

Technical Evaluation Committee (TEC) Questionnaire

Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ 20-20 Provide Professional Architectural and Engineering Services
Res. No. 136764

B. Firm Name & Address where Project work will be performed:

Scairono Martinez Architects
3642 Magazine Street
New Orleans, LA 70115

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Ron Martinez
3642 Magazine Street
New Orleans, LA 70115
(504) 896-2000 office
ron@scaironomartinez.com

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Barry Scairono
3642 Magazine Street
New Orleans, LA 70115
(504) 896-2000 office
barry@scaironomartinez.com

E. Please provide the number of employees whose primary function corresponds with each category:

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input checked="" type="checkbox"/> 3 Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input checked="" type="checkbox"/> 1 Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<input checked="" type="checkbox"/> 4 TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1. N/A

2. N/A

H. Has this JOINT-VENTURE previously worked together? Please check:
 YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. Morphy, Makofsky, Inc. 336 N Normal C. Francis Parkway New Orleans, LA 70119	Civil / Structural Engineer	Yes
2. Lucien T. Vivien, Jr. & Associates Inc. 3001 22nd Street Metairie, LA 70002	Mechanical Engineer	No
3. Drake Engineering 2783 Lapalco Boulevard Harvey, LA 70058	Electrical Engineer	Yes

J. Please specify the total number of support personnel that may assist in the completion of this Project:

4

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Ron Martinez, President

Project Assignment:

Principal-in-Charge
Schematic Design through Construction Administration

Name of Firm with which associated:

Scairono Martinez Architects

Years' experience with this Firm:

25

Education: Degree(s)/Year/Specialization:

Bachelor of Architecture, University of Southwestern Louisiana, 1985

Active registration: Year first registered/discipline:

1988, LA Architecture License 4013
Registered Roof Consultant, 2013

Other experience and qualifications relevant to the proposed Project:

Ron is a principal of Scairono Martinez Architects and has over 33 years of experience in all aspects of architectural practice. He will provide technical expertise during all phases of the project, beginning with the initial survey of existing conditions continuing through completion of construction. His hands-on approach during the construction phase will result in a high degree of coordination and quality control for the project. Ron has extensive experience in roofing projects, including over 37 projects for a total of approximately \$9.1 million in construction costs. He is the only Louisiana Architect in private practice who is a Registered Roof Consultant. As a Registered Roof Consultant, Ron is required to complete 12 hours of Continuing Education related to Roofing and Waterproofing each year. Relevant courses include BURSI: Better Understanding of Roofing Systems Institute Education Program, Roofing 101, and Metal Roofing. **Please see the following page for a list of Scairono Martinez Roof Repair and Replacement Projects.**



ROOF REPAIR & REPLACEMENT PROJECTS

Description	Specified Roof	Area	Const. Cost
SLU Newman Hall	2 Ply SBS	9,086	\$69,523.00
SLU Taylor Hall	2 Ply SBS	11,331	\$78,421.00
SLU Eastside Cafeteria	2 Ply SBS	38,784	\$206,900.00
SLU Building F	2 Ply SBS	10,400	\$69,156.00
UNO Fine Arts Building	Fluid Applied membrane	32,000	\$409,681.00
3900 Veterans	2 Ply SBS	14,000	\$56,745.00
Central City Mental Health	2 Ply SBS	6,233	\$91,230.00
St. Tammany Library Head Quarters	2 Ply SBS / Asphalt Shingles	18965	\$85,551.00
Hammond Hall	2 Ply SBS	13,420	\$86,096.00
Salmen High School Arts and Music Bldgs.	2 Ply SBS	16,800	\$101,337.00
Honeywell	2 Ply SBS	10,130	\$61,859.00
St. Bernard Water & Sewer	2 Ply SBS	4,500	\$37,600.00
One Shell Square	2 Ply SBS	18,500	\$458,249.00
Little Oak Middle School	2 Ply SBS	50,400	\$250,642.00
1100 Edwards Avenue	3 Ply Built-Up	40,500	\$143,276.00
Slidell High School	2 Ply SBS	101,400	\$652,382.65
UNO Physical Plant Services Building	Standing Seam	21,400	\$367,007.00
New Orleans Country Club	2 Ply SBS/ Clay Tile	32,000	\$407,319.00
Clearwood Junior High School	2 Ply SBS	66,500	\$340,590.00
Abita Springs Middle School Gym	2 Ply SBS	8,500	\$79,420.00
2701 Veterans (Verizon Wireless)	2 Ply SBS	5,828	\$60,960.00
Northshore High School Canopy	2 Ply SBS	6,880	\$84,216.00
Northshore High School Gym	2 Ply SBS	32,979	\$238,000.00
UNO Computer Center Roof	2 Ply SBS	23,000	\$185,422.00
Marie Riviere Elementary School	2 Ply SBS	47,600	\$625,600.00
Riverdale Middle School Building 6	2 Ply SBS	8,200	\$92,000.00
Jefferson Community School Two Buildings	2 Ply SBS	10,600	\$112,000.00
Northshore High School Roof A	2 Ply SBS	48,231	\$310,181.00
Schneckenburger Elementary	2 Ply SBS	47,335	\$347,000.00
2750 Lake Villa Drive	2 Ply SBS	12,495	\$103,000.00
HANO Main Office	2 Ply SBS	21,450	\$337,500.00
Keller Elementary School	2 Ply SBS / Standing Seam	54,066	\$350,852.00
Green Park Elementary	2 Ply SBS	39,368	\$650,000.00
Schaumburg Elementary	Standing Seam	80,000	\$900,000.00
Haynes Academy	TPO Overlay	21,000	\$168,750.00
Louisiana Supreme Court Building Repairs	2 Ply SBS / Polyurethane	16,000	\$517,640.00
Roof Inspections for Jeff Parish School Board - inspected every roof on every campus post Hurricane Isaac.			

37 Projects

1,021,745 sf \$9,794,105.65

Scairono
Martinez
Architects

3642 Magazine Street
New Orleans, LA 70115
(504) 896-2000
scaironomartinez.com

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Barry Scairono, Secretary / Treasurer
Project Assignment:
Project Manager Schematic Design through Construction Administration
Name of Firm with which associated:
Scairono Martinez Architects
Years' experience with this Firm:
25
Education: Degree(s)/Year/Specialization:
Bachelor of Architecture, Tulane University, 1981 Master of Architecture, Tulane University, 2004
Active registration: Year first registered/discipline:
1983, LA Architecture License 3206
Other experience and qualifications relevant to the proposed Project:
Barry is a principal of Scairono Martinez Architects and has 38 years of experience in all aspects of architectural practice. Barry has a broad background in the design and construction administration of numerous projects. He has many years of experience in Project Management, quality control management, and risk control. Barry has provided forensic architectural services on projects involving water intrusion, construction defects, and poor detailing. He has been qualified in court as an expert in architecture, water intrusion analysis, roofing, construction cost estimation, and construction contract administration. Barry's forensic work has provided him with the skills to not only correct problem buildings but to also apply technically sound design principles to the details for the buildings he designs. Barry is recognized by the Construction Specification Institute as a Certified Document Technician and a Certified Construction Contract Administrator.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
John Conkerton, Architect
Project Assignment:
Project Architect Schematic Design through Construction Administration
Name of Firm with which associated:
Scairono Martinez Architects
Years' experience with this Firm:
7
Education: Degree(s)/Year/Specialization:
Bachelor of Architecture, Tulane University, 1982 Master of Architecture, Tulane University, 2004
Active registration: Year first registered/discipline:
1987, LA Architecture License 3869
Other experience and qualifications relevant to the proposed Project:
<p>John has over 37 years of experience as a Project Architect with an emphasis on design-build and construction administration. His background in various positions in the construction industry has enhanced the planning, budgeting, and project administration capabilities of the Scairono Martinez team.</p> <p>He was the Project Architect for numerous Recovery School District project renovations, including Harriet R. Tubman Historic Renovation, Laurel Elementary School Refurbishment, and Thurgood Marshall School Renovation. His diverse experience includes design and construction administration for two new 500 unit housing developments, a sheriff's office and 50 bed jail, fifty-two unit retirement community, an eight-story office building, warehouses, restaurants, and hotels.</p>

