

## **Technical Evaluation Committee (TEC) Questionnaire**

### **Instructions**

- The Technical Evaluation Committee (TEC) Questionnaire shall be used for professional services related to architecture, engineering, or survey projects.
- **The TEC Questionnaire should be completely filled out. Complete and attach ALL sections. Insert “N/A” or “None” if a section does not apply or if there is no information to provide.**
- Questionnaire must be signed by an authorized representative of the Firm. Failure to sign the questionnaire shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- All subcontractors must be listed in the appropriate section of the Questionnaire. Each subcontractor must provide a complete copy of the TEC Questionnaire, applicable licenses, and any other information required by the advertisement. Failure to provide the subcontractors' complete questionnaire(s), applicable licenses, and any other information required by the advertisement shall result in disqualification of proposer pursuant to J.P. Code of Ordinances Sec. 2-928.
- If additional pages are needed, attach them to the questionnaire and include all applicable information that is required by the questionnaire.

## TEC Professional Services Questionnaire

**A. Project Name and Advertisement Resolution Number:**

**B. Firm Name & Address:**

**C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:**

**D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.**

**E. Please provide the number of employees whose primary function corresponds with each category:**

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<input type="checkbox"/> <b>TOTAL</b>

**F. Is this submittal by a JOINT-VENTURE? Please check: YES                      NO**

**If marked "No" skip to Section I. If marked "yes" complete Sections G-H.**

**TEC Professional Services Questionnaire**

**G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.**

1.

2.

**H. Has this JOINT-VENTURE previously worked together? Please check:**  
**YES      NO**

**I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.**

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

**J. Please specify the total number of support personnel that may assist in the completion of this Project:**

\_\_\_\_\_

**TEC Professional Services Questionnaire**

**K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.**

**PROFESSIONAL IN CHARGE OF PROJECT:**

**Name & Title:**

**Project Assignment:**

**Name of Firm with which associated:**

**Years' experience with this Firm:**

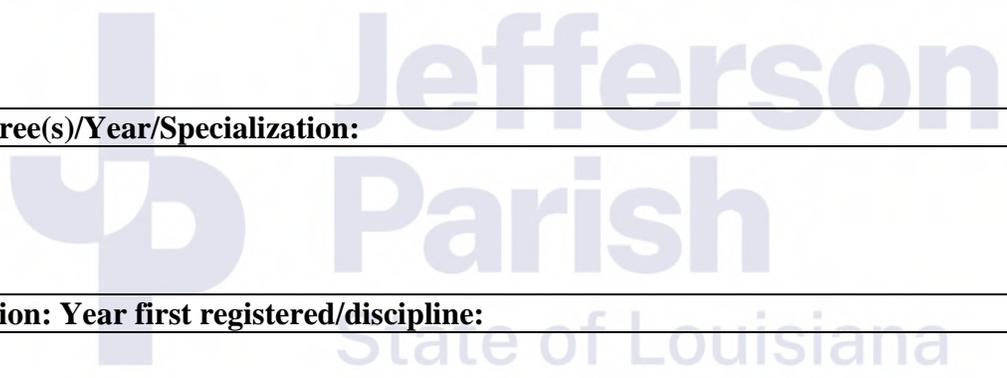
**Education: Degree(s)/Year/Specialization:**

**Active registration: Year first registered/discipline:**

**Other experience and qualifications relevant to the proposed Project:**

**TEC Professional Services Questionnaire**

<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>



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<b>Education: Degree(s)/Year/Specialization:</b>
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<b>Other experience and qualifications relevant to the proposed Project:</b>

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<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

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<b>KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:</b>
<b>Name &amp; Title:</b>
<b>Project Assignment:</b>
<b>Name of Firm with which associated:</b>
<b>Years' experience with this Firm:</b>
<b>Education: Degree(s)/Year/Specialization:</b>
<b>Active registration: Year first registered/discipline:</b>
<b>Other experience and qualifications relevant to the proposed Project:</b>

