

DATE: 6/10/2020

Page: 5

BID NO.: 50-00130910

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____% 8/15/2022

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

PER CONTRACT

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

45774

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: ANDERS CONSTRUCTION, INC.

ADDRESS: 2333 BROOKLYN AVENUE

CITY, STATE: HARVEY, LA ZIP: 70058

TELEPHONE: (504) 324-2395 FAX: (504) 324-8963

EMAIL ADDRESS: JOHN@ANDERSCONSTRUCTION.COM

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

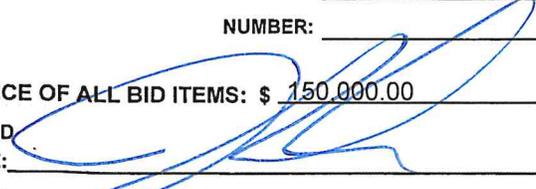
Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: 2

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 150,000.00

AUTHORIZED SIGNATURE: 

JOHN ANDERS

Printed Name

TITLE: PRESIDENT

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00130910

SEALED BID

| ITEM NUMBER | QUANTITY | U/M | DESCRIPTION OF ARTICLES | UNIT PRICE QUOTED | TOTALS |
|-------------|----------|------|--|-------------------|--------------|
| 1 | 12.00 | EA | <p>TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER</p> <p>0010 - VENDOR TO FURNISH LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO</p> <p>PERFORM VISUAL INSPECTION, ELECTRICAL TESTING, AND ROUTINE MAINTENANCE OF ALL ELECTRONIC AND ASSOCIATED COMPONENTS OF THE AIDS INCLUDING REPLACEMENT OF BEACON LIGHT BULBS FOR A TWO (2) YEAR CONTRACT TO INCLUDE SIX (6) INSPECTIONS PER YEAR FOR ALL PLATFORMS</p> <p>BI-MONTHLY INSPECTION AND MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON 27 VALVE PLATFORMS ALONG THE 32 MILE LENGTH OF THE JEFFERSON PARISH WATER DEPARTMENT LAFITTE-GRAND ISLE SUBAQUEOUS WATERLINE, PER THE ATTACHED SPECIFICATIONS</p> | \$10,000 | \$120,000.00 |
| 2 | 100.00 | HR | <p>0020 - TECHNICIAN FOR HOURLY REPAIR WORK</p> | \$300 | \$30,000.00 |
| 3 | 1.00 | ONLY | <p>0030 - NON-BIDDABLE LINE ITEM</p> <p>PARTS AND MATERIALS (THIS IS A NON-BIDDABLE ITEM) THIS ITEM IS FOR PARTS NEEDED TO COMPLETE A REPAIR UP TO \$5,000.00 PER JOB, WITH THE APPROVAL FROM THE REQUESTING DEPARTMENT</p> <p>INVOICES SHALL BE SUBMITTED AT COST ONLY (WITH NO MARKUP)</p> | \$0 | \$0 |

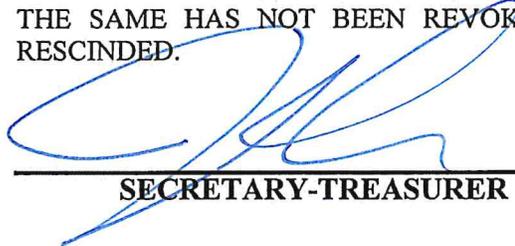
CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
ANDERS CONSTRUCTION,
INCORPORATED.

AT THE MEETING OF DIRECTORS OF ANDERS CONSTRUCTION, INC
INCORPORATED, DULY NOTICED AND HELD ON 7/6/2020,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT JOHN ANDERS, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.



SECRETARY-TREASURER

7/6/2020

DATE

Non-Public Works Bid

AFFIDAVIT

STATE OF LOUISIANA

PARISH/COUNTY OF JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared: JOHN ANDERS
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized PRESIDENT of ANDERS CONSTRUCTION, INC. (Entity);
the party who submitted a bid in response to Bid Number 50-00130910, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

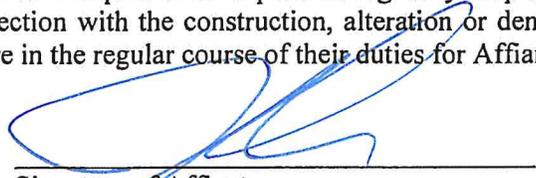
Choice B There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



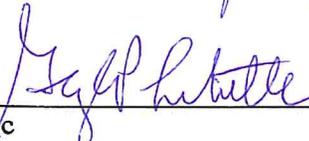
Signature of Affiant

JOHN ANDERS

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 21st DAY OF July, 2020


Notary Public

Gayle P. Letulle
Printed Name of Notary

08534
Notary/Bar Roll Number

My commission expires Lifetime.

