

DATE: 6/10/2020

Page: 5

BID NO.: 50-00130910

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_% 8/15/2022

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

PER CONTRACT

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

45774

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: ANDERS CONSTRUCTION, INC.

ADDRESS: 2333 BROOKLYN AVENUE

CITY, STATE: HARVEY, LA

ZIP: 70058

TELEPHONE: (504 ) 324-2395

FAX: (504 ) 324-8963

EMAIL ADDRESS: JOHN@ANDERSCONSTRUCTION.COM

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1  
NUMBER: 2  
NUMBER:  
NUMBER:

TOTAL PRICE OF ALL BID ITEMS: \$ 150,000.00

AUTHORIZED  
SIGNATURE:

TITLE: PRESIDENT

JOHN ANDERS

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 6/10/2020

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## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130910

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	12.00	EA	<p>TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION &amp; MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER</p> <p>0010 - VENDOR TO FURNISH LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO</p> <p>PERFORM VISUAL INSPECTION, ELECTRICAL TESTING, AND ROUTINE MAINTENANCE OF ALL ELECTRONIC AND ASSOCIATED COMPONENTS OF THE AIDS INCLUDING REPLACEMENT OF BEACON LIGHT BULBS FOR A TWO (2) YEAR CONTRACT TO INCLUDE SIX (6) INSPECTIONS PER YEAR FOR ALL PLATFORMS</p> <p>BI-MONTHLY INSPECTION AND MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON 27 VALVE PLATFORMS ALONG THE 32 MILE LENGTH OF THE JEFFERSON PARISH WATER DEPARTMENT LAFITTE-GRAND ISLE SUBAQUEOUS WATERLINE, PER THE ATTACHED SPECIFICATIONS</p>	\$10,000	\$120,000.00
2	100.00	HR	0020 - TECHNICIAN FOR HOURLY REPAIR WORK	\$300	\$30,000.00
3	1.00	ONLY	0030 - NON-BIDDABLE LINE ITEM	\$0	\$0
			<p>PARTS AND MATERIALS (THIS IS A NON-BIDDABLE ITEM)</p> <p>THIS ITEM IS FOR PARTS NEEDED TO COMPLETE A REPAIR UP TO \$5,000.00 PER JOB, WITH THE APPROVAL FROM THE REQUESTING DEPARTMENT</p> <p>INVOICES SHALL BE SUBMITTED AT COST ONLY (WITH NO MARKUP)</p>		

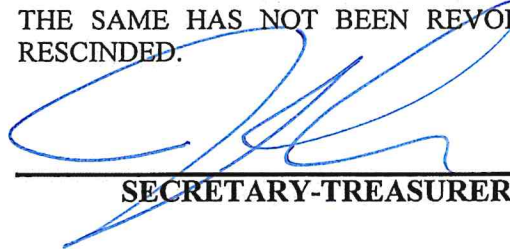
## **CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
ANDERS CONSTRUCTION,  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF ANDERS CONSTRUCTION, INC  
INCORPORATED, DULY NOTICED AND HELD ON 7/6/2020,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT JOHN ANDERS, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
**SECRETARY-TREASURER**

7/6/2020

\_\_\_\_\_  
**DATE**

## Non-Public Works Bid

# AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: JOHN ANDERS  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized PRESIDENT of ANDERS CONSTRUCTION, INC. (Entity);  
the party who submitted a bid in response to Bid Number 50-00130910, to the Parish of  
Jefferson.

Affiant further said:

## Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B** ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** ☒ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant


JOHN ANDERS

\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21<sup>st</sup> DAY OF July, 2020  
\_\_\_\_\_  
Notary PublicGayle P. Letulle  
Printed Name of Notary08534  
Notary/Bar Roll NumberMy commission expires Lifetime.

