

DATE: 4/27/2022

Page: 6

BID NO.: 50-00138216

**BID FORM**  
Non Public Works

**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES  NO

MAXIMUM ESCALATION PERCENTAGE REQUESTED 8 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 06/14/2023.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

Upon Notice to Proceed

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 72724

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: Pure Elegance Cleaning Service LLC

ADDRESS: 10950 Jefferson Hwy Unit U22

CITY, STATE: River Ridge, Louisiana ZIP: 70123

TELEPHONE: ( 504 ) 215-8089 FAX: ( 888 ) 865-9565

EMAIL ADDRESS: info@pureelegancecleaning.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1 - 04/28/2022

NUMBER: 2 - 06/02/2022

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 186,846.24

AUTHORIZED SIGNATURE: *Sharon Richard*

Sharon Richard  
Printed Name

TITLE: Owner

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

**NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.**

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	8.00	MO	<p>EIGHT (8) MONTH CONTRACT FOR JANITORIAL SERVICES FOR VARIOUS LIBRARY BUILDINGS LOCATED ON THE EAST BANK AND WEST BANK OF JEFFERSON PARISH</p> <p>0010 - EBR - Provide separate monthly pricing for janitorial services at the following location: Eastbank Regional Library/ Administration Building 4747 W. Napoleon Ave. Metairie, Louisiana 70001 (approx 135,000 SQ FT)</p> <p>ATTACHMENT "A"</p>	8,100.00	64,800.00
2	2,400.00	HR	<p>0020 - EBR- J - Provide hourly cost for janitorial service at the East</p> <p>Bank Regional Library and Administrative Offices for Monday through Thursday - beginning at 9:00 am until 9:00 pm (12 hours per day), Friday and Saturday beginning at 9:00 am until 5:00 pm (8 hours per day), and Sunday beginning at 1:00 pm until 5:00 pm (4 hours per day) for a total of 68 hours per week.</p>	12.35	29,640.00
3	8.00	MO	<p>0030 - GRT - Provide separate monthly pricing for janitorial services</p> <p>at: Gretna Library 102 Willow Drive Gretna, Louisiana 70053 (APPROX 5,600 SQ FT)</p> <p>ATTACHMENT "K"</p>	336.00	2,688.00
4	8.00	MO	<p>0040 - HAR - Provide separate monthly pricing for janitorial services</p> <p>at: Harahan Library 219 Soniat Avenue Harahan, Louisiana 70123 (APPROX 3,000 SQ FT)</p> <p>ATTACHMENT "B"</p>	180.00	1,440.00
5	8.00	MO	<p>0050 - LAF - Provide separate monthly pricing for janitorial services</p>		

