

DATE: 12/12/2017

INVITATION TO BID  
THIS IS NOT AN ORDER

BID NO.: 50-00121580

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

BUYER: CGASPER

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

<b>DELIVERY: FOB JEFFERSON PARISH</b>	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>N/A</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>5-10 Days</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>1 Day</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

Ⓢ EPA CERTIFIED REFRIGERANT RECOVERY COMPANY (LETTER ATTACHED)  
LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) N/A

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME:	<u>SUMMIT REFRIGERANTS</u>
SIGNATURE: (Must be signed here)	<u>Jeff Carver</u> TITLE: <u>PRESIDENT</u>
PRINT OR TYPE NAME:	<u>JEFF CARVER</u>
ADDRESS:	<u>8541 EAST NORTH BELL DRIVE</u>
CITY, STATE:	<u>HUMBLE, TEXAS</u> ZIP: <u>77396</u>
TELEPHONE:	<u>281 540-2653</u> FAX: <u>281 540-0385</u>
EMAIL ADDRESS:	<u>JCARVER@SUMMITREFRIGERANTS.COM</u>

TOTAL PRICE OF ALL BID ITEMS: \$ 2357.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121580

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>0010 LABOR, MATERIAL AND EQUIPMENT NECESSARY FOR REFRIGERANT REMOVAL ON CHILLER #2.</p> <p>A PRE-BID CONFERENCE IS SCHEDULED BELOW:            DATE: MONDAY, DECEMBER 18, 2017            TIME: 10:00 A.M.            LOCATION: JEFFERSON PARISH CENTRAL PLANT            960 1ST STREET            GRETNA, LA 70053</p> <p>CONTACT: MICHELLE DUFRENE            PHONE: (504) 364-2675</p> <p>LABOR, MATERIAL, EQUIPMENT, DELIVERY AND ALL OTHER INCIDENTALS NECESSARY TO COVER REFRIGERANT REMOVAL ON CHILLER #2, YORK MODEL #YTG3A4C3-CKJ, SERIAL #GHKM 028026            -REMOVE AND RECOVER ALL R-123 REFRIGERANT            -PROPERLY RECLAIM R-123 REFRIGERANT            -PROVIDE EPA SAFE REMOVAL DOCUMENTATION</p> <p>SUCCESSFUL BIDDER WILL BE REQUIRED TO PURCHASE THE RECOVERED R-123 REFRIGERANT FROM JEFFERSON PARISH, AS PER THE ATTACHED SPECIFICATIONS FOR THE DEPARTMENT OF GENERAL SERVICES.</p> <p><i>(*) PURCHASE PRICE FOR RECOVERED R-123 REFRIGERANT IS \$4.00 PER POUND, BASED ON THE NET WEIGHT AFTER PROCESSING (CLEANING) &amp; A MINIMUM PURITY OF 99.5% (NON-MIXED).</i></p>	<p><i>\$2357.00</i></p>	<p><i>\$2357.00</i></p>



December 20, 2017

Ms. Carol Gasper  
Jefferson Parish Purchasing  
General Government Building  
200 Derbigny Street, Suite 4400  
Gretna, LA 70053

Ms. Gasper,

Per your request, below is the quote for the refrigerant recovery work to be performed at the Jefferson Parish Central Plant located at 960 1<sup>st</sup> Street in Gretna, LA (Chiller # 2).

- Summit Refrigerants will provide an EPA certified refrigerant specialist and necessary equipment to perform the refrigerant recovery work described below.
- Recover approximately 800 pounds of R-123 refrigerant from a York YT 350ton Chiller.
- The recovered R-123 refrigerant will then be weighed, transferred into a 1000 pound recovery cylinder, and removed from the job site.
- Summit Refrigerants will purchase the recovered R-123 refrigerant, based on the net yield weight after processing and a minimum purity of 99.5% (non-mixed).

**Refrigerant Recovery Charges ..... \$ 2357.00**

**Purchase Price for Recovered R-123 Refrigerant ..... \$ 4.00 per pound**

Please Note:

- A purchase order number is required prior to the mobilization of equipment for this job.
- The customer must provide easy access to chiller, and availability of 115v power and water.
- Purchase price for recovered R-123 refrigerant is based on the net yield weight after processing, and a minimum purity of 99.5% (non-mixed).

Quote Accepted By: \_\_\_\_\_ PO#: \_\_\_\_\_ Date Accepted: \_\_\_\_\_

Thanks for the opportunity to quote this to you.

Sincerely,

Jeff Carver



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

APR 24 2009

OFFICE OF  
AIR AND RADIATION

Mr. Steve Trevino  
Summit Refrigerants  
3537 FM 1960, Suite A  
Humble, Texas 77338

Dear Mr. Trevino:

The Environmental Protection Agency (EPA) has reviewed the information submitted by Summit Refrigerants in support of its certification as a refrigerant reclaimer under 40 CFR §82.164. EPA has determined that this information meets the requirements of §82.164(a) - (e); therefore, the Agency recognizes Summit Refrigerants as a certified reclaimer.

As a condition of your reclaimer certification, Summit Refrigerants has agreed to meet the following requirements:

1. Reclaim used refrigerants according to practices required by 40 CFR §82.156, to the acceptable levels of contaminants set forth in 40 CFR Part 82, Subpart F - Appendix A (based upon ARI Standard 700);
2. Verify that the reclaimed refrigerant meets the standards for contaminants in accordance with 40 CFR Part 82, Subpart F - Appendix A (i.e., water, chloride, acidity, high boiling residue, particulates/solids, air and other non-condensable, and impurities including other refrigerants), using the methods set forth in Appendix A;
3. Release no more than 1.5 percent of the refrigerant during the reclamation process, as required by §82.164(c); and
4. Dispose of wastes from the reclamation process in accordance with all applicable laws and regulations, as required by §82.164(d).

Summit Refrigerants has agreed to comply with the following recordkeeping and reporting requirements:

1. Summit Refrigerants will maintain records of the names and addresses of persons sending material for reclamation and the quantity of the material (i.e., the combined mass of refrigerant and contaminants) received for reclamation. Such records must be maintained on a transactional basis, as required by §82.166(g).
2. Summit Refrigerants will maintain records and report on the quantity of material received for reclamation, the mass of refrigerant reclaimed, and the mass of waste products. The report summarizing this information must be submitted to EPA annually within 30 days of the end of the calendar year, as required by §82.166(h). The annual summary report should be sent by U.S. Postal Service to the following address:

U.S. Environmental Protection Agency  
Stratospheric Protection Division  
1200 Pennsylvania Avenue, NW  
Mail Code: 6205J  
Washington, D.C. 20460

Attn: §608 Recycling Program Manager  
Refrigerant Reclaimer Reporting

A copy of these records must be kept at the reclamation facility and must be readily available for EPA review. In addition, any equipment that is used to recover refrigerant from refrigeration or air-conditioning equipment (i.e., appliances) must be certified pursuant to §82.158.

EPA will periodically inspect reclamation facilities to ensure compliance with the Clean Air Act regulations. These inspections may include, but are not limited to, examination of records, review of equipment used by the reclaimer, measurement of the levels of refrigerant released to the atmosphere, and certification that the refrigerant has been reclaimed to all of the requirements of Subpart F prior to resale to a new owner.

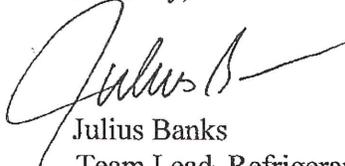
Since this certification is not transferable, Summit Refrigerants must promptly inform EPA of any changes in its operations including, but not limited to, changes of address or ownership. In the event of a change of ownership, the new owner must initiate a new certification by submitting a written request to EPA within 30 days of the change in ownership, as required by §82.164(f).

In addition to the requirements of 40 CFR Part 82 Subpart F, Summit Refrigerants should be aware of the requirements for importers of used controlled substances, (e.g., used class I or class II ozone-depleting substances such as R-12 and R-22) which were published as part of the amendments to the accelerated phase-out regulations of Subpart A. Importers of used controlled substances must submit a petition to EPA at least 40 working days before the shipment is to leave the country of export. As part of the petitioning process, the importer must document the previous use and ownership of the material. If the shipment is approved by both the government representing the country of origin and EPA, the petitioner may be issued a non-objection notice. These requirements are described in more detail at §82.13(g) (2).

Summit Refrigerants should be able to describe the diligent efforts taken to make sure that the controlled substances in its possession have not been illegally imported. EPA suggests that Summit Refrigerants representatives ask potential suppliers of used controlled substances for documentation of prior ownership and the type(s) of equipment from which the substance was recovered. If you believe that the substance was imported, we suggest that you ask for the non-objection notice or other forms of import authorization from EPA. These precautions will help to ensure that you do not become a handler of illegally imported ozone-depleting substances. The U.S. Customs and Border Protection and/or EPA may confiscate any goods that enter the United States illegally.

If at any time Summit Refrigerants fails to comply with the above requirements or with any of the provisions of 40 CFR Part 82, EPA reserves the right to revoke your refrigerant reclaimer certification. If you have any questions, please contact Sally Hamlin at (202) 343-9711 or hamlin.sally@epa.gov.

Sincerely,



Julius Banks

Team Lead, Refrigerant Recovery and Recycling Program  
Alternatives and Emissions Reduction Branch  
Stratospheric Protection Division



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 1900 West Loop South Suite 1600 Houston TX 77027	CONTACT NAME: Robin Revell	PHONE (A/C, No, Ext): 713-722-1634	FAX (A/C, No): 713-358-5215
	E-MAIL ADDRESS: robin_revell@ajg.com		
INSURED Summit Refrigerants, LLC 8541 East North Belt Humble TX 77396	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Texas Mutual Insurance Company		22945
	INSURER B : Scottsdale Insurance Company		41297
	INSURER C : Ohio Security Insurance Company		24082
	INSURER D : Commerce and Industry Insurance Company		19410
	INSURER E :		
INSURER F :			

**COVERAGES** CERTIFICATE NUMBER: 540094208 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			CPS2539032	12/1/2017	12/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 OTHER: \$
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAS57664707	12/1/2017	12/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10,000			EBU014706804	12/1/2017	12/1/2018	EACH OCCURRENCE \$9,000,000 AGGREGATE \$9,000,000 OTHER: \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			TSF0001262568	1/1/2018	1/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Subject to all policy terms, conditions, limitations and exclusions .  
General Liability:  
CG2033 Blanket Additional Insured - Owners, Leases or Contractors as required by contract  
CG2404 Blanket Waiver of Subrogation  
CG2001 Primary & Noncontributory  
Auto Liability:  
See Attached...

CERTIFICATE HOLDER Jefferson Parish 200 Derbigny Street Suite 4400 Gretna LA 70053	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

AGENCY CUSTOMER ID: \_\_\_\_\_  
LOC #: \_\_\_\_\_



## ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Summit Refrigerants, LLC 8541 East North Belt Humble TX 77396	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

### ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

CA88100110 Blanket Additional Insured by contract, agreement or Permit  
CA88100110 Blanket Waiver of Subrogation  
Workers Compensation:  
WC4203 Blanket Waiver of Subrogation  
Excess Liability:  
Follows forms of underlying policies: General Liability, Commercial Auto Policy & Workers Compensation