GAYLE P. LETULLE  
State of Louisiana  
Attorney/Notary  
Lifetime Commission  
Bar Roll No. 08534



[Print](#)

## Notary Search - Detail

**Name:** MR. GAYLE P. LETULLE  
**Address:** 112 CAMERON DR.  
GRETNA, LA 70056  
**Phone:** (504) 394-9849  
**Notary ID Number:** 52840  
**Parish:** JEFFERSON with STATEWIDE JURISDICTION  
**Agency:** N/A  
**Notary Type:** Attorney  
**Bar Roll #:** 8534  
**Status:** Active  
**Commission Date:** 07/03/1996  
**Oath Date:** 05/20/1996  
**Surety Expiration Date:** Not Required  
**Annual Report Current:** Not Applicable

[Back to Search Results](#)[New Search](#)

ACORD™

Client#: 374500

ANDERCON3

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>USI Southwest</b> 3850 N. Causeway Blvd., Suite 1200 Metairie, LA 70002 504 355-5000	CONTACT NAME: <b>Paul Hogan</b>	
	PHONE (A/C, No, Ext): <b>504-355-5019</b>	FAX (A/C, No): <b>610-537-4152</b>
INSURED <b>Anders Construction, Inc.</b> 2333 Brooklyn Avenue Harvey, LA 70058	E-MAIL ADDRESS: <b>paul.hogan@usi.com</b>	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : <b>Lloyd's of London</b>	NAIC # <b>85202</b>
	INSURER B : <b>PMA Insurance Group</b>	<b>36897</b>
	INSURER C : <b>Mitsui Sumitomo Insurance USA Inc.</b>	<b>22551</b>
	INSURER D : INSURER E : INSURER F :	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Marine General Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		TRC410038	06/27/2020	06/27/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		TRC410038	06/27/2020	06/27/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		TMU410030	06/27/2020	06/27/2021	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	0495804Y	06/27/2020	06/27/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	MEL		OLM2510142	04/08/2020	04/08/2021	\$1,000,000 Per Accident
C	P&I		OHM4510041	04/08/2020	04/08/2021	\$1,000,000 Per Occ.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


## NAMED INSURED INCLUDE:

Anders Construction, Inc., Anders Offshore, LLC, Boiler Up, LLC., Boiler Investments, LLC., and Anders Solar.

(See Attached Descriptions)

## CERTIFICATE HOLDER

## CANCELLATION

Jefferson Parish, Its Districts Departments and Agencies under the direction of the Parish President and the Parish Council	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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## DESCRIPTIONS (Continued from Page 1)

### COMMERCIAL GENERAL LIABILITY INSURANCE

Watercraft Exclusion Deleted  
Hired and Non-Owned Auto Liability Endorsement  
Actions / Over Indemnity Endorsement  
Seepage and Pollution Endorsement  
Underground Property Damage Endorsement  
In Rem Endorsement  
Blanket Additional Insured Endorsement as required by written contract  
Blanket Waiver of Subrogation Endorsement as required by written contract  
Blanket Contractual Clause  
Primary and Non-Contributory  
Gulf of Mexico Extension  
Shiprepairers Liability Endorsement  
Traveling Workmen Endorsements

### UMBRELLA LIABILITY (Follows Form)

Carrier: Underwriters at Lloyds 100%  
Limit: \$2,000,000 Per Occ / Aggregate  
Blanket Additional Insured Endorsement as required by written contract  
Blanket Waiver of Subrogation Endorsement as required by written contract  
Gulf of Mexico Extension Endorsement  
In-Rem Endorsement  
Underlying Policies: MGL including Non Owned Auto, Auto, Pollution, MEL, P&I, and EL

### WORKERS COMPENSATION STATE ACT

Carrier: PMA Insurance Group and its affiliates  
6/27/20 - 6/27/21  
Policy # 0495804Y  
Employers Liability: \$1,000,000 BI Each Accident / \$1,000,000 BI Each Disease / \$1,000,000 BI Policy Limit  
Blanket Waiver of Subrogation Endorsement as required by contract  
Blanket Alternate Employer as required by contract

### WORKERS COMPENSATION USL&H

Carrier: American Longshore Mutual Assn Ltd.  
6/27/20 - 6/27/21  
Policy #ALMA0125307  
Employers Liability: \$1,000,000 BI Each Accident/\$1,000,000 BI Each Disease/\$1,000,000 BI Policy Limit  
Blanket Waiver of Subrogation Endorsement as required by contract  
Blanket Alternate Employer as required by contract  
Outer Continental Shelf Lands Act  
USL&H Coverage

### MEL

Mitsui Sumitomo Insurance USA Inc.  
Policy Number: OLM2510142  
04/08/2020 - 04/08/2021  
MEL Policy Declarations  
Primary Employers Liability Insurance Form LSW 675A (04.09)  
Delete Exclusion A (Owned or Operated Watercraft)  
Delete Exclusion H (Divers or Diver's Assistants)  
USL&H Warranty  
In Rem  
Delete Exclusion J (Alternate Employer)  
Death on the High Seas Act  
Additional Assured (Blanket)

## DESCRIPTIONS (Continued from Page 1)

### Hull / P&I

Mitsui Sumitomo Insurance USA Inc.

