



**BID #50-00132844**

**TWO (2) YEAR LANDSCAPE AND CHEMICAL MAINTENANCE CONTRACT  
FOR THE JEFFERSON PARISH DEPARTMENT OF PARKWAYS.**

**January 26, 2021 @ 2:00 P.M.**

**ATTENTION VENDORS!!!**

**Please review all pages and respond accordingly, complying with all provisions in the technical specifications and Jefferson Parish Instructions for Bidders and General Terms and Conditions. All bids must be received in the Purchasing Department by the bid due date and time.**

**Jefferson Parish Purchasing Department  
200 Derbigny Street-Suite 4400  
Gretna, LA 70053  
Buyer II Name: SHANNA FOLSE  
Buyer Email: SFOLSE@JEFFPARISH.NET  
Buyer Phone: 504-364-2680**



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

September 2020

### **Changes to Jefferson Parish Bidding Information**

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

**Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:**

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

**Electronic Procurement:** Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either [www.centralbidding.com](http://www.centralbidding.com) or [www.jeffparishbids.net](http://www.jeffparishbids.net). All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link: <https://www.centrauctionhouse.com/registration.php>.

**Probable Construction Cost:** Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

**Insurance Requirement:** All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. – 200 DERBIGNY ST., SUITE 4400. GRETNA, LA 70053  
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. – 1221 ELMWOOD PARK BLVD., SUITE 404. JEFFERSON, LA 70123  
OFFICE 504.364.2678

EMAIL: [PURCHASING@JEFFPARISH.NET](mailto:PURCHASING@JEFFPARISH.NET) WEBSITE: [WWW.JEFFPARISH.NET](http://WWW.JEFFPARISH.NET)

# Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at [www.jeffparish.net](http://www.jeffparish.net) or [www.centralbidding.com](http://www.centralbidding.com). To access the bonding companies on Central Bidding, hover over the "Central Bidding" link at the top of the page and select the "Bid Bonds" link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

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**CENTRALBIDDING**  
FROM CENTRAL AUCTION HOUSE

**5000132844-TWO (2) YEAR LANDSCAPE AND CHEMICAL MAINTENANCE  
CONTRACT FOR THE JEFFERSON PARISH DEPARTMENT OF  
PARKWAYS.**

Jefferson Parish Government

Project documents obtained from [www.CentralBidding.com](http://www.CentralBidding.com)

20-Jan-2021 10:46:33 AM



# JEFFERSON PARISH

## DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG  
PARISH PRESIDENT

RENNY SIMNO  
DIRECTOR

January 20, 2021

**ADDENDUM # 1**

**Bid Number: 50-00132844**

**Receipt Date: January 26, 2021**  
**Postponed to Date: N/A**

**Description of Bid: TWO (2) YEAR LANDSCAPE AND CHEMICAL MAINTENANCE CONTRACT FOR THE JEFFERSON PARISH DEPARTMENT OF PARKWAYS**

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**REVISION:**

- 1) #12 WAS ADDED IN THE ADDITIONAL REQUIREMENTS ON PAGE 3 OF THE BID FORM.
- 2) THE QTY ON ITEM 0020 "TRASH REMOVAL", HAS BEEN CHANGED FROM 62 TO 1.
- 3) ITEM 0030, "NON-SELECTIVE HERBICIDE APPLICATION", HAS BEEN REMOVED FROM THE BID.
- 4) THE PRE-BID SIGN IN SHEET IS ATTACHED.
- 5) THE VERBIAGE IN THE SPECIFICATIONS HAVE BEEN REVISED & HIGHLIGHTED IN THE FOLLOWING SECTIONS:

1.2.15 - UNDER "SITE" VERBIAGE WAS ADDED (PAGE 7)

2.1.1 - UNDER "GENERAL SCOPE", VERBIAGE WAS ADDED (PAGE 8)

2.2.1 - UNDER "GRASS CUTTING (MOWING)", VERBIAGE WAS ADDED (PAGE 9)

1.1.3 - UNDER "REQUIRED LICENSES" ON PAGE 3, THE FOLLOWING VERBIAGE WAS REMOVED:

*"The Contractor and/or any applicable subcontractor(s) working at the Site must also obtain a Jefferson Parish License. This can be found on [www.jeffparish.net](http://www.jeffparish.net) under the Parkways Department"*

- 6) HWY 90. GOOGLE MAP ATTACHED.

