



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

Pressure Washing Project #202488MC01
Iberville Parish School Board

Project documents obtained from www.CentralBidding.com

05-Mar-2024 06:10:22 AM

MOVING

FORWARD



**IBERVILLE
PARISH
SCHOOLS**



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

Request For Proposal

202488MC01

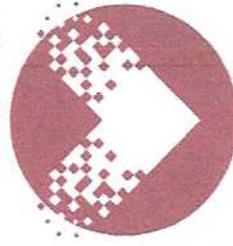
Project Title

Pressure Washing Project

MOVING
FORWARD



**IBERVILLE
PARISH
SCHOOLS**



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

1. Cover Page
2. Table of Contents
3. Advertisement
4. Instructions for Proposal
5. Louisiana Public Work Bid Form
6. Affidavit of Conviction/Fraud
7. Attestation Clause
8. Affidavit Verification of Employees
9. Designation of Construction Contactor
10. Insurance Exhibit
11. Notification of Substantial Completion
12. RS 38 2212
13. Specification cover sheet
14. Specification package



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

February 8, 2024

Request for Proposal #202488MC01

The Request for Proposal (RFP) will be received by the Iberville Parish School Board, Att: *Evan Cagnolatti, Facilities Director*, at 59125 Bayou Rd., Plaquemine, LA. 70764, not later than 2:00 PM (local time), **March 14th, 2024**, for the following **Pressure Washing Project** (IPSB RFP #202488MC01)

NOTE ** Outer envelope, if mailed, shall be marked Request For Proposal (RFP).
Please find proposal-related materials and post the electronic proposal to –
www.centralbidding.com

The RFP will be opened at the School Board Office immediately following the close of bid time on the above-noted date.

A **Mandatory Pre-Proposal Conference** will be held at 10:00 a.m. CDT on **March 7th, 2024**, at Iberville Parish School Board Maintenance Facility Office, 59125 Bayou Road, Plaquemine, LA, 70764. No proposal will be accepted from any contractor who did not attend and sign in at the Pre-Bid Conference.

Preliminary proposal information may be obtained by contacting the Facility Director:

Evan Cagnolatti
evancagnolatti@ipsb.education

The policy of the Iberville Parish School Board is to provide equal opportunities without regard to race, color, national origin, sex, age, disabilities, or veteran status in educational programs and activities. This includes but is not limited to, admissions, educational services, financial aid, and employment.

Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
Superintendent

Insertion Dates: February 15th, 2024, February 22nd, 2024, February 29th, 2024

INSTRUCTIONS FOR PROPOSAL

1. Introduction:

Proposals must be made following the *Request for Proposals* and as required on the proposal form. An abstract of the proposal may be available to the proposer. The Owner reserves the right to reject any or all proposals and to waive technicalities and informalities. See *Request for Proposals*, for proposal date, time, and location for submittal of proposals.

2. The Owner of the proposed work is *Iberville Parish School Board*

3. The title of the project will be as indicated in the *Request for Proposal*.

4. Architects and Engineers:

~~The Architect of record or his authorized representative, and the consulting engineer(s) whose seal(s) appear on the Construction documents will administer the construction contract.~~

5. Proposals:

Sealed proposals are invited, and any submitted proposal forms are to be filled in by typewriter or manually in ink and submitted using the Bid/Proposal form attached to the Proposal documents, or on extra copies available from the Owner. All blanks on the Proposal form, before the signature line should be filled in including, if required, any applicable unit prices. Submit the Proposal form and, if applicable, a corporate resolution in a sealed opaque envelope addressed to the Iberville Parish School Board, Attn: *Evan Cagnolatti, Facility Director, 59125 Bayou Rd., Plaquemine, Louisiana 70764*, plainly marked with the name of the project as shown in the Request for Proposal and with the date the offers are to be opened. Also, if the offer is for \$50,000.00 or more, include on the envelope the Proposer's name, address, and Louisiana Contractor's license number. If the proposal is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "PROPOSAL ENCLOSED" on the face of the envelope. Enclosed in the envelope are the other documents listed on the proposal form.

- Oral, telephonic, or facsimile-transmitted proposals will not be considered.
- Proposers shall assume full responsibility for timely delivery to the location designated for receipt of proposals.
- Proposals received after the time and date for receipt of a proposal will be returned unopened.
- Proposer may also submit proposals electronically via www.centralauctionhouse.com

6. Documents:

Proposal documents may be obtained from the offices designated in the *Request for Proposal*. Proposal documents may be examined in the office of *Evan Cagnolatti, Facility Director, 59125 Bayou Rd., Plaquemine, Louisiana 70764* (The Owner's Representative). Proposal documents will be issued at the discretion of the owner.

7. Addenda:

The addenda will be transmitted to all known proposers to have received a complete set of proposal documents. The addenda will be transmitted by a copy of the addendum by one of the following methods: (1) facsimile transmission; (2) e-mail; or (3) hand-delivery. Such transmission shall be completed within twenty-four hours of the issuance of the addendum. In addition, a copy of the addendum shall be sent by regular mail to all prime proposers who have requested offer documents.

8. Interpretation:

- A. No oral interpretations will be made to proposers as to the meaning of proposal documents. Proposers' and sub-proposers' requests for such interpretations shall be made in writing to the owner no later than seven (3) calendar days before the date and time for receiving proposals and failure on the part of the successful proposer to do so shall not relieve him, as a contractor, of the obligation to execute such work following a later interpretation by the owner. All the interpretations made to the proposers shall be made in the form of addenda and sent to all proposers known to have received a complete set of Proposal documents.
- B. Proposers shall promptly notify the owner of any ambiguity, inconsistency, or error that proposers may discover upon examination of proposal documents or the site and local conditions.
- C. No substitutions of the materials, products, and equipment described in the proposal documents will be considered unless a written request for approval has been submitted by a proposer and has been received by the owner at least seven (7) calendar days before the date for a receipt of proposals. Any approval of any proposed substitutions shall be outlined in an addendum.
- D. Addendum will state, if applicable, any revised time and date for the opening of proposals.
- E. Each proposer should ascertain from the owner before submitting a proposal that he has received all addenda issued. Failure of a proposer to receive an addendum or to consider one or more addenda shall not relieve the proposer from any obligation under his offer as submitted. All proposals will be considered by the Owner provided the proposer acknowledges receipt of all addenda on the proposal form. Failure to include acknowledgment of all addenda on the proposal form will cause the proposer to be rejected as incomplete.
- F. Sums on the proposal form shall be expressed in figures and words.
- G. Alternates may be requested, and the amounts stated to be added to or deducted from the amount of the Base Proposal, if the corresponding change in the work as described in the proposal documents is accepted. If alternates are requested, proposers are requested to complete the blanks for the alternate to include a specific sum or enter "*No Change*" if there are no changes in the Base Proposal price.
- H. For a multiple-site Project, the apparent low proposer is requested after the opening of the offers to complete the supplemental information sheet to describe and break down the Base Proposal and alternates, if any, by each location or school site included in the Project. The completion of the information sheet is for information only and is not considered for the contract award. The information sheet shall be submitted by hand delivery within five (5) business days of the opening of the offers.
- I. Allowances, if any, are restricted to minor items and limited to hardware, face brick, landscaping, electric light fixtures, miscellaneous steel, tile, wallpaper and other exterior finishes, fixtures and furnishings, and carpeting. LA-R.S. 38:2212(K)

9. Bond Requirements

- A. ~~For a \$25,000 contract or more a Performance Bond and a Labor and Materials Payment Bond satisfactory to the Owner each in the amount of 100% of the contract sum will be required of the successful proposal to guarantee delivery of the completed work under contract and payment for labor and materials. These bonds shall be written only on the Owner's forms, copies of which are attached. No company, regardless of size or financial rating, will be allowed to write its bonds.~~
- B. ~~Performance Bond and Labor and Material Payment Bond must be accompanied by a Certificate of Power of Attorney showing that the party who executed the bonds is authorized to do so by the surety company.~~

10. Contract Award:

Iberville Parish School Board reserves the right to award the Project on whatever basis is in the interest of the Owner to accept or reject any offer or all proposals and to waive technicalities and informalities. Alternatives, if accepted, will be accepted in the order in which they are listed on the Proposal form. Determination of the low proposer will be based on the sum of the base offer and any alternates accepted. Proposal forms that contain irregularities or qualifications of any kind or which do not comply with the proposal documents may be rejected and returned to the proposer without having been read and entered in the offer tabulation. The award of a contract will be announced after all the required documents are submitted by the apparent low proposer and the documents are accepted by the Owner.

11. Contract Form:

~~The form of the Agreement will be the Owner's purchase order. The agreement form will be prepared by the Owner and, if the contract sum is more than \$25,000, the bond forms are included and sent to the Contractor for execution and returned to the Owner for signature. The Contractor must submit the signed Contract, executed bonds, and insurance certificates to the Owner within five (5) business days of the date of receipt of the Contract.~~

12. Samples:

If required by the Owner, the successful proposer will submit samples of items they propose to furnish before any award is made.

13. Pre-Proposal conference:

A Pre-Proposal conference will be held on a date before the opening of proposals and at a location to be announced to all invited proposers for record. If the Request for Proposal indicates that a pre-proposal conference is mandatory, then only those proposers attending the Pre-Proposal conference may submit a proposal. Also, timely attendance at a mandatory Pre-Proposal conference is required to submit a proposal. Potential proposers **must** be in the Pre-Proposal conference room before 10:00 a.m. Persons arriving after 10:00 a.m. will not be allowed to submit a proposal. Any revisions of the proposal documents because of the pre-proposal conference shall not be valid unless included in an addendum.