## TEC Professional Services Questionnaire

**L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.**

### PROJECT NO. 1

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Gallier Hall: Various Projects New Orleans, Louisiana</p> <p>Shaun M. Lewis, Project Manager City of New Orleans, Capital Projects Administration 1300 Perdido Street, Room 6E13 New Orleans, LA 70112</p>	<p>Markdesign, LLC has provided architectural services for multiple recent City of New Orleans projects at Gallier Hall. Markdesign LLC has successfully completed the St. Charles Façade Restoration, Toilet Room Renovation, the Ty Tracy Theater Renovation and the 2nd and 3rd Floor Sprinkler System projects. Construction on Phase 2 of the façade restoration has recently completed. Phase 3 renovation of interior offices and remaining exterior work is currently in the design phase.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
<p>St. Charles Ave. Façade: March 2016 Toilet Rooms &amp; Ty Tracy Theater: 2018 Phase 2 Façade Restoration: Jan. 2020 Phase 3 Renovations: December 2021</p>	<p>St. Charles Ave. Façade Restoration: \$1,500,000 Phase 2 Façade Restoration: \$2,500,000 Ty Tracy Theatre Renovation: \$2,000,000 Toilet Room Renovations: \$220,000 Sprinkler System Installation: \$350,000 Phase 3 Renovations: \$220,000.00</p>	<p>St. Charles Ave. Façade Restoration: \$1,500,000 Phase 2 Façade Restoration: \$2,500,000 Ty Tracy Theatre Renovation: \$2,000,000 Toilet Room Renovations: \$220,000 Sprinkler System Installation: \$350,000 Phase 3 Renovations: \$220,000.00</p>



### PROJECT NO. 2

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Joseph Bartholomew Golf Course New Golf Course Shelters New Orleans, Louisiana</p> <p>Justin Weyenberg Project Manager City of New Orleans, Capital Projects Administration 1300 Perdido Street, Room 6E13 New Orleans, LA 70112</p>	<p>Markdesign, LLC has been awarded this project by the City of New Orleans for the design of two shelters to be constructed on the premises of the Joseph Bartholomew Golf Course. The project is in the bidding phase.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
<p>January 2022</p>	<p>\$300,000</p>	<p>\$300,000</p>



## TEC Professional Services Questionnaire

### PROJECT NO. 3

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility</b>	
<p>VA Building 9th and 10th Floors Renovation New Orleans, Louisiana</p> <p>Erika Boerr Senior Project Manager City of New Orleans, Capital Projects Administration 1300 Perdido Street, Room 6E13 New Orleans, LA 70112</p>	<p>Markdesign, LLC is providing architectural, interior design, and FF&amp;E services for the conversion of the 9th and 10th floors of a former VA hospital building into employee offices for the City of New Orleans. As of January 2021, the project is in the design development phase.</p>	
<b>Completion Date (Actual or estimated)</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
November, 2022	\$4,700,000.00	\$4,700,000.00

### PROJECT NO. 4

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Raymond Murphy Water Reclamation Facility Diamondhead, Mississippi</p> <p>Diamondhead Water &amp; Sewer District 4425 Park Ten Drive Diamondhead, MS 39525-3207</p>	<p>Markdesign provided architectural and interior design services to prime design contract holder CDM Smith for 5 buildings at the Diamondhead Wastewater Treatment Plant in Diamondhead, Mississippi. As part of a project to build a new upgraded plant to replace one damaged in Hurricane Katrina, Markdesign generated a full set of plans and specifications, which were then publicly bid. After the bid period, changes in the management of the Diamondhead Water and Sewer District resulted in the eventual cancellation of the project.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
July 2013	\$36,000,000	\$6,500,000

## TEC Professional Services Questionnaire

### PROJECT NO. 5

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Joseph M. Bartholomew Golf Course, Maintenance Garage, and Clubhouse</p> <p>City of New Orleans Capital Projects Administration 1300 Perdido Street, Room 6E13 New Orleans, LA 70112</p>	<p>During his tenure at Perez, APC, Markdesign principal Mark Reynolds AIA was involved with the design and project management for the post-Hurricane Katrina restoration of the golf course, the construction of a new maintenance building off Hayne Boulevard, and in the designs for the replacement clubhouse and cart storage buildings. The golf course restoration, for which Mr. Reynolds oversaw project management and construction administration services, included an upgraded driving range lighting, a new cart storage warehouse, and a replacement maintenance building. The general contractor on the team for the course renovations was Duininck Golf, and the course architect was Garrett Gill of Gill Design, Inc.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2009	\$9,000,000	\$9,000,000.00



### PROJECT NO. 6

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Xavier University Campus Buildings New Orleans, Louisiana</p> <p>Bruce Hamilton, Sr.</p> <p>Director of Building Services Xavier University of Louisiana #1 Drexel Drive Box 54 New Orleans, LA 70125</p>	<p>Beginning in 2000 and continuing to the present day, various upgrade, remodeling, and repair projects have been completed in the historic early and mid twentieth century buildings on the campus of Xavier University of Louisiana. Work included exterior and interior preservation projects in the Administration Building and Convent, the first two buildings constructed on the campus. Mark Reynolds performed a number of projects as an in-house designer and project manager for the university and projects since 2013 have been completed by Markdesign, LLC as architect.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
<p>Student One-Stop Shop: May 2021 Speech Pathology Clinic: August 2019 St. Michael Hall Renovation: August 2017 St. Katherine Drexel Hall Renovation: 2017</p>	<p>Student One-Stop Shop: \$800,000 Speech Pathology Clinic: \$304,000 St. Michael Hall: \$300,000 St. Katherine Drexel Hall: \$300,000</p>	<p>Student One-Stop Shop: \$800,000 Speech Pathology Clinic: \$304,000 St. Michael Hall: \$300,000 St. Katherine Drexel Hall: \$300,000</p>



