



DUFRENE SURVEYING & ENGINEERING INC.

P.O. BOX 753 — 1624 MANHATTAN BLVD. — HARVEY, LA. 70058
TELEPHONE (504)368-6390 FAX (504)368-6394
dufrenesurveying.com

April 26, 2021

Jefferson Parish Purchasing Department
Gretna, LA

RE: SOQ 21-014 – Professional Surveying Services

We are please to submit our Statement of Qualifications for providing Professional Surveying Services for the Department of Public Works, Jefferson Parish. Attached is the Jefferson Parish TEC Questionnaire.

Our office is located in Harvey, LA. We have been providing land surveying services within Jefferson Parish since 1967. We have a full time staff including two Louisiana Registered Land Surveyors, three survey crews, and supporting staff. We have been providing surveying services to Jefferson Parish for a large part of the past 53 years and have never had a adversarial legal proceedings with Jefferson Parish. Our past services have been provided timely and professional manner.

We look forward to continuing our relationship with Jefferson Parish.

Tildon J. Dufrene Jr., PE, PLS

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

FOR PROVIDING PROFESSIONAL SURVEYING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS ON AN AS-NEEDED BASIS FOR A PERIOD OF TWO (2) YEARS.
(SOQ 21-014 RESOLUTION No. 137285)

B. Firm Name & Address where Project work will be performed:

Dufrene Surveying & Engineering, Inc.
1624 Manhattan Blvd
Harvey, La 70058
Mailing Address:
P. O. Box 753
Harvey, LA 70059

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

Tildon J. Dufrene, Jr., P. E., P.L.S.
President
504-368-6390

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

Tildon J. Dufrene, Jr., P.E., P.L.S
President
504-368-6390

E. Please provide the number of employees whose primary function corresponds with each category:

<u>4</u> Administrative	<u> </u> Estimators	<u> </u> Specification Writers
<u> </u> Architects (Licensed)	<u> </u> Geologists	<u> </u> Structural Engineers
<u> </u> Chemical Engineers	<u> </u> Geotechnical Engineers	<u> </u> Graduate Engineers
<u>1</u> Civil Engineers	<u> </u> Interior Designers	<u> </u> Project Managers
<u> </u> Construction Inspectors	<u> </u> Landscape Architects	<u> </u> Clerical
<u> </u> Ecologists	<u>6</u> Land Surveyor	<u> </u> Grant/Funding Specialist
<u> </u> Electrical Engineers	<u> </u> Mechanical Engineers	<u> </u> Sanitary Engineers
<u> </u> Engineer Intern	<u> </u> Environmental Engineers	<u>2</u> Land Survey Intern
<u>1</u> Professional Land Surveyors		<u>14</u> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES NO X

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1. NONE

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
YES _____ NO N/A

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1. NONE		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

14

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:
Tildon J. Dufrene Jr., P.E., P.L.S. (President)
Project Assignment:
Project Manager
Name of Firm with which associated:
Dufrene Surveying & Engineering, Inc.
Years' experience with this Firm:
37 Years
Education: Degree(s)/Year/Specialization:
Bachelor of Science/1976/Civil Engineering/Master of Engineering /1979/Civil Engineering
Active registration: Year first registered/discipline:
1979/Civil Engineering, Louisiana # 18887 1986 Professional Land Surveyor, Louisiana #04563
Other experience and qualifications relevant to the proposed Project:
Mr. Tildon Dufrene Jr. is currently employed as a Civil Engineer & Land Surveyor. He has experience in performing surveys of various types. Boundary surveys range in size from small individual lots, to several hundred-acre tracts. Coordination of topographic surveys for small commercial developments and several miles of levee of measurement surveys. Mr. Dufrene has provided civil engineering design of drainage, sewer, water and roadway for several subdivisions in Jefferson, Plaquemines, Orleans, and St. Charles Parish. Mr. Dufrene is active in and past president of the Louisiana Society of Professional Land Surveyors, and a member of ACSM, NSPS, ASCE, and LES.

