



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000139654 Two Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs**  
Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

10-Oct-2022 08:26:09 AM



**Bid Number 50-00139654**

**Two Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs.**

**Bid Due: OCTOBER 13, 2022 at 2:00 pm**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received on the Purchasing Department's eProcurement site by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Donna M Evans, Buyer II  
Buyer Email: DMEVANS@jeffparish.net  
Buyer Phone: 504-364-2691**

DATE: 9/12/2022  
BID NO.: 50-00139654

INVITATION TO BID  
THIS IS NOT AN ORDER

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**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: DMEVANS@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA [WWW.JEFFPARISHBIDS.NET](http://WWW.JEFFPARISHBIDS.NET) UNTIL 2:00 PM, 10/13/2022 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

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All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).



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Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**5, 6, 8, 10, 11, 12, 13, 15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

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**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

As Requested

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Pot-O-Gold Rentals, LLC

ADDRESS: PO Box 1627

CITY, STATE: Hammond, LA

ZIP: 70404

TELEPHONE: ( 888 ) 768-6465

FAX: ( 985 ) 542-7855

EMAIL ADDRESS: melissa@potogoldwaste.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: 3

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 102,526.00

AUTHORIZED

SIGNATURE: Melissa Gossett

Melissa Gossett

Printed Name

TITLE: Office Manager

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139654

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS       |
|----------------|----------|-----|---|----------------------|--------------|
|                |          |     | TWO YEAR CONTRACT TO SUPPLY PORTABLE<br>TOILETS, TOILET TRANSFER UNITS AND<br>SEWERAGE TANKS FOR PARADE SEASON AND<br>OTHER SPECIAL EVENTS FOR THE JEFFERSON<br>PARISH DEPARTMENT OF CITIZEN AFFAIRS  |                      |              |
| 1              | 106.00   | EA  | 0010-Portable toilet-6-Little Rascals<br>for 2023 and 2024 Carnival seasons<br><br>Three (3) day in use rental<br>See specifications for details  | \$ 35.00             | \$ 3,710.00  |
| 2              | 8.00     | EA  | 0020-TOILET/HANDICAPPED LIL RASCALS<br>for the 2023 and 2024 Carnival seasons<br><br>Three (3) day rental<br>See specifications for details   | \$ 74.50             | \$ 596.00    |
| 3              | 400.00   | EA  | 0030 Portable Toilets-Carnival Eastbank<br>Two (2) week rental<br><br>See specifications for details  | \$ 120.00            | \$ 48,000.00 |
| 4              | 80.00    | EA  | 0040 Portable Toilets Eastbank<br>additional East Bank Portable Toilets<br><br>for the 2023 and 2024 Carnival Seasons<br>Two (2) week rental<br>See Specifications for details  | \$ 120.00            | \$ 9,600.00  |
| 5              | 120.00   | EA  | 0050-Toilets Delivery, rental,<br>maintenance, and servicing per unit<br><br>Daily unit price of additional portable<br>toilets on an as needed basis for the<br>East Bank parades.<br>Three (3) day rental<br>see specifications for details                   | \$ 45.00             | \$ 5,400.00  |
| 6              | 70.00    | EA  | 0060-Toilets Daily Westbank 2023-2024<br>Carnival seasons. Delivery, rental,<br><br>maintenance servicing per unit. Daily<br>unit price of additional portable toilet<br>s on an as needed basis for the Westbank<br>parades.<br>See specifications for details | \$ 10.00             | \$ 700.00    |
| 7              | 105.00   | EA  | 0070-Portable Toilets-Westbank 2023<br>and 2024 Carnival seasons<br><br>Three (3) day rental<br>See specifications for details  | \$ 35.00             | \$ 3,675.00  |
| 8              | 128.00   | EA  | 0080-Portable Toilets St. Patricks<br>Parade for 2023 and 2024  | \$ 35.00             | \$ 4,480.00  |

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139654

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS      |
|----------------|----------|-----|---|----------------------|-------------|
|                |          |     | Three (3) day rental<br>See specifications for details  |                      |             |
| 9              | 118.00   | EA  | 0090- Portable Toilets for Irish Italian<br>parade for 2023 and 2024  | \$ 35.00             | \$ 4,130.00 |
|                |          |     | Three (3) day rental<br>See specifications for details  |                      |             |
| 10             | 20.00    | EA  | 0100-Portable Toilets Handicap Eastbank<br>Mardi Gras   | \$ 145.00            | \$ 2,900.00 |
|                |          |     | Two (2) Week rental<br>See specifications for details   |                      |             |
| 11             | 5.00     | EA  | 0110-Portable Toilets-Handicap Westbank<br>for the 2023 and 2024 Carnival Seasons   | \$ 70.00             | \$ 350.00   |
|                |          |     | Three (3) day rental<br>See specifications for details  |                      |             |
| 12             | 4.00     | EA  | 0120-Handicap portable toilets St. Patty<br>parade for the 2023 and 2024 seasons  | \$ 55.00             | \$ 220.00   |
|                |          |     | Three (3) day rental<br>See specifications for details  |                      |             |
| 13             | 4.00     | EA  | 0130-Portable Handicap Toilets Irish<br>Italian Parade for the years 2023 and   | \$ 55.00             | \$ 220.00   |
| 14             | .00      |     | 2024<br>Three (3) day rental<br>See specifications for details  | \$ 0                 | \$ 0        |
| 15             | 2.00     | EA  | 0140-Portable toilet trailer unit for<br>the 2023 and 2024 Carnival seasons   | \$ 4,500.00          | \$ 9,000.00 |
|                |          |     | 43 Foot trailer<br>Two (2) Week rental<br>See specifications for details  |                      |             |
| 16             | 2.00     | EA  | 0150-Portable Toilet trailer unit<br>35 foot trailer  | \$ 1450.00           | \$ 2,900.00 |
|                |          |     | Three (3) day rental<br>See specifications for details  |                      |             |
| 17             | 6.00     | EA  | 0160-Tanks Weekly East Bank Rental<br>Delivery, rental maintenance, attach/<br><br>disconnect to various portable trailers<br>for 2023 and 2024 Carnival Season.<br>See specifications for details. | \$ 60.00             | \$ 360.00   |



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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139654

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS      |
|----------------|----------|-----|---|----------------------|-------------|
| 18             | 2.00     | EA  | 0170-Tanks Weekly Westbank Rental<br>Delivery, rental, maintenance, attach/<br>disconnect to various portable trailers<br>for 2023 and 2024 Carnival seasons<br>See specifications for details.<br>Servicing upon request | \$ 42.50             | \$ 85.00    |
| 19             | 20.00    | EA  | 0180-Tanks self Contained Westbank<br>Servicing tanks on authorized buses,<br>campers, mobile homes, and trailers for<br>the 2023 and 2024 parade season<br>Three (3) day rental<br>See specifications for details        | \$ 40.00             | \$ 800.00   |
| 20             | 70.00    | EA  | 0190-Tanks Self Contained Eastbank<br>servicing only for the Eastbank for the   | \$ 42.50             | \$ 2,975.00 |
| 21             | .00      |     | 2023 and 2024 Carnival Seasons<br>Two (2) week rental<br>See specifications for details   | \$ 0                 | \$ 0        |
| 22             | 20.00    | EA  | 0200-Sewerage Tanks-Daily Rental and<br>Servicing for command post trailer at<br>Veterans Square for the 2023 and 2024<br>Carnival Season<br>See specifications for details   | \$ 65.00             | \$ 1,300.00 |
| 23             | 15.00    | EA  | 0210-Handwashing stations<br>Two (2) sinks per station<br>Three (3) day rental<br>See specifications for details  | \$ 75.00             | \$ 1,125.00 |

**Portable Toilets for 2023 Carnival Season and 2024 Carnival Season**

Two (2) year contract for rental, servicing, placement and pick up of Portable Toilets, toilet trailer units and sewerage tanks for parade season and other special events for Jefferson Parish Department of Citizens' Affairs.