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Megan Tagesen Mouton, Intern Architect
Project Assignment:
Production Schematic Design through Construction Administration
Name of Firm with which associated:
Scairono Martinez Architects
Years' experience with this Firm:
6
Education: Degree(s)/Year/Specialization:
Bachelor of Architecture, University of Louisiana at Lafayette, 2013 Master of Architecture, University of Louisiana at Lafayette, 2015
Active registration: Year first registered/discipline:
N/A
Other experience and qualifications relevant to the proposed Project:
Megan has developed skills working with historic renovations through her design work on the Preservation and Restoration of Historic Structures for the Hope Haven Building and the Feingold Center Building in Marrero, LA. She has completed Construction Documents for the Historic Renovation to Harriet R. Tubman Elementary School Cottage and Renovations to Schaumburg Elementary and Metairie Academy for Advanced Studies. She completed Construction Documents for a new 8,000 sq ft office building complex in New Orleans and a roof replacement project for Haynes Academy for Advanced Studies. She is currently in Construction Administration on the perimeter roof section replacement for the State Supreme Court Building, and she is responsible for the renovation to The Lumiere Apartment Building Clubhouse.


TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
N/A	
Project Assignment:	
N/A	
Name of Firm with which associated:	
N/A	
Years' experience with this Firm:	
N/A	
Education: Degree(s)/Year/Specialization:	
N/A	
Active registration: Year first registered/discipline:	
N/A	
Other experience and qualifications relevant to the proposed Project:	
N/A	


TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1


Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Project Name and Location: Hope Haven Main Building Stabilization and Restoration 1130 Barataria Boulevard Marrero, LA 70072</p> <p>Owner: Jefferson Parish 1221 Elmwood Park Blvd, Ste 906 Jefferson, LA 70123 (504) 736-6833 Office John O'Connor, Dept of Capital Projects</p>	 <p>Scairono Martinez Architects was an Architectural consultant for the Stabilization and Restoration of the Hope Haven Main Building. Scairono Martinez Architects utilized their previously drawn existing conditions to update documents to address the current state of the building and additional damage that required repair.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Estimated Mid 2021	Estimated \$1,882,701.94	Estimated \$1,788,566.84

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Project Name and Location: Limited Repairs and Roof Replacement for Hope Haven at Feingold Center 1140 Barataria Boulevard Marrero, LA 70072</p> <p>Owner: Jefferson Parish 1221 Elmwood Park Blvd, Ste 906 Jefferson, LA 70123 (504) 736-6833 Office John O'Connor, Dept of Capital Projects</p>	 <p>Scairono Martinez Architects was an Architectural consultant for the Limited Repairs and Roof Replacement for Hope Haven at Feingold Center. Scairono Martinez Architects utilized their previously drawn existing conditions to update documents to address the current state of the building and additional damage that required repair.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
April 2020	\$1,027,849.00	Estimated \$976,456.55


TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Project Name and Location: Window Replacement & Cafeteria Repainting at Metairie Academy for Advanced Studies 201 Metairie Road, Metairie, LA 70005 Owner: Jefferson Parish Public School System 4600 River Road, Marrero, LA 70072 (504) 349-8595 Office David Gilmore, Project Manager, Facilities and Maintenance	 <p>Scairono Martinez Architects designed the window replacement of both the Main Classroom Building and the Cafeteria Building. The project also included removing the existing coating on the brick Cafeteria and recoating the exterior of the Cafeteria and repainting the interior.</p>	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
March 2018	\$403,476.02	\$403,476.02


PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: Roof Replacement at Haynes Academy for Advanced Studies 1416 Metairie Road, Metairie, LA 70005 Owner: Jefferson Parish Public School System 4600 River Road, Marrero, LA 70072 (504) 349-8595 Office Steve Faust, Executive Director of Facilities and Maintenance	 <p>Scairono Martinez Architects designed the recovering of a 2-ply modified bitumen roof with a TPO roof on the Haynes Administration and Classroom Building.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
October 2019	\$171,000.00	\$171,000.00


TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: Fifth District Lakeview Center 425 Harrison Avenue New Orleans, LA 70124 Owner: Fifth District Savings Bank 4000 General DeGaulle Drive New Orleans, LA 70114 (504) 363-6503 Brian North, President and CEO	 <p>Scairono Martinez Architects designed two new 2-story mixed-use office buildings for Fifth District Savings Bank. One office building contains their Lakeview Branch, and there are three leasable spaces.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
December 2020	\$3,103,757.51	\$3,103,757.51


PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: New Office Building for Austin & Associates 400 Manhattan Boulevard Harvey, LA 70058 Owner: Austin Development Company 920 4th Street Gretna, LA 70053 (504) 227-8100 Ron Austin, Owner	 <p>Scairono Martinez Architects designed a new office building and leaseable space for Austin & Associates.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
January 2019	\$3,328,696.00	\$3,328,696.00


TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: Harriet R. Tubman Elementary School Renovations 2013 General Meyer Avenue New Orleans, LA 70114 Owner's Rep: Jacobs / CSRS for RSD 909 Poydras Street, Suite 1200 New Orleans, LA 70112 (504) 592-0157 Office Jonathan Perret, Director of Project Delivery	 <p style="margin-top: 10px;">In a Joint Venture with Mahlum Architects, Scairono Martinez designed the historic restoration and addition for Harriet Tubman Charter School the for Recovery School District.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
October 2018	\$14,420,073.56	\$8,652,044.14

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: Harriet R. Tubman Elementary School Cottage Renovations 2013 General Meyer Avenue New Orleans, LA 70114 Owner's Rep: Jacobs / CSRS for RSD 909 Poydras Street, Suite 1200 New Orleans, LA 70112 (504) 592-0157 Office Jonathan Perret, Director of Project Delivery	 <p style="margin-top: 10px;">In a Joint Venture with Mahlum Architects, Scairono Martinez Architects designed the renovation of the historic cottage on the Harriet R. Tubman Charter School Campus. The Cottage includes classrooms and a learning kitchen.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
August 2019	\$745,761.87	\$745,761.87

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: New Office Building for CBDQ Wealth Management 3000 21st Street, Metairie, LA 70002 Owner: CBD Wealth Management 3000 21st Street Metairie, LA 70002 (504) 309-6911 Office Raymond Daigle, Jr., Partner	 <div style="clear: both;"></div> Scairono Martinez Architects designed a new office building for CBDQ.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
November 2013	\$1,041,295.00	\$1,041,295.00

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Project Name and Location: The Lumiere Clubhouse Renovation 3301 W Esplanade Avenue Metairie, LA 70002 Owner: Lurin 2850 N. Harwood Street, Suite 1700 Dallas, TX 75201 (469) 501-5908 Office Chris Wattinger, Director of Construction	 <div style="clear: both;"></div> Scairono Martinez Architects is designing the renovation of the Office and Clubhouse Building for the Lumiere Apartment Complex. The Building will contain offices, a clubroom, and a fitness center once the renovations are complete.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Estimated August 2021	Estimated \$500,000.00	Estimated \$500,000.00

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.	N/A, Scairono Martinez Architects has no prior and/or on-going litigation with Jefferson Parish.	
2.		
3.		
4.		


