



QUICK BUILDINGS MODULAR, LLC

703 Merwina Ave.
Mobile, AL 36606
www.quickbuildings.net

(800) 521-2503
Office (251) 471-8012
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Quick Buildings is a certified woman owned, small business
Louisiana Board of Contractors License # 57062
Alabama Contractors License # 52163
Alabama Manufactured Housing Commission Retailer License #766

Bid # 50-00138232

PROPOSAL **Jefferson Parish** **June 12, 2022**

(1) 15'-6" x 56'-0" Module *** Nominal 16' x 56' ***
Occupancy: Business
Construction Type VB
State Code Requirements & Insignias
IBC / LA. Louisiana State Approval
State Codes Only - No Local Codes Are Quoted
Seismic Zone "B"
{Seismic data is based on site soil class D "Stiff Soil"}
Risk Category II
170 MPH Wind Speed
Ultimate Wind Speed
Roof live load 20 lb.
Floor Loads Business Occupancy
100 lb. Live Load (Corridor) 50 lb Live Load (Offices) and 2,000 lb.
concentrated load over 30" x 30" areas

Chassis

15'-6" wide outrigger w/ 95.5" I-Beam spacing
Outriggers & Crossmembers spaced 48" O.C. (As Required)
12" I-Beams (M12x10)
Hitches are detachable
New tires
Axle quantity will be calculated as required
Under-slung axles are included

Floor Section

Standard bottom board material

2"x8" Floor Joist @ 16" O.C. (16' Wide Modules)

3/4" Floor sheathing/decking

VCT {Armstrong brand} Installed per the print

VCT will be installed 50% off-set with checkerboard pattern {Un-less otherwise noted}

Wall Section

2"x4" Interior wall height 8'-0"

{Unless otherwise noted, interior walls will be constructed with #2 2x4 studs 16" o.c. with single 2x4 top and bottom plates}

Plumbing walls constructed per print

2x6 Exterior wall height 8'-0"

{Double top-plate on exterior walls, as required}

Interior trim package: standard battens

1/2" VCG (Vinyl covered gypsum)

4" VCB {Vinyl Cove Base}

Vertical tie-down straps are on all four corners

{Please note that Vertical tie-down straps are located on all four corners these are required for up-lift and overturning resistance}

Interior Door Section

(3) 36"x80" H.C. Flush door w/steel jamb

{Includes Timely or Redi-Frames with lever. (Door frame is painted the standard bronze finish color & door is Imperial Oak.)}

(1) 24"x80" Raised panel bifold door Restroom closet door

(2) 36"x80" Raised panel bifold door

(2) Passage locks

(1) Privacy locks for restrooms

Roof/Ceiling Section

Truss spacing @ 16" O.C.

Cottage truss/Singlewide Peak (Engineered)

5/8" Plywood sheathing with 15lb Felt Paper

29 gauge Hi-Rib steel roof w/ exposed fasteners

5/8" Popcorn-textured ceiling (Singlewide)

Ceiling finish is 8'-0" above finished floor

Side projection: 2" roof over-hang

End projection: 4" roof over-hang

Attic ventilation per code

(1) Power gable vent with passive gable vent

Plumbing Section

(1) Restroom Description: Multi-station HC RR

(1) Standard lavatory (wall mount type)

{Includes a standard faucet & mirror}

(1) Handicap sink protection - sock for P-trap

(1) Water closet type: HC accessible w/ std. grab bars

{Includes a vertical grab bar, standard toilet paper holder}

(1) 40 Gallon water heater

(1) Handicap accessible shower

{Recessed & includes a standard seat and hand held shower head}

Drain/waste lines are PVC

{Please note that all manifolding is done on-site by others}

Supply Lines are PEX

Rough-in plumbing for a refrigerator icemaker

Exterior hose bibb (Frost proof) (Location TBD..)

(1) Floor drain (VCT) w/ trap guard located in the restroom

(1) Guy Gray # 82033 washing machine outlet box (1/2 MIP)

****Includes hot water, cold water supply****

Electrical Section

(1) Panel type: Standard 200 AMP

(200Amp - 120/240V 1-Phase Panel Box)

(10) Standard surface mounted LED light fixtures

{This is standard LED light fixture with wraparound prismatic type lens}

(2) Standard 60 watt porch light with photo cell

(2) Closet light (Standard)

Light Switches (As Required)

(1) Dual head emergency light Located in the restroom

(3) Combo dual head emergency light/exit sign

(2) Exterior emergency light remote heads as required

{Exterior type to match porch lights.}

(6) 2"x4" junction box with 3/4" conduit (standard) **with pull strings**

{These junction boxes will be stubbed-up into the attic cavity for T-grid unless otherwise instructed by the customer on the print & stubbed into the crawl-space on all other ceiling types unless otherwise instructed; all boxes & conduit are empty, all wiring & devices for monitoring, alarms & security are entirely by others}

(1) 80 CFM exhaust fan (no light) Located in the restroom

110 Volt receptacles @ approximately 12' O.C. {Standard}

Receptacles Type: 120 Volt 20 Amperage

{Standard 120-volt AC 20 Amperage duplex receptacles}

(1) Receptacles Type: 120 Volt Tamper Resistant Recept

{Standard 120-volt AC tamper resistant duplex receptacles}

Receptacles / Switches / Covers are white

(3) GFI receptacles as required (see print){GFI = Ground Fault Interrupter}

(1) Exterior use GFI w/ weather proof cover

Electrical Section Continued

{In use type with exterior rated GFI receptacle}

(2) Duplex 120 Volt dedicated receptacle

Located in the Break Area for customer provided and installed

Appliances, (Refrigerator & Coffee Maker) **Per Print**.

(1) Heat tape receptacle

GFCI protected - located adjacent to water in-let

{Underneath the floor, per the print. ANY & ALL heat tape is entirely by others}

(1) 220 Volt stove receptacle per the print

Power for an Over-the-Range Microwave with self-venting is quoted in lieu of a Range Hood.

(1) 220 Volt dryer receptacle per the print

{Includes dryer vent kit}

(4) AC/DC smoke detector (battery back-up) (Locations TBD..)

{Please note that these detectors are standard type and will not be interconnected and are not conducive to working with an alarm system.}

Standard race-way: 12-2 Romex wiring

(1) Guy Gray # 82033 washing machine outlet box (1/2 MIP) ***Includes electrical supply***

(1) Dedicated Receptacle for Over-the-Range Microwave (self-venting).

Please note that all wiring and devices for alarms, mass-notification systems, door alarms, security, speakers, monitoring, and controls are entirely by others onsite.

HVAC Section

(1) 3 Ton wall-mounted unit w/ 10kw heat strip

52Linear feet of fiberglass supply duct with grilles

48Linear feet of fiberglass return duct w/ grilles

Plenum chase wall per the print

{Ducted return air to the HVAC unit}

(1) 7-day Programmable T-stat (HVAC)

Cabinets & Furnishings

15 Linear foot of "Oak" base cabinets {Includes countertop}

9 Linear foot of "Oak" overhead cabinets {Includes fixed center shelf}

15 Linear feet of countertop w/ rolled edge & Int.

30 Linear feet of wire shelving

(3) 7' row's of wire shelving and (3) 3' row's of shelving in the closets (per the print).

(1) Double sink with gooseneck faucet & kneespace below

{Sink option includes up-to 36" of high pressure laminate counter}

GE Refrigerator, GE Stove, GE Microwave over the stove with vent, GE Washer/Dryer

Exterior Section

Smart Panel siding (singlewide)

{Includes standard Smart trim unless quote states otherwise}

NO mansard included

Standard house wrap installed 100%

{All wrap installed right side up & in a shingled fashion}

Sheathing type: 5/8" Plywood shall be installed

2" overhang on the 56' sidewalls and 4" overhang on the 16' endwalls only.

Windows Section

(5) 24x54 VS Impact resistant (Low E)

(5) Vinyl mini-blinds

Exterior Doors Section

(2) 36"x80" Steel door with 5"x20" vision panel

** Non-Impact Resistant **

(2) Standard lever (Tell Grade 2 Keyed)

(2) Standard dead bolt

(2) Standard closer

Insulation Section

Exterior wall includes R-19 unfaced

R-11 Interior wall sound reduction batts

Floor includes R-30 unfaced

Roof includes R-30 unfaced

Pricing Section

Building Purchase Price for (2) 16X56 modulars	\$193,576.00
Delivery for (2) 16X56 modulars	\$ 14,545.00
Installation at 4' above grade for (2) 16X56 modulars	\$ 11,775.00
Skirting material and installation for (2) modulars	\$ 8,442..00
Steps/Ramp (aluminum or wood) for (1) 16X56	\$ 29,087.00
Awning and installation for (4) doors	\$ 3,175.00
Remove (1) Used 16X56 modular from site	\$ 7,615.00
Appliances	\$ 9,400.00
Permitting	\$ 1,000.00
Sub Total	\$278,615.00
Payment/Performance	\$ 8,358.45
Total	\$286,973.45
Options	
Engineered foundation drawing	
Should permitting require it due to variance	\$ 1,500.00
Impact rated Doors	\$ 472.00

CLARIFICATIONS AND EXCEPTIONS ATTACHED

Due to material shortages, and material and transportation cost increases, the modular manufacturers and the freight companies may experience delays and increases. Such delays and increases will be passed on to the customer which are unavoidable at this time. Prompt notification and communication will be provided.

A Quick Buildings Modular representative will want to visit the site upon the acceptance of a proposal and prior to signing a contract.

“Installation” means to set each modular unit on the site pad, lag the units together, build all dry-stacked piers at 4’ height and anchor per the foundation plan, bond the dry-stacked piers with cement (if required), dry-in the roof and seam the exterior sides at mate lines. The interior finish at mate lines is included; finish the walls, floor, and ceiling at each mate line. Should you not follow foundation plan, a variance may be required.

- Customer must check with the local authority having jurisdiction to make sure that all local codes are met in the proposal. Quick Buildings cannot be responsible for knowing all local codes. Modular manufacturers build to State code, only.
- Customer is responsible for any additional construction, material or services that is not included in the Quick Buildings’ proposal, sales contract, or drawings. In the state of Louisiana, customers are required to have an Architect for each project. Should the City/State require an architect for this project, the cost for this service would be by customer. In the State of Alabama, should Division of Construction Management (DCM) approvals be required for your project, the Buyer/Owner is responsible for hiring a design professional to provide all submittals o DCM
- Quick Buildings shall provide the State and 3rd party approved floor plans and “typical” foundation plans. They will be stamped by either an engineer or architect.
- If the foundation requires additional drawings due to local codes or requirements, especially if the site is in a flood zone, the customer will be responsible for additional engineering fees and any additional materials and labor to install the modular.
- Customer or their general contractor shall be responsible for all site development, including but not limited to, soil conditions and poured concrete for the foundation, if required. The site pad must be free of vegetation and be well compacted. The pad shall not allow stormwater to flow or pond under the building. Quick Buildings can quote this work at the site visit if you wish for Quick Buildings to provide these services.
- Utility connections, including plumbing and electrical manifolding between units/modules of the building is by others. Quick Buildings can offer these services and quote for these services after a site visit.
- Junction boxes are empty, yet have ¾” conduit and pull strings to “fish” wire through for special systems. The wiring is by others.
- Quick Buildings shall provide the manufacturer’s stock colors only. Any non-stock colors may result in an upcharge.
- Customer shall notify Quick Buildings with a Notice to Proceed for fabrication. The building shall be delivered upon completion at the factory.

- The customer shall be responsible for access from the main road, street, or highway to the site pad for delivery; including but not limited to tree limbs, power lines, road, and site conditions.
- A Quick Buildings representative will take delivery of the units at the site, inspect the units and sign the bill of lading. Quick Buildings may use subcontractors for some services and those services will be coordinated/managed by a Quick Buildings representative. Should your project require an onsite Project Manager, a quote can be provided for said service.
- The customer may be charged 2% of the building cost for any delay of delivery caused by the customer or general contractor (i.e. the site not being ready, permits not secured, etc.). This fee is to cover the costs of storing the building upon completion of fabrication.
- The tires and axles shall be removed and will remain property of Quick Buildings.
- The hitches will be stored under the building or stored by customer.
- Exterior doors and entrances must be protected from outdoor elements, the use of an awning or other protective measures are required to maintain the manufacturer's warranty.
- Awnings, signage, steps, and ramps, by others, unless quoted on the Proposal. Awning proposed on quote will have a 40" projection 50" wide all aluminum. Steps/Ramp proposed on quote will be aluminum with 48" elevation 5'4" X5'4" landing and 4'X24" Ramp system with 5'4" X10'8" turn back landing with another 4'X24' ADA ramp system, (1) 5'X5' landing 48" elevation universal stair system for second door.
- Site waste container and portable toilet will be by others unless quoted above.

Appliances are provided and delivered only. GE - 17.5 Cu. Ft. Top-Freezer Refrigerator - Stainless steel, GE - 1.9 Cu. Ft. Over-the-Range Microwave with Sensor Cooking - Stainless steel, GE - 5.0 Cu. Ft. Freestanding Electric Range - Stainless steel, GE - 7.2 Cu. Ft. Electric Dryer - White GE - 4.2 Cu. Ft. Top Load Washer - White On White

- The manufacturer's warranty is for 12 months following the manufacturer's date of completion, any delay in delivery will not extend the warranty. Some components and materials in the building may have extended warranties.
- The installation warranty by Quick Buildings is for one full year from the completion of the tie downs.
- Regarding any warranty service calls: the customer must notify Quick Buildings in a timely fashion, by phone, email or writing of any problems that require attention. The lack of a timely notice could incur additional damages and the cost of said repairs shall be the responsibility of the customer.
- Quick Buildings shall provide the customer and their general contractor a certificate of general liability and workman's compensation insurance.

Payment Terms: 30% deposit, 60% when all modular units arrive at the site and 10% due upon completion.

- Taxes are not quoted on the proposal. Quick Buildings will collect the sales/use tax and remit to the appropriate jurisdiction, unless a certificate of exemption or direct pay permit is provided.

Removal of (1) 16X56 is contingent upon the road worthiness of the modular. Should it not be road worthy to remove and dispose of by way of transportation and if found to need to be torn down and material disposed of in a dumpster, cost would be additional.

The quote is good for 30 days from Proposal date.

APPENDIX A: The ensuing contract for this BID solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the BID documents. All applicable certifications must be duly completed, signed and included in the submission. Failure to do so will result in rejection. (BID # 50-00138232 One time purchase of two new 16 x 56 modular business offices in Grand Isle.)

Anti-Lobbying Form

CERTIFICATION OF RESTRICTIONS ON LOBBYING

I, Jane Q. Conklin, Managing Member hereby certify on
(name and title of bidder's official)
behalf of Quick Buildings Modular, LLC that:
(name of bidder)

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard Form-LLL, "Disclosure Form to Report Lobbying, " in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 13th day of June, 2022

By Jane Q. Conklin
(signature of authorized official)

Managing Member
(title of authorized official)

APPENDIX A: The ensuing contract for this BID solicitation may be eligible for FEMA reimbursement. As such Appendix A will be applicable accordingly and shall be considered a part of the BID documents. All applicable certifications must be duly completed, signed and included in the submission. Failure to do so will result in rejection. (BID # 50-00138232 One time purchase of two new 16 x 56 modular business offices in Grand Isle.)

Debarment/Suspension Form

DEBARMENT/SUSPENSION CERTIFICATION

Debarment:

Federal Executive Order (E.O.) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following websites: www.sam.gov and <https://acquisition.gov/far/index.html> see section 52.209-6.

Your signature certifies that neither you nor your principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Jane Q. Conkin, Managing Member
(Name and Title of bidder's official)

Quick Buildings Modular LLC
(Name of bidder/company)

703 Mexuxia Avenue
(Address)

Mobile, AL 36606
(Address)

PHONE 251-471-8012 FAX 251-473-4403

EMAIL jconkin@quickbuildings.net

Jane Q. Conkin Signature 6-13-2022 Date

DATE: 5/04/2022

Page: 6

BID NO.: 50-00138232

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED 12 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 07-13-2022

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 73637

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Jane Q. Conkin

ADDRESS: 703 Mexuxina Avenue

CITY, STATE: Mobile AL ZIP: 36606

TELEPHONE: (251) 471-8012 FAX: (251) 473-4403

EMAIL ADDRESS: jconkin@quickbuildings.net

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 286,973.45

AUTHORIZED SIGNATURE: [Signature]

Jane Q. Conkin
Printed Name

TITLE: Managing Member

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138232

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	EA	<p>FURNISH AND INSTALL (2) TWO 16 X 56 MODULAR BUSINESS OFFICES IN GRAND ISLE LOUISIANA FOR THE JEFFERSON PARISH WATER DEPARTMENT.</p> <p>0010 (2021I 006) GRAND ISLE (TRAILERS) NEW WORK TRAILERS FOR GRAND ISLE.</p> <p>ONE FOR PERSONNEL, AND A SECOND ONE FOR CUSTOMER SERVICE (ONLY PERSONNEL TRAILER IS NEEDED TO BE HAULED OFF OF PREMISES)</p> <p>THIS IS TO REPLACE WORK TRAILER AND ADD NEW CUSTOMER SERVICE TRAILER FOR GRAND ISLE. TRAILERS SHOULD HAVE MULTIPLE ROOMS AND FOLLOW SPECIFICATIONS. OLD TRAILER IS TO BE REMOVED, HAULED AWAY, AND DISPOSED OF BY THE VENDOR. TRAILERS WILL BE AT 2 SEPERATE LOCATIONS</p> <p>(THIS IS DUE TO HURRICANE IDA)</p>	96,788.00	193,576.00
2	1.00	ONLY	<p>0020 (2021I 006) GRAND ISLE (TRAILERS) ACCESSORIES FOR HANDICAP ACCESS,</p> <p>AWNINGS OVER DOORS, STAIRS, ETC. (IF NEEDED)</p>	29,087.00	29,087.00
3	1.00	ONLY	<p>0030 (2021I 006) GRAND ISLE (TRAILERS) REMOVAL AND DISPOSAL OF OLD WORK TRAILER</p>	7,615.00	7,615.00
4	2.00	EA	<p>0040 (2021I 006) GRAND ISLE (TRAILERS) DELIVERY AND SET UP FEES OF NEW TRAILERS <i>includes: Appliances, permitting</i> LOCATIONS: JEFFERSON PARISH GRAND ISLE 177 BIRCH LANE GRAND ISLE, LA 70358</p> <p>A N D</p> <p>JEFFERSON PARISH GRAND ISLE (OLD WATER TOWER LOCATION) GRAND ISLE, LA 70358</p> <p>ATTN: ROBERT ARMAND 985-360-7672</p>	22,581.00	45,162.00

Non-Public Works Bid

AFFIDAVIT

STATE OF Alabama

PARISH/COUNTY OF Mobile

BEFORE ME, the undersigned authority, personally came and appeared: Jane Q. Conkin, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Managing Member of Quick Buildings Modular, LLC (Entity), the party who submitted a bid in response to Bid Number 50-001382.32 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____

Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓

there are NO campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

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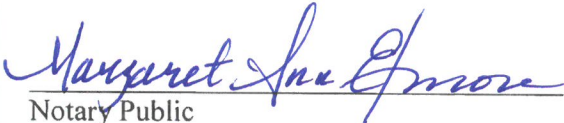
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

June Q. Cookin
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 13th DAY OF June, 2022.


Notary Public

Margaret Ann Elmore
Printed Name of Notary

6638 7916
Notary/Bar Roll Number

My commission expires 05/09/2026

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/4/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Thompson Insurance, Inc. 3300 Gatsby Ln Montgomery AL 36106	CONTACT NAME: Harrison Hawke/Phyllis Parker PHONE (A/C, No, Ext): 334-277-8970 FAX (A/C, No): 334-271-0491 E-MAIL ADDRESS: p.parker@thomins.com
INSURED Quick Buildings Modular, LLC Quick Buildings, LLC 703 Merwina Ave Mobile AL 36606	INSURER(S) AFFORDING COVERAGE INSURER A: FCCI Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 2009152998**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CPP100042943	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA100023843	4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMB100023844	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	026WC20A77244	4/1/2022	4/1/2023	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Rented/Leased Equipment			CPP100042943	4/1/2022	4/1/2023	Limit \$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Workers Compensation Excluded Officers: Alfred Conkin, Jane Conkin

CERTIFICATE HOLDER**CANCELLATION**

EVIDENCE OF INSURANCE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Quick Buildings Modular

www.quickbuildings.net

LLC RESOLUTION

JANE Q. CONKIN, MANAGING MEMBER OF QUICK BUILDINGS MODULAR, LLC , IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND MANAGING MEMBER OF THE LLC WITH FULL POIWER AND AUTHORITY TO ACT ON BEHALF OF THIS LLC IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS LLC HEREBY APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND MANAGING MEMBER.

I HEREBY CERTIFY THE FOREGOING TO BE
TRUE AND CORRECT

Jane Q. Conkin, Managing Member

June 13, 2022