14. Representation:

Each proposer by submitting a completed and signed proposal represents that:

- A. The proposer has read and understands the proposal documents and proposed Contract Documents and the proposal is made to the extent that such documentation relates to the work for which the offer is submitted.
- B. The proposer has examined and personally visited the site and the location of the proposed work and has familiarized himself with the local conditions under which the work is to be performed including the correlation of his observations with the requirements of the proposed Contract Documents.
- C. The proposer's offer is based upon the materials, systems, and equipment described in the proposal documents without exceptions.
- D. The proposer is satisfied as to (1) the conditions to be encountered, (2) the character, quality, and scope of the proposed work, (3) the quality and quantity of the materials to be furnished, and (4) the requirements of the offer, the plans and specifications, and other proposed Contract Documents.
- E. The proposer certifies that by completing the proposal form he is fully qualified and licensed following an applicable local licensing law. If the contract sum is \$50,000 or more, the proposer certifies that he is fully qualified and licensed following Louisiana Revised Statutes 37:2150, et seq., He shall be responsible for determining that all sub-Offersors or prospective subcontractors are duly licensed following the law.
- F. The proposed by submitting and signing the Bid/Proposal form accepts the time for completion of the project as stated in the Request for Proposal and accepts the amount specified for liquidated damages as stated in the Request for Proposal.

15. The apparent low proposer shall submit within five (5) business days after the date of the opening of the proposals using the forms included in the proposal documents:

A signed affidavit required by R.S. 38:2212.10 regarding an employee status verification system; an Affidavit of No Convictions to comply with R.S. 38:2227; a completed and signed Non-collusion/No Debarment Affidavit to comply with R.S. 38:2224; and any other documents required by law or policy before a Notice of Award is made or sent to the apparent low proposer. Upon receipt of the properly completed documents from the apparent low proposer, the Owner will announce the Award of the Contract.

16. Relief from a mistake in proposal:

Before the time and date designated for receipt of proposals, a submitted proposal may be modified or withdrawn. Withdrawn proposals may be resubmitted up to the date and time designated for the receipt of proposals. Proposals remain valid for forty-five (45) calendar days after the date of opening of the proposals and may not be modified, withdrawn, or canceled by any proposer.

17. Completion Time and Liquidated Damages:

The completion of the work must be within the time stated in the proposal documents, subject to any extensions as may be granted following the Contract Documents or the Contractor shall pay the Liquidated Damages for \$250.00 for each consecutive calendar day of delay that the project is not substantially completed. The amount of the liquidated damages is \$250.00 for each consecutive calendar day after 45 days of the date of the Substantial Completion that any item listed on the punch list remains incomplete. The Contract Time shall commence on the date stated in the Contract.

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Iberville Parish School Board
Attn: Evan Cagnolatti Facility Director
58030 Plaquemine St.
Plaquemine, LA 70764

BID FOR: Pressure Washing Project
RFP# 202488MC01

(Owner to provide the name of the project and other identifying information)

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Joseph Valentine
Environment Containment Mats, LLC and dated: 3-13-2024

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) Addendum #1, of 202488MC01.

TOTAL BASE BID: For all work required by the Bidding Documents (including all unit prices designated "Base Bid" * but not alternates) the sum of:

One Million One Hundred Seventy Seven Thousand Six Dollars (\$ \$1,177,006)

ALTERNATES: For all work required by the Bidding Documents for Alternates including all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to describe alternate and state whether add or deduct) for the lump sum of:

No Change Dollars (\$ No Change)

Alternate No. 2 (Owner to describe alternate and state whether add or deduct) for the lump sum of:

No Change Dollars (\$ No Change)

Alternate No. 3 (Owner to describe alternate and state whether add or deduct) for the lump sum of:

No Change Dollars (\$ No Change)

NAME OF BIDDER: Environmental Containment Mats, LLC

ADDRESS OF BIDDER: 1116 Hawn Ave
Shreveport, LA 71107

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 69726 - LA

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Joseph Valentine

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: CEO

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: Joseph Valentine

DATE: 3-13-2024

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise, it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check, or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

LOUISIANA UNIFORM PUBLIC WORK BID FORM UNIT PRICE FORM

TO: Iberville Parish School Board
Attn: Evan Cagnolatti Facility Director
59125 Bayou Rd.
Plaquemine, LA 70764

BID FOR: Pressure Washing Project
RFP# 202488MC01

(Owner to provide the name of the project and other identifying information)

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
			Square Foot	\$ 1.00	
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#		UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.					

Warning for "DESCRIPTION" is to be provided by the Owner. All quantities are estimated. The contractor will be paid based on actual quantities as verified by the Owner.



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

Request for Proposal (RFP)

Client: *Evan Cagnolatti*

Facility Director

evancagnolatti@ipsb.education

Iberville Parish School Maintenance Facility Building
59125 Bayou Road, Plaquemine, LA 70764

Annual Pressure Wash Project at the IPSB Campus Facilities

The contractor will provide all labor, equipment, and materials needed to complete the following:

1. Plaquemine High School:

- I. Pressure wash the exterior of school buildings A, B, C, D, E, and F from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.
- III. Pressure wash the exterior of the common area of schools.

❖ Price per campus- \$218,830.⁰⁰

2. White Castle High School:

- I. Pressure wash the exterior of school building A from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the exterior of the Bulldogs gym and canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus- \$115,036.⁰⁰

3. MSA-East Academy:

- I. Pressure wash the exterior of the school building from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the entire exterior of the school auditorium and gym
- III. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus- \$53,000.⁰⁰

4. Dorseyville Elementary:

- I. Pressure wash the exterior of school buildings A, B, C, and D from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

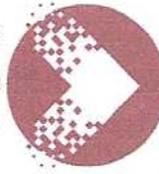
❖ Price per campus- \$59,499.⁰⁰

MOVING

FORWARD



**IBERVILLE
PARISH
SCHOOLS**



5. Crescent Elementary:

- I. Pressure wash the exterior of school buildings A, B, C, D, and E from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$90,611.⁰⁰

6. MSA-West Academy:

- I. Pressure wash the exterior of school building A from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the exterior of Per-K and the Quad Building to include clean exterior windows after the pressure wash has been completed.
- III. Pressure wash the exterior of Building H, the old gym, and the cafeteria to include clean exterior windows after the pressure wash has been completed.
- IV. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$178,328.⁰⁰

7. East Iberville:

- I. Pressure wash the exterior of the school building A from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the exterior of the old gym and school building F from top to bottom. Clean exterior windows after the pressure wash has been completed.
- III. Pressure wash the exterior of the new gym, and cafeteria to include clean exterior windows after the pressure wash has been completed.
- IV. Pressure wash exterior concessions, canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$155,644.⁰⁰

8. Iberville Elementary:

- I. Pressure wash the exterior of school buildings A, B, C, and D from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.
- III. Pressure wash the exterior of the old gym from top to bottom. Clean exterior windows after the pressure wash has been completed.

❖ Price per campus - \$132,756.⁰⁰



9. North Iberville:

- I. Pressure wash the exterior of school buildings A, B, C, D, E, and F from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$124,602.⁰⁰

10. Main Central Office Building:

- I. Pressure wash the exterior of the building from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line on campus.

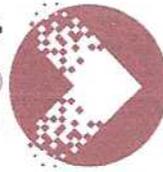
❖ Price per campus - \$48,700.⁰⁰

11. Total bid price of all requested IPSB campuses

❖ \$ \$1,177,006.⁰⁰

Qualifications and notes:

- This RFP is intended to pressure wash (10) campuses over a (3) year span. This agreed-upon price must be valid for these (3) years. At the end of the first (3) years of this RFP negotiations and renewal for another (3) year contract will be discussed.
- All proper insurance paperwork for IPSB shall be up to date and handed in at the time of the awarded contract.
- The priority list (*which is subject to change*) will be decided and provided to the contractor by the IPSB Facility Director
 - Example:
 - Year 1- PHS, WCHS, and MSAE
 - Year 2- DES, CES, and MSAW
 - Year 3- EI, IES, NI, and Central Office
- Start time for the jobs will be decided by the IPSB Facility Director
- The contractor must provide past work experience with references for pressure washing commercial buildings or any likewise facilities.
- The contractor manpower must provide no less than an 8-man crew and include an on-site manager to instruct and track progress.
- A schedule is necessary. Tracking progress meetings will be held once a week.
- Quotes should be broken down as per bullet point.
- The description "from top to bottom" includes soft wash shingles and other material on all rooftops.
- All sites must be inspected and signed off by an IPSB maintenance supervisor before demobilization.
- All windows **must** be clean after all pressure washing is completed.
- Contractors are liable for any damage caused by pressure washing, cleaning solutions, and/or chemicals used.



- Equipment should consist of but not limited to:
 - 20ft or higher articulate lifts
 - Scissor lifts
 - turbo twister
 - hot water-compatible wash systems
 - bio-degradable detergent

- List below references. (no specific amount necessary)
 - Company Name Kilgore Industrial Services
 - Contact Person Shelby Palmer - CEO
 - Address 4245 W. Cardinal Dr
Baumont, TX 77705
 - Phone Number including area code 409-782-9876

 - Company Name Rader McCary
 - Contact Person John McCary - Partner
 - Address 750 Montclair Rd
Birmingham, AL 35213
 - Phone Number including area code 205-597-4493

 - Company Name Iberia Parish Government
 - Contact Person Gerald Gresser (Parish Architect)
 - Address _____
 - Phone Number including area code 337-519-0415

AFFIDAVIT

**STATE OF LOUISIANA
PARISH OF IBERVILLE**

BEFORE ME, the undersigned authority, personally came and appeared _____, who after being by me duly sworn deposed and said that he/she is the fully authorized _____ of _____ (hereinafter referred to as Bidder), the party who submitted a bid opened on _____, 20____, to the **Iberville Parish School Board** for Pressure Washing Project, Project# 202488MC01, and said affiant further said and attested:

He/she personally has not been convicted of, nor has he/she entered a plea of guilty or nolo contendere to, any of the crimes or equivalent federal crimes listed below. That further, no individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the bidding entity, has been convicted of or has entered a plea of guilty or nolo contendere to, any of the crimes or equivalent federal crimes listed below.

