

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

SOQ NO. 22-030 - Professional Electrical Engineering Services

B. Firm Name & Address:

Ellis Engineering, LLC
525 Brewster Rd.
Madisonville, LA 70447

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

James W. Ellis II, P.E.
525 Brewster Rd.
Madisonville, LA 70447
504 415-7670

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

James W. Ellis II, P.E.
525 Brewster Rd.
Madisonville, LA 70447
504 415-7670

E. Please provide the number of employees whose primary function corresponds with each category:

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input checked="" type="checkbox"/> 1 Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<input type="checkbox"/> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES ☐ NO ☒

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

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G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:

YES ☐ NO ☐

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

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K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

James W. Ellis II, P.E., Electrical Engineer

Project Assignment:

Electrical Engineering

Name of Firm with which associated:

Ellis Engineering, LLC

Years' experience with this Firm:

18

Education: Degree(s)/Year/Specialization:

BSEE, 1992, Electrical Engineering

Active registration: Year first registered/discipline:

2004, Electrical Engineer

Other experience and qualifications relevant to the proposed Project:

Thirty years of experience including involvement in design and construction administration of various types of projects, in all aspects of electrical design, for both public and private owners.

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KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
James W. Ellis II, P.E.
Project Assignment:
Electrical Engineer
Name of Firm with which associated:
Ellis Engineering, LLC
Years' experience with this Firm:
18
Education: Degree(s)/Year/Specialization:
BSEE, 1992, Electrical Engineering
Active registration: Year first registered/discipline:
2004, Electrical Engineer
Other experience and qualifications relevant to the proposed Project:
Thirty years of experience including involvement in design and construction administration of various types of projects, in all aspects of electrical design, for both public and private owners.

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KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:	
Name & Title:	
Project Assignment:	
Name of Firm with which associated:	
Years' experience with this Firm:	
Education: Degree(s)/Year/Specialization:	
Active registration: Year first registered/discipline:	
Other experience and qualifications relevant to the proposed Project:	

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KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

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KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

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L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Juvenile Justice Complex new generator	All electrical engineering and design to size and install a generator for the corrections facility and juvenile facility.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
May 2019	820,000.00	820,000.00

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Belle Terre Library, Jefferson Parish	All electrical engineering and design including lights, power, fire alarm, and emergency systems.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
December 2020	\$910,000.00	\$137,000

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PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Marie Riviere Elem School Jefferson Parish School Board	All electrical engineering and design including lights, power, fire alarm, and security system.	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
January 2017	2 million	175,000.00

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Playgrounds Electrical Service upgrades, Jefferson Parish Recreation	Remove and replace distribution and lighting panels for field lighting including controls.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
October 2020	\$83,000.00	\$83,000.00

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PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Westwego City Hall City of Westwego	All electrical engineering and design including lights, power, telephone and data, voting system, fire alarm, security system, public address system, and generator.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
January 2017	3.3 million	400,000.00

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
15 Classroom addition Janet Elementary School Jefferson Parish	All electrical engineering and design including lights, power, fire alarm, security system.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
August 2022	3.6 Million	500,000.00

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PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
St. Tammani Parish Government Safe Haven Training Center	All electrical engineering and design including lights, power, fire alarm, security system.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
September 2022	740,000.00	88,000.00

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Jefferson Parish Public School System New Cafeteria at Jefferson Elementary	All electrical engineering and design including lights, power, fire alarm, security system.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
	1.5 Million	170,000.00

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PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Holiday Inn 330 Loyola St. New Orleans, LA	Size and provide electrical construction documents for a generator to back up the hotel.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023		1,300,000.00

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
West St. Tammany Waste Water treatment plant expansion. St. Tammany Parish	Complete electrical design for the expansion including control panels for motors and pumps.	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:
2023		200,000.00

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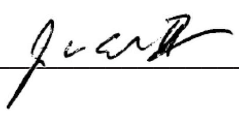
M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

We have no litigation with Jefferson Parish.

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature:  Print Name: James W. Ellis II, P.E.
Title: Manager Date: June 20, 2022