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title: JONATHAN DUFRENE, PLS, Vice President
Project Assignment: PROJECT MANAGER
Name of Firm with which associated: DUFRENE SURVEYING & ENGINEERING INC.
Years' experience with this Firm: 11 Years
Education: Degree(s)/Year/Specialization: BS / 2007 / LAND SURVEYING
Active registration: Year first registered/discipline: LOUISIANA 2015 /PROFESSIONAL LAND SURVEYOR #5158
Other experience and qualifications relevant to the proposed Project: <p>Jonathan Dufrene is currently employed as a Professional Land Surveyor. He has experience in performing surveys of various types, including: Boundary Surveys, Topographic Surveys, ALTA Surveys, Right of Way Plans, legal descriptions, elevation certificates, and construction layout. Projects vary in size from small residential lots to hundred-acre tracts of land.</p> <p>Mr. Dufrene has completed many large survey projects for the Hurricane Protection System in Plaquemines Parish. These Right of Way Plans range in size from 1 pumping station to 90+ parcels being acquired across a 2+ mile route. He also recently coordinated 16 miles of levee cross-sections for the S.E. LA Flood Protection Authority-West.</p> <p>Mr. Dufrene is currently the District 1 Chairman of the Louisiana Society of Professional Surveyors, and a member of NSPS.</p>

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Pritchard Road Extension Jefferson Parish Capitol Projects 1221 Elmwood Park Blvd Jefferson, LA 70123	Provide r/w survey and topographic survey for the extension of Pritchard Road from Lafitte/Leo Kerner Parkway to Sprig Street	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed August 2018	N/A	\$9,500

PROJECT NO. 2		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish pumping stations Gages Jefferson Parish Department of Drainage 1221 Elmwood Park Blvd Jefferson, LA 70123	Provide survey monuments with elevations at pumping station gages & controls.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
Completed in 2018	N/A	\$145,000

TEC Professional Services Questionnaire

PROJECT NO. 3		
	Nature of Firm's Responsibility	
Eastbank Subdivision, Lot X2 Jefferson Parish Attorney 1221 Elmwood Park Blvd Jefferson, LA 70123 504-736-6300	Boundary survey and resubdivision plat, and legal descriptions	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
November 2020	N/A	\$2,900

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Destrehan Avenue Bike Path Harvey, LA Jefferson Parish 1221 Elmwood Park Blvd Suite 90 Jefferson, LA 70123 504-736-6752	Boundary and Topographic survey for 1.3 mile path	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2020	N/A	\$67,000

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Viosca Tract 15 th Street Jefferson Parish Attorney 1221 Elmwood Park Blvd Jefferson, LA 700123 504-736-6300	Survey at 15 th Street, between Causeway and North Hullen Street	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
February 2020	N/A	\$1,800

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
25 th Street Drainage City of Gretna P. O. Box 404 Gretna, LA 70054 504-363-1570	Boundary and Topographic Survey, for 25 th Street Canal and adjacent streets for drain improvements	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
March 2021	N/A	\$170,000

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Earhart Expressway Department of Public Works Jefferson Parish 504-736-6530	Light pole layout	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
December 2019	N/A	\$800

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Marvis Grove Lot 99 Jefferson Parish Attorney 1221 Elmwood Park Blvd Jefferson, LA 70123 504-736-6300	Sewer and Right of Way plans for sewer force main crossing Bayou Batararia	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
February 2020	N/A	\$1,900

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
JP Landfill Jefferson Parish Environmental 504-736-6440	Well System layout and As-Built locations for Landfill	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
July 2020	N/A	\$42,770

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Barataria Chas Pizani Street Jefferson Parish Attorney 1221 Elmwood Park Blvd Jefferson, LA 70123 504-436-6300	Right of Way Survey along Chas Pizani Street, Privateer Blvd to Bayou Barataira	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
March 2020	N/A	\$2,400

PROJECT No. 11

<i>Project Name</i>	<i>Nature of Firm's Responsibility</i>
Waggaman Canal Jefferson Parish Drainage 504-436-6751	Right of Way Layout for canal along railroad between Willswood Lane and Modern Farms Road

<i>COMPLETED</i>	<i>ENTIRE PROJECT</i>	<i>Work Firm was Responsible</i>
July 202	N/A	\$5,400

PROJECT No. 12

<i>Project Name</i>	<i>Nature of Firm's Responsibility</i>
Foret Lot 1C Waggaman Jefferson Parish Attorney 1221 Elmwood Park Blvd Jefferson, LA 70123 504-736-6300	Property Survey

