish Yenni Bldg.
 1221 Elmwood Park Blvd
 New Orleans, LA 70123

Order Date: 11/11/2019	Ship VIA MUNN-INSTALL	F.O.B.	Terms Due Upon Receipt	
PHONE NUMBER (504) 364-2691	CONTACT Mark Buttery	E-Mail Address mbuttery@jeffparish.net		FAX NUMBER
Customer P.O.		Salesperson Charles Laborde		Required 12/11/2019
Quantity Ordered	Item Code Description	Price		Amount

REMOVE EXISTING, MANUFACTURE & INSTALL NEW ACRYLIC LETTERS & LOGO, AS SPECIFIED.

Remove existing letters & logo from building and give to Jefferson Parish two (2) sets of 8" high channel letters reading JOSEPH S. YENNI with two 2' logos. Patch holes.
 /INSTALL-REMOVAL-LETTERS
 REMOVAL OF EXISTING SIGN LETTERS

2.00 650.21 1,300.42

Fabricate and install two (2) sets of non-illuminated, 16" high x .5" thick solid opaque acrylic in customer's choice of standard font styles and colors. Letter set to read; JOSEPH S. YENNI BUILDING. Letters in layout shown are Futura Bold with Green and white outline. All letters mounted securely to exterior concrete wall elevation using stainless steel stud mounting hardware. Also, fabricate two (2) sets of address numbers 12" high x .5" thick with the above specifications reading 1221

Jefferson Parish logo to be manufactured as a solid 44" diameter x 1/2" thick with full color image produced on high performance exterior grade vinyl film and coated with U.V. protective over-lamination film. Logo section to be mounted securely to wall with stud mounting hardware. J.P. logo colors include; Pantone 344C mint green, 336 dark green & 465C gold.

2.00 903.15 1,806.30

LTR-ACR-44"X44"-LOGO
 1/2"Acrylic, Custom
 7508 Opaque White Sheet
 Price per catalog grid
 1-5 Cutouts/PCs/Logos Pricing
 Drill Flush Stud Mount
 Height: 44"
 Width: 44"



Munn Enterprises
 7712 US Hwy 49 N
 Hattiesburg, MS 39402
 (601) 264-7446
 (601) 264-7449
 charlesl@munnenterprises.com

Quote

Customer Number: JEF101
CONTRACT: 0003654

Sold To: Jefferson Parish Purchasing
 General Government Building
 200 Derbigny Street Suite 4400
 Gretna, LA 70053

Ship To: Jefferson Parish Yenni Bldg.
 1221 Elmwood Park Blvd
 New Orleans, LA 70123

40.00	LTR-ACR-16"-PNT-VINYL 1/2" Acrylic, 16" High Custom Paint Color Custome Vinyl Drill Flush Stud Mount	74.59	2,983.41
8.00	LTR-ACR-12"-PNT-VINYL 1/2" Acrylic, 12"H PLEX CLEAR 4x8x.500 Drill Flush Stud Mount	127.45	1,019.60
2.00	Install the above Acrylic Letters and Logo /INSTALL-LTR-PF INSTALL ACRYLIC LETTERS	1,569.03	3,138.06
1.00	PERMITTING & ENGINEERING /STAFF TIME Staff time to obtain permits	200.00	200.00
1.00	/PLANNING REVIEW COST Actual cost of permit planning review.	111.51	111.51
1.00	/ACTUAL COST Permit actual cost	92.00	92.00
1.00	/ENGINEER DRAWINGS Furnish engineer drawings, as needed.	500.00	500.00

