



**Bid Number 50-00143087**

**Two Year Contract for Labor, Materials and Equipment Necessary for  
Grass Cutting and Trimming of all Jefferson Parish Water Facilities for  
the Jefferson Parish Department of Public Works - Water**

**Bid Due: SEPTEMBER 07, 2023 at 2:00 pm**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions  
in the technical specifications and Jefferson Parish Instructions for Bidders and  
General Terms and Conditions. All bids must be received on the Purchasing  
Department's eProcurement site by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053**

**Buyer Name: Donna M Evans, Buyer II  
Buyer Email: DMEVANS@jeffparish.net  
Buyer Phone: 504-364-2691**

DATE: 8/08/2023  
BID NO.: 50-00143087

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

BUYER: DMEVANS@jeffparish.net

**BIDS WILL BE RECEIVED ONLINE VIA [WWW.JEFFPARISHBIDS.NET](http://WWW.JEFFPARISHBIDS.NET) UNTIL 2:00 PM, 9/07/2023 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053. At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

**Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)**

**DATE: 8/08/2023**

**Page: 2**

**BID NO.: 50-00143087**

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### **INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

**PROTESTS:** Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

**PREFERENCE:** Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

DATE: 8/08/2023

BID NO.: 50-00143087

Page: 3

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.**

**This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

### ADDITIONAL REQUIREMENTS FOR THIS BID

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.**

**3,4,5,6,8,9,10,11,12,13,15**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.



**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

See Page 1 for Conflicts of Interest Statement

BID NO.: 50-00143087

**BID FORM**  
Non Public Works**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

Per Spec  
40371**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Corporate Green LLC, DBA GreenSeasonsADDRESS: 14461 Frenchtown RdCITY, STATE: Greenwell Springs, LA ZIP: 70239TELEPHONE: (225) 752-2333 FAX: (225) 752-1399EMAIL ADDRESS: Chris@greenseasons.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1NUMBER: 2NUMBER: 3

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 142,331.04AUTHORIZED SIGNATURE: Chris CasselberryTITLE: CEOChris Casselberry

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 8/31/2023

Page 7

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	54.00	CUT	<p>TWO (2) YEAR CONTRACT FOR LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR GRASS CUTTING AND TRIMMING OF ALL JEFFERSON PARISH WATER FACILITIES</p> <p>0010 GRASS CUTTING AND TRIMMING FOR WB WATER PLANT AT 4500 WESTBANK EXPRESSWAY</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>JEFFERSON PARISH WB WATER PLANT 4500 WESTBANK EXPRESSWAY MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 467.28	\$ 25,233.12
2	54.00	CUT	<p>TWO (2) YEAR CONTRACT FOR LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR GRASS CUTTING AND TRIMMING OF ALL JEFFERSON PARISH WATER FACILITIES</p> <p>0020 GRASS CUTTING AND TRIMMING FOR WB OLD RIVER STATION AT 4602 RIVER ROAD</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>OLD RIVER STATION (WESTBANK) 4602 RIVER ROAD MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 31.86	\$ 1,720.44
3	54.00	CUT	<p>0030 GRASS CUTTING AND TRIMMING FOR WB MARRERO ROAD TOWER AT 328 MARRERO ROAD</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>MARRERO ROAD TOWER (WB) 328 MARRERO ROAD MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 53.10	\$ 2,867.40
4	54.00	CUT	<p>0040 GRASS CUTTING AND TRIMMING FOR WB BRIDGE CITY BOOSTER STATION AT 320 THIRD</p>	\$ 94.40	\$ 5,097.60



DATE: 8/31/2023

Page 8

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>EMMANUEL STREET</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>BRIDGE CITY BOOSTER STATION (WB) 320 THIRD EMMANUEL STREET BRIDGE CITY, LA 70094</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>		
5	54.00	CUT	<p>0050 GRASS CUTTING AND TRIMMING FOR WB DRAKE BOOSTER STATION AT DRAKE AVENUE AND HWY. 90 WEST</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>DRAKE BOOSTER STATION (WB) DRAKE AVENUE AND HWY. 90 WEST WESTWEGO, LA 70094</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 28.00	\$ 1,513.08
6	54.00	CUT	<p>0070 GRASS CUTTING AND TRIMMING FOR WB FAIRMONT TOWER AT 451 FAIRMONT</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>FAIRMONT TOWER (WB) 451 FAIRMONT-LOT 7 AND 8 SQUARE 2 HOMEDALE SUBDIVISION HARVEY, LA 70058</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 59.00	\$ 3,186.00
7	54.00	CUT	<p>0080 GRASS CUTTING AND TRIMMING FOR WB PATRIOT TOWER AT 1564 ALLO STREET</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>PATRIOT TOWER (WB) 1564 ALLO STREET LOT 21 SQUARE 3 MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER</p>	\$ 61.95	\$ 3,345.30