Policy Number: OHM4510041

04/08/2020 - 04/08/2021

AIMU Protection and Indemnity (P and I) Clauses (June 2, 1983

American Institute Hull Clauses (September 29, 2009)

Additional Assured Blanket

Waiver of Subrogation Blanket

Automatic Acquisition Clause

Privilege to Charter

In Rem

Pilotage & Towage

Other Than Owner Clause

Extended Adventure and Perils

AHIS Liner Negligence Clause SP-7 (June 2, 1977)

Parts Removed Clause

Seaworthiness Clause

Sistership Clause

Full Coverage Collision Clause (143)

American Institute Pollution Exclusion Clause (P & I) & Buy Back

Contractual Liability Extension

In Personam Liability Clause

Crew Exclusion (Crew Covered in MEL Policy)

### Pollution Liability:

State National Insurance Company 57.143%

Starr Indemnity & Liability Company 25.714%

Berkshire Hathaway Specialty Insurance Company 17.143%

06/27/2020 - 06/27/2021

Policy # V-16570-20

Limit: \$5,000,000 Per Occurrence

The General Liability including hired and non-owned Auto, Hull / P&I, and Umbrella policy(s) include an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate Holder, only when there is a written contract or written agreement between the named insured and the certificate holder and with regard to work performed on behalf of the named insured.

The General Liability including hired and non-owned auto, Umbrella, MEL, Hull / P&I and Employers Liability policy(s) provide a Blanket Waiver of Subrogation in favor of the same, when required by written contract.

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

**Bid Bond**

KNOW ALL MEN BY THESE PRESENTS, that we Anders Construction, Inc.  
as Principal, hereinafter called the Principal, and Lexon Insurance Company  
a corporation duly organized under the laws of State of TX

as Surety, hereinafter called the Surety, are held and firmly bound unto

Jefferson Parish Purchasing Department

P.O. Box 9 Gretna LA 70054-0009  
as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of the Greatest Amount Bid Dollars (\$5% GAB ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Bid No. 50-00130910 Two (2) Year Contract to Provide Bi-Monthly Inspection & Maintenance of Nautical Navigation Aids (Marker Lights) Located on Valve Platforms for the Jefferson Parish Department of Water

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution hereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 7th of July, 2020.

Paul Horn  
(Witness)

Anders Construction, Inc.  
(Principal) (Seal)  
BY: President  
(Title)

Melissa Woods  
(Witness)  
Melissa Woods

Lexon Insurance Company  
(Surety) (Seal)  
BY: Scott David Chapman  
(Title) Attorney-in-Fact





# POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation, **Endurance American Insurance Company**, a Delaware corporation, **Lexon Insurance Company**, a Texas corporation, and/or **Bond Safeguard Insurance Company**, a South Dakota corporation, each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Scott David Chapman, Rosalyn Hassell, Elaine Lewis, Timothy J. Maley, Cheryl R. Colson** as true and lawful Attorney(s)-in-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million Dollars (\$100,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the sole shareholder of each Company by unanimous written consent effective the 15<sup>th</sup> day of June, 2019, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the sole shareholder of each Company by unanimous written consent effective the 15<sup>th</sup> day of June, 2019 and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 15<sup>th</sup> day of June, 2019.

**Endurance Assurance Corporation**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



**Endurance American Insurance Company**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



**Lexon Insurance Company**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



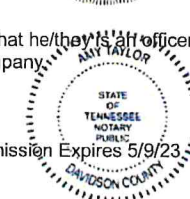
**Bond Safeguard Insurance Company**  
By: *Richard M Appel*  
Richard Appel; SVP & Senior Counsel



## ACKNOWLEDGEMENT

On this 15<sup>th</sup> day of June, 2019, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: *Amy Taylor*  
Amy Taylor, Notary Public - My Commission Expires 5/9/23



## CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the sole shareholder of each Company by unanimous written consent effective June 15, 2019 and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: **RICHARD M. APPEL, BRIAN J. BEGGS, CHRISTOPHER DONELAN, SHARON L. SIMS, CHRISTOPHER L. SPARRO, MARIANNE L. WILBERT**

; and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 7 day of July, 2020.