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**\*\*\* PLEASE SEE THE REVISED BID FORM ATTACHED \*\*\***

**\*\*\*YOU MUST USE THE REVISED BID FORM WITH YOUR BID SUBMISSION\*\*\***

**\*\*\*THE BID OPENING DATE WILL REMAIN THE SAME\*\*\***

Sincerely,

***Shanna Folse***

Shanna Folse, Buyer II  
Jefferson Parish Purchasing Department

**Bidders must acknowledge all addenda on the bid form. Bidder acknowledges receipt of this addendum on the bid form by indicating the addendum number listed above. Failure to list each addenda number on the bid form will result in bid rejection.**

**This addendum is a part of the contract documents and modifies the original bidding documents and specifications. The contents of this addendum shall be included in the contract documents. Changes made by this addendum shall take precedence over the documents of earlier date.**

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**PRE-BID CONFERENCE SIGN-IN SHEET**

BID #: 50-132844

DESCRIPTION: TWO (2) YEAR LANDSCAPE AND CHEMICAL MAINTENANCE CONTRACT FOR THE JEFFERSON PARISH DEPARTMENT OF PARKWAYS.

LOCATION: GGB SUITE 3503/3506

DATE AND TIME: 1/14/2021 10:00 A.M.

START TIME: 10:02 STOP TIME: 10:18

COMPANY NAME/ADDRESS	COMPANY REPRESENTATIVE	PHONE	EMAIL ADDRESS	SIGN-IN TIME
JEFF PARISH PURCHASING	Shanna Folse	504-364- 2680	sfolse@ jeffparish.net	10:00
Ramelli	Robert Ramelli	504-487-2070	Robert@Ramelli.com Casey@Ramelli.com	8:40
AUSTIN Foret Control Group	Austin Montero	985-413-2707	bids@foretgroup.com	9:52
HHS	Stephen McArthur	225-454-6397	StephenMcArthur@ HARDOLL.COM	9:53
Jefferson Parish Parkway Dept.	RON JOHNSON	228-6181	RJohnson@jeffparish.net	9:54
Corporate Green 14461 Frenchtown Rd. Greenwell Springs, La.	Mike Manning	225-436-7219	mike@greenseasons.us	9:55
Groundcare Landscaping	Katie Bach	985-788-7586	groundcareinc@yahoo.com	9:55
JEFF PARISH	DAV COLL	349-5800	dcoll@JEFFPARISH.NET	9:56



**SPECIFICATIONS  
(REVISED PER ADDENDUM #1)**

**Two (2) Year  
Landscape and Chemical Maintenance Contract  
for the  
Westbank Expressway from US 90 to  
Terry Parkway**

**BID #50-00132844**

# **Contents**

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- 2.3 Scope of Work Chemical Maintenance

## SECTION 1.0

### INFORMATION FOR BIDDERS

#### PRE-BID CONFERENCE

A NON-MANDATORY Pre-Bid Conference will be held at 10:00 am on January 14, 2021 in the General Government Building located at 200 Derbigny Street, Suite 3503/3506, Gretna, Louisiana 70053. All bidders are encouraged to attend the non-mandatory pre-bid conference.

\*\*\* ALL ATTENDEES ARE REQUIRED TO WEAR MASK AT ALL TIMES \*\*\*

#### 1.1 BID REQUIREMENTS

**1.1.1 Contract Time and Bid Amount** – The bid date and time shall be as specified on the cover sheet of this bid as directed by the Jefferson Parish Purchasing Department. Any deviation from the bid date and or bid time shall be by written addendum.

##### 1.1.2 Bonds

- A **Surety bond** is required with bid submission in the amount of 5% of the total bid.
- **Performance Bond** – A performance bond in the amount of 50% of the contract amount will be required at the signing of the formal contract.

**1.1.3 Required Licenses** – The Contractor and/or subcontractor(s) must be licensed in the State of Louisiana including the proper State classification for the work anticipated to be performed. The Contractor shall have a Louisiana Contractor's License with a sub-classification in **Landscaping, Grading and Beautification**. Place the contractor's license number on the outside of the envelope when submitting the bid.

The contractor and/or any applicable subcontractor(s) shall have a Louisiana Landscape Horticulturist License, Certified Chemical Applicator's License, Category 6 Right of Way License and Category 3 Turf and Ornamental License. Failure to comply will result in bid rejection as non-responsive. (Copies of both front and back of cards as appropriate)

## 1.2 SPECIAL CONDITIONS

### 1.2.1 Definitions

**1.2.1.1 Debris** - Only debris such as grass clippings, dirt, or any other natural rubbish created, as a direct result the Contractor's performance will be considered to be debris. Under no circumstances shall the debris from the maintenance work be allowed to remain overnight in any one area.