**Bonds:**

A Bid Bond in the amount of 5% of the total bid amount shall be submitted with bid submission. Failure to provide a 5% Bid Bond of the total bid amount will cause for rejection of bid.

A Performance Bond in the amount of **50%** of the contract price will be required. The Performance bond shall be supplied at the signing of the contract.

**Scope:**

Successful vendor must contact Citizens' Affairs Director at 736-6012 two (2) months prior to the 2023 and 2024 Carnival seasons for a meeting regarding parade routes, emplacement and quantities. Parade season may be subject to change. Successful vendor must provide required quantity of portable toilets/and or tanks.

Successful vendor must make all arrangements with local authorities for proper waste disposal. Successful vendor must provide parish with twenty-four (24) hour emergency communication.

Successful vendor must be reachable twenty-four (24) hours a day and arrive onsite for repairs to damaged toilets within one (1) hour of call.

Successful vendor must complete all repairs to toilet trailer unit within eight (8) hours of notification and must arrive onsite within one (1) hour of call.

Successful vendor is responsible for any and all cost for damaged units.

Successful vendor to provide tank chemicals meeting EPA standards with relationship to sanitary needs.

Successful vendor upon request will supply one report showing dates of pumping and cleaning, etc. for the entire event.

For the vendors who do not have local disposal site(s): Jefferson Parish will provide a permit in accordance with: Section 27:156 mobile waste hauler sewer regulation (Jefferson Parish Code of Ordinances).

All toilets, tanks, and toilet trailer unit can be distributed up to one (1) week prior to parade category to allow inclement weather.

All toilets, tanks, and toilet trailer unit must be picked up within seventy-two (72) hours of the last parade category. Requirements may be more or less than quantities listed.

Parade dates subject to change.

Delivery, rental, maintenance and daily servicing per unit for approximately 584 portable toilets including both Regular and Handicap units per season.

Please note there may be slight increase in some categories.

Successful vendor must be able to provide one (1) day delivery, service and pick-up. Successful vendor to provide cleaning service to include complete and approved sanitary cleaning of walls, floors, and seats, as well as pumping out the tank on a daily basis.

**Attach to item 0010, 0030, 0040, 0050, 0060, 0070, 0080, 0090**

**Required Toilets:**

- Dimension and construction requirements: Unit must be constructed of fiberglass, or polyurethane equal with appropriate outside skids.
- Bottom:
  - Side to side, outside 42 inches to 48 inches
  - Front to back, outside 42 inches to 48 inches
- Top:
  - Side to side, outside, 36 inches to 42 inches
  - Front to back, outside 36 inches to 42 inches
- Height:
  - Outside with skids-outside 82 inches to 86 inches
  - Inside-Minimum 80 inches
- Tank capacity-Minimum 45 pounds
- Door opening—Minimum 22 inches by 72 inches

**Required equipment for each portable toilet:**

- All units to have ventilators, aluminum type grills to prevent visual accessibility from the outside, as well as to allow light into the unit, and the transfer of noxious odors.
- All doors to be equipped with door handles, wind chains and door closing mechanism that hold doors closed when not in use.
- All units must accommodate male or female units.
- All male units to include appropriate urinal units connected to sanitary tank.
- All units to have appropriate toilet seats with covers.
- All units must be appropriately identified or labeled in some manner for public use. The successful bidder is to provide their own decals to be placed on their units.
- All units must be placed on parish property.

**Attach to item 0020, 0100, 0110, 0120, 0130****Required handicapped toilet:**

- 90 ¾ inch high 77 inch depth
- Interior height 89 ¼ inch
- Interior turning circle 62 inch
- Tank volume 36 gallons
- Weight 340 pounds
- Grab bar-back all (36 inch high)
- Horizontal from ground
- 38 inch door opening out
- Ramp at 12:1 grade at door
- Toilet paper-19 inch minimum from floor
- 36 inch maximum from back wall
- Unit must be wheelchair accessible

**Required equipment for each handicapped toilet:**

- All units to have ventilators, aluminum type grills to prevent visual accessibility from the outside, as well as to allow light into the unit, and the transfer of noxious odors.
- All doors to be equipped with door handles, wind chains and door closing mechanism that hold doors closed when not in use.
- All units must accommodate male or female users.
- All male units to include appropriate urinal units connected to sanitary tank.
- All units to have appropriate toilet seats with covers.
- All units must be appropriately identified or labeled in some manner for public use. The successful bidder is to provide their own decals to be placed on their units.
- All units must be placed on parish property.

**Attach to item 0140:**

(43 foot) toilet trailer unit. \*Two week in use Rental\*

**Required equipment for portable toilet trailer unit.**

- A Forty three (43) foot portable toilet trailer unit that is divided into a men's and women's restroom. The men's side must contain two private toilet stalls, five urinals, two sinks with soap and towel dispensers and one towel disposal basket. The women's side must contain six private toilet stalls, three sinks with soap and towel dispensers, and two disposal baskets. The unit shall have an entrance and exit door at each end of the trailer. Entrance and exit steps must be ground level and have railings along entrance and exit platforms. The doors shall be clearly labeled at either entrance or exit as male or female. The portable toilet trailer unit must have a fully operational electrical lighting system (inside and outside) and air conditioning/heating that can be plugged into a 220-volt electrical outlet.

Must be inspected and approved by Jefferson Parish Inspection and Code Enforcement, Electrical Division before accepting bid. Electrical connections for the trailer unit must be able to accommodate the onsite electrical conditions existing at (east bank) Veterans Memorial Square located at Causeway and Veterans. Successful vendor must provide one (1) water hose and connect same.

- Successful vendor must provide all necessary electrical supplies for hook up to onsite electrical connections.
- The trailer must have a 1100 gallon or greater self-contained holding tank service.
- Toilet trailer repair, on demand, and damages to trailer unit must be repaired within six (6) hours.
- The parish will not be responsible for any damages to the toilet trailer unit.
- Required service for toilet trailer unit and pick up dates.
- The successful bidder must be able to provide delivery within four (4) days (Monday) prior to first carnival parade.
- For each servicing, the successful bidder will provide complete cleaning of all walls, seats, as well as pumping out the tank. Toilet paper, paper towels and soap will be replaced daily by successful bidder. Successful bidder is to stock cabinets ahead with additional supplies.
- Toilet trailer unit must be serviced after each parade.
- On Mardi Gras day, the trailer toilet unit is to be serviced approximately three times.