## TEC Professional Services Questionnaire

### PROJECT NO. 7

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Rosa Keller Library and Community Center Interior Design and FF&amp;E New Orleans, Louisiana</p> <p>City of New Orleans Capital Projects Administration 1300 Perdido Street, Room 6E13 New Orleans, LA 70112</p>	<p>The reconstruction of the Rosa Keller Library and Community Center following Hurricane Katrina-related flooding involved the adaptive reuse of the library's landmark Arts and Crafts style historic house and the construction of a replacement building to house the library functions. The interior design and FF&amp;E for the renewed spaces sought to harmonize with the mix of historic modern design that is a hallmark of the project. Furnishings were chosen for both durability and a timeless, classic aesthetic of simple shapes.</p> <p>Markdesign, LLC provided interior design and FF&amp;E design consulting services on this project to the Broadmoor Improvement Association and Architect of Record Eskew+Dumez+Ripple.</p>	 
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2009	\$4,760,000	\$1,200,000

### PROJECT NO. 8

<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Louisiana SPCA New Orleans, Louisiana</p> <p>Ana Zorilla-Harris Chief Executive Officer Louisiana SPCA 1700 Mardi Gras Blvd., New Orleans, LA 70114 504.368.5191</p>	<p>After the destruction of their obsolete existing facility in Hurricane Katrina, the Louisiana SPCA undertook construction of a completely new facility in the Algiers area of New Orleans that embodies current best practices for the design of animal shelter and veterinary facilities. The new facility enjoys abundant day lighting and access to generous outdoor spaces, and a warehouse facility was included as part of the complex's design. Markdesign, LLC served as a subconsultant to Architect of Record Eskew+Dumez+Ripple.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
August 2015	\$16,800,000	\$1,500,000

## TEC Professional Services Questionnaire

<b>PROJECT NO. 9</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>William Alexander Library Dillard University New Orleans, Louisiana</p> <p>Marion Bracy, Vice President of Facilities 2601 Gentilly Boulevard New Orleans, Louisiana 70122</p>	<p>Following Hurricane Katrina in 2005, Dillard University undertook an extensive program of repairs and modernization to the 1961-vintage William Alexander Library. Antiquated window and mechanical systems were replaced; and interior finishes containing asbestos were removed. The renovated interior spaces combine original wood, marble and terrazzo elements with a harmonious new color palette and furnishings. Different seating types and arrangements are provided to allow for a variety of seating postures and either individual or group study. The library's traditional printed offerings are augmented with the introduction of online and electronic resources accessed from new computer workstations.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
May 2009	\$3,300,000	\$1,000,000



<b>PROJECT NO. 10</b>		
<b>Project Name, Location and Owner's contact information:</b>	<b>Nature of Firm's Responsibility:</b>	
<p>Magic Garden Jefferson, Louisiana</p> <p>Jay Taffet Gracen Consulting 2726 Coliseum Street New Orleans, LA 70130</p>	<p>This proposed childcare center is located near the Ochsner Hospital Main Campus. The building features four classrooms for children of various ages along with enclosed indoor play space and secure, fenced exterior play yards. Large windows provide ample natural light and views to the outdoors. The site paving and landscaping are coordinated with the design of the building to create an attractive, high-quality appearance of the same caliber as the Ochsner Campus.</p>	
<b>Completion Date (Actual or estimated):</b>	<b>Estimated Cost:</b>	
	<b>Entire Project:</b>	<b>Work for which Firm was Responsible:</b>
2014	\$1,200,000	\$1,200,000



**TEC Professional Services Questionnaire**

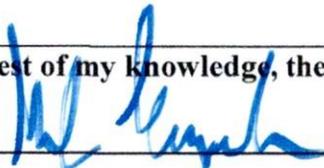
**M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.**

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1. NONE	NONE	NONE
2.		
3.		
4.		

**N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.**

- Our firm is right sized to allow firm principals and registered architects continuous personal attention to Parish projects.
- We have a successful track record completing government projects on-time and on-budget.
- Our firm has deep experience working with existing buildings and historic structures.
- Our firm has experience with specialized building types like water treatment plants and laboratories.
- We have advanced digital capabilities including Building Information Modeling (BIM).

**O. To the best of my knowledge, the foregoing is an accurate statement of facts.**

Signature:  Print Name: Mark Reynolds  
 Title: Principal Date: 1/19/2023