

DATE: 3/21/2024

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 5

BID NO.: 50-00144656

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: 27118 BLANK BID COPY VENDOR

PURCHASING SPECIALIST:  
SFOLSE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES \_\_\_\_\_

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK \_\_\_\_\_

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 66093

**\*\*\* ALL BIDDERS MUST COMPLETE SECTION BELOW \*\*\***

FIRM NAME: B&J ENTERPRISE OF METAIRIE, INC

SIGNATURE:  TITLE: AGENT

PRINT OR TYPE NAME: JASON ARCHAMBAULT

ADDRESS: 905 RUE ST. MICHAEL

CITY, STATE: HAMMOND, LA ZIP: 70403

TELEPHONE: (504)416-8552 FAX: (504)510-4292

EMAIL ADDRESS:

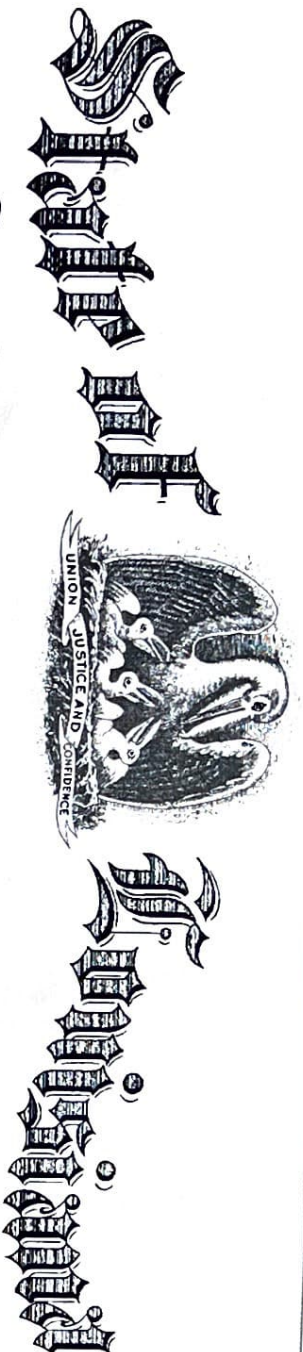
TOTAL PRICE OF ALL BID ITEMS: \$ 31,350.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00144656

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR, MATERIALS AND EQUIPMENT NEEDED TO PERFORM ROOF REPAIRS AT THE JEFFERSON PARISH WESTBANK REGIONAL LIBRARY</p> <p>0010 - Material, Equipment and Labor To Preform the following scope of work :</p> <ol style="list-style-type: none"> <li>1. Clean all metal coping seams and joints.</li> <li>2. Apply new Terra Cotta sealant to all coping metal seams and joints.</li> <li>3. Provide 40' manlift for access.</li> <li>4. On SBS flat roof make two seam repairs that are open.</li> <li>5. Re seal scupper at flat roof.</li> <li>6. Seal flat roof base flashing at one wall approx. 20'</li> <li>7. Seal cap sheet membrane in a 12' area that has deteriorated.</li> </ol> <p>Excluding: electrical, mechanical, plumbing, unseen damages,</p> <p>Including: Manlift</p> <p>Job Location : Westabnk Regional Library 2751 Manhattan Blvd. Harvey LA 70058</p> <p>Offord Langston 504-457-4046</p>	\$ 31,350.00	\$ 31,350.00



State Licensing Board for Contractors

This is to Certify that:

B & J ENTERPRISE OF METAIRIE, INC  
905 Rue Saint Michael  
Hammond, LA 70403

is duly licensed and entitled to practice the following classifications

SPECIALTY: ROOFING AND SHEET METAL, SIDING



Expiration Date: December 21, 2025

License No: 66093

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 22nd day of December 2022

*Willis MacP*  
Director

*Lee M. Smith*  
Chairman

This License Is Not Transferable

*Andy Newman*  
Treasurer

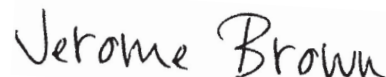
**CORPORATE RESOLUTION**  
**(OR SUBSTITUTE YOUR ENTITY'S LEGAL EQUIVALENT)**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
B&J ENTERPRISE OF METAIRIE, INCORPORATED.

