

DATE: 7/12/2022

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BID NO.: 50-00138687

**BID FORM**  
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES ☒ NO ☐

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 8/30/22

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

30-60

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) \_\_\_\_\_

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: MINI WINB USA

ADDRESS: 2516 VIA TEJON STE 216

CITY, STATE: PVE CA ZIP: 90274

TELEPHONE: (424) 558 3867 FAX: ( )

EMAIL ADDRESS: matt@miniwinhealth.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 33623

AUTHORIZED SIGNATURE: [Signature]

TITLE: CEO

MATT HYATT

Printed Name

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

DATE: 7/12/2022

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 7

BID NO.: 50-00138687

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	400.00	PR	<p>Two (2) Year Contract to provide Canvas Shoes and Shower Shoes for the Jefferson Parish Correctional Center Located at 100 Dolhonde Street, Gretna, LA 70053</p> <p>0001 SIZE 8 MEDIUM WEIGHT CANVAS STEP IN</p> <p>SEWN IN INSOLES COLOR: BLACK WEIGHT: 7OZ</p> <p>ALL ITEMS TO BE DELIVERED ON AS AS NEEDED BASIS.</p> <p>***** ALL ITEMS SHOULD BE DELIVERED NO LATER THAN 30 DAYS OF RECEIVING THE PURCHASE ORDER. *****</p>	\$ 4.79	\$ 1916
2	1,380.00	PR	<p>0002 SIZE 9 MEDIUM WEIGHT CANVAS STEP IN</p> <p>SEWN IN INSOLES COLOR: BLACK WEIGHT: 7 OZ.</p>	\$ 4.79	\$ 6610.20
3	1,380.00	PR	<p>0003 SIZE 10 MEDIUM WEIGHT CANVAS STEP IN</p> <p>SEWN IN INSOLES COLOR: BLACK WEIGHT: 7 OZ</p>	\$ 4.79	\$ 6610.20
4	2,180.00	PR	<p>0004 SIZE 12 MEDIUM WEIGHT CANVAS STEP IN</p> <p>SEWN IN INSOLES COLOR: BLACK WEIGHT: 7 OZ</p>	\$ 4.79	\$ 10442.20
5	1,380.00	PR	<p>0005 SIZE 12 MEDIUM WEIGHT CANVAS STEP IN</p> <p>SEWN IN INSOLES COLOR: BLACK WEIGHT: 7 OZ</p>	\$ 4.79	\$ 6610.20
6	980.00	PR	<p>0006 SIZE 13 MEDIUM WEIGHT CANVAS STEP INS</p> <p>SEWN IN INSOLES COLOR: BLACK WEIGHT: 7 OZ</p>	\$ 4.79	\$ 4694.20

DATE: 7/12/2022

## INVITATION TO BID FROM JEFFERSON PARISH - continued

Page 8

BID NO.: 50-00138687

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
7	400.00	PR	0007 SIZE 14 MEDIUM WEIGHT CANVAS STEP INS  SEWN-IN INSOLES COLOR: BLACK WEIGHT: 7 OZ	4.79	1916
8	50.00	PR	0008 SIZE 15 MEDIUM WEIGHT CANVAS STEP INS.  SEWN-IN INSOLES COLOR: BLACK WEIGHT: 7 OZ	4.79	239.50
9	50.00	PR	0009 SIZE 16 MEDIUM WEIGHT CANVAS STEP INS  SEWIN IN INSOLES COLOR: BLACK WEIGHT: 7 OZ	4.79	239.50
10	7.00	DZ	0010 SHOWER SHOES COLOR: BLACK SIZE: X-LARGE 1/2 IN THICK CUSHIONED SOLE 1/2 WIDE REINFORCED STAP	42	294

## CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF MINI Wink USA  
INCORPORATED, DULY NOTICED AND HELD ON 7/18/22,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT MATT LINAR, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

  
\_\_\_\_\_  
SECRETARY-TREASURER

7/18/22  
\_\_\_\_\_  
DATE



Non-Public Works Bid

AFFIDAVIT

STATE OF CALIFORNIA

PARISH/COUNTY OF LOS ANGELES

BEFORE ME, the undersigned authority, personally came and appeared: MATT HUNTER

\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized CEO of MINIWIN USA (Entity),  
the party who submitted a bid in response to Bid Number 50-00138687 to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

(Choose A or B, if option A is indicated please include the required  
attachment):

Choice A \_\_\_\_\_

Attached hereto is a list of all campaign contributions, including  
the date and amount of each contribution, made to current or  
former elected officials of the Parish of Jefferson by Entity,  
Affiant, and/or officers, directors and owners, including  
employees, owning 25% or more of the Entity during the two-year  
period immediately preceding the date of this affidavit or the  
current term of the elected official, whichever is greater. Further,  
Entity, Affiant, and/or Entity Owners have not made any  
contributions to or in support of current or former members of the  
Jefferson Parish Council or the Jefferson Parish President through  
or in the name of another person or legal entity, either directly or  
indirectly.

Choice B ☒ \_\_\_\_\_

there are NO campaign contributions made which would require  
disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

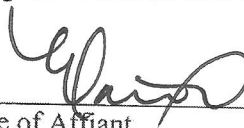
Choice B ☒ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.



\_\_\_\_\_  
Signature of Affiant

MATT HUANG

\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.



\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Los Angeles

On June 21, 2022 before me, Genesis Ruiz, Notary Public  
(insert name and title of the officer)

personally appeared Matthew Yenshun Huang  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

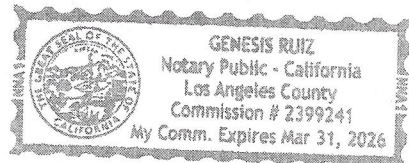
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)





rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ COMMERCIAL GENERAL LIABILITY

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ COMPREHENSIVE AUTOMOBILE LIABILITY

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☒ OWNER'S PROTECTIVE LIABILITY

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ BUILDER'S RISK INSURANCE

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



BOARD OF SUPERVISORS

Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

## COUNTY OF LOS ANGELES DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS

*"To Enrich Lives Through Effective and Caring Service"*



Joseph M. Nicchitta  
Director

Joel Ayala  
Chief Deputy

Rafael Carbajal  
Chief Deputy

October 21, 2020

MATT HUANG, CEO President  
MINI WING USA  
2516 VIA TEJON STE 307  
PLS VRDS EST, CA 90274-6805

**Vendor #: 198913**  
**Certification Record #:089484**

### CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS

Dear MATT HUANG,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your State of California Department of General Services' (DGS) small business certification. Your certification expires on October 31, 2022.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov) to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dcba.lacounty.gov> or email us at [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov).

Sincerely,

Joseph M. Nicchitta  
Director

Christian Olmos  
Program Chief, Office of Small Business  
JMN:CO

## REFERENCES

DGS/DPS Procurement DC, State of Virginia

2020-2021 (active)

2400 Riley Ridge Road Sandston, VA 23150

Kevin Davis, 804.328.3228

Commodity: N95, Face Shields

Gloucester County Dept of Emergency

2020

1200 N. Delsea Drive Clayton NJ 08312

Charles Murtaugh 856.307.7138

Commodity: Gowns Level 1

Kent County Directors' Association (KCDA)

2021 (active)

18639 80<sup>th</sup> Ave S Kent WA 98032

Valerie Buckbee 425.251.8115 Ext 134

Commodity: Nitrile & Vinyl Gloves

Richland County Procurement Dept

2021 (active)

2020 Hampton Street Suite 3064 Columbia, SC 29204

Jennifer Wladischkin 803.576.2126

Amazon.com

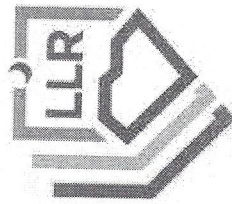
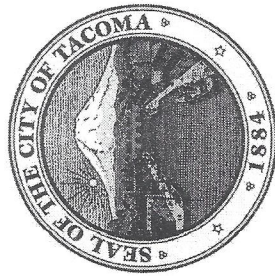
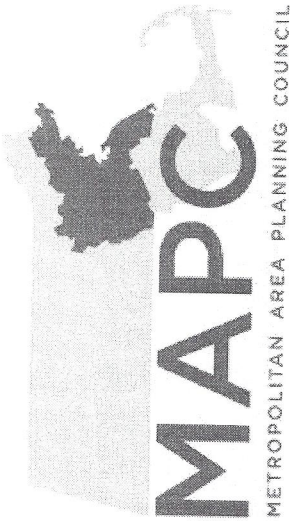
2015 – 2021

920 5<sup>th</sup> Ave Suite 1500 Seattle, WA 98104

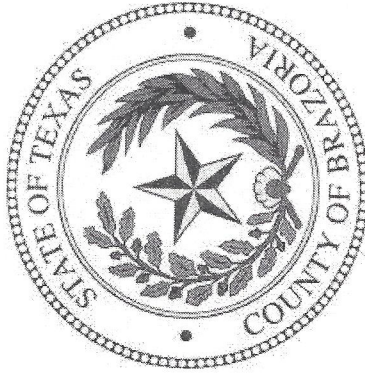
Narayan Vishwakarma 732.856.7816

Commodity: General Merchandise

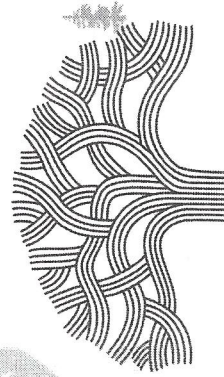




BOARD OF  
PHARMACY



Washoe County  
School District



CITY OF OAKLAND