GAYLE P. LETULLE
State of Louisiana
Attorney/Notary
Lifetime Commission
Bar Roll No. 08534



Print

Notary Search - Detail

Name: MR. GAYLE P. LETULLE
Address: 112 CAMERON DR.
GRETNA, LA 70056
Phone: (504) 394-9849
Notary ID Number: 52840
Parish: JEFFERSON with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 8534
Status: Active
Commission Date: 07/03/1996
Oath Date: 05/20/1996
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

[Back to Search Results](#) [New Search](#)

DESCRIPTIONS (Continued from Page 1)

COMMERCIAL GENERAL LIABILITY INSURANCE

Watercraft Exclusion Deleted
Hired and Non-Owned Auto Liability Endorsement
Actions / Over Indemnity Endorsement
Seepage and Pollution Endorsement
Underground Property Damage Endorsement
In Rem Endorsement
Blanket Additional Insured Endorsement as required by written contract
Blanket Waiver of Subrogation Endorsement as required by written contract
Blanket Contractual Clause
Primary and Non-Contributory
Gulf of Mexico Extension
Shiprepairers Liability Endorsement
Traveling Workmen Endorsements

UMBRELLA LIABILITY (Follows Form)

Carrier: Underwriters at Lloyds 100%
Limit: \$2,000,000 Per Occ / Aggregate
Blanket Additional Insured Endorsement as required by written contract
Blanket Waiver of Subrogation Endorsement as required by written contract
Gulf of Mexico Extension Endorsement
In-Rem Endorsement
Underlying Policies: MGL including Non Owned Auto, Auto, Pollution, MEL, P&I, and EL

WORKERS COMPENSATION STATE ACT

Carrier: PMA Insurance Group and its affiliates
6/27/20 - 6/27/21
Policy # 0495804Y
Employers Liability: \$1,000,000 BI Each Accident / \$1,000,000 BI Each Disease / \$1,000,000 BI Policy Limit
Blanket Waiver of Subrogation Endorsement as required by contract
Blanket Alternate Employer as required by contract

WORKERS COMPENSATION USL&H

Carrier: American Longshore Mutual Assn Ltd.
6/27/20 - 6/27/21
Policy #ALMA0125307
Employers Liability: \$1,000,000 BI Each Accident/\$1,000,000 BI Each Disease/\$1,000,000 BI Policy Limit
Blanket Waiver of Subrogation Endorsement as required by contract
Blanket Alternate Employer as required by contract
Outer Continental Shelf Lands Act
USL&H Coverage

MEL

Mitsui Sumitomo Insurance USA Inc.
Policy Number: OLM2510142
04/08/2020 - 04/08/2021
MEL Policy Declarations
Primary Employers Liability Insurance Form LSW 675A (04.09)
Delete Exclusion A (Owned or Operated Watercraft)
Delete Exclusion H (Divers or Diver's Assistants)
USL&H Warranty
In Rem
Delete Exclusion J (Alternate Employer)
Death on the High Seas Act
Additional Assured (Blanket)

DESCRIPTIONS (Continued from Page 1)

Hull / P&I

Mitsui Sumitomo Insurance USA Inc.

Policy Number: OHM4510041

04/08/2020 - 04/08/2021

AIMU Protection and Indemnity (P and I) Clauses (June 2, 1983)

American Institute Hull Clauses (September 29, 2009)

Additional Assured Blanket

Waiver of Subrogation Blanket

Automatic Acquisition Clause

Privilege to Charter

In Rem

Pilotage & Towage

Other Than Owner Clause

Extended Adventure and Perils

AHIS Liner Negligence Clause SP-7 (June 2, 1977)

Parts Removed Clause

Seaworthiness Clause

Sistership Clause

Full Coverage Collision Clause (143)

American Institute Pollution Exclusion Clause (P & I) & Buy Back

Contractual Liability Extension

In Personam Liability Clause

Crew Exclusion (Crew Covered in MEL Policy)

Pollution Liability:

State National Insurance Company 57.143%

Starr Indemnity & Liability Company 25.714%

Berkshire Hathaway Specialty Insurance Company 17.143%

06/27/2020 - 06/27/2021

Policy # V-16570-20

Limit: \$5,000,000 Per Occurrence

The General Liability including hired and non-owned Auto, Hull / P&I, and Umbrella policy(s) include an automatic Additional Insured endorsement that provides Additional Insured status to the Certificate Holder, only when there is a written contract or written agreement between the named insured and the certificate holder and with regard to work performed on behalf of the named insured.

