

BID FORM
Non Public Works**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 9/18/2015

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

3-6 WEEKS ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:FIRM NAME: CEO dba IC ELECTRIC SUPPLYADDRESS: 3321 WESTBANK EXPRESSWAYCITY, STATE: MAURIEY, LA ZIP: 70058TELEPHONE: (504) 341-4281 FAX: (504) 340-3400EMAIL ADDRESS: besler@ceo-icelectric.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 135954⁰⁰AUTHORIZED SIGNATURE: [Signature]TITLE: MANAGERROBERT S. ESLEK

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114036

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	91.00	EA	<p>PURCHASE OF A QUANTITY OF LIGHTING SKY OCULUS FIXTURES</p> <p>0010 - Prudential Lighting Sky Oculus P3900 Series Fixture</p> <p>Prudential Item No. P3930-LED4-VWA-HO-VWA-TMW-D9-SC-UNV- MPCA-X1-DM10 (OR EQUAL)</p> <p>***** AS PER ATTACHED SPECIFICATIONS *****</p> <p>This is for materials only, library department personnel will install the fixtures. There is no labor required.</p> <p><i>Quoting</i> <i>P3930-LED4HO-VWA-TWM-</i> <i>D9-SC-UNV-MPCA48-X1-DM10</i></p>	<i>1,494.⁰⁰</i>	<i>135,954.⁰⁰</i>

QTY: 91

PRODUCT

PRUDENTIAL LIGHTING SKY OCULUS P3900 SERIES

ITEM NO.

P3930-LED4-VWA-HO-VWA-TMW-D9-SC-UNV-MPCA-X1-DM10

SPECIFICATIONS

Optical:

High Output, high brightness LED's.

25% Uplight

RoHS Compliant

UL or ETL listed in U.S.

Electrical:

120-277 volt standard

Minimum drivers power factor >0.9

Electrical surge protection in accordance with IEEE/ANSI C62.41.2 guidelines (10KA)

Convex White Acrylic Lens

Controls:

Supplied with dimmable driver (0-10 volts)

Driver:

DM10LED

Mechanical:

Textured Matte White hand spun steel housing

Warranty & Standards:

LED Systems and Drivers – 5 years

All fixtures shall be free from all defects in materials and workmanship for a period of 5 years from date of manufacture. The luminaire manufacturer shall the warranty the LED boards/systems, during the stated warranty period, against failure as defined as more than 10 percent of non-operating LED's.

EAST & WESTBANK LIBRARY



CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.

1920 WESTRIDGE DRIVE, IRVING, TEXAS 75038
TELEPHONE: (972) 582-5300

COUNTY OF DALLAS

STATE OF TEXAS

David T. Bradford being duly sworn disposes and says that he is the Vice President and Secretary of Consolidated Electrical Distributors, Inc. a corporation organized and existing under and by virtue of the laws of the state of Delaware and having its principal office at 1920 Westridge Drive, Irving, Texas 75038. Affiant further says that he is familiar with the records, minute books and by-laws of Consolidated Electric Distributors, Inc. dba I.C. Electric Supply. Affiant further says that **Robert Esler, Manager**, is duly authorized to sign bid proposals and contracts for said Corporation for the period of **one year from the date hereof** to supply to the **Parish of Jefferson** with electrical materials.

Given under my hand and seal as of this 20th day of April, 2015.

A handwritten signature in blue ink, appearing to read 'David T. Bradford', written over a horizontal line.

David T. Bradford, Vice President, Secretary

Corporate Seal

State of Texas
County of Dallas

Subscribed and sworn to before me this 20th day of April, 2015, by David T. Bradford proved to me on the basis of satisfactory evidence to be the person who appeared before me.

A handwritten signature in blue ink, appearing to read 'Angela Wilson', written over a horizontal line.

Angela Wilson, Notary Public

My Commission expires May 19, 2015



Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANAPARISH/COUNTY OF JEFFERSON


BEFORE ME, the undersigned authority, personally came and appeared: ROBERT S. ESLER, (Affiant) who after being by me duly sworn, ^{ced dda}deposed and said that he/she is the fully authorized MANAGER of IC ELECTRIC SUPPLY (Entity), the party who submitted a bid in response to Bid Number 50-00114036, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B  _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

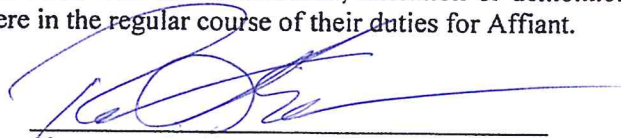
Choice B ☒ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



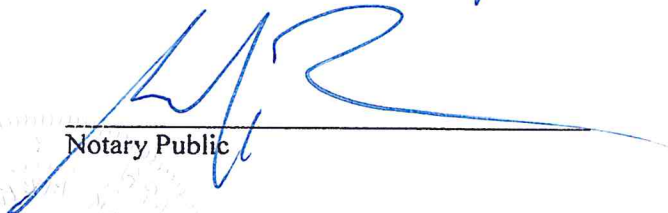
Signature of Affiant

ROBERT S. ESLER

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 19 DAY OF August, 2015.



Notary Public

Printed Name of Notary

GRAHAM J. REES

NOTARY PUBLIC

NOTARY PUBLIC ID #130789, LSBA #35971

Notary Bar Roll Number

STATE OF LOUISIANA

ISSUED FOR LIFE

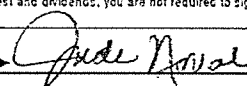
My commission expires _____

Notary Search - Detail

Name: MR. GRAHAM REES
Address: 7107 MAPLE STREET
NEW ORLEANS, LA 70118
Phone: (352) 219-8712
Notary ID Number: 139789
Parish: ORLEANS with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 35971
Status: Active
Commission Date: 11/03/2014
Oath Date: 11/03/2014
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

[Back to Search Results](#)[New Search](#)

28181

Form W-9 (Rev. January 2003) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give form to the requester. Do not send to the IRS.
Name: CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. Business name, if different from above: I.C. ELECTRIC SUPPLY		
Check appropriate box: <input type="checkbox"/> Individual <input checked="" type="checkbox"/> Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> Exempt from backup withholding		
Address (number, street, and apt. or suite no.): 31356 VIA COLINAS City, state, and ZIP code: WESTLAKE VILLAGE, CA 91362-3915 List account number(s) here (optional): _____		
Requester's name and address (optional): JEFFERSON PARISH ACCT DEPT PO BOX 9 GRETN, LA 50064		
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3. Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.		
Social security number or Employer identification number 77-0559191		
Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. person (including a U.S. resident alien). Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)		
Sign Here: Signature of U.S. person:  Date: 12/27/07		
Purpose of Form A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued). 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9. Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities). Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms		
of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes. If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items: 1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien. 2. The treaty article addressing the income. 3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions. 4. The type and amount of income that qualifies for the exemption from tax. 5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.		

 USA
 STR FEDA132F.1

Form W-9 (Rev. 1-2003)

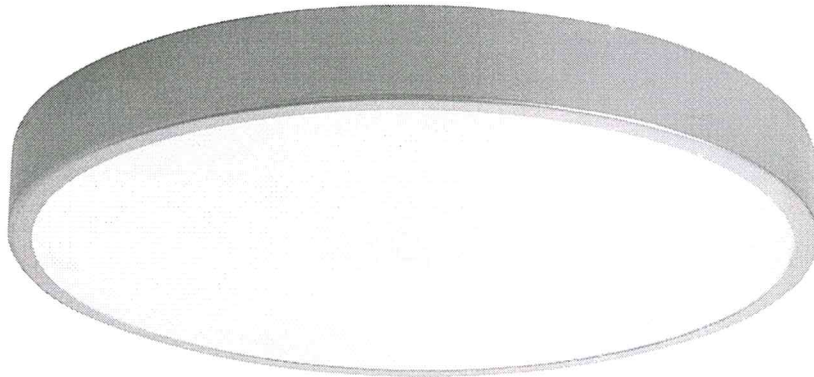


P3900 | Pendant & Surface



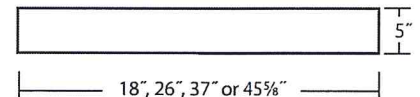
PRUDENTIAL LTG.

PRULITE.COM 213.746.0360



Type:

Job:



LUMEN OUTPUT: Direct (D1)

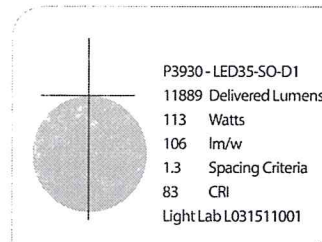
		LOW	MED	STD	HIGH
18"	lm	950	1650	1950	2150
	w	19	33	39	47
2'	lm	2100	3150	3900	5300
	w	35	54	67	97
3'	lm	5800	9100	11889	17700
	w	56	87	113	177
4'	lm	9200	11500	18200	28000
	w	88	110	174	281

Lumen output may vary +/- 5%
4000K used for lm/ft estimates above
3500K -2% llf, 3000K -4%, 2700K -6%
See LED Details PDF for more info

D9 ON
NEXT PAGE

A top-selling classic.

Hand-spun steel housing with a soft radius edge. Often partnered with our P8900 recessed rounds. Compare with our new P4000. Fourteen premium colors (no set-up fee).



Note: P3900 and P4000
use the same IES tests



SERIES	LED COLOR	OUTPUT	SHIELDING	COLOR/ FINISH	DISTRI- BUTION	CIRCUIT- ING	VOLTAGE	MOUNTING	CEILING SYSTEMS	CONTROLS	OPTIONS
P3918 18" dia.	LED3 3000K	LO Low Output	FWA Flat White Acrylic Lens	TMW Textured Matte White	D1 Direct	SC Single Circuit	UNV 120-277	SUR Surface Mount	X1 T-Bar	ND Non-dimming	EML Emergency Battery, Low
P3920 2' dia.	LED35 3500K	MO Medium Output	VWA Convex White Acrylic Lens 1" max drop	YGW Gloss White Standard	D9 Semi- direct (20-80% uplight)	DC Dual Circuit Down		MPCA monopoint mounting (for 18" & 2' adj. - 9" min. from fixt. to ceiling, for 3' & 4' fixt. adj. 18" from fixt. to ceiling)	X3 Hard Ceiling	DM10 0-10v 10% dimming Standard	EMH Emergency Battery, High (NA 18" and 2')
P3930 3' dia.	LED4 4000K	SO Standard		Y Premium Color	Note: 18" 2' N/A D9 LO			CA48** Aircraft cable	X6 Slot Grid	DM01 0-10v 1% dimming	IBC Insulated Braided Cable
P3940 4' dia.		HO High		CC Custom Color				CA96** Aircraft cable		STEP Step Dimming 100-50-Off	PRUBIN Meticulous binning and label- ing every LED board within a 2-step MacAdams ellipse
		PROG Program- mable light output (specify desired lm or w/fixture)		Note: Top plate is always Gloss White for optical per- formance				CA144** Aircraft cable		DML 1% Lutron Dimming	
								SSC Top-swivel Stem Mount (X3 only - specify length)		DMD 0.1% DALI Dimming	
								*Adjustable 4018 SUR or MPCA only		DMG 1% DALI Dimming	



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Sky Oculus Series

1

8-11-15



P3900 | Pendant & Surface



PRUDENTIAL LTG.

PRULITE.COM 213.746.0360

D1

Standard Output:

P3930-LED35-SO-VWA-D1

11889 Delivered Lumens

113 Watts

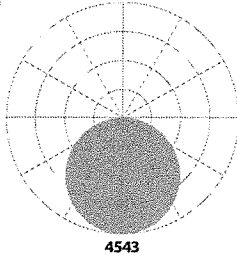
106 lm/w

83 CRI

25 R9

3500 CCT

Light Lab L031511001



Zonal Lumen Summary:

0-90 = 100%

Vertical Angle	0	25	45	65	90
0	4543	4543	4543	4543	4543
5	4524	4524	4524	4524	4524
15	4353	4353	4353	4353	4353
25	4034	4034	4034	4034	4034
35	3584	3584	3584	3584	3584
45	2935	2935	2935	2935	2935
55	2081	2081	2081	2081	2081
65	1282	1282	1282	1282	1282
75	527	527	527	527	527
85	126	126	126	126	126
90	0	0	0	0	0

LUMEN OUTPUT:

Direct/Indirect (D9)

	LOW	MED	STD	HIGH	Uplight
18": lm	1400	2600	2900	3600	25%
w	23	42	47	58	
2': lm	3045	4200	5500	7300	25%
w	43	59	76	110	
3': lm	6100	9900	13000	19300	25%
w	59	95	125	194	
4': lm	10500	15000	20000	29500	25%
w	100	142	193	296	

D1 ON PREVIOUS PAGE

LUMEN MAINTENANCE

Designed to last with cool running mid-power LEDs projected to maintain 90% (L90) of their initial output for 100,000 hours (at HO), and L70 exceeding 150,000 hours.

LED SYSTEM

LED modules and drivers are field replaceable.

PROG (K-20-2501)

Programmable light output. Specify desired lumens or watts per fixture.

BINNING

Standard binning (all Prudential LED boards) includes testing at the chip level and board integration to provide consistent color temperature within a 3-step MacAdam ellipse, with +/- 5% lumen output range and +/- .004 Duv.

PRUBIN™

Prudential Ltg's exclusive 'job binning' method that ensures color temperature consistency across all luminaires on a project. Meticulously testing and labeling EVERY LED BOARD to +/- 25 lumens, +/- 50k CCT and +/- .004 Duv — while also separating positive from negative — allows us to match color, hue and intensity throughout a project and provides a consistent color temperature within a 2-step MacAdam ellipse.

(OPTIONAL)

ELECTRICAL

Must specify LED dimming controls. LED fixtures have constant current driver(s) with less than 20% THD when loaded to a minimum of 60%. Drivers sink a maximum of 6mA per driver. DM10 LED drivers are 0-10V dimmable and are compatible with most 0-10V wall slide dimmers and direct 0-10V analog signal dimmers. Max driver size 2.38" w x 1.5" h.