A conviction of, or plea of guilty or nolo contendere to, the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- a. Public bribery (R.S. 14:118)
- b. Corrupt influencing (R.S.14:120)
- c. Extortion (R.S. 14:66)
- d. Money laundering (R.S. 14:230)

A conviction of, or plea of guilty or nolo contendere to, the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- a. Theft (R.S. 14:67)
- b. Identity theft (R.S. 14:67.16)
- c. Theft of a business record (R.S. 14:67.20)
- d. False accounting (R.S. 14:70)
- e. Issuing worthless checks (R.S. 14:71)
- f. Bank fraud (R.S. 14:71.1)
- g. Forgery (R.S. 14:72)
- h. Contractors; misapplication of payments (R.S. 14:202)
- i. Malfeasance in office (R.S. 14:134)

Print Name:

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC

The five-year prohibition provided for in R.S. 38:2227 (B)(2) shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded according to these provisions. If evidence is submitted to the School Board substantiating that a false attestation has been made and the project must be readvertised or the contract canceled, the awarded entity making the false attestation shall be responsible to the School Board for the costs of rebidding, additional costs due to increased costs of bids and all delay costs due to the rebid or cancellation of the above-described project as provided in R.S. 38:2227 (C)(2).

This completed and signed attestation is to be submitted by the apparent low Bidder within ten (10) days after the Bid Opening.

NAME OF PROJECT

PROJECT NUMBER

DATE OF BID

**ATTESTATION CLAUSE REQUIRED BY
LA. R.S. 38:2227 (PAST CRIMINAL CONVICTIONS OF BIDDERS)**

Appearer, as a Bidder on the above-entitled Public Works Project, does hereby attest that:

A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes:

(a) Public bribery (R.S. 14:118)

(c) Extortion (R.S. 14:66)

(b) Corrupt influencing (R.S. 14:120)

(d) Money laundering (R.S. 14:23)

B. Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

(a) Theft (R.S. 14:67)

(f) Bank fraud (R.S. 14:71.1)

(b) Identity Theft (R.S. 14:67.16)

(g) Forgery (R.S. 14:72)

(c) Theft of a business record
(R.S.14:67.20)

(h) Contractors; misapplication of
payments (R.S. 14:202)

(d) False accounting (R.S. 14:70)

(i) Malfeasance in office (R.S. 14:134)

(e) Issuing worthless checks
(R.S. 14:71)

NAME OF BIDDER

NAME OF AUTHORIZED SIGNATORY OF BIDDER

DATE

TITLE OF AUTHORIZED SIGNATORY OF BIDDER

**SIGNATURE OF AUTHORIZED
SIGNATORY OF BIDDER**

AFFIDAVIT

LA.R.S. 38:2212:10 Verification of Employees

**STATE OF LOUISIANA
PARISH OF IBERVILLE**

BEFORE ME, the undersigned authority, personally came and appeared _____, who after being by me duly sworn deposed and said that he/she is the fully authorized _____ of _____ (hereinafter referred to as the Bidding Entity), a party that may submit a bid to be opened on _____, 20__ to the **Iberville Parish School Board** for The Pressure Washing Project, Project No. 202488MC01, and said affiant further said and attested:

- A. That the Bidding Entity is registered and participants in a status verification system to verify that all of its employees in the state of Louisiana are legal citizens of the United States or are legal aliens.
- B. If awarded the contract, the Bidding Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. If awarded the contract, the Bidding Entity shall require all subcontractors to submit to it an affidavit verifying compliance with Paragraphs (A) and (B) above. La.R.S. 38:2212.10(C)(3).

NAME OF BIDDING ENTITY

NAME OF AUTHORIZED SIGNATORY OF BIDDER

TITLE OF AUTHORIZED SIGNATORY OF BIDDER

SIGNATURE

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20__.

Notary Public

This completed, signed and notarized affidavit is to be submitted by the apparent low Bidder within ten (10) days after the Bid Opening.



**Designation of Construction Contractor
as Agent of a Governmental Entity
Sales Tax Exemption Certificate**

Iberville Parish School Board

_____ , an agency of the United States government, or an agency, board, commission, or instrumentality of the State of Louisiana or its political subdivisions, including parishes, municipalities and school boards, does hereby designate the following contractor as its agent for the purpose of making sales tax exempt purchases on behalf of the governmental body:

Name of Contractor <i>Environmental Containment Mats LLC</i>		
Address <i>1116 Hawn Ave</i>		
City <i>Shreveport</i>	State <i>LA</i>	ZIP <i>71107</i>

This designation of agency shall be effective for purchases of component construction materials, taxable services and leases and rentals of tangible personal property for the following named construction project:

Construction Project	Contract Number
----------------------	-----------------

This designation and acceptance of agency is effective for the period

Beginning Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)
-----------------------------	-----------------------

Purchases for the named project during this period by the designated contractor shall be considered as the legal equivalent of purchases directly by the governmental body. Any materials purchased by this agent shall immediately, upon the vendor's delivery to the agent, become the property of this government entity. This government entity, as principal, assumes direct liability to the vendor for the payment of any property, services, leases, or rentals made by this designated agent. This agreement does not void or supersede the obligations of any party created under any construction contract related to this project, including specifically any contractual obligation of the construction contractor to submit payment to the vendors of materials or services for the project.

This contractor-agent is not authorized to delegate this purchasing agency to others; separate designations of agency by this governmental entity are required for each contractor or sub-contractor who is to purchase on behalf of this governmental entity. The undersigned hereby certify that this designation is the entirety of the agency designation agreement between them. In order for a purchase for an eligible governmental entity through a designated agent to be eligible for sales tax exemption, the designation of agency must be made, accepted, and disclosed to the vendor before or at the time of the purchase transaction.

Designation of Agency		
Signature of Authorized Designator	Date (mm/dd/yyyy)	
Name of Authorized Designator		
Name of Governmental Entity Iberville Parish School Board		
Address 58060 Plaquemine Street		
City Plaquemine	State LA	ZIP 70764

Acceptance of Agency		
Signature of Contractor or Subcontractor Authorized Acceptor <i>Joseph Valentine</i>	Date (mm/dd/yyyy) <i>03/13/2024</i>	
Name of Contractor or Subcontractor's Acceptor <i>Joseph Valentine</i>		
Name of Contractor		
Address		
City	State	ZIP

This designation of agency form, when properly executed by both the contractor and the governmental entity, shall serve as evidence of the sales tax exempt status that has been conferred onto the contractor. No other exemption certificate form is necessary to claim exemption from sales taxes. The agency agreement evidenced by this sales tax exemption certificate must be implemented at the time of contract execution with the governmental entity. The contract between the governmental entity and his agent must contain provisions to authenticate the conferment of agency.

EXHIBIT A to A101

INSURANCE REQUIREMENTS FOR NEW CONSTRUCTION, ADDITIONS AND RENOVATIONS

The Contractor shall be responsible for the procurement of the following insurance coverage:

11.1 CONTRACTOR'S LIABILITY INSURANCE

The Contractor shall purchase and maintain without interruption for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work hereunder by the Contractor, its agents, representatives, employees, or subcontractors. The duration of the insurance shall be from the inception of the contract until the expiration of the one year for correction of Work.

11.2 MINIMUM SCOPE AND LIMITS OF INSURANCE

11.2.1 Worker's Compensation

Worker's Compensation insurance shall comply with the Worker's Compensation laws of the State of Louisiana and shall meet the State's statutory limits. Employer liability is included with a minimum limit of \$1,000,000 per accident/per disease/ employee. If Work is to be performed over water and involves maritime exposure, applicable LHWCA, Jones Act or other maritime law coverage shall be included. A.M. Best's insurance company rating requirement may be waived for Worker's compensation coverage only.

11.2.2 Commercial General Liability

Commercial General Liability insurance, including Premise-Operations, use of Independent Contractors and Subcontractors, Personal and Advertising Injury, Liability and Products, and Completed Operations Liability shall have a minimum limit per occurrence of \$5,000,000. The Insurance Services Office (ISO) Commercial General Liability occurrence coverage form CG 00 01 (current form 04 13 approved for use in Louisiana), or equivalent, is to be used in the policy. Any Claims-made form is unacceptable. Total required liability limits may be secured through a combination of General Liability and Umbrella policies.

11.2.3 Automobile Liability

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of \$1,000,000. ISO form number CA 00 01 (current form 10 13) approved for use in Louisiana), or equivalent, is to be used in the policy. This insurance shall include coverage for bodily injury and property damage liability for owned, hired, and non-owned automobiles.

11.2.4 Umbrella

Umbrella Insurance may be used to meet the minimum requirements for General Liability and Automobile Liability only. In no event shall any umbrella liability insurance provide narrower coverage than the primary policy. The umbrella policy shall not require the exhaustion of the underlying limits only through the actual payment of the underlying insurance.

11.2.5 Builder's Risk

Builder's Risk Insurance shall be in an amount equal to the amount of the construction contract including any amendments and shall be upon the entire Work included in the contract. The policy shall provide coverage equivalent to the ISO form number CP 10 30, Special Form Causes of Loss (extended, if necessary, to include the perils of wind, earthquake, collapse, vandalism/malicious mischief, and theft, including theft of materials whether attached to any structure). The policy must include architects' and engineers' fees necessary to provide plans, specifications, and supervision of Work for the repair and/or replacement of property damage caused by a covered peril, not to exceed 10% of the cost of the repair and/or replacement.

The policy must include coverage for the Owner, Contractor, and any subcontractors as their interests may appear.

