



110 Veterans Boulevard • Suite 515 • Metairie, LA 70005



(888) 721-4372



(504) 482-2852

[www.drcusa.com](http://www.drcusa.com)



## REQUEST FOR PROPOSAL

**Pre-Placed Emergency Contract for a Three (3) Year Contract for the Supply & Servicing of Portable Toilets & Portable Toilets & Portable Hand Washing Stations before/during & after a Natural and/or mand-made disaster**

**Bid No. 50-00136305**

**December 7, 2021 • 2:00PM**

**Original**



## Jefferson Parish

**PREPARE • RESPOND • RECOVER**

### Points of Contact:



**Kristy Fuentes**

**Vice President of Compliance and Administration**

**[Kfuentes@drcusa.com](mailto:Kfuentes@drcusa.com)**



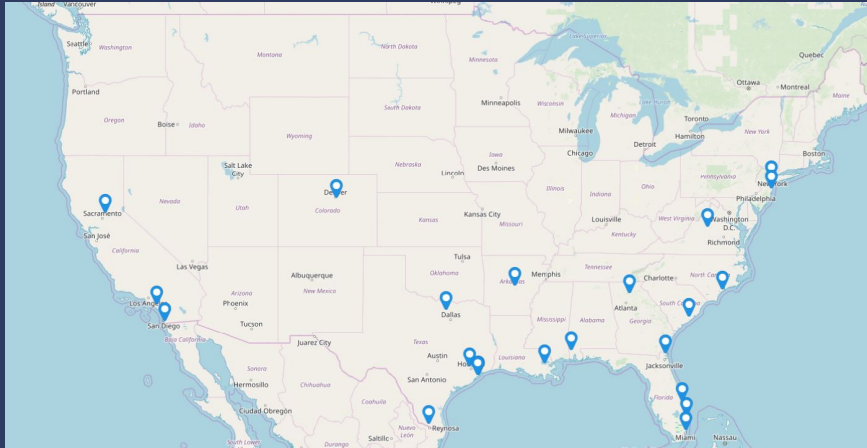




P.O Box 17017  
Galveston, TX 77552  
TTY: 888-721-4DRC  
Phone: 504-482-2848  
Fax: 504-482-2852  
www.drcusa.com

### DRC CONTACT ADDRESSES

110 Veterans Blvd., Suite 515  
Metairie, LA 70005



### DRC CONTACTS



#### Kristy Fuentes

Vice President of Compliance and Administration  
Email: [Kfuentes@drcusa.com](mailto:Kfuentes@drcusa.com)  
Office: 504.482.2848  
Cell: 504.220.7682



#### John Sullivan

President  
Email: [Jsullivan@drcusa.com](mailto:Jsullivan@drcusa.com)  
Office: 504.482.2848  
Cell: 832.731.8234



#### Mark Stafford

Vice President of Response and Recovery  
Email: [Mstafford@drcusa.com](mailto:Mstafford@drcusa.com)  
Office: 504.482.2848  
Cell: 504.415.7945



#### Joe Newman

Vice President of Operations  
Email: [Jnewman@drcusa.com](mailto:Jnewman@drcusa.com)  
Cell: 214.930.9300



#### Lisa Garcia Walsh

Contract Manager  
Email: [Lwalsh@drcusa.com](mailto:Lwalsh@drcusa.com)  
Office: 504.482.2848  
Cell: 504.715.9052







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[www.drcusa.com](http://www.drcusa.com)

December 7, 2021

Jefferson Parish  
Purchasing Department  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053

Re: Pre-Placed Emergency Contract for a Three (3) Year Contract for the Supply & Servicing of Portable Toilets & Portable Hand Washing Stations before/during & after a Natural and/or man-made disaster  
Bid No. 50-00136305

Dear Sir or Madam,

DRC Emergency Services, LLC, appreciates the opportunity to present to you and Jefferson Parish our proposal to provide Supply and Servicing of Portable Toilets & Portable Hand Washing Stations as required in the above referenced ITB. DRC is among the leading disaster management companies in the United States. Our services include emergency debris removal; disaster management—including temporary housing, workforce housing and life support—as well as required FEMA documentation; debris management; right-of-way maintenance; marine debris, salvage and recovery; vehicle and vessel removal and processing; technical assistance and project management; construction and construction management; demolition; and landfill management.