Net Order:	11,151.30
Sales Tax:	<u>0.00</u>
Order Total:	11,151.30

CONTRACT TERMS AND CONDITIONS***GENERAL TERMS, DELIVERY AND PERFORMANCE, AND WARRANTY***

1. **SCOPE, CANCELLATION OF AGREEMENT, AND TIMING:** This CONTRACT is made for specially-constructed equipment. This CONTRACT, if executed, does not allow for cancellation or changes unless approved in writing by MUNN ENTERPRISES, INC., (hereinafter "MUNN") and with all incurred costs paid by the PURCHASING PARTY (hereinafter "PURCHASER") prior to cancellation or change. Prices, terms, and conditions in this CONTRACT are offered for acceptance by PURCHASER within thirty (30) days from the date shown on the face of this CONTRACT.
2. **ACCEPTANCES OF AGREEMENT:** This CONTRACT shall not take effect until signed on behalf of PURCHASER and by an officer and sales representative of MUNN.
3. **MODIFICATION OF CONTRACT:** This CONTRACT represents the entire agreement between MUNN and PURCHASER. It is understood that no representative of MUNN has any power to change, modify, waive, or amend the terms of this agreement. Neither will be bound by any such change unless agreed to in writing and signed by both parties.
4. **COMMENCEMENT OF CONTRACT:** The work described in this CONTRACT shall not begin until this CONTRACT, signed by PURCHASER, is accepted by MUNN. A deposit in the amount of fifty percent (50%) of the CONTRACT's total price is also required to commence work, as is signed artwork and any other supporting specifications. The deposit of fifty percent (50%) of the CONTRACT's total price is due at the signing of this CONTRACT.
5. **TRANSFER OF AGREEMENT:** This CONTRACT shall be binding upon the respective successors and assigns of the parties. However, the interest of PURCHASER shall be transferrable only with the prior written consent of MUNN.
6. **LEGALITY:** It is agreed that this CONTRACT shall be construed according to the laws of the State of Mississippi.
7. **EXCLUSIVE AND LEGAL RIGHTS:** PURCHASER agrees to secure all necessary permissions for use of all registered trademarks or copyrights used on the sign.
8. **SUPERSEDING AGREEMENT:** This CONTRACT contains the full, final, and complete agreement of the PARTIES (MUNN and PURCHASER) and supersedes all prior agreements or representations, whether verbal or written. The PARTIES specifically agree that there are no other understandings of any nature concerning the subject of this CONTRACT unless specifically included therein.
9. **WAIVER OF BREACH:** The waiver by either party of the breach of any provision of this CONTRACT shall not operate or be construed as a waiver of any subsequent breach by either party.
10. **DELIVERY AND PERFORMANCE:** MUNN shall perform its obligations with due diligence but subject to delay or failure resulting from war, fire, labor disputes, unforeseen commercial delays, acts of God, governmental regulations, and other causes beyond reasonable control.
11. **LIMITED WARRANTY:** MUNN unconditionally warrants DISPLAY against defective workmanship and materials for one (1) year from the date of shipment or installation, if installation is performed by MUNN. Whenever there is any circumstance on which a claim may be based, MUNN must be immediately informed or the provisions of this warranty are voided. MUNN shall not be liable for any damages or losses other than the replacement of such defective work or material. This warranty shall not include damage or loss by any act of God, fire, windstorm, vandalism, or any other circumstance whatsoever beyond the control of MUNN. This warranty becomes null and void if DISPLAY is serviced by another company.

SPECIFICATIONS, STORAGE, INSTALLATION, AND ON-SITE CONDITIONS

12. **AGREEMENT TO SPECIFICATIONS:** PURCHASER agrees to all technical drawings, specifications, and artwork submitted by MUNN in accordance with this CONTRACT. PURCHASER agrees to pay any and all additional costs caused by structural changes, deviations, deletions, or inaccurate information provided by PURCHASER, including its agents, representatives, or assigns.
13. **COMPLETION INVOICING AND STORAGE FEES:** Any items not shipped or installed on or before thirty (30) days after CONTRACT date will be invoiced in full at the designated unit price. PURCHASER hereby agrees to pay said invoice within ten (10) days from invoice date. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of DISPLAY commencing at the end of said thirty (30) day period. MUNN, at its option, may invoice each item called for in this CONTRACT separately upon completion. If completion is delayed for reasons beyond the control of MUNN, MUNN may invoice for that portion of the work completed during any given month. In the event that the size and weight of any item prohibits storage by MUNN, PURCHASER must make arrangements for shipments upon completion and upon written notice by MUNN.