The General Liability including hired and non-owned auto, Umbrella, MEL, Hull / P&I and Employers Liability policy(s) provide a Blanket Waiver of Subrogation in favor of the same, when required by written contract.

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Anders Construction, Inc.
as Principal, hereinafter called the Principal, and Lexon Insurance Company
a corporation duly organized under the laws of State of TX

as Surety, hereinafter called the Surety, are held and firmly bound unto
Jefferson Parish Purchasing Department
P.O. Box 9 Gretna LA 70054-0009
as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of the Greatest Amount Bid Dollars (\$5% GAB),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.
WHEREAS, the Principal has submitted a bid for

Bid No. 50-00130910 Two (2) Year Contract to Provide Bi-Monthly Inspection & Maintenance of Nautical
Navigation Aids (Marker Lights) Located on Valve Platforms for the Jefferson Parish Department of Water

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with
the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or
Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt
payment of labor and material furnished in the prosecution hereof, or in the event of the failure of the Principal to enter
such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty
hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract
with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain
in full force and effect.

Signed and sealed this 7th of July, 2020.

Paul Hara (Witness)

Anders Construction, Inc. (Principal) (Seal)
BY: [Signature] PRESIDENT (Title)

Melissa Woods (Witness)
Melissa Woods

Lexon Insurance Company (Surety) (Seal)
BY: [Signature] Scott David Chapman (Title) Attorney-in-Fact



POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation, **Endurance American Insurance Company**, a Delaware corporation, **Lexon Insurance Company**, a Texas corporation, and/or **Bond Safeguard Insurance Company**, a South Dakota corporation, each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Scott David Chapman, Rosalyn Hassell, Elaine Lewis, Timothy J. Maley, Cheryl R. Colson** as true and lawful Attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **One Hundred Million Dollars (\$100,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019 and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 15th day of June, 2019.

Endurance Assurance Corporation
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel

Endurance American Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel

Lexon Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel

Bond Safeguard Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel



ACKNOWLEDGEMENT

On this 15th day of June, 2019, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she/it is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: *Amy Taylor*
Amy Taylor, Notary Public - My Commission Expires 5/9/23



CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the sole shareholder of each Company by unanimous written consent effective June 15, 2019 and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: RICHARD M. APPEL, BRIAN J. BEGGS, CHRISTOPHER DONELAN, SHARON L. SIMS, CHRISTOPHER L. SPARRO, MARIANNE L. WILBERT

; and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 7 day of July, 2020.

By: *Daniel S. Lurie*
Daniel S. Lurie, Secretary

NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. Please read this Notice carefully.

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - <https://www.treasury.gov/resource-center/sanctions/SDN-List>.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: LexonClaimAdministration@sompo-intl.com

Telephone: 615-553-9500 Mailing Address: Sompo International; 12890 Lebanon Road; Mount Juliet, TN 37122-2870



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

July 7, 2020

ADDENDUM # 1

Bid Number: 50-00130910

Bid Opening Date: July 7, 2020 at 2:00 PM
Postponed Bid Opening Date to: July 23, 2020 at 2:00 PM

Description of Bid: TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER

Postponed Bid Opening Date to: July 23, 2020 at 2:00 PM

REVISION TO LICENSE REQUIREMENTS:

This addendum hereby revises the license requirements for this bid.