<i>COMPLETED</i>	<i>ENTIRE PROJECT</i>	<i>Work Firm was Responsible</i>
September 2020	N/A	\$1,500

PROJECT No. 13

<i>Project Name</i>	<i>Nature of Firm's Responsibility</i>
JP Landfill Jefferson Parish Environmental	Layout of Canal renovation through the landfill

<i>COMPLETED</i>	<i>ENTIRE PROJECT</i>	<i>Work Firm was Responsible</i>
April 2021	N/A	\$16,455

PROJECT No. 14

<i>Project Name</i>	<i>Nature of Firm's Responsibility</i>
Eastbank Subdivision Lot 9-A, Square 42 Mistletoe Street Jefferson Community Dev 504-736-6262	Topographic Survey

<i>COMPLETED</i>	<i>ENTIRE PROFECT</i>	<i>Work Firm was Responsible</i>
April 2021	N/A	\$1,500

PROJECT No. 15

<i>Project Name</i>	<i>Nature of Firm's Responsibility</i>
South Kenner Ave (River Birch) Jefferson Parish Attorney	Right of Way plan for South Kenner between Hwy 90 and railroad tracts

<i>COMPLETED</i>	<i>ENTIRE PROJECT</i>	<i>Work Firm was Responsible</i>
April 2021	N/A	\$1,500

TEC Professional Services Questionnaire


M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. NONE		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Dufrene Surveying & Engineering, Inc., is a multi-disciplined land surveying and civil engineering firm. 1) We have the in-house personnel with the professional training and experience required to accomplish the desired tasks. 2) We have an in-house capacity of two Registered Land Surveyors registered in Louisiana for 34 Years and 6 years, AutoCAD drafters, and operate three full time survey crews. 3) We have the in-house capacity for timely completion of assignments. 4) Our past services on public contracts have always been completed in a professional manner. 5) Our firm is and has been located on the west bank of Jefferson Parish since 1967. 6) We have never had any litigation with Jefferson Parish. 7) During the 54 years of being in business, we have successfully completed numerous surveys within Jefferson Parish for projects ranging size from individual residential lots to several miles of roadways and levees.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: Tildon J. Dufrene Jr.
Title: President Date: April 22, 2021

Statement of Qualifications

AFFIDAVIT

STATE OF Louisiana

PARISH OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Tildon J. Dufrene Jr., (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized President of Dufrene Surveying & Engineering, Inc. (Entity), the party who submitted a Statement of Qualifications (SOQ) for Providing Professional Surveying Services for the Department of Public Work on an "As Needed" Basis for Two (2)years. to the Parish of Jefferson. (Resolution No., 137285)

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A X Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are NO campaign contributions made which would require disclosure under Choice A of this section.

Affiant further said:

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

Solicitation of Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A ____ Attached hereto is a list of all elected officials of the Parish of Jefferson, whether still holding office at the time of the affidavit or not, where the elected official, individually, either by telephone or by personal contact, solicited a campaign contribution or other monetary consideration from the Entity, including the Entity's officers, directors and owners, and employees owning twenty-five percent (25%) or more of the Entity, during the two-year period immediately preceding the date the affidavit is signed. Further, to the extent known to the Affiant, the date of any such solicitation is included on the attached list.

Choice B **X** there are NO solicitations for campaign contributions which would require disclosure under Choice A of this section.

Affiant further said:

Subcontractor Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A ____ Affiant further said that attached is a listing of all subcontractors, excluding full time employees, who may assist in providing professional services for the aforementioned SOQ.

Choice B **X** There are NO subcontractors which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and


[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

Tildon J. Dufrene Jr.
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 23RD DAY OF , 20 21 .


Notary Public
DERYLE A. BOURGEOIS
NOTARY PUBLIC
NOTARY ID NUMBER: 12032
JEFFERSON PARISH, LA
MY COMMISSION IS ISSUED FOR LIFE
Printed Name of Notary

Notary/Bar Roll Number

My commission expires .

DUFRENE SURVEY & ENGINEERING INC.

CAMPAIGN CONTRIBUTIONS

Date	Name	Ck#	Amount
12/17/2019	Byron Lee	18075	\$2,500