

**RFP: 2019-33**

**ORIGINAL DOCUMENT**

**CALCASIEU PARISH  
SCHOOL SYSTEM  
SECURITY CAMERA EQUIPMENT**



**DUE: JUNE 26, 2018 10:00AM CST**



**ATTN: DR. SHERYL ABSHIRE, DANA SWIFT AND PURCHASING**

**PURCHASING DEPARTMENT  
ROOM 1300  
3310 BROAD STREET  
LAKE CHARLES, LA 70615**

**SUBMITTED BY:**  
JOHN PAUL HOFFMAN  
SIGMA SURVEILLANCE, INC. DBA STS360  
4040 STATE HWY 121, SUITE 160  
CARROLLTON, TX 75010  
WWW.STS360.COM



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LETTER OF TRANSMITTAL

06/18/2018

ATTN: DR. SHERYL ABSHIRE, DANA SWIFT, AND PURCHASING DEPARTMENT  
Room 1300  
3310 Broad Street  
Lake Charles, Louisiana 70615

Re: RFP 2019-33 | SECURITY CAMERA EQUIPMENT  
Due: JUNE 26, 2018 10:00 AM CST

Dear Calcasieu Parish School System Purchasing Team,

We sincerely appreciate the opportunity to submit our proposal for your District-wide Camera Updates. In this proposal response we intend to demonstrate our merit for your consideration in awarding this opportunity to STS360. We intend on accomplishing this via our strict adherence to terms, conditions, aggressive pricing, and warranty offerings. With a strong, successful company record in security projects, including our current IP Video work across the entirety of the Texas Criminal Justice Department and well over 20 school districts across the State of Texas, we are confident the proposed video surveillance cost solution will meet and exceed CPISD's expectations.

STS360 began as Sigma Surveillance in 2005, specializing in IP video surveillance technologies at a time when analog was still the market leader in video surveillance. Even as the industry saturates with available service offers, we remain firm in reputation for building strong, flexible, and trustworthy partnerships with key manufacturers, developers & structured cabling contractors.

STS360 is a Texas based Certified HUB Vendor, BuyBoard Contractor, retainer of three DIR contracts, and an agent reseller of HP, Inc., HPE and Panasonic DIR Contracts. The majority of our clients are Cities, Counties, State Agencies and School Districts, therefore, STS360 maintains these contracts and certifications to offer our satisfied customers' convenient purchasing options. We have been a DIR and BuyBoard vendor since 2007. Not only does STS360 have ample purchasing options, but we also have the most manufacturers and services available on contract under the commodity codes we offer, including all proposed products in this RFP.

STS360 has read, understood, and agrees to all terms and conditions of the Bid. We thank you for your time and consideration of the following offer and welcome any requests for additional information, clarifications or anything else that you may require while considering STS360 for award of this solicitation. Feel free to contact me at 972-300-1082 or email me directly at [john@sts360.com](mailto:john@sts360.com).

Kindest Regards,



John Hoffman, VP of Sales



**INVITATION TO BID****STATE OF LOUISIANA**Calcasieu Parish School System  
Office of Purchasing**BIDS WILL BE PUBLICLY OPENED:**

Date &amp; Time: 6/15/18 @ 10 AM

=====&gt; SOLICITATION #: RFP 2019-33

OPENING DATE: Jun 15, 2018

=====> **VENDOR NAME AND ADDRESS**  
Sigma Surveillance, Inc. DBA STS360  
4040 State Highway 121  
Suite 160  
Carrollton, TX 75010**FILL IN VENDOR NAME AND CONTACT NAME,  
ADDRESS ABOVE, BEFORE SUBMITTING BID.****RETURN BID TO****Purchasing Department  
Calcasieu Parish School System  
3310 Broad Street Room 1300  
Lake Charles, LA 70615**BUYER  
BUYER PHONE

SHERYL ABSHIRE

(337) 217-4000

REQ. DEPARTMENT

TECHNOLOGY

OFFICE OF PURCHASING

FISCAL YEAR

2019

SCHEDULED END DATE

Jun 15, 2018

ITEM(S) FOR: SECURITY CAMERA EQUIPMENT

**INSTRUCTIONS TO BIDDERS**

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS
2. ALL BID PRICES **MUST** BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATIONS TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER.
3. THIS BID IS TO BE SIGNED MANUALLY IN INK UNLESS SUBMITTED ELECTRONICALLY IN ACCORDANCE WITH CURRENT STATE STATUTES.
4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. LAKE CHARLES, LA OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C. O. D." REQUIREMENTS ARE NOT ACCEPTABLE. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. NO "SHORT PAYMENT" OF INVOICES ARE ALLOWED
5. PERFORMANCE BOND OR IRREVOCABLE LETTER OF CREDIT BY SUCCESSFUL VENDOR ON ALL ORDERS WILL BE 50%
6. DESIRED DELIVERY 45 DAYS AFTER RECEIPT OF ORDER OR SOONER

ANY QUESTIONS ABOUT ANY ITEM SHOULD BE DIRECTED TO BUYER AND PURCHASING DEPARTMENT.

CONDITIONS CONTINUED ON NEXT PAGE

VENDOR PHONE NUMBER: 972-300-1092

FAX NUMBER: 866-223-8167

TITLE VP of Sales

DATE 6-14-18

PRINTED NAME OF PERSON SIGNING BID

John Hoffman

SIGNATURE (MUST BE SIGNED)



STANDARD TERMS & CONDITIONS		INVITATION TO BID	
RFP NUMBER: 2019-33	TIME: 10:00 AM	BIDDER: Sigma Surveillance, Inc. DBA STS360	PAGE 2
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<p>7. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE FURNISHED FOR THAT PURPOSE</p> <p>8. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION</p> <p>9. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO. 30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN</p> <p>10. ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>11. CONFERENCE: IN SOME CASES, NON-MANDATORY PRE-BID CONFERENCES MAY BE HELD.</p> <p>12. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:  <u>A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;</u>  <u>B. BID FILLED OUT IN PENCIL; AND</u>  <u>C. BID NOT SUBMITTED ON THE DISTRICT'S STANDARD FORMS.</u>  <u>D. BIDS WITH MORE THAN ONE PRICE PER ITEM</u>  BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>13. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>14. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR CALCASIEU PARISH SCHOOL BOARD TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>15. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE CALCASIEU PARISH SCHOOL BOARD DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED UNLESS VENDOR HAS PROVIDED A SELF ADDRESSED STAMPED ENVELOPE IN ORIGINAL BID PACKET.</p> <p>16. AWARDS. THE CALCASIEU PARISH SCHOOL BOARD RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS THAT ARE IN THE BEST INTEREST OF THE CALCASIEU PARISH SCHOOL BOARD.</p> <p>17. PRICES. UNLESS OTHERWISE SPECIFIED BY THE CALCASIEU PARISH SCHOOL BOARD IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID TO OUR DOCK AT 3310 BROAD STREET, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD NOT TO EXCEED ONE CALENDAR YEAR. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>18. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION AS INDICATED BY THE BIDDER.</p> <p>19. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. AS A POLITICAL SUBDIVISION IN THE STATE OF LOUISIANA IN ACCORDANCE WITH STATUTE, THE CALCASIEU PARISH SCHOOL SYSTEM IS EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p> <p>20. NEW PRODUCTS. UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>21. CONTRACT RENEWALS. UPON AGREEMENT OF THE CALCASIEU PARISH SCHOOL BOARD AND THE VENDOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p>			

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
<b>RFP NUMBER: 2019-33</b> <b>Time: 10:00 AM</b> <b>OPEN DATE: 6/15/2018</b>		<b>BIDDER:</b> <b>Sigma Surveillance, Inc. DBA STS360</b> <b>PAGE 3</b>	
<p><b>22. CONTRACT CANCELLATION.</b>  THE CALCASIEU PARISH SCHOOL BOARD HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE AND CONVENIENCE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING:</p> <ol style="list-style-type: none"> <li>(1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT;</li> <li>(2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION;</li> <li>(3) MISREPRESENTATION BY THE VENDOR;</li> <li>(4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE DISTRICT;</li> <li>(5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW;</li> <li>(6) ANY OTHER BREACH OF CONTRACT.</li> </ol>			
<p><b>23. DEFAULT OF CONTRACTOR.</b>  FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE DISTRICT HAS DETERMINED THE VENDOR TO BE IN DEFAULT, THE DISTRICT RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p>			
<p><b>24. ORDER OF PRIORITY.</b>  IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p>			
<p><b>25. APPLICABLE LAW.</b>  ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA AND FEDERAL LAW APPLICABLE TO USDA/FNS CHILD NUTRITION PROGRAMS.</p>			
<p><b>26. COMPLIANCE WITH CIVIL RIGHTS LAWS.</b>  BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p>			
<p><b>27. SPECIAL ACCOMMODATION.</b>  ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p>			
<p><b>28. INDEMNITY.</b>  VENDOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE CALCASIEU PARISH SCHOOL BOARD, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE VENDOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE VENDOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE DISTRICT, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p>			
<p><b>29. OTHER CONDITIONS.</b>  VENDOR AGREES IN THE SUBMISSION OF HIS/HER BID THAT THEY FULLY UNDERSTAND THE CONDITIONS SET FORTH IN WHICH A PERFORMANCE BOND OF FIFTY (50) PERCENT IS REQUIRED ONLY FOR THOSE ITEMS IN WHICH THE VENDOR WAS THE SUCCESSFUL BIDDER. VENDOR ALSO ACKNOWLEDGES THAT THIS BOND SHALL BE SUBMITTED WITHIN TEN (10) WORKING DAYS AFTER NOTIFICATION OF AWARD IS GIVEN UNLESS ADDITIONAL TIME IS AGREED TO BY CPSB AND ITS AGENT IN CHARGE OF THIS BID.</p>			
<p><b>30. SIGNATURE AUTHORITY.</b>  IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> <li>1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR</li> <li>2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR</li> <li>3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY.</li> </ol>			
<p>=====</p> <p><b>Bid Delivery Instructions for Calcasieu Parish School System:</b></p> <p>=====</p>			
<p>BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT ALWAYS MAKE DELIVERIES TO OUR PHYSICAL LOCATION.</p>			
<p>Bids may be delivered by hand or courier service to our physical location as follows:</p> <p>Purchasing Department  Room 1300  3310 Broad Street  Lake Charles, LA 70615</p>			

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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Bids may also be mailed through the U.S. Postal Service to our Box at:  
Purchasing Department  
P.O. Box 800  
Lake Charles, LA 70601-0800

Bids may also be submitted electronically in accordance with Act 690 of the 2008 Louisiana Legislature at

[www.centralbidding.com](http://www.centralbidding.com)

\*\*\*\*\*  
**EXTREMELY IMPORTANT**  
\*\*\*\*\*

**BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL ROOM NUMBER LOCATION NOTED ABOVE. BIDS SPECIFICALLY NOT DELIVERED TO ROOM 1300 AT THE ABOVE ADDRESS BY COURIER OR USPS WILL NOT BE CONSIDERED.**

**BID DELIVERY DELAYS:** The Calcasieu Parish School System is not responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid. Failure to meet the bid opening date and time shall result in rejection of the bid.

**PUBLICIZING AWARDS:** In accordance with bid provisions, unsuccessful bidders will be notified of the award provided they submit with their bid a self-addressed stamped envelope requesting this information.

**Terms & Conditions:** This solicitation contains all terms and conditions with respect to the items herein. Any vendor contracts, forms, terms or other materials submitted with bid may cause bid to be rejected.

The purchase order is the only binding document to be issued against this contract. Signing of vendor's forms is not allowed.

**Substitutes:** Only brands and numbers stated in the award are approved for delivery under this contract and any substitution must receive "prior" written approval of the Supervisor of Purchasing or his designee.

**Invoices:** Invoices for items on purchase orders will be submitted to the Calcasieu Parish School System Accounts Payable Department. Invoices MUST include the purchase order number and shall have reference to the delivery ticket number, delivery date, quantities, unit prices and delivery point. A separate invoice for each order delivered and accepted shall be submitted by the vendor in duplicate directly to the Accounts Payable Department. Invoices shall show the amount of any cash discount and shall be submitted on the vendor's own invoice form.

**Payment:** Payments to invoices will be made either on the basis of unit price as listed in this contract for items received only. Back ordered items, damaged or "pending" replacement items will not be paid until all items are received. These payments in no way relieve the vendor of his responsibility to effect shipment of the balance of any order. Payment will be made to vendor at address shown on the order. The Calcasieu Parish School System cannot "shorty-pay" any invoice as it would be in violation of district accounting policies.

**Vendor List:** The bidder who signs the bid will be designated as prime vendor on any aspect of this solicitation. If additional vendor distributors are authorized to fulfill in whole or part any portion of this solicitation, the bidder must submit with the bid a list of those additional authorized agents or distributors, including the complete business address. The prime vendor will be responsible for the actions of any distributor and/or authorized agents listed.

**Contractual Period:** The Calcasieu Parish School Board intends to award all items in this solicitation for an initial period not to exceed 12 months. Delays in awarding beyond the anticipated starting date may result in a change in the contract period. If this situation occurs, an award may be made for less than twelve (12) months.

**Quantities:** This is an open-ended requirements solicitation. Quantities shown are based on previous usages or estimates. Where usage is not available, a quantity of one (1) may indicate a lack of history on the item. The successful bidder must supply at bid prices actual requirements as ordered whether the total of such requirements is more or less than the quantities shown.

**CDBG/EOC Compliance Rider:** By submitting and signing this bid, the bidder certifies that he agrees to adhere to the mandates dictated by Section 3 of the Housing and Urban Development Act of 1968 as amended in section 109 of the housing and community act of 1974.

**Certification of No Suspension or Debarment:** By signing and submitting this bid, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the General Services Administration (GSA) in accordance with the requirements in OMB Circular A-133

A list of parties who have been suspended or disbarred can be viewed via the internet at [www.sam.gov](http://www.sam.gov)



STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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**Contract Performance Evaluation:** In an effort to improve our solicitations to meet the needs of the individuals we serve, the vendor's performance will be monitored. Individual feedback will be requested regarding customer service, delivery, product quality, billing, overall effectiveness of the contract, and any needed changes. Their responses will be considered in determining our options for renewals or revisions and rebidding. To view the content of the contract performance evaluation, please go to: [www.cpsb.org](http://www.cpsb.org) and select the tab entitled "Current Bids". Individual reports of deficient performance will be appropriately addressed during the term of this contract.

**Extensions:** At the option of the Calcasieu Parish School System and acceptance by the vendor, this contract may be extended for two additional twelve (12) month periods at the same price, terms and conditions. Total contract time may not exceed thirty-six (36) months.

**Licensing:** Bidders must be properly licensed by the State of Louisiana in order to conduct business through this contract. In areas of solicitation where no license is required, bidder must be currently registered with the State of Louisiana, Secretary of State Corporations Database. Failure to be currently registered may be reason for bid rejection.

**Permitting:** By signing this document, the bidder assures the Calcasieu Parish School System that he has obtained all required permits and or certificates necessary to legally perform business transactions within the Jurisdiction of the Parish of Calcasieu, and the State of Louisiana

.....  
END-Standard Terms & Conditions

(The following pages are Product Specifications and Pricing Sheets)

.....  
**ADDITIONAL SPECIFICATIONS FOR BID**

- A RFP Question & Answer Pre-Bid meeting will be held on May 30, 2018 @ 9:00 am at 1732 Kirkman Street.
- See RFP Specifications attached.
- Materials **MUST** be delivered within four (4) weeks from issuance of purchase order date to meet strict deadlines.
- An electronic spreadsheet has been provided for your convenience for price submissions.

**FOR SUCCESSFUL BIDDER – A PERFORMANCE BOND OR IRREVOCABLE LETTER OF CREDIT WILL BE REQUIRED VALUED AT 50% OF CONTRACT AMOUNT WITHIN 10 DAYS OF ISSUANCE OF PURCHASE ORDER**

## ADDENDUM ACKNOWLEDGMENT

2019-33A

2019-33B

2019-33C

2019-33D

**ADDENDUM TO RFP****STATE OF LOUISIANA**

Calcasieu Parish School System  
Office of Purchasing

**RFP WILL BE PUBLICLY OPENED:**

Date &amp; Time: 6/15/18 @ 10 AM

====&gt; Request for Proposal #: 2019-33C

OPENING DATE : Jun 15, 2018

**\*\*\*ATTENTION BIDDER\*\*\***

This page contains information  
in regards to the above referenced  
original solicitation.

**A COPY OF THIS FORM IS TO BE INCLUDED,  
WITH THE SUBMISSION OF YOUR RFP PACKET.**

**RETURN ADDENDUM TO**

Purchasing Department Room 1300  
Calcasieu Parish School System  
3310 Broad Street  
Lake Charles, LA 70615

BUYER SHERYL ABSHIRE

BUYER PHONE :

DATE ISSUED :

OFFICE OF :

VENDOR PHONE :

FISCAL YEAR :

SCHEDULED END DATE Jun 15, 2018

***Please note in referenced to our original Request for Proposal the following changes below.***

CORRECTED QUANTITIES FOR GROUPS 3 &amp; 4

Printed Name of Person Signing this Document

TITLE

DATE

JOHN PAUL HOFFMAN

VICE PRESIDENT OF SALES

06-18-2018

SIGNATURE OF BIDDER  
(MUST BE SIGNED)



**ADDENDUM TO RFP****STATE OF LOUISIANA**Calcasieu Parish School System  
Office of Purchasing**RFP WILL BE PUBLICLY OPENED:**

Date &amp; Time: 6/26/18 10:00 AM

**RETURN ADDENDUM TO**Purchasing Department Room 1300  
Calcasieu Parish School System  
3310 Broad Street  
Lake Charles, LA 70615

====&gt; Request for Proposal #: 2019-33D

OPENING DATE : Jun 26, 2018

**\*\*\*ATTENTION BIDDER\*\*\*\*\***This page contains information  
in regards to the above referenced  
original solicitation.**A COPY OF THIS FORM IS TO BE INCLUDED,  
WITH THE SUBMISSION OF YOUR RFP PACKET.**

BUYER SHERYL ABSHIRE

BUYER PHONE :

DATE ISSUED :

OFFICE OF :

VENDOR PHONE :

FISCAL YEAR :

SCHEDULED END DATE Jun 26, 2018

***Please note in referenced to our original Request for Proposal the following changes below.***

EXTENDED BID OPENING UNTIL 6/26/18 @ 10:00 AM

Printed Name of Person Signing this Document

TITLE

DATE

JOHN PAUL HOFFMAN

VICE PRESIDENT OF SALES

06-18-2018

**SIGNATURE OF BIDDER  
(MUST BE SIGNED)**



## EXPERIENCE, BACKGROUND, QUALIFICATIONS

### 1. FIRM PROFILE

**Company Name:** Sigma Surveillance, Inc. D/B/A/ STS360

**Principal Place of Business:** 4040 Hwy 121, Suite 140, Carrollton, Texas, 75010

**Main Phone:** (972) 392-3635 **Fax Number:** (866) 223-8167

**STS360 Contact:** John Hoffman

**Contact Office Phone:** (972) 300-1082 **Contact Cell Phone:** (419) 344-8105

**Contact Email Address:** john@sts360.com **Contact Title:** VP of Sales

**Secondary STS360 Contact:** Jessica Clark

**Contact Office Phone:** (972) 392-3635 **Contact Cell Phone:** (972) 804-4333

**Contact Email Address:** jessica@sts360.com **Contact Title:** Chief Operating Officer

**Field Technical Support Center Locations:** Carrollton, Texas - Houston, Texas - Athens, Texas - Alice, Texas - Corpus Christi, Texas - Wichita Falls, TX - Fort-Worth, Texas - El Paso, Texas

#### STS360's Principals:

Bobby Khullar, President / CEO **Email:** bobby@sts360.com

John Hoffman, VP of Sales **Email:** john@sts360.com

**Years in Information Technology:** 20 **Years in Security Business:** 12

**Type of Ownership:** Privately held **State of Incorporation:** Texas

**Type of Incorporation:** S Corporation **Year Founded:** 2005

**Number of Employees:** 21 STS Employees 100+ subcontractor employees

**Vendor ID Number:** 20-2542335 **HUB Vendor?** Yes

**Bonding Capacity:** \$7.5 million per project / Aggregate \$15 million

## 2. COMPANY QUALIFICATIONS & EXPERIENCE

### VENDOR QUALIFICATIONS

STS360 has been designing, installing, and supporting network-based security systems for over twelve (12) years, and intends to demonstrate to the RFP evaluation team representatives that during this time we have garnered significant experience and qualifications that make us an outstanding candidate for consideration of award. STS has been installing and supporting large Video Surveillance installations in Schools, City, and State clients for years.

STS is highly qualified and experienced in the services we perform and with the product lines we offer. STS360 is very careful to approach technology with a few key prejudices. 1) the technology must be non-proprietary, meaning that it must be able to integrate with other products not made by the same manufacturers; 2) it must be expandable, meaning that the end user should not be limited in their ability to expand their security system in the future should they desire to, whether because of technology limitations or cost limitations; 3) the products must be proven to be of the highest of quality available in the market for that type of product. Our customers deserve a strong solid solution with a long-term lifecycle and support, and we will not promote a product we do not believe will be the best return on investment for our customers. At STS360 our experience proves invaluable to the longevity of our partnerships with our clients and supported systems.

STS360 invests in our success by investing in our employees' growth. We certify all STS technicians on the various products that we sell and support. STS360's operational procedures also mandate a minimum of 8 hours of training per month for all of our senior and field technicians as a part of their job duties, because there's always room to learn and improve. These monthly trainings can range from manufacturer factory cert training and network certification, to online tests on industry codes & hands on trainings in our technology lab at STS headquarters. STS also invests in our subcontractor's education and frequently brings them into our training program to insure they are meeting our high standards.



STS works with subcontractors that are well vetted and experts in their fields. We endeavor to work with subcontractors that are also M/WBE certified when possible. As a M/WBE ourselves we believe in partnering with other small and minority businesses to promote local business growth and longevity. STS360 requires that all subcontractors go through a vetting process that starts with identifying the work they will perform. Secondly, we obtain all applicable licenses, certifications and associations that they must have to perform the work they assert that they perform. All certifications, licenses and associations are verified to be valid and current including but not limited to: HUB, M/WBE, Security Licenses, Fire Alarm Licenses, RCDD, Manufacturer Certifications, etc. Next, we obtain a current certificate of insurance with STS360 named as additional insured. Insurance must contain at a minimum Worker's Comp, Employers Liability, General Liability & Automobile Liability. The subcontractors are flagged if any of these expire and are unable to perform services for STS360 without current certifications, insurances and licenses on file. Lastly all subcontractors are required to complete out blanket contractor agreements and must submit references for our project managers to contact and tour facilities where they have performed installations previously. Only once a subcontractor meets all of the requirements and submits all of the requested documents can they perform any services for STS360.



### 3. ADDITIONAL QUALIFICATIONS:

STS360 is respected in the industry and is humbled to have been recognized several times by industry organizations and media. We have included a few of the articles and awards we have accumulated throughout the years in the Attachments to this RFP response. We encourage you to take a few moments to look over them. We specifically think that this article would be of interest to the City as it gives a perspective of our experience and leadership:

*Security Today*

"Behind the Bars" 2013

<https://security-today.com/Articles/2013/09/01/Behind-the-Bars.aspx>

Lastly, we believe that our strength in our bonding capacity speaks volumes to our qualifications and financial stability. When you work with STS360 you can guarantee that you're working with a solid company that will always be there for you. STS360 has been bonding projects for over 10 years. We have a bonding aggregate capacity of \$15million, up to \$7.5million for a single project, and have had active bonds upwards of \$12million at any given time. We have successfully completed all the bonded projects and continue to have our bonding capacity increased year after year when Philadelphia Insurance does their yearly audits.

#### PROPOSAL PRICING

**Total Bid Price for All Requested Items:** \$ 1,047,561.73

See following pages line items filled in total as provided by CPSB.

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	#1 & #2 Vertical Mount Rack & Fan Kit	Rack & Fan cost	#3 UPS	UPS cost	#4 Total IP Camera	IP Camera cost	#5 & #6 PTZ Camera & Wall Mount	PTZ & Mount cost	#7 Camera License	License cost	#8 Patch Panel
	Unit Cost		\$7,248.71		\$198.59		\$257.39		\$1,046.72		\$47.76	
1	CYPRESS COVE ELEM	1	\$478.10	1	\$198.59	36	\$9,266.04					2
1	DEQUINCY ELEM.	1	\$478.10	1	\$198.59	20	\$5,147.80	3	\$3,140.16			3
1	DEQUINCY HIGH	1	\$478.10	1	\$198.59	9	\$2,316.51					
1	DEQUINCY MIDDLE	1	\$478.10	1	\$198.59	29	\$7,464.31			1	\$47.76	2
1	DEQUINCY PRIMARY	1	\$478.10	1	\$198.59	37	\$9,523.43					4
1	FRASCH ELEMENTARY	1	\$478.10	1	\$198.59	28	\$7,206.92			20	\$955.20	1
1	HENNING, W.T. ELEM.	1	\$478.10	1	\$198.59	31	\$7,979.09			2	\$95.52	3
1	KEY, E.K. ELEM.	1	\$478.10	1	\$198.59	23	\$5,919.97			11	\$525.36	1
1	LEBLANC MIDDLE			1	\$198.59	4	\$1,029.56			20	\$955.20	
1	LEWIS, W.W. MIDDLE	1	\$478.10	1	\$198.59	19	\$4,890.41			39	\$1,862.64	
1	MAPLEWOOD ELEM.	1	\$478.10	1	\$198.59	69	\$17,759.91					8
1	MAPLEWOOD MIDDLE	1	\$478.10	1	\$198.59	54	\$13,899.06					8
1	SULPHUR HIGH	1	\$478.10	1	\$198.59	69	\$17,759.91	4	\$4,186.88	27	\$1,289.52	2
1	SULPHUR HIGH 9TH	1	\$478.10	1	\$198.59	43	\$11,067.77	7	\$7,327.04	4	\$191.04	6
1	VINCENT SETTLEMENT	1	\$478.10	1	\$198.59	20	\$5,147.80					
1	VINCENT, R.W. ELEM.	1	\$478.10	1	\$198.59	22	\$5,662.58			10	\$477.60	1
	<b>Group 1 Totals</b>	<b>15</b>	<b>\$7,171.50</b>	<b>16</b>	<b>\$3,177.44</b>	<b>513</b>	<b>\$132,041.07</b>	<b>14</b>	<b>\$14,654.08</b>	<b>134</b>	<b>\$6,399.84</b>	<b>41</b>
2	BARBE ELEMENTARY			1	\$198.59	17	\$4,375.63					3
2	CLIFTON, J.D. ELEM.	1	\$478.10	1	\$198.59	34	\$8,751.26					6
2	COMBRE/FONDEL ELEM.	1	\$478.10	1	\$198.59	23	\$5,919.97					4
2	COOLEY, T.S. ELEM.	1	\$478.10	1	\$198.59	23	\$5,919.97					3
2	JOHNSON, J.J. ELEM.			1	\$198.59	26	\$6,692.14			1	\$47.76	4
2	KENNEDY, J.F. ELEM.			1	\$198.59	21	\$5,405.19					3
2	LAGRANGE HIGH	1	\$478.10	1	\$198.59	87	\$22,392.93					11
2	MOLO, R.D. MIDDLE	1	\$478.10	1	\$198.59	58	\$14,928.62			1	\$47.76	5
2	OAK PARK ELEM.	1	\$478.10	1	\$198.59	23	\$5,919.97					5



### CPSB Security Camera Equip Costs by Groups

Groups	Facility	#1 & #2 Vertical Mount Rack & Fan Kit	Rack & Fan cost	#3 UPS	UPS cost	#4 Total IP Camera	IP Camera cost	#5 & #6 PTZ Camera & Wall Mount	PTZ & Mount cost	#7 Camera License	License cost	#8 Patch Panel
	Unit Cost		\$7,248.71		\$198.59		\$257.39		\$1,046.72		\$47.76	
2	OAK PARK MIDDLE	1	\$478.10	1	\$198.59	40	\$10,295.60					9
2	WASHINGTON/MARION	1	\$478.10	1	\$198.59	55	\$14,156.45					8
2	WATKINS, T.H. ELEM.			1	\$198.59	22	\$5,662.58					3
2	WATSON, PEARL ELEM	1	\$478.10	1	\$198.59	38	\$9,780.82					5
2	WILSON, RALPH ELEM	1	\$478.10	1	\$198.59	23	\$5,919.97					3
	<b>Group 2 Totals</b>	<b>10</b>	<b>\$4,781.00</b>	<b>14</b>	<b>\$2,780.26</b>	<b>490</b>	<b>\$126,121.10</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$95.52</b>	<b>72</b>
3	ARNETT, S.P. MIDDLE	1	\$478.10	1	\$198.59	60	\$15,443.40					4
3	BELL CITY HIGH			1	\$198.59	56	\$14,413.84	2	\$2,093.44			9
3	GILLIS ELEMENTARY	1	\$478.10	1	\$198.59	27	\$6,949.53	2	\$2,093.44			11
3	IOWA HIGH	1	\$478.10	1	\$198.59	1	\$257.39					
3	IOWA HIGH/MIDDLE	1	\$478.10	1	\$198.59	1	\$257.39			48	\$2,292.48	
3	LEBLEU SETTLEMENT	1	\$478.10	1	\$198.59	34	\$8,751.26					6
3	MOSS BLUFF ELEM.	1	\$478.10	1	\$198.59	37	\$9,523.43			1	\$47.76	3
3	MOSS BLUFF MIDDLE	1	\$478.10	1	\$198.59	5	\$1,286.95					1
3	SAM HOUSTON HIGH	1	\$478.10	1	\$198.59	49	\$12,612.11			27	\$1,289.52	4
3	STARKS HIGH	1	\$478.10	1	\$198.59	10	\$2,573.90					
3	VINTON ELEMENTARY	1	\$478.10	1	\$198.59	9	\$2,316.51			23	\$1,098.48	2
3	VINTON HIGH	1	\$478.10	1	\$198.59	28	\$7,206.92			11	\$525.36	4
3	VINTON MIDDLE	1	\$478.10	1	\$198.59	9	\$2,316.51					2
3	WATSON, J.I. ELEM.	1	\$478.10	1	\$198.59	37	\$9,523.43					9
3	WESTERN HEIGHTS ELEM.	1	\$478.10	1	\$198.59	40	\$10,295.60					5
3	WESTLAKE HIGH	1	\$478.10	1	\$198.59	64	\$16,472.96	2	\$2,093.44			5
3	WESTWOOD ELEM.	1	\$478.10	1	\$198.59	54	\$13,899.06					7
	<b>Group 3 Totals</b>	<b>16</b>	<b>\$7,649.60</b>	<b>17</b>	<b>\$3,376.03</b>	<b>521</b>	<b>\$134,100.19</b>	<b>6</b>	<b>\$6,280.32</b>	<b>110</b>	<b>\$5,253.60</b>	<b>72</b>
4	BARBE, A.M. HIGH	1	\$478.10	1	\$198.59	130	\$33,460.70					15
4	BRENTWOOD ELEM.	1	\$478.10	1	\$198.59	26	\$6,692.14					4