Remove the current license requirements in its entirety and replace with the following:

License Requirements:

The following Louisiana State Contractor's License is required for this bid in one of the following classifications:

- **Specialty: Telecommunications and/or**
- **Electrical Work (Statewide)**

The above LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

CLARIFICATION OF SPECIFICATIONS (QUESTIONS AND ANSWERS):

- Q1: For the licensing, will any of the following licenses be acceptable other than "telecommunication" for the Aids to Navigation electrical inspections being requested: ELECTRICAL WORK (STATEWIDE) or Heavy Construction or WHARVES, DOCKS, HARBOR IMPROVEMENTS AND TERMINALS
- A1: **TELECOMMUNICATIONS will remain; ELECTRICAL WORK (STATEWIDE) is also acceptable. This addendum hereby revises the License Requirements, see "REVISION TO LICENSE REQUIREMENTS" section of this addendum.**
- Q2: Since no profit (only risk of loss) is allowed to be added to materials for the repair of parish property, can the parish inventory and supply the necessary materials for repairs?
- A2: **No**
- Q3: For Item No. 2 Technician for Hourly Repair Work: Will work be performed during subsequent inspections or will work be scheduled separately? If scheduled separately, will the parish be providing the vessel for all 100 hours or should the vessel, fuel, insurance, ordering materials / parts, pickup of parts, portal to portal time, tools and equipment be included with the hourly technician rate?
- A3: **Work is performed during inspections.**

Sincerely,

Melissa Ovalle

Melissa Ovalle
Buyer II

Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

July 20, 2020

ADDENDUM # 2

Bid Number: 50-00130910

Bid Opening Date: July 23, 2020 at 2:00 PM

Description of Bid: TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER

Clarification of Specification (QUESTIONS AND ANSWERS):

- Q1: Insurance requirements: Is a Marine Employers Liability Policy or Hull Protection and Indemnity Policy required for providing a work boat / carrying parish personnel and performing work on parish property for this solicitation.
- A1: Marine Protection & Indemnity is required.
Hull Protection is not required.

Additional Insurance Requirement:

Marine Protection & Indemnity is required in addition to the Standard Insurance Requirements listed on the *STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES* sheet (IR Page 1 and IR Page 2):

- **\$1,000,000 Marine Protection & Indemnity coverage (P&I), to include coverage for the Jones Act**

Please note: \$1,000,000 for the worker's compensation shall be required due exposure over water.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected.

Sincerely,

Melissa Ovalle

Melissa Ovalle
Buyer II

Jefferson Parish Purchasing Department

Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form as indicated. Failure to do so will result in bid rejection.

This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



Bid Number 50-00130910

TWO (2) YEAR CONTRACT TO PROVIDE BI-MONTHLY INSPECTION & MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON VALVE PLATFORMS FOR THE JEFFERSON PARISH DEPARTMENT OF WATER

BID DUE: July 7, 2020 at 2:00 PM

ATTENTION VENDORS!!!

Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Melissa Ovalle
Buyer Email: movalle@jeffparish.net
Buyer Phone: (504) 364-2687**



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

May 2020

PURCHASING DEPARTMENT ANNOUNCEMENT

Public Access to the General Government Building and Joseph S. Yenni Building:

Effective **Monday, May 18, 2020**, Jefferson Parish Government buildings will be open to the public. All visitors will be required to wear a mask or face covering and undergo a temperature screening prior to entry.

Bid Openings:

Due to COVID-19 safety precautions, all public bid openings have been suspended. Bid openings will continue and be made available via phone conference by calling the following:

Dial-in Number: (504) 323-1800

Meeting ID: 181357

Bids will be accepted through Central Bidding or manual submission. Manually-submitted bids can be delivered to either Purchasing office location; however, if submitting bids on the day of the bid opening, bidders must submit at the West Bank location. Advertised bids will be received until 2 p.m. The bid opening teleconference will begin at 2:30 p.m. on each bid opening date.

If you have any questions, please contact the Purchasing Department at (504) 364-2678 or e-mail purchasing@jeffparish.net for assistance.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

January 2020

Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

Probable Construction Cost: Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

Insurance Requirement: **All bidders** must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
OFFICE 504.364.2678

EMAIL: PURCHASING@JEFFPARISH.NET WEBSITE: WWW.JEFFPARISH.NET

Nautical Navigation Aids Inspection & Maintenance Contract

Specifications for Bid 50-00130910

Two-Year Contract for labor, materials, and equipment to perform bi-monthly inspection and maintenance of nautical navigation aids (marker lights) located on 27 valve platforms along the 32 mile length of the Jefferson Parish Water Department's Lafitte-Grand Isle subaqueous waterline.

License Requirements:

The following Louisiana State Contractor's License is required for this bid in the following classification:

- **Specialty: Telecommunications**

The above LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.

Bonds:

A bid bond will be required with bid submission in the amount of 5% of the total bid.

A performance in the amount of 50% of the contract price will be required for this bid. The performance bond shall be supplied at the signing of the contract.