By: *Daniel S. Lurie*  
Daniel S. Lurie, Secretary

## NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. Please read this Notice carefully.

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - <https://www.treasury.gov/resource-center/sanctions/SDN-List>.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: [LexonClaimAdministration@sompo-intl.com](mailto:LexonClaimAdministration@sompo-intl.com)

Telephone: 615-553-9500 Mailing Address: Sompo International; 12890 Lebanon Road; Mount Juliet, TN 37122-2870





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

July 7, 2020

### ADDENDUM # 1

Bid Number: 50-00130910

Bid Opening Date: July 7, 2020 at 2:00 PM  
Postponed Bid Opening Date to: July 23, 2020 at 2:00 PM

Description of Bid: TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER

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**Postponed Bid Opening Date to: July 23, 2020 at 2:00 PM**

### REVISION TO LICENSE REQUIREMENTS:

This addendum hereby revises the license requirements for this bid.

Remove the current license requirements in its entirety and replace with the following:

#### **License Requirements:**

The following Louisiana State Contractor's License is required for this bid in one of the following classifications:

- **Specialty: Telecommunications and/or**
- **Electrical Work (Statewide)**

*The above LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.*

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

### **CLARIFICATION OF SPECIFICATIONS (QUESTIONS AND ANSWERS):**

- Q1: For the licensing, will any of the following licenses be acceptable other than "telecommunication" for the Aids to Navigation electrical inspections being requested: ELECTRICAL WORK (STATEWIDE) or Heavy Construction or WHARVES, DOCKS, HARBOR IMPROVEMENTS AND TERMINALS
- A1: **TELECOMMUNICATIONS will remain; ELECTRICAL WORK (STATEWIDE) is also acceptable. This addendum hereby revises the License Requirements, see "REVISION TO LICENSE REQUIREMENTS" section of this addendum.**
- Q2: Since no profit (only risk of loss) is allowed to be added to materials for the repair of parish property, can the parish inventory and supply the necessary materials for repairs?
- A2: **No**
- Q3: For Item No. 2 Technician for Hourly Repair Work: Will work be performed during subsequent inspections or will work be scheduled separately? If scheduled separately, will the parish be providing the vessel for all 100 hours or should the vessel, fuel, insurance, ordering materials / parts, pickup of parts, portal to portal time, tools and equipment be included with the hourly technician rate?
- A3: **Work is performed during inspections.**

Sincerely,

Melissa Ovalle

Melissa Ovalle  
Buyer II

Jefferson Parish Purchasing Department

<b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b>
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**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

July 20, 2020

### ADDENDUM # 2

Bid Number: 50-00130910

Bid Opening Date: July 23, 2020 at 2:00 PM

**Description of Bid:** TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER

#### Clarification of Specification (QUESTIONS AND ANSWERS):

- Q1: Insurance requirements: Is a Marine Employers Liability Policy or Hull Protection and Indemnity Policy required for providing a work boat / carrying parish personnel and performing work on parish property for this solicitation.
- A1: Marine Protection & Indemnity is required.  
Hull Protection is not required.

#### Additional Insurance Requirement:

Marine Protection & Indemnity is required in addition to the Standard Insurance Requirements listed on the *STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES* sheet (IR Page 1 and IR Page 2):

- **\$1,000,000 Marine Protection & Indemnity coverage (P&I), to include coverage for the Jones Act**

Please note: \$1,000,000 for the worker's compensation shall be required due exposure over water.

*For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected.*

Sincerely,

Melissa Ovalle

Melissa Ovalle  
Buyer II

Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET





**Bid Number 50-00130910**

**TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER**

**BID DUE: July 7, 2020 at 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Melissa Ovalle  
Buyer Email: movalle@jeffparish.net  
Buyer Phone: (504) 364-2687**





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

May 2020

### **PURCHASING DEPARTMENT ANNOUNCEMENT**

#### **Public Access to the General Government Building and Joseph S. Yenni Building:**

Effective **Monday, May 18, 2020**, Jefferson Parish Government buildings will be open to the public. All visitors will be required to wear a mask or face covering and undergo a temperature screening prior to entry.

#### **Bid Openings:**

Due to COVID-19 safety precautions, all public bid openings have been suspended. Bid openings will continue and be made available via phone conference by calling the following:

**Dial-in Number:** (504) 323-1800

**Meeting ID:** 181357

Bids will be accepted through Central Bidding or manual submission. Manually-submitted bids can be delivered to either Purchasing office location; however, if submitting bids on the day of the bid opening, bidders must submit at the West Bank location. Advertised bids will be received until 2 p.m. The bid opening teleconference will begin at 2:30 p.m. on each bid opening date.

If you have any questions, please contact the Purchasing Department at (504) 364-2678 or e-mail [purchasing@jeffparish.net](mailto:purchasing@jeffparish.net) for assistance.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053  
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# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** **All bidders** must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETN, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123  
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EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

## Nautical Navigation Aids Inspection & Maintenance Contract

### Specifications for Bid 50-00130910

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Two-Year Contract for labor, materials, and equipment to perform bi-monthly inspection and maintenance of nautical navigation aids (marker lights) located on 27 valve platforms along the 32 mile length of the Jefferson Parish Water Department's Lafitte-Grand Isle subaqueous waterline.

#### License Requirements:

The following Louisiana State Contractor's License is required for this bid in the following classification:

- **Specialty: Telecommunications**

*The above LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.*

#### Bonds:

A bid bond will be required with bid submission in the amount of **5%** of the total bid.

A performance in the amount of **50%** of the contract price will be required for this bid. The performance bond shall be supplied at the signing of the contract.

A payment bond in the amount of **50%** of the contract price will be required for this bid. The payment bond shall be supplied at the signing of the contract.

#### Bid Specifications:

The attached map shows the locations of the 27 valve platforms where the nautical navigation aids (marker lights) are installed.

Contractor shall provide:

- All parts needed for maintenance and repair of the nautical navigation aids; all parts will be invoiced at the contractor's cost; see attached Sub Assembly Parts List (vendors shall submit invoices for purchases of parts and charge the Parish "at cost" with no mark-up)
- Water access craft with fuel and driver; launch included; Captain's license is not required
- Land transportation to and from the point of marine departure in Lafitte or Grand Isle; a Jefferson Parish Water Department representative will meet the contractor at the departure point and accompany the contractor on each bimonthly inspection and maintenance run
- Complete inspection report upon completion of each inspection; see sample template

## **Geographic Information Systems Disclaimer**

Jefferson Parish has developed a Geographic Information Systems (GIS) database using aerial photography and field investigations.

Jefferson Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. The Parish assumes no responsibility for the accuracy of any subsequent copies of the data or any undetectable errors due to electronic transfer of the data from system to system or system to disk.

Jefferson Parish, its officers and employees assert their full legal rights under governmental immunity for any liability arising from any act of omission or commission with respect to the information furnished.

The user assumes all responsibilities for verifying the accuracy of any Features, Dimensions or Data furnished which may be critical to the intended use of this data. This Data is NOT to be used as a property survey of any type, legal or otherwise.

In providing data (or access to it) the Parish assumes no obligation to assist in the use of the data, or in the development, use or maintenance of any applications applied to the data.



## Jefferson Parish Water Department

### Grand Isle Water Line

#### Inspection Platform Coordinates

Platform Name	Longitude	Latitude
Above Lafitte Platform 1	90° 6' 1.4"W	29° 45' 44.1"N
Above Lafitte Platform 2	90° 7' 16.2"W	29° 45' 39.3"N
Above Lafitte Platform 3	90° 8' 14.5"W	29° 44' 44.1"N
Platform 1	90° 6' 42.8"W	29° 39' 55.9"N
Platform 2	90° 5' 48.9"W	29° 38' 30.3"N
Platform 3	90° 5' 4.6"W	29° 37' 12.3"N
Platform 4	90° 4' 28.2"W	29° 36' 11.2"N
Platform 5	90° 3' 34.7"W	29° 34' 43.1"N
Platform 6 <sup>1</sup>	90° 3' 20.1"W	29° 34' 18"N
Platform 7 <sup>2</sup>	90° 2' 37.7"W	29° 33' 5.7"N
Platform 8	90° 2' 10.1"W	29° 31' 52.3"N
Platform 9	90° 1' 48.7"W	29° 31' 16.4"N
Platform 10	90° 1' 24.7"W	29° 30' 27.5"N
Platform 11	90° 1' 12"W	29° 29' 44.8"N
Platform 12 <sup>3</sup>	90° 1' 0.5"W	29° 29' 9.8"N
Platform 13	90° 0' 23.8"W	29° 28' 27.5"N
Platform 14	89° 59' 57.9"W	29° 27' 43"N

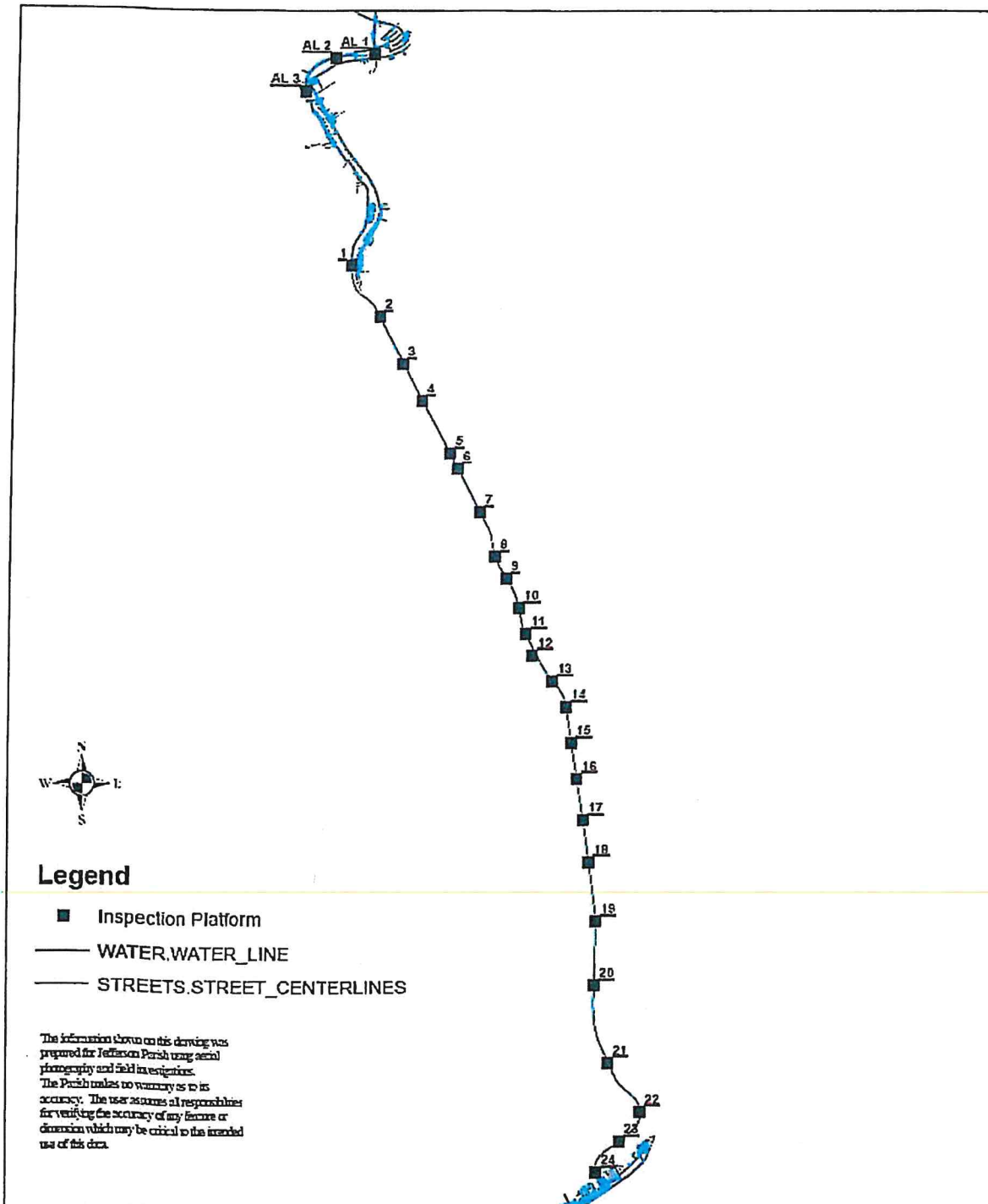
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<sup>1</sup> This platform was completely knocked over at some point. There are no pilings to be seen above the water surface.

<sup>2</sup> This platform is gone. The pilings are above the water surface and bent over.

<sup>3</sup> This platform is badly damaged. Platform and pilings are above the water surface.

Platform 15	89° 59' 48.6"W 29° 26' 44.5"N
Platform 16	89° 59' 38.6"W 29° 25' 46.1"N
Platform 17	89° 59' 27.3"W 29° 24' 37.4"N
Platform 18	89° 59' 17.5"W 29° 23' 28.7"N
Platform 19	89° 59' 5.1"W 29° 21' 50.5"N
Platform 20	89° 59' 8.7"W 29° 20' 5.6"N
Platform 21	89° 58' 44.8"W 29° 17' 57.2"N
Platform 22	89° 57' 44.9"W 29° 16' 36.4"N
Platform 23	89° 58' 24.3"W 29° 15' 47.3"N
Platform 24	89° 59' 8.4"W 29° 14' 56.4"N



**Jefferson Parish**  
**Sub Assembly Parts List**

PMAPI MODEL FA 249 CLEAR LENS	PN 8086-0001
PMAPI MODEL FA 249 BASE ASSY	PN 3030-0907
PMAPI MODEL FA 249 "O" RING GASKET	PN 8020-0035
PMAPI MODEL API MODEL INTERNAL PHOTOCELL	PN 9001-0205
PMAPI MODEL API MODEL EXTERNAL PHOTOCELL	PN 9001-0317
PMAPI MODEL FA 249 LENS MOUNTING RING	PN 8088-0004
PMAPI MODEL STABRITE LED FLASHER 1X4	PN 8084-0055W
PMAPI MODEL API LANTERN LEVELING BOLT	PN 8051-0041
PMAPI MODEL 12VDC 9 AMPERE HOUR BATTERY	PN 4065-0271
PMAPI MODEL API MODEL TELESCOPIC LIGHT STAND	PN 3035-0259
PMAPI MODEL CLASS "C" STAND	PN 3035-0251
PMAPI MODEL J-16-14 BATTERY BOX	PN 3035-0237
PMAPI MODEL APB 12/105 BATTERY	PN 4065-0149
PMAPI MODEL 12VDC 0.50 SOLAR ARRAY	PN 4022-0176
PMAPI MODEL SEC BRACKET	PN 8010-1285
API "T" BOLT	PN 8051-0040





DATE: 6/10/2020  
BID NO.: 50-00130910

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: MOVALLE@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 7/07/2020 AND PUBLICLY OPENED THEREAFTER. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**  
**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.



DATE: 6/10/2020

BID NO.: 50-00130910

Page: 2

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.



DATE: 6/10/2020

BID NO.: 50-00130910

Page: 3

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

### ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

**3,4,5,6,8,9,10,11,12,13,15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.



**STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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**JEFFERSON PARISH REQUIRED STANDARD INSURANCE****WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

**rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**



**COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.



**COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.**

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

**1) OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

**2) BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

📍 600 North Street, Baton Rouge, 70802 📞 (225) 765-2301 🗨 Text-To-Verify: 1 (855) 999-7896 

## Louisiana State Licensing Board for Contractors

### Contractor Information

**Business Name** ANDERS CONSTRUCTION, INC.  
**Mailing Address** 2333 Brooklyn Avenue  
Harvey, LA 70058  
**Phone Number** (504) 324-2395  
**Fax Number** (866) 313-0588  
**Email Address** john@andersconstruction.com  
**Website** <http://WWW.ANDERSCONSTRUCTION.COM>

### Active Licenses

**License Number** 45774  
**Type** Commercial License  
**Status** LICENSED  
**Effective** 07/21/2019  
**Expiration** 07/20/2022  
**First Issued** 07/20/2006

### Classifications

Class	Qualifying Party	Parishes
BUILDING CONSTRUCTION	John Marcus Anders	ALL
BUSINESS AND LAW	John Marcus Anders	ALL
ELECTRICAL WORK (STATEWIDE)	John Marcus Anders	ALL
HEAVY CONSTRUCTION	John Marcus Anders	ALL
SPECIALTY: SOLAR ENERGY EQUIPMENT	John Marcus Anders	ALL
SPECIALTY: WHARVES, DOCKS, HARBOR IMPROVEMENTS AND TERMINALS	John Marcus Anders	ALL