N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Scairono Martinez Architects is a New Orleans based full service architectural firm with a wide variety of experience. The firm was formed by Barry Scairono and Ron Martinez in 1996 and has remained a small firm by design. The principals of the firm have been members of larger firms and share the belief that a high quality product can be produced efficiently by a small staff of talented and knowledgeable professionals who take a very personal and hands-on approach to each project.

Our design team offers technical knowledge and quality service from preprogramming through construction administration. We enjoy a steady workload and are able to maintain a stable, long term staff. Our current work load makes us immediately available to give your project priority, and it will benefit from direct attention of the principals. We will bring a combination of enthusiasm, energy, and expertise to the project that will be a real asset to the design and construction process.

SMA has provided professional services to public sector clients including the Federal Government (U.S. Navy, U.S. Postal Service, Federal Court System and U.S. Army Corps of Engineers), the State of Louisiana, the Louisiana Department of Education Recovery School District, the State of Alabama, St. Tammany Fire Prevention District 1, St. Tammany Parish School Board, St. Tammany Parish Library, St. Bernard Parish School Board, St. Bernard Parish, Jefferson Parish School Board, Tangipahoa Parish School Board, the City of Gretna, and the City of New Orleans

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: RON S. MARTINEZ
 Title: PRESIDENT, SMA Date: JANUARY 14, 2021

State of Louisiana

Board of Architectural Examiners

The firm whose name appears on this certificate is in compliance with the provisions of the Louisiana State Board of Architectural Examiners' Licensing Law and Rules and is duly registered and entitled to practice architecture in the State of Louisiana.

CERTIFICATE OF AUTHORITY NO. **AC0294**

EXPIRES **June 30, 2021**

Scairono Martinez Architects, A Professional Architectural Corporation, Professional Architecture Corporation

Kurt H. Turman

President

Allen B. Bogan

Secretary

K. Hilligan

Executive Director

June 22, 2020

Date

\$75.00

Fee Paid



(ALL CERTIFICATES BECOME DELINQUENT AFTER EXPIRATION DATE)

State of Louisiana
Board of Architectural Examiners

The individual whose name appears on this certificate is in compliance with the provisions of the Louisiana State Board of Architectural Examiners' Licensing Law and Rules and Regulations and is duly registered and entitled to practice architecture in the State of Louisiana.

LICENSE NO. 4013

EXPIRES December 31, 2021

Ronald S. Martinez, AIA, NCARB

Karl H. Turman

President

Allen B. Bogan

Secretary

K. Hilligan

Executive Director

December 18, 2020

Date

\$90.00

Fee Paid



(ALL LICENSES BECOME DELINQUENT AFTER EXPIRATION DATE)

State of Louisiana
Board of Architectural Examiners

The individual whose name appears on this certificate is in compliance with the provisions of the Louisiana State Board of Architectural Examiners' Licensing Law and Rules and Regulations and is duly registered and entitled to practice architecture in the State of Louisiana.

LICENSE NO. 3206

EXPIRES December 31, 2021

Barry Scairono, AIA, NCARB

Karl H. Turman

President

Allen B. Bogan

Secretary

K. Hilligan

Executive Director

December 29, 2020

Date

\$90.00

Fee Paid



(ALL LICENSES BECOME DELINQUENT AFTER EXPIRATION DATE)

Technical Evaluation Committee (TEC) Questionnaire

Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- The TEC Questionnaire must be completely filled out. Complete ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.
- Questionnaire must be dated and signed by an authorized representative of the Firm.
- All subcontractors must be listed in the appropriate section of the Questionnaire. All subcontractors must provide a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.
- Failure to properly complete this TEC Professional Services Questionnaire will result in the proposal being deemed not qualified pursuant with Section 2-928(a) of the Jefferson Parish Code of Ordinances, and the proposal will not be evaluated or scored.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ To Provide Architectural and Engineering Services
Resolution 136764

B. Firm Name & Address where Project work will be performed:

Morphy, Makofsky, Inc.
336 N. Norman C. Francis Pkwy.
New Orleans, LA 70119

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Jamie L. Saxon, P.E.
President
336 N. Norman C. Francis Pkwy.
New Orleans, LA 70119
(504) 488-1317
j_saxon@mmi-eng.com

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Jonathan A. Sofranko, P.E.
Secretary/Treasurer
336 N. Norman C. Francis Pkwy.
New Orleans, LA 70119
(504) 488-1317
j_sofranko@mmi-eng.com

E. Please provide the number of employees whose primary function corresponds with each category:

<u>3</u> Administrative	<u> </u> Estimators	<u>1</u> Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u>6</u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> </u> Graduate Engineers
<u>1</u> Civil Engineers	<u> </u> Interior Designers	<u> </u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u> </u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u> </u> Electrical Engineers	<u> </u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u>2</u> Engineer Intern	<u> </u> Environmental Engineers	
<u> </u> Professional Land Surveyors	<u>6</u> AutoCAD Technician	<u>19</u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

N/A

2.

N/A

H. Has this JOINT-VENTURE previously worked together? Please check:

YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<p>1.</p> <p style="text-align: center;">N/A</p>		
<p>2.</p> <p style="text-align: center;">N/A</p>		
<p>3.</p> <p style="text-align: center;">N/A</p>		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

19

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Jamie Saxon, P.E.
President

Project Assignment:

Senior Project Manager

Name of Firm with which associated:

Morphy, Makofsky, Inc.

Years' experience with this Firm:

28

Education: Degree(s)/Year/Specialization:

Bachelor of Science, Civil Engineering, 1992
University of Adelaide, Australia

Active registration: Year first registered/discipline:

Professional Engineer Louisiana License No. 30529 - 2003

Other experience and qualifications relevant to the proposed Project:

Jamie Saxon has been responsible for foundation and structural design and analysis on residential, commercial, military, industrial, levee structures (earthen and pile supported T-walls), and drainage pump stations. Many of these projects have included dock and wharf structures. His designs have included many complex and unique foundation systems. He has also designed temporary and permanent cantilevered and anchored sheet pile bulkheads and cofferdams as part of the Hurricane Protection systems in the post Katrina landscape. Mr. Saxon also has experience with damaged wharves. His duties have included field investigations to assess damages, formulation and detailing of necessary repairs, cost estimation, and supervision of the repairs. These wharves are located along the Mississippi River, canals, and the Mississippi Delta region.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Jonathan Sofranko, P.E. Secretary/Treasurer
Project Assignment:
Senior Structural Engineer
Name of Firm with which associated:
Morphy, Makofsky, Inc.
Years' experience with this Firm:
27
Education: Degree(s)/Year/Specialization:
Bachelor of Science, Civil Engineering, 1994 Tulane University, New Orleans, Louisiana
Active registration: Year first registered/discipline:
Professional Engineer Louisiana License No. 28228 – 1999 Also Licensed in 15 other states
Other experience and qualifications relevant to the proposed Project:
<p>During his tenure with MMI, Jonathan Sofranko has worked his way from Junior Engineer to Partner. He has been responsible for the design and production of construction documents for buildings and structures ranging in size from large residential homes to mid-rise hotel towers. He is proficient in designing the super-structures of buildings in steel, conventionally reinforced concrete, post tensioned concrete, and wood. His structural experience includes the design and analysis of reinforced concrete, post-tensioned concrete, structural steel, and composite framing systems, as well as foundations. Mr. Sofranko has performed wind, seismic, and adaptive reuse analyses for multiple types of structures including various high rise hotels, medical facilities, and corporate facilities. He has extensive experience and knowledge in three dimensional modeling.</p>

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Alexander Hart, P.E.
Project Assignment:
Junior Structural Engineer
Name of Firm with which associated:
Morphy, Makofsky, Inc.
Years' experience with this Firm:
3
Education: Degree(s)/Year/Specialization:
Bachelor of Science, Civil Engineering, 2011 (Structural Specialization) Georgia Institute of Technology, Atlanta, Georgia
Active registration: Year first registered/discipline:
Professional Engineer Louisiana License No. 40504 - 2016
Other experience and qualifications relevant to the proposed Project:
Alex Hart is knowledgeable in the design of structural steel, concrete, wood and masonry structures and has experience in the design of pile and soil supported foundations. He is also proficient with multiple computer design programs including RISA, RAM, Etabs and Elements. Mr. Hart's structural design experience has included working on projects of varying scales of cost and complexity. These projects range from small to mid-rise structures, multi-story historic restorations and large school projects.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Greg Eckert, AIA, NCARB Technical Assistant
Project Assignment:
Technical Specifications
Name of Firm with which associated:
Morphy, Makofsky, Inc.
Years' experience with this Firm:
10
Education: Degree(s)/Year/Specialization:
Bachelor of Arts, Architecture, 2003 Louisiana State University, Baton Rouge, Louisiana
Active registration: Year first registered/discipline:
Louisiana Architectural License No. 8239 – 2015 NCARB Certificate No. 80339
Other experience and qualifications relevant to the proposed Project:
Mr. Eckert is responsible for the production of MMI's construction specifications as a written counterpart to the construction drawings. This role requires a thorough understanding of structural and civil materials with an emphasis in concrete, steel, and pile supported construction as well as an understanding of the quality of construction required by each client. Mr. Eckert is familiar with all MasterSpec formats and ensures that each set of project specifications is tailored to the meet the client's needs and the requirements of the code. Mr. Eckert is practiced in authoring not only the structural and civil components of the project manual, but also coordinating the addition of sub-consultant specifications, Division 00 Procurement & Contracting Documents, and Division 01 General Requirements for the client.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Shishir C. Pedamkar, EIT Civil Engineer
Project Assignment:
Civil Engineer
Name of Firm with which associated:
Morphy, Makofsky, Inc.
Years' experience with this Firm:
13
Education: Degree(s)/Year/Specialization:
Master of Engineering, Lamar University, 2003 Bachelor of Science, Civil Engineering, Mumbai University, 2000
Active registration: Year first registered/discipline:
Texas Engineer in Training, 2015
Other experience and qualifications relevant to the proposed Project:
<p>Prior to working at Morphy, Makofsky, Inc., Mr. Pedamkar had spent four years working in and around the construction industry in different districts of Florida and Georgia. He possesses a broad range of technical and leadership skills and uses rigorous logic to come up with effective design solutions to meet the client's requirements.</p> <p>Mr. Pedamkar's experience in the design requirements of Environmental Protection permit programs (DEP, TPDES, TCEQ and NPDES) has proven to be valuable asset to MMI. Mr. Pedamkar is also very proficient with relevant civil engineering design software's such as AutoCAD, Civil 3D, and Storm-Sewer Extensions to Civil 3D.</p>

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Patrick Taylor Science & Technology Academy 701 Churchill Pkwy Avondale, Louisiana Owner: JEDCO 3445 Causeway Blvd. Suite 300 Metairie, LA 70002	Provided structural and civil engineering services for the construction of the 114,000 square foot state-of-the-art facility. The project includes the construction of three major classroom buildings, cafeteria, auditorium, robotics and biotech laboratories and an 11,000 square foot event center that will be the western gateway to the business park.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2013 (Actual)	\$31,250,000	\$10,000,000

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JEDCO Office Building 700 Churchill Pkwy Avondale, Louisiana Owner: JEDCO 3445 Causeway Blvd. Suite 300 Metairie, LA 70002	Provided structural and civil engineering services for three separate buildings built to be energy efficient inside the Churchill Technology and Business Park.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2013 (Actual)	\$4,856,000	\$1,550,000

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Lakeway I, II, & III Metairie, Louisiana Feil Organization Property Mgrs. 3900 N. Causeway, Suite 1350 Metairie, LA 70002	Structural & Civil Engineering Services on As-Needed Basis. MMI provides reviews for floor loads, operable partitions, mobilization of heavy equipment, structural renovations and modifications, stairwell inspections, and garage inspections. When needed, MMI also provides repair details.	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
On-Going	N/A	N/A

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Metairie Manor IV 4937 York Street Metairie, Louisiana Owner: Archdiocese of New Orleans 7887 Walmsley Avenue New Orleans, LA 70125	Provided structural and civil engineering design services for the new construction of an 82 unit, 65,086 square foot assisted living facility. The exterior of the new building was designed to match the existing 3 brick adjacent buildings to seamlessly fit into the landscape of the neighborhood. The new building provided much needed space for the growing senior facility.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2014 (Actual)	\$9,000,000	\$3,000,000

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
LPV 9.2 – Fronting Protection and Breakwater Modifications Jefferson Lakefront Pumping Stations 1-4 Jefferson Parish, LA Owner: U.S. Army Corps of Engineers 7400 Leake Avenue New Orleans, LA 70118	This project consisted of designing temporary retaining structures (TRS). A TRS consists of a dam across the discharge channel and all other individual temporary retaining structures necessary to support the excavation as required. Design included: Temporary Work Bridge design; Soil / Slope Analysis of excavation inside cofferdam; Crane pads design for 4100 Ringer Cranes; Temporary flood protection design as needed.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2013 (Actual)	\$175,000,000	\$8,000,000

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Republic National Distributing Warehouse 809 Jefferson Highway Jefferson Parish, LA Owner: Republic National Distributing 809 Jefferson Highway New Orleans, LA 70121	MMI provided first floor framing and foundation design for this 130,000 square foot warehouse expansion. MMI provided the drainage and pavement design of the approximately 100,000 square feet parking lot and also prepared a stormwater management plan (SWMP) to meet local (Jefferson Parish) and state (DOTD) drainage requirements. The SWMP comprised an underground detention system which included a new weir structure.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2017 (Actual)	N/A	N/A

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Ochsner Hospital Pedestrian Bridge Jefferson Parish, LA</p> <p>Owner: Ochsner Hospital 1514 Jefferson Highway New Orleans, LA 70121</p>	<p>MMI provided complete design of air conditioned pedestrian bridge spanning approximately 190 feet in length across Jefferson Highway. The bridge is framed with tube steel trusses on both exterior walls using conventionally framed connector sections to tie into the existing buildings at each end of the bridge.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2012 (Actual)	N/A	N/A

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>5800 Jefferson Highway Renovations and Modifications Harahan, LA</p> <p>Owner: Feil Organization Property Mgrs. 3900 N. Causeway, Suite 1350 Metairie, LA 70002</p>	<p>MMI provided floor load analysis, construction documents for new truck docks, and new gantry crane foundations.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2016 (Actual)	N/A	N/A

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p style="text-align: center;">700 Metairie Road New Mixed Use Building Metairie, LA</p> <p>Owner: J. Caldarera & Co. 201 Woodland Drive LaPlace, LA 70068</p>	<p>MMI provided structural and civil engineering services for the design and development of a new 3 story, 12,500 square foot, mixed use building. Civil engineering included a new drainage system, utility tie-ins, and a new 30 space parking lot.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2016 (Estimated)	\$2,200,000 (Estimated)	\$650,000

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p style="text-align: center;">Oyster Hatchery Building Dept. of Wildlife & Fisheries Grand Isle, LA</p> <p>Facility of Planning & Control State of Louisiana P.O. Box 94095 Baton Rouge, LA 70804</p>	<p>MMI provided structural engineering services for the approximately 14,000 square foot structure. The first floor can accommodate heavy tank loads of water. The second level houses the research and administration areas and is 14 feet off the ground. The structure was designed to withstand high velocity winds and sustained winds of 150mph to protect the delicate oyster breeding beds. The walls are concrete/CMU.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2015 (Actual)	\$3,000,000	\$900,000

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2. N/A		
3. N/A		
4. N/A		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Morphy, Makofsky, Inc.'s consulting services include design, studies, estimates, contract administration of engineering projects, and the structural phases of architectural projects. MMI currently employs twenty-two structural, foundation, and civil engineers; CAD technicians; construction observers; specification writers; and administrators. Professional personnel are appropriately registered as professional engineers or engineers in training. It is our goal to execute designs which will simplify construction and minimize construction schedules, while maintaining an impeccable standard of care during and after the construction process. The MMI administrative team works closely with all disciplines to ensure that deadlines are met and that projects remain on schedule and on budget. MMI's expert team of drafters produces the highest-quality and most accurate drawings using cutting-edge software including the latest release of Autodesk Revit Structure, AutoCAD, AutoCAD Civil 3D, and Microstation. It has been, and will continue to be, the aim of Morphy, Makofsky, Inc. to render its services in accordance with the highest moral and ethical standards. This knowledge, together with the vast experience accumulated over the years, provides clients with the assurance that Morphy, Makofsky, Inc. is uniquely qualified to render professional engineering services.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: Jamie Saxon


Title: President Date: January 18, 2021



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/06/2018, the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Jamie Lee Saxon
336 North Jefferson Davis
New Orleans, LA 70119

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS)	
	9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
Mr. Jamie Lee Saxon		
License/Certificate Type - Number	Expiration Date	
PE.0030529	03/31/2021	
Status: Active		

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Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).

LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.

Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

Disclaimer

All information provided by LPELS on this web page, and on its other web pages and internet sites, is made available to provide immediate access for the convenience of interested persons. While LPELS believes the information to be reliable, human or mechanical error remains a possibility, as does delay in the posting or updating of information. Therefore, LPELS makes no guarantee as to the accuracy, completeness, timeliness, currency, or correct sequencing of the information. Neither LPELS, nor any of the sources of the information, shall be responsible for any errors or omissions, or for the use or results obtained from the use of this information. Other specific cautionary notices may be included on other web pages maintained by LPELS.

If you need to make changes to your contact information, please choose one of the following options below:

Contact update for [Individuals](#)

Contact update for [Firms](#)

License/Certificate Types:

EF = Engineering Firm

VF = Land Surveying Firm

CPD = Continuing Professional Development Sponsor/Provider

*PE = Professional Engineer

*PLS = Professional Land Surveyor

*EI = Engineer Intern

*LSI = Land Surveyor Intern

*PE Discipline Codes


AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.			



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/06/2018, the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Jonathan Andrew Sofr
600 Labarre Drive
Metairie, LA 70001

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS)	
	9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
Mr. Jonathan Andrew Sofranko		
License/Certificate Type - Number	Expiration Date	
PE.0028228	09/30/2022	
Status: Active		
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>		

Fold Here

Cut Here

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*PE = Professional Engineer

*PLS = Professional Land Surveyor

*EI = Engineer Intern

*LSI = Land Surveyor Intern

*PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.			

Technical Evaluation Committee (TEC) Questionnaire

Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

Jefferson Parish Professional Services-Professional Architectural and Engineering Services on an as-needed basis Resolution #136764

B. Firm Name & Address where Project work will be performed:

Lucien T. Vivien Jr. & Associates, Inc.
3001 22nd Street
Metairie, La 70002

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

David E. Vivien, Vice President
dvivien@vivienengineers.com
504-218-5409

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Lucien E. Vivien, Mechanical Engineer
gvivien@vivienengineers.com
504-218-5409

E. Please provide the number of employees whose primary function corresponds with each category:

<u>2</u> Administrative	<u> </u> Estimators	<u> </u> Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u> </u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u>1</u> Graduate Engineers
<u> </u> Civil Engineers	<u> </u> Interior Designers	<u> </u> Project Managers
<u>1</u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u> </u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u>1</u> Electrical Engineers	<u>2</u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u>1</u> Engineer Intern	<u> </u> Environmental Engineers	<u>1</u> Drafter
<u> </u> Professional Land Surveyors		<u>9</u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

N/A

2.

H. Has this JOINT-VENTURE previously worked together? Please check:

YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
<p>1.</p> <p>N/A</p>		
<p>2.</p>		
<p>3.</p>		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

3 _____

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
David E. Vivien, PE; Vice President
Project Assignment:
Mechanical Engineer
Name of Firm with which associated:
Lucien T. Vivien Jr. & Associates, Inc
Years' experience with this Firm:
26
Education: Degree(s)/Year/Specialization:
BS /2008/Mechanical Engineering BBA/1992/Business Management
Active registration: Year first registered/discipline:
2011 Mechanical Engineer 36834
Other experience and qualifications relevant to the proposed Project:
<p>David Vivien is responsible for total coordination and design of mechanical systems including plumbing, HVAC and fire protection. His design experience includes office buildings, hospitals, schools, multi-purpose centers, mechanical plants, military installations, hotels, casinos, libraries, laboratories, kitchens, gymnasiums, site utilities, and Hurricane Katrina modifications and renovations, water systems, underground polyethylene gas distribution systems, and laboratory exhaust systems. Fire Protection Systems include automatic sprinkler systems, and deluge sprinkler systems.</p> <p>Relevant Experience: Jefferson Parish Law Enforcement District One, Jefferson Parish Fire Stations 16, 17, & 19, Jefferson Parish East Bank Consolidated Fire Fleet Maintenance Facility, New Orleans Sewage and Water Board, New Orleans First District Station, NOAB Concourse A, New Lakeshore Library</p>

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Lucien E. Vivien, PE; Mechanical Engineer
Project Assignment:
Mechanical Engineer
Name of Firm with which associated:
Lucien T. Vivien Jr., & Associates
Years' experience with this Firm:
56
Education: Degree(s)/Year/Specialization:
Tulane University, New Orleans, LA BS/ 1961, ME
Active registration: Year first registered/discipline:
1961 Mech Engineer/1975 Elec Engineer/LA No. E7955
Other experience and qualifications relevant to the proposed Project:
<p>Gene Vivien is responsible for the total project design and coordination of both the mechanical and electrical engineering for all projects produced by the firm. Experiences include the HVAC systems, plumbing systems, energy management surveys and system applications, fire protection systems, electrical distribution systems, lighting systems, telecommunication systems, energy audits as well as the following: HVAC Systems - single zone systems, fan coil systems, fan powered variable air volume systems, reheat variable air volume systems, packaged terminal air conditioned systems, operating room laminar flow systems, 4-pipe hydronic systems, high temperature hot water systems, variable frequency drive systems, dust collection systems, carbon monoxide exhaust systems, computer room systems, smoke pressurization and control systems, primary-secondary pumping systems, variable speed pumping systems, and hurricane modifications and renovations.</p> <p>Relevant Experience: Jefferson Parish Fire Stations 16, 17, & 19, Rosa Keller Library, Northshore Technical College, New Orleans Sewage and Water Board, Jefferson Parish East Bank Consolidated Fire Fleet Maintenance Facility</p>

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

N/A

Project Assignment:

Name of Firm with which associated:

Years' experience with this Firm:

Education: Degree(s)/Year/Specialization:

Active registration: Year first registered/discipline:

Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
N/A
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
N/A
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.		
PROJECT NO. 1		
Project Name, Location and Owner's contact information: Jefferson Parish East Bank Consolidated Fire Fleet Maintenance Facility, Metairie, LA Client: Linfield, Hunter & Junius, Inc. 3608 18th Street, Suite 200 Metairie, LA 70002 The Parish of Jefferson; 12221 Elmwood Park Blvd., Suite 310, Jefferson LA 70123	Nature of Firm's Responsibility: LTV provided the MEP design services for the renovations to the Jefferson Parish Fire Fleet Maintenance Facility. Design services included HVAC, plumbing, electrical, lighting power, telecommunication, security and fire alarm system.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018(A)	\$500,000	\$150,000

PROJECT NO. 2		
Project Name, Location and Owner's contact information: Jefferson Parish Law Enforcement District One: New First District Station, Metairie, LA Client: N-Y Associates, Inc. 2750 Lake Villa Drive Metairie, LA 70002 The Parish of Jefferson; 12221 Elmwood Park Blvd., Suite 310, Jefferson LA 70123	Nature of Firm's Responsibility: LTV provided MEP design services for the two-story, approximately 14,000 sf, New First District Station. The design services included HVAC, plumbing, power, lighting and telecommunications.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2017 (E)	\$4,000,000	\$663,000

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Fire Station 16, Jefferson Parish, LA Client: Digital Engineering Thomas Hickey 504-468-6129 527 W. Esplanade, Suite 200 Kenner, LA 70065 The Parish of Jefferson; 1221 Elmwood Park Blvd, Suite 310; Jefferson LA 70123	Provided MEP services which included: HVAC plumbing, fire protection, electrical and fire alarm with lightning protection.	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2008 (A)	\$1,500,000	\$250,000

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish New Lake Shore Library, Metairie, LA Owner: Jefferson Parish Client: Sizeler Thompson Brown, Archs. 300 Lafayette Mall, Suite 200 New Orleans, LA 70130 504-523-6472	Provided complete MEP design services for the new 7,700 square foot Jefferson Parish Lakeshore Library. Our services included HVAC, plumbing, fire protection, electrical power, lighting and tele/data rough-in for administration offices, meeting room, common area, children's area, teenage study area and a reading cove. Coordination of services was provided to meet FEMA requirements.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2011	\$2,000,000	\$540,000

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
STEM Center Campus, Northshore Technical Community College, Lacombe, LA Client: Chenevert Architects 8300 Earhart Blvd. Suite 101 New Orleans, LA 70118 504-314-1404 Mark Baum	Providing mechanical and electrical design services for the new 28,000 sf STEM Center Facility at the New Northshore Technical Community College Campus. Construction consisted of classrooms and an administration building and technical laboratory.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019 Construction	\$5,000,000	\$2,150,000

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Carrollton Water Plant Engineering Bldg. , New Orleans, LA Client: NANO, LLC, 1317 Moss Street, New Orleans, LA 70119, Terri Frever Owner: Willie Mingo, Procurement Director, Sewerage and Water Board of New Orleans, 625 St. Joseph St., Room 311, New Orleans, LA 70165 wmingo@swbno.org	LTV provided electrical and plumbing design services for the renovations to the approximately 46,000 Sewerage and Water Board Engineering Office Facility. Renovations were designed to provide the existing footprint with new engineering offices, conference room, laboratories, and training rooms. Design services included electrical and pumping analysis, plumbing, lighting, power, and special systems.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	\$8,740,000	\$856,000

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>New Cohen High School</p> <p>Client: State of Louisiana Department of Education Recovery School District 1201 N 3rd Street, 4th Floor Baton Rouge, LA 70802</p>	<p>LTV provided full MEP services for the new 93,000 sf, three-story building and demolition of the existing facility. The school will have 18-core academic classrooms, 4-science labs, 2-performing arts classrooms, 1 art classroom, 2 CTE classrooms, and 4 SPED classrooms. Design services included HVAC, plumbing, sprinkler, lighting, power, fire alarm, special systems. to obtain LEED silver certification. MEP design was provided to meet RSD standards.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2021	\$36,000.00	\$1,955,818

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Juvenile Justice And Youth Study Center, New Orleans, LA</p> <p>Client: David Blanchard dblanchar@mathesbrierre.com Mathes Brierre 201 St. Charles Avenue, Suite 4100 New Orleans, LA 70170 504-586-9303</p> <p>Owner: Kevin Ferguson, Capital Projects Administration 1300 Perdido Street, Suite 6E15, New Orleans, LA 70112 504-658-8662</p>	<p>LTV provided complete MEP design services for an approximately 65,000 SF Youth study facility which includes dorm rooms, cafeteria, kitchen, classrooms, medical facility, gymnasium, lobby/visiting area and basketball courtyard, a 65,000 SF Juvenile Court Building which consists of courtrooms, and administration offices. Our design services included HVAC, plumbing, fire protection, general energy efficient LED lighting, power, emergency generator, and tele/data design. Specialty lighting included courtroom illumination. Lighting design included LED lamps to provide the facility with low maintenance costs. Electrical design also included sound system.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2014	37,000,000	13,000,000