14. **STANDARD INSTALLATION AGREEMENT:** Installation is predicated on standard conditions and does not take into consideration non-standard soil conditions, installations at inaccessible areas, non-standard building conditions, or other obstacles. Quotations for installation items on structures supplied by PURCHASER are predicated on the assumption that the structures furnished by PURCHASER are structurally sound for accepting MUNN goods with modification. Exterior or interior building rework required to support DISPLAY is not included in the MUNN quotation unless noted.
15. **DESIGN, ENGINEERING, AND OBSTACLE PAYMENT AGREEMENT:** This CONTRACT may include the necessary structure and foundation for free-standing DISPLAY(s) based upon certain design criteria and engineering by MUNN. The design and engineering are based upon undisturbed soil, free from underground obstructions, and with a sub-surface water table no higher than the lowest point of the foundation required. In the event that disturbed soil, underground obstructions (including excess rock), or high sub-surface water level as herein set forth shall be encountered at the DISPLAY(s) location specified by PURCHASER, PURCHASER shall compensate MUNN, in addition to the CONTRACT price herein set forth, for all costs and expenses necessary to prepare the site for installation of the foundation and structure. PURCHASER shall have the alternative of selecting another site under the same terms and conditions herein set forth. If, after construction has been initiated, it shall be discovered that the site is unsuitable by reason of disturbed soil, underground obstruction, or high sub-surface water, then PURCHASER shall compensate MUNN for its costs and expenses for work expended on site, or if a different site is selected by PURCHASER, for its costs and expenses at any site where said obstacles are encountered.
16. **UNUSUAL CONDITIONS:** PURCHASER agrees that the excavation of caliche, rock, hard pan, water, or unusual soil conditions are to be performed on a time and material basis at cost by MUNN unless otherwise agreed to in writing by both MUNN and PURCHASER.
17. **PAINT AND PATCH:** MUNN shall not be responsible for painting the entire wall or signage area where DISPLAY is installed. MUNN will provide patching and limited painting of the area to include caulking any holes with paintable caulk and painting this caulk. MUNN may provide additional painting for an additional charge. MUNN cannot guarantee an exact match to existing paint colors.
18. **ELECTRICAL SERVICE:** It is understood that all necessary primary electrical wiring, breaker boxes, disconnections, and connections to DISPLAY from the building meter and/or breaker box will be the responsibility of PURCHASER at the expense of PURCHASER. If MUNN agrees to, and can legally connect to an existing service, that service must be within five feet (5'-0") of DISPLAY location and must be on the exterior of the building. If a freestanding DISPLAY is to be connected, the service must be immediately adjacent to a support and extend at least twelve inches (12") above grade. MUNN may return to the DISPLAY location after installation to connect service for an additional charge to be agreed to in writing by both MUNN and PURCHASER. PURCHASER shall be responsible and shall pay all electricity used or needed by DISPLAY.
19. **ON-SITE AND UNDERGROUND OBSTACLES:** MUNN shall not be responsible for the repair of any landscaping, sprinkler pipes, on-site underground utilities, asphalt, sidewalks, curbing, or other on-site or underground obstacles. Location and re-routing of all underground equipment not located through the 811 process are the responsibility of PURCHASER.

TITLE AND INSURANCE

20. **TITLE:** Ownership of DISPLAY shall at all times remain in MUNN. PURCHASER hereby grants MUNN a security interest in DISPLAY until all of the payments are made and all of the conditions herein contained are fully satisfied, at which time PURCHASER shall be vested with full title to DISPLAY. In the event of default by PURCHASER, MUNN may at once (and without process of law) take possession and remove, as and when it sees fit, all materials used and intended for use in the construction of DISPLAY and any and all property called for in this CONTRACT without being deemed guilty of trespass. At the request of MUNN, PURCHASER shall execute and deliver to MUNN for filing wherever it may be required a financing statement evidencing MUNN's security interest in DISPLAY.
21. **INSURANCE AFTER INSTALLATION:** PURCHASER shall bear all risk after delivery or installation has been completed (where installation is a part of this AGREEMENT). PURCHASER shall be responsible for insurance of DISPLAY upon completion of installation.

PERMITTING

22. **PERMITTING AND ADDITIONAL PERMISSION REQUIREMENTS:** The PURCHASER agrees to secure all necessary governmental permits and/or all necessary permits from the building owner and/or others whose permission is required for the installation of DISPLAY. It is understood and agreed that PURCHASER is responsible for the cost of all permits and fees required by laws, ordinances, and government regulations. PURCHASER assumes all liability with regard to the same and all liability, public and otherwise, for damages caused by DISPLAY or by reason of it being on or attached to the premises.
23. **PERMIT ACQUISITION:** MUNN shall not be obligated to commence construction of DISPLAY until public permits have been issued. If such public permits are denied, after every reasonable effort by both parties to secure same, then this CONTRACT shall terminate without liability to either party except that PURCHASER shall pay MUNN for all manufacturing costs and other costs of performing this CONTRACT theretofore incurred by MUNN. PURCHASER is solely responsible for ensuring that, once issued, public and private permits shall not be revoked.

24. **PERMITTING FEES:** Any agreement for MUNN to secure sign permits is for the convenience of PURCHASER only. MUNN assumes no responsibility for any erroneous information supplied by PURCHASER for permit purposes. Installation quotations do not include the cost of permits, the cost to obtain permits, or the cost of variance appeals required to obtain permits. In cases where MUNN has agreed to secure sign permits, there will be an extra charge for sign permits and administrative expenses incurred in securing such permits. MUNN reserves the right to assess additional charges for engineered foundation and structural drawings required for permit purposes. Any additional costs related to permitting will be invoiced to the PURCHASER upon completion of job.

PAYMENT DEFAULTS, TAXES, AND FEES

25. **DELINQUENT PAYMENTS:** Payment for items purchased under the terms of this CONTRACT shall be made on receipt of invoices submitted. All amounts not paid when due according to the terms herein, including interest, shall bear interest at the highest rate allowed by law from the date of default until paid in full. In the event this CONTRACT is placed with an attorney for enforcement by MUNN, PURCHASER shall pay all costs of such enforcement, including MUNN's reasonable attorney fees.

26. **TAXES:** All applicable taxes payable under the laws of the State into which the property is to be delivered or installed as mentioned herein shall be added to the price quoted, unless such tax is paid directly by PURCHASER. Should PURCHASER pay such tax directly, PURCHASER must provide MUNN proof of tax exemption at signing of CONTRACT.

27. **CREDIT CARD PAYMENT FEES:** MUNN accepts Visa, MasterCard, Discover, and American Express for credit card payments. MUNN reserves the right to charge PURCHASER a fee equivalent to a certain percentage of the total transaction price. This fee is set in accordance with the surcharge policies of the relevant card network(s). This fee applies to each transaction conducted using a credit card.

ACCEPTANCE

THIS CONTRACT, with all conditions as noted, is herewith accepted by both parties.

PURCHASER:

_____ (SIGN) _____ (PRINT NAME)

_____ (TITLE) _____ (DATE)

MUNN:

_____ (HAROLD MUNN, Vice President - Operations)

_____ (SIGN) _____ (PRINT NAME: Sales)

PERSONAL GUARANTY: To induce MUNN to extend credit to PURCHASER, the undersigned do hereby personally and unconditionally guarantee the payment of all obligations and debts of PURCHASER to MUNN, including the payment of all interest and finance charges assessed and the costs of collection, including reasonable attorney's fees. The undersigned do further understand and agree that this obligation and guaranty shall be a primary and not a secondary obligation, continuing in nature, and payable immediately upon demand without MUNN having to first seek relief or recourse against PURCHASER.

_____ (SIGN) _____ (PRINT NAME)

_____ (SIGN) _____ (PRINT NAME)

_____ (DATE)



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Renny Simno
Director

November 8, 2019

ADDENDUM # 1

Bid No.: 50-128651

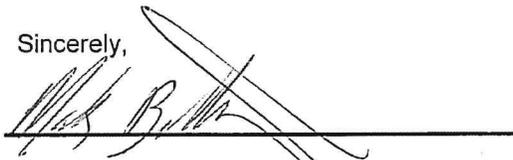
Bid Opening Date: 11.15.2019 11:00 AM

For: Labor, Materials and Equipment Necessary to Remove Existing Signage, Provide and Install New Acrylic Exterior Signage for the Department of General Services

ADDITION: This addendum is to add additional signage specifications.

Additional specifications are attached with this addendum.

Sincerely,



Mark Buttery, Buyer I
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Renny Simno
Director

November 13, 2019

ADDENDA # 2

Bid No.: 50-128651

Bid Opening Date: 11.15.2019 11:00 AM

For: Labor, Materials and Equipment Necessary to Remove Existing Signage, Provide and Install New Acrylic Exterior Signage for the Department of General Services

CHANGE: This addendum is to change the verbiage on Section 5.0 Submittals.

The Engineer Certified Plans for Rated wind speed of 130mph can be submitted after low bidder has been determined, but before a purchase order is issued.

Sincerely,

Mark Buttery, Buyer I
Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.



MUNNENT-01

CDAVIS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/9/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Southern Insurance Group, LLC 548 Keyway Drive Flowood, MS 39232	CONTACT NAME: Cindy Davis
	PHONE (A/C, No, Ext): (601) 932-5700 FAX (A/C, No): (601) 932-9795
	E-MAIL ADDRESS: cdavis@sigins.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : Columbia National Insurance Company NAIC # 19640
	INSURER B : Columbia Mutual Insurance Company 40371
	INSURER C : Association Casualty Insurance Company 35629
	INSURER D :
	INSURER E :
	INSURER F :

INSURED
Munn Enterprises, Inc.
7712 Highway 49 North
Hattiesburg, MS 39402

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>		CMPMS0000028253	5/21/2019	5/21/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>		CAPMS0000028253	5/21/2019	5/21/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	<input checked="" type="checkbox"/>		CUPMS0000028253	5/21/2019	5/21/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y <input checked="" type="checkbox"/> N / A	WCPMS0000028253	5/21/2019	5/21/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Bid Number 50-00124173 Parish Department receiving goods and services
As required by written contract, Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are added as Additional Insureds on Business Auto, General Liability and Umbrella Liability.

CERTIFICATE HOLDER

CANCELLATION

Jefferson Parish
Purchasing Department
200 Derbigny Street, Suite 4400
P O Box 9
Gretna, LA 70054-0009

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cindy Davis

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

MUNN ENTERPRISES, INC.
7712 Hwy. 49 North
Hattiesburg, MS 39402

is duly licensed and entitled to practice the following classifications

SPECIALTY: SHEET METAL AND/OR TEXTILE STRUCTURES; SPECIALTY: SIGNS, SCOREBOARDS,
DISPLAYS, BILLBOARDS (ELECTRICAL & NON-ELECTRICAL)



Expiration Date: September 25, 2021

License No: 34504

Witness our hand and seal of the Board dated,
Baton Rouge, LA 26th day of September 2018

Will S. May
Director

Lee Malott
Chairman

Andy Duvall
Treasurer

This License Is Not Transferrable



CERTIFICATION

Acrylic Products

We certify that our Extruded Acrylic products contain 40-45% recycled materials.
100% of the internally generated scrap is recycled.

We certify the following:
40-45% of the contents are Pre-Consumer.

Extraction/harvest site(s) for this product are follows:
Decorah, IA., Fallon, NV., Farmville, VA., Taylor, TX., and Cannon Falls, MN.
Prime acrylic resin: Compton, CA.

The point of contact for this certification is the undersigned.

Signed,

Robert Bednarski
V.P. International Development
Gemini
103 Mensing Way, Cannon Falls, MN.

Updated Oct. 2017

GEMINI LETTERS, LOGOS & PLAQUES

OUR LIFETIME GUARANTEE

Gemini guarantees all of our products for life. That means that should a product fade, break or contain any defect, we will refinish or replace the defective materials at no cost to you, as long as the product is installed in its original location.

All Gemini products are designed to last a lifetime. We test all our materials and finishes, refine our coating technology, and deliver a product that we know will last much longer than the life of any other product you may install. From experience in the field and from our test lab results, we know that our products will last in excess of 10 years without any noticeable degradation in appearance. And we know, from many installations around the world, that many of our products last longer than that.

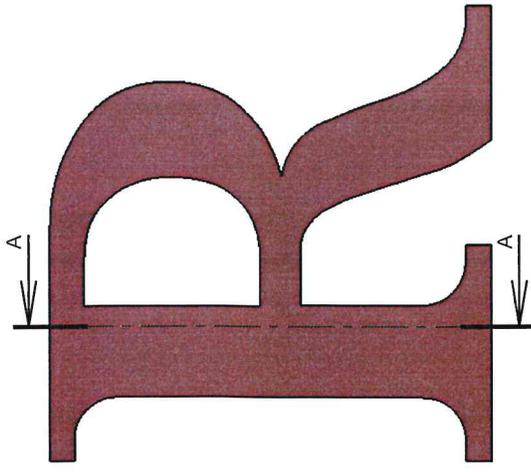
Please note that our guarantee applies to defective material only, as described in our warranty statement below.