**Attach to item 0150:**

(35 foot) toilet trailer unit. Family Gras \*Three day in use rental\*

**Required equipment for portable toilet trailer unit.**

- A thirty five (35) foot portable toilet trailer unit that is divided into a men's and women's restroom. The men's side must contain two private toilet stalls, two urinals, two sinks with soap and towel dispensers and one towel disposal basket. The women's side must contain five private toilet stalls, two sinks with soap and towel dispensers, and one disposal basket. The unit shall have an entrance and exit door at each end of the trailer. Entrance and exit steps must be ground level and have railings along entrance. The doors shall be clearly labeled at either entrance or exit as male or female. The portable toilet trailer unit must have a fully operational electrical lighting system (inside and outside) and air conditioning/heating that can be plugged into a 110-volt electrical outlet. Must be inspected and approved by Jefferson Parish Inspection and Code Enforcement, Electrical Division before accepting bid. Electrical connections for the trailer unit must be able to accommodate the onsite electrical conditions existing at site parish wide. Successful vendor must provide one (1) water hose and connect same.
- Successful vendor must provide all necessary electrical supplies for hook up to onsite electrical connections.

- Toilet trailer repair, on demand, and damages to trailer unit must be repaired within six (6) hours.
- The parish will not be responsible for any damages to the toilet trailer unit.
- Required service for toilet trailer unit and pick up dates.
- The successful bidder must be able to provide delivery within four (4) days of specified weekend.
- For each servicing, the successful bidder will provide complete cleaning of all walls, seats, as well as pumping out the tank. Toilet paper, paper towels and soap will be replaced daily by successful bidder. Successful bidder is to stock cabinets ahead with additional supplies.
- Toilet trailer unit must be serviced each day of rental.

**Attach to item 0160, 0170, 0180, 0190:**

Delivery, rental, maintenance attach/disconnect to various portable trailers for 2021 and 2022. Entire parade season and Special Events

Required specifications for sewerage tanks.

- Must meet EPA requirements
- Dimensions:
  - Width-46 inch, Length-77 inch, Depth-16 inch
  - 2-3 inch threaded inlet on each side
  - 2-3 inch threaded inlet on top
- Capacity-250 gallons
- Successful vendor to deliver, service daily and maintain sewerage tanks at various locations for the entire parade season and other special events.
- Tanks must be disconnected and picked up within the last servicing of that parade and special events category.

**Attach to item 0200:**

Servicing of Tank at office trailer Command post located at Veterans Memorial Square

- Includes: delivery, rental, maintenance, and daily servicing of sewerage tanks for the entire parade seasons.
- Location: At Veterans Memorial Square at Veterans and Causeway. (Command Post Trailer)
- Notice daily servicing at that one location will be approximately 10-20
- Sewerage tank to be attached to portable trailer located at Veterans Memorial Square at Veterans and Causeway for the 2021 and 2022 parade season.
- Specifications:
  - Must meet EPA requirements
  - Dimensions:
    - Width-46 inch, Length-77 inch, Depth-16 inch
    - 2-3 inch threaded inlet on each side
    - 2-3 inch threaded inlet on top
  - Capacity-250 gallons



- Successful vendor must make all arrangements with local authorities for proper waste disposal.
- Successful vendor must provide parish with twenty-four (24) hour emergency communication.
- Tank must be disconnected and picked up upon request.

**Attach to item 0210:**

- Handwashing stations
- Family Gras Area \*Three (3) day in use rental\*
- Two (2) sinks per station.
- Successful Vendor must supply adequate hand soap and paper towels per station.  
Price includes delivery, set up and pick up.

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Tangipahoa

BEFORE ME, the undersigned authority, personally came and appeared: Melissa  
Gossett, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized representative of Pot-O-Gold Rentals, LLC(Entity),  
the party who submitted a bid in response to Bid Number 50-00139654, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required  
attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including  
the date and amount of each contribution, made to current or  
former elected officials of the Parish of Jefferson by Entity,  
Affiant, and/or officers, directors and owners, including  
employees, owning 25% or more of the Entity during the two-year  
period immediately preceding the date of this affidavit or the  
current term of the elected official, whichever is greater. Further,  
Entity, Affiant, and/or Entity Owners have not made any  
contributions to or in support of current or former members of the  
Jefferson Parish Council or the Jefferson Parish President through  
or in the name of another person or legal entity, either directly or  
indirectly.

Choice B X there are **NO** campaign contributions made which would require  
disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X \_\_\_\_\_ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Melissa Gossett  
Signature of Affiant

Melissa Gossett  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 10<sup>th</sup> DAY OF October, 2022.

[Signature]  
Notary Public

L. Wayne Pearl  
Printed Name of Notary

LA Bar Roll #30664  
Notary/Bar Roll Number

My commission expires At Death.



L. WAYNE PEARL  
NOTARY PUBLIC  
LA. BAR ROLL #30664  
STATE OF LOUISIANA  
My Commission Expires  
At Death

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

---

### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**



rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Pot-O-Gold Rentals, LLC  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Pot-O-Gold Rentals, LLC  
INCORPORATED, DULY NOTICED AND HELD ON October 10, 2022,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Melissa Gossett, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

Pam Flynn  
SECRETARY-TREASURER

October 10, 2022  
DATE



L. WAYNE PEARL  
NOTARY PUBLIC  
LA. BAR ROLL #30664  
STATE OF LOUISIANA  
My Commission Expires  
At Death

# Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at [www.jeffparish.net](http://www.jeffparish.net) or [www.centralbidding.com](http://www.centralbidding.com). To access the bonding companies on Central Bidding, hover over the "Central Bidding" link at the top of the page and select the "Bid Bonds" link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

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[Learn More](#)

<https://www.centralbidding.com/central-bidding-4.html>



**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000139654 Two Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

10-Oct-2022 08:26:19 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 16, 2022

### ADDENDUM #1

Bid Number: 50-00139654

Bid Opening Date: October 13, 2022

Description of Bid: Two (2) Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs.

---

### CLARIFICATION:

1. If Sewerage Tanks cannot be provided, is a partial bid acceptable? **Vendor must provide tanks**
2. Trailers – is Jefferson Parish providing water and power hookup? Our Trailers are only rental and Service. **Water and power will be provided by the Parish**

Sincerely,

Donna M. Evans

Donna M. Evans  
Buyer II

Jefferson Parish Purchasing Department

|  |
|--|
| <b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b> |
|--|

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
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EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)





**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000139654 Two Year Labor Contract to Supply Portable Toilets, Toilet  
Trailer Units and Sewerage Tanks for Parade Season and Other Special  
Events for the Jefferson Parish Department of Citizen Affairs  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

10-Oct-2022 08:26:23 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 20, 2022

### ADDENDUM #2

Bid Number: 50-00139654

Bid Opening Date: October 13, 2022

Description of Bid: Two (2) Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs.

