



Bid Number 50-00141554

**Two (2) Year Contract for Preventative Maintenance and Repair on
Fire Vehicles for the Jefferson Parish Fire Department**

BID DUE: April 13, 2023 AT 2:00 P.M.

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received on the Purchasing
Department's eProcurement site, www.jeffparishbids.net, by the bid due date
and time. Late bids will not be accepted.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053
Buyer Name: Doris Abraham
Buyer Email: DABRAHAM@jeffparish.net
Buyer Phone: 504-364-2690**

DATE: 3/24/2023

Page: 6

BID NO.: 50-00141554

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____% N/A

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Varies

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

n/a

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Siddons Martin Emergency Group, LLC

ADDRESS: 3200 Westbank Expressway, Ste. A

CITY, STATE: Harvey, LA

ZIP: 70058

TELEPHONE: (504) 340 - 6700

FAX: (281) 858 - 2378

EMAIL ADDRESS: legal@siddons-martin.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 226,630.00

AUTHORIZED

SIGNATURE: 

Troy Harrison

Printed Name

TITLE: Vice President of Service

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00141554

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Two (2) Year Contract for Preventative Maintenance and Repair on Fire Vehicles for the Jefferson Parish Fire Department		
1	28.00	UNIT	0001 - MAJOR (ANNUAL) MAINTENANCE CHARGE/FEE ONE (1) TIME PER YEAR FOR: FIRE PUMPERS	\$ 2,695.00	\$ 75,460.00
2	28.00	UNIT	0002 - MINOR MAINTENANCE CHARGE/FEE 6 MONTHS FOLLOWING MAJOR MAINTENANCE ONE (1) TIME PER YEAR FOR: FIRE PUMPERS	\$ 1,295.00	\$ 36,260.00
3	6.00	UNIT	0003 - MAJOR (ANNUAL) MAINTENANCE CHARGE/FEE ONE (1) TIME PER YEAR FOR: INFERNO PUMPERS	\$ 2,695.00	\$ 16,170.00
4	6.00	UNIT	0004 - MINOR MAINTENANCE CHARGE/FEE 6 MONTHS FOLLOWING MAJOR MAINTENANCE ONE (1) TIME PER YEAR FOR: INFERNO PUMPERS	\$ 1,295.00	\$ 7,770.00
5	12.00	UNIT	0005 - MAJOR (ANNUAL) MAINTENANCE CHARGE/FEE ONE (1) TIME PER YEAR FOR: LADDER TRUCKS	\$ 2,695.00	\$ 32,340.00
6	12.00	UNIT	0006 - MINOR MAINTENANCE CHARGE/FEE 6 MONTHS FOLLOWING MAJOR MAINTENANCE ONE (1) TIME PER YEAR FOR: LADDER TRUCKS	\$ 1,295.00	\$ 15,540.00
7	4.00	UNIT	0007 - MAJOR (ANNUAL) MAINTENANCE CHARGE/FEE ONE (1) TIME PER YEAR FOR: CUSTOM RESCUE SQUADS	\$ 2,695.00	\$ 10,780.00
8	4.00	UNIT	0008 - MINOR MAINTENANCE CHARGE/FEE 6 MONTHS FOLLOWING MAJOR MAINTENANCE ONE (1) TIME PER YEAR FOR: CUSTOM RESCUE SQUADS	\$ 1,295.00	\$ 5,180.00
9	2.00	UNIT	0009 - MAJOR (ANNUAL) MAINTENANCE CHARGE/FEE	\$ 2,695.00	\$ 5,390.00
3-24-23 Revised per Addendum # 1					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00141554

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
10	2.00	UNIT	ONE (1) TIME PER YEAR FOR: INFERNO PUMPER 0010 - MINOR MAINTENANCE CHARGE/FEE 6 MONTS FOLLOWING MAJOR MAINTENANCE	\$ 1,295.00	\$ 2,590.00
11	100.00	HR	ONE (1) TIME PER YEAR FOR: INFERNO PUMPER 0011 - CERTIFIED MECHANIC WORK CHARGE PER HOUR	\$ 167.50	\$ 16,750.00
12	100.00	HR	0012 - CHARGE FOR MECHANIC HELPER CHARGE PER HOUR	\$ 0.00	\$ 0.00
13	20.00	HR	0013 - WELDER CHARGE PER HOUR	\$ 120.00	\$ 2,400.00
<p>PER ATTACHED SPECIFICATIONS ***</p> <p>** QUANTITIES LISTED ARE FOR BIDDING PURPOSES ONLY. ACTUAL REQUIREMENTS MAY BE MORE OR LESS THAN QUANTITIES LISTED.</p>					



Siddons Martin Emergency Group, LLC

Exceptions to 50-00141554: Two (2) Year Contract for Preventative Maintenance and Repair on Fire vehicles for the Jefferson Parish Fire Department

Measurement and Payment

In reference to Paragraph 3 on Page 2:

Payment for these services will be measured per Lump Sum (once per year) and shall cover the annual services (inspections/testing) specified in Tables I & II, Exhibits "A" & "B" for Fire Engines. Major service maintenance to each Engine shall include all labor, equipment and materials and incidentals necessary to accomplish the work. Also included under this bid item is the following:

- ~~Replacement of all batteries as need be.~~
- Filters -- (Replace oil, fuel and air filters) at all major annual services.
- Oil -- (Replace at all major annual services)
- Lubricants -- (Replace as need be)
- Antifreeze -- (Replace at all major annual services)
- ~~Belts (Replace as need be.)~~
- ~~Spark Plugs Replace in the first Major (annual) services only.~~
- ~~Hoses (Replace as need be).~~

Exception: Siddons Martin Emergency Group has a diverse supply of batteries, belts, spark plugs, and hoses, and cannot accurately price them appropriately to be included within the Major service maintenance. Any items not included will be replaced on an as needed basis at a mark-up of 1.67% over supplier cost..

Replacement of Parts in General

In reference to Paragraph 2 on Page 5:

Payment for replacement of parts (other than specified in this contract) to complete any necessary required repairs on Fire Trucks that is not covered under this contract shall be approved prior to repair by the City Kenner. Original equipment manufacturer (OEM) parts and supplies shall be used on repairs and replacements required on equipment included in this Contract. "Repair" services shall be based on the invoice cost of the part (including shipping, if applicable) ~~and a mark-up of 0% of invoice cost.~~ The City reserves the right to purchase all necessary parts in accordance with current City Purchasing Policy and Procedures. The City will solicit bids or proposals for any individual task or work order where the estimate meets or exceeds \$25,000.00 for labor and materials.

Exception: Siddons Martin Emergency Group offers replacement parts at a mark-up of 1.67% over supplier cost.



In reference to Paragraph 4 on Page 5:

~~Payment for replacement of parts not covered under Major and Minor maintenance services (inspections/testing's) shall include the supplier's invoice.~~

Exception: In the event of an audit request made by the customer, Siddons Martin Emergency Group will provide the customer with copies of the supplier invoice for verification.

Replacement of Parts in General

In reference to Paragraph 7 on Page 1 of the General Conditions:

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have ~~a at least one (1) year~~ **ninety (90) day** guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Exception: Siddons Martin Emergency Group offers a 90 day warranty on parts and labor. Any warranty offered by a part manufacturer that exceeds 90 days will be passed to the City.



Siddons Martin Emergency Group, LLC

Preventative Maintenance

Minor P.M.:

A Minor Preventative Maintenance includes performing a 104 point visual inspection report identifying needed/recommended repairs. Services performed include changing engine oil and oil filter(s), a check of the transmission, pump, differential and coolant fluid levels, and a complete chassis lubrication.

Major P.M.:

A Major Preventative Maintenance includes performing a 104 point visual inspection report identifying needed/recommended repairs. Services performed include changing engine oil, oil filter(s), fuel filter(s), transmission fluid and filters, pump fluid, coolant filter; a test of the coolant; an inspection of the differential fluid, the air dryer, air filter, power steering fluid, and the brakes with wheels on; and a complete chassis lubrication.

**UNANIMOUS WRITTEN CONSENT
OF THE SOLE MEMBER
OF SIDDONS MARTIN EMERGENCY GROUP, LLC**

The undersigned, being the sole member (the “Member”) of Siddons Martin Emergency Group, LLC, a Texas limited liability company (the “Company”), does hereby consent in writing pursuant to Texas Business Organizations Code, Section 101.359, to the adoption of the following resolutions and direct that they shall, in all respects, be deemed valid corporate actions as though such resolutions had been adopted at a formal meeting of the Member held this day.

WHEREAS, Siddons Martin Holding, Inc. (“Holding”) is the sole member of Siddons Martin Emergency Group, LLC;

WHEREAS, Holding, as sole member of SMEG, has exclusive and complete authority to manage the operations and affairs of SMEG, and to make all decisions regarding the business of SMEG;

NOW, THEREFORE, BE IT RESOLVED, that the undersigned Member hereby appoints the following persons to act on behalf of the Company, as its representatives, in all business transactions conducted by the Company:

Patrick Siddons – President - Sales
Leon Martin, Jr. – President - Service
Jeffrey W. Keiser – Executive Vice President
Troy Harrison – Vice President - Service
Kirk Givler – Vice President - Sales
Kathryn Williams – Vice President & Secretary
Jason Thomas – Controller

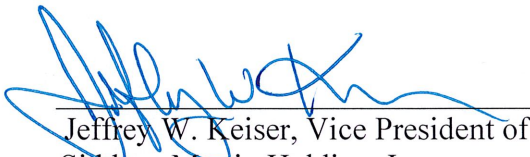
Each individual named above has the authority to bind the Company directly through the execution of any and all agreements necessary for the Company to conduct business or bind itself to the performance of obligations necessary to carry out the business of the Company.

FURTHER RESOLVED, that the Secretary is hereby instructed to place a copy of this Unanimous Written Consent in the record book of the Company;

IN WITNESS WHEREOF, the undersigned have executed this Unanimous Written Consent of the Sole Member as of March 16, 2021.

MEMBER:

SIDDONS MARTIN HOLDING, INC.



Jeffrey W. Keiser, Vice President of
Siddons Martin Holding, Inc.

Non-Public Works Bid

AFFIDAVIT

STATE OF TEXAS

PARISH/COUNTY OF HARRIS

BEFORE ME, the undersigned authority, personally came and appeared: Kathryn Williams, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Vice President of Siddons Martin Emergency Group, LLC (Entity), the party who submitted a bid in response to Bid Number 8140900, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.


Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



Signature of Affiant

Kathryn Williams

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME
ON THE 4 DAY OF April, 2023.



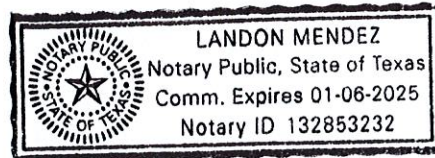
Notary Public

Landon Mendez

Printed Name of Notary

132853232

Notary/Bar Roll Number



My commission expires 1/6/25.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jacobs-Weber, Inc. P.O. Box 67 Yoakum, TX 77995	CONTACT NAME: Sharon Price PHONE (A/C, No. Ext): 361-293-3557 E-MAIL ADDRESS: sprice@jacobs-weber.com FAX (A/C, No): 361-293-3074																					
INSURED Siddons-Martin Emergency Group, LLC 1362 East Richey Road Houston, Texas 77073	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>The Hartford</td><td>19682</td></tr><tr><td>INSURER B:</td><td>The Hartford</td><td>29424</td></tr><tr><td>INSURER C:</td><td>Texas Mutual</td><td>22945</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	The Hartford	19682	INSURER B:	The Hartford	29424	INSURER C:	Texas Mutual	22945	INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
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INSURER B:	The Hartford	29424																				
INSURER C:	Texas Mutual	22945																				
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Includes Garage Operations GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	65 UUN QO0907	02/03/2023	02/03/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	65UENOL1781	02/03/2023	02/03/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ UM/UIM \$ 1,000,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	65 HHU QO0908	02/03/2023	02/03/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A		Y	0001323028	04/05/2022	04/05/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Customers Autos/Stock Autos	Y	Y	65 UUN QO0907	02/03/2023	02/03/2024	\$27,625,000
A	Property In-Transit/Off-Premise/Carg	Y	Y	65 UUN QO0907	02/03/2023	02/03/2024	\$5,000,000
A	Pollution Liability	Y	Y	NY21ESPZ07GB3IC	03/02/2021	03/02/2026	\$5/5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additionally Insured: The Parish of Jefferson, it's Districts, Departments, and Agencies under the direction of the Parish President and the Parish Council as additional insured for work performed.

CERTIFICATE HOLDER**CANCELLATION**

Jefferson Parish Dept of Fleet Management
4901 Jefferson Hwy
Suite A
Jefferson, LA 70121

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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