AT THE MEETING OF THE DIRECTORS OF B&J ENTERPRISE OF METAIRIE,  
INCORPORATED, DULY NOTICED AND HELD ON MARCH 20, 2023, A  
QUORUM BEING PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED. THAT JASON ARCHAMBAULT, BE AND IS HEREBY APPOINTED,  
CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE  
CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS  
CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS  
WITH THE CITY OF KENNER OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES  
OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL BIDS,  
PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND  
TO RECEIVE AND RECEIPT THEREFOR ALL PURCHASE ORDERS AND NOTICES ISSUED  
PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO  
BE A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE  
ABOVE DATED MEETING OF THE BOARD  
OF DIRECTORS OF SAID CORPORATION,  
AND THE SAME HAS NOT BEEN  
REVOKED OR RESCINDED.



\_\_\_\_\_  
SECRETARY-TREASURER

JEROME BROWN

\_\_\_\_\_  
DATE: 3/20/2023



B&amp;JENT-S01

TPAYNE

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Houchens Insurance Group</b> 109 International Drive, Suite 101 Franklin, TN 37067	CONTACT NAME: <b>Theresa Payne, CISR, CRIS, TRIP, MLIS, QPIS, PCIA</b>	
	PHONE (A/C, No, Ext): <b>(270) 781-2084 4429</b> FAX (A/C, No): <b>(270) 843-8808</b>	
	E-MAIL ADDRESS: <b>tpayne@higusa.com</b>	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : <b>Obsidian Specialty Insurance Company</b>	<b>16871</b>
INSURED  <b>B &amp; J Enterprise Of Metairie, Inc.</b> <b>905 Rue St. Michael St</b> <b>Hammond, LA 70403</b>	INSURER B : <b>Silver Oak Casualty, Inc.</b>	<b>26869</b>
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

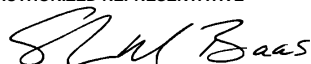
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			SCBGL000044885	2/19/2024	2/19/2025	EACH OCCURRENCE \$ <b>1,000,000</b>
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>50,000</b>
							MED EXP (Any one person) \$ <b>5,000</b>
							PERSONAL & ADV INJURY \$ <b>1,000,000</b>
							GENERAL AGGREGATE \$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	SVWCLA3197332023	7/29/2023	7/29/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ <b>1,000,000</b>
							E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b>
							E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Evidence of Insurance for Insured <b>B &amp; J Enterprise Of Metairie, Inc.</b> <b>905 Rue St. Michael St</b> <b>Hammond, LA 70403</b>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**Insurance Declaration Affidavit  
Automotive**

**AFFIDAVIT**

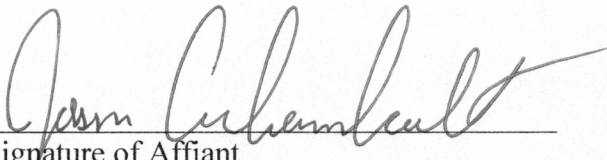
**STATE OF** LOUISIANA

**PARISH/COUNTY OF** JEFFERSON

BEFORE ME, the undersigned authority, personally came and appeared,  
JASON ARCHAMBAULT, (Affiant) who after being duly sworn, deposed and said that he/she  
is the fully authorized AGENT of B&J ENTERPRISE OF METAIRE, INC. (Entity), the  
party who submitted a Proposal/Contract/Bid/RFP/SOQ No. 50-00144656, to Jefferson Parish.

Affiant further said:

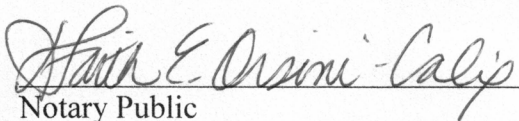
- (1) That entity does not own automobiles or use automobiles in the furtherance of the services provided under the contract.
- (2) That if the entity obtains automobiles or begins to use automobiles in the furtherance of the services provided under the contract, affiant will notify Jefferson Parish and obtain the proper coverage.

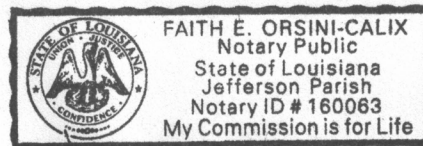
  
\_\_\_\_\_  
Signature of Affiant

JASON ARCHAMBAULT  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 7 DAY OF MARCH, 2024.

  
\_\_\_\_\_  
Notary Public



FAITH E. ORSINI-CALIX  
\_\_\_\_\_  
Printed Name of Notary

160063  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires for life