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Louis Armstrong New Orleans International Airport North Terminal Concourse A, Kenner, LA</p> <p>Client: LEO A. Daly, tenth Floor, 1201 Connecticut Ave NW, Washington, DC 20036-2683 Amy Clark 202-955-9113</p> <p>Owner: MSY</p>	<p>LTV provided the design and construction administration services including field inspections for the 300,000sf MSY North Terminal Airport Concourse A Expansion and ramp lighting design, including ramp lighting photometric calculation design. The design services were provided through Autodesk Revit and online collaboration of consultants from 6 different states.</p> <p>Our services also included construction administration services for the new 800,000sf MSY North Terminal Airport. Services included Revit modifications to the active model design and field inspections of MEP systems to include ramp and highway lighting systems. Services also included the design and construction administration services including field inspections for the 300,000sf MSY North Terminal Airport Concourse A Expansion and ramp lighting design, including ramp lighting photometric calculation design.</p> <p>Additionally, our services included the design and construction administration for the new East Parking Garage at the North Terminal at MSY. Our Services included full MEP design, consisting of full LED lighting design of a 7 story 2700 space 1,200,000 sf parking garage.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2019	65,000,000 (E)	22,000,000 (E)

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
<p>Globalstar New Office Building</p> <p>Owner/Client: Thermo Covington, LLC 300 Holiday Square Blvd. Covington, LA 70433 Vicky Gehbauer 977-452-5782 www.globalstar.com</p>	<p>LTV provided complete MEP services for Globalstars new office building. Our services included HVAC, plumbing, roof and site storm drainage fire protection, electrical power, lighting, and tele/data rough-in design to accommodate the 60,000 sf first and second floor plan. 20,000 sf of this building will be leased to a future tenant.</p>	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2018	\$12,000,000	\$4,500,000

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

LTV is a multi-disciplined consulting firm offering over 100 years of cumulative experience in mechanical and electrical engineering. LTV has been locally owned and operated in the New Orleans area since its inception in 1929. LTV has built a powerful reputation in delivering a wide range of projects for our clients in the public and private sectors. Our diverse staff of talented engineers, inspectors, and technical and construction professionals have brought their expertise to local community improvement projects to large high-profile projects. LTV is a DBE certified firm with the New Orleans Aviation Board. We are dedicated towards providing consistent high-quality and innovative services with utmost professionalism, and helping our clients complete their projects in a timely, safe and cost-efficient manner.

LTV currently employs 3 electrical engineers, 2 mechanical engineers, 1 design engineer, 1 CAD design, and 2 office administration at our Metairie office located at 3001 22nd Street, Metairie, LA 70002. LTV's employees/professionals stay current with each discipline's requirement for certifications, and specified courses. We use the latest technology and software to maximize our contribution to our projects and clients. Our staff undergoes regular technical and managerial training to continue being responsive and fully capable of proactively solving complex design and construction challenges. The firm's principals and senior management continue to remain involved to ensure that each project is given the attention, time and resources it needs for successful completion and to surpass all clients' expectations.

Under the mechanical engineering discipline, we offer HVAC, plumbing, sprinkler system, and site utility designs. Our electrical discipline offers lighting, general building power, emergency generator site service, fire alarm system, fiber optic service, data/telecommunication distribution, and various other special systems designs. Services are offered to industry, private clients, governmental agencies, architects and engineers. Our services include preparation of design drawings and specifications, construction administration, existing condition surveys, engineering studies, construction estimates, and energy conservation submittals.

This firm can also provide HVAC calculations, energy audits, operating cost analysis, construction cost estimations, lighting calculations electrical short circuit, voltage drop and load calculations using our engineering software data base. Our design experience includes airports, office buildings, hospitals, health clinics, coroner's facility, schools, multi-purpose facilities, mechanical plants, military installations, hotels, casinos, libraries, laboratories, kitchens, gymnasiums, recreation facilities, rescue facilities, and site utilities. The complete mechanical and electrical systems as well as Owner/User needs of each project are reviewed at the beginning of the design phase by our firm in order to properly allocate building space for each discipline. Throughout the design of projects, the engineers are aware of the desires, needs, and budget of the Owner/User. The engineers use this information to maintain an affordable construction cost.

We believe our client's satisfaction determines our present and future success. LTV dedicates itself to preventing and solving project problems with the expertise and experience expected of a professional consulting firm. We strive to give our clients the highest quality and most cost-effective projects. Over the past several decades LTV has designed and brought hundreds of projects through construction that demonstrated success to meet the highest standards of quality, service, innovation, and integrity.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.


Signature: Karen E. Vivien Print Name: Karen E. Vivien
 Title: President Date: 01/14/2021



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/06/2018, the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. David Eugene Vivien
3001 22nd Street
Metairie, LA 70002

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS)	
	9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
Mr. David Eugene Vivien		
License/Certificate Type - Number	Expiration Date	
PE.0036834	03/31/2022	
Status: Active		
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>		

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Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

Disclaimer

All information provided by LPELS on this web page, and on its other web pages and internet sites, is made available to provide immediate access for the convenience of interested persons. While LPELS believes the information to be reliable, human or mechanical error remains a possibility, as does delay in the posting or updating of information. Therefore, LPELS makes no guarantee as to the accuracy, completeness, timeliness, currency, or correct sequencing of the information. Neither LPELS, nor any of the sources of the information, shall be responsible for any errors or omissions, or for the use or results obtained from the use of this information. Other specific cautionary notices may be included on other web pages maintained by LPELS.

If you need to make changes to your contact information, please choose one of the following options below:

Contact update for [Individuals](#)

Contact update for [Firms](#)

License/Certificate Types:

EF = Engineering Firm

VF = Land Surveying Firm

CPD = Continuing Professional Development Sponsor/Provider

*PE = Professional Engineer

*PLS = Professional Land Surveyor

*EI = Engineer Intern

*LSI = Land Surveyor Intern

*PE Discipline Codes


AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.			



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/06/2018, the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Lucien Eugene Vivien
3001 22nd Street
Metairie, LA 70002

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS)	
	9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
Mr. Lucien Eugene Vivien		
License/Certificate Type - Number	Expiration Date	
PE.0007955	09/30/2022	
Status: Active		
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>		

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*PE = Professional Engineer

*PLS = Professional Land Surveyor

*EI = Engineer Intern

*LSI = Land Surveyor Intern

*PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.			

Technical Evaluation Committee (TEC) Questionnaire
Instructions

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be dated and signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordianances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SQ 20-20 Provide Professional Architectural and Engineering Services
Res. No. 136764

B. Firm Name & Address where Project work will be performed:

Drake Engineering, LLC
2783 Lapalco Blvd
Harvey, LA 70058

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Ryan C. Orgeron P.E.
Managing Principal
ryan@drakeeng.com
504-875-2121

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

N/A

E. Please provide the number of employees whose primary function corresponds with each category:

<u>1</u> Administrative	<u> </u> Estimators	<u> </u> Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u> </u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> </u> Graduate Engineers
<u> </u> Civil Engineers	<u> </u> Interior Designers	<u>3</u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u> </u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u>1</u> Electrical Engineers	<u>1</u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u>1</u> Engineer Intern	<u> </u> Environmental Engineers	
<u> </u> Professional Land Surveyors		<u>7</u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1. N/A

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. N/A		
2. N/A		
3. N/A		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

7

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Ryan C. Orgeron
Managing Principal

Project Assignment:

Ryan will serve as the lead electrical engineer for the project. He will be responsible for designing the power, lighting, fire alarm, intercom, computer, telephone, security, CCTV, clock, and emergency systems on the project. He will be in charge of seamlessly integrating these systems.