**1.2.1.2 Trash** – Any non-organic or manmade debris that is not part of or obstructs the area to be maintained by the Contractor, is considered to be trash and will be removed prior to the start of any maintenance work. Trash considered too large to be removed by hand or which requires specialized equipment to remove, shall be reported to Ronald Johnson with the Jefferson Parish Parkways Department as soon as possible so that the obstruction can be removed. The Contractor shall be responsible for establishing the most efficient method of trash removal. Shredding of trash by mowers will not be permitted.

**1.2.1.3 Median** – The entire area between the back of curb of opposing multiple travel lanes. For example: A roadway has two one-direction lanes traveling east and two one-direction lanes traveling west. The lanes are divided by an area 100' wide as measured from the back of curb of the eastbound lanes to the back of curb of the westbound lanes. This 100' area is the median.

**1.2.1.4 Repair/Replacement** – A list of common incidental repair items is included with this bid. All bidders shall price the incidental items on the bid form for the possibility of providing and installing the items during the life of the contract. There is no minimum or maximum quantity of each item that may be required during the contract. Each item, if required during the contract, will be invoiced in addition to the monthly invoice. All items will require prior approval from Jefferson Parish before being purchased and installed. Whenever possible, the contractor shall supply the same manufacturer and product number of any incidental items he repairs/replaces. All incidentals item pricing shall include all freight, taxes, labor, tools and supplies to properly install each item.

Any additional repair and or replacement not included on the incidental line items sheet, including all associated labor, delivery charges and taxes, shall be approved by Jefferson Parish prior to that repair taking place. The Contractor shall provide a written description of the work to be performed and included all pricing for approval by Jefferson Parish prior to performing the work.

**1.2.1.5 Liquidated Damages** – Some scheduled maintenance items within the required specifications must be completed within a designated time frame. These schedules are important to the overall appearance of the Site. Once a certain task begins, the Contractor will have a set number of calendar days to complete the task to the satisfaction of the Jefferson Parish Parkways Department. As designated within certain tasks, liquidated damages may be

assessed in an amount of \$200.00 per calendar day for each day that the task remains incomplete. For example, mulch placement must be complete within seven (7) calendar days. If the Contractor takes nine (9) calendar days to complete the task, he may be penalized up to \$400.00 for the delayed completion.

**1.2.1.6 Incidental Work** – In addition to the items specified, a common incidental material list (bid form) is attached to these specifications. All bidders shall price each line item on the form for the possibility of providing and installing the items during the life of the contract. There is no minimum or maximum quantity of each item that may be required during the contract. Each item, if required during the contract, will be invoiced in addition to the regular monthly invoice. All items will require prior approval from the Jefferson Parish Parkways Department before being purchased and/or installed.

With regard to chemical maintenance items, the incidental bid form includes a price per acre for both granular and liquid applications (labor), as well as pricing for the actual products. Rates are listed in per acre amounts. If any applications from the incidental list are required, the application price (labor) and the product price will be added together to get the total cost of the application. If more than one product will be applied at the same time, of the same constancy, only one application (labor) cost will be included in the total cost. Incidental bid item pricing will be the basis for any changes to the chemical application program. All incidental item pricing shall include freight, taxes, tools and supplies required to properly install each item.

Any additional repair and/or replacement not included on the incidental line items sheet, including all associated labor, delivery charges and taxes, shall be approved by the Director of the Jefferson Parish Parkways Department prior to the work taking place. The Contractor shall provide a written proposal including a description of the proposed work and an itemized cost breakdown for approval prior to performing the work.

**1.2.2 Equipment Requirements** – The Contractor shall determine the equipment that is to be used. The bid shall include equipment, insurance, operators, fuel, maintenance and transportation. All equipment shall be in a good state of operation and shall be maintained to work and perform the tasks it was designed for in an expedient time frame. Continual breakdown, repairs or work stoppage due to equipment failure will not be permitted. Any damage that occurs to the Site related to faulty equipment shall be repaired immediately at the Contractor's expense. All equipment required to complete the associated tasks shall be furnished upon request.

**1.2.3 Work Compliance** – The proposed work must comply with OSHA, DOT, Jefferson Parish and any other applicable agency requirements and regulations regarding this variety of work. The Contractor will present Jefferson Parish with all licenses and permits required to perform the work upon request.