DRC has an office located in Jefferson Parish. DRC's Senior Emergency Management and Response team has been located in the Jefferson Parish area for the past 16 years. DRC currently has dozens of reservists and hundreds of subcontractors ready to participate in any response effort. Depending on the size of an event which may strike Jefferson Parish, DRC will dedicate all necessary manpower and equipment and in no case, will the project be understaffed.

Corporate officers with legal signing authority to bind DRC to the terms and conditions of this proposal include: John Sullivan, President; Kristy Fuentes, Vice President/Secretary-Treasurer. Evidence of their authority is attached.

The Point of Contact for Jefferson Parish is Kristy Fuentes who can be reached at (888) 721-4372, by cell: (504) 220-7682 or by email: [Kfuentes@drcusa.com](mailto:Kfuentes@drcusa.com).

This proposal is in all respects fair and in good faith, without collusion or fraud and conforms to the specifications of your ITB. If we may offer any additional information or clarifications, please let us know. Thank you for the opportunity to offer our services and we look forward to working with Jefferson Parish in the future.

Sincerely,

Kristy Fuentes  
Vice President, Secretary, Treasurer



**ACTION IN LIEU OF  
A MEETING OF THE  
MANAGER OF  
DRC EMERGENCY SERVICES, LLC**

This action is taken in accordance with Section 10-12-22 of the Alabama Limited Liability Company Act, as amended (the “Act”), in lieu of a meeting of the sole Manager of DRC EMERGENCY SERVICES, LLC, an Alabama limited liability company (the “Company”), and is made effective as of January 19, 2016.

WHEREAS, Section 4.2 of the Company’s Second Amended and Restated Operating Agreement dated January 20, 2016 (as amended, the “LLC Agreement”) and the Act permit the Manager of the Company to take the following actions; and

WHEREAS, the undersigned, DRC Equity LLC, constitutes the sole Manager of the Company (the “Manager”).

NOW, THEREFORE, the undersigned hereby makes the following resolutions and consents to the following actions in lieu of a meeting of the Manager of the Company:

1. The following persons, in their respective corporate capacities indicated below, are hereby authorized and empowered for the express limited purpose of signing documents for the submission of bids, proposals, offers, responses and other related documents to, any federal, state or local government, including any governmental entity, organization, body, agency, department or political subdivision, for the transaction of business by or on behalf of the Company:

<u>Name</u>	<u>Office/Capacity</u>
John R. Sullivan	President
Kristy Fuentes	Vice President of Business Development, Secretary and Treasurer

2. The officers listed above after giving effect to this written consent are hereby authorized and directed on behalf of the Company to execute and deliver such agreements and instruments, make such filings and give such notices, and take any and all such other actions, and to do or cause to be done, such acts as such officers may deem necessary or advisable to accomplish or otherwise implement the purposes of the foregoing resolutions or to cause the Company to perform its obligations under any of the foregoing.

3. All actions taken by any officer of the Company in connection with any of the transactions contemplated by these resolutions are hereby authorized, approved, ratified and confirmed in all respects.

4. This written consent may be executed in counterparts, and all so executed shall constitute one action notwithstanding that all of the undersigned are not signatories to the original or to the same counterpart. This written consent shall be filed with the minutes of the proceedings of the Manager of the Company.

**[SIGNATURE PAGE FOLLOWS]**



Dated effective as of the date first written above.

**DRC EMERGENCY SERVICES LLC**

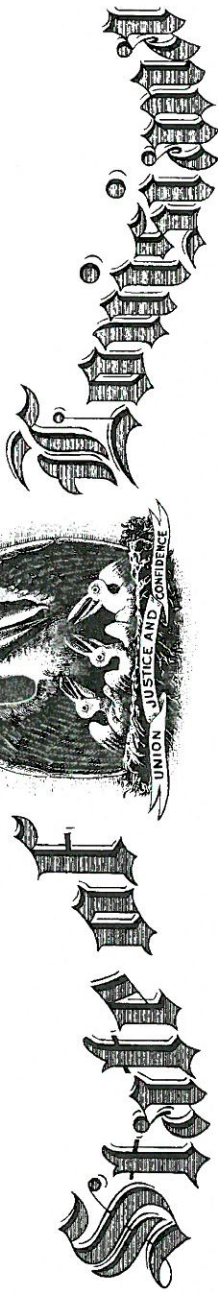
By: **DRC EQUITY, LLC**  
a Texas limited liability company  
Its: Manager



---

By: John R. Sullivan  
Its: President

[Consent to Appoint Manager – DRC Emergency Services, LLC (January 2016)]



## State of Louisiana State Licensing Board for Contractors

This is to Certify that:

DRC EMERGENCY SERVICES, LLC  
110 Veterans Memorial Blvd.  
Suite 515  
Metairie, LA 70005

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; HEAVY CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION;  
MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY: CLEARING, GRUBBING AND SNAGGING;  
SPECIALTY: DREDGING; SPECIALTY: INDUSTRIAL CLEANING AND MATERIAL/WASTE HANDLING



Expiration Date: January 8, 2022

License No: 46198

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 9th day of January 2020

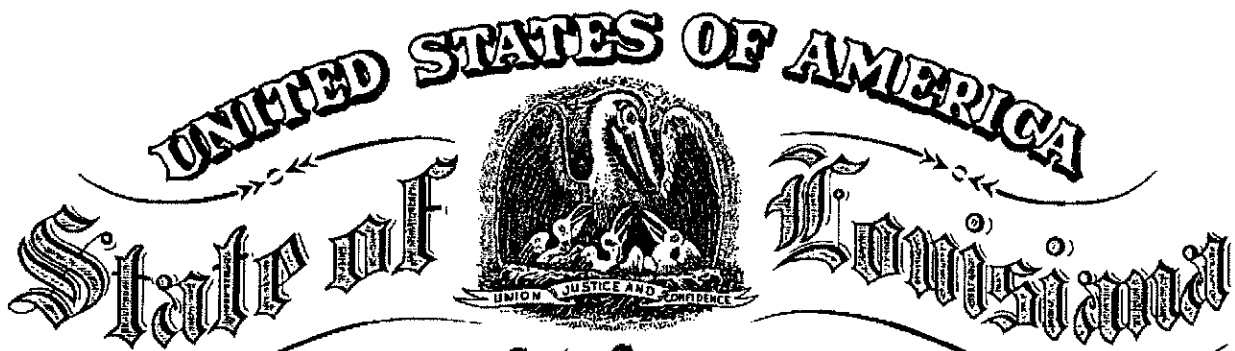
*Will S. McCP*  
\_\_\_\_\_  
Director

*Lee Mallett*  
\_\_\_\_\_  
Chairman

*Andy Duvall*  
\_\_\_\_\_  
Treasurer

This License Is Not Transferrable





Al Ater

SECRETARY OF STATE

*As Secretary of State, of the State of Louisiana, I do hereby Certify that*  
the Application Form for Certificate of Authority of

DRC EMERGENCY SERVICES, LLC

Domiciled at MOBILE, ALABAMA,

Was filed and recorded in this Office on September 14, 2005.

Thus authorizing the limited liability company to exercise  
the same rights and privileges accorded similar domestic  
limited liability companies, subject to the provisions of R.  
S. Title 12, Chapter 22, Part VIII.

*In testimony whereof, I have hereunto set  
my hand and caused the Seal of my Office  
to be affixed at the City of Baton Rouge on,  
September 14, 2005*

*Al Ater*

MBE 36014837Q

*Secretary of State*





**R. Kyle Ardoin**

SECRETARY OF STATE

*As Secretary of State of the State of Louisiana, I do hereby Certify that*

**DRC EMERGENCY SERVICES, LLC**

A limited liability company domiciled in MONTGOMERY, ALABAMA,

Filed charter and qualified to do business in this State on September 14, 2005,

I further certify that the records of this Office indicate the company has paid all fees due the Secretary of State, and so far as the Office of the Secretary of State is concerned, is in good standing and is authorized to do business in this State.

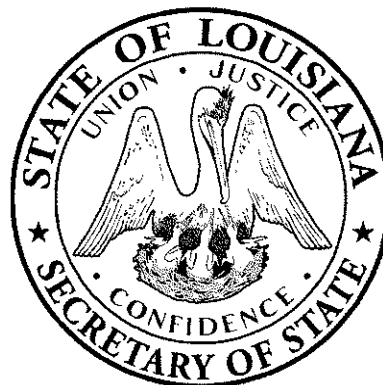
I further certify that this certificate is not intended to reflect the financial condition of this company since this information is not available from the records of this Office.

In testimony whereof, I have hereunto set my hand and caused the Seal of my Office to be affixed at the City of Baton Rouge on,

August 20, 2020

*Secretary of State*

Web 36014837Q



Certificate ID: 11259920#F5P83

To validate this certificate, visit the following web site, go to **Business Services**, **Search for Louisiana Business Filings**, **Validate a Certificate**, then follow the instructions displayed.  
**[www.sos.la.gov](http://www.sos.la.gov)**



APPENDIX A: The ensuing contract for this Bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the Bid documents. All applicable certifications must be duly completed, signed and included in the submission. Failure to do so will result in rejection. Bid #50-136305 Pre-placed emergency contract for a Three (3) year contract for the supply & servicing of portable toilets & portable hand washing stations before/during & after a natural and/or man-made disaster for Jefferson Parish Emergency Management & all Agencies.

Anti-Lobbying Form

**CERTIFICATION OF RESTRICTIONS ON LOBBYING**

I, Kristy Fuentes, Vice President/Secretary/Treasurer, hereby certify on  
(name and title of bidder's official)

behalf of DRC Emergency Services, LLC that:  
(name of bidder)

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 6<sup>th</sup> day of December, 2021.

By  Kristy Fuentes  
(signature of authorized official)

Vice President/Secretary/Treasurer  
(title of authorized official)

APPENDIX A: The ensuing contract for this Bid solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the Bid documents. All applicable certifications must be duly completed, signed and included in the submission. Failure to do so will result in rejection. Bid #50-136305 Pre-placed emergency contract for a Three (3) year contract for the supply & servicing of portable toilets & portable hand washing stations before/during & after a natural and/or man-made disaster for Jefferson Parish Emergency Management & all Agencies.

Debarment/Suspension Form

**DEBARMENT/SUSPENSION CERTIFICATION**

**Debarment:**

Federal Executive Order (E.O.) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following websites: [www.sam.gov](http://www.sam.gov) and <https://acquisition.gov/far/index.html> see section 52.209-6.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Kristy Fuentes, Vice President/Secretary/Treasurer  
(Name and Title of bidder's official)

DRC Emergency Services, LLC  
(Name of bidder/company)

110 Veterans Boulevard, Suite 515  
(Address)  
Metairie, LA 70005  
(Address)

PHONE (888) 721-4372 FAX (504) 482-2852

EMAIL Kfuentes@drcusa.com

 Signature 12/6/2021 Date



DATE: 11/03/2021

Page: 6

BID NO.: 50-00136305

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED 3 % (at year 2)

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF N/A does not expire

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

TBD-not for immediate work

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) N/A

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: DRC Emergency Services, LLC

ADDRESS: 110 Veterans Boulevard, Suite 515

CITY, STATE: Metairie, LA

ZIP: 70005

TELEPHONE: ( 888 ) 721-4372

FAX: ( 504 ) 482-2852

EMAIL ADDRESS: Kfuentes@drcusa.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: None issued

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 1,614,500

AUTHORIZED  
SIGNATURE: \_\_\_\_\_

Kristy Fuentes

Printed Name

TITLE: Vice President/Secretary/Treasurer

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00136305

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			PRE-PLACED EMERGENCY CONTRACT FOR A (3) THREE YEAR CONTRACT FOR THE SUPPLY & SERVICING OF PORTABLE TOILETS & PORTABLE HAND WASHING STATIONS BEFORE/DURING & AFTER A DISASTER FOR JEFF PARISH EOC.		
1	100.00	EA	0010 - REGULAR UNIT - PORTABLE TOILET, UNIT COST: WEEKLY RENTAL FOR JEFFERSON  PARISH AND THE TOWN OF JEAN LAFITTE FOR AN ESTIMATED QUANTITY	\$675	\$67,500
2	100.00	EA	0020 - REGULAR UNIT - PORTABLE TOILET, UNIT COST: MONTHLY RENTAL FOR JEFFERSON  PARISH AND THE TOWN OF JEAN LAFITTE FOR AN ESTIMATED QUANTITY	\$2,700	\$270,000
3	100.00	EA	0030 - CLEANING AND PUMPING PER REGULAR UNIT, DAILY SERVICING (ONCE PER DAY) FOR  PORTABLE TOILETS AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE	\$50	\$5,000
4	100.00	EA	0040 - CLEANING AND PUMPING PER REGULAR UNIT, WEEKLY SERVICING (ONCE PER WEEK)  FOR PORTABLE TOILETS AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE	\$50	\$5,000
5	100.00	EA	0050 - CLEANING AND PUMPING PER REGULAR UNIT, AS NEEDED SERVICING FOR PORTABLE  TOILETS AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE (THIS IS IN ADDITION TO THE DAILY OR WEEKLY CLEANING OPTION)	\$75	\$7,500
6	100.00	EA	0060 - REGULAR UNIT - PORTABLE TOILET, UNIT COST: WEEKLY RENTAL FOR THE TOWN OF  GRAND ISLE FOR AN ESTIMATED QUANTITY	\$675	\$67,500
7	100.00	EA	0070 - REGULAR UNIT - PORTABLE TOILET, UNIT COST: MONTHLY RENTAL FOR THE TOWN  OF GRAND ISLE FOR AN ESTIMATED QUANTITY	\$2,700	\$270,000
8	100.00	EA	0080 - CLEANING AND PUMPING PER REGULAR UNIT, DAILY SERVICING (ONCE PER DAY)  FOR THE PORTABLE TOILETS AT THE REQUEST		



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00136305

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	100.00	EA	OF THE PARISH PER UNIT FOR THE TOWN OF GRAND ISLE	\$50	\$5,000
			0090 - CLEANING AND PUMPING PER REGULAR UNIT, WEEKLY SERVICING (ONE PER WEEK)		
10	100.00	EA	FOR THE PORTABLE TOILETS AT THE REQUEST OF THE PARISH PER UNIT FOR THE TOWN OF GRAND ISLE	\$50	\$5,000
			0100 - CLEANING AND PUMPING PER REGULAR UNIT, AS NEEDED SERVICING FOR THE		
11	10.00	EA	PORTABLE TOILETS AT THE REQUEST OF THE PARISH PER UNIT FOR THE TOWN OF GRAND ISLE (THIS IS IN ADDITION TO THE DAILY OR WEEKLY CLEANING OPTION)	\$75	\$7,500
			0110 - HANDICAP UNIT - HANDICAPPED TOILET UNIT COST: WEEKLY RENTAL FOR		
12	10.00	EA	FIBERGLASS TOILET FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE FOR AN ESTIMATED QUANTITY	\$845	\$8,450
			0120 - HANDICAP UNIT - HANDICAPPED TOILET UNIT COST: MONTHLY RENTAL FOR		
13	100.00	EA	FIBERGLASS TOILET FOR THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE	\$3,380	\$33,800
			0130 - CLEANING AND PUMPING PER HANDICAP UNIT, DAILY SERVICING (ONCE PER DAY) FOR HANDICAPPED TOILET AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE	\$50	\$5,000
14	100.00	EA	0140 - CLEANING AND PUMPING PER HANDICAP UNIT, WEEKLY SERVICING (ONCE PER WEEK) FOR HANDICAPPED TOILET AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE	\$50	\$5,000
			0150 - CLEANING AND PUMPING PER HANDICAP UNIT, AS NEEDED SERVICING FOR		
15	100.00	EA	HANDICAPPED TOILET AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE (THIS IS IN ADDITION TO THE DAILY OR WEEKLY		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00136305

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
16	10.00	EA	CLEANING OPTION)	\$75	\$7,500
			0160 - HANDICAP UNIT - HANDICAPPED TOILET UNIT COST: WEEKLY RENTAL FOR  FIBERGLASS TOILET FOR THE TOWN OF GRAND ISLE FOR AN ESTIMATED QUANTITY	\$845	\$8,450
17	10.00	EA	0170 - HANDICAP UNIT - HANDICAPPED TOILET UNIT COST: MONTHLY RENTAL FOR  FIBERGLASS TOILET FOR THE TOWN OF GRAND ISLE FOR AN ESTIMATED QUANTITY	\$3,380	\$33,800
			0180 - CLEANING AND PUMPING PER HANDICAP UNIT, DAILY SERVICING (ONCE PER DAY) FOR  HANDICAPPED TOILET AT THE REQUEST OF THE PARISH PER UNIT FOR THE TOWN OF GRAND ISLE	\$50	\$5,000
19	100.00	EA	0190 - CLEANING AND PUMPING PER HANDICAP UNIT, WEEKLY SERVICING (ONCE PER WEEK)  FOR HANDICAPPED TOILET AT THE REQUEST OF THE PARISH PER UNIT FOR THE TOWN OF GRAND ISLE	\$50	\$5,000
			0200 - CLEANING AND PUMPING PER HANDICAP UNIT, AS NEEDED SERVICING FOR  HANDICAPPED TOILET AT THE REQUEST OF THE PARISH PER UNIT FOR THE TOWN ON GRAND ISLE (THIS IS AN ADDITION TO THE DAILY OR WEEKLY CLEANING OPTION)	\$75	\$7,500
21	100.00	EA	0210 - PORTABLE 2-STALL HAND WASHING STATION: WEEKLY RENTAL FOR JEFFERSON  PARISH AND THE TOWN OF JEAN LAFITTE FOR AN ESTIMATED QUANTITY	\$750	\$75,000
			0220 - PORTABLE 2-STALL HAND WASHING STATION: MONTHLY RENTAL FOR JEFFERSON  PARISH AND THE TOWN OF JEAN LAFITTE FOR AND ESTIMATED QUANTITY	\$3,000	\$300,000
23	100.00	EA	0230 - CLEANING AND SERVICING FOR EACH PORTABLE 2-STALL HAND WASHING STATION.  DAILY SERVICING (ONCE PER DAY) SERVICING FOR 2-STALL HAND WASHING STATION AT THE REQUEST OF THE PARISH PER UNIT FOR		



## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00136305

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
24	100.00	EA	JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE.	\$50	\$5,000
			0240 - CLEANING AND SERVICING FOR EACH PORTABLE 2-STALL HAND WASHING STATION.		
25	100.00	EA	WEEKLY SERVICING (ONCE PER WEEK) FOR 2-STALL HAND WASHING STATION AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE	\$50	\$5,000
			0250 - CLEANING AND SERVICING FOR EACH PORTABLE 2-STALL HAND WASHING STATION.		
26	100.00	EA	AS NEEDED SERVICING FOR 2-STALL HAND WASHING STATION AT THE REQUEST OF THE PARISH PER UNIT FOR JEFFERSON PARISH AND THE TOWN OF JEAN LAFITTE. (THIS IS IN ADDITION TO THE DAILY OR WEEKLY CLEANING OPTION)	\$75	\$7,500
			0260 - PORTABLE 2-STALL HAND WASHING STATION: WEEKLY RENTAL FOR GRAND ISLE		
27	100.00	EA	FOR AN ESTIMATED QUANTITY	\$750	\$75,000
			0270 - PORTABLE 2-STALL HAND WASHING STATION: MONTHLY RENTAL FOR GRAND ISLE		
28	100.00	EA	FOR AN ESTIMATED QUANTITY	\$3,000	\$300,000
			0280 - CLEANING AND SERVICING FOR EACH PORTABLE 2-STALL HAND WASHING STATION.		
29	100.00	EA	DAILY SERVICING (ONCE PER DAY) SERVICING FOR 2-STALL HAND WASHING STATION AT THE REQUEST OF THE PARISH PER UNIT FOR GRAND ISLE	\$50	\$5,000
			0290 - CLEANING AND SERVICING FOR EACH PORTABLE 2-STALL HAND WASHING STATION.		
30	100.00	EA	WEEKLY SERVICING (ONCE PER WEEK) FOR 2-STALL HAND WASHING STATION AT THE REQUEST OF THE PARISH PER UNIT FOR GRAND ISLE	\$50	\$5,000
			0300 - CLEANING AND SERVICING FOR EACH PORTABLE 2-STALL HAND WASHING STATION. AS NEEDED SERVICING FOR 2-STALL HAND WASHING STATION AT THE REQUEST OF THE PARISH PER UNIT FOR GRAND ISLE. (THIS IS IN ADDITION TO THE DAILY OR WEEKLY CLEANING OPTION)	\$75	\$7,500