11.2.6 Pollution Liability (*required when asbestos or other hazardous material abatement is included in the contract*)

Pollution Liability insurance, including gradual release as well as sudden and accidental, shall have a minimum limit of not less than \$2,000,000 per claim. A claims-made form will be acceptable. A policy period inception date of no later than the first day of anticipated Work under this contract and an expiration date of no earlier than 30 days after anticipated completion of all Work under the contract shall be provided. There shall be an extended reporting period of at least 24 months, with full reinstatement of limits, from the expiration date of the policy if the policy is not renewed. The policy shall not be canceled for any reason, except non-payment of premium.

11.2.7 Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and accepted by the Owner. The Contractor shall be responsible for the payment of all deductibles and self-insured retentions.

11.3 OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

11.3.1 Worker's Compensation and Employer Liability Coverage

11.3.1.1 To the fullest extent allowed by law, coverage shall include a Waiver of Subrogation in favor of the Owner, its officers, agents, employees, and volunteers for losses arising from Work performed by the Contractor for the Owner.

11.3.1.2 The policy shall include the Alternate Employer endorsement.

11.3.2 Commercial General Liability Coverage

11.3.2.1 The Owner, its officers, agents, employees, and volunteers are to be added as additional insureds for liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied, or used by the Contractor. ISO Form CG 20 10 (for ongoing work) AND CG 20 37 (for completed work) (current forms 04 13 approved for use in Louisiana), or equivalent, are to be used.

11.3.2.2 The Contractor's insurance shall be primary and non-contributory for all losses that occur under the contract. The coverage shall contain no special limitations on the scope of protection afforded to the Owner, its officers, officials, employees, or volunteers. Any insurance or self-insurance maintained by the Owner shall be excess and non-contributory of the Contractor's insurance.

11.3.2.3 CGL insurance must also contain an endorsement providing that the aggregate loss limit must apply to each project. ISO form CG 25 03 (current form 05 09 approved for use in Louisiana), or equivalent, shall also be submitted. The Owner's project number, including the Owner's project name, shall be included on the endorsement.

11.3.3 All Coverages

11.3.3.1 All policies must be endorsed to require 30 days written notice of cancellation to the Owner. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Contractor's policy. In addition, the Contractor is required to notify the Owner of any policy cancellations or reductions in limits.

11.3.3.2 Neither the acceptance of the completed Work nor the payment thereof shall release the Contractor from the obligations of the insurance requirements or indemnification agreement.

11.3.3.3 The insurance companies issuing the policies shall have no recourse against the Owner for payment of premiums or assessments under any form of the policies.

11.3.3.4 Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Owner, its officers, agents, employees, and volunteers.

11.3.3.5 To the fullest extent allowed by law, all policies required herein shall include a Waiver of Subrogation in favor of the Owner, its officers, agents, employees, and volunteers for losses arising from Work performed by the Contractor for the Owner.

11.3.3.6 To the fullest extent allowed by law, the Owner, its officers, agents, employees, and volunteers are to be added as additional insureds to all policies required herein.

11.3.4 Acceptability of Insurers

11.3.4.1 All required insurance shall be provided by a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located. Insurance shall be placed with insurers with an A.M. Best's rating of **A-: VI or higher**. This rating requirement may be waived for workers' compensation coverage.

11.3.4.2 If at any time an insurer issuing any such policy does not meet the minimum A.M. Best rating, the Contractor shall obtain a policy with an insurer that meets the A.M. Best rating and shall submit another certificate of insurance within 30 days.

11.3.5 Verification of Coverage

The contractor shall furnish the Owner with Certificates of Insurance reflecting proof of required coverage. The Certificates are to be received and approved by the Owner before Work commences and upon any contract renewal or insurance policy renewal thereafter. The Certificate Holder must be listed as follows:

Iberville Parish School Board
58030 Plaquemine Street
Plaquemine, LA 70764
Attn: Project # 202488MMC01

The Owner reserves the right to request complete certified copies of all required insurance policies at any time. Upon request, the Contractor shall within thirty days deliver the certified copies of any requested insurance policies to the Owner.

Upon failure of the Contractor to furnish, deliver and maintain required insurance, this contract, at the election of the Owner, may be suspended, discontinued, or terminated. Failure of the Contractor to purchase and/or maintain any required insurance shall not relieve the Contractor from any liability or indemnification under the contract.

If the Contractor does not meet the insurance requirements at policy renewal, at the option of the Owner, payment to the Contractor may be withheld until the requirements have been met, OR the Owner may pay the renewal premium and withhold such payment from any monies due the Contractor, OR the contract may be suspended or terminated for cause.

11.3.6 Subcontractors

The contractor shall include all subcontractors as insured under its policies OR shall be responsible for verifying and maintaining the certificates provided by each subcontractor. Subcontractors shall be subject to all the requirements stated herein. The Owner reserves the right to request copies of the subcontractor's certificates at any time. If the Contractor does not verify the subcontractors' insurance as described above, the Owner has the right to withhold payments to the Contractor until the requirements have been met.

11.3.7 Worker's Compensation Indemnity

In the event Contractor is not required to provide or elects not to provide Worker's Compensation coverage, the Contractor shall notify the Owner and, should the Owner agree to the lack of Worker's Compensation coverage, the parties hereby agree the Contractor, its Owners, agents, and employees shall have no cause of action against, and shall not assert a claim against, the Owner, its agents, and employees as an employer, whether according to the Louisiana Worker's Compensation Act or otherwise, under any circumstance. The parties also hereby agree that the Owner, its departments, agencies, agents, and employees shall be, or considered as, the employer or statutory employer of the Contractor, its Owners, agents, and employees. The parties further agree that the Contractor is wholly independent and is exclusively responsible for its employees, owners, and agents. The contractor hereby agrees to protect, defend, indemnify, and hold the Owner, its agents, and employees harmless from any such assertion or claim that may arise from the performance of this contract.

11.3.8 Indemnification/Hold Harmless Agreement

The contractor agrees to protect, defend, indemnify, save, and hold harmless, the Owner, its officers, agents, servants, employees, and volunteers, from and against all claims, damages, expenses, and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur, or in any way grow out of, any act or omission of Contractor, its agents, subcontractors, servants, and employees, or all costs, expenses and/or attorney fees incurred by Owner as a result of any claims, demands, suits or causes of action, except those claims, demands, suits or causes of action arising out of the negligence of the Owner, its officers, agents, servants, employees, and volunteers.

The contractor agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demands, suits, or causes of action at its sole expense and agrees to bear all other costs, attorney fees, and expenses related thereto, even if the claims, demands, suits, or causes of action are groundless, false or fraudulent. The Owner may, but is not required to, consult with the Contractor in the defense of claims, but this shall not affect the Contractor's responsibility for the handling and expenses of all claims.

11.4 PERFORMANCE AND PAYMENT BONDS

11.4.1 Each bond is to be in the full amount of the Contract Price.

11.4.2 Recordation of Contract and Bond [La R.S. 38:2241 thru 38:2241.1]

The Contractor shall record within thirty (30) days of signing the Contract Between Owner and Contractor and Performance and Payment Bonds with the Clerk of Court in the 18th Judicial Court, Parish of Iberville, Louisiana.



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

Pressure Washing Project #202488MC01
Iberville Parish School Board

Project documents obtained from www.CentralBidding.com
05-Mar-2024 06:10:22 AM



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

Pressure Washing Project #202488MC01
Iberville Parish School Board

Project documents obtained from www.CentralBidding.com

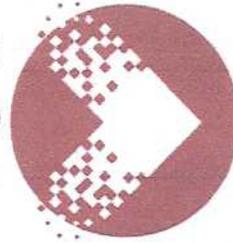
05-Mar-2024 06:10:22 AM

MOVING

FORWARD



**IBERVILLE
PARISH
SCHOOLS**



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

Request For Proposal

202488MC01

Project Title

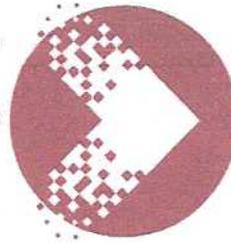
Pressure Washing Project

MOVING

FORWARD



**IBERVILLE
PARISH
SCHOOLS**



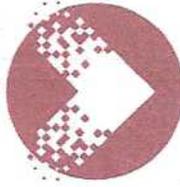
Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

1. Cover Page
2. Table of Contents
3. Advertisement
4. Instructions for Proposal
5. Louisiana Public Work Bid Form
6. Affidavit of Conviction/Fraud
7. Attestation Clause
8. Affidavit Verification of Employees
9. Designation of Construction Contactor
10. Insurance Exhibit
11. Notification of Substantial Completion
12. RS 38 2212
13. Specification cover sheet
14. Specification package



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

February 8, 2024

Request for Proposal #202488MC01

The Request for Proposal (RFP) will be received by the Iberville Parish School Board, Att: *Evan Cagnolatti, Facilities Director*, at 59125 Bayou Rd., Plaquemine, LA. 70764, not later than 2:00 PM (local time), **March 14th, 2024**, for the following **Pressure Washing Project** (IPSB RFP #202488MC01)

NOTE ** Outer envelope, if mailed, shall be marked Request For Proposal (RFP). Please find proposal-related materials and post the electronic proposal to – www.centralbidding.com

The RFP will be opened at the School Board Office immediately following the close of bid time on the above-noted date.

A **Mandatory Pre-Proposal Conference** will be held at 10:00 a.m. CDT on **March 7th, 2024**, at Iberville Parish School Board Maintenance Facility Office, 59125 Bayou Road, Plaquemine, LA, 70764. No proposal will be accepted from any contractor who did not attend and sign in at the Pre-Bid Conference.

Preliminary proposal information may be obtained by contacting the Facility Director:

Evan Cagnolatti
evancagnolatti@ipsb.education

The policy of the Iberville Parish School Board is to provide equal opportunities without regard to race, color, national origin, sex, age, disabilities, or veteran status in educational programs and activities. This includes but is not limited to, admissions, educational services, financial aid, and employment.

Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
Superintendent

Insertion Dates: February 15th, 2024, February 22nd, 2024, February 29th, 2024

INSTRUCTIONS FOR PROPOSAL

1. Introduction:

Proposals must be made following the *Request for Proposals* and as required on the proposal form. An abstract of the proposal may be available to the proposer. The Owner reserves the right to reject any or all proposals and to waive technicalities and informalities. See *Request for Proposals*, for proposal date, time, and location for submittal of proposals.

2. The Owner of the proposed work is *Iberville Parish School Board*

3. The title of the project will be as indicated in the *Request for Proposal*.

4. Architects and Engineers:

~~The Architect of record or his authorized representative, and the consulting engineer(s) whose seal(s) appear on the Construction documents will administer the construction contract.~~

5. Proposals:

Sealed proposals are invited, and any submitted proposal forms are to be filled in by typewriter or manually in ink and submitted using the Bid/Proposal form attached to the Proposal documents, or on extra copies available from the Owner. All blanks on the Proposal form, before the signature line should be filled in including, if required, any applicable unit prices. Submit the Proposal form and, if applicable, a corporate resolution in a sealed opaque envelope addressed to the Iberville Parish School Board, Attn: ***Evan Cagnolatti, Facility Director, 59125 Bayou Rd., Plaquemine, Louisiana 70764***, plainly marked with the name of the project as shown in the *Request for Proposal* and with the date the offers are to be opened. Also, if the offer is for \$50,000.00 or more, include on the envelope the Proposer's name, address, and Louisiana Contractor's license number. If the proposal is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "PROPOSAL ENCLOSED" on the face of the envelope. Enclosed in the envelope are the other documents listed on the proposal form.

- Oral, telephonic, or facsimile-transmitted proposals will not be considered.
- Proposers shall assume full responsibility for timely delivery to the location designated for receipt of proposals.
- Proposals received after the time and date for receipt of a proposal will be returned unopened.
- Proposer may also submit proposals electronically via www.centralauctionhouse.com

6. Documents:

Proposal documents may be obtained from the offices designated in the *Request for Proposal*. Proposal documents may be examined in the office of ***Evan Cagnolatti, Facility Director, 59125 Bayou Rd., Plaquemine, Louisiana 70764*** (The Owner's Representative). Proposal documents will be issued at the discretion of the owner.

7. Addenda:

The addenda will be transmitted to all known proposers to have received a complete set of proposal documents. The addenda will be transmitted by a copy of the addendum by one of the following methods: (1) facsimile transmission; (2) e-mail; or (3) hand-delivery. Such transmission shall be completed within twenty-four hours of the issuance of the addendum. In addition, a copy of the addendum shall be sent by regular mail to all prime proposers who have requested offer documents.

8. Interpretation:

- A. No oral interpretations will be made to proposers as to the meaning of proposal documents. Proposers' and sub-proposers' requests for such interpretations shall be made in writing to the owner no later than seven (3) calendar days before the date and time for receiving proposals and failure on the part of the successful proposer to do so shall not relieve him, as a contractor, of the obligation to execute such work following a later interpretation by the owner. All the interpretations made to the proposers shall be made in the form of addenda and sent to all proposers known to have received a complete set of Proposal documents.
- B. Proposers shall promptly notify the owner of any ambiguity, inconsistency, or error that proposers may discover upon examination of proposal documents or the site and local conditions.
- C. No substitutions of the materials, products, and equipment described in the proposal documents will be considered unless a written request for approval has been submitted by a proposer and has been received by the owner at least seven (7) calendar days before the date for a receipt of proposals. Any approval of any proposed substitutions shall be outlined in an addendum.
- D. Addendum will state, if applicable, any revised time and date for the opening of proposals.
- E. Each proposer should ascertain from the owner before submitting a proposal that he has received all addenda issued. Failure of a proposer to receive an addendum or to consider one or more addenda shall not relieve the proposer from any obligation under his offer as submitted. All proposals will be considered by the Owner provided the proposer acknowledges receipt of all addenda on the proposal form. Failure to include acknowledgment of all addenda on the proposal form will cause the proposer to be rejected as incomplete.
- F. Sums on the proposal form shall be expressed in figures and words.
- G. Alternates may be requested, and the amounts stated to be added to or deducted from the amount of the Base Proposal, if the corresponding change in the work as described in the proposal documents is accepted. If alternates are requested, proposers are requested to complete the blanks for the alternate to include a specific sum or enter "No Change" if there are no changes in the Base Proposal price.
- H. For a multiple-site Project, the apparent low proposer is requested after the opening of the offers to complete the supplemental information sheet to describe and break down the Base Proposal and alternates, if any, by each location or school site included in the Project. The completion of the information sheet is for information only and is not considered for the contract award. The information sheet shall be submitted by hand delivery within five (5) business days of the opening of the offers.
- I. Allowances, if any, are restricted to minor items and limited to hardware, face brick, landscaping, electric light fixtures, miscellaneous steel, tile, wallpaper and other exterior finishes, fixtures and furnishings, and carpeting. LA-R.S. 38:2212(K)

9. Bond Requirements

- A. ~~For a \$25,000 contract or more a Performance Bond and a Labor and Materials Payment Bond satisfactory to the Owner each in the amount of 100% of the contract sum will be required of the successful proposal to guarantee delivery of the completed work under contract and payment for labor and materials. These bonds shall be written only on the Owner's forms, copies of which are attached. No company, regardless of size or financial rating, will be allowed to write its bonds.~~
- B. ~~Performance Bond and Labor and Material Payment Bond must be accompanied by a Certificate of Power of Attorney showing that the party who executed the bonds is authorized to do so by the surety company.~~

10. Contract Award:

Iberville Parish School Board reserves the right to award the Project on whatever basis is in the interest of the Owner to accept or reject any offer or all proposals and to waive technicalities and informalities. Alternatives, if accepted, will be accepted in the order in which they are listed on the Proposal form. Determination of the low proposer will be based on the sum of the base offer and any alternates accepted. Proposal forms that contain irregularities or qualifications of any kind or which do not comply with the proposal documents may be rejected and returned to the proposer without having been read and entered in the offer tabulation. The award of a contract will be announced after all the required documents are submitted by the apparent low proposer and the documents are accepted by the Owner.

11. Contract Form:

~~The form of the Agreement will be the Owner's purchase order. The agreement form will be prepared by the Owner and, if the contract sum is more than \$25,000, the bond forms are included and sent to the Contractor for execution and returned to the Owner for signature. The Contractor must submit the signed Contract, executed bonds, and insurance certificates to the Owner within five (5) business days of the date of receipt of the Contract.~~

12. Samples:

If required by the Owner, the successful proposer will submit samples of items they propose to furnish before any award is made.

13. Pre-Proposal conference:

A Pre-Proposal conference will be held on a date before the opening of proposals and at a location to be announced to all invited proposers for record. If the Request for Proposal indicates that a pre-proposal conference is mandatory, then only those proposers attending the Pre-Proposal conference may submit a proposal. Also, timely attendance at a mandatory Pre-Proposal conference is required to submit a proposal. Potential proposers **must** be in the Pre-Proposal conference room before 10:00 a.m. Persons arriving after 10:00 a.m. will not be allowed to submit a proposal. Any revisions of the proposal documents because of the pre-proposal conference shall not be valid unless included in an addendum.

14. Representation:

Each proposer by submitting a completed and signed proposal represents that:

- A. The proposer has read and understands the proposal documents and proposed Contract Documents and the proposal is made to the extent that such documentation relates to the work for which the offer is submitted.
- B. The proposer has examined and personally visited the site and the location of the proposed work and has familiarized himself with the local conditions under which the work is to be performed including the correlation of his observations with the requirements of the proposed Contract Documents.
- C. The proposer's offer is based upon the materials, systems, and equipment described in the proposal documents without exceptions.
- D. The proposer is satisfied as to (1) the conditions to be encountered, (2) the character, quality, and scope of the proposed work, (3) the quality and quantity of the materials to be furnished, and (4) the requirements of the offer, the plans and specifications, and other proposed Contract Documents.
- E. The proposer certifies that by completing the proposal form he is fully qualified and licensed following an applicable local licensing law. If the contract sum is \$50,000 or more, the proposer certifies that he is fully qualified and licensed following Louisiana Revised Statutes 37:2150, et seq., He shall be responsible for determining that all sub-Offerees or prospective subcontractors are duly licensed following the law.
- F. The proposed by submitting and signing the Bid/Proposal form accepts the time for completion of the project as stated in the Request for Proposal and accepts the amount specified for liquidated damages as stated in the Request for Proposal.

15. The apparent low proposer shall submit within five (5) business days after the date of the opening of the proposals using the forms included in the proposal documents:

A signed affidavit required by R.S. 38:2212.10 regarding an employee status verification system; an Affidavit of No Convictions to comply with R.S. 38:2227; a completed and signed Non-collusion/No Debarment Affidavit to comply with R.S. 38:2224; and any other documents required by law or policy before a Notice of Award is made or sent to the apparent low proposer. Upon receipt of the properly completed documents from the apparent low proposer, the Owner will announce the Award of the Contract.

16. Relief from a mistake in proposal:

Before the time and date designated for receipt of proposals, a submitted proposal may be modified or withdrawn. Withdrawn proposals may be resubmitted up to the date and time designated for the receipt of proposals. Proposals remain valid for forty-five (45) calendar days after the date of opening of the proposals and may not be modified, withdrawn, or canceled by any proposer.

17. Completion Time and Liquidated Damages:

The completion of the work must be within the time stated in the proposal documents, subject to any extensions as may be granted following the Contract Documents or the Contractor shall pay the Liquidated Damages for \$250.00 for each consecutive calendar day of delay that the project is not substantially completed. The amount of the liquidated damages is \$250.00 for each consecutive calendar day after 45 days of the date of the Substantial Completion that any item listed on the punch list remains incomplete. The Contract Time shall commence on the date stated in the Contract.

