

DATE: 11/02/2015
BID NO.: 50-00114919

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: _____

BUYER: LFRANCIS

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work is to be done in a workman-like manner, according to standard practices. Any deviations or alterations from the specifications must be indicated and backup documentation supplied with your quotation.

DELIVERY: FOB JEFFERSON PARISH	
INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>10 Working</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>10 Working</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>10 Working</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____
NUMBER: _____
NUMBER: _____
NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 12-0991128

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: <u>Economical Janitorial AND Paper Supplies</u>	
SIGNATURE: (Must be signed here) <u>Suzie Migliore</u>	TITLE: <u>President</u>
PRINT OR TYPE NAME: <u>Suzie Migliore</u>	
ADDRESS: <u>P.O. Box 23607</u>	
CITY, STATE: <u>New Orleans, LA.</u>	ZIP: <u>70183-3607</u>
TELEPHONE: <u>504, 464-7166 X3110</u>	FAX: <u>504, 465-9563</u>
EMAIL ADDRESS: <u>Suzie.@economicaljanitorial.com</u>	

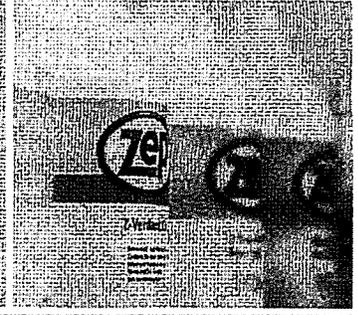
TOTAL PRICE OF ALL BID ITEMS: \$ 4200.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00114919

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1,200.00	EA	0010 Solvent, safety, spray, degreaser, leaves no residue, 35000kv dielectric for use on electrical components, non-flamable, no perchlorethylene or methylene chloride, 18 oz can, Wechem Force 100 (0483790) Usage: r & m l/s	3.50 ZEP R12201 PK 12/20 CASE	4200.00



PROFESSIONAL

PROFESSIONAL

Maximum Strength

Non-Flammable Aerosol Solvent Degreaser

Industrial-strength solvent degreaser and brake parts cleaner. Powerful jet spray instantly flushes away oil, grease, brake fluid, etc. Contains no ozone-depleting compounds. Cleans contact points and dries ignition parts quickly, leaving no residue. Works on diesel and internal combustion engines, marine motors, power tools, refrigeration units and air conditioning equipment.

Benefits:

- Dielectric strength of 36 kV
- Evaporates quickly and completely

Applications:

- Automotive repair shops
- Equipment rental & leasing services
- Heavy equipment maintenance
- Marine products
- New & used car dealers
- Small engine repair
- Electrical services
- Farm machinery & equipment
- Industrial machinery suppliers
- Motorcycle dealers
- Passenger car rental & leasing
- Truck rental & leasing

Directions for Use:

Test on plastics prior to use to assure compatibility. For light soils, spray surface and wipe clean. For heavy deposits, saturate thoroughly and let stand for 15 to 30 seconds. Then flush a second time and wipe clean. For hard-to-reach areas, use the spout and extension tube provided and spray liberally.



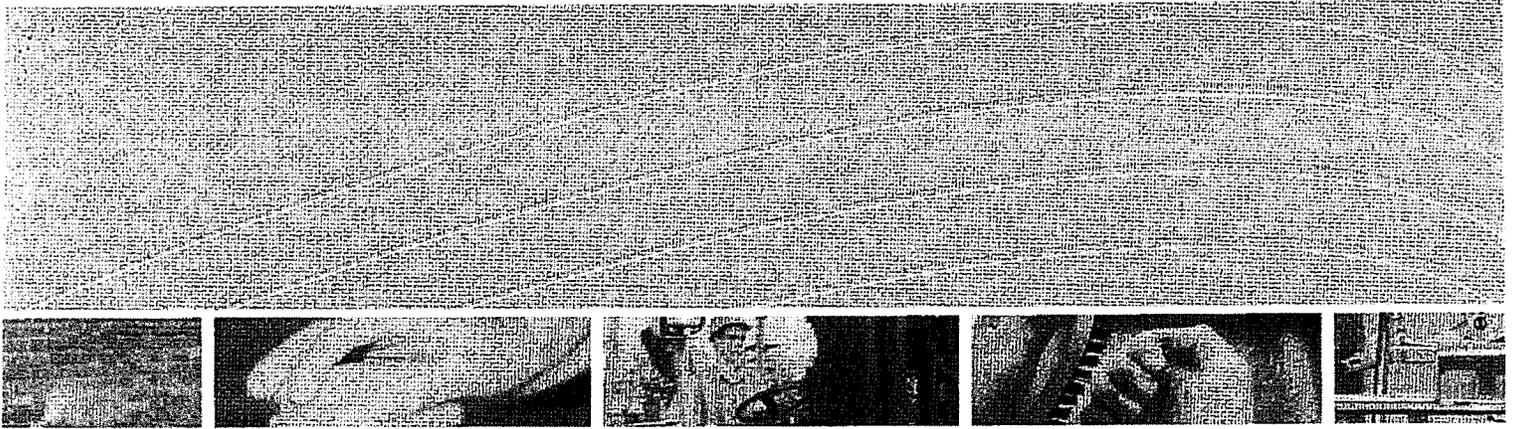
Base Code: R122

Companion Products:

	Base Code
Fast Evaporating Solvent Degreaser	R075
Adhesive Spray	R181
Foaming Hand Soap	R206



1-877-7ZEPRO | www.zepproessional.com



Specifications:

Physical Form	Aerosol, thin liquid
Odor	Solvent
Propellant	Hydrocarbon
Can Size	20 fl. oz.
Specific Gravity	1.45
Storage Temperature	32°F-120°F
Flammability	Non-combustible vapor may cause flash fire
Shelf Life	1 year minimum
D.O.T. Shipping Label	ORM-D



Packaging Information:

SKU	Package Quantity	Weight (lbs)	Length (")	Height (")	Width (")
R12201	12=20oz.cans/case	20	11.50	10.00	8.60

Safety:

Please make sure you have read and understand the product label and MSDS before using this product. MSDSs are available at www.zepprofessional.com. Avoid breathing vapors, spray or mists. Use only with adequate ventilation. Keep container closed. Wash thoroughly after handling. Wash contaminated clothing before reusing. Observe label precautions.



Zep Professional, a unit of Zep Inc.
 ISO 9001 & ISO 14001 Certified
 ZPSS-R122 • 110Pa

1-877-7ZEPPRO | www.zepprofessional.com

Material Safety Data Sheet



Zep Inc.
1310 Seaboard Industrial Blvd.
Atlanta, GA 30318
1-877-793-7776

Section 1. Chemical Product and Company Identification

Product name NON-FLAMMABLE AEROSOL SOLVENT DEGREASER
Product use Solvent Degreaser
Product code R122
Date of issue 05/11/09 **Supersedes**

Emergency Telephone Numbers

For MSDS Information:
Compliance Services 1-877-793-7776

For Medical Emergency
(877) 541-2016 Toll Free - All Calls Recorded

For Transportation Emergency
CHEMTREC: (800) 424-9300 - All Calls Recorded
In the District of Columbia (202) 483-7616

Prepared By

Compliance Services
1420 Seaboard Industrial Blvd.
Atlanta, GA 30318

Section 2. Hazards Identification

Emergency overview

WARNING

VAPOR HARMFUL. CAUSES EYE, SKIN AND RESPIRATORY TRACT IRRITATION. CONTENTS UNDER PRESSURE.

*Hazard Determination System (HDS): Health, Flammability, Reactivity



NOTE: MSDS data pertains to the product as delivered in the original shipping container(s). Risk of adverse effects are lessened by following all prescribed safety precautions, including the use of proper personal protective equipment.

Acute Effects

Routes of Entry

Dermal contact. Eye contact. Inhalation.

- Eyes** Causes eye irritation. Inflammation of the eye is characterized by redness, watering and itching.
- Skin** Causes skin irritation. May be harmful if absorbed through the skin. Skin inflammation is characterized by itching, scaling, or reddening.
- Inhalation** Avoid breathing vapors, spray or mists. Inhalation causes headaches, dizziness, drowsiness and nausea and may lead to unconsciousness. Over-exposure by inhalation may cause respiratory irritation. Can cause central nervous system (CNS) depression.
- Ingestion** May be harmful if swallowed. Aspiration hazard if swallowed. Can enter lungs and cause damage.

Chronic effects

Overexposure of this product by inhalation or absorption can produce central nervous system depression resulting in headache, nausea and/or dizziness. Prolonged or repeated contact can defat the skin and lead to irritation, cracking and/or dermatitis. Contains material which may cause damage to the following organs: kidneys, liver, peripheral nervous system, central nervous system (CNS).

Additional Information: See Toxicological Information (Section 11)

Section 3. Composition/Information on Ingredients

TRICHLOROETHYLENE; acetylene trichloride; 1-chloro-2,2-dichloroethylene	79-01-6	90 - 100
CARBON DIOXIDE	124-38-9	1 - 5

Section 4. First Aid Measures

- Eye Contact** Immediately flush eyes with plenty of water, occasionally lifting the upper and lower eyelids. Check for and remove any contact lenses. Continue to rinse for at least 10 minutes. Get medical attention immediately.
- Skin Contact** Flush affected skin with plenty of water. Remove contaminated clothing and shoes. Wash clothing before reuse. Get medical attention if irritation develops.
- Inhalation** Move exposed person to fresh air. If not breathing, give artificial respiration. If breathing is difficult, give oxygen. Get medical attention.
- Ingestion** Do not induce vomiting unless directed to do so by medical personnel. If vomiting occurs, the head should be kept low so that vomit does not enter the lungs. Never give anything by mouth to an unconscious person. If affected person is conscious, give plenty of water to drink. Get medical attention immediately.

Section 5: Fire Fighting Measures

National Fire Protection Association (U.S.A.)



Flash Point	Not available.
Flammable Limits	Lower: 8% Upper: 10%
Flammability	Non-combustible. Vapor may cause flash fire.
Fire hazard	CONTENTS UNDER PRESSURE. Do not allow vapor to accumulate in low or confined areas. In a fire or if heated, a pressure increase will occur and the container may burst.
Fire-Fighting Procedures	Use an extinguishing agent suitable for the surrounding fire.

Section 6: Accidental Release Measures

Spill Clean up Put on appropriate personal protective equipment (see section 8). Stop leak if without risk. Move containers from spill area. Dilute with water and mop up if water-soluble or absorb with an inert dry material and place in an appropriate waste disposal container. Dispose of via a licensed waste disposal contractor.

Section 7: Handling and Storage

Handling	Put on appropriate personal protective equipment (see section 8). Do not allow vapor to accumulate in low or confined areas. Eating, drinking and smoking should be prohibited in areas where this material is handled, stored and processed. Do not get in eyes or on skin or clothing. Do not breathe vapor or mist. Use with adequate ventilation. Do not ingest. Wash thoroughly after handling.
Storage	CONTENTS UNDER PRESSURE. Store away from direct sunlight in a dry, cool and well-ventilated area, away from incompatible materials (see section 10) and food and drink. Do not puncture, incinerate or store the container at temperatures above 49°C (120°F) or in direct sunlight. Keep out of the reach of children.

Section 8: Exposure Controls/Personal Protection**Product name**

TRICHLOROETHYLENE; acetylene trichloride; 1-chloro-2,2-dichloroethylene

Exposure limits**ACGIH TLV (United States).**

TWA: 10 ppm 8 hour(s).

STEL: 25 ppm 15 minute(s).

OSHA PEL (United States).

TWA: 50 ppm 8 hour(s).

STEL: 200 ppm 15 minute(s).

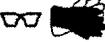
CARBON DIOXIDE

ACGIH TLV (United States).

TWA: 5000 ppm 8 hour(s).

STEL: 30000 ppm 15 minute(s).

Personal Protective Equipment (PPE)

Eyes	Safety glasses.	
Body	Wear appropriate protective clothing to prevent skin contact. Recommended: Viton gloves.	
Respiratory	Use with adequate ventilation. Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapors below their respective occupational exposure limits. Wear appropriate respirator when ventilation is inadequate.	

Section 9: Physical and Chemical Properties

Physical State	Liquid. [Aerosol.]	Color	Clear. Colorless.
pH	Not available.	Odor	Chlorinated hydrocarbon. [Strong]
Boiling Point	87.2°C (189°F)	Vapor Pressure	8 kPa (60 mm Hg)
Specific Gravity	1.45	Vapor Density	4.5 [Air = 1]
Solubility	Insoluble in the following materials: cold water.	Evaporation Rate	3.1 (Ether (anhydrous). = 1)
		VOC (Consumer)	1458 (g/l). (100%)

Section 10: Stability and Reactivity

Stability and Reactivity	The product is stable.
Incompatibility	Reactive or incompatible with the following materials: oxidizing materials, metals and alkalis.
Hazardous Polymerization	Will not occur.
Hazardous Decomposition Products	May emit toxic fumes under fire conditions. carbon oxides (CO, CO ₂), Phosgene gas. Hydrogen chloride (HCl).

Section 11. Toxicological Information**Acute Toxicity**

Product/ingredient name	Result	Species	Dose	Exposure
Trichloroethylene	LD50 Dermal	Rabbit	10000 mg/kg	-
	LD50 Oral	Rat	4920 mg/kg	-
	LD50 Oral	Mouse	2402 mg/kg	-

Section 12. Ecological Information

Environmental Effects No known significant effects or critical hazards.