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
6	8.00	MO	at: Lafitte Library 4917 City Park Drive Suite B Lafitte, Louisiana 70067 (APPROX 4,500 SQ FT)  ATTACHMENT "L"  0060 - LKS - Provide separate monthly pricing for janitorial services	270.00	2,160.00
7	8.00	MO	at: Lakeshore Library 1000 W. Esplanade Avenue Metairie, Louisiana 70005 (APPROX 7,680 SQ FT)  ATTACHMENT "E"  0070 - LOA - Provide separate monthly pricing for janitorial services	460.80	3,686.40
8	8.00	MO	at: Live Oak Library 125 Acadia Drive Waggaman, LA 70094 (APPROX 5,412 SQ FT)  ATTACHMENT "M"  0080 - NKL - Provide separate monthly pricing for janitorial services	324.72	2,597.76
9	8.00	MO	at: North Kenner Library 630 W. Esplanade Avenue Kenner, La. 70065 (APPROX 9,350 SQ FT)  ATTACHMENT "D"  0090 - MET - Provide separate monthly pricing for janitorial services	561.00	4,488.00
10	8.00	MO	at: Old Metairie Library 2350 Metairie Road Metairie, La. 70001 (APPROX 10,000 SQ FT)  ATTACHMENT "F"  0100 - ROS - Provide separate monthly pricing for janitorial services	600.00	4,800.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
11	8.00	MO	<p>at: Rosdale Library 4036 Jefferson Highway Jefferson, LA 70121 (APPROX 7,138 SQ FT)</p> <p>ATTACHMENT "G"</p> <p>0110 - TER - Provide separate monthly pricing for janitorial services</p>	428.28	3,426.24
12	8.00	MO	<p>at: Terrytown Library 680 Heritage Avenue Terrytown, LA 70056 (APPROX 7,625 SQ FT)</p> <p>ATTACHMENT "N"</p> <p>0120 - WGN - Provide separate monthly pricing for janitorial services</p>	457.50	3,660.00
13	8.00	MO	<p>at: Wagner Library 6646 Riverside Drive Metairie, LA 70003 (APPROX 6,400 SQ FT)</p> <p>ATTACHMENT "H"</p> <p>0130 - WES - Provide separate monthly pricing for janitorial services</p>	384.00	3,072.00
14	8.00	MO	<p>at: Westwego Library 635 Fourth Street Westwego, LA 70094 (APPROX 7,183 SQ FT)</p> <p>ATTACHMENT "O"</p> <p>0140 - WBR - Provide separate monthly pricing for janitorial services</p>	430.98	3,447.84
15	2,400.00	HR	<p>at: Jane OBrien Chatelain Westbank Regional Library 2751 Manhattan Blvd. Harvey, LA 70058 (APPROX 35,000 SQ FT)</p> <p>ATTACHMENT "I"</p> <p>0150 - WBR - J -Provide hourly cost for janitorial service at the Jane OBrien Chatelain West Bank</p>	2,100.00	16,800.00
				12.35	29,640.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Regional Library, for Monday through Thursday; beginning at 9:00 am until 9:00 pm (12 hours per day); Friday and Saturday beginning at 9:00 am until 5:00 pm (8 hours per day), and Sunday beginning at 1:00 pm until 5:00 pm (4 hours per day) for a total of 68 hours per week.		
16	8.00	MO	0160 - RVR - Provide separate monthly pricing for janitorial services  at: River Ridge Library 8825 Jefferson Highway River Ridge, Louisiana 70123 (APPROX 10,000 SQFT)  ATTACHMENT "C"	600.00	4,800.00
17	8.00	MO	0170 - BTR - Provide separate monthly pricing for janitorial services  at: Belle Terre Library 5550 Belle Terre Road Marrero, Louisiana 70072 (APPROX 7,375 SQ FT)  ATTACHMENT "J"	442.50	3,540.00
18	8.00	MO	0180 - AVD - Provide separate monthly pricing for janitorial services  at: Avondale Library Corner of Highway 90 and Avondale Garden Road (APPROX 4,500 SQ FT)  NOTE: This building is in the design phase and may open during this contract period.	270.00	2,160.00
19	1.00	SQFT	0190 - Provide a square footage cost for the addition or deletion of  square footage to be cleaned at any of the buildings to be covered under this contract.  Belle Terre Library (7,375 SQFT) Charles A. Wagner Library (6,400 SQFT) Eastbank Regional Library/Administration Building (135,000 SQFT) Gretna Library (5,600 SQFT)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Harahan Library (3,000 SQFT) Lafitte Library - (4,500 SQFT) Lakeshore Library - (7,680 SQFT) Live Oak Library (5,412 SQFT) North Kenner Library (9,350 SQFT) Old Metairie Library (10,000 SQFT) Rosedale Library (7,138 SQFT) Terrytown Library (7,625 SQFT) Westwego Library (7,183 SQFT) Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT) River Ridge Library (10,000 SQFT) Avondale Library (4,500 SQFT)	0.06	0.06
20	1.00	SQFT	0200 - Provide a square footage cost for Sunday cleaning (on request) at any of the buildings to be covered under this contract.  Prior approval from the Library Property Manager would be necessary.  The buildings covered are as follows (all SQFT amounts are approximate): Belle Terre Library (7,375 SQFT) Charles A. Wagner Library (6,400 SQFT) Eastbank Regional Library/Administration Building (135,000 SQFT) Gretna Library (5,600 SQFT) Harahan Library (3,000 SQFT) Lafitte Library - (4,500 SQFT) Lakeshore Library - (7,680 SQFT) Live Oak Library (5,412 SQFT) North Kenner Library (9,350 SQFT) Old Metairie Library (10,000 SQFT) Rosedale Library (7,138 SQFT) Terrytown Library (7,625 SQFT) Westwego Library (7,138 SQFT) Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT) River Ridge Library (10,000 SQFT) Avondale Library (4,500 SQFT)	0.36	0.36
21	1.00	SQFT	0210 - Provide a square footage cost for emergency cleaning after regular hours, ie, fire, smoke, water, vandalism, etc at any of the buildings under this contract.  The buildings covered are as follows (all SQFT amounts are approximate):  Belle Terre Library (7,375 SQFT) Charles A. Wagner Library (6,400 SQFT)	0.72	0.72

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00138216

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Eastbank Regional Library/Administration Building (135,000 SQFT) Gretna Library (5,600 SQFT) Harahan Library (3,000 SQFT) Lafitte Library - (4,500 SQFT) Lakeshore Library - (7,680 SQFT) Live Oak Library (5,412 SQFT) North Kenner Library (9,350 SQFT) Old Metairie Library (10,000 SQFT) Rosedale Library (7,138 SQFT) Terrytown Library (7,625 SQFT) Westwego Library (7,183 SQFT) Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT) River Ridge Library (10,000 SQFT) Avondale Library (4,500 SQFT)		
22	1.00	SQFT	0220 - Provide a square footage cost for hot water extraction carpet cleaning, at any of the buildings to be covered under this contract, on an as-needed basis. The buildings covered are as follows (all SQFT amounts are approximate):  Belle Terre Library (7,375 SQFT) Charles A. Wagner Library (6,400 SQFT) Eastbank Regional Library/Administration Building (135,000 SQFT) Gretna Library (5,600 SQFT) Harahan Library (3,000 SQFT) Lafitte Library - (4,500 SQFT) Lakeshore Library - (7,680 SQFT) Live Oak Library (5,412 SQFT) North Kenner Library (9,350 SQFT) Old Metairie Library (10,000 SQFT) Rosedale Library (7,138 SQFT) Terrytown Library (7,625 SQFT) Westwego Library (7,183 SQFT) Jane OBrien Chatelain Westbank Regional Library (35,000 SQFT) River Ridge Library (10,000 SQFT) Avondale Library (4,500 SQFT)	0.25	0.25

**AFFIDAVIT OF AUTHORIZATION**

STATE OF LOUISIANA

PARISH OF Jefferson

BEFORE ME, the undersigned authority, a Notary Public, duly commissioned and qualified in accordance with the law, in an for the above referenced Parish and State, personally came and appeared:

**SHARON RICHARD**

who, having first been duly sworn, stated under oath that she is the ***Sole Owner*** and ***Authorized Representative*** of **Pure Elegance Cleaning Service LLC**, a Limited Liability Company organized and organized and operated under the laws of the State of Louisiana (hereinafter "LLC"), located at 10950 Jefferson Hwy, Unit U22, River Ridge, Louisiana 70123.

This authority grants full rights and empower her to make, execute, endorse and deliver in the name of and on behalf of the LLC, but shall not be limited to, any and all written instruments, agreements, documents, execution of deeds, powers of attorney, transfers, assignments, contracts, obligations, certificates and other instruments of whatever nature entered into by this LLC.

Sharon Richard

(Signature of  
Affiant)

SWORN TO AND SUBSCRIBED before me this 2 day of June,  
20022.

Mary P. Paul  
(Notary Public)

My Commission Expires: Lifetime





# JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

April 28, 2022

**ADDENDUM NO. 1**

**Bid Number: 50-00138216**

**Bid Opening Date: June 2, 2022 at 2:00 PM**

**Description of Bid: Eight (8) Month Contract for Janitorial Services for Various Library Buildings Located on the East Bank and West Bank of Jefferson Parish**

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**Affidavit Correction:**

Please remove the **Public Works Bid Affidavit** in its entirety and replace with the attached **Non-Public Works Bid Affidavit**.

This addendum hereby replaces the original bid Affidavit and is attached hereto. Bidders must submit this Non-Public Works Bid Affidavit with bid submission.

Sincerely,

*Melissa Ovalle*

Melissa Ovalle  
Buyer II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

JOSEPH S. YENNI BUILDING - 1221 ELMWOOD PARK BLVD - SUITE 404 - JEFFERSON, LA 70123 - PO BOX 10242 JEFFERSON, LA 70181-0242  
OFFICE 504.364-2678

GENERAL GOVERNMENT BUILDING - 200 DERBIGNY ST - SUITE 4400 - GRETN, LA 70053 - PO BOX 9 - GRETN - LA 70054  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET)

WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

**Non-Public Works Bid**

**AFFIDAVIT**

STATE OF Louisiana

PARISH/COUNTY OF Jefferson

BEFORE ME, the undersigned authority, personally came and appeared: Sharon A. Richard, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized owner of Pure Elegance Cleaning Service (Entity), the party who submitted a bid in response to Bid Number 50-00138216 to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

**Choice B**  there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**  There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Shawn Richard  
Signature of Affiant

Shawn Richard  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE 1<sup>ST</sup> DAY OF June, 2022.