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Iberville Parish School Board
Attn: Evan Cagnolatti Facility Director
58030 Plaquemine St.
Plaquemine, LA 70764

BID FOR: Pressure Washing Project
RFP# 202488MC01

(Owner to provide the name of the project and other identifying information)

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Joseph Valentine
Environment Containment Mats, LLC and dated: 3-13-2024

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) Addendum #1, of 202488MC01.

TOTAL BASE BID: For all work required by the Bidding Documents (including all unit prices designated "Base Bid" * but not alternates) the sum of:

_____ Dollars (\$ \$1,177,006)

ALTERNATES: For all work required by the Bidding Documents for Alternates including all unit prices designated as alternates in the unit price description.

Alternate No. 1 *(Owner to describe alternate and state whether add or deduct)* for the lump sum of:

_____ Dollars (\$ _____)

Alternate No. 2 *(Owner to describe alternate and state whether add or deduct)* for the lump sum of:

_____ Dollars (\$ _____)

Alternate No. 3 *(Owner to describe alternate and state whether add or deduct)* for the lump sum of:

_____ Dollars (\$ _____)

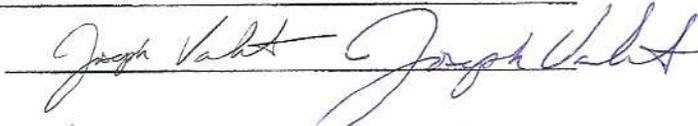
NAME OF BIDDER: Environmental Containment Mats, LLC

ADDRESS OF BIDDER: 1116 Hawn Ave
Shreveport, LA 71107

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 69726 - LA

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Joseph Valentine

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: CEO

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: 

DATE: 3-13-2024

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise, it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check, or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

LOUISIANA UNIFORM PUBLIC WORK BID FORM

UNIT PRICE FORM

TO: Iberville Parish School Board
 Attn: Evan Cagnolatti Facility Director
 59125 Bayou Rd.
 Plaquemine, LA 70764

BID FOR: Pressure Washing Project
 RFP# 202488MC01

(Owner to provide the name of the project and other identifying information)

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.		Square Foot	\$ 1.00	
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	UNIT OF MEASURE:	UNIT PRICE:	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.				

Wording for "DESCRIPTION" is to be provided by the Owner.
All quantities are estimated. The contractor will be paid based on actual quantities as verified by the Owner.



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

Request for Proposal (RFP)

Client: *Evan Cagnolatti*
Facility Director

evancagnolatti@ipsb.education

Iberville Parish School Maintenance Facility Building
59125 Bayou Road, Plaquemine, LA 70764

Annual Pressure Wash Project at the IPSB Campus Facilities

The contractor will provide all labor, equipment, and materials needed to complete the following:

1. Plaquemine High School:

- I. Pressure wash the exterior of school buildings A, B, C, D, E, and F from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.
- III. Pressure wash the exterior of the common area of schools.

❖ Price per campus- \$218,830.⁰⁰

2. White Castle High School:

- I. Pressure wash the exterior of school building A from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the exterior of the Bulldogs gym and canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus- \$115,036.⁰⁰

3. MSA-East Academy:

- I. Pressure wash the exterior of the school building from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the entire exterior of the school auditorium and gym
- III. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus- \$53,000.⁰⁰

4. Dorseyville Elementary:

- I. Pressure wash the exterior of school buildings A, B, C, and D from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus- \$59,499.⁰⁰



5. Crescent Elementary:

- I. Pressure wash the exterior of school buildings A, B, C, D, and E from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$90,611.⁰⁰

6. MSA-West Academy:

- I. Pressure wash the exterior of school building A from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the exterior of Per-K and the Quad Building to include clean exterior windows after the pressure wash has been completed.
- III. Pressure wash the exterior of Building H, the old gym, and the cafeteria to include clean exterior windows after the pressure wash has been completed.
- IV. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$178,328.⁰⁰

7. East Iberville:

- I. Pressure wash the exterior of the school building A from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash the exterior of the old gym and school building F from top to bottom. Clean exterior windows after the pressure wash has been completed.
- III. Pressure wash the exterior of the new gym, and cafeteria to include clean exterior windows after the pressure wash has been completed.
- IV. Pressure wash exterior concessions, canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$155,644.⁰⁰

8. Iberville Elementary:

- I. Pressure wash the exterior of school buildings A, B, C, and D from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.
- III. Pressure wash the exterior of the old gym from top to bottom. Clean exterior windows after the pressure wash has been completed.

❖ Price per campus - \$132,756.⁰⁰



9. North Iberville:

- I. Pressure wash the exterior of school buildings A, B, C, D, E, and F from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line of schools.

❖ Price per campus - \$ 124,602.⁰⁰

10. Main Central Office Building:

- I. Pressure wash the exterior of the building from top to bottom. Clean exterior windows after the pressure wash has been completed.
- II. Pressure wash exterior canopies, sidewalks, and walkways out to the curb line on campus.

❖ Price per campus - \$ 48,700.⁰⁰

11. Total bid price of all requested IPSB campuses

❖ \$ \$ 1,177,006.⁰⁰

Qualifications and notes:

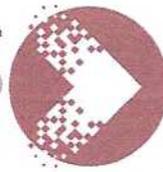
- This RFP is intended to pressure wash (10) campuses over a (3) year span. This agreed-upon price must be valid for these (3) years. At the end of the first (3) years of this RFP negotiations and renewal for another (3) year contract will be discussed.
- All proper insurance paperwork for IPSB shall be up to date and handed in at the time of the awarded contract.
- The priority list (*which is subject to change*) will be decided and provided to the contractor by the IPSB Facility Director
 - Example:
 - Year 1- PHS, WCHS, and MSAE
 - Year 2- DES, CES, and MSAW
 - Year 3- EI, IES, NI, and Central Office
- Start time for the jobs will be decided by the IPSB Facility Director
- The contractor must provide past work experience with references for pressure washing commercial buildings or any likewise facilities.
- The contractor manpower must provide no less than an 8-man crew and include an on-site manager to instruct and track progress.
- A schedule is necessary. Tracking progress meetings will be held once a week.
- Quotes should be broken down as per bullet point.
- The description "from top to bottom" includes soft wash shingles and other material on all rooftops.
- All sites must be inspected and signed off by an IPSB maintenance supervisor before demobilization.
- All windows **must** be clean after all pressure washing is completed.
- Contractors are liable for any damage caused by pressure washing, cleaning solutions, and/or chemicals used.

MOVING

FORWARD



**IBERVILLE
PARISH
SCHOOLS**



- Equipment should consist of but not limited to:
 - 20ft or higher articulate lifts
 - Scissor lifts
 - turbo twister
 - hot water-compatible wash systems
 - bio-degradable detergent

- List below references. (no specific amount necessary)
 - Company Name Kilgore Industrial Services
 - Contact Person Shelby Palmer - CEO
 - Address 4245 W. Cardinal Dr
Beaumont, TX 77705
 - Phone Number including area code 409-782-9876

 - Company Name Rader McCary
 - Contact Person John McCary - Partner
 - Address 750 Montclair Rd
Birmingham, AL 35213
 - Phone Number including area code 205-597-4493

 - Company Name Iberia Parish Government
 - Contact Person Gerald Gresser (Parish Architect)
 - Address _____
 - Phone Number including area code 337-519-0415

AFFIDAVIT

**STATE OF LOUISIANA
PARISH OF IBERVILLE**

BEFORE ME, the undersigned authority, personally came and appeared _____, who after being by me duly sworn deposed and said that he/she is the fully authorized _____ of _____ (hereinafter referred to as Bidder), the party who submitted a bid opened on _____, 20____, to the **Iberville Parish School Board** for Pressure Washing Project, Project# 202488MC01, and said affiant further said and attested:

He/she personally has not been convicted of, nor has he/she entered a plea of guilty or nolo contendere to, any of the crimes or equivalent federal crimes listed below. That further, no individual partner, incorporator, director, manager, officer, organizer, or member, who has a minimum of a ten percent ownership in the bidding entity, has been convicted of or has entered a plea of guilty or nolo contendere to, any of the crimes or equivalent federal crimes listed below.

A conviction of, or plea of guilty or nolo contendere to, the following state crimes or equivalent federal crimes shall permanently bar any person or the bidding entity from bidding on public projects:

- a. Public bribery (R.S. 14:118)
- b. Corrupt influencing (R.S.14:120)
- c. Extortion (R.S. 14:66)
- d. Money laundering (R.S. 14:230)

A conviction of, or plea of guilty or nolo contendere to, the following state crimes or equivalent federal crimes shall bar any person or the bidding entity from bidding on public projects for a period of five years from the date of conviction or from the date of the entrance of the plea of guilty or nolo contendere:

- a. Theft (R.S. 14:67)
- b. Identity theft (R.S. 14:67.16)
- c. Theft of a business record (R.S. 14:67.20)
- d. False accounting (R.S. 14:70)
- e. Issuing worthless checks (R.S. 14:71)
- f. Bank fraud (R.S. 14:71.1)
- g. Forgery (R.S. 14:72)
- h. Contractors; misapplication of payments (R.S. 14:202)
- i. Malfeasance in office (R.S. 14:134)

Print Name:

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC

The five-year prohibition provided for in R.S. 38:2227 (B)(2) shall apply only if the crime was committed during the solicitation or execution of a contract or bid awarded according to these provisions. If evidence is submitted to the School Board substantiating that a false attestation has been made and the project must be readvertised or the contract canceled, the awarded entity making the false attestation shall be responsible to the School Board for the costs of rebidding, additional costs due to increased costs of bids and all delay costs due to the rebid or cancellation of the above-described project as provided in R.S. 38:2227 (C)(2).