DATE: 8/31/2023

Page 9

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
8	54.00	CUT	<p>504-349-5085</p> <p>0090 GRASS CUTTING AND TRIMMING FOR WB WALL BLVD BOOSTER STATION AT 2005 HARVARD STREET</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>WALL BLVD. BOOSTER STATION (WB) 2005 HARVARD STREET TERRYTOWN, LA 70056</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 55.46	\$ 2,994.84
9	54.00	CUT	<p>0100 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 1 BOOSTER STATION AT</p> <p>4.7 MILE SOUTH OF INTERSECTION OF HWY 45 AND LAFITTE LAROSE HWY. (PART OF STATE PARK)</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>LAFITTE NO. 1 BOOSTER STATION (WB) 4.7 MILES SOUTH OF INTERSECTION OF HWY 45 AND LAFITTE LAROSE HWY MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 36.00	\$ 1,944.00
10	54.00	CUT	<p>0110 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 3 TOWER AT 512 HWY 45</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>LAFITTE NO. 3 TOWER (WB) 512 HWY. 45 LAFITTE, LA</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 60.18	\$ 3,249.72
11	54.00	CUT	<p>0120 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 2 BOOSTER STATION AT</p> <p>486 HWY, 45 IN THE CURVE</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p>	\$ 39.53	\$ 2,134.62

DATE: 8/31/2023

Page 10

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	54.00	CUT	<p>LOCATION:</p> <p>LAFITTE NO. 2 BOOSTER STATION (WB) 486 HWY. 45 IN THE CURVE LAFITTE, LA</p> <p>ATTN: DAVID MAHNER 504-349-5085</p> <p>0130 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 4 BOOSTER STATION (GI) AT 498 BOFFONE DR. WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>LAFITTE NO. 4 BOOSTER STATION (WB) 498 BOFFONE DR. BARATARIA, LA</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$ 77.88	\$ 4,205.00
13	54.00	CUT	<p>0140 GRASS CUTTING AND TRIMMING FOR EB WATER PLANT AT 3600 JEFFERSON HWY.</p> <p>WATER DEPT.-EB WATER PLANT-MERVIN GRAVES</p> <p>LOCATION:</p> <p>JEFFERSON PARISH EB WATER PLANT 3600 JEFFERSON HWY. JEFFERSON, LA 70121</p> <p>ATTN: MERVIN GRAVES 504-838-4398</p>	\$ 1,073.80	\$ 57,985.20
14	54.00	CUT	<p>0150 GRASS CUTTING AND TRIMMING FOR EB DAVID DRIVE TOWER AT 3198 DAVID DRIVE (CORNER OF DAVID DR. AND VETERANS) WATER DEPT.-EB WATER PLANT-MERVIN GRAVES</p> <p>LOCATION:</p> <p>DAVID DRIVE TOWER (EB) 3198 DAVID DRIVE (CORNER OF DAVID DRIVE AND VETERANS) METAIRIE, LA 70003</p> <p>ATTN: MERVIN GRAVES 504-838-4398</p>	\$ 32.45	\$ 1,752.30
15	54.00	CUT	<p>0160 GRASS CUTTING AND TRIMMING FOR EB CAUSEWAY TOWER AT 3300 S. I-10 SERVICE</p>	\$ 109.00	\$ 5,886.00

DATE: 8/31/2023

Page 11

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			RD. W WATER DEPT.-EB WATER PLANT-MERVIN GRAVES LOCATION: CAUSEWAY TOWER (EB) 3300 S. I-10 SERVICE RD. W METAIRIE, LA 70001 ATTN: MERVIN GRAVES 504-838-4398		
16	54.00	CUT	0170 GRASS CUTTING AND TRIMMING FOR EB OUTSIDE MAINT.-3600 JEFFERSON HWY.	\$ 170.00	\$ 9,180.00
			WATER DEPT.-EBOM-MARIO KENNEDY LOCATION: WATER DEPARTMENT EASTBANK OUTSIDE MAINTENANCE COMPOUND (PIPE YARD) 3600 JEFFERSON HWY. JEFFERSON, LA 70121 ATTN: MARIO KENNEDY 504-838-4334		
17	54.00	CUT	0180 GRASS CUTTING AND TRIMMING FOR WB OUTSIDE MAINT.-1540 RIVER PARK RD	\$ 185.85	\$ 10,035.90
			WATER DEPT.-WBOM-MARIO KENNEDY LOCATION: WATER DEPARTMENT WESTBANK OUTSIDE MAINTENANCE 1540 RIVER PARK RD. BRIDGE CITY, LA 70094 ATTN: MARIO KENNEDY 504-838-4334		

## **Lawn Maintenance Services**

**Highly recommend site visits to all locations. Vendor is responsible for all measurements.**

Contacts are as follows:

EB Water Plant - 3600 Jefferson Hwy., Bldg. D, Jefferson, LA 70121

Mervin Graves (504) 838-4398

WB Water Plant - 4500 Westbank Expressway, Marrero, LA 70072

David Mahner (504) 349-5085

EB Outside Maint.-3600 Jefferson Hwy., Jefferson, LA 70121

WB Outside Maint.-1540 River Park Rd., Bridge City, LA 70094

Mario Kennedy (504-838-4334)

### **License Requirements:**

**LA State Contractor's Commercial License: Landscaping, Grading, and Beautification**

### **Bonds:**

- **Performance Bond is required in the amount of 50% of the contract amount and due at the signing of the formal contract.**
- **Payment Bond is required in the amount of 50% of the contract amount and due at the signing of the formal contract.**
- **An Electronic Bid Bond in the amount of 5% of the total bid price is required with bid submission. The electronic bond number shall be in the appropriate field on the electronic bid envelope. Scanned copies of bonds will not be accepted.**

**Bid for Complete Water Department Facilities – All 17 Locations**

**(Flat Rate per site including trimming based on 27 cuttings per year)**

The low bidder will be required to supply a list of equipment upon request.

By submitting this bid, the contractor certifies that it is qualified to perform all services under the contract in a workmanlike and professional manner. It further certifies that it has sufficient equipment and manpower available to accomplish all mowing and trimming on a regular basis and timely manner.



### **Scope of Work**

Areas where lawn maintenance is to take place include: (Approx. 998,348 square feet total per cut)  
(Vendor is responsible to visit sites, and get actual square footage)

### **Westbank**

<b>Westbank Water Plant</b>	<b>4500 Westbank Expressway</b>
<b>Old River Station</b>	<b>4602 River Road</b>
<b>Marrero Road Tower</b>	<b>328 Marrero Road</b>
<b>Bridge City Booster Station</b>	<b>320 Third Emmanuel Street</b>
<b>Drake Booster Station</b>	<b>Drake Ave. and Hwy. 90 West</b>
<b>Fairmont Tower</b>	<b>451 Fairmont-Lot 7 &amp; 8 Square 2-Homedale Subdivision</b>
<b>Patriot Tower</b>	<b>1564 Allo Street Lot 21 Square 3</b>
<b>Wall Blvd. Booster Station</b>	<b>2005 Harvard Street</b>
<b>Lafitte #1 Booster Station</b>	<b>4.7 miles south of intersection of Hwy 45 and Lafitte Larose Hwy.</b>
<b>Lafitte #2 Booster Station</b>	<b>486 Hwy. 45 in the Curve</b>
<b>Lafitte #3 Tower</b>	<b>512 Hwy. 45</b>
<b>Lafitte #4 Booster Station (GI Station)</b>	<b>498 Boffone Dr.</b>
<b>WB Outside Maintenance</b>	<b>1540 River Park Rd.</b>

### **Eastbank**

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<b>David Drive Tower</b>	<b>3198 David Drive (Corner of David Dr. and Veterans)</b>
<b>Causeway Tower</b>	<b>3300 S i-10 Service Rd. West</b>
<b>EBOM Compound (Pipe Yard)</b>	<b>3600 Jefferson Hwy.</b>

The contractor's responsibility shall be limited to the property line unless noted otherwise.

The contractor shall have mobile phones and provide the Water Department with numbers that will be answered at all times. These phones are to be used to provide immediate response to any questions or concerns that may arise. The contractor shall also supply a list of decision-making personnel.

Regarding trimming service, both labor and equipment are to be included with each trimming. String trimming will be performed around trees, bushes, and other landscaping in such a manner as to not damage them. String trimming will be performed around obstacles such as flag poles, fences, and the foundations of buildings as to maintain a generally neat appearance.

Any heavy clippings created from the mowing and trimming process will be blown from all paved surfaces. All trimming and mowing will be completed as needed and at Water Department direction.

All mowing and trimming will be at appropriate height and on agreed upon scheduled days.

Litter removal is not included. However, the contractor will attempt to remove minor amounts of litter that is noticed during the mowing and trimming process when possible.

The contractor shall be provided with a list of Water Department personnel authorized to direct services. No other authorization shall be honored.

Immediately after each of the lawn service events, the contractor's representative shall be available to tour the activity areas with a designated Water Department representative to review the work.

If any person employed on the work site, in the opinion of the Water Department staff, is intemperate, disorderly, incompetent, willfully negligent or dishonest in the performance of their duties, they shall be directed by the contractor to cease work and vacate the job site immediately.

If the contractor intends to subcontract any part of the work at any time during the contract term, then the submitted bid shall include a list of the names of the subcontractors that will be used to perform the work.

The contractor shall adequately protect the work, adjacent property, and the public, and shall be responsible for any damage or injury due to its neglect. The contractor shall be entirely responsible for all apparatus, equipment, and appurtenances it furnishes in connection with the work and special care shall be taken to protect all parts thereof in such a manner as may be necessary or as directed.

The contractor shall be responsible for conducting all activities on Water Department premises in accordance with the current provisions of the Occupational Safety and Health Act.


## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Corporate Green, LLC DBA Greenseason  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Corporate Green LLC <sup>DBA Greenseason</sup>  
INCORPORATED, DULY NOTICED AND HELD ON 9/04/2015,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT Chris Casselberry, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
SECRETARY-TREASURER  
  
8/18/2023  
\_\_\_\_\_  
DATE

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF EAST BATON Rouge

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_

Chris Casselberry, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized representative of Corporate Green LLC DBA Green Seasons (Entity), the party who submitted a bid in response to Bid Number 52-00143087 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are NO campaign contributions made which would require disclosure under Choice A of this section.



Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_

Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B** X

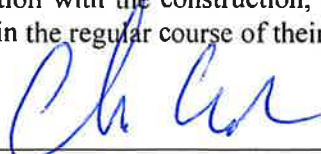
There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

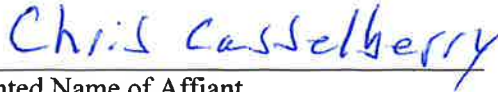
That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant



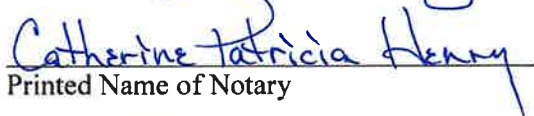
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 16<sup>th</sup> DAY OF August, 2023



Notary Public



Printed Name of Notary



Notary/Bar Roll Number



My commission expires upon death.

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

---

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

---

### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **☒ WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

# Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at [www.jeffparish.net](http://www.jeffparish.net) or [www.centralbidding.com](http://www.centralbidding.com). To access the bonding companies on Central Bidding, hover over the "Central Bidding" link at the top of the page and select the "Bid Bonds" link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

**\$41.6 Billion**

**38,136 Bid Opportunities**

**18,123 Vendors**

**568 Agencies**

Browse Thousands of Public Bids today!

Central Bidding, founded in 2007, is one of the largest providers of electronic bidding services to public and private buying entities. Vendors have trusted Central Bidding to securely deliver more than \$1.5 billion worth of electronic bids for more than 450 buying entities since their founding. Central Bidding works under exclusive contracts with each of these buying entities and is each business Central Bidding is the only online electronic platform to receive all the documents, the automatic updates and a license of electronic bids.

[Learn More >](#)





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

August 14, 2023

### ADDENDUM #1

**Bid Number: 50-00143087**

**Bid Opening Date: September 07, 2023**

**Description of Bid: Two Year Contract for Labor, Material and Equipment for Grass Cutting and Trimming of all Jefferson Parish Water Facilities- Jefferson Parish Department of Water**

---

#### Clarification:

Bid form has been revised Per Addendum 1. Please discard the previous bid form and use the attached Revised Per Addendum 1 bid form.

Sincerely,

A handwritten signature in blue ink that reads "Donna M. Evans".

Donna M. Evans  
Purchasing Specialist II

<p><b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b></p>
---

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETNA, LA 70053 - PO BOX 9 - GRETNA - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

August 28, 2023

### ADDENDUM #2

**Bid Number: 50-00143087**

**Bid Opening Date: September 07, 2023**

**Description of Bid: Two Year Contract for Labor, Material and Equipment for Grass Cutting and Trimming of all Jefferson Parish Water Facilities- Jefferson Parish Department of Water**

---

#### Clarification:

Specifications have been revised to include coordinates on three (3) locations. Please see attached.

Sincerely,

A handwritten signature in blue ink, reading "Donna M. Evans", is written over a horizontal line.

Donna M. Evans  
Purchasing Specialist II

<b>Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.</b>
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<b>Wall Blvd. Booster Station</b>	<b>2005 Harvard Street</b>
<b>Lafitte #1 Booster Station</b>	<b>4.7 miles south of intersection of Hwy 45 and Lafitte Larose Hwy.</b> <b>(29.79947235749618, -90.12318790411541)</b>
<b>Lafitte #2 Booster Station</b>	<b>1900 block of Hwy. 45 in the Curve (grass lot with no actual address)</b> <b>(29.75022741450171, -90.13575212059828)</b>
<b>Lafitte #3 Tower</b>	<b>3456 Jean Lafite Blvd.</b> <b>(29.716015174266385, -90.11250129544825)</b>
<b>Lafitte #4 Booster Station (GI Station)</b>	<b>498 Boffone Dr.</b>
<b>WB Outside Maintenance</b>	<b>1540 River Park Rd.</b>

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If any person employed on the work site, in the opinion of the Water Department staff, is intemperate, disorderly, incompetent, willfully negligent or dishonest in the performance of their duties, they shall be directed by the contractor to cease work and vacate the job site immediately.

If the contractor intends to subcontract any part of the work at any time during the contract term, then the submitted bid shall include a list of the names of the subcontractors that will be used to perform the work.

The contractor shall adequately protect the work, adjacent property, and the public, and shall be responsible for any damage or injury due to its neglect. The contractor shall be entirely responsible for all apparatus, equipment, and appurtenances it furnishes in connection with the work and special care shall be taken to protect all parts thereof in such a manner as may be necessary or as directed.

The contractor shall be responsible for conducting all activities on Water Department premises in accordance with the current provisions of the Occupational Safety and Health Act.



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

August 31, 2023

### ADDENDUM #3

**Bid Number: 50-00143087**

**Bid Opening Date: September 07, 2023**

**Description of Bid: Two Year Contract for Labor, Material and Equipment for Grass Cutting and Trimming of all Jefferson Parish Water Facilities- Jefferson Parish Department of Water**

---

### Clarification:

Bid has been revised to remove line 0060. Please see attached revised bid form..

### Questions:

1. Can a map of the boundaries of these properties be provided? If no, landscape plans or any other kind of site map that might give insight into where the property lines would be helpful. None available- most of the properties are located inside of a fence.
2. Where is the distinction between the Eastbank Water Plant and the EBOM Compound? The division of these two properties are unclear. The EBOM compound is located within the plant property. It's just a smaller fenced area inside our main fenced area
3. On Addendum 2, Waggaman Station at 6750 River Road is not listed, but its removal isn't mentioned in the addendum and that property isn't listed on that page on the original bid document either. However, on page 8 of the original bid document calls this location out as item number 6. Can you confirm if it is to be included or not? I show that this location was sold, so needs to be removed. Please remove line 0060.
4. At 320 Third Emanuel St, there are wooden pallets laid down on the turf in the satellite imagery. Are these a permanent fixture that needs to be mowed around, or only a temporary placement? There are no pallets at third Emanuel st. There are large concrete blocks that are stationary and do not need to be moved.
5. Regarding touring the activity areas with a water department representative, will this tour be done individually as each site is serviced, or as one large tour to all locations at the end of that week's services? we usually do this on a random basis as we do not typically have time to go out every week after the cuts. We have an employee check stations after they are cut. We do not need a vendor rep to accompany them

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

DATE: 8/31/2023

REVISED PER ADDENDUM 3

Page: 6

BID NO.: 50-00143087

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO \_\_\_\_\_

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF \_\_\_\_\_

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

**LOUISIANA CONTRACTOR'S LICENSE NO.:** (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: (     ) \_\_\_\_\_ FAX: (     ) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ \_\_\_\_\_

AUTHORIZED

SIGNATURE: \_\_\_\_\_

Printed Name

TITLE: \_\_\_\_\_

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE:** All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

Sincerely,

A handwritten signature in cursive script, reading "Donna M. Evans", is written over a horizontal line.

Donna M. Evans  
Purchasing Specialist II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of This addendum on the bid form as indicated. Failure to do so will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

DATE: 8/31/2023

Page 7

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	54.00	CUT	<p>TWO (2) YEAR CONTRACT FOR LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR GRASS CUTTING AND TRIMMING OF ALL JEFFERSON PARISH WATER FACILITIES</p> <p>0010 GRASS CUTTING AND TRIMMING FOR WB WATER PLANT AT 4500 WESTBANK EXPRESSWAY</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>JEFFERSON PARISH WB WATER PLANT 4500 WESTBANK EXPRESSWAY MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$	\$
2	54.00	CUT	<p>TWO (2) YEAR CONTRACT FOR LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR GRASS CUTTING AND TRIMMING OF ALL JEFFERSON PARISH WATER FACILITIES</p> <p>0020 GRASS CUTTING AND TRIMMING FOR WB OLD RIVER STATION AT 4602 RIVER ROAD</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>OLD RIVER STATION (WESTBANK) 4602 RIVER ROAD MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$	\$
3	54.00	CUT	<p>0030 GRASS CUTTING AND TRIMMING FOR WB MARRERO ROAD TOWER AT 328 MARRERO ROAD</p> <p>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</p> <p>LOCATION:</p> <p>MARRERO ROAD TOWER (WB) 328 MARRERO ROAD MARRERO, LA 70072</p> <p>ATTN: DAVID MAHNER 504-349-5085</p>	\$	\$
4	54.00	CUT	<p>0040 GRASS CUTTING AND TRIMMING FOR WB BRIDGE CITY BOOSTER STATION AT 320 THIRD</p>	\$	\$

DATE: 8/31/2023

Page 8

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<b>EMMANUEL STREET</b>  <b>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</b>  <b>LOCATION:</b>  <b>BRIDGE CITY BOOSTER STATION (WB)</b> <b>320 THIRD EMMANUEL STREET</b> <b>BRIDGE CITY, LA 70094</b>  <b>ATTN: DAVID MAHNER</b> <b>504-349-5085</b>		
5	54.00	CUT	<b>0050 GRASS CUTTING AND TRIMMING FOR WB</b> <b>DRAKE BOOSTER STATION AT DRAKE AVENUE</b>  <b>AND HWY. 90 WEST</b>  <b>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</b>  <b>LOCATION:</b>  <b>DRAKE BOOSTER STATION (WB)</b> <b>DRAKE AVENUE AND HWY. 90 WEST</b> <b>WESTWEGO, LA 70094</b>  <b>ATTN: DAVID MAHNER</b> <b>504-349-5085</b>	\$	\$
6	54.00	CUT	<b>0070 GRASS CUTTING AND TRIMMING FOR WB</b> <b>FAIRMONT TOWER AT 451 FAIRMONT</b>  <b>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</b>  <b>LOCATION:</b>  <b>FAIRMONT TOWER (WB)</b> <b>451 FAIRMONT-LOT 7 AND 8 SQUARE 2</b> <b>HOMEDALE SUBDIVISION</b> <b>HARVEY, LA 70058</b>  <b>ATTN: DAVID MAHNER</b> <b>504-349-5085</b>	\$	\$
7	54.00	CUT	<b>0080 GRASS CUTTING AND TRIMMING FOR WB</b> <b>PATRIOT TOWER AT 1564 ALLO STREET</b>  <b>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</b>  <b>LOCATION:</b>  <b>PATRIOT TOWER (WB)</b> <b>1564 ALLO STREET LOT 21 SQUARE 3</b> <b>MARRERO, LA 70072</b>  <b>ATTN: DAVID MAHNER</b>	\$	\$

DATE: 8/31/2023

Page 9

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<b>504-349-5085</b>		
8	54.00	CUT	0090 GRASS CUTTING AND TRIMMING FOR WB WALL BLVD BOOSTER STATION AT 2005 HARVARD STREET WATER DEPT.-WB WATER PLANT-DAVID MAHNER LOCATION: WALL BLVD. BOOSTER STATION (WB) 2005 HARVARD STREET TERRYTOWN, LA 70056 ATTN: DAVID MAHNER 504-349-5085	\$	\$
9	54.00	CUT	0100 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 1 BOOSTER STATION AT 4.7 MILE SOUTH OF INTERSECTION OF HWY 45 AND LAFITTE LAROSE HWY. (PART OF STATE PARK) WATER DEPT.-WB WATER PLANT-DAVID MAHNER LOCATION: LAFITTE NO. 1 BOOSTER STATION (WB) 4.7 MILES SOUTH OF INTERSECTION OF HWY 45 AND LAFITTE LAROSE HWY MARRERO, LA 70072 ATTN: DAVID MAHNER 504-349-5085	\$	\$
10	54.00	CUT	0110 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 3 TOWER AT 512 HWY 45 WATER DEPT.-WB WATER PLANT-DAVID MAHNER LOCATION: LAFITTE NO. 3 TOWER (WB) 512 HWY. 45 LAFITTE, LA ATTN: DAVID MAHNER 504-349-5085	\$	\$
11	54.00	CUT	0120 GRASS CUTTING AND TRIMMING FOR WB LAFITTE NO. 2 BOOSTER STATION AT 486 HWY, 45 IN THE CURVE WATER DEPT.-WB WATER PLANT-DAVID MAHNER	\$	\$

DATE: 8/31/2023

Page 10

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<b>LOCATION:</b>  <b>LAFITTE NO. 2 BOOSTER STATION (WB)</b> <b>486 HWY. 45 IN THE CURVE</b> <b>LAFITTE, LA</b>  <b>ATTN: DAVID MAHNER</b> <b>504-349-5085</b>		
12	54.00	CUT	<b>0130 GRASS CUTTING AND TRIMMING FOR WB</b> <b>LAFITTE NO. 4 BOOSTER STATION (GI) AT</b>  <b>498 BOFFONE DR.</b>  <b>WATER DEPT.-WB WATER PLANT-DAVID MAHNER</b>  <b>LOCATION:</b>  <b>LAFITTE NO. 4 BOOSTER STATION (WB)</b> <b>498 BOFFONE DR.</b> <b>BARATARIA, LA</b>  <b>ATTN: DAVID MAHNER</b> <b>504-349-5085</b>	\$	\$
13	54.00	CUT	<b>0140 GRASS CUTTING AND TRIMMING FOR EB</b> <b>WATER PLANT AT 3600 JEFFERSON HWY.</b>  <b>WATER DEPT.-EB WATER PLANT-MERVIN GRAVES</b>  <b>LOCATION:</b>  <b>JEFFERSON PARISH EB WATER PLANT</b> <b>3600 JEFFERSON HWY.</b> <b>JEFFERSON, LA 70121</b>  <b>ATTN: MERVIN GRAVES</b> <b>504-838-4398</b>	\$	\$
14	54.00	CUT	<b>0150 GRASS CUTTING AND TRIMMING FOR EB</b> <b>DAVID DRIVE TOWER AT 3198 DAVID DRIVE</b>  <b>(CORNER OF DAVID DR. AND VETERANS)</b>  <b>WATER DEPT.-EB WATER PLANT-MERVIN GRAVES</b>  <b>LOCATION:</b>  <b>DAVID DRIVE TOWER (EB)</b> <b>3198 DAVID DRIVE (CORNER OF DAVID DRIVE</b> <b>AND VETERANS)</b> <b>METAIRIE, LA 70003</b>  <b>ATTN: MERVIN GRAVES</b> <b>504-838-4398</b>	\$	\$
15	54.00	CUT	<b>0160 GRASS CUTTING AND TRIMMING FOR EB</b> <b>CAUSEWAY TOWER AT 3300 S. I-10 SERVICE</b>	\$	\$

DATE: 8/31/2023

Page 11

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00143087

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			RD. W WATER DEPT.-EB WATER PLANT-MERVIN GRAVES LOCATION: CAUSEWAY TOWER (EB) 3300 S. I-10 SERVICE RD. W METAIRIE, LA 70001 ATTN: MERVIN GRAVES 504-838-4398		
16	54.00	CUT	0170 GRASS CUTTING AND TRIMMING FOR EB OUTSIDE MAINT.-3600 JEFFERSON HWY.	\$ _____	\$ _____
			WATER DEPT.-EBOM-MARIO KENNEDY LOCATION: WATER DEPARTMENT EASTBANK OUTSIDE MAINTENANCE COMPOUND (PIPE YARD) 3600 JEFFERSON HWY. JEFFERSON, LA 70121 ATTN: MARIO KENNEDY 504-838-4334		
17	54.00	CUT	0180 GRASS CUTTING AND TRIMMING FOR WB OUTSIDE MAINT.-1540 RIVER PARK RD	\$ _____	\$ _____
			WATER DEPT.-WBOM-MARIO KENNEDY LOCATION: WATER DEPARTMENT WESTBANK OUTSIDE MAINTENANCE 1540 RIVER PARK RD. BRIDGE CITY, LA 70094 ATTN: MARIO KENNEDY 504-838-4334		



08-14-2023

## Bid Bond in Accordance with Contract Specifications

SLA08141986

Corporate Green

Bond Number

Principal Name

14461 Frenchtown Rd., Greenwell Springs, LA, 70739, US

Principal Address

Principal Signature

Jefferson Parish

200 Derbigny Street, Gretna, LA, 70053, US

Owner/Obligee Name

Owner/Obligee Address

### Bond Information

09-07-2023

SureTec Insurance Company

201849

Bid Date

Surety

Contractor Vendor ID Number

5000143087

Contract ID Number

5000143087 Two Year Contract for Labor, Materials and Equipment Necessary for Grass Cutting and Trimming of all Jefferson Parish Water Facilities for the Jefferson Parish Department of Public Works- Water Jefferson Parish Government

Description of Job

Five Percent of Amount Bid

5%

Amount of Bid Security

Bid Security Maximum

Bid Security Percentage

Fielden Mitts

Attorney-in-Fact

Ross and Yerger Insurance, Inc.

Bond Entered and Executed By

Primary Agency

Attorney-In-Fact Signature

Know all men by these presents that SureTec Insurance Company, a Corporation duly organized under the laws of the State of TX, are held and firmly bound unto the above owner/obligee by the transmission. The surety agrees to waive the statute of Fraud defense and further agrees that the owner/obligee is a third party beneficiary of the waiver for the purposes of enforcing this bid bond.





# SureTec Insurance Company

## LIMITED POWER OF ATTORNEY

**Know All Men by These Presents,** That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

James R Winchester, Fielden Mitts

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for:

**Principal:** Corporate Green

**Obligee:** Jefferson Parish

**Amounts:** See Bond Form

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

*Be it Resolved*, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

*Attorney-in-Fact* may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

*Be it Resolved*, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. (Adopted at a meeting held on 20<sup>th</sup> of April, 1999.)

**In Witness Whereof**, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 3rd day of February, A.D. 2023.



SURETEC INSURANCE COMPANY

By: Michael C. Keimig  
Michael C. Keimig, President

State of Texas  
County of Harris

ss:

On this 3rd day of February, A.D. 2023 before me personally came Michael C. Keimig, to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.



Tanya Sneed  
Tanya Sneed, Notary Public  
My commission expires March 30, 2027

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 14 day of 08, 2023, A.D.

M. Brent Beaty  
M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity.  
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:30 am and 5:00 pm CST.





# Jefferson Parish

## Department of Public Works-Parkways

1901 Ames Blvd. Marrero, LA. 70072  
(504) 349-5800

Be it known, that effective April 1, 2023 through March 31, 2024 having complied with all relevant requirements of the Jefferson Parish Ordinance No. 21 243, the individual named below is hereby licensed to practice in the Parish of Jefferson in the following profession(s):

License(s):	Arborist	23-1020
	Landscape Horticulturist	23-4182

Adam B. & Deborah J. Casselberry  
c/o Corporate Green, LLC  
14461 Frenchtown Rd.  
Greenwell Springs, LA 70739  
(225) 436-7219

Bryan K. Parks, PLA  
Director of Parkways

DISPLAY IN A PROMINENT PLACE.  
**LICENSE NO. JP-012**

Client#: 53790

CORGR1

DATE (MM/DD/YYYY)

8/03/2023

**ACORD****CERTIFICATE OF LIABILITY INSURANCE**

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**

Ross & Yerger Insurance, Inc.  
P.O. Box 1139  
Jackson, MS 39215  
601 948-2900

**CONTACT NAME:**

PHONE (A/C, No, Ext): 601 948-2900

FAX (A/C, No): 6013553227

E-MAIL ADDRESS: dgoins@rossandyerger.com

**INSURER(S) AFFORDING COVERAGE**

NAIC #

INSURER A : National Union Fire Ins. Co.

19445

INSURER B : AXIS Surplus Lines Ins. Co.

26620

INSURER C : New Hampshire Ins. Co.

23841

INSURER D : Ascot Insurance Co.

23752

INSURER E : Endurance American Specialty Ins.

41718

INSURER F : Starstone Specialty Ins. Co.

44776

**INSURED**

Corporate Green, LLC  
14461 Frenchtown Road  
Greenwell Springs, LA 70739

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		4613990	08/01/2023	08/01/2024	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$25,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		4544895	08/01/2023	08/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		P00100087326502	08/01/2023	08/01/2024	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC025893798	08/01/2023	08/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$2,000,000 E.L. DISEASE - EA EMPLOYEE \$2,000,000 E.L. DISEASE - POLICY LIMIT \$2,000,000
D	Scheduled EQP		IMMA221000051004	08/01/2023	08/01/2024	Per Schedule on File
D	Leased/Rented EQP		IMMA221000051004	08/01/2023	08/01/2024	\$250,000
E	Excess Liability		ELD30022851601	08/01/2023	08/01/2024	\$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Insured Multiple Names: Corporate Truck, LLC; Quality Turf Management, LLC dba Spring Green; Harrell's Ferry Property, LLC; GreenSeasons; Spring Green; Adventure Investment, LLC; Pelican Bill Management, LLC; Bayou Bookkeeping and Tax Services, LLC; Big Bark Tree Care; Great with Tools; Bug Ninja Pest Control; C&S Garden, LLC; Quality Repair, LLC.

Re: PO 2000676140

(See Attached Descriptions)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Dudley A. Winkley*

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# State of Louisiana

## State Licensing Board for Contractors

This is to Certify that:

CORPORATE GREEN, LLC  
14461 Frenchtown Road  
Central, LA 70739

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; ELECTRICAL WORK (STATEWIDE); HEAVY CONSTRUCTION; HIGHWAY,  
STREET AND BRIDGE CONSTRUCTION; MECHANICAL WORK (STATEWIDE); SPECIALTY: CARPENTRY;  
SPECIALTY: DETENTION LOCKS; SPECIALTY: DRY WALL; SPECIALTY: FURNITURE, FIXTURES, AND  
INSTITUTIONAL & KITCHEN EQUIPMENT; SPECIALTY: LANDSCAPING, GRADING AND BEAUTIFICATION;  
SPECIALTY: PAINTING AND INTERIOR DECORATING, CARPETING; SPECIALTY: TELECOMMUNICATIONS;  
SPECIALTY: TOWER CONSTRUCTION



Expiration Date: February 20, 2025

License No: 40371

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 21st day of February 2022

*Willis Macoy*  
Director

*Lee Mallett*  
Chairman

This license is Not Transferable

*Andy Dumas*  
Treasurer



**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: **ADAM B CASSELBERRY**

Date: 1/30/2023

LDAF ID: **120752**

LICENSE(S): **ARBORIST**

**23-1020**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

3

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective 2/1/2023 through 1/31/2024 having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): **ARBORIST**

**23-1020**

**ADAM B CASSELBERRY**  
19453 RIVER BREEZE DR  
BATON ROUGE LA 70816

DISPLAY IN A PROMINENT PLACE.

*Mike Strain*  
Commissioner

LDAF ID: **120752**



MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

HORTICULTURE REGISTRATION: **CHRISTOPHER MICHAEL CASSELBERRY**

Date: 12/19/2022

LDAF ID: **110601**

LICENSE(S): **IRRIGATION CONTRACTOR** **23-0043**  
CEU Expiration Date **Nov 19 2024**  
**LANDSCAPE HORTICULTURIST** **23-4303**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

43

## LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **2/1/2023** through **1/31/2024** having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): **IRRIGATION CONTRACTOR** **23-0043**  
CEU Expiration Date **Nov 19 2024**  
**LANDSCAPE HORTICULTURIST** **23-4303**

**CHRISTOPHER MICHAEL CASSELB**  
14461 FRENCHTOWN RD  
CENTRAL LA 70739

  
Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: **110601**







## LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN D V M, COMMISSIONER

Agricultural & Environment Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3796 , FAX (225) 925-3760

License No. 001ZNP

Date: 04/05/2023

CORPORATE GREEN DBA GREEN SEASONS

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

### Louisiana Department of Agriculture & Forestry

Mike Strain DVM, Commissioner

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806

Be it known, that effective Jan 4, 2023 through Dec 31, 2023 having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND OWNER OPERATOR**.

#### CORPORATE GREEN DBA GREEN SEASONS

14461 FRENCHTOWN ROAD  
CENTRAL LA 70739

Commissioner

DISPLAY IN A PROMINENT PLACE.

License No: 001ZNP

2341

### LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

Agricultural & Environmental Sciences  
5825 Florida Blvd., Suite 3003  
Baton Rouge, LA 70806



IMPORTANT  
OFFICIAL DOCUMENT ENCLOSED

CORPORATE GREEN DBA GREEN SEASONS  
14461 FRENCHTOWN ROAD  
CENTRAL LA 70739



**LOUISIANA DEPARTMENT OF  
AGRICULTURE & FORESTRY**

**CERTIFICATION CARD**

**COMMERCIAL APPLICATOR**  
CHARLIE CASSELBERRY  
14461 FRENCHTOWN ROAD  
CENTRAL LA 70739

003WJQ

Expiration Date: 12/31/2023



*Mike Strain*  
Mike Strain, DVM COMMISSIONER



Certified Licensed or Registered as  
(CAPP) Commercial Applicator

**Categories**

2C - Wood Processing  
3 - Ornamental & Turf Pest Control  
5A - Aquatic Pest Control  
6 - Right-Of-Way & Industrial Pest  
8E - Antimicrobial Pest Control

**Recertify By**

02/09/2024  
02/09/2024  
02/09/2024  
02/09/2024  
02/09/2024

Signature: \_\_\_\_\_

LDAF EMERGENCY HOTLINE: 855-452-5323  
LA POISON CONTROL CENTER: 800-222-1222

## Equipment List

### Trucks

Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
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Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016
Isuzu	NSERIE IV	2016

Ford	F250	2016
Ford	F250	2016
Ford	F250	2016
Ford	F250	2016
Ford	F250	2016
Ford	F250	2016
Ford	F250	2016
Isuzu Sweeper	PU NPREFI	2011
Ford	Transit	2016
Ford	Transit	2016
Ford	Transit	2016
Ford	Transit	2015
Ford	Transit	2015

### ZTR Mowers

Make/Model	Size	Year
Toro ZTR	52	2015
Toro ZTR	61	2016
Toro ZTR	52	2015
Toro ZTR	52	2016
Toro ZTR	61	2016
Toro ZTR	52	2015
Toro ZTR	61	2016
Toro Grand Stand	36	2014
Toro Grand Stand	52	2015
Toro ZTR	52	2015
Toro ZTR	61	2016
Toro Grand Stand	36	2014
Toro Grand Stand	52	2014
Toro ZTR	52	2014
Toro ZTR	61	2014
Toro Grand Stand	52	2014
Toro ZTR	61	2014
Toro ZTR	52	2014
Scag V-Ride	61	2012
Toro Grand Stand	52	2014
Toro Grand Stand	52	2014
Toro Grand Stand	52	2014
Toro Grand Stand	36	2015

Toro ZTR	60	2015
Toro ZTR	60	2015
Toro ZTR	60	2015
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	60	2018
Hustler ZTR	52	2018
Hustler ZTR	52	2018
Hustler ZTR	52	2018
Hustler ZTR	52	2018
Hustler ZTR	52	2018
Toro ZTR	60	2015
Toro ZTR	52	2015
Toro ZTR	52	2015
Toro ZTR	52	2015
Toro ZTR	52	2015
Gravley ZTR	60	2019
Gravley ZTR	60	2019



[illegible][illegible]



Redmax Edger	HEZ-2650	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
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Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015
Redmax Edger	HEZ2460S	2015

### Other Equipment

Mahindra Tractor	7090	2019
Mahindra Tractor	6070	2018
Mahindra Tractor	5055	2016
Bobcat	T650	2015
Bobcat	T750	2016
Bushhog	15ft	2018
Bushhog	15ft	2019
Woods Bushhob	6ft	2014
Hardee side cutter	4ft	2016