



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

**5000119043 - PURCHASE OF HYPOCHLORITE AND SUBMERSIBLE
PUMPS FOR THE SEWER PLANTS FOR THE JEFFERSON PARISH
DEPARTMENT OF SEWERAGE**
Jefferson Parish Government

Project documents obtained from www.CentralBidding.com

01-Mar-2017 12:55:23 PM



Bid Number 50-00119043

**PURCHASE OF HYPOCHLORITE AND SUBMERSIBLE PUMPS FOR THE
SEWER PLANTS FOR THE JEFFERSON PARISH DEPARTMENT OF
SEWERAGE**

BID DUE: MARCH 16, 2017 AT 2:00 PM

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all provisions
in the technical specifications and Jefferson Parish Instructions for Bidders and
General Terms and Conditions. All bids must be received in the Purchasing
Department by the bid due date and time.**

**Jefferson Parish Purchasing Department
200 Derbigny Street
General Government Building, Suite 4400
Gretna, LA 70053**

**Buyer Name: Misty A. Camardelle
Buyer Email: mcamardelle@jeffparish.net
Buyer Phone: 504-364-2683**



JEFFERSON PARISH

Department of Purchasing

Michael S. Yenni
Parish President

Brenda J. Campos
Director

CHANGES TO JEFFERSON PARISH BIDDING PROCEDURES

The East bank Office of Purchasing is now open! We are located in the Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Suite 404, Jefferson, LA 70123. Bidders may submit bid responses at this location, pending authorization in each bid package. **Bidders should carefully read and must respond accordingly per the requirements of the bid packages. NOTE: Bidders submitting bids on the day of bid opening, bidders must submit at the West Bank location only.**

Other Changes Continued:

- Effective June 1, 2017, bidders may no longer send bid responses via facsimile, as some bid solicitations may provide. Vendors responding to bid solicitations may only submit via USPS, courier service, hand delivery or via online by registering free of charge at www.jeffparishbids.net. For more information, please contact the Purchasing Department or visit jeffparish.net.
- Affidavits (Non-Public Works Affidavit or Public Works Affidavit) – as you are aware, bidders are required to submit affidavits pursuant to LA public bid law and Jefferson Parish Code of Ordinances. Bidders must read each bid package to ensure compliance. Effective August 1, 2016, ***affidavits are required with bid submission***. While copies are acceptable to include with bid submission, original affidavits are required upon contract execution. Original affidavits are encouraged with bid submission.
- Current W9 Forms and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, a current W-9 form must be supplied upon contract execution, should you be awarded a contract and/or issued a purchase order.
- Upon contract execution, successful bidder must continue producing final insurance certificates per standard Jefferson Parish insurance requirements. Proof of insurance is required for bidding purposes. Bidders must read the insurance requirements attachment included in each bid package for specific instructions.

Bidders should reference the “Additional Requirements” section of the bid instructions and/or the “Important Notice to Bidders” included in the bid package for specific requirements to respond accordingly.

For more information, please call Jefferson Parish Purchasing at 504-364-2678.

**4 INCH SUBMERSIBLE SEWERAGE PUMPS
JEFFERSON PARISH DEPARTMENT OF SEWERAGE
JONATHAN DAVIS WASTEWATER TREATMENT PLANT**

GENERAL

Provide two solids handling submersible centrifugal sewage pumps, as specified herein.

OPERATING CONDITIONS

Each pump shall be rated 5 HP, 230 volts, 3 phase, 60 hertz, and 1750 RPM. The unit shall produce 300 U.S. GPM at 30 feet TDH. The S4SD a 3 inch spherical solid. The pump shall be non-overloading throughout the entire range of operation, without employing service factor. The pump shall reserve a minimum service factor of 1.20. The performance curve shall state head and capacity performance, the pump efficiency, and solids handling capability.

CONSTRUCTION

Each pump shall be of the sealed submersible type, Model S4SD as manufactured by Hydromatic Pump. The pump volute, motor, and seal housing shall be high quality gray cast iron, ASTM A-48, Class 30. The pump discharge shall be fitted with a 3 inch standard ASA 125 lb. flange, faced and drilled for the S3S models; and a 4 inch standard ASA 125 lb. flange, faced and drilled for the S4S models. All external mating parts shall be machined and Nitrile O-ring sealed on a beveled edge. Gaskets will not be accepted. All fasteners exposed to the pumped liquids shall be 300 series stainless steel.