A payment bond in the amount of 50% of the contract price will be required for this bid. The payment bond shall be supplied at the signing of the contract.

Bid Specifications:

The attached map shows the locations of the 27 valve platforms where the nautical navigation aids (marker lights) are installed.

Contractor shall provide:

- All parts needed for maintenance and repair of the nautical navigation aids; all parts will be invoiced at the contractor's cost; see attached Sub Assembly Parts List (vendors shall submit invoices for purchases of parts and charge the Parish "at cost" with no mark-up)
- Water access craft with fuel and driver; launch included; Captain's license is not required
- Land transportation to and from the point of marine departure in Lafitte or Grand Isle; a Jefferson Parish Water Department representative will meet the contractor at the departure point and accompany the contractor on each bimonthly inspection and maintenance run
- Complete inspection report upon completion of each inspection; see sample template

Geographic Information Systems Disclaimer

Jefferson Parish has developed a Geographic Information Systems (GIS) database using aerial photography and field investigations.

Jefferson Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. The Parish assumes no responsibility for the accuracy of any subsequent copies of the data or any undetectable errors due to electronic transfer of the data from system to system or system to disk.

Jefferson Parish, its officers and employees assert their full legal rights under governmental immunity for any liability arising from any act of omission or commission with respect to the information furnished.

The user assumes all responsibilities for verifying the accuracy of any Features, Dimensions or Data furnished which may be critical to the intended use of this data. This Data is NOT to be used as a property survey of any type, legal or otherwise.

In providing data (or access to it) the Parish assumes no obligation to assist in the use of the data, or in the development, use or maintenance of any applications applied to the data.