**1.2.4 Associated Costs** – It is the Contractor's responsibility to maintain the Site to the highest standard. However, the Contractor is not responsible for any replacement costs, or labor that exceeds the work outlined in this document.

**1.2.5 Unit Pricing** – This bid shall utilize unit pricing. Invoicing will be based on the amount and type of work performed in that month, and shall be billed accordingly. A minimum frequency of work is stated for all bid items; however, additional work may be requested. All additional work shall be paid at the provided unit cost on the bid form.

**1.2.6 Maintenance Reports** – A monthly maintenance report may be required by the Jefferson Parish Parkways Department to be kept and submitted with monthly invoices. These reports, if required, are records used for tracking and quality assurance purposes. The Contractor is required to notify Jefferson Parish within 24 hours of any problems and/or restrictions that would prevent him from performing his duties. The Contractor shall provide his own form.

**1.2.7 Inspections** – Frequent inspections of area of work performed shall be made by Jefferson Parish personnel to determine the acceptance of the work performed. In the event the work is considered unacceptable, the Contractor will be directed to immediately employ any and all methods or means to bring the area up to an acceptable level within three (3) calendar days of notice, without any extra cost to Jefferson Parish. The discovery of any fraudulent activities associated with this contract during the inspection process will be grounds for immediate contract termination without further compensation. In addition, such circumstances may initiate possible legal ramifications for the Contractor.

**1.2.8 Traffic Control and Signs** – The Contractor shall provide all necessary barricades, signs, lights and warning devices or any other item necessary in order to properly move traffic around or through his operations. Set up, removal and maintenance of all traffic control equipment shall be by the Contractor. Slow moving vehicle signs and flashing lights shall be installed on all moving equipment that will use the public rights-of-way for movement of equipment. In the event that a lane of traffic will need to be closed, the Contractor shall provide sufficient notification to the Jefferson Parish Traffic Engineer of necessity to close any portion of the roadway carrying vehicles or pedestrians. The Contractor will request final approval of such closings from the Department of Public Works, Traffic Engineering Division, at least ten (10) working days in advance.

**1.2.8.1** The Contractor shall be responsible for providing safe and expedient movement of traffic through the work Site. The Contractor must have in place prior to work, a method of recording, responding and repairing legitimately broken glass, windshields or any other kind of damage experienced due to the work being performed.

**1.2.8.2** The Louisiana State Manual for Uniform Traffic Control shall be strictly enforced.

**1.2.9 Work Periods** – No work shall be done between 6:00 p.m. and 7:00 a.m., or on Saturdays, Sundays, or legal holidays without permission from Jefferson Parish. However, emergency work may be done without prior permission. In the event that the Contractor wishes to work weekends, holidays or outside the allowed times of the local governing bodies, he must secure permission from Jefferson Parish, and provide at least 72 hours notification of his intentions. Contractor must also be aware of any local event that may affect his scheduled maintenance operation.

**1.2.10 Utility Service Interrupt** – In the event of interruption of public or private utility service or general damage to public or private properties as a result of accidental breakage or any other actions by the Contractor, he shall immediately notify the proper authority and/or property owner and shall fully cooperate with said authority or owner until the service is restored to its previous capacity. All costs associated with the notification and repair shall be paid for by the Contractor.

**1.2.11 Ongoing Contracts** – It is possible that other Contractors may be working within close proximity to the Site. The Contractor shall coordinate his work with any other Contractors working in or around the locations. Should a conflict occur, a Parish representative will make all final decisions.

**1.2.12 Nuisance Control** – The Contractor shall include in his bid the control of dust, noise and odors created by his operations. All controls shall be completed in order that nuisances are minimized and occur within the standards of all governing bodies.

**1.2.13 Transferring Contracts** – Transfer of this contract shall not be allowed under any circumstances unless an amendment is passed by the Jefferson Parish council.

**1.2.14 Safety Precautions** – The Contractor shall strictly follow approved and normal safety practices during all operations. The Contractor shall follow the guidelines as noted in the OSHA requirements.

**1.2.15 Site** – The work Site shall be considered the center median of the Westbank Expressway beginning at the US 90 and US 90B interchange and ending at the drainage canal on the east side of Terry Parkway. The work site shall include all aspects of the center median and include, but not be limited to, U-turns, concrete traffic islands, drainage ditches and pedestrian pathways. In addition, the work site shall cover the right-of-way portions of the US 90 and US 90B interchange (to the existing wood lines).