Aquatic Ecotoxicity

Not available.

Section 13. Disposal Considerations**Waste Information**

Waste must be disposed of in accordance with federal, state and local environmental control regulations. Consult your local or regional authorities for additional information.

Waste Stream Code: U228 - Unused Product
Classification: - [Hazardous waste.]
Origin: - [RCRA waste.]

Section 14. Transport Information

Regulatory information	UN number	Proper shipping name	Classes	PG*	Label
DOT Classification	Not available.	Consumer commodity	ORM-D		
IMDG Class	Not determined.				

NOTE: DOT classification applies to most package sizes. For specific container size classifications or for size exceptions, refer to the Bill of Lading with your shipment.

PG* : Packing group

Section 15. Regulatory Information**U.S. Federal Regulations**

SARA 313 toxic chemical notification and release reporting:

Product name

Trichloroethylene

Clean Water Act (CWA) 307: Trichloroethylene

Clean Water Act (CWA) 311: Trichloroethylene (RQ 100 lbs)

Clean Air Act (CAA) 112 regulated toxic substances: Trichloroethylene

All Components of this product are listed or exempt from listing on TSCA Inventory.

State Regulations

California Prop 65

WARNING: This product contains a chemical or chemicals known to the state of California to cause cancer, birth defects or other reproductive harm.:
Trichloroethylene

Section 16. Other Information

To the best of our knowledge, the information contained herein is accurate. However, neither the above named supplier nor any of its subsidiaries assumes any liability whatsoever for the accuracy or completeness of the information contained herein. Final determination of suitability of any material is the sole responsibility of the user. All materials may present unknown hazards and should be used with caution. Although certain hazards are described herein, we cannot guarantee that these are the only hazards that exist.

*NOTE: Hazard Determination System (HDS) ratings are based on a 0-4 rating scale, with 0 representing minimal hazards or risks, and 4 representing significant hazards or risks. Although these ratings are not required on MSDSs under 29 CFR 1910.1200, the preparer may choose to provide them. HDS ratings are to be used with a fully implemented program to relay the meanings of this scale.

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DATE: 11/02/2015

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00114919

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: *Economical Janitorial AND Paper*

BUYER: LFRANCIS

Bids will be received until 11:00 AM, 11/04/2015 via fax: 504-364-2693 or via online at www.jeffparish.net

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at www.purchasing.jeffparish.net and clicking on On-line forms.

All vendors submitting bids must register as a Jefferson Parish vendor if not already yet registered. Bidders may be required to furnish current W-9 Forms and respective Tax Identification Numbers within 10 days after bid opening if such information is not on file or not up to date. Registration forms may be downloaded from www.purchasing.jeffparish.net and clicking on Vendor Information.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A1 17.1-1961).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This Electronic Procurement System allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only.

Please visit the Purchasing Department webpage at <http://purchasing.jeffparish.net> to register and review Jefferson Parish solicitations.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

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1. All bidders must attend the pre-bid conference in relation to this bid; attendance is mandatory. Failure to attend will prohibit a company from submitting a bid. Vendors are hereby noticed that any vendor arriving after the mandatory pre-bid conference begins will not be allowed to sign in as evidence of attendance.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. Unless otherwise stated in the bid specifications, the successful bidder will be required to procure standard insurance policies evidencing Parish-mandated insurance requirements as indicted on the attached sheet. The current certificate of insurance must be submitted by low bidder within 10 days after bid opening to the Purchasing Department. Failure to comply will cause bid to be rejected. JEFFERSON PARISH reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit and E-Verify Affidavit must be completed, signed, notarized and submitted by low bidder within 10 days after bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project, including but not limited to requirements found in LSA-RS 38:2212.9; LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1. Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits (in Original Format) required; Non-Collusion Affidavit, and Campaign Contribution Affidavit must be completed, signed, notarized and submitted by low bidder with bid submission or within 10 days after bid opening to the Purchasing Department. See LSA-RS 38:2212.10; LSA-RS 38:2224; Code of Ordinances, Jefferson Parish, Louisiana, Sec 2-923.1 Failure to comply will cause bid to be rejected; the Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format for the bid to be considered responsive.
16. Since a bid surety is required, bid response may not be faxed. Bid submission will only be accepted online or as delivered to the Purchasing Department, 200 Derbigny Street, Suite 4400, Gretna, LA 70053 by 11am on the bid due date. All sureties must be in original format (no copies).

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.