Jefferson Parish Water Department

Grand Isle Water Line

Inspection Platform Coordinates

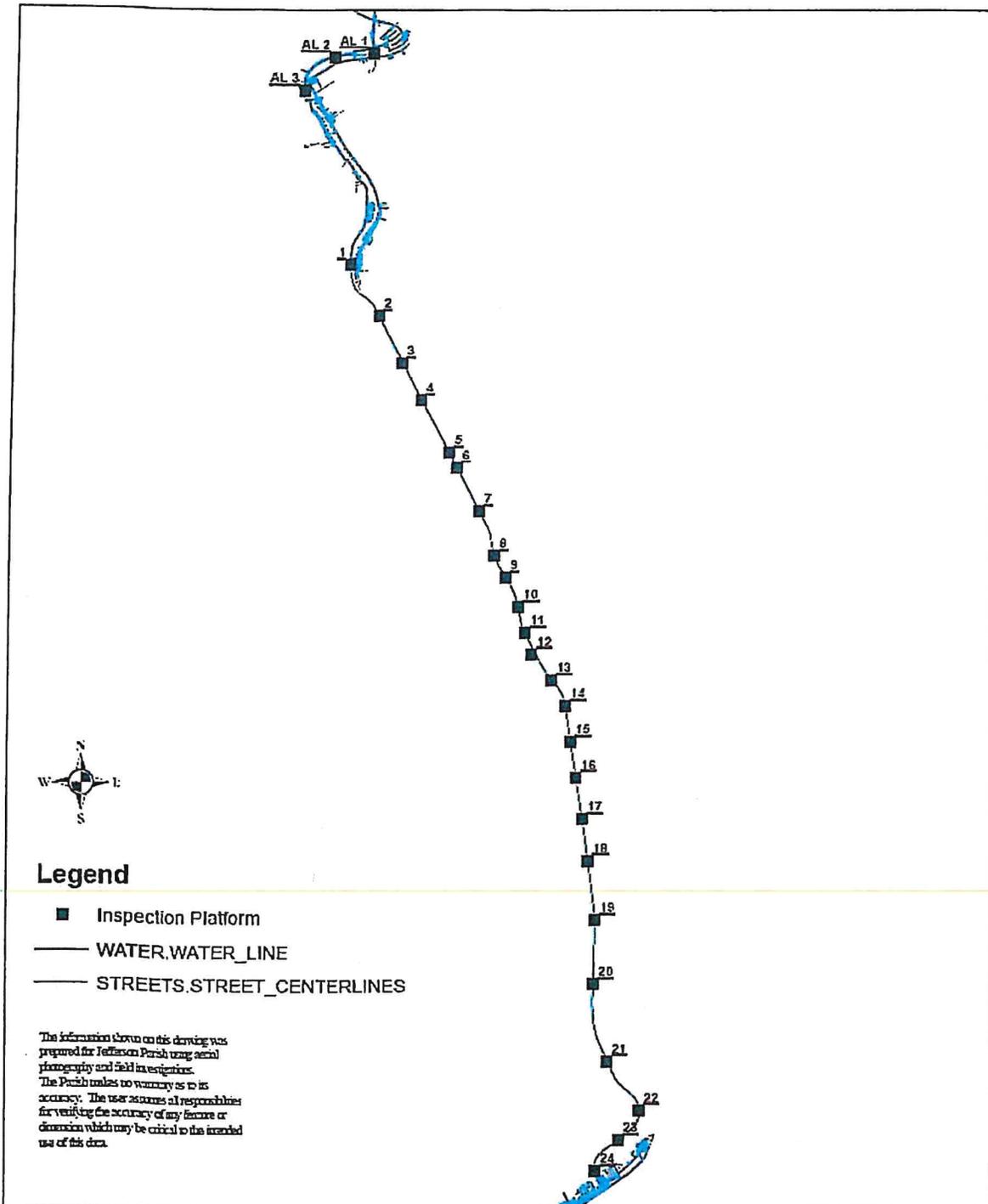
| Platform Name | Longitude | Latitude |
|--------------------------|------------------|-----------------|
| Above Lafitte Platform 1 | 90° 6' 1.4"W | 29° 45' 44.1"N |
| Above Lafitte Platform 2 | 90° 7' 16.2"W | 29° 45' 39.3"N |
| Above Lafitte Platform 3 | 90° 8' 14.5"W | 29° 44' 44.1"N |
| Platform 1 | 90° 6' 42.8"W | 29° 39' 55.9"N |
| Platform 2 | 90° 5' 48.9"W | 29° 38' 30.3"N |
| Platform 3 | 90° 5' 4.6"W | 29° 37' 12.3"N |
| Platform 4 | 90° 4' 28.2"W | 29° 36' 11.2"N |
| Platform 5 | 90° 3' 34.7"W | 29° 34' 43.1"N |
| Platform 6 ¹ | 90° 3' 20.1"W | 29° 34' 18"N |
| Platform 7 ² | 90° 2' 37.7"W | 29° 33' 5.7"N |
| Platform 8 | 90° 2' 10.1"W | 29° 31' 52.3"N |
| Platform 9 | 90° 1' 48.7"W | 29° 31' 16.4"N |
| Platform 10 | 90° 1' 24.7"W | 29° 30' 27.5"N |
| Platform 11 | 90° 1' 12"W | 29° 29' 44.8"N |
| Platform 12 ³ | 90° 1' 0.5"W | 29° 29' 9.8"N |
| Platform 13 | 90° 0' 23.8"W | 29° 28' 27.5"N |
| Platform 14 | 89° 59' 57.9"W | 29° 27' 43"N |

¹ This platform was completely knocked over at some point. There are no pilings to be seen above the water surface.

² This platform is gone. The pilings are above the water surface and bent over.

³ This platform is badly damaged. Platform and pilings are above the water surface.

| | | |
|-------------|----------------|----------------|
| Platform 15 | 89° 59' 48.6"W | 29° 26' 44.5"N |
| Platform 16 | 89° 59' 38.6"W | 29° 25' 46.1"N |
| Platform 17 | 89° 59' 27.3"W | 29° 24' 37.4"N |
| Platform 18 | 89° 59' 17.5"W | 29° 23' 28.7"N |
| Platform 19 | 89° 59' 5.1"W | 29° 21' 50.5"N |
| Platform 20 | 89° 59' 8.7"W | 29° 20' 5.6"N |
| Platform 21 | 89° 58' 44.8"W | 29° 17' 57.2"N |
| Platform 22 | 89° 57' 44.9"W | 29° 16' 36.4"N |
| Platform 23 | 89° 58' 24.3"W | 29° 15' 47.3"N |
| Platform 24 | 89° 59' 8.4"W | 29° 14' 56.4"N |