---

### CLARIFICATION:

1. Can you clarify if the tank requested in this bid is a holding tank or is it a sewerage tank? **It's a 250 Gallon Holding Tank for sewerage.**

PICTURE IS ATTACHED

Sincerely,

Donna M. Evans

Donna M. Evans

Buyer II

Jefferson Parish Purchasing Department

|   |
|---|
| Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection. |
|---|

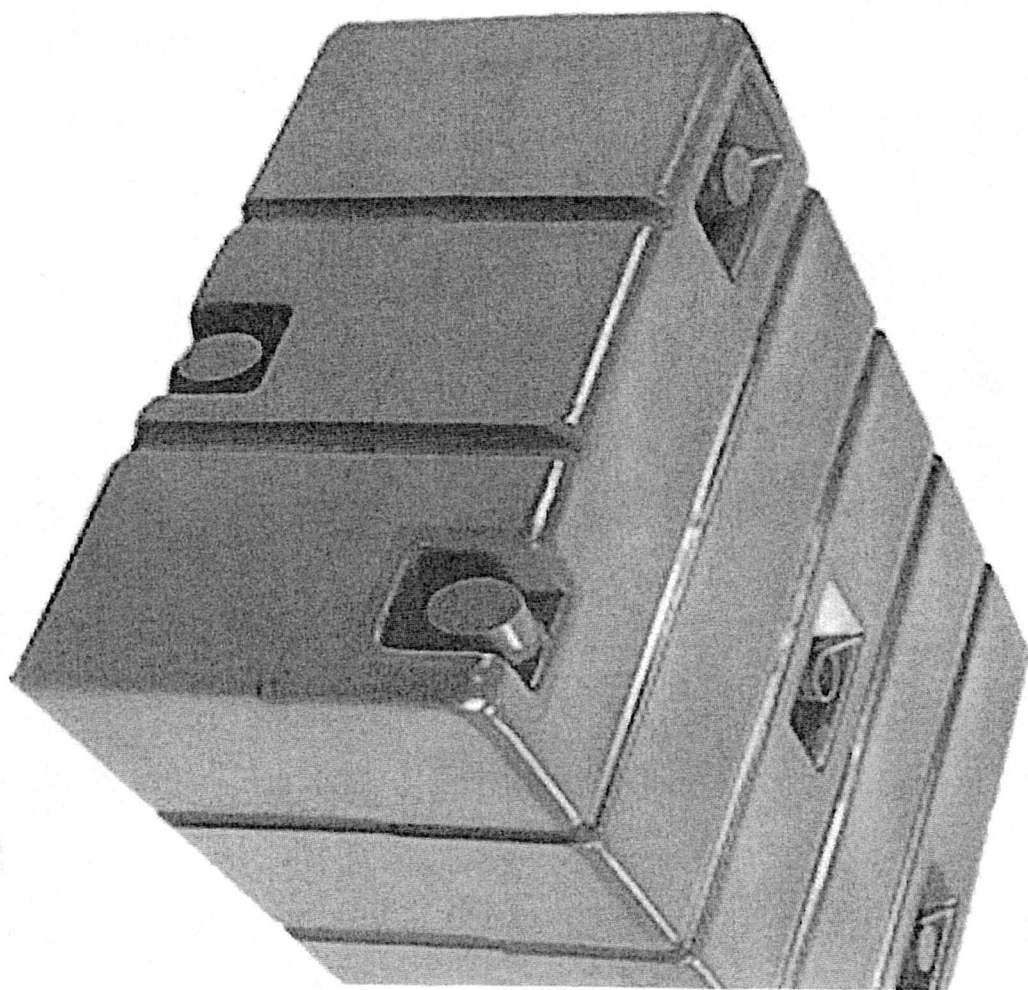
This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)





**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000139654 Two Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs  
Jefferson Parish Government**

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

10-Oct-2022 08:26:27 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

October 03 2022

### ADDENDUM #3

Bid Number: 50-00139654

Bid Opening Date: October 20, 2022

Description of Bid: Two (2) Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs.

---

### CLARIFICATION:

1. Page 4 Federal Funds – just to confirm no Wage Determination or Prevailing Wage is a requirement for this bid?  
**No- Federal funds isn't a requirement.**
2. Is there a maximum escalate percentage that the Jefferson Parish has to go by? Example is it only up to 20%?  
**No**
3. Page 5 Non-public works section states 100% for performance bond but on page 11 states 50%. Please confirm?  
**The bond is 50%- It is stated in the specs.**
4. Scope:
  - a. It states that the successful vendor must call the Director 2 months prior to the 2023 and 2023 carnival season. Prior to what date? Please provide an exact month- **See revised specs**
  - b. 24 hour emergency communication? Is this for emergencies that arise? If yes, emergencies will be provided at an additional emergency rate. Can a section on the price sheet be provided for emergency rates? **See revised specs**
5. Page 11 Report: what kind of report is being requested? It just states showing dates of pumping and cleaning etc. **See revised specs**
6. Page 12-15
  - a. Will the attached Standard Unit Spec, attached ADA Unit Spec, Handwashing Unit Spec, and the attached Spec for 43 foot and 35 foot trailer be acceptable or replace the specs that are in this bid? **See revised specs**
  - b. All units must accommodate male or female units. Please confirm if our unit has 1 toilet and 1 urinal if that will suffice or be complaint? **See revised specs**
  - c. Need clarification what you mean the unit must be appropriately identified or labeled in some manner for public use? Please provide an example **See revised specs**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

7. Page 15-16 Attach to item 0160, 0170, 0180, 0190:
  - a. Daily servicing at that one location will be approximately 10-20 services? 10-20 holding tanks? Please advise? **See revised specs**
  - b. Also the dates are incorrect it shows 2021 and 2022 parade season **See revised specs**
8. Page 14 Successful vendor must provide water hose and electrical supplies. I saw in addendum 1 that the Parish is going to provide water and power. Does this mean the vendor has to provide the supplies for the Parish to do that? **See revised specs**

**NOTE; SPECS HAVE REVISED TO ANSWER QUESTIONS 4-8. BID FORM HAS BEEN REVISED PER ADDENDUM 3**

Sincerely,

Donna M. Evans

Donna M. Evans  
Buyer II

Jefferson Parish Purchasing Department

|  |
|--|
| <b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b> |
|--|

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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**Portable Toilets for 2023 Carnival Season and 2024 Carnival Season**

Two (2) year contract for rental, servicing, placement and pick up of Portable Toilets, toilet trailer units and sewerage tanks for parade season and other special events for Jefferson Parish Department of Citizens' Affairs.

**Bonds:**

A Bid Bond in the amount of 5% of the total bid amount shall be submitted with bid submission. Failure to provide a 5% Bid Bond of the total bid amount will cause for rejection of bid.

A Performance Bond in the amount of **50%** of the contract price will be required. The Performance bond shall be supplied at the signing of the contract.

**Scope:**

Successful vendor must contact Citizens' Affairs Director at 504-736-6012 on or before December 15, 2022 for the 2023 Carnival season and on or prior to December 15, 2023 for the 2024 Carnival season for a meeting regarding parade routes, emplacement and quantities. Parade season may be subject to change. Successful vendor must provide required quantity of portable toilets/and or tanks.

Successful vendor must make all arrangements with local authorities for proper waste disposal. Successful vendor must provide parish with twenty-four (24) hour emergency communication.

Successful vendor must be reachable twenty-four (24) hours a day and arrive onsite for repairs to damaged toilets within one (1) hour of call. All emergency calls shall be included in the rental price for each unit and at no additional charge.

Successful vendor must complete all repairs to toilet trailer unit within eight (8) hours of notification and must arrive onsite within one (1) hour of call. All emergency calls shall be included in the rental price for each unit and at no additional charge.

Successful vendor is responsible for any and all cost for damaged units.

Successful vendor to provide tank chemicals meeting EPA standards with relationship to sanitary needs.

Successful vendor upon request by department will provide a schedule showing dates of cleanings and pumping of tanks for the entire event.

For the vendors who do not have local disposal site(s): Jefferson Parish will provide a permit in accordance with: Section 27:156 mobile waste hauler sewer regulation (Jefferson Parish Code of Ordinances).

All toilets, tanks, and toilet trailer unit can be distributed up to one (1) week prior to parade category to allow inclement weather.

All toilets, tanks, and toilet trailer unit must be picked up within seventy-two (72) hours of the last parade category. Requirements may be more or less than quantities listed.

Parade dates subject to change.

Delivery, rental, maintenance and daily servicing per unit for approximately 584 portable toilets including both Regular and Handicap units per season.

Please note there may be slight increase in some categories.

Successful vendor must be able to provide one (1) day delivery, service and pick-up. Successful vendor to provide cleaning service to include complete and approved sanitary cleaning of walls, floors, and seats, as well as pumping out the tank on a daily basis.

**Attach to item 0010, 0030, 0040, 0050, 0060, 0070, 0080, 0090**

**Required Toilets:**

- Dimension and construction requirements: Unit must be constructed of fiberglass, or polyurethane equal with appropriate outside skids.
- Bottom:
  - Side to side, outside 42 inches to 48 inches
  - Front to back, outside 42 inches to 48 inches
- Top:
  - Side to side, outside, 36 inches to 42 inches
  - Front to back, outside 36 inches to 42 inches
- Height:
  - Outside with skids-outside 82 inches to 86 inches
  - Inside-Minimum 80 inches
- Tank capacity-Minimum 45 pounds
- Door opening—Minimum 22 inches by 72 inches

**Required equipment for each portable toilet:**

- All units to have ventilators, aluminum type grills to prevent visual accessibility from the outside, as well as to allow light into the unit, and the transfer of noxious odors.
- All doors to be equipped with door handles, wind chains and door closing mechanism that hold doors closed when not in use.
- All units have one toilet and one urinal.
- All male units to include appropriate urinal units connected to sanitary tank.
- All units to have appropriate toilet seats with covers.
- All units must be labeled with successful vendor company name/logo so they are identifiable to the Parish as the contracted vendor.

- All units must be placed on parish property.

**Attach to item 0020, 0100, 0110, 0120, 0130**

**Required handicapped toilet:**

- 90 ¾ inch high 77 inch depth
- Interior height 89 ¼ inch
- Interior turning circle 62 inch
- Tank volume 36 gallons
- Weight 340 pounds
- Grab bar-back all (36 inch high)
- Horizontal from ground
- 38 inch door opening out
- Ramp at 12:1 grade at door
- Toilet paper-19 inch minimum from floor
- 36 inch maximum from back wall
- Unit must be wheelchair accessible

**Required equipment for each handicapped toilet:**

- All units to have ventilators, aluminum type grills to prevent visual accessibility from the outside, as well as to allow light into the unit, and the transfer of noxious odors.
- All doors to be equipped with door handles, wind chains and door closing mechanism that hold doors closed when not in use.
- All units must have one toilet and one urinal.
- All male units to include appropriate urinal units connected to sanitary tank.
- All units to have appropriate toilet seats with covers.
- All units must be labeled with successful vendor company name/logo so they are identifiable to the Parish as the contracted vendor.
- All units must be placed on parish property.

**Attach to item 0140:**

(43 foot) toilet trailer unit. \*Two week in use Rental\*

**Required equipment for portable toilet trailer unit.**

- A Forty three (43) foot portable toilet trailer unit that is divided into a men's and women's restroom. The men's side must contain two private toilet stalls, five urinals, two sinks with soap and towel dispensers and one towel disposal basket. The women's side must contain six private toilet stalls, three sinks with soap and towel dispensers, and two disposal baskets. The unit shall have an entrance and exit door at each end of the trailer. Entrance and exit steps must be ground level and have railings along entrance and exit platforms. The doors shall be clearly labeled at either entrance or exit as male or female. The portable toilet trailer unit

must have a fully operational electrical lighting system (inside and outside) and air conditioning/heating that can be plugged into a 220-volt electrical outlet. Must be inspected and approved by Jefferson Parish Inspection and Code Enforcement, Electrical Division before accepting bid. Electrical connections for the trailer unit must be able to accommodate the onsite electrical conditions existing at (east bank) Veterans Memorial Square located at Causeway and Veterans. Successful vendor must provide one (1) water hose and connect same.

- Successful vendor must provide all necessary electrical supplies for hook up to onsite electrical connections.
- Parish will provide water and electricity.
- The trailer must have a 1100 gallon or greater self-contained holding tank service.
- Toilet trailer repair, on demand, and damages to trailer unit must be repaired within six (6) hours.
- The parish will not be responsible for any damages to the toilet trailer unit.
- Required service for toilet trailer unit and pick up dates.
- The successful bidder must be able to provide delivery within four (4) days (Monday) prior to first carnival parade.
- For each servicing, the successful bidder will provide complete cleaning of all walls, seats, as well as pumping out the tank. Toilet paper, paper towels and soap will be replaced daily by successful bidder. Successful bidder is to stock cabinets ahead with additional supplies.
- Toilet trailer unit must be serviced after each parade.
- On Mardi Gras day, the trailer toilet unit is to be serviced approximately three times.
- No smaller trailer units can be substituted.

**Attach to item 0150:**

(35 foot) toilet trailer unit. Family Gras \*Three day in use rental\*

**Required equipment for portable toilet trailer unit.**

- A thirty five (35) foot portable toilet trailer unit that is divided into a men's and women's restroom. The men's side must contain two private toilet stalls, two urinals, two sinks with soap and towel dispensers and one towel disposal basket. The women's side must contain five private toilet stalls, two sinks with soap and towel dispensers, and one disposal basket. The unit shall have an entrance and exit door at each end of the trailer. Entrance and exit steps must be ground level and have railings along entrance. The doors shall be clearly labeled at either entrance or exit as male or female. The portable toilet trailer unit must have a fully operational electrical lighting system (inside and outside) and air conditioning/heating that can be plugged into a 110-volt electrical outlet. Must be inspected and approved by Jefferson Parish Inspection and Code Enforcement, Electrical Division before accepting bid. Electrical connections for the trailer unit must be able to accommodate the onsite electrical conditions existing at site

parish wide. Successful vendor must provide one (1) water hose and connect same.

- Successful vendor must provide all necessary electrical supplies for hook up to onsite electrical connections.
- Parish will provide water and electricity.
- Toilet trailer repair, on demand, and damages to trailer unit must be repaired within six (6) hours.
- The parish will not be responsible for any damages to the toilet trailer unit.
- Required service for toilet trailer unit and pick up dates.
- The successful bidder must be able to provide delivery within four (4) days of specified weekend.
- For each servicing, the successful bidder will provide complete cleaning of all walls, seats, as well as pumping out the tank. Toilet paper, paper towels and soap will be replaced daily by successful bidder. Successful bidder is to stock cabinets ahead with additional supplies.
- Toilet trailer unit must be serviced each day of rental.
- No smaller trailer units can be substituted.