ELECTRICAL POWER CORD

Electrical power cord shall be SOOW or W, water resistant 600V, 90° Celsius, UL and CSA approved and applied dependent on amp draw for size.

The pump shall be double protected with compression fitting and an epoxy potted area at the power cord entry to the pump.

The power cable entry into the cord cap assembly shall first be made with a compression fitting. Each individual lead shall be stripped down to the bare wire, at staggered intervals, and each strand shall be individually separated. This area of the cord cap shall then be filled with an epoxy compound potting which will prevent water contamination to gain entry even in the event of wicking or capillary attraction.

The power cord assembly shall then be connected to the motor leads with insulated butt connectors rather than a terminal board that allows for possible leaks.

The cord cap assembly where bolted to the motor housing shall be sealed with a Nitrile O-ring on a beveled edge to assure proper sealing.

MOTOR

The stator, rotor, and bearings shall be mounted in sealed submersible type housing. The stator windings shall have Class F insulation (155° Celsius or 311° Fahrenheit) and dielectric oil-filled motor, NEMA B design. Single-phase motors shall have thermal type overload protection with automatic reset, and be capacitor start with capacitor located in the control panel. Three phase motors shall use magnetic starters with overload relays located in the control panel for further protection. Because air-filled motors do not dissipate heat as efficiently as oil-filled motors, air-filled designs will not be accepted.

Stators shall be securely held in place with threaded fasteners so they may be easily removed in the field. No special tools shall be required for pump and motor disassembly.

BEARINGS AND SHAFT

An upper radial bearing and lower thrust bearing shall be required. Both the upper radial bearing and the lower thrust bearing shall be heavy-duty single row ball bearings that are permanently lubricated by the dielectric oil that fills the motor housing. Double row, sealed grease packed bearings will not be accepted. Bearings that require lubrication according to a prescribed schedule will not be accepted.

The shaft shall be machined from a solid 400 stainless steel and be a design that is of larger diameter with minimum overhand to reduce shaft deflection and prolong bearing life.

SEALS

The S3S, S4S, SB3S, and SB4S shall have a mechanical single seal, Type 21. The S3SD, S4SD, SB3SD, and SB4SD shall have a mechanical dual seal, Type 21. The seal shall be used with the rotating seal face being carbon and the stationary seal face to be ceramic. The seal shall be replaceable without disassembly of the seal plate and without the use of special tools. Pump-out vanes shall be present on the backside of the impeller to keep contaminants out of the seal area. Units that require the use of tungsten-carbide seals or foreign manufactured seals will not be accepted.

IMPELLER

Impeller shall be of the two-vane, semi-enclosed design. It shall have pump-out vanes on the backside of the impeller to prevent grit and other materials from collecting in the seal area. Single vane design impellers that cannot be easily trimmed and that do not maintain balance with wear, causing shaft deflections and reducing seal and bearing life, will not be accepted. Impeller shall not require coating. Because most impeller coatings do not remain beyond the very early life of the impeller, efficiency and other performance data submitted shall be based on performance with an uncoated impeller. Attempts to improve efficiency by coating the impeller will not be accepted.

Impellers shall be dynamically balanced. The tolerance values shall be as listed below according to the International Standard Organization grade 6.3 for rotors in rigid frames.

RPM	Tolerance
1750	.02 in. – oz./lb. of impeller weight

The impeller shall be slip fit to the shaft and key driven. A 400 series stainless steel washer and impeller bolt shall be used to fasten the impeller to the shaft. Threaded shafts for attachment of the impeller will not be accepted.

CASING

The casing shall be of the end suction volute type, having sufficient strength and thickness to withstand all stress and strain from service at full operating pressure and load. The casing shall be of the centerline discharge type, equipped with an automatic pipe coupling arrangement for ease of installation and piping alignment. The design shall be such that the pumps will be automatically connected to the discharge piping when lowered into position with the guide rails. The casing shall be accurately machined and bored for register fits with the suction and casing covers.

TESTING

Commercial testing shall be required and include the following:

- The pump shall be visually inspected to confirm that it is built in accordance with the specifications as to HP, voltage, phase and hertz.
- The motor housing chambers shall be meggered for infinity to test for moisture content and insulation defects.
- Pumps shall be allowed to run dry to check for proper rotation.
- Discharge piping shall be attached, the pump submerged in water, and amp readings taken in windings shall be checked with a bridge to determine if an unbalanced resistance exists. If so, the stator shall be replaced.
- The pump shall be removed from the water, meggered again, dried, and the motor housing filled with dielectric oil.

PAINT

The pump shall be painted with waterborne hybrid acrylic/alkyd paint. This custom engineered, quick dry paint shall provide superior levels of corrosion and chemical protection.

**4 INCH SUBMERSIBLE SEWERAGE PUMPS
JEFFERSON PARISH DEPARTMENT OF SEWERAGE
ROSETHORNE WASTEWATER TREATMENT PLANT**

GENERAL

Provide four solids handling submersible centrifugal sewage pumps, as specified herein.

OPERATING CONDITIONS

Each pump shall be rated 5 HP, 460 volts, 3 phase, 60 hertz, and 1750 RPM. The unit shall produce 300 U.S. GPM at 30 feet TDH. The S4SD a 3 inch spherical solid. The pump shall be non-overloading throughout the entire range of operation, without employing service factor. The pump shall reserve a minimum service factor of 1.20. The performance curve shall state head and capacity, performance, the pump efficiency, and solids handling capability.

CONSTRUCTION

Each pump shall be of the sealed submersible type, Model S4SD, as manufactured by Hydromatic Pump. The pump volute, motor, and seal housing shall be high quality gray cast iron, ASTM A-48, Class 30. The pump discharge shall be fitted with a 3 inch standard ASA 125 lb. flange, faced and drilled for the S3S models; and a 4 inch standard ASA 125 lb. flange, faced and drilled for the S4S models. All external mating parts shall be machined and Nitrile O-ring sealed on a beveled edge. Gaskets will not be accepted. All fasteners exposed to the pumped liquids shall be 300 series stainless steel.

ELECTRICAL POWER CORD

Electrical power cord shall be SOOW or W, water resistant 600V, 90° Celsius, UL and CSA approved and applied dependent on amp draw for size.

The pump shall be double protected with compression fitting and an epoxy potted area at the power cord entry to the pump.

The power cable entry into the cord cap assembly shall first be made with a compression fitting. Each individual lead shall be stripped down to the bare wire, at staggered intervals, and each strand shall be individually separated. This area of the cord cap shall then be filled with an epoxy compound potting, which will prevent water contamination to gain entry even in the event of wicking or capillary attraction. The power cord assembly shall then be connected to the motor leads with insulated butt connectors, rather than a terminal board that allows for possible leaks.

The cord cap assembly where bolted to the motor housing shall be sealed with a Nitrile O-ring on a beveled edge to assure proper sealing.

MOTOR

The stator, rotor, and bearings shall be mounted in sealed submersible type housing. The stator windings shall have Class F insulation (155° Celsius or 311° Fahrenheit) and dielectric oil-filled motor, NEMA B design. Single-phase motors shall have thermal type overload protection with automatic reset and be capacitor start with capacitor located in the control panel. Three phase motors shall use magnetic starters with overload relays located in the control panel for further protection. Because air-

filled motors do not dissipate heat as efficiently as oil- filled motors, air-filled designs will not be accepted.

Stators shall be securely held in place with threaded fasteners so they may be easily removed in the field. No special tools shall be required for pump and motor disassembly.

BEARINGS AND SHAFT

An upper radial bearing and lower thrust bearing shall be required. Both the upper radial bearing and the lower thrust bearing shall be heavy-duty single row ball bearings that are permanently lubricated by the dielectric oil that fills the motor housing. Double row, sealed grease packed bearings will not be accepted. Bearings that require lubrication according to a prescribed schedule will not be accepted.

The shaft shall be machined from a solid 400 stainless steel and be a design that is of larger diameter with minimum overhand to reduce shaft deflection and prolong bearing life.

SEALS

The S3S, S4S, SB3S, and SB4S shall have a mechanical single seal, Type 21. The S3SD, S4SD, SB3SD, and SB4SD shall have a mechanical dual seal, Type 21. The seal shall be used with the rotating seal face being carbon and the stationary seal face to be ceramic. The seal shall be replaceable without disassembly of the seal plate and without the use of special tools. Pump-out vanes shall be present on the backside of the impeller to keep contaminants out of the seal area. Units that require the use of tungsten-carbide seals or foreign manufactured seals will not be accepted.

IMPELLER

Impeller shall be of the two-vane, semi-enclosed design and have pump-out vanes on the backside of the impeller to prevent grit and other materials from collecting in the seal area. Single vane design impellers that cannot be easily trimmed and that do not maintain balance with wear, causing shaft deflections and reducing seal and bearing life, will not be accepted. Impeller shall not require coating. Because most impeller coatings do not remain beyond the very early life of the impeller, efficiency and other performance data submitted shall be based on performance with an uncoated impeller. Attempts to improve efficiency by coating impeller will not be accepted.

Impellers shall be dynamically balanced. The tolerance values shall be as listed below according to the International Standard Organization grade 6.3 for rotors in rigid frames.

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CASING

The casing shall be of the end suction volute type, having sufficient strength and thickness to withstand all stress and strain from service at full operating pressure and load. The casing shall be of the centerline discharge type, equipped with an automatic pipe coupling arrangement for ease of installation and piping alignment. The design shall be such that the pumps will be automatically connected to the discharge piping when lowered into position with the guide rails. The casing shall be accurately machined and bored for register fits with the suction and casing covers.

TESTING

Commercial testing shall be required and include the following:

- The pump shall be visually inspected to confirm that it is built in accordance with the specifications as to HP, voltage, phase, and hertz.
- The motor housing chambers shall be meggered for infinity to test for moisture content and insulation defects.
- Pumps shall be allowed to run dry to check for proper rotation.
- Discharge piping shall be attached, the pump submerged in water, and amp readings taken in windings shall be checked with a bridge to determine if an unbalanced resistance exists. If so, the stator shall be replaced.
- The pump shall be removed from the water, meggered again, dried, and the motor housing filled with dielectric oil.

PAINT

The pump shall be painted with waterborne hybrid acrylic/alkyd paint. This custom engineered, quick dry paint shall provide superior levels of corrosion and chemical protection.

**SODIUM HYPOCHLORITE PUMPS
PROGRESSING CAVITY
JEFFERSON PARISH DEPARTMENT OF SEWERAGE
HARVEY WASTEWATER TREATMENT PLANT**

GENERAL**1.01 DESCRIPTION**

- A. SCOPE:** This section specifies positive displacement progressing cavity pumps, complete with electric motors, and all specified appurtenances, as specified.
- B. TYPE:** The pumping units shall be of the positive displacement, progressing cavity type specifically designed for pumping sodium hypochlorite solutions, as specified.
- C. EQUIPMENT LIST**
- NaOCl Feed Pump #1 Four (4)
- D. PERFORMANCE AND DESIGN REQUIREMENTS:**
1. Pumps shall be specifically designed and selected for continuous duty pumping of sodium hypochlorite with the following properties:

Percent Concentration	12.5 %
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 2. The pumps shall be of the compact, close-coupled design. The gear reducer shall be sized for a minimum service factor of 1.5 and designed with a thrust load capability of 150 percent of the actual thrust load.
- E. OPERATING CONDITIONS:** The progressing cavity pumps shall have the following operating characteristics:

Equipment Service	Rated Capacity, gpm (gph)	Differential Pressure Psi	Maximum/minimum pump speed, rpm	Suction and discharge port size, NPT – in	Minimum motor hp	Drive
Feed Pump #1						
High Flow	1.53 (92)	65	350	Suction 1 Discharge ½"	0.5	AC Motor With Integral Controller
Low Flow	0.2 (12)	65	58			

PRODUCTS**2.01 ACCEPTABLE PRODUCTS**

- A. Progressing cavity pumps shall be Seepex, Inc. Series MD025-12T. Specified pump has been tested at wastewater treatment plant.

2.02 MATERIALS

Component	Material - NaOCl Pumps
Rotor	Titanium
Stator	EPDM
Pump Body	HDPE
Shaft	Titanium
Mechanical Seal	John Crane Type 1 with Titanium Metal Parts

2.03 EQUIPMENT

- A. **ROTOR AND STATOR:** Each pump shall be a minimum two-stage design employing a convoluted rotor operating in a similarly convoluted stator. The convolutions shall be configured to form a cavity between the rotor and stator, which shall progress from the pump's inlet to discharge port with the operation of the rotor. The fit between the rotor and stator at the point of contact shall compress the stator material sufficiently to form a seal and to prevent leakage from the discharge back to the inlet end of the pumping chamber. The stator shall be molded with a seal integral to the stator elastomer preventing the metal stator tube and the bonding agent from the elastomer from contacting the pumped liquid. Gaskets or "O" rings may not be used to form this seal. Stators for sodium hypochlorite pumps shall have EPDM elastomer. The sodium hypochlorite pump rotors shall be constructed of titanium.
- B. **ROTOR AND DRIVE TRAIN:** The rotor drive train shall be warranted for one (1) year from acceptance and shall consist of the following:
1. Each pump rotor shall be driven through a positively sealed and lubricated pin joint. The pin shall be constructed of high speed steel, air hardened to 60-65 HRC. The joint shall be grease lubricated with a high temperature (450° F), PTFE filled synthetic grease, covered with EPDM sleeve and positively sealed with hose clamps constructed of Hastelloy. The shaft under the mechanical seal shall be constructed of titanium.

- C. **CASING:** NPT connections shall be provided at both the inlet and discharge ports. Casings shall be constructed of high-density polyethylene (HDPE).
- D. **SHAFT SEALS AND BEARINGS:**
Shaft shall be sealed using a single-acting mechanical seal constructed of EPDM elastomers, silicon carbide or ceramic faces, and titanium metal parts. The shaft shall be solid through the mechanical seal area, but of a two part design which allows the mechanical seal and all other wetted rotating parts to be removed from the pump without disassembly of the pump or gear motor (if required) bearings. Bearings shall be located in the motor or gear motor as required and shall be designed to adequately withstand all radial and thrust loads imposed by the pump at the service conditions.
- E. **MOTOR AND DRIVE UNIT:**
AC MOTOR WITH INTEGRAL VARIABLE DRIVE: Motor shall be ½ Hp, 20 to 600 rpm gear motor, TEFC High Efficiency, 115V 60Hz with power cord. The controller housing shall be NEMA 4 and integral to the motor. The integral motor/controller shall have a minimum 6 Ft. cord with AC plug, single phase, 115 VAC, and be designed for up to a 30:1 turndown without an encoder. The controller shall have the following as a minimum: 10-turn speed potentiometer and HOA switch. In addition, the controller shall have the following Turck FP-5 connection inputs: 4-20mA control signal, AC flow switch, and AC pressure switch. Separate DC control units and motors will not be accepted.

DATE: 3/01/2017

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00119043

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

BUYER: MCamardelle@jeffparish.net

BIDS WILL BE RECEIVED IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 3/16/2017 AND PUBLICLY OPENED THEREAFTER.

For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only. All bids will be publicly opened at the West Bank location.

At no charge, bidders may also submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

DATE: 3/01/2017

BID NO.: 50-00119043

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JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212 (B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212 (B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office which will then respond in writing as soon as possible.

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA - R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.

13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached "insurance requirements" sheet. All bidders must comply with the instructions in this sheet. Failure to comply will cause bid to be rejected.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations or warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 3/01/2017

Page: 5

BID NO.: 50-00119043

BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO X

MAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF June 30, 2017.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

4 Weeks ARO

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

N/A

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Fluid Process & Pumps, LLC

ADDRESS: PO Box 10608

CITY, STATE: New Orleans, LA

ZIP: 70181

TELEPHONE: (504) 733-1330

FAX: (504) 736-9348

EMAIL ADDRESS: cd@fluidprocess.net

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ 36,338.00

AUTHORIZED

SIGNATURE: Carl A. Deroche Jr.

Carl A. Deroche Jr.

Printed Name

TITLE: President

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 3/01/2017

INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 6

BID NO.: 50-00119043

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	2.00	EA	PURCHASE OF HYPOCHLORITE AND SUBMERSIBLE PUMPS FOR THE SEWER PLANTS FOR THE JEFFERSON PARISH DEPARTMENT OF SEWERAGE		
			0010 - Hydromatic 4 inch Submersible Pumps, Model S4SD500M3-4, 5 H.P., 230/3/60, 1750 RPM, 20 Foot Cord, for Jefferson Parish Department of Sewerage Jonathan Davis Wastewater Treatment Plant NOTE: SEE ATTACHED SPECIFICATIONS	\$2,285.00	\$4,570.00
2	4.00	EA	0020 - Hydromatic 4 inch Submersible Pumps, Model S4SD500M4-4, 5 H.P. 460/3/60, 1750 RPM, 20 Foot Cord, for Jefferson Parish Department of Sewerage Rosethorne Wastewater Treatment Plant	\$2,285.00	\$9,140.00
3	4.00	EA	0030 - Seepex Sodium Hypochlorite Progressive Cavity Pumps, Model MD025-12T, with Titanium Rotor Shaft Seal Casing Material and Driven by a 1/2 H.P., 115/1/60, AC Asynchronous Motor with Built in VFD, for Jefferson Parish Department of Sewerage Harvey Wastewater Treatment Plant	\$5,657.00	\$22,628.00

FLUID PROCESS & PUMPS, L.L.C.

MEMBERSHIP MEETING

May 17, 2010


Present: Carl A. Deroche, Jr.

The meeting commenced Monday, May 17, 2010 at 8:00 a. m. at the offices of Fluid Process & Pumps, L.L.C., 405 Commerce Point, Harahan, LA 70123.

It was resolved and passed that Carl A. Deroche, Jr. as sole member and manager of Fluid Process & Pumps, L.L.C. shall have the right and responsibility to sign all bids, contracts, change orders, and performance bonds for Fluid Process & Pumps, L.L.C.

The foregoing was agreed upon and verified by signature affixed at the bottom of these minutes.

FLUID PROCESS & PUMPS, L.L.C.



CARL A. DEROCHE, JR.,

MEMBER

Non-Public Works Bid Affidavit Instructions

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: _____

Carl A. Deroche Jr., (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized Officer of Fluid Process & Pumps, LLC (Entity), the party who submitted a bid in response to Bid Number 50-00119043, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A X Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Reference: Bid # 50-00119043

ATTACHMENT:

Campaign Contribution Disclosures:

Payee: Elton Lagasse - Campaign Fund
Check #: 11656
Date: 4/28/15
Amount: \$1,000.00

Payee: Elton Lagasse - Campaign Fund
Check #: 12194
Date: 7/7/15
Amount: \$1,500.00

Payee: Paul Johnston - Campaign Fund
Check #: 12355
Date: 8/3/15
Amount: \$1,000.00

Payee: Michael S. Yenni - Campaign Fund
Check #: 12393
Date: 8/7/15
Amount: \$2,500.00

Payee: Michael S. Yenni - Campaign Fund
Check #: 13804
Date: 4/19/16
Amount: \$1,500.00

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

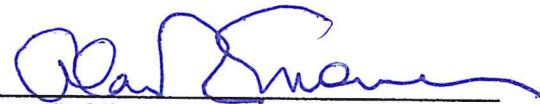
That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.


Signature of Affiant

Carl A. Deroche Jr.
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 6th DAY OF March, 2017.


Notary Public

Alan Emerman
Printed Name of Notary

ID # 36648
Notary/Bar Roll Number

My commission expires For Life.

Notary Search - Detail

[Print](#)

Name: MR. ALAN R. EMERMAN
Address: 1812 CLEARVIEW PKWY.
METAIRIE, LA 70001
Phone: (504) 455-1643
Notary ID Number: 36648
Parish: JEFFERSON with STATEWIDE JURISDICTION
Agency: N/A
Notary Type: Attorney
Bar Roll #: 5344
Status: Active
Commission Date: 11/14/1983
Oath Date: 11/10/1983
Surety Expiration Date: Not Required
Annual Report Current: Not Applicable

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Entity Dashboard

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[Exclusions](#)

- ▶ [Active Exclusions](#)
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- ▶ [Excluded Family Members](#)

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FLUID PROCESS & PUMPS, L.L.C.

DUNS: 962700345 CAGE Code: 62KX7

Status: Active

Expiration Date: 10/12/2017

Purpose of Registration: All Awards

405 COMMERCE POINT
HARAHAN, LA, 70123-3201,
UNITED STATES

Entity Overview

Entity Registration Summary

Name: FLUID PROCESS & PUMPS, L.L.C.
Business Type: Business or Organization
Last Updated By: Sherry Dennis
Registration Status: Active
Activation Date: 10/12/2016
Expiration Date: 10/12/2017

Exclusion Summary

Active Exclusion Records? No



IBM v1.P.62.20170224-1621

WWW1

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**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. FLUID PROCESS & PUMPS, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ C <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) P. O. BOX 10608	Requester's name and address (optional)
6 City, state, and ZIP code NEW ORLEANS, LA 70181	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-					
OR								
Employer identification number								
2	7	-	2	3	1	2	5	6 1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ 	Date ▶ 7/24/15
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.