Jefferson Parish
Sub Assembly Parts List

| | |
|--|---------------|
| PMAPI MODEL FA 249 CLEAR LENS | PN 8086-0001 |
| PMAPI MODEL FA 249 BASE ASSY | PN 3030-0907 |
| PMAPI MODEL FA 249 "O" RING GASKET | PN 8020-0035 |
| PMAPI MODEL API MODEL INTERNAL PHOTOCELL | PN 9001-0205 |
| PMAPI MODEL API MODEL EXTERNAL PHOTOCELL | PN 9001-0317 |
| PMAPI MODEL FA 249 LENS MOUNTING RING | PN 8088-0004 |
| PMAPI MODEL STABRITE LED FLASHER 1X4 | PN 8084-0055W |
| PMAPI MODEL API LANTERN LEVELING BOLT | PN 8051-0041 |
| PMAPI MODEL 12VDC 9 AMPERE HOUR BATTERY | PN 4065-0271 |
| PMAPI MODEL API MODEL TELESCOPIC LIGHT STAND | PN 3035-0259 |
| PMAPI MODEL CLASS "C" STAND | PN 3035-0251 |
| PMAPI MODEL J-16-14 BATTERY BOX | PN 3035-0237 |
| PMAPI MODEL APB 12/105 BATTERY | PN 4065-0149 |
| PMAPI MODEL 12VDC 0.50 SOLAR ARRAY | PN 4022-0176 |
| PMAPI MODEL SEC BRACKET | PN 8010-1285 |
| API "T" BOLT | PN 8051-0040 |

| Job Number: LSO0732- 4 41 AIDS TO NAVIGATION REPORT | | | | | | | | | | | |
|---|-------------|-----------|----------------|----------------|------------|-----------------|---------------------|-----------|-------------|------------------|-----------|
| | | | | | | Customer: | | | Date: | | |
| | | | | | | Field: | | | Labor Hrs: | | |
| | | | | | | PO#: | | | Mileage: | | |
| | | | | | | Phone: | | | Est. Cost: | | |
| | | | | | | Fax: | | | Offshore: | | |
| | | | | | | E-mail: | | | Page 1 of | | |
| Date | Location | Sign Y/ N | Lantern PKV/ A | Lantern PKV/ A | Level Y/ N | FL Model Char. | L/Changer Lamp/ LED | Photocell | Charger V/A | Battery/ Voltage | Comments: |
| | | | FA249 | | | | | | | | |
| | | | 0.151 | | | | | | | | |
| | | | FA249 | | | | | | | | |
| | | | 0.157 | | | | | | | | |
| | | | FA249 | | | | | | | | |
| | | | 0.288 | | | | | | | | |
| Comments: ROUTINE NAV-AID INSPECTION. BARATARIA BRIDGE CHANNEL 13 VHF-GIVE BOAT NUMBERS. | | | | | | | | | | | |
| Parts Used | | | | | | | | | | | |
| Qty | Part Number | E | I/R | Description | Qty | Part Number | E | I/R | Description | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Technician(s): _____ | | | | | | Customer: _____ | | | | | |

DATE: 6/10/2020
BID NO.: 50-00130910

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: MOVALLE@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 7/07/2020 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

DATE: 6/10/2020

BID NO.: 50-00130910

Page: 2

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3,4,5,6,8,9,10,11,12,13,15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

- 7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
- 8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
- 9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
- 10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
- 11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
- 12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
- 13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
- 14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
- 15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
- 16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
- 17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session – Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE



WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

📍 600 North Street, Baton Rouge, 70802 📞 (225) 765-2301 📧 Text-To-Verify: 1 (855) 999-7896 

Louisiana State Licensing Board for Contractors

Contractor Information

Business Name ANDERS CONSTRUCTION, INC.
Mailing Address 2333 Brooklyn Avenue
 Harvey, LA 70058
Phone Number (504) 324-2395
Fax Number (866) 313-0588
Email Address john@andersconstruction.com
Website http://WWW.ANDERSCONSTRUCTION.COM

Active Licenses

License Number 45774
Type Commercial License
Status LICENSED
Effective 07/21/2019
Expiration 07/20/2022
First Issued 07/20/2006

Classifications

| Class | Qualifying Party | Parishes |
|--|--------------------|----------|
| BUILDING CONSTRUCTION | John Marcus Anders | ALL |
| BUSINESS AND LAW | John Marcus Anders | ALL |
| ELECTRICAL WORK (STATEWIDE) | John Marcus Anders | ALL |
| HEAVY CONSTRUCTION | John Marcus Anders | ALL |
| SPECIALTY: SOLAR ENERGY EQUIPMENT | John Marcus Anders | ALL |
| SPECIALTY: WHARVES, DOCKS, HARBOR IMPROVEMENTS AND TERMINALS | John Marcus Anders | ALL |