A large portion of the work beginning in the vicinity of Cohen Street and ending at the drainage canal east of Terry Parkway will occur under the elevated roadway portion of the Westbank Expressway. In this area, the work shall take place within the center median between the lower level travel lanes.

- For Clarification, the limits of work between Terry Parkway and Drake Avenue will include the center median portions of the project. The limits of work between Drake Avenue and 9 Mile Point will include the center median and the outer right-of-way from the edge of the road to the utility lines. The limits of work from 9 Mile Point to the western side of the project shall be outlined by the attached map.

## SECTION 2.0

### TECHNICAL SPECIFICATIONS

#### 2.1 SUMMARY OF WORK

**2.1.1 General Scope** - Jefferson Parish is soliciting bids from qualified Contractors for the turnkey landscape and chemical maintenance operations to include, but not limited to grass cutting, weed control, weed eating, edging, blowing, trash and debris removal, mulch placement, sweeping, chemical applications and associated maintenance of the Site located along the Westbank Expressway in Jefferson Parish, Louisiana. The expression turnkey shall include but may not be limited to all labor, material, equipment, transportation, insurances, licenses, qualifications, experience, removal and disposal, to accomplish the scope of work as defined in Sections 2.2 and 2.3. Jefferson Parish will contract with a qualified Contractor capable of providing turnkey planning, management, implementation and the coordination of these efforts with Parish officials.

When beginning the contract, the existing site conditions may not be in the same state as what is required by these specifications. The Contractor shall be responsible for transforming the Site to meet these specifications. However, the schedules for certain maintenance items such as mulch shall follow the specified schedule and do not need to be installed earlier than specified

The terms of this contract will be for two (2) years.

**2.1.2 General** - The scope of work shall include all items as listed within Section 2.0 of these specifications. This shall include turnkey landscape maintenance of the designated Site to include all aspects of lawn, garden, beds and pedestrian areas pertaining to the listed maintenance for Jefferson Parish.

**2.1.2.1 Questions** – All questions must be submitted in writing to the Jefferson Parish Purchasing Department a minimum of five (5) working days prior to the bid opening. All questions will be answered in writing, and submitted to all Contractors involved in the bidding process.

**2.1.3 Bid Amount** – The bid price includes all insurance, products, equipment, labor, operators, fuel and transportation to and from the work Site. The Contractor shall be aware and shall be held responsible under this contract to the requirements prescribed by the following resolution and all the amendments. Contractor shall refer to resolution **113646** “Providing a uniform set of General Specifications and Conditions for all vendors/contractors engaged in performing work or providing materials, supplies or services to the Parish of Jefferson”.

## 2.2 SCOPE OF WORK LANDSCAPE MAINTENANCE

**2.2.1 Grass Cutting (Mowing)** - The Site shall have the grass cut a minimum number of times per year. The frequency shall be: a minimum of one (1) cut per every ten (10) calendar days during the period of May 1 through September 30; one (1) cut per every two (2) weeks or fourteen (14) calendar days during the periods of January 1 through April 30 and October 1 through December 31 for the entire contract period. The grass shall be cut to a height of between a minimum of 1-1/2" (one and one-half inch) and a maximum of 2" (two inches) exposure. It is the Contractor's responsibility to the Site to determine the quantity of turf to be cut. A minimum of thirty-one (31) cuts are required for each calendar year.

Cutting shall be performed to such a manner to leave the Site with a smooth, level cut on the grass, conforming to the existing grade. No gouging, scalping or similar actions shall be permitted. All trash and debris must be removed from the Site prior to grass cutting.

Grass cutting may be accomplished utilizing push mowing units or ride on mowing units depending on the areas to be cut and the proximity of objects to the cutting areas. In constricted areas where a push type mower can be used, the cutting of grass by use of a weed eater will be prohibited.

This contract will require the Contractor to mow in close proximity to existing drainage canals. The Contractor shall be required to mow the sloped portions of the drainage canal at the same height as the flat portions of the Site. It shall be acceptable for the Contractor to use a mechanical weed eater to maintain these areas. It shall also be permissible for the Contractor to use a tractor (75 hp or less) and an implement to mow this area.

Each mowing cycle shall include weed eating (see Section 2.2.3), edging (see Section 2.2.4) and sweeping (see Section 2.2.5) inclusive to the line item price.

Each mowing cycle shall be completed in no more than two consecutive days. Weather related and unforeseen circumstances preventing the Contractor from completing a mowing cycle within this time frame shall be immediately reported to Jefferson Parish. Failure to complete mowing operations within this time period may result in a penalty (see Section 1.1.1.5).