CONSTRUCTION

Housing

Spun 20 gauge steel, >20% PC recycled, 100% recyclable

Lens

Convex (subtle drop mitigates lamp image) or flat acrylic, 100% recyclable

LABELS

ETL damp labeled and I.B.E.W. manufactured

MOUNTING

Surface or suspended by straight aircraft cables, top-swivel stems

WARRANTY

Single-source, 5 year limited warranty covers standard components and construction



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Sky Oculus Series

2

8-11-15

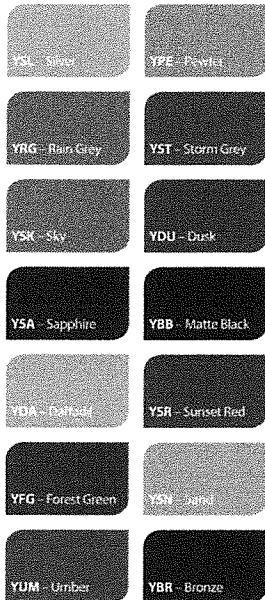


P3900 | Pendant & Surface



PRUDENTIAL LTG.

PRULITE.COM 213.746.6360



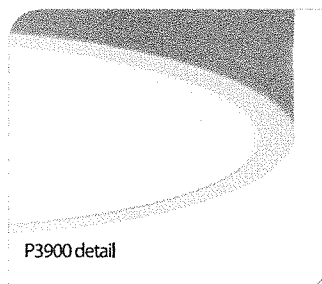
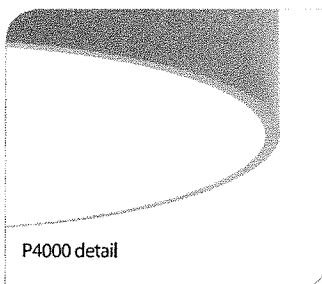
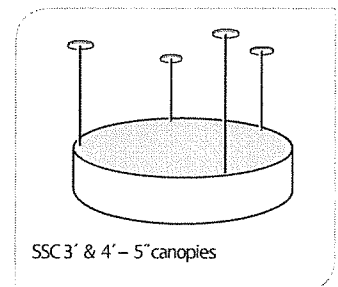
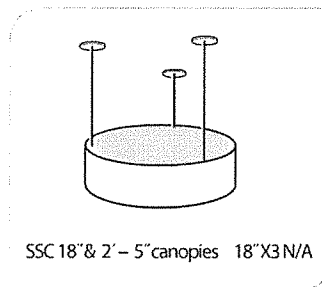
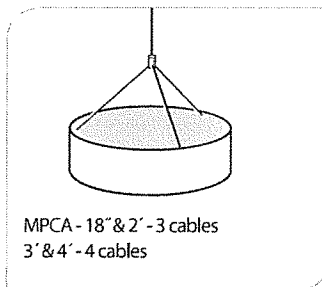
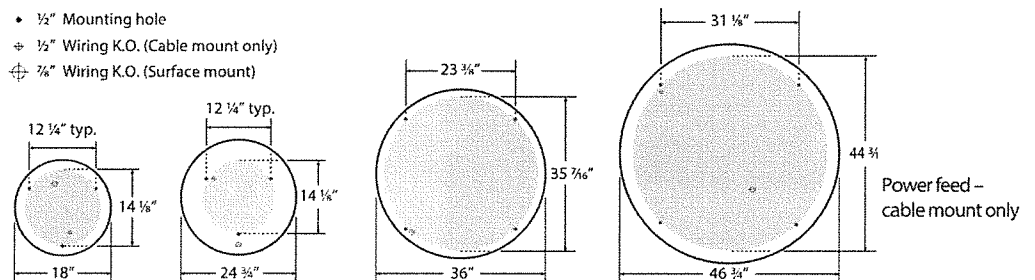
Choose from one of our 14 Premium Colors with no set-up fee.

For paint chip samples, please e-mail: info@prulite.com



INSTALLATION

- 1/2" Mounting hole
- ÷ 1/2" Wiring K.O. (Cable mount only)
- ⊕ 3/4" Wiring K.O. (Surface mount)



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Sky Oculus Series

3

8-11-15

DATE: 8/05/2015

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00114036

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

BUYER: LFRANCIS@jeffparish.net

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 UNTIL 2:00 PM, 8/20/2015 AND PUBLICLY OPENED THEREAFTER.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Please note requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON-PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
16. Since a bid surety is required, bid response may not be faxed. Bid submission will only be accepted online or as delivered to the Purchasing Department, 200 Derbigny Street, Suite 4400, Gretna, LA 70053 by 11am on the bid due date. All sureties must be in original format (no copies).

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.