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
DRC Emergency Services, LLC  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF DRC Emergency Services, LLC  
INCORPORATED, DULY NOTICED AND HELD ON January 19, 2016,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Kristy Fuentes, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
SECRETARY-TREASURER

12/6/2021

\_\_\_\_\_  
DATE



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

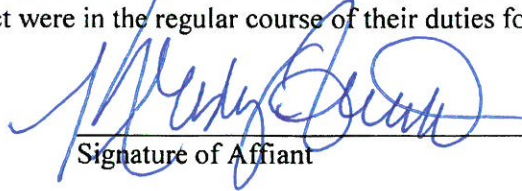
**Choice B**   X   There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

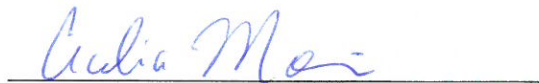
*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
Signature of Affiant

Kristy Fuentes  
Printed Name of Affiant

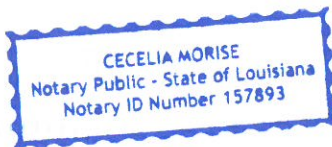
SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 16<sup>th</sup> DAY OF November, 2021.

  
Notary Public

Cecelia Morise  
Printed Name of Notary

157893  
Notary/Bar Roll Number

My commission expires at death.







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McGriff Insurance Services, Inc. 10100 Katy Freeway, #400 Houston, TX 77043	<b>CONTACT NAME:</b> Julia Becvar <b>PHONE (A/C, No, Ext):</b> 713-877-8975 <b>E-MAIL ADDRESS:</b> jbecvar@mcgriff.com	<b>FAX (A/C, No):</b> 713-877-8974
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
INSURER A :Crum & Forster Specialty Insurance Company		44520
INSURER B :The Phoenix Insurance Company		25623
INSURER C :Texas Mutual Insurance Company		22945
INSURER D :Argonaut Insurance Company		19801
INSURER E :		
INSURER F :		

**COVERAGES**

CERTIFICATE NUMBER:6KHY84JV

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ECG106142	06/30/2021	05/26/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			810-6P127610-21-26-G	05/26/2021	05/26/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EFX118305	06/30/2021	05/26/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	0001307608 TX WC928748471754	05/26/2021	05/26/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 \$ \$ \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
BID NO. 50-00136305

Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are included as Additional Insureds on the General Liability, Automobile Liability and Excess Liability policies. Waiver of Subrogation applies in favor of Certificate holder as respects the General Liability, Automobile Liability, Workers' Compensation and Excess Liability policies. The General Liability Policy includes a Per Project Aggregate. Coverage is primary and non-contributory as respects to the General Liability, Automobile Liability and Excess Liability policies. All as required by written contract subject to policy, terms, conditions, and exclusions. In the event of cancellation by the insurance companies the General Liability, Automobile Liability and Excess policies have been endorsed to provide 30 days Notice of Cancellation (except for non-payment) to the Certificate Holder shown below.

**CERTIFICATE HOLDER**

Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE *R Michael Broadlove, Jr*