**Attach to item 0160, 0170, 0180, 0190:**

Delivery, rental, maintenance attach/disconnect to various portable trailers for 2023 and 2024. Entire parade season and Special Events

Required specifications for sewerage tanks.

- Must meet EPA requirements
- Dimensions:
  - Width-46 inch, Length-77 inch, Depth-16 inch
  - 2-3 inch threaded inlet on each side
  - 2-3 inch threaded inlet on top
- Capacity-250 gallons
- Successful vendor to deliver, service daily and maintain sewerage tanks at various locations for the entire parade season and other special events.
- Tanks must be disconnected and picked up within the last servicing of that parade and special events category.

**Attach to item 0200:**

Servicing of Tank at office trailer Command post located at Veterans Memorial Square

- Includes: delivery, rental, maintenance, and daily servicing of sewerage tanks for the entire parade seasons.
- Location: At Veterans Memorial Square at Veterans and Causeway. (Command Post Trailer)
- Notice daily servicing at that one location will be approximately 15-20 services of holding tank.

- Sewerage tank to be attached to portable trailer located at Veterans Memorial Square at Veterans and Causeway for the 2023 and 2024 parade season.
- Specifications:
  - Must meet EPA requirements
  - Dimensions:
    - Width-46 inch, Lenth-77 inch, Depth-16 inch
    - 2-3 inch threaded inlet on each side
    - 2-3 inch threaded inlet on top
  - Capacity-250 gallons
  - Successful vendor must make all arrangements with local authorities for proper waste disposal.
  - Successful vendor must provide parish with twenty-four (24) hour emergency communication.
  - Tank must be disconnected and picked up upon request.

**Attach to item 0210:**

- Handwashing stations
- Family Gras Area \*Three (3) day in use rental\*
- Two (2) sinks per station.
- Successful Vendor must supply adequate hand soap and paper towels per station. Price includes delivery, set up and pick up.



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139654

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS       |
|----------------|----------|-----|---|----------------------|--------------|
|                |          |     | TWO YEAR CONTRACT TO SUPPLY PORTABLE<br>TOILETS, TOILET TRANSFER UNITS AND<br>SEWERAGE TANKS FOR PARADE SEASON AND<br>OTHER SPECIAL EVENTS FOR THE JEFFERSON<br>PARISH DEPARTMENT OF CITIZEN AFFAIRS  |                      |              |
| 1              | 106.00   | EA  | 0010-Portable toilet-6-Little Rascals<br>for 2023 and 2024 Carnival seasons<br><br>Three (3) day in use rental<br>See specifications for details  | \$ 35.00             | \$ 3,710.00  |
| 2              | 8.00     | EA  | 0020-TOILET/HANDICAPPED LIL RASCALS<br>for the 2023 and 2024 Carnival seasons<br><br>Three (3) day rental<br>See specifications for details   | \$ 74.50             | \$ 596.00    |
| 3              | 400.00   | EA  | 0030 Portable Toilets-Carnival Eastbank<br>Two (2) week rental<br><br>See specifications for details  | \$ 120.00            | \$ 48,000.00 |
| 4              | 80.00    | EA  | 0040 Portable Toilets Eastbank<br>additional East Bank Portable Toilets<br><br>for the 2023 and 2024 Carnival Seasons<br>Two (2) week rental<br>See Specifications for details  | \$ 120.00            | \$ 9,600.00  |
| 5              | 120.00   | EA  | 0050-Toilets Delivery, rental,<br>maintenance, and servicing per unit<br><br>Daily unit price of additional portable<br>toilets on an as needed basis for the<br>East Bank parades.<br>Three (3) day rental<br>see specifications for details                   | \$ 45.00             | \$ 5,400.00  |
| 6              | 70.00    | EA  | 0060-Toilets Daily Westbank 2023-2024<br>Carnival seasons. Delivery, rental,<br><br>maintenance servicing per unit. Daily<br>unit price of additional portable toilet<br>s on an as needed basis for the Westbank<br>parades.<br>See specifications for details | \$ 10.00             | \$ 700.00    |
| 7              | 105.00   | EA  | 0070-Portable Toilets-Westbank 2023<br>and 2024 Carnival seasons<br><br>Three (3) day rental<br>See specifications for details  | \$ 35.00             | \$ 3,675.00  |
| 8              | 128.00   | EA  | 0080-Portable Toilets St. Patricks<br>Parade for 2023 and 2024  | \$ 35.00             | \$ 4,480.00  |

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139654

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS      |
|----------------|----------|-----|---|----------------------|-------------|
| 9              | 118.00   | EA  | Three (3) day rental<br>See specifications for details<br><br>0090- Portable Toilets for Irish Italian<br>parade for 2023 and 2024  | \$ 35.00             | \$ 4,130.00 |
| 10             | 20.00    | EA  | Three (3) day rental<br>See specifications for details<br><br>0100-Portable Toilets Handicap Eastbank<br>Mardi Gras   | \$ 145.00            | \$ 2,900.00 |
| 11             | 5.00     | EA  | Two (2) Week rental<br>See specifications for details<br><br>0110-Portable Toilets-Handicap Westbank<br>for the 2023 and 2024 Carnival Seasons  | \$ 70.00             | \$ 350.00   |
| 12             | 4.00     | EA  | Three (3) day rental<br>See specifications for details<br><br>0120-Handicap portable toilets St. Patty<br>parade for the 2023 and 2024 seasons  | \$ 55.00             | \$ 220.00   |
| 13             | 4.00     | EA  | Three (3) day rental<br>See specifications for details<br><br>0130-Portable Handicap Toilets Irish<br>Italian Parade for the years 2023 and<br>2024   | \$ 55.00             | \$ 220.00   |
| 14             | 2.00     | EA  | Three (3) day rental<br>See specifications for details<br><br>0140-Portable toilet trailer unit for<br>the 2023 and 2024 Carnival seasons<br><br>43 Foot trailer<br>Two (2) Week rental<br>See specifications for details | \$ 4,500.00          | \$ 9,000.00 |
| 15             | 2.00     | EA  | 0150-Portable Toilet trailer unit<br>35 foot trailer<br><br>Three (3) day rental<br>See specifications for details  | \$ 1,450.00          | \$ 2,900.00 |
| 16             | 6.00     | EA  | 0160-Tanks Weekly East Bank Rental<br>Delivery, rental maintenance, attach/<br><br>disconnect to various portable trailers<br>for 2023 and 2024 Carnival Season.<br>See specifications for details.                       | \$ 60.00             | \$ 360.00   |

DATE: 9/30/2022

Page 9

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00139654

SEALED BID

| ITEM<br>NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES   | UNIT PRICE<br>QUOTED | TOTALS      |
|----------------|----------|-----|---|----------------------|-------------|
| 17             | 2.00     | EA  | 0170-Tanks Weekly Westbank Rental<br>Delivery, rental, maintenance, attach/<br><br>disconnect to various portable trailers<br>for 2023 and 2024 Carnival seasons<br>See specifications for details.<br>Servicing upon request | \$ 42.50             | \$ 85.00    |
| 18             | 20.00    | EA  | 0180-Tanks self Contained Westbank<br>Servicing tanks on authorized buses,<br><br>campers, mobile homes, and trailers for<br>the 2023 and 2024 parade season<br>Three (3) day rental<br>See specifications for details        | \$ 40.00             | \$ 800.00   |
| 19             | 70.00    | EA  | 0190-Tanks Self Contained Eastbank<br>servicing only for the Eastbank for the<br><br>2023 and 2024 Carnival Seasons<br>Two (2) week rental<br>See specifications for details  | \$ 42.50             | \$ 2,975.00 |
| 20             | 20.00    | EA  | 0200-Sewerage Tanks-Daily Rental and<br>Servicing for command post trailer at<br><br>Veterans Square for the 2023 and 2024<br>Carnival Season<br>See specifications for details   | \$ 65.00             | \$ 1,300.00 |
| 21             | 15.00    | EA  | 0210-Handwashing stations<br>Two (2) sinks per station<br>Three (3) day rental<br>See specifications for details  | \$ 75.00             | \$ 1,125.00 |

REVISED PER ADDENDUM 3

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Pot-O-Gold Rentals, LLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**PO Box 1627**

6 City, state, and ZIP code

**Hammond, LA 70404**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Jefferson Parish Government  
200 Derbigny Street, Suite 400  
Gretna, LA 70053**

**Bid Number 50-00139654**

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

or

Employer identification number

7 2 - 1 2 3 0 7 6 1

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*Melissa Jossett*

Date ► 10/11/2022

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |  |   |  |
|--|--|---|--|
| <b>PRODUCER</b><br>Acentria Insurance - New Orleans<br>800 West Commerce Rd. Suite 104<br>Harahan LA 70123 |  | <b>CONTACT NAME:</b> Kelly Harmon<br><b>PHONE (A/C, No, Ext):</b> 2253802012<br><b>E-MAIL ADDRESS:</b> Kelly.Harmon@Acentria.com<br><b>FAX (A/C, No):</b> |  |
|  |  | <b>INSURER(S) AFFORDING COVERAGE</b>  |  |
|  |  | <b>INSURER A:</b> Crum & Forster Specialty Insurance Company  |  |
|  |  | <b>INSURER B:</b>   |  |
|  |  | <b>INSURER C:</b>   |  |
|  |  | <b>INSURER D:</b>   |  |
|  |  | <b>INSURER E:</b>   |  |
|  |  | <b>INSURER F:</b>   |  |

**INSURED**  
Pot O Gold Rentals, LLC  
PO Box 1627  
Hammond LA 70404

POTOGOL-01

NAIC #

44520

**COVERAGES****CERTIFICATE NUMBER:** 1583090416**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: | Y         | Y        | EPK138505     | 2/1/2022                | 2/1/2023                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>Cont. Pollution \$ 1,000,000 |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |
| A        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  | Y         | Y        | EFX119683     | 2/1/2022                | 2/1/2023                | EACH OCCURRENCE \$ 5,000,000<br>AGGREGATE \$ 5,000,000<br>\$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/><br>If yes, describe under DESCRIPTION OF OPERATIONS below   |           | N/A      |               |                         |                         | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/><br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |
|          |  |           |          |               |                         |                         |  |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Thirty (30) Day Notice of Cancellation

GENERAL LIABILITY/POLLUTION  
Contractor's Pollution - \$1,000,000  
Transportation Pollution - \$1,000,000  
Non-Owned Site Pollution - \$1,000,000  
Blanket Waiver of Subrogation when required by written contract  
Blanket Additional Insured when required by written contract (Completed Operations)  
See Attached...

**CERTIFICATE HOLDER****CANCELLATION**

Jefferson Parish Government  
Bid Number 50-00139654  
General Government Building  
200 Derbigny Street  
Suite 400  
Gretna LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE

**ADDITIONAL REMARKS SCHEDULE**Page 1 of 1

|  |           |   |
|--|-----------|---|
| AGENCY<br>Acentria Insurance - New Orleans |           | NAMED INSURED<br>Pot O Gold Rentals, LLC<br>PO Box 1627<br>Hammond LA 70404 |
| POLICY NUMBER                              |           |   |
| CARRIER                                    | NAIC CODE | EFFECTIVE DATE:   |

**ADDITIONAL REMARKS****THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,****FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Blanket Additional Insured when required by written contract  
Primary and Non-Contributory when required by written contract  
Per Project Aggregate  
Watercraft Amendatory

**UMBRELLA**

Follows Form

Commercial Auto Liability: 02/01/2022-02/01/2023 Old Republic

Employers' Liability: 02/01/2022-02/01/2023 Old Republic

Commercial General Liability: 02/01/2022-02/01/2023 Crum &amp; Forester

Contractors' Pollution: 02/01/2022 - 02/01/2023 Crum &amp; Forester

Transportation Pollution: 02/01/2022 - 02/01/2023 Crum &amp; Forester





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |
|---|--|
| <b>PRODUCER</b><br>Cadence Insurance (formerly BXS Insurance)<br>4041 Essen Lane, Suite 400<br>Baton Rouge LA 70809 | <b>CONTACT NAME:</b> Cheryl Ann Boudreaux                                    |
|   | <b>PHONE (A/C, No, Ext):</b> 225-336-3245 <b>FAX (A/C, No):</b> 225-336-4536 |
|   | <b>E-MAIL ADDRESS:</b> cheryl.boudreaux@cadenceinsurance.com                 |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>   |
|   | <b>INSURER A:</b> Old Republic Insurance Co. <b>NAIC #</b> 24147             |
|   | <b>INSURER B:</b> Federal Insurance Company <b>20281</b>                     |
|   | <b>INSURER C:</b>  |
|   | <b>INSURER D:</b>  |
|   | <b>INSURER E:</b>  |
|   | <b>INSURER F:</b>  |

**COVERAGES** **CERTIFICATE NUMBER:** 852037583 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|--------------------|---------------|-------------------------|-------------------------|---|
|          | <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER:                   |                    |               |                         |                         | EACH OCCURRENCE \$<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$<br>GENERAL AGGREGATE \$<br>PRODUCTS - COMP/OP AGG \$<br>\$                  |
| A        | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY |                    | MWTB31595322  | 2/1/2022                | 2/1/2023                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$   |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$   |                    |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$  |
| A        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N<br>N           | MWC31595222   | 2/1/2022                | 2/1/2023                | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| B        | Equipment Floater  |                    | 45472996EUC   | 11/20/2021              | 2/1/2023                | Leased/Rented \$100,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions and exclusions; the certificate holder shall be considered an Additional Insured on a Primary and Non-Contributory basis with respects to Auto Liability when required by written contract, with a Waiver of Subrogation granted in their favor in respects to Automobile Liability and Workers Compensation when required by written contract, but only to the extent of the Named Insured's obligation to indemnify, defend and/or hold harmless certificate holder as required by written contract.

30 Day Notice of Cancellation is applicable in respects to the Auto and Workers Compensation policies referenced above.

General Liability, Pollution and Excess are serviced through a separate agency (please forward an email to: coi@potogoldwaste.com for these coverages)

|   |  |
|---|--|
| <b>CERTIFICATE HOLDER</b><br><br>Jefferson Parish Purchasing Department<br>Bid Number: 50-00139654<br>200 Derbigny Street<br>Governmental Building, Suite 4400<br>Gretna LA 70053 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|---|--|

POLICY NUMBER: MWC 315952 22

**ALTERNATE EMPLOYER ENDORSEMENT**

This endorsement applies only with respect to bodily injury to your employees while in the course of special or temporary employment by the alternate employer in the state named in Item 2 of the Schedule. Part One (Workers Compensation Insurance) and Part Two (Employers Liability Insurance) will apply as though the alternate employer is insured. If an entry is shown in Item 3 of the Schedule the insurance afforded by this endorsement applies only to work you perform under the contract or at the project named in the Schedule.

Under Part One (Workers Compensation Insurance) we will reimburse the alternate employer for the benefits required by the workers compensation law if we are not permitted to pay the benefits directly to the persons entitled to them.

The insurance afforded by this endorsement is not intended to satisfy the alternate employer's duty to secure its obligations under the workers compensation law. We will not file evidence of this insurance on behalf of the alternate employer with any government agency.

We will not ask any other insurer of the alternate employer to share with us a loss covered by this endorsement.

Premium will be charged for your employees while in the course of special or temporary employment by the alternate employer.

The policy may be canceled according to its terms without sending notice to the alternate employer.

Part Four (Your Duties If Injury Occurs) applies to you and the alternate employer. The alternate employer will recognize our right to defend under Parts One and Two and our right to inspect under Part Six.

**SCHEDULE****1. ALTERNATE EMPLOYER****ADDRESS**

WHERE SPECIFIED BY CONTRACT

**2. STATE OF SPECIAL OR TEMPORARY EMPLOYMENT**

ALL STATES LISTED IN ITEM 3.A. OF THE INFORMATION PAGE  
EXCEPT: TEXAS

**3. CONTRACT OR PROJECT**

WHERE SPECIFIED BY CONTRACT

DATE OF ISSUE: 02/01/2021

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## ALTERNATE EMPLOYER ENDORSEMENT

This endorsement applies only with respect to bodily injury to your employees while in the course of special or temporary employment by the alternate employer in the state named in the Schedule. Part One (Workers Compensation Insurance) and Part Two (Employers Liability Insurance) will apply as though the alternate employer is insured.

Under Part One (Workers Compensation Insurance) we will reimburse the alternate employer for the benefits required by the workers compensation law if we are not permitted to pay the benefits directly to the persons entitled to them.

The insurance afforded by this endorsement is not intended to satisfy the alternate employer's duty to secure its obligations under the workers compensation law. We will not file evidence of this insurance on behalf of the alternate employer with any government agency.

We will not ask any other insurer of the alternate employer to share with us a loss covered by this endorsement. Premium will be charged for employees while in the course of special or temporary employment by the alternate employer.

The policy may be canceled according to its terms without sending notice to the alternate employer.

Part Four (Your Duties If Injury Occurs) applies to you and the alternate employer. The alternate employer will recognize our right to defend under Parts One and Two and our right to inspect under Part Six.

### SCHEDULE

**ALTERNATE EMPLOYER**  
WHERE SPECIFIED BY  
CONTRACT

**ADDRESS**

**STATE OF SPECIAL OR  
TEMPORARY EMPLOYMENT**  
TX

POLICY NUMBER: MWC 315952 22

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

**REQUESTED PER CONTRACT SPECIFICATIONS TO THE EXTENT  
ALLOWABLE BY LAW**

DATE OF ISSUE: 02/01/22

WC 00 03 13

(Ed. 4-84)

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# **OLD REPUBLIC INSURANCE COMPANY**

## **WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY POLICY**

### **NOTICE OF CANCELATION TO CERTIFICATE HOLDERS ENDORSEMENT**

This endorsement modifies the notice of cancelation of insurance provided hereunder by adding the following:

- A.** In the event this policy is canceled for any permissible reason, other than for nonpayment of premium, we shall endeavor to provide advance written notice of cancelation to certificate holders set out in the schedule on file with the Company, after notifying the Insured first named in item 1 of the Information Page of such cancelation. Notice of cancelation to certificate holders may be made by any commercially reasonable means, including mail, electronic mail, facsimile transmission or courier service.
- B.** This advance written notification of a cancelation of coverage is intended as a courtesy only. Our failure to provide such advance written notification will not extend the policy cancelation date, nor negate cancelation of the policy.

All other terms and conditions of this policy remain unchanged.

POLICY NUMBER:

COMMERCIAL AUTO  
CA 20 48 10 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** Pot-O-Gold Rentals, LLC

**Endorsement Effective Date:** 02/01/22

### **SCHEDULE**

**Name Of Person(s) Or Organization(s):**

All persons or organizations as required by written contract or agreement

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.



## **IL 10 (12/06) OLD REPUBLIC INSURANCE COMPANY**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### **NOTICE OF CANCELLATION TO CERTIFICATE HOLDERS**

This endorsement modifies the notice of cancellation of insurance provided hereunder by adding the following:

- A.** In the event this policy is cancelled for any permissible reason, other than for nonpayment of premium, we shall endeavor to provide advance written notice of cancellation to certificate holders set out in the schedule on file with the Company, after notifying the first Named Insured of such cancellation. Notice of cancellation to certificate holders may be made by any commercially reasonable means, including mail, electronic mail, facsimile transmission or courier service.
- B.** This advance written notification of a cancellation of coverage is intended as a courtesy only. Our failure to provide such advance written notification will not extend the policy cancellation date, nor negate cancellation of the policy.

All other terms and conditions of this policy remain unchanged.

POLICY NUMBER:

COMMERCIAL AUTO  
CA 04 44 10 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** Pot-O-Gold Rentals, LLC

**Endorsement Effective Date:** 02/01/22

### **SCHEDULE**

**Name(s) Of Person(s) Or Organization(s):**

All persons or organizations as required by written contract or agreement

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.



10-11-2022

## Bid Bond in Accordance with Contract Specifications

SLA10118688

POT-O-GOLD RENTALS LLC

Bond Number

Principal Name

41248 East I-55 Service Road, Hammond, LA, 70404, US

Principal Address

Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

### Bond Information

10-13-2022

Bid Date

Capitol Indemnity Corporation

Surety

3260

Contractor Vendor ID Number

5000139654

Contract ID Number

Two Year Labor Contract to Supply Portable Toilets, Toilet Trailer Units and Sewerage Tanks for Parade Season and Other Special Events for the Jefferson Parish Department of Citizen Affairs

Description of Job

5%

Amount of Bid Security

Bid Security Maximum

5%

Bid Security Percentage

Charles E Reagin, III

Attorney-in-Fact

Cadence Insurance

Bond Entered and Executed By

Primary Agency

Attorney-In-Fact Signature

Know all men by these presents that Capitol Indemnity Corporation, a Corporation duly organized under the laws of the State of WI, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.