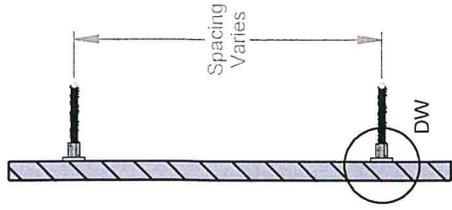
THIS IMPORTANT NOTICE TO PURCHASER APPLIES TO ALL GEMINI PRODUCTS

The following warranty is in lieu of all warranties expressed or implied. Specifically, Seller and Manufacturer disclaims any warranty of merchant-ability or of fitness for a particular purpose and manufacturer/seller's only obligation shall be to replace such quantity of the product proved to be defective. Neither seller nor manufacturer shall be liable for any injury, loss or damage, direct or consequential, arising out of the use of or the inability to use the product. Before using, user shall determine the suitability of the product for his or her intended use and user assumes all risk and liability whatsoever in connection therewith. The foregoing may not be altered except by an agreement signed by officers of seller and manufacturer.

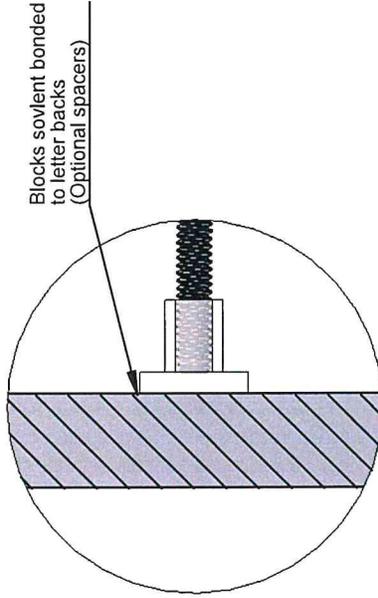
1 2 3 4 5 6



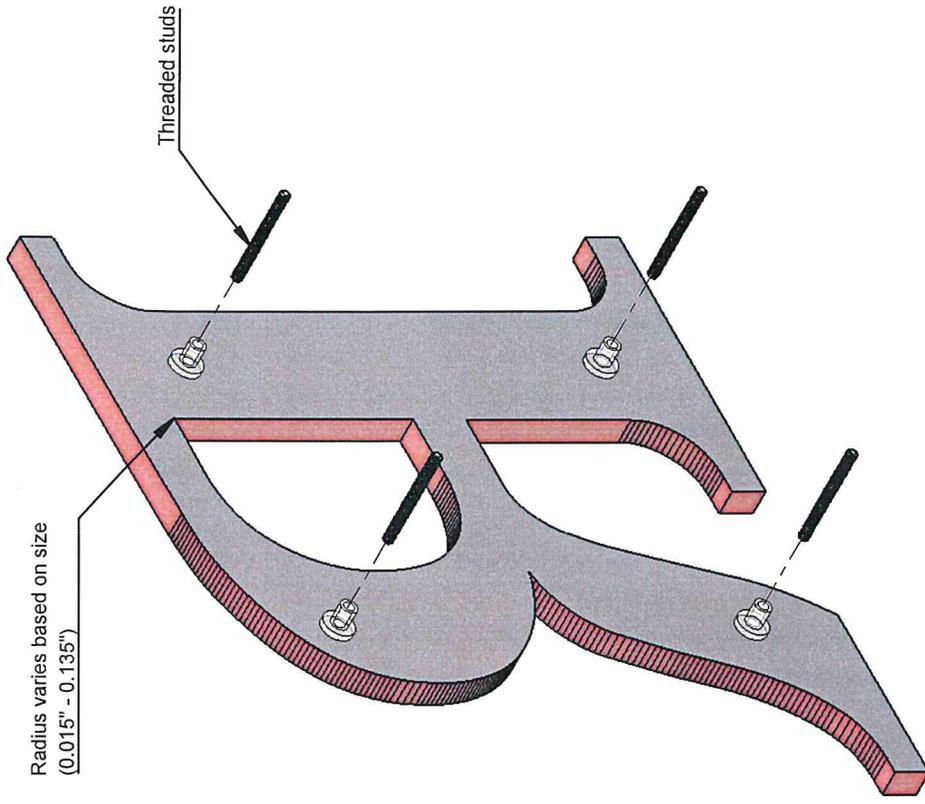
FRONT VIEW II SCALE 1:5



SECTION VIEW A-A II SCALE 1:5



DETAIL DW II SCALE 1:1



ISOMETRIC BACK VIEW II SCALE 1:3

NOTES:

- Min. 1/4" stroke
- Aluminum 10/24 studs standard, 6/32 studs- thin strokes (Stainless steel optional)
- Optional flush stud with min. 3/8" thick acrylic
- Available gauges (1/8", 3/16", 1/4", 3/8", 1/2", 3/4", 1", 1 1/2" thick)
- Pigmented or sprayed with acrylic polyurethane paint



TITLE:

LASER CUT ACRYLIC - STUD MOUNT

MATERIAL: **IMPACT MODIFIED ACRYLIC**

PRODUCT TYPE:

PLASTIC LETTERS

DWG NO. LASR10

REV 09/08/15

SCALE: AS INDICATED

SHEET 1 OF 1

WIND LOAD CALCULATIONS - PLASTIC LETTERS

General plastic windload information provided below.

More job specific calculations and certifications available upon request.

Plastic Letters - Combination ALL Mount

The following data was calculated in May 2004, and reaffirmed 2012, using Gemini's Formed plastic letters, thermoformed out of CAB (Cellulose Acetate Butyrate).

Testing and Calculations done and confirmed by David Schmitt, VP Operations, BSME, MMSE.

Assumptions and facts:

Numbers are based on a wind force of 144 mph - this equals 82.7 lb/sq. ft.

Samples used for testing were Helvetica (a common style)

Mounting hardware for the letters was a Combination All mount (stud through pad) with an injection molded plastic block used to receive the threaded stud.

Max. depth of the letters was as follows:

12" UC	1-1/2" deep
18" UC	2" deep
24" UC	2-1/2" deep
36" UC	3" deep

Tensile strength at break for CAB (Cellulose Acetate Butyrate) is 1800 psi

Tensile strength of Chemcaulk Silicone Adhesive is 350 psi

Thread area for shear of a 10-24 plastic block is 0.048 sq. in.

Average face area of a sign letter is .6 x height squared

The following numbers are the result of actual tests, and theoretical information, gathered from the manufacturers of the component parts.

This chart is designed to show how much force our mounting hardware will withstand, when used on a standard letter.

Letter Height	144 wind Face Load lbs. Force	144 wind Side Load lbs. Force	Block Shear Strength lbs force	Silicone/Pad Shear Stren. lbs. Force
12"	50 lbs.	11 lbs.	346	3360
18"	112 lbs.	22 lbs.	518	14700
24"	198 lbs.	36 lbs.	518	14700
36"	447 lbs.	65 lbs.	691	19600

Ex: A 24" letter will have 36 lbs. of force pushing on the letter's side, with 144 mph winds.

A 24" letter will have 198 lbs. of force pushing on the letter's face, with 144 mph winds.

This 24" letter's hardware (threaded block) will not fail until the force equals 518 lbs. of force.

This 24" letter's pad with silicone will not fail until the force equals 14,700 lbs. of force

Gemini Letter Data

Letter Height	Face Area Square in.	Side Area Square in.	Pads/letter	Pad Area Sq. in. ea.	Total Pad Area Sq.in.	Plastic Block Thread Area	Total Block Thread area
12"	86.4	18	4	2.4	9.6	0.048	0.192
18"	194.4	36	6	7	42	0.048	0.288
24"	345.6	60	6	7	42	0.048	0.288
36"	777.6	108	8	7	56	0.048	0.384

Assumptions and Facts

The point of failure will be the Aluminum screws in shear, at the minor thread diameter.

144 mph wind speed is equal to 82.7 lb./sq.ft. (0.574 lbs./sq.in.)

Tensile strength at break for 3003 Aluminum is 16,000 psi.

Minor thread area in shear of a 10-24 Aluminum Screw is .015 sq.in. at 2 threads depth.

Therefore, each screw has a holding force in shear of 240 pounds.

Average face area of a sign letter is .6 x height squared.

Maximum depth of letters is 1.0" at 6"high, 1.5" at 12"high, 2.0" at 18"high, 2.5" at 24"high, and 3.0" at 36"high.