

DATE: 1/17/2019

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00125315

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: _____

BUYER: SFOLSE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	_____
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	_____
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	_____

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: <i>Business Forms Inc</i>	
SIGNATURE: (Must be signed here) <i>[Signature]</i>	TITLE: <i>President</i>
PRINT OR TYPE NAME: <i>Joe Starnes</i>	
ADDRESS: <i>2214 Williams Blvd</i>	
CITY, STATE: <i>Kenner LA 70062</i>	ZIP: _____
TELEPHONE: <i>504 467-3620</i>	FAX: <i>504 466-0830</i>
EMAIL ADDRESS: <i>Joe @ print.nocontactmail.com</i>	

TOTAL PRICE OF ALL BID ITEMS: \$ _____

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00125315

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	10.00	CS	<p>TWO YEAR CONTRACT FOR SPECIAL ORDER ENVELOPES FOR THE JEFFERSON PARISH CLERK OF COURT-JURY DIVISION</p> <p>0010 TWO YEAR CONTRACT FOR JURY SUMMONS ENVELOPES</p> <p>(NO.10 WINDOW ENVELOPE)</p> <p>STANDARD ORDER 10 CASES 500/BX - 2500/CS</p> <p>White woven, 24#, all black print</p> <p>Composition of Envelope includes:</p> <p>Return Address: 24TH JUDICIAL DISTRICT COURT PARISH OF JEFFERSON P O BOX 10 GRETNA LA 70054-0010</p> <p>CENTERED LINE OF TYPE: IMPORTANT: JURY SUMMONS ENCLOSED</p> <p>INDICIA: FIRST-CLASS MAIL U S POSTAGE PAID GRETNA LA PERMIT NO. 12</p> <p>BACK FLAP: STATE OF LOUISIANA SEAL</p> <p>*****AS PER SAMPLE SUBMITTED*****</p> <hr/> <p>BUSINESS FORMS, INC. 2214 Williams Blvd. Kenner, LA 70062 Phone: 504/467-3620 Fax: 504/466-0830</p> <hr/>		<p>940.⁰⁰</p>

24TH JUDICIAL DISTRICT COURT
PARISH OF JEFFERSON
P O BOX 10
GRETNA LA 70054-0010

RETURN SERVICE REQUESTED

**IMPORTANT:
JURY SUMMONS ENCLOSED**

FIRST-CLASS MAIL
U S POSTAGE
PAID
GRETNA LA
PERMIT NO. 12



with FLAP

371115 A

FRONT

BACK