Mary Paul  
Notary Public

Mary P. Paul  
Printed Name of Notary

135714  
Notary/Bar Roll Number

My commission expires lifetime.





# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

June 2, 2022

### ADDENDUM NO. 2

Bid Number: 50-00138216

Bid Opening Date: June 2, 2022 at 2:00 PM  
Postponed Bid Opening Date to: June 14, 2022 at 2:00 PM

Description of Bid: Eight (8) Month Contract for Janitorial Services for Various Library Buildings Located on the East Bank and West Bank of Jefferson Parish

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**Bid Opening Postponed to: June 14, 2022 at 2:00 PM**

#### Clarification of Specifications:

**Q1:** Please confirm that both the Jane O'Brien Chatelain West Bank Regional Library, and the East Bank Regional Library require a day porter to be present for all open hours of operation as well as evening cleaning, aside from the Admin/Employee workrooms.

**A1:** Janitorial Services, as listed in section 11.0, for the West Bank Regional Library and the East Bank Regional Library shall begin at 7:00 a.m. and must be completed at 9:00 a.m., Monday through Saturday. Day Janitor/Day Porter are required for both locations to perform duties listed in sections 8.1 and 8.2 during the hours listed in these sections.

**Q2:** If we are able to clean these facilities in the evening (before closing), what work is being requested to be completed between 7:00 am and 9:00 am Monday through Saturday?

**A2:** Janitorial Services as listed in Section 11.0 are to be completed at the West Bank and East Bank Regional Library between 7:00 a.m. and 9:00 a.m., Monday through Saturday. Both locations are exempt from Janitorial Service times mentioned in section 8.0.

**Q3:** Does a secondary porter need to be on site for these two branches during the original day porters lunch? If the day porter takes a 30-minute lunch, do we still have to have a secondary employee to cover their lunch break?

**A3:** No

**Q4:** On Sundays is the cleaning of public/Patron areas of the two locations with porters eliminated in the morning and only done in the evenings before close?

**A4:** Both the West Bank and East Bank Regional Library require a Day Porter/Day Janitor during open hours of the library. Refer to Section 8.1 & 8.2 for specific hours and duties of Day Porter/Day Janitor. Cleaning and vacuuming Saturday morning. The porter will maintain until close Saturday. Cleaning and vacuuming resume Monday 7:00 a.m.

Janitorial Services, as specified in Section 11.0 are not required on Sunday at both locations.

**Remove the following statement in its entirety from section 8.1 and 8.2:**

*On Sunday the cleaning shall be done as per Section 8.0.*

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WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

SR.



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

**Q5:** Section 8.0 notes that vacuuming will start at closing time – is there a time when vacuuming must be completed for each branch?

**A5:** Vacuuming is accomplished after hours to not disturb and completed within three hours after closing

Sincerely,

*Melissa Ovalle*

Melissa Ovalle  
Buyer II

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

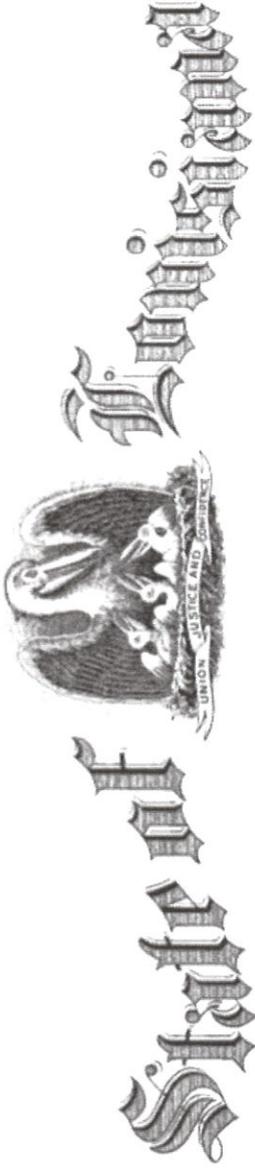
This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.

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WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)



## State Licensing Board for Contractors

PURE ELEGANCE CLEANING SERVICE LLC  
10950 Jefferson Hwy Apt. U22  
New Orleans, LA 70123

This is to Certify that:

is duly licensed and entitled to practice the following classifications

SPECIALTY: SOFT ABRASIVE CLEANING, JANITORIAL SERVICES, AND HOUSEHOLD WASTE REMOVAL



Witness our hand and seal of the Board dated,  
Baton Rouge, LA 28th day of September 2021

*Will B. McP*  
Director

*See Malott*  
Chairman

Expiration Date: September 28, 2022

License No: 72724

*Andy M...*  
Treasurer

This License Is Not Transferrable



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> KTS Insurance Agency 3239 Bienville St  New Orleans LA 70119	<b>CONTACT NAME:</b> Tawana Henry <b>PHONE (A/C, No, Ext):</b> (504) 371-5519 <b>E-MAIL ADDRESS:</b> theny@ktsins.com	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> LOUISIANA WORKERS COMP CORP	22350
<b>INSURED</b>  Pure Elegance Cleaning Service LLC 10950 JEFFERSON HWY, Unit #22  RIVER RIDGE LA 70123-1765	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	180738	04/26/2022	04/26/2023	PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Tawana Henry</i>
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (888) 202-3007      FAX (A/C, No): E-MAIL ADDRESS: contact@hiscox.com	
	<b>INSURER(S) AFFORDING COVERAGE</b> NAIC # INSURER A : Hiscox Insurance Company Inc      10200 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
<b>INSURED</b> Pure Elegance Cleaning Services LLC 10950 Jefferson Highway River Ridge LA 70123		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			UDC-4888759-CGL-21	07/01/2021	07/01/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg. \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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PO Box 2368  
Bloomington IL 61702-2368

**DECLARATIONS PAGE**

NAMED INSURED

AT2 000071 0058 18-2283-5 A A

RICHARD, SHARON  
10950 JEFFERSON HWY APT U22  
RIVER RIDGE LA 70123-5702

POLICY NUMBER 396 4824-C01-18C

POLICY PERIOD APR 14 2022 to SEP 01 2022  
12:01 A.M. Standard Time

STATE FARM PAYMENT PLAN NUMBER  
1351186422

AGENT  
TAYLOR LAMBERT  
3330 LAKE VILLA DR STE 101  
METAIRIE, LA 70002-4352



PHONE: (504)454-3456

**DO NOT PAY PREMIUMS SHOWN ON THIS PAGE.  
IF AN AMOUNT IS DUE, THEN A SEPARATE STATEMENT IS ENCLOSED.**

**YOUR CAR**

YEAR	MAKE	MODEL	BODY STYLE	VEHICLE ID. NUMBER	CLASS
2016	FORD	ESCAPE	SPORT WG	1FMCU9GX7GUC66798	600H115300

SYMBOLS	COVERAGE & LIMITS	PREMIUMS
A	Liability Coverage	\$1525.17
	Bodily Injury Limits	
	Each Person, Each Accident	
	\$1,000,000 \$1,000,000	
	Property Damage Limit	
	Each Accident	
	\$1,000,000	
D	Comprehensive Coverage - \$2,000 Deductible	\$232.87
G	Collision Coverage - \$2,000 Deductible	\$244.86
H	Emergency Road Service Coverage	\$9.24
R1	Car Rental and Travel Expenses Coverage	\$46.83
	Limit - Car Rental Expense	
	Each Day, Each Loss	
	80% \$1,000	
<b>Total premium for APR 14 2022 to SEP 01 2022.</b>		<b>\$2,058.97</b> This is not a bill.

**IMPORTANT MESSAGES**

Replaced policy number 3964824-18B.

**Your total renewal premium for MAR 01 2022 to SEP 01 2022 is \$2,705.61.**

State Farm works hard to offer you the best combination of price, service, and protection. The amount you pay for automobile insurance is determined by many factors such as the coverages you have, where you live, the kind of car you drive, how your car is used, who drives the car, and information from consumer reports.

You have the right to request, no more than once during a 12-month period, that your policy be re-rated using a current credit-based insurance score. Re-rating could result in a lower rate, no change in rate, or a higher rate.

**EXCEPTIONS, POLICY BOOKLET & ENDORSEMENTS (See policy booklet & individual endorsements for coverage details.)**

YOUR POLICY CONSISTS OF THIS DECLARATIONS PAGE, THE POLICY BOOKLET - FORM 9818A, AND ANY ENDORSEMENTS THAT APPLY, INCLUDING THOSE ISSUED TO YOU WITH ANY SUBSEQUENT RENEWAL NOTICE.

6128BU AMENDATORY ENDORSEMENT.  
6771AZ AMENDATORY OF NONRENEWAL AND CANCELLATION.  
6918A.1 AMENDATORY ENDORSEMENT.  
INSURED REJECTED UNINSURED MOTORISTS COVERAGE.

ST6  
0103-0106