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	#1 & #2 Vertical Mount Rack & Fan Kit	Rack & Fan cost	#3 UPS	UPS cost	#4 Total IP Camera	IP Camera cost	#5 & #6 PTZ Camera & Wall Mount	PTZ & Mount cost	#7 Camera License	License cost	#8 Patch Panel
	Unit Cost		\$7,248.71		\$198.59		\$257.39		\$1,046.72		\$47.76	
4	COLLEGE OAKS ELEM.	1	\$478.10	1	\$198.59	31	\$7,979.09					3
4	DOLBY ELEM.	1	\$478.10	1	\$198.59	30	\$7,721.70					6
4	FAIRVIEW ELEM.			1	\$198.59	20	\$5,147.80					4
4	HENRY HEIGHTS ELEM.	1	\$478.10	1	\$198.59	36	\$9,266.04					4
4	KAUFMAN, M.J. ELEM.			1	\$198.59	27	\$6,949.53					3
4	NELSON, A.A. ELEM.	1	\$478.10	1	\$198.59	41	\$10,552.99					5
4	PRIEN LAKE ELEM.	1	\$478.10	1	\$198.59	30	\$7,721.70					5
4	ST. JOHN ELEM.	1	\$478.10	1	\$198.59	47	\$12,097.33					5
4	WELSH, S.J. MIDDLE	1	\$478.10	1	\$198.59	84	\$21,620.76					9
4	WHITE, F.K. MIDDLE	1	\$478.10	1	\$198.59	10	\$2,573.90					5
	<b>Group 4 Totals</b>	<b>10</b>	<b>\$4,781.00</b>	<b>12</b>	<b>\$2,383.08</b>	<b>512</b>	<b>\$131,783.68</b>					<b>68</b>
	<b>Grand Totals</b>	<b>51</b>	<b>\$24,383.10</b>	<b>59</b>	<b>\$11,716.81</b>	<b>2,036</b>	<b>\$524,046.04</b>	<b>20</b>	<b>\$20,934.40</b>	<b>246</b>	<b>\$11,748.96</b>	<b>253</b>

**Note:** Enter Unit Cost per Item (blue row between headings and facility) and the table will calculate Total Cost. If you are not bidding every item, just leave the amount \$0.

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	Patch Panel cost	#9 SFP/GBIC	SFP/GBIC cost	#10 Patch Cable	Cable cost	#11 Wall Mount	Wall Mount cost	#12 J-Wall Mount	J-Wall Mount Cost
		Unit Cost								
		\$41.19		\$136.99		\$2.58		\$10.57		\$8.85
1	CYPRESS COVE ELEM	\$82.38			41	\$105.78	14	\$147.98	4	\$35.40
1	DEQUINCY ELEM.	\$123.57	4	\$547.96	28	\$72.24	8	\$84.56	3	\$26.55
1	DEQUINCY HIGH				14	\$36.12	8	\$84.56		
1	DEQUINCY MIDDLE	\$82.38	2	\$273.98	34	\$87.72	9	\$95.13	3	\$26.55
1	DEQUINCY PRIMARY	\$164.76	6	\$821.94	42	\$108.36	4	\$42.28	10	\$88.50
1	FRASCH ELEMENTARY	\$41.19	1	\$136.99	33	\$85.14	11	\$116.27		
1	HENNING, W.T. ELEM.	\$123.57	4	\$547.96	36	\$92.88	12	\$126.84		
1	KEY, E.K. ELEM.	\$41.19	2	\$273.98	28	\$72.24	7	\$73.99		
1	LEBLANC MIDDLE				9	\$23.22	3	\$31.71		
1	LEWIS, W.W. MIDDLE				24	\$61.92	9	\$95.13		
1	MAPLEWOOD ELEM.	\$329.52	13	\$1,780.87	74	\$190.92	24	\$253.68	6	\$53.10
1	MAPLEWOOD MIDDLE	\$329.52	17	\$2,328.83	59	\$152.22	16	\$169.12	4	\$35.40
1	SULPHUR HIGH	\$82.38	3	\$410.97	78	\$201.24	16	\$169.12	6	\$53.10
1	SULPHUR HIGH 9TH	\$247.14	10	\$1,369.90	55	\$141.90	9	\$95.13	4	\$35.40
1	VINCENT SETTLEMENT				25	\$64.50	10	\$105.70	2	\$17.70
1	VINCENT, R.W. ELEM.	\$41.19	1	\$136.99	27	\$69.66	10	\$105.70		
	<b>Group 1 Totals</b>	<b>\$1,688.79</b>	<b>63</b>	<b>\$8,630.37</b>	<b>607</b>	<b>\$1,566.06</b>	<b>170</b>	<b>\$1,796.90</b>	<b>42</b>	<b>\$371.70</b>
2	BARBE ELEMENTARY	\$123.57	4	\$547.96	22	\$56.76	5	\$52.85		
2	CLIFTON, J.D. ELEM.	\$247.14	10	\$1,369.90	39	\$100.62	15	\$158.55	1	\$8.85
2	COMBRE/FONDEL ELEM.	\$164.76	6	\$821.94	28	\$72.24	3	\$31.71	2	\$17.70
2	COOLEY, T.S. ELEM.	\$123.57	4	\$547.96	28	\$72.24	7	\$73.99	5	\$44.25
2	JOHNSON, J.J. ELEM.	\$164.76	6	\$821.94	31	\$79.98	7	\$73.99	2	\$17.70
2	KENNEDY, J.F. ELEM.	\$123.57	4	\$547.96	26	\$67.08	6	\$63.42		
2	LAGRANGE HIGH	\$453.09	20	\$2,739.80	92	\$237.36	22	\$232.54	4	\$35.40
2	MOLO, R.D. MIDDLE	\$205.95	10	\$1,369.90	63	\$162.54	25	\$264.25	12	\$106.20
2	OAK PARK ELEM.	\$205.95	8	\$1,095.92	28	\$72.24	4	\$42.28	2	\$17.70

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	Patch Panel	#9 SFP/	SFP/GBIC	#10	Cable	#11	Wall Mount	#12	J-Wall
		cost	GBIC	cost	Patch	cost	Wall	cost	J-Wall	Mount Cost
	Unit Cost	\$41.19		\$136.99		\$2.58		\$10.57		\$8.85
2	OAK PARK MIDDLE	\$370.71	16	\$2,191.84	45	\$116.10	8	\$84.56	4	\$35.40
2	WASHINGTON/MARION	\$329.52	14	\$1,917.86	60	\$154.80	20	\$211.40	2	\$17.70
2	WATKINS, T.H. ELEM.	\$123.57	4	\$547.96	27	\$69.66	14	\$147.98	2	\$17.70
2	WATSON, PEARL ELEM	\$205.95	8	\$1,095.92	43	\$110.94	4	\$42.28	2	\$17.70
2	WILSON, RALPH ELEM	\$123.57	4	\$547.96	28	\$72.24	4	\$42.28	1	\$8.85
	<b>Group 2 Totals</b>	<b>\$2,965.68</b>	<b>118</b>	<b>\$16,164.82</b>	<b>560</b>	<b>\$1,444.80</b>	<b>144</b>	<b>\$1,522.08</b>	<b>39</b>	<b>\$345.15</b>
3	ARNETT, S.P. MIDDLE	\$164.76	4	\$547.96	65	\$167.70	17	\$179.69	4	\$35.40
3	BELL CITY HIGH	\$370.71	16	\$2,191.84	63	\$162.54	16	\$169.12	9	\$79.65
3	GILLIS ELEMENTARY	\$453.09	20	\$2,739.80	34	\$87.72	5	\$52.85	7	\$61.95
3	IOWA HIGH				6	\$15.48				
3	IOWA HIGH/MIDDLE				6	\$15.48				
3	LEBLEU SETTLEMENT	\$247.14	8	\$1,095.92	39	\$100.62	11	\$116.27	2	\$17.70
3	MOSS BLUFF ELEM.	\$123.57	4	\$547.96	42	\$108.36	9	\$95.13		
3	MOSS BLUFF MIDDLE	\$41.19	1	\$136.99	10	\$25.80				
3	SAM HOUSTON HIGH	\$164.76	8	\$1,095.92	54	\$139.32	17	\$179.69	9	\$79.65
3	STARKS HIGH				15	\$38.70	9	\$95.13		
3	VINTON ELEMENTARY	\$82.38	2	\$273.98	14	\$36.12	2	\$21.14	2	\$17.70
3	VINTON HIGH	\$164.76	6	\$821.94	33	\$85.14	11	\$116.27		
3	VINTON MIDDLE	\$82.38	2	\$273.98	14	\$36.12	7	\$73.99	2	\$17.70
3	WATSON, J.I. ELEM.	\$370.71	17	\$2,328.83	42	\$108.36	11	\$116.27	2	\$17.70
3	WESTERN HEIGHTS ELEM.	\$205.95	8	\$1,095.92	45	\$116.10	11	\$116.27	9	\$79.65
3	WESTLAKE HIGH	\$205.95	10	\$1,369.90	71	\$183.18	19	\$200.83	2	\$17.70
3	WESTWOOD ELEM.	\$288.33	12	\$1,643.88	59	\$152.22	34	\$359.38	3	\$26.55
	<b>Group 3 Totals</b>	<b>\$2,965.68</b>	<b>118</b>	<b>\$16,164.82</b>	<b>612</b>	<b>\$1,578.96</b>	<b>179</b>	<b>\$1,892.03</b>	<b>51</b>	<b>\$451.35</b>
4	BARBE, A.M. HIGH	\$617.85	28	\$3,835.72	135	\$348.30	47	\$496.79	21	\$185.85
4	BRENTWOOD ELEM.	\$164.76	6	\$821.94	31	\$79.98	5	\$52.85	1	\$8.85



### CPSB Security Camera Equip Costs by Groups

Groups	Facility	Patch Panel cost	#9 SFP/GBIC	SFP/GBIC cost	#10 Patch Cable	Cable cost	#11 Wall Mount	Wall Mount cost	#12 J-Wall Mount	J-Wall Mount Cost
		Unit Cost								
		\$41.19		\$136.99		\$2.58		\$10.57		\$8.85
4	COLLEGE OAKS ELEM.	\$123.57	4	\$547.96	36	\$92.88	10	\$105.70		
4	DOLBY ELEM.	\$247.14	12	\$1,643.88	35	\$90.30	6	\$63.42	4	\$35.40
4	FAIRVIEW ELEM.	\$164.76	6	\$821.94	25	\$64.50	6	\$63.42		
4	HENRY HEIGHTS ELEM.	\$164.76	6	\$821.94	41	\$105.78	8	\$84.56	5	\$44.25
4	KAUFMAN, M.J. ELEM.	\$123.57	4	\$547.96	32	\$82.56	7	\$73.99	2	\$17.70
4	NELSON, A.A. ELEM.	\$205.95	8	\$1,095.92	46	\$118.68	10	\$105.70	6	\$53.10
4	PRIEN LAKE ELEM.	\$205.95	8	\$1,095.92	35	\$90.30	13	\$137.41	6	\$53.10
4	ST. JOHN ELEM.	\$205.95	8	\$1,095.92	52	\$134.16	24	\$253.68	2	\$17.70
4	WELSH, S.J. MIDDLE	\$370.71	16	\$2,191.84	89	\$229.62	26	\$274.82	6	\$53.10
4	WHITE, F.K. MIDDLE	\$205.95	6	\$821.94	15	\$38.70	4	\$42.28		
	<b>Group 4 Totals</b>	<b>\$2,800.92</b>	<b>112</b>	<b>\$15,342.88</b>	<b>572</b>	<b>\$1,475.76</b>	<b>166</b>	<b>\$1,754.62</b>	<b>53</b>	<b>\$469.05</b>
	<b>Grand Totals</b>	<b>\$10,421.07</b>	<b>411</b>	<b>\$56,302.89</b>	<b>2,351</b>	<b>\$6,065.58</b>	<b>659</b>	<b>\$6,965.63</b>	<b>185</b>	<b>\$1,637.25</b>

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	#13 8TB Purple Hard Drive	8TB Hard drive cost	#14 NVR R540	NVR R540 Cost	#15 Hard Drive Tray X7K8W	R540 Tray cost	#16 NVR R230	NVR 230 Cost	#17 Hard Drive Tray KG1CH	R230 Tray Cost	Total Cost
	Unit Cost		\$284.33		\$8,958.01		\$22.66		\$4,298.29		\$18.54	
1	CYPRESS COVE ELEM	3	\$853					1	\$4,298.29	3	\$55.62	\$ 15,521
1	DEQUINCY ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 15,026
1	DEQUINCY HIGH	3	\$853					1	\$4,298.29	3	\$55.62	\$ 8,321
1	DEQUINCY MIDDLE	3	\$853					1	\$4,298.29	3	\$55.62	\$ 13,961
1	DEQUINCY PRIMARY	3	\$853					1	\$4,298.29	3	\$55.62	\$ 16,633
1	FRASCH ELEMENTARY	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 20,325
1	HENNING, W.T. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 14,849
1	KEY, E.K. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 12,790
1	LEBLANC MIDDLE	2	\$569									\$ 2,807
1	LEWIS, W.W. MIDDLE	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 18,694
1	MAPLEWOOD ELEM.	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 32,152
1	MAPLEWOOD MIDDLE	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 28,698
1	SULPHUR HIGH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 35,937
1	SULPHUR HIGH 9TH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 32,259
1	VINCENT SETTLEMENT	3	\$853					1	\$4,298.29	3	\$55.62	\$ 11,219
1	VINCENT, R.W. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 12,377
	<b>Group 1 Totals</b>	<b>71</b>	<b>\$20,187.43</b>	<b>6</b>	<b>\$53,748.06</b>	<b>42</b>	<b>\$951.72</b>	<b>9</b>	<b>\$38,684.61</b>	<b>27</b>	<b>\$500.58</b>	<b>\$291,570.15</b>
2	BARBE ELEMENTARY	2	\$569									\$ 5,924
2	CLIFTON, J.D. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 16,520
2	COMBRE/FONDEL ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 12,912
2	COOLEY, T.S. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 12,666
2	JOHNSON, J.J. ELEM.	2	\$569									\$ 8,666
2	KENNEDY, J.F. ELEM.	2	\$569									\$ 6,974
2	LAGRANGE HIGH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 37,875
2	MOLO, R.D. MIDDLE	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 28,869
2	OAK PARK ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 13,238

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	#13 8TB Purple Hard Drive	8TB Hard drive cost	#14 NVR R540	NVR R540 Cost	#15 Hard Drive Tray X7K8W	R540 Tray cost	#16 NVR R230	NVR 230 Cost	#17 Hard Drive Tray KG1CH	R230 Tray Cost	Total Cost
	Unit Cost		\$284.33		\$8,958.01		\$22.66		\$4,298.29		\$18.54	
2	OAK PARK MIDDLE	3	\$853					1	\$4,298.29	3	\$55.62	\$ 18,978
2	WASHINGTON/MARION	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 28,571
2	WATKINS, T.H. ELEM.	2	\$569									\$ 7,337
2	WATSON, PEARL ELEM	3	\$853					1	\$4,298.29	3	\$55.62	\$ 17,137
2	WILSON, RALPH ELEM	3	\$853					1	\$4,298.29	3	\$55.62	\$ 12,598
	<b>Group 2 Totals</b>	<b>50</b>	<b>\$14,216.50</b>	<b>3</b>	<b>\$26,874.03</b>	<b>21</b>	<b>\$475.86</b>	<b>7</b>	<b>\$30,088.03</b>	<b>21</b>	<b>\$389.34</b>	<b>\$228,264.17</b>
3	ARNETT, S.P. MIDDLE	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 28,323
3	BELL CITY HIGH											\$ 19,680
3	GILLIS ELEMENTARY	3	\$853					1	\$4,298.29	3	\$55.62	\$ 18,322
3	IOWA HIGH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 12,057
3	IOWA HIGH/MIDDLE	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 14,349
3	LEBLEU SETTLEMENT	3	\$853					1	\$4,298.29	3	\$55.62	\$ 16,213
3	MOSS BLUFF ELEM.	3	\$853	1	\$8,958.01					3	\$55.62	\$ 20,990
3	MOSS BLUFF MIDDLE			1	\$8,958.01							\$ 11,126
3	SAM HOUSTON HIGH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 27,345
3	STARKS HIGH	3	\$853					1	\$4,298.29	3	\$55.62	\$ 8,591
3	VINTON ELEMENTARY	3	\$853					1	\$4,298.29	3	\$55.62	\$ 9,730
3	VINTON HIGH	3	\$853					1	\$4,298.29	3	\$55.62	\$ 14,804
3	VINTON MIDDLE	3	\$853					1	\$4,298.29	3	\$55.62	\$ 8,684
3	WATSON, J.I. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 18,349
3	WESTERN HEIGHTS ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 17,793
3	WESTLAKE HIGH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 32,328
3	WESTWOOD ELEM.	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 28,153
	<b>Group 3 Totals</b>	<b>69</b>	<b>\$19,618.77</b>	<b>8</b>	<b>\$71,664.08</b>	<b>42</b>	<b>\$951.72</b>	<b>8</b>	<b>\$34,386.32</b>	<b>27</b>	<b>\$500.58</b>	<b>\$306,834.05</b>
4	BARBE, A.M. HIGH	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 50,729
4	BRENTWOOD ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 13,704

### CPSB Security Camera Equip Costs by Groups

Groups	Facility	#13 8TB Purple Hard Drive	8TB Hard drive cost	#14 NVR R540	NVR R540 Cost	#15 Hard Drive Tray X7K8W	R540 Tray cost	#16 NVR R230	NVR 230 Cost	#17 Hard Drive Tray KG1CH	R230 Tray Cost	Total Cost
			\$284.33		\$8,958.01		\$22.66		\$4,298.29		\$18.54	
	Unit Cost											
4	COLLEGE OAKS ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 14,733
4	DOLBY ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 15,685
4	FAIRVIEW ELEM.	2	\$569									\$ 7,030
4	HENRY HEIGHTS ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 16,371
4	KAUFMAN, M.J. ELEM.	2	\$569									\$ 8,563
4	NELSON, A.A. ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 18,016
4	PRIEN LAKE ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 15,188
4	ST. JOHN ELEM.	3	\$853					1	\$4,298.29	3	\$55.62	\$ 19,688
4	WELSH, S.J. MIDDLE	7	\$1,990	1	\$8,958.01	7	\$158.62					\$ 36,524
4	WHITE, F.K. MIDDLE	1	\$284							1	\$18.54	\$ 4,662
	<b>Group 4 Totals</b>	<b>40</b>	<b>\$11,373.20</b>	<b>2</b>	<b>\$17,916.02</b>	<b>14</b>	<b>\$317.24</b>	<b>7</b>	<b>\$30,088.03</b>	<b>22</b>	<b>\$407.88</b>	<b>\$220,893.36</b>
	<b>Grand Totals</b>	<b>230</b>	<b>\$65,395.90</b>	<b>19</b>	<b>\$170,202.19</b>	<b>119</b>	<b>\$2,696.54</b>	<b>31</b>	<b>\$133,246.99</b>	<b>97</b>	<b>\$1,798.38</b>	<b>\$1,047,561.73</b>



Calcasieu Parish School System  
Surveillance Camera Equipment

RFP: 2019-33

Bonding					
Part No.	Mfg	Description	Qty	Price	Ext Price
BOND	STS360	Performance Bond 50%	1	\$13,900.00	\$ 13,900.00
				Total	\$ 13,900.00

Should Payment/Performance Bond be necessary on equipment portion, this would be the bond charge.

## REFERENCES

These are clients that may recommend our services, particularly regarding the delivery of Video Surveillance equipment.

PREMISE SECURITY REFERENCE	
<b>Organization Name:</b>	TEXAS DEPARTMENT OF CRIMINAL JUSTICE
<b>Contact Name/Title:</b>	CHERYL COWART / ASSISTANT DIRECTOR, GOVERNMENTAL CONTRACTS BRANCH
<b>Telephone/Email:</b>	(936) 437-7119 / CHERYL.COWART@TDCJ.TEXAS.GOV
<b>Project Description:</b>	Multiple Surveillance Projects since 2008, over 10,000 IP Cameras installed across multiple campuses from Maximum Security to Administrative facilities.
<b>Total Projects Value:</b>	\$20,000,000.00+
<b>Date of Installation:</b>	Multiple
<b>Number of Campuses Serviced:</b>	12

PREMISE SECURITY REFERENCE	
<b>Organization Name:</b>	LEWISVILLE ISD
<b>Contact Name/Title:</b>	BRUCE MORRIS / SAFETY AND SECURITY MANAGER
<b>Telephone/Email:</b>	(972) 350-1886 / MORRISBF@LISD.NET
<b>Project Description:</b>	Have purchased over 1000+ cameras from STS360, have a history of IP Surveillance installations across the districts multiple facilities (Carrollton, Flower Mound, Highland Village, The Colony, Lewisville)
<b>Total Projects Value:</b>	\$2,000,000.00+
<b>Date of Installation:</b>	Multiple
<b>Number of Campuses Using Service:</b>	40+ Facilities



### PREMISE SECURITY REFERENCE

<b>Organization Name:</b>	GRAPEVINE COLLEYVILLE ISD
<b>Contact Name/Title:</b>	RUBEN ALDAZ / IT SUPPORT SPECIALIST
<b>Telephone/Email:</b>	(940) 872-1154 / MORRISBF@LISD.NET
<b>Project Description:</b>	Upgraded servers and video surveillance software districtwide. Regular camera purchaser via DIR contract.
<b>Total Projects Value:</b>	\$800,000.00
<b>Date of Installation:</b>	Multiple
<b>Number of Campuses Using Service:</b>	13 Facilities

### PREMISE SECURITY REFERENCE

<b>Organization Name:</b>	ANGELO STATE UNIVERSITY
<b>Contact Name/Title:</b>	LANDON FISHER / NETWORK SERVICES ANALYST, IT
<b>Telephone/Email:</b>	(325) 942-2333 / LANDON.FISHER@ANGELO.EDU
<b>Project Description:</b>	Software licensing, access control, video surveillance purchases.
<b>Total Projects Value:</b>	\$300,000.00
<b>Date of Installation:</b>	Multiple
<b>Number of Campuses Using Service:</b>	1 State University Campus

## Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Sigma Surveillance Inc.**

2 Business name/disregarded entity name, if different from above  
**STS360**

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC    ☐ C Corporation    ☒ S Corporation    ☐ Partnership    ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ► \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**4040 State Highway 121 Suite 160**

6 City, state, and ZIP code  
**Carrollton, TX 75010**

7 List account number(s) here (optional)

8 Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

				-						
--	--	--	--	---	--	--	--	--	--	--

or

**Employer identification number**

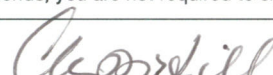
2	0	-	2	5	4	2	3	3	5
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**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    **Signature of U.S. person** ►     **Date** ► 03/09/2018

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance One Agency, L.C. 4205 Beltway Drive  Addison TX 75001	CONTACT NAME: Kaye Brewster PHONE (A/C, No. Ext): (972)250-1600 E-MAIL: kbrewster@insuranceoneagency.com ADDRESS:  INSURER(S) AFFORDING COVERAGE INSURER A: Crum & Foster Specialty Ins Co INSURER B: Ohio Security Insurance Co. INSURER C: Service Lloyds Insurance INSURER D: INSURER E: INSURER F:	FAX (A/C, No): (972)732-7777 NAIC #
INSURED Sigma Surveillance, Inc. dba STS 360 4040 SH 121 Carrollton TX 75010		

**COVERAGES**

CERTIFICATE NUMBER: 2018/19 WC renewal

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL0350976	5/27/2017	5/27/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Professional Liability \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			BAS (18) 57345017	5/27/2017	5/27/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			SEO 100991	5/27/2017	5/27/2018	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC0029827-2018A	1/19/2018	1/19/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

C Mapes, III/KAB1

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# Texas Department of Public Safety *Certificate of Licensure*



The Private Security Board Certifies that:

**SIGMA SURVEILLANCE, INC.**

**B13798**

*Is Duly Licensed as*

Security Contractor  
Alarm Company

*Steven C. McCraw*

Director, Department of Public Safety

**EXPIRES: 05/31/2019**

This certificate affirms the above stated company is licensed pursuant to Texas Occupations code 1702. The license will expire on date stated above.

Texas Department of Public Safety, Regulatory Services Division. 5806 Guadalupe Street, Austin, Texas 78752.

<http://www.dps.texas.gov>

## Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number:	<b>1202542335600</b>
File/Vendor Number:	<b>045399</b>
Approval Date:	<b>17-FEB-2015</b>
Scheduled Expiration Date:	<b>17-FEB-2019</b>

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

### **SIGMA SURVEILLANCE INC. DBA STS 360**

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 20-FEB-2015, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

---

*Paul Gibson, Statewide HUB Program Manager  
Texas Procurement and Support Services*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies and universities are encouraged to validate HUB certification prior to issuing a notice of award by accessing the Internet (<http://www.window.state.tx.us/procurement/cmb1/cmb1hub.html>) or by contacting the HUB Program at 1-888-863-5881 or 512-463-5872.



**CERTIFICATION**  
**REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY**  
**AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Federal Executive Orders 12549 and 12689 require the Texas Health and Human Services Commission (HHSC) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the HHSC may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the HHSC, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract? ..... ☐ Yes ☒ No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the HHSC may pursue available remedies, including suspension and/or debarment.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- ☒ The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- ☐ The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Potential Contractor Sigma Surveillance, Inc. DBA STS360	Vendor ID No. or Social Security No. 20 - 2542335	HHSC Contract No. (if applicable)
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Signature of Authorized Representative

05-18-2018  
Date

Printed/Typed Name and Title of Authorized Representative  
John Paul Hoffman



**CERTIFICATION**  
**REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY**  
**AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

**DEFINITIONS**

**Covered Contracts/Subcontract.**

- (1) Any nonprocurement transaction which involves federal funds (regardless of amount and including such arrangements as subgrant and are between HHSC or its agents and another entity.
- (2) Any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 253(g) (currently \$25,000) under a grant or subgrant.
- (3) Any procurement contract for goods or services between a participant and a person under a covered grant, subgrant, contract or subcontract, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction:
  - a. Principal investigators.
  - b. Providers of audit services required by the HHSC or federal funding source.
  - c. Researchers.

**Debarment.** An action taken by a debarring official in accordance with 45 CFR Part 76 (or comparable federal regulations) to exclude a person from participating in covered contracts. A person so excluded is "debarred".

**Grant.** An award of financial assistance, including cooperative agreements, in the form of money, or property in lieu of money, by the federal government to an eligible grantee.

**Ineligible.** Excluded from participation in federal nonprocurement programs pursuant to a determination of ineligibility under statutory, executive order, or regulatory authority, other than Executive Order 12549 and its agency implementing regulations; for example, excluded pursuant to the Davis-Bacon Act and its implement regulations, the equal employment opportunity acts and executive orders, or the environmental protection acts and executive orders. A person is ineligible where the determination of ineligibility affects such person's eligibility to participate in more than one covered transaction.

**Participant.** Any person who submits a proposal for, enters into, or reasonably may be expected to enter into a covered contract. This term also includes any person who acts on behalf of or is authorized to commit a participant in a covered contract as an agent or representative of another participant.

**Person.** Any individual, corporation, partnership, association, unit of government, or legal entity, however organized, except: foreign governments or foreign governmental entities, public international organizations, foreign government owned (in whole or in part) or controlled entities, and entities consisting wholly or partially of foreign governments or foreign governmental entities.

**Principal.** Officer, director, owner, partner, key employee, or other person within a participant with primary management or supervisory responsibilities; or a person who has a critical influence on or substantive control over a covered contract whether or not the person is employed by the participant. Persons who have a critical influence on or substantive control over a covered transaction are:

- (1) Principal investigators.
- (2) Providers of audit services required by the HHSC or federal funding source.
- (3) Researchers.

**Proposal.** A solicited or unsolicited bid, application, request, invitation to consider or similar communication by or on behalf of a person seeking to receive a covered contract.

**Suspension.** An action taken by a suspending official in accordance with 45 CFR Part 76 (or comparable federal regulations) that immediately excludes a person from participating in covered contracts for a temporary period, pending completion of an investigation and such legal, debarment, or Program Fraud Civil Remedies Act proceedings as may ensue. A person so excluded is "suspended".

**Voluntary exclusion or voluntarily excluded.** A status of nonparticipation or limited participation in covered transactions assumed by a person pursuant to the terms of a settlement.