This completed and signed attestation is to be submitted by the apparent low Bidder within ten (10) days after the Bid Opening.

NAME OF PROJECT

PROJECT NUMBER

DATE OF BID

**ATTESTATION CLAUSE REQUIRED BY
LA. R.S. 38:2227 (PAST CRIMINAL CONVICTIONS OF BIDDERS)**

Appearer, as a Bidder on the above-entitled Public Works Project, does hereby attest that:

- A. No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes:

- (a) Public bribery (R.S. 14:118)
(b) Corrupt influencing (R.S. 14:120)

- (c) Extortion (R.S. 14:66)
(d) Money laundering (R.S. 14:23)

- B. Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- (a) Theft (R.S. 14:67)
(b) Identity Theft (R.S. 14:67.16)
(c) Theft of a business record
(R.S.14:67.20)
(d) False accounting (R.S. 14:70)
(e) Issuing worthless checks
(R.S. 14:71)

- (f) Bank fraud (R.S. 14:71.1)
(g) Forgery (R.S. 14:72)
(h) Contractors; misapplication of
payments (R.S. 14:202)
(i) Malfeasance in office (R.S. 14:134)

NAME OF BIDDER

NAME OF AUTHORIZED SIGNATORY OF BIDDER

DATE

TITLE OF AUTHORIZED SIGNATORY OF BIDDER

**SIGNATURE OF AUTHORIZED
SIGNATORY OF BIDDER**

AFFIDAVIT

L.A.R.S. 38:2212:10 Verification of Employees

**STATE OF LOUISIANA
PARISH OF IBERVILLE**

BEFORE ME, the undersigned authority, personally came and appeared _____, who after being by me duly sworn deposed and said that he/she is the fully authorized _____ of _____ (hereinafter referred to as the Bidding Entity), a party that may submit a bid to be opened on _____, 20__ to the **Iberville Parish School Board** for The Pressure Washing Project, Project No. 202488MC01, and said affiant further said and attested:

- A. That the Bidding Entity is registered and participants in a status verification system to verify that all of its employees in the state of Louisiana are legal citizens of the United States or are legal aliens.
- B. If awarded the contract, the Bidding Entity shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. If awarded the contract, the Bidding Entity shall require all subcontractors to submit to it an affidavit verifying compliance with Paragraphs (A) and (B) above. L.A.R.S. 38:2212.10(C)(3).

NAME OF BIDDING ENTITY

NAME OF AUTHORIZED SIGNATORY OF BIDDER

TITLE OF AUTHORIZED SIGNATORY OF BIDDER

SIGNATURE

SWORN TO AND SUBSCRIBED BEFORE ME THIS _____ DAY OF _____, 20__.

Notary Public

This completed, signed and notarized affidavit is to be submitted by the apparent low Bidder within ten (10) days after the Bid Opening.



**Designation of Construction Contractor
as Agent of a Governmental Entity
Sales Tax Exemption Certificate**

Iberville Parish School Board

_____, an agency of the United States government, or an agency, board, commission, or instrumentality of the State of Louisiana or its political subdivisions, including parishes, municipalities and school boards, does hereby designate the following contractor as its agent for the purpose of making sales tax exempt purchases on behalf of the governmental body:

Name of Contractor <i>Environmental Containment Mats LLC</i>		
Address <i>1116 Hawn Ave</i>		
City <i>Shreveport</i>	State <i>LA</i>	ZIP <i>71107</i>

This designation of agency shall be effective for purchases of component construction materials, taxable services and leases and rentals of tangible personal property for the following named construction project:

Construction Project	Contract Number
----------------------	-----------------

This designation and acceptance of agency is effective for the period

Beginning Date (mm/dd/yyyy)	End Date (mm/dd/yyyy)
-----------------------------	-----------------------

Purchases for the named project during this period by the designated contractor shall be considered as the legal equivalent of purchases directly by the governmental body. Any materials purchased by this agent shall immediately, upon the vendor's delivery to the agent, become the property of this government entity. This government entity, as principal, assumes direct liability to the vendor for the payment of any property, services, leases, or rentals made by this designated agent. This agreement does not void or supersede the obligations of any party created under any construction contract related to this project, including specifically any contractual obligation of the construction contractor to submit payment to the vendors of materials or services for the project.

This contractor-agent is not authorized to delegate this purchasing agency to others; separate designations of agency by this governmental entity are required for each contractor or sub-contractor who is to purchase on behalf of this governmental entity. The undersigned hereby certify that this designation is the entirety of the agency designation agreement between them. In order for a purchase for an eligible governmental entity through a designated agent to be eligible for sales tax exemption, the designation of agency must be made, accepted, and disclosed to the vendor before or at the time of the purchase transaction.

Designation of Agency			Acceptance of Agency		
Signature of Authorized Designator		Date (mm/dd/yyyy)	Signature of Contractor or Subcontractor Authorized Acceptor		Date (mm/dd/yyyy)
			<i>Joseph Valentine</i>		<i>03/13/2024</i>
Name of Authorized Designator			Name of Contractor's or Subcontractor's Acceptor		
			<i>Joseph Valentine</i>		
Name of Governmental Entity			Name of Contractor		
Iberville Parish School Board					
Address			Address		
58060 Plaquemine Street					
City	State	ZIP	City	State	ZIP
Plaquemine	LA	70764			

This designation of agency form, when properly executed by both the contractor and the governmental entity, shall serve as evidence of the sales tax exempt status that has been conferred onto the contractor. No other exemption certificate form is necessary to claim exemption from sales taxes. The agency agreement evidenced by this sales tax exemption certificate must be implemented at the time of contract execution with the governmental entity. The contract between the governmental entity and his agent must contain provisions to authenticate the conferment of agency.

EXHIBIT A to A101

INSURANCE REQUIREMENTS FOR NEW CONSTRUCTION, ADDITIONS AND RENOVATIONS

The Contractor shall be responsible for the procurement of the following insurance coverage:

11.1 CONTRACTOR'S LIABILITY INSURANCE

The Contractor shall purchase and maintain without interruption for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work hereunder by the Contractor, its agents, representatives, employees, or subcontractors. The duration of the insurance shall be from the inception of the contract until the expiration of the one year for correction of Work.

11.2 MINIMUM SCOPE AND LIMITS OF INSURANCE

11.2.1 Worker's Compensation

Worker's Compensation insurance shall comply with the Worker's Compensation laws of the State of Louisiana and shall meet the State's statutory limits. Employer liability is included with a minimum limit of \$1,000,000 per accident/per disease/ employee. If Work is to be performed over water and involves maritime exposure, applicable LHWCA, Jones Act or other maritime law coverage shall be included. A.M. Best's insurance company rating requirement may be waived for Worker's compensation coverage only.

11.2.2 Commercial General Liability

Commercial General Liability insurance, including Premise-Operations, use of Independent Contractors and Subcontractors, Personal and Advertising Injury, Liability and Products, and Completed Operations Liability shall have a minimum limit per occurrence of \$5,000,000. The Insurance Services Office (ISO) Commercial General Liability occurrence coverage form CG 00 01 (current form 04 13 approved for use in Louisiana), or equivalent, is to be used in the policy. Any Claims-made form is unacceptable. Total required liability limits may be secured through a combination of General Liability and Umbrella policies.

11.2.3 Automobile Liability

Automobile Liability Insurance shall have a minimum combined single limit per occurrence of \$1,000,000. ISO form number CA 00 01 (current form 10 13) approved for use in Louisiana), or equivalent, is to be used in the policy. This insurance shall include coverage for bodily injury and property damage liability for owned, hired, and non-owned automobiles.

11.2.4 Umbrella

Umbrella Insurance may be used to meet the minimum requirements for General Liability and Automobile Liability only. In no event shall any umbrella liability insurance provide narrower coverage than the primary policy. The umbrella policy shall not require the exhaustion of the underlying limits only through the actual payment of the underlying insurance.

11.2.5 Builder's Risk

Builder's Risk Insurance shall be in an amount equal to the amount of the construction contract including any amendments and shall be upon the entire Work included in the contract. The policy shall provide coverage equivalent to the ISO form number CP 10 30, Special Form Causes of Loss (extended, if necessary, to include the perils of wind, earthquake, collapse, vandalism/malicious mischief, and theft, including theft of materials whether attached to any structure). The policy must include architects' and engineers' fees necessary to provide plans, specifications, and supervision of Work for the repair and/or replacement of property damage caused by a covered peril, not to exceed 10% of the cost of the repair and/or replacement.

The policy must include coverage for the Owner, Contractor, and any subcontractors as their interests may appear.

11.2.6 Pollution Liability (required when asbestos or other hazardous material abatement is included in the contract)

Pollution Liability insurance, including gradual release as well as sudden and accidental, shall have a minimum limit of not less than \$2,000,000 per claim. A claims-made form will be acceptable. A policy period inception date of no later than the first day of anticipated Work under this contract and an expiration date of no earlier than 30 days after anticipated completion of all Work under the contract shall be provided. There shall be an extended reporting period of at least 24 months, with full reinstatement of limits, from the expiration date of the policy if the policy is not renewed. The policy shall not be canceled for any reason, except non-payment of premium.

11.2.7 Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and accepted by the Owner. The Contractor shall be responsible for the payment of all deductibles and self-insured retentions.

11.3 OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

11.3.1 Worker's Compensation and Employer Liability Coverage

11.3.1.1 To the fullest extent allowed by law, coverage shall include a Waiver of Subrogation in favor of the Owner, its officers, agents, employees, and volunteers for losses arising from Work performed by the Contractor for the Owner.

11.3.1.2 The policy shall include the Alternate Employer endorsement.

11.3.2 Commercial General Liability Coverage

11.3.2.1 The Owner, its officers, agents, employees, and volunteers are to be added as additional insureds for liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned, occupied, or used by the Contractor. ISO Form CG 20 10 (for ongoing work) AND CG 20 37 (for completed work) (current forms 04 13 approved for use in Louisiana), or equivalent, are to be used.

11.3.2.2 The Contractor's insurance shall be primary and non-contributory for all losses that occur under the contract. The coverage shall contain no special limitations on the scope of protection afforded to the Owner, its officers, officials, employees, or volunteers. Any insurance or self-insurance maintained by the Owner shall be excess and non-contributory of the Contractor's insurance.

11.3.2.3 CGL insurance must also contain an endorsement providing that the aggregate loss limit must apply to each project. ISO form CG 25 03 (current form 05 09 approved for use in Louisiana), or equivalent, shall also be submitted. The Owner's project number, including the Owner's project name, shall be included on the endorsement.

11.3.3 All Coverages

11.3.3.1 All policies must be endorsed to require 30 days written notice of cancellation to the Owner. Ten-day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Contractor's policy. In addition, the Contractor is required to notify the Owner of any policy cancellations or reductions in limits.

11.3.3.2 Neither the acceptance of the completed Work nor the payment thereof shall release the Contractor from the obligations of the insurance requirements or indemnification agreement.

11.3.3.3 The insurance companies issuing the policies shall have no recourse against the Owner for payment of premiums or assessments under any form of the policies.

11.3.3.4 Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Owner, its officers, agents, employees, and volunteers.

11.3.3.5 To the fullest extent allowed by law, all policies required herein shall include a Waiver of Subrogation in favor of the Owner, its officers, agents, employees, and volunteers for losses arising from Work performed by the Contractor for the Owner.

11.3.3.6 To the fullest extent allowed by law, the Owner, its officers, agents, employees, and volunteers are to be added as additional insureds to all policies required herein.

11.3.4 Acceptability of Insurers

11.3.4.1 All required insurance shall be provided by a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located. Insurance shall be placed with insurers with an A.M. Best's rating of **A-: VI or higher**. This rating requirement may be waived for workers' compensation coverage.

11.3.4.2 If at any time an insurer issuing any such policy does not meet the minimum A.M. Best rating, the Contractor shall obtain a policy with an insurer that meets the A.M. Best rating and shall submit another certificate of insurance within 30 days.

11.3.5 Verification of Coverage

The contractor shall furnish the Owner with Certificates of Insurance reflecting proof of required coverage. The Certificates are to be received and approved by the Owner before Work commences and upon any contract renewal or insurance policy renewal thereafter. The Certificate Holder must be listed as follows:

Iberville Parish School Board
58030 Plaquemine Street
Plaquemine, LA 70764
Attn: Project # 202488MMC01

The Owner reserves the right to request complete certified copies of all required insurance policies at any time. Upon request, the Contractor shall within thirty days deliver the certified copies of any requested insurance policies to the Owner.

Upon failure of the Contractor to furnish, deliver and maintain required insurance, this contract, at the election of the Owner, may be suspended, discontinued, or terminated. Failure of the Contractor to purchase and/or maintain any required insurance shall not relieve the Contractor from any liability or indemnification under the contract.

If the Contractor does not meet the insurance requirements at policy renewal, at the option of the Owner, payment to the Contractor may be withheld until the requirements have been met, OR the Owner may pay the renewal premium and withhold such payment from any monies due the Contractor, OR the contract may be suspended or terminated for cause.

11.3.6 Subcontractors

The contractor shall include all subcontractors as insured under its policies OR shall be responsible for verifying and maintaining the certificates provided by each subcontractor. Subcontractors shall be subject to all the requirements stated herein. The Owner reserves the right to request copies of the subcontractor's certificates at any time. If the Contractor does not verify the subcontractors' insurance as described above, the Owner has the right to withhold payments to the Contractor until the requirements have been met.

11.3.7 Worker's Compensation Indemnity

In the event Contractor is not required to provide or elects not to provide Worker's Compensation coverage, the Contractor shall notify the Owner and, should the Owner agree to the lack of Worker's Compensation coverage, the parties hereby agree the Contractor, its Owners, agents, and employees shall have no cause of action against, and shall not assert a claim against, the Owner, its agents, and employees as an employer, whether according to the Louisiana Worker's Compensation Act or otherwise, under any circumstance. The parties also hereby agree that the Owner, its departments, agencies, agents, and employees shall be, or considered as, the employer or statutory employer of the Contractor, its Owners, agents, and employees. The parties further agree that the Contractor is wholly independent and is exclusively responsible for its employees, owners, and agents. The contractor hereby agrees to protect, defend, indemnify, and hold the Owner, its agents, and employees harmless from any such assertion or claim that may arise from the performance of this contract.

11.3.8 Indemnification/Hold Harmless Agreement

The contractor agrees to protect, defend, indemnify, save, and hold harmless, the Owner, its officers, agents, servants, employees, and volunteers, from and against all claims, damages, expenses, and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur, or in any way grow out of, any act or omission of Contractor, its agents, subcontractors, servants, and employees, or all costs, expenses and/or attorney fees incurred by Owner as a result of any claims, demands, suits or causes of action, except those claims, demands, suits or causes of action arising out of the negligence of the Owner, its officers, agents, servants, employees, and volunteers.

The contractor agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demands, suits, or causes of action at its sole expense and agrees to bear all other costs, attorney fees, and expenses related thereto, even if the claims, demands, suits, or causes of action are groundless, false or fraudulent. The Owner may, but is not required to, consult with the Contractor in the defense of claims, but this shall not affect the Contractor's responsibility for the handling and expenses of all claims.

11.4 PERFORMANCE AND PAYMENT BONDS

11.4.1 Each bond is to be in the full amount of the Contract Price.

11.4.2 Recordation of Contract and Bond [La R.S. 38:2241 thru 38:2241.1]

The Contractor shall record within thirty (30) days of signing the Contract Between Owner and Contractor and Performance and Payment Bonds with the Clerk of Court in the 18th Judicial Court, Parish of Iberville, Louisiana.

Notification of substantial completion date affidavit

STATE OF LOUISIANA

IBERVILLE PARISH SCHOOL BOARD

School: Iberville Parish School Facilities

Project Title: Pressure Washing Project

Project# 202488MC01

AFFIDAVIT

The undersigned, I _____ (name) representing _____ (company) have been notified that the proposed date of Substantial Completion for the _____ is _____, 2024.

Contact Information:

Name: _____

Company: _____

Phone #: _____

Fax #: _____

E-mail: _____

**Representative to sign
and print/type name below signature →**

_____ **AFFIANT**

_____ DAY OF _____, 2020

RS 38:2212.10

§2212.10. Verification of employees involved in public contract work

A.(1) The legislature finds that when illegal immigrants are living in this state and are encouraged to reside here through the benefit of employment without verification of immigration status, the result is that the enforcement of federal immigration law is impeded and obstructed, the security of the nation's borders is undermined, and the privileges and immunities of the citizens of Louisiana are impermissibly restricted.

(2) The legislature further finds that it is a compelling public interest of this state to discourage illegal immigration by requiring employers who do business with the state of Louisiana to cooperate fully with federal immigration authorities in the enforcement of federal immigration law.

B. For the purposes of this Section, the following terms shall mean:

(1) "Legal alien" is a person who is or was lawfully present or permanently residing legally in the United States and allowed to work at the time of employment and remains so throughout the duration of that employment.

(2) "Status verification system" means the electronic verification of work authorization program of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324(a), and operated by the United States Department of Homeland Security, known as the "E-Verify" program.

C. A private employer shall not bid on or otherwise contract with a public entity for the physical performance of services within the state of Louisiana unless the private employer verifies in a sworn affidavit attesting to both of the following:

(1) The private employer is registered and participates in a status verification system to verify that all employees in the state of Louisiana are legal citizens of the United States or are legal aliens.

(2) The private employer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.

(3) The private employer shall require all subcontractors to submit to the employer a sworn affidavit verifying compliance with Paragraphs (1) and (2) of this Subsection.

D.(1) Any private employer violating the provisions of this Section may be subject to cancellation of any public contract, resulting in ineligibility for any public contract for a period of not more than three years from the date the violation is discovered.

(2) Any private employer shall be liable for any additional costs incurred by a public entity, occasioned by the cancellation of a contract or loss of any license or permit to do business in the state, as provided in this Subsection.

(3) Any private employer penalized in accordance with this Section shall have the right to appeal to the appropriate agency, department, or other public entity sanctioning the employer or to a court of competent jurisdiction.

(4) Any person, contractor, or employer who complies with the provisions of this Section shall not be civilly or criminally liable under state law for either hiring or retaining in its employ an unauthorized alien, as defined by 8 U.S.C. 1324a(h)(3), if the information obtained in accordance with the status verification system indicated that the employee's federal legal status allowed the employer to hire that employee.

(5) Any person, contractor, or employer who complies with the provisions of this Section shall not be civilly or criminally liable under state law for a refusal to either hire or retain an

individual in its employ if the information obtained in accordance with the status verification system indicated that the individual's federal legal status was that of an unauthorized alien, as defined in 8 U.S.C. 1324a(h)(3).

(6) No person, contractor, or employer shall be penalized under the provisions of this Section for the actions of a subcontractor unless such person, contractor, or employer had actual knowledge of such subcontractor's failure to comply with the provisions of this Section.

E. The provisions of this Section shall apply only to contracts entered into or bids offered on or after January 1, 2012.

F. In the event the status verification system expires and extensions are not approved by the federal government, the provisions of this Section shall no longer apply.

Acts 2011, No. 376, §1.



Iberville Parish School Board

Louis Voiron, Jr., Ed.D.
*Superintendent
Secretary-Treasurer*

Yolanda Laws
President

Daven Tullier
Vice-President

Proposal Specifications for:

Pressure Washing Project

RFP# 202488MC01