Name of Firm with which associated:

Drake Engineering, LLC

Years' experience with this Firm:

20

Education: Degree(s)/Year/Specialization:

B.S. Electrical Engineering, 1996

Active registration: Year first registered/discipline:

Licensed Electrical Engineer: Louisiana (2001), Mississippi, Texas, Florida, and Alabama
Licensed Electrical Contractor: Louisiana and Mississippi

Other experience and qualifications relevant to the proposed Project:

Ryan is a licensed professional engineer in the states of Louisiana, Mississippi, Texas, Florida, and Alabama. In addition to his engineering credentials, he is a licensed electrician. His extensive experience in the field brings a practical edge to his designs.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Mark Kattengell Senior Project Manager
Project Assignment:
As the lead project manager for the electrical engineering design. Mark will be responsible for designing the power, lighting, fire alarm, and emergency systems on the project.
Name of Firm with which associated:
Drake Engineering, LLC
Years' experience with this Firm:
15 Years
Education: Degree(s)/Year/Specialization:
Associates of Science in Electrical Electronics Engineering Technology 2011
Active registration: Year first registered/discipline:
N/A
Other experience and qualifications relevant to the proposed Project:
Mark has over 15 years of electrical design experience with Drake Engineering. He has been responsible for the design of electrical systems in a vast array of commercial, and light industrial facilities. Mark is involved in all aspects of the design process from conceptual development through system commissioning, to ensure the project's over all success.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
John Washington Project Manager
Project Assignment:
Project Manager/Electrical Designer/BIM Coordinator
Name of Firm with which associated:
Drake Engineering, LLC
Years' experience with this Firm:
9 Years
Education: Degree(s)/Year/Specialization:
Associates of Applied Sciences and Certificate of Technical Studies Delgado Community College 2012
Active registration: Year first registered/discipline:
N/A
Other experience and qualifications relevant to the proposed Project:
As a project manager, John is proficient in all aspects of electrical designs for commercial buildings. He is proficient in developing electrical load studies, lighting calculations, one line schematics, lighting and power layouts in AutoCAD and Revit MEP, and coordinating the project from design schematic to through construction completion.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Jacob Lougon, Engineering Intern
Project Assignment:
Electrical Designer
Name of Firm with which associated:
Drake Engineering, LLC
Years' experience with this Firm:
2
Education: Degree(s)/Year/Specialization:
B.S. Electrical Engineering, 2020
Active registration: Year first registered/discipline:
N/A
Other experience and qualifications relevant to the proposed Project:
A recent graduate of the University of New Orleans' electrical engineering program, Jacob joined our team two years ago to help assist in project support. In his short tenure, Jacob has headed multiple large-scale projects.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
John Killian Senior Electrical Designer
Project Assignment:
Project Manager/Electrical Designer/BIM Coordinator
Name of Firm with which associated:
Drake Engineering, LLC
Years' experience with this Firm:
1
Education: Degree(s)/Year/Specialization:
Culinary Arts, Delgado - 2004 CADD, Delgado - 2011
Active registration: Year first registered/discipline:
ASPE member 2017 - Present
Other experience and qualifications relevant to the proposed Project:
My experience from working at an electrical distributor, working in the field, and doing plumbing, HVAC, and electrical design gives me a distinct advantage when preparing constructible construction documents.

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Plaquemines Parish Faculty Housing Buras and Port Sulphur, Louisiana Plaquemines Parish School Board 117 Jarrell Drive Belle Chasse, LA 70037 Mr. Chris Barker 504-392-313	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2012	\$9,400,000.00	\$1,400,000.00

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
4848 Veterans Memorial Blvd Metairie, LA 70001 4848 Veterans Memorial Blvd Development Covington, LA 70433 Mr. Louis Roussel III 504-837-2230	Electrical engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2012	\$5,100,000.00	\$850,000.00

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Mid-City Market New Orleans, LA Stirling Properties 109 Northpark Blvd, Ste 300 Covington, LA 70433 Mr. Mark Salvetti 985-8898-2022	Electrical Engineering	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2013	\$13,800,000.00	\$2,280,000.00

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Gretna No. 2 Academy	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2010	\$1,000,000.00 Estimated	\$200,000.00

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Ella Dolhonde School General Renovations	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2011	\$600,000.00 Estimated	\$150,000.00 Estimated

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
WB Regional Library Equipment Upgrade	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2008	\$200,000.00 Estimated	\$50,000.00 Estimated

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Belle Terre Library Renovations	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2008	\$500,000.00 Estimated	\$50,000.00 Estimated

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Fire Station No. 15	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2006	\$2,500,000.00 Estimated	\$200,000.00 Estimated

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Fire Station No. 10	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2011	\$3,500,000.00 Estimated	\$300,000.00 Estimated

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Ella Dolhonde Elementary Schoool Cafeteria Renovation	Electrical Engineering	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2009	\$500,000.00 Estimated	\$100,000.00 Estimated

TEC Professional Services Questionnaire


M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. N/A		
2. N/A		
3. N/A		
4. N/A		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

N/A

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: Ryan C. Orgeron


Title: Managing Principal Date: 1/14/2021



LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD

As of 12/06/2018, the Louisiana Professional Engineering and Land Surveying Board (LPELS) has the following information on file:

Mr. Ryan Carl Orgeron
2783 Lapalco Boulevard
Harvey, LA 70058

	LOUISIANA PROFESSIONAL ENGINEERING & LAND SURVEYING BOARD (LPELS)	
	9643 Brookline Avenue, Suite 121 Baton Rouge, LA 70809 Phone (225) 925-6291 www.lapels.com	
Mr. Ryan Carl Orgeron		
License/Certificate Type - Number	Expiration Date	
PE.0029405	03/31/2021	
Status: Active		
<p>Please be advised that your license must be in "Active" status in order for you to (a) provide or offer to provide engineering or land surveying services in Louisiana or (b) use the words "engineer", "engineering", "land surveyor", "land surveying" or any modification or derivative thereof in your name or in connection with your business or activities in Louisiana. Licensees whose licenses are in "Retired", "Inactive", or "Expired" status are prohibited from engaging in the activities described above in items (a) and (b).</p> <p>LA R. S. 37:689 requires firms practicing or offering to practice engineering or land surveying in the state of Louisiana to be licensed by the Board prior to offering such services.</p>		

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Print and keep the following information for your record or verification. The pocket card may also be printed on card stock or laminated to keep with you as license/certificate verification.

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License/Certificate Types:

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*PLS = Professional Land Surveyor

*EI = Engineer Intern

*LSI = Land Surveyor Intern

*PE Discipline Codes

AG	Agricultural	ME	Mechanical
AR	Architectural	MI	Mining or Mineral
CH	Chemical	MT	Metallurgical
CE	Civil	MU	Manufacturing
CS	Control Systems	NV	Naval Architecture & Marine
EE	Electrical & Computer	NU	Nuclear
EV	Environmental	ST	Structural *
FP	Fire Protection	PT	Petroleum
IE	Industrial		
* An engineer that has passed the Structural I exam is listed as a Civil Engineer. An engineer that has passed both the Structural I and II exams is listed as Structural (ST) and a Civil (CE) Engineer.			