This bid includes unit pricing for thirty-one (31) cuts per year. The Parkways Department may request additional grass cutting cycles. All additional grass cutting cycles shall be paid at the line item bid price.

In addition to weed eating, edging and sweeping, each mowing cycle shall include trash removal (see Section 2.2.2), weed control (see Section 2.2.6), hand weed removal (see Section 2.2.7) and tree trimming and sucker removal (see Section 2.2.8).

**2.2.2 Trash Removal** – The Contractor shall remove all litter and debris across the entire Site prior to every cut. Cutting of trash will not be permitted. The Contractor shall not utilize any on site trash receptacle to deposit litter. All removed litter shall be hauled from the site and properly disposed of by the Contractor.

Any debris requiring specialized equipment to remove shall be reported to the Parkways Department.

This bid includes unit pricing for thirty-one (31) trash removal cycles per year. The Parkways Department may request additional trash removal cycles. Additional trash removal cycles may, or may not be, associated with an additional grass cutting cycle. No additional grass cutting cycle shall occur without trash removal, but separate trash removal cycles may be requested without grass cutting. All additional trash removal cycles shall be paid at the line item bid price.

**2.2.3 Weed Eating** – Weed eating shall be inclusive to each grass cutting cycle. The Site shall have the grass areas around any and all existing fixed features including, but not limited to, signs, trees, landscape beds, light poles, fire hydrants, drains, manholes and utilities, cut using a mechanical trimmer. Spraying will not be allowed around any hard surface. These areas shall be cut to a 1” height and in a 24” diameter around all objects. Weed eating shall not result in any damage to any trees or plant material. Spraying shall only be allowed within the mulch area of tree and landscape beds for the purpose of weed control (see Section 2.2.6).

**2.2.4 Edging** – Edging shall be inclusive to each grass cutting cycle. The Site shall be edged with a mechanical (stick) edger where grass areas meet surface paving whether it be concrete, asphalt, brick or some other paving type. The grass shall be edged and not sprayed. Herbicides may not be used to control grass growth where grass and a paved surface meet. The frequency of edging shall be the same as mowing to ensure that no part of the grass growth shall extend over the hard surface. Edging equipment shall be such that a clean, sharp line along the hard surface/grass interface shall remain upon completion of edging. A minimum depth of 1" (one inch) shall remain along and below the top of hard surface paving upon completion of edging in order to retard the continued growth of the grass. Edging needs to be done with stick edger or walk behind edger with a metal or equivalent blade only. Mechanical weed eaters shall not be used for edging.

**2.2.5 Sweeping** – Sweeping shall be inclusive to each grass cutting cycle. The Site shall be swept in order to keep grass, leaves, smoking paraphernalia butts and other debris and trash from collecting and building up. The Contractor will be required to sweep the areas affected by the work, and all areas included within the boundaries of the Site conducted under the maintenance contract including all turf, bed, concrete curbs/gutters and roadways within the center median portion of the Site. The sweeping shall be performed immediately after each

edging and cutting operation. The Contractor shall not be allowed to blow grass clippings, dirt and debris into the street or drain inlets.

Sweeping shall only take place within the center median areas of the Westbank Expressway. This includes any concrete islands located within intersections and turning lanes. These areas must be swept at the same frequency as edging and grass cutting. The Contractor shall not be allowed to blow any clippings into the roadway. However, it shall still be the responsibility of the Contractor to sweep any grass clippings or debris located within the roadway's travel lanes.

The Contractor shall determine the best method for sweeping. A mechanical sweeper truck is encouraged but is not required.

All collected clippings and debris shall be bagged and removed from the Site. Blowing debris back onto the maintained median shall not be allowed.

**2.2.6 Weed Control** – Weed control shall be inclusive to each grass cutting cycle. This contract includes a detailed pre-emergent chemical application program to limit visible weed growth (see Section 2.3). However, as needed whereas no weeds are visible within the Site, as-needed post emerge weed control will also be the responsibility of the Contractor. Weed control is to include eradication of grassy weeds such as torpedo grass, broad leaves, and nutsedge. Products such as Round-Up, Fusilade II, Image and Certainty may be used in post-emergent applications. Weed control and spraying shall be performed by a licensed and qualified applicator in such a manner as to leave clean lines around all areas that will be affected. Spraying around trees shall occur within the mulch ring. Spraying around other obstructions such as signs, fire hydrants, light poles and the like will not be allