



# JEFFERSON PARISH

## Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda J. Campos**  
Director

July 22, 2016

Mr. Salvador Maffei, Jr., Director  
Department of Water

Re: Bid No. 50-00116920 for a Two year contract for labor, materials and equipment to perform Bi-monthly inspections and maintenance of Nautical Navigation Aids (Marker Lights) on 27 valve platforms along a 32 mile water line – Lafitte-Grand Isle Subaqueous waterline for the Jefferson Parish Department of Water.

The above referenced bid opened on July 21, 2016. The deadline for award is September 5, 2016, which is the 45<sup>th</sup> day from bid opening. Please find attached copies of bids submitted and the bid tabulation for your review and recommendation. Once you have made a recommendation for award, please forward a copy of the blank resolution routed for placement on the Council agenda to [sduffy@jeffparish.net](mailto:sduffy@jeffparish.net) or you may fax it 504-364-2693.

Pursuant to LA R.S. 38:2215 and more specifically, Jefferson Parish regulations:

**All bids must be awarded or rejected within 45 calendar days from the date of bid opening. Therefore, if award (or rejection) will be made outside of the 45<sup>th</sup> day, then both low bidder and Jefferson Parish may mutually consent in writing to extend the deadline for award.**

You must forward a copy of this written extension to Purchasing to the email address or fax number provided above. A sample of the extension letter has been posted on the Parish Intranet – Purchasing– Purchasing Bid Forms or you may also access it in the Purchasing Public Folder in Outlook.

In the event it is deemed the best interest of Jefferson Parish to split an award among vendors, please notify me at the above contact information so that all required affidavits are obtained within the regulated amount of time allotted for each vendor to provide them.



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Director

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Council approval is required; once the Council awards the bid by adopting the resolution,

- a) You will be responsible to route for a contract placing all necessary paperwork (e.g. bid documents submitted by awarded vendor(s), bid tabulation, blank resolution, contract, affidavits and if any: insurance, bonds in Hummingbird.

Sincerely,

*Sidney Duffy*

Ms. Sidney Duffy, Buyer II

**RESPONDING VENDOR'S LIST FOR BID #50-00116920**  
**TWO YEAR CONTRACT FOR LABOR, MATERIALS AND**  
**EQUIPMENT TO PERFORM BI-MONTHLY INSPECTIONS &**  
**MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER**  
**LIGHTS) ON 27 VALVE PLATFORMS, DEPT OF WATER**

**PHAROS MARINE AUTOMATIC POWER**  
**ATTN: MR. STEVE MC GEE**  
**198 TECHNOLOGY LANE**  
**GRAY, LA 70359**

(\*\* = ESCALATION APPLIED)

ITEM DESCRIPTION	QUANTITY	U/M	REQUEST BY	REQUESTOR				
0010 BI-MONTHLY INSPECTION AND	12.0000	EA	5/18/2016	SKelly				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
PHAROS MARINE AUTOMATIC POWER			2,250.0000	27,000.0000	NO			
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
HIGH BID . . :	2,250.0000	LOW BID . . :	2,250.0000	AVERAGE BID:	2,250.0000			
0020 TECHNICIAN FOR HOURLY REPAIR WORK	100.0000	HR	5/18/2016	SKelly				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
PHAROS MARINE AUTOMATIC POWER			29.5000	2,950.0000	NO			
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
HIGH BID . . :	29.5000	LOW BID . . :	29.5000	AVERAGE BID:	29.5000			
0030 PARTS AND MATERIALS	1.0000	ONLY	5/18/2016	SKelly				
VENDOR	MODEL	BRAND/COMMENT	COMPARISON AMT	EXTENSION	SEL	REASON		
PHAROS MARINE AUTOMATIC POWER		See attached Price List	.0000	.0000	NO			
	Attachment "A" Item #3 Price list attached							
BLANK BID COPY VENDOR	** NON-RESPONDING VENDOR **							
HIGH BID . . :	.0000	LOW BID . . :	.0000	AVERAGE BID:	.0000			
VENDOR TOTALS FOR BID:								
VENDOR				BID AMOUNT				
PHAROS MARINE AUTOMATIC POWER				29,950.0000				
TOTAL ITEMS ON BID . . . . :								
3								



# JEFFERSON PARISH

## Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda J. Campos**  
Director

July 22, 2016

Pharos Marine Automatic Power  
198 Technology Lane  
Gray, LA 70359

RE: Jefferson Parish Bid No. 50-00116920, Two year contract for labor, materials and equipment to perform Bi-monthly inspections and maintenance of Nautical Navigations Aids (Marker Lights) on 27 valve platforms along a 32 mile water line for the Jefferson Parish Department of Water – Lafitte-Grand Isle Subaqueous waterline.

Bid Opened: July 21, 2016

Dear Mr. Steve McGee:

Thank you for your bid submission for the above referenced bid. While all bids received are still under review and action for award is still pending, please be advised that your company is the apparent low bidder quoting on all items. Jefferson Parish reserves the right to award contracts or place orders on a lump sum or individual basis item basis, or such combination, as shall in its judgment be in the best interest of Jefferson Parish.

In accordance with the bid documents, you have 10 calendar days from date of bid opening, as stated above, to provide the Purchasing Department with the following documentation:

- Completed, Signed and Notarized "Non-Public Works Bid" Affidavit" (Original)

Please review the bid specifications and include any other required documentation as appropriate. Jefferson Parish reserves the right to award the bid to the next lowest responsive and responsible bidder should you fail to return the required documentation.



# JEFFERSON PARISH

Department of Purchasing

**Michael S. Yenni**  
Parish President

**Brenda J. Campos**  
Director

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All required ORIGINAL documentation must be received in the Purchasing Department at the address below within 10 calendar days from the bid opening; the tenth day for this bid is by 4:30 pm on August 1, 2016.

Purchasing Department  
Attn: Ms. Sidney Duffy, Buyer II  
200 Derbigny St Ste. 4400  
Gretna, LA 70053

Should you have any questions, please immediately contact my office at 504-364-2678.

Sincerely,

*Sidney Duffy*

Sidney Duffy, Buyer II  
Jefferson Parish Purchasing Department

2525 Quail Drive, Baton Rouge, 70808 (225) 765-2301



## Louisiana State Licensing Board for Contractors



## Contractor Information

**Business Name** PHAROS MARINE AUTOMATIC POWER, INC.  
**Mailing Address** 198 Technology Lane  
Gray, LA 70359  
**Phone Number** (985) 223-8710

## Active Licenses

**License Number** 8754  
**Type** Commercial License  
**Status** LICENSED  
**Effective** 03/26/2016  
**Expiration** 03/25/2017  
**First Issued** 03/25/1974

## Classifications

Class	Qualifying Party	Parishes
BUSINESS AND LAW	Michael J. Hymel	ALL
SPECIALTY: TELECOMMUNICATIONS	Michael J. Hymel	ALL
SPECIALTY: TOWER CONSTRUCTION	Michael J. Hymel	ALL

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Translate »

Tom Schedler  
Secretary of State

State of  
Louisiana  
Secretary of  
State



**COMMERCIAL DIVISION**  
**225.925.4704**

Fax Numbers  
225.932.5317 (Admin. Services)  
225.932.5314 (Corporations)  
225.932.5318 (UCC)

Name	Type	City	Status
PHAROS MARINE AUTOMATIC POWER, INC.	Business Corporation (Non-Louisiana)	HOUSTON	Active

**Previous Names**

AUTOMATIC POWER, INC. (Changed: 3/12/2013)

**Business:** PHAROS MARINE AUTOMATIC POWER, INC.

**Charter Number:** 36954910F

**Registration Date:** 1/27/2009

**Domicile Address**

10810 W. LITTLE YORK RD STE 130  
HOUSTON, TX 77041

**Mailing Address**

198 TECHNOLOGY LN  
GRAY, LA 70359

**Principal Business Office**

198 TECHNOLOGY LN  
GRAY, LA 70359

**Registered Office in Louisiana**

198 TECHNOLOGY LN  
GRAY, LA 70359

**Principal Business Establishment in Louisiana**

198 TECHNOLOGY LN  
GRAY, LA 70359

**Status**

**Status:** Active

**Annual Report Status:** In Good Standing

**Qualified:** 1/27/2009

**Last Report Filed:** 1/27/2016

**Type:** Business Corporation (Non-Louisiana)

**Registered Agent(s)**

<b>Agent:</b>	MICHAEL HYMEL
<b>Address 1:</b>	198 TECHNOLOGY LN
<b>City, State, Zip:</b>	GRAY, LA 70359 3/12/2013



Appointment  
Date:

**Officer(s)****Additional Officers: No**

**Officer:** RENEE LEBLANC  
**Title:** Vice-President  
**Address 1:** 198 TECHNOLOGY LN  
**City, State, Zip:** GRAY, LA 70359

**Officer:** THOMAS LAMB  
**Title:** President  
**Address 1:** 10810 W. LITTLE YORK RD STE 130  
**City, State, Zip:** HOUSTON, TX 77041

**Officer:** STEVEN MCGEE  
**Title:** Treasurer  
**Address 1:** 10810 W. LITTLE YORK RD STE 130  
**City, State, Zip:** HOUSTON, TX 77041

**Amendments on File (1)**

Description	Date
Name Change	3/12/2013

[Print](#)

THE PURCHASE OF AN INDEMNITY BOND WILL BE REQUIRED BEFORE ANY  
OFFICIAL CHECK OF THIS BANK WILL BE REPLACED OR RETURNED IN  
THE EVENT IT IS LOST, MISPLACED OR STOLEN

**FIFTH DISTRICT**  
SAVINGS BANK

Official Check

203493

Date: 7/19/16

Branch: 0005

\$1,497.50

203493  
Lot 8754  
REMITTER

Alfred's Marine & Boatworks, Inc.  
MICHAEL J HYNEL  
198 Tenthredin Lane, Covington, LA 70354

**PAY**  
**TO THE**  
**ORDER OF**  
JEFFERSON PARISH

EXACTLY \*1,497 AND 50/100 DOLLARS

*Michael Hynel*

⑈0000203493⑈ ⑆265070545⑆ 914815428⑈

••0••

29,950 • x  
5 • %  
1,497.50 +



**Bid Number 50 - 00116920**

Two (2) year contract for labor, materials and equipment to perform bi-monthly inspections and maintenance of Nautical Navigation Aids (Marker Lights) on 27 Valve Platforms along 32 mile length of the Jefferson Parish Water Department Lafitte-Grand Isle Subaqueous Waterline

**BID DUE DATE: July 21, 2016 at 2:00 PM**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna, LA 70053  
Buyer Name: Ms. Sidney Duffy, Buyer II  
Buyer Email: [sduffy@jeffparish.net](mailto:sduffy@jeffparish.net)  
Buyer Phone: 504-364-2682**

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## **Nautical Navigation Aids Inspection & Maintenance Contract**

Two-Year Contract for labor, materials, and equipment to perform bimonthly inspection and maintenance of nautical navigation aids (marker lights) located on 27 valve platforms along the 32 mile length of the Jefferson Parish Water Department's Lafitte-Grand Isle subaqueous waterline.

The attached map shows the locations of the 27 valve platforms where the nautical navigation aids (marker lights) are installed.

Contractor shall provide:

- all parts needed for maintenance and repair of the nautical navigation aids; all parts will be invoiced at the contractor's cost; see attached Sub Assembly Parts List (vendors shall submit invoices for purchases of parts and charge the Parish "at cost" with no mark-up)
- water access craft with fuel and driver; launch included; Captain's license is not required
- land transportation to and from the point of marine departure in Lafitte or Grand Isle; a Jefferson Parish Water Department representative will meet the contractor at the departure point and accompany the contractor on each bimonthly inspection and maintenance run
- complete inspection report upon completion of each inspection; see sample template

A Louisiana State Contractor License is required in the Specialty of: Telecommunications.

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## **Geographic Information Systems Disclaimer**

Jefferson Parish has developed a Geographic Information Systems (GIS) database using aerial photography and field investigations.

Jefferson Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. The Parish assumes no responsibility for the accuracy of any subsequent copies of the data or any undetectable errors due to electronic transfer of the data from system to system or system to disk.

Jefferson Parish, its officers and employees assert their full legal rights under governmental immunity for any liability arising from any act of omission or commission with respect to the information furnished.

The user assumes all responsibilities for verifying the accuracy of any Features, Dimensions or Data furnished which may be critical to the intended use of this data. This Data is NOT to be used as a property survey of any type, legal or otherwise.

In providing data (or access to it) the Parish assumes no obligation to assist in the use of the data, or in the development, use or maintenance of any applications applied to the data.

**Jefferson Parish Water Department**

**Grand Isle Water Line**

**Inspection Platform Coordinates**

<b>Platform Name</b>	<b>Longitude</b>	<b>Latitude</b>
Above Lafitte Platform 1	90° 6' 1.4"W	29° 45' 44.1"N
Above Lafitte Platform 2	90° 7' 16.2"W	29° 45' 39.3"N
Above Lafitte Platform 3	90° 8' 14.5"W	29° 44' 44.1"N
Platform 1	90° 6' 42.8"W	29° 39' 55.9"N
Platform 2	90° 5' 48.9"W	29° 38' 30.3"N
Platform 3	90° 5' 4.6"W	29° 37' 12.3"N
Platform 4	90° 4' 28.2"W	29° 36' 11.2"N
Platform 5	90° 3' 34.7"W	29° 34' 43.1"N
Platform 6 <sup>1</sup>	90° 3' 20.1"W	29° 34' 18"N
Platform 7 <sup>2</sup>	90° 2' 37.7"W	29° 33' 5.7"N
Platform 8	90° 2' 10.1"W	29° 31' 52.3"N
Platform 9	90° 1' 48.7"W	29° 31' 16.4"N
Platform 10	90° 1' 24.7"W	29° 30' 27.5"N
Platform 11	90° 1' 12"W	29° 29' 44.8"N
Platform 12 <sup>3</sup>	90° 1' 0.5"W	29° 29' 9.8"N

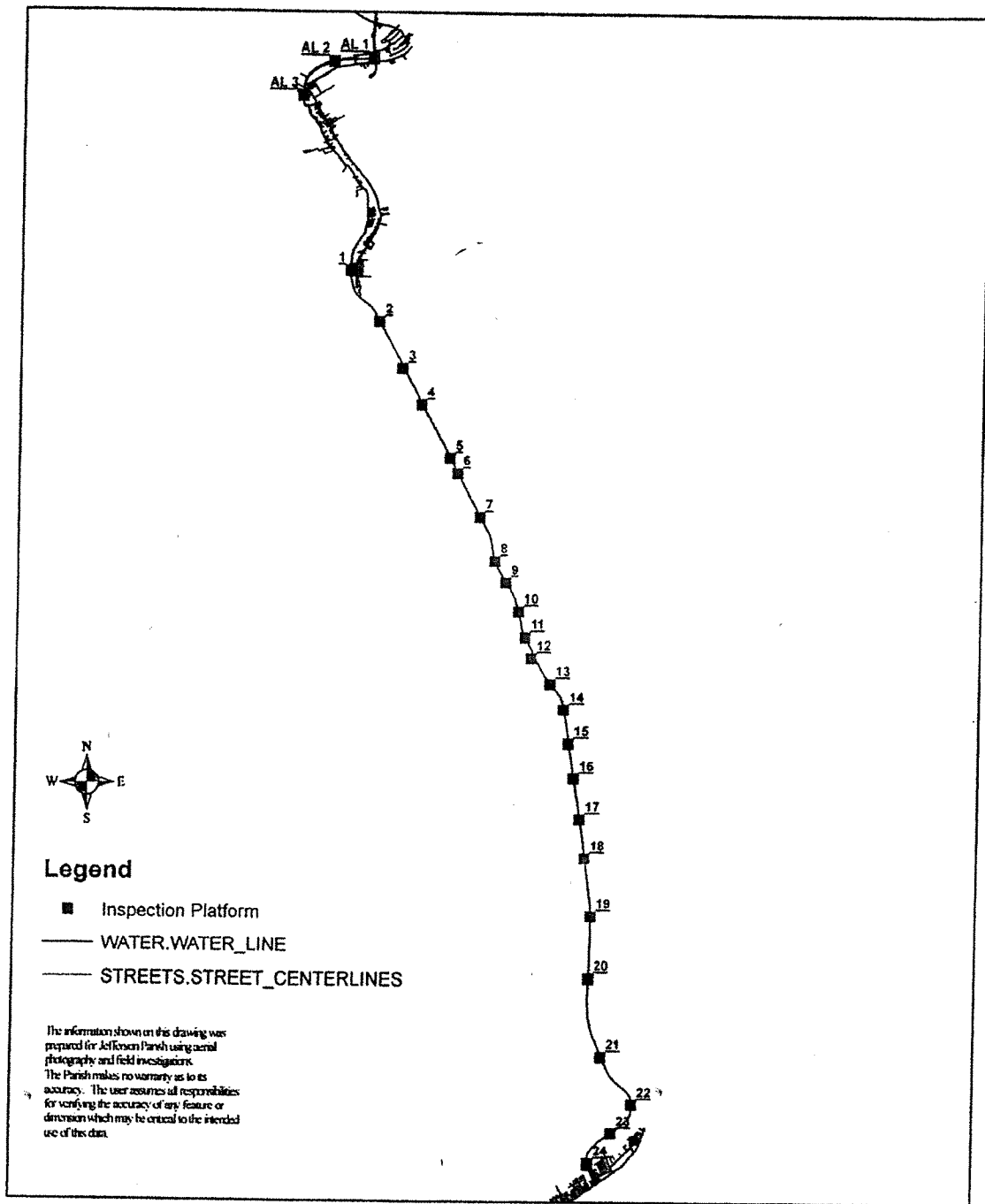
<sup>1</sup> This platform was completely knocked over at some point. There are no pilings to be seen above the water surface.

<sup>2</sup> This platform is gone. The pilings are above the water surface and bent over.

<sup>3</sup> This platform is badly damaged. Platform and pilings are above the water surface.

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Platform 13	90° 0' 23.8"W 29° 28' 27.5"N
Platform 14	89° 59' 57.9"W 29° 27' 43"N
Platform 15	89° 59' 48.6"W 29° 26' 44.5"N
Platform 16	89° 59' 38.6"W 29° 25' 46.1"N
Platform 17	89° 59' 27.3"W 29° 24' 37.4"N
Platform 18	89° 59' 17.5"W 29° 23' 28.7"N
Platform 19	89° 59' 5.1"W 29° 21' 50.5"N
Platform 20	89° 59' 8.7"W 29° 20' 5.6"N
Platform 21	89° 58' 44.8"W 29° 17' 57.2"N
Platform 22	89° 57' 44.9"W 29° 16' 36.4"N
Platform 23	89° 58' 24.3"W 29° 15' 47.3"N
Platform 24	89° 59' 8.4"W 29° 14' 56.4"N





**Jefferson Parish**

**Sub Assembly Parts List**

PMAPI MODEL FA 249 CLEAR LENS	PN 8086-0001
PMAPI MODEL FA 249 BASE ASSY	PN 3030-0907
PMAPI MODEL FA 249 "O" RING GASKET	PN 8020-0035
PMAPI MODEL API MODEL INTERNAL PHOTOCELL	PN 9001-0205
PMAPI MODEL API MODEL EXTERNAL PHOTOCELL	PN 9001-0317
PMAPI MODEL FA 249 LENS MOUNTING RING	PN 8088-0004
PMAPI MODEL STABRITE LED FLASHER 1X4	PN 8084-0055W
PMAPI MODEL API LANTERN LEVELING BOLT	PN 8051-0041
PMAPI MODEL 12VDC 9 AMPERE HOUR BATTERY	PN 4065-0271
PMAPI MODEL API MODEL TELESCOPIC LIGHT STAND	PN 3035-0259
PMAPI MODEL CLASS "C" STAND	PN 3035-0251
PMAPI MODEL J-16-14 BATTERY BOX	PN 3035-0237
PMAPI MODEL APB 12/105 BATTERY	PN 4065-0149
PMAPI MODEL 12VDC 0.50 SOLAR ARRAY	PN 4022-0176
PMAPI MODEL SEC BRACKET	PN 8010-1285
API "T" BOLT	PN 8051-0040

[illegible]

DATE: 6/22/2016

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00116920

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: SDuffy@jeffparish.net

**BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 7/21/2016 AND PUBLICLY OPENED THEREAFTER.**

**LATE BIDS WILL NOT BE ACCEPTED**

Unless submitting via online (see Page 3), each bid must be submitted in a sealed envelope bearing on the outside; the name of the Bidder, his address, and the name of the project for which the bid is submitted and the bid number.

**NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION.**

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**  
**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from [www.purchasing.jeffparish.net](http://www.purchasing.jeffparish.net) and clicking on Vendor Information.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing and fax them to the Purchasing Department at (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests. Questions may also be emailed to the buyer for this bid at the email address listed above. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

BID NO.: 50-00116920

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

If the bid exceeds \$30,000.00 and the company is duly authorized to do business in the state of Louisiana, a corporate resolution must be submitted with the bid or the person signing the bid documents must be listed on the Louisiana Secretary of State's website as an officer of the corporation, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). If the bid is in excess of \$30,000 and bidder is registered out of the state of Louisiana, a corporate resolution must be submitted with the bid, unless bidder has otherwise complied with LSA-R.S. 38:2212(B)(5). Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. Bids submitted by Owner or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. Sole proprietors submitting bids for public works projects shall within 10 days after bid opening submit sole proprietorship certification.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

**A. AWARD OF CONTRACT:** JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. IN THE EVENT OF SPLIT AWARD, THE PURCHASING DEPARTMENT MAY CONTACT VENDORS TO REQUEST REQUIRED AFFIDAVITS. THOSE VENDORS WILL HAVE 10 DAYS FROM THE DATE OF NOTICE TO SUBMIT COMPLETE, SIGNED AND NOTARIZED AFFIDAVITS IN ORIGINAL FORMATS.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA-R.S.38:2251-2261"

**B. USE OF BRAND NAMES AND STOCK NUMBERS:** Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

**C. CANCELLATION OF CONTRACT:** JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

**D. PRICES:** Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE  
CORRESPONDING INSTRUCTIONS BELOW.

**2,3,4,5,6,8,10,11,13,15**

**PRE-BID CONFERENCE TO BE HELD AT: GGB, 200 DERBIGNY ST, STE 4400, GRETNA  
10:00 AM  
ON 7/08/2016**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicated on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies) If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.**
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.**
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding reimbursement.. As such, the referenced attachment will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted within 10 days of bid opening. Failure to submit applicable certifications within 10 days of bid opening will result in bid rejection.
17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment"). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owned on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

BID NO.: 50-00116920

**BID FORM**  
Non Public Works**All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form**

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ☒

MAXIMUM ESCALATION PERCENTAGE REQUESTED \_\_\_\_\_%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 6/30/2018

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

6/30/2016

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable)

8754**THIS SECTION MUST BE COMPLETED BY BIDDER:**FIRM NAME: Pharos Marine Automatic PowerADDRESS: 198 Technology LaneCITY, STATE: Gray, La. ZIP: 70359TELEPHONE: (985) 223-8700 FAX: (985) 223-8710EMAIL ADDRESS: rleblanc@automaticpower.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 29,950.00AUTHORIZED SIGNATURE: Steve McGeeSTEVE MCGEE

Printed Name

TITLE: CFO

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00116920

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	12.00	EA	<p>TWO YEAR CONTRACT FOR LABOR, MATERIALS &amp; EQUIPMENT TO PERFORM BI-MONTHLY INSPECTIONS &amp; MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) ON 27 VALVE PLATFORMS ALONG 32 MILE WATER LINE</p> <p>0010 BI-MONTHLY INSPECTION AND MAINTENANCE OF NAUTICAL NAVIGATION AIDS (MARKER LIGHTS) LOCATED ON 27 VALVE PLATFORMS ALONG THE 32 MILE LENGTH OF THE JEFFERSON PARISH WATER DEPARTMENT LAFITTE-GRAND ISLE SUBAQUEOUS WATERLINE</p> <p>THIS INCLUDES ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO PERFORM VISUAL INSPECTION, ELECTRICAL TESTING, AND ROUTINE MAINTENANCE OF ALL ELECTRONIC AND ASSOCIATED COMPONENTS OF THE AIDS INCLUDING REPLACEMENT OF BEACON LIGHT BULBS.</p> <p>THIS IS A TWO YEAR CONTACT FOR SIX (6) INSPECTIONS PER YEAR FOR ALL PLATFORMS</p> <p>*****</p> <p>A PRE-BID CONFERENCE WILL BE HELD AT 10:00 A.M. ON JULY 8, 2016 IN THE PURCHASING DEPARTMENT, SUITE 4400 JEFFERSON PARISH GENERAL GOVERNMENT BLDG 200 DERBIGNY STREET, GRETN, LA 70053</p> <p>*****</p> <p>A LOUISIANA STATE CONTRACTORS LICENSE IS REQUIRED IN THE SPECIALTY OF TELECOMMUNICATIONS</p>	\$2,250.00	\$27,000.00
2	100.00	HR	0020 TECHNICIAN FOR HOURLY REPAIR WORK	\$29.50	\$2,950.00
3	1.00	ONLY	<p>0030 PARTS AND MATERIALS (SEE ATTACHED)</p> <p>THIS IS A NON-BIDABLE ITEM. THIS ITEM IS FOR PARTS NEEDED TO COMPLETE A REPAIR UP TO \$5,000.00 PER JOB, WITH THE APPROVAL FROM THE REQUESTING DEPARTMENT.</p> <p>INVOICES SHALL BE SUBMITTED AT COST ONLY (WITH NO MARKUP)</p>		



**Jefferson Parish**

**Attachment A**

**Bid # 52-00116920**

**Item # 3**

**Price List**

FA 249 CLEAR LENS	PN 8086-0001	\$ 250.00
FA 249 BASE ASSY	PN 3030-0907	\$ 260.00
FA 249 "O" RING GASKET	PN 8020-0035	\$ 20.00
API MODEL INTERNAL PHOTOCELL	PN 9001-0205	\$ 45.00
API MODEL EXTERNAL PHOTOCELL	PN 9001-0317	\$ 65.00
FA 249 LENS MOUNTING RING	PN 8088-0004	\$ 65.00
API STABRITE LED FLASHER	PN 8084-0055W	\$ 750.00
API FA 249 LOW WATT FLASHER	N/A	\$ 495.00
API LANTERN LEVELING BOLT	PN 8051-0041	\$ 6.25
12VDC 9 AMPERE HOUR BATTERY	PN 4065-0271	\$ 40.00
API MODEL TELESCOPIC LIGHT STAND	PN 3035-0259	\$ 750.00
API MODEL CLASS "C" STAND	PN 3035-0251	\$ 485.00
API J-16-14 BATTERY BOX	PN 3035-0237	\$ 275.00
API MODEL APB 12/105 BATTERY	PN 4065-0149	\$ 140.00
API MODEL 12VDC 0.50 SOLAR ARRAY	PN 4022-0176	\$ 225.00
API MODEL SEC BRACKET	PN 8010-1285	\$ 15.00
API "T" BOLT	PN 8051-0040	\$ 19.50

ALL OTHERS ITEMS ARE BASED ON AUTOMATIC POWER INCS 2016 PUBLISHED PRICE BOOK



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
07/08/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services South, Inc. Atlanta GA Office 3565 Piedmont Rd NE, Bldg 1, #700 Atlanta GA 30305 USA	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C. No. Ext.):</b> (866) 283-7122	<b>FAX (A/C. No.):</b> (800) 363-0105
<b>INSURED</b> Pharos Marine Automatic Power Inc. 10810 West Little York Road Suite 130 Houston TX 77041 USA	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>NAIC #</b>	
	<b>INSURER A:</b> Sentinel Insurance Company, Ltd	11000
	<b>INSURER B:</b> Hartford Casualty Insurance Co	29424
	<b>INSURER C:</b> Endurance American Insurance Company	10641
	<b>INSURER D:</b> Liberty Mutual Insurance Co.	23043
<b>INSURER E:</b> Navigators Insurance Co	42307	
<b>INSURER F:</b> Twin City Fire Insurance Company	29459	

**COVERAGES****CERTIFICATE NUMBER:** 570062981182**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
F	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			20CESOF4281	07/09/2016	07/09/2017	EACH OCCURRENCE	\$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$2,000,000
	OTHER:							
A	<b>AUTOMOBILE LIABILITY</b>			20 UUN KN3174	07/09/2016	07/09/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	
D	<b>UMBRELLA LIAB</b>			3HAAUTXM004	07/09/2016	07/09/2017	EACH OCCURRENCE	
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION					Limit Amount (1)	\$5,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			20WEVX7669	07/09/2016	07/09/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000
H	<b>Maritm Emp Liab</b>			N07MM20102907	07/09/2016	07/09/2017	Any one Accident or	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: BID No.: 50-00109826

**CERTIFICATE HOLDER****CANCELLATION**Jefferson Parish  
Purchasing Dept.  
PO Box 9  
Gretna LA 70054-0009 USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Aon Risk Services South Inc*

Holder Identifier :

Certificate No : 570062981182



# **ADDITIONAL REMARKS SCHEDULE**

Page \_ of \_

AGENCY Aon Risk Services South, Inc.		NAMED INSURED Pharos Marine Automatic Power Inc.	
POLICY NUMBER See Certificate Number: 570062981182			
CARRIER See Certificate Number: 570062981182	NAIC CODE	EFFECTIVE DATE:	

## **ADDITIONAL REMARKS**

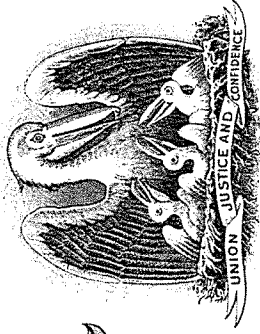
**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER G :Hartford Fire Insurance Co.	19682
INSURER H :Underwriters At Lloyds London	15792
INSURER	
INSURER	

**ADDITIONAL POLICIES** If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	EXCESS LIABILITY							
C				OMX00000000803	07/09/2016	07/09/2017	Limit Amount (1)	\$5,000,000
E				HO16LIA15066301	07/09/2016	07/09/2017	Limit Amount (1)	\$10,000,000
C				OMX10005220302	07/09/2016	07/09/2017	Limit	\$5,000,000
	OTHER							
G	Hull & Liab Cvg			200MHH6325	07/09/2016	07/09/2017	Hull coverage	\$50,000
							Deductible	\$2,500
							P & I Limit	\$1,000,000
							Deductible	\$2,500

# State of Louisiana



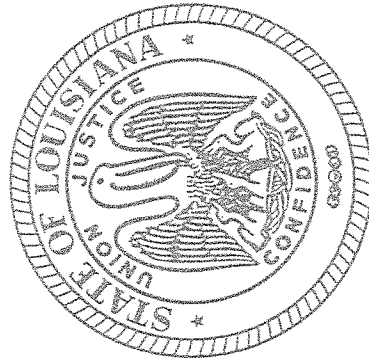
## State Licensing Board for Contractors

This is to Certify that:

PHAROS MARINE AUTOMATIC POWER, INC.  
198 Technology Lane  
Gray, LA 70359

is duly licensed and entitled to practice the following classifications

SPECIALTY: TELECOMMUNICATIONS; SPECIALTY: TOWER CONSTRUCTION



Expiration Date: March 25, 2017

License No: 8754

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 26th day of March 2016

Will B. McCP Director

Lee M. Mott Chairman

Indy Dumeau Treasurer

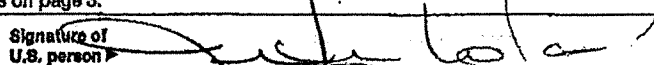
This License Is Not Transferrable

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Pharos Marine Automatic Power, Inc.</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) > Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) >	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) Exemption from FATCA reporting code (if any) <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) <b>10810 W. Little York Rd, Ste 130</b>	Requester's name and address (optional)
	6 City, state, and ZIP code <b>Arlington, TX 77041</b>	
	7 List account number(s) here (optional)	

<b>Part I Taxpayer Identification Number (TIN)</b>	
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.	
Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	
Social security number [ ] [ ] [ ] - [ ] [ ] [ ] [ ] [ ] [ ] OR Employer identification number <b>33-1047523</b>	

<b>Part II Certification</b>	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	
Sign Here	Signature of U.S. person >  Date > <b>4/22/16</b>

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/w9](http://www.irs.gov/w9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

## **CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
\_\_\_\_\_  
INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

\_\_\_\_\_  
**SECRETARY-TREASURER**

\_\_\_\_\_  
**DATE**

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

**Non-Public Works Bid**

**AFFIDAVIT**

**STATE OF** \_\_\_\_\_

**PARISH/COUNTY OF** \_\_\_\_\_

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
\_\_\_\_\_, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized \_\_\_\_\_ of \_\_\_\_\_ (Entity),  
the party who submitted a bid in response to Bid Number \_\_\_\_\_, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required  
attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including  
the date and amount of each contribution, made to current or  
former elected officials of the Parish of Jefferson by Entity,  
Affiant, and/or officers, directors and owners, including  
employees, owning 25% or more of the Entity during the two-year  
period immediately preceding the date of this affidavit or the  
current term of the elected official, whichever is greater. Further,  
Entity, Affiant, and/or Entity Owners have not made any  
contributions to or in support of current or former members of the  
Jefferson Parish Council or the Jefferson Parish President through  
or in the name of another person or legal entity, either directly or  
indirectly.

Choice B ☒ there are **NO** campaign contributions made which would require  
disclosure under Choice A of this section.



Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B ✓ There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Steve McGee  
Signature of Affiant

STEVE MCGEE  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name of Notary

\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires \_\_\_\_\_.

## **INSURANCE REQUIREMENTS - BIDS**

All insurance requirements shall conform to Jefferson Parish Resolution No. 113646 or No. 113647. The contractor shall not commence work under this contract until he has obtained all insurance and complied with the requirements of the specifications and said Parish Resolutions. Except as otherwise provided by law, the Parish Attorney's Office with the concurrence of the Director of Risk Management is authorized to omit in whole or part the insurance requirements of this section in connection with contracts. Vendors inquiring about this shall submit his written request to the Purchasing Department prior to the due date of the bid. Contractor must deliver and maintain such insurances as provided; failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

*Successful bidder will be required to procure standard insurance policies evidencing Parish mandated insurance requirements indicated below. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected.*

### **1. WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

### **2. COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

### **3. COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

## **DEDUCTIBLES**

No insurance required shall include a deductible not greater than \$10,000.00. The cost of the deductible shall be borne by the contractor.

NOTE: If the vendor requires a change in deductibles, the request must be submitted in writing to the Purchasing Department prior to the due date of the bid. Such request shall be reviewed by the Parish Attorney's Office.

## **UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

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### **CONSTRUCTION AND RENOVATION PROJECTS:**

Unless otherwise specified in the bid, these additional insurance is required. Such insurance is due upon contract execution.

### **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

### **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

### **NOTE for CERTIFICATE HOLDER:**

All insurance certificates shall list the certificate holder as follows:

"The Parish of Jefferson, its Districts, Departments and Agencies under the direction of the Parish President and the Parish Council." Additionally, the address on the Certificates should reflect the department which is letting the bid and reference the respective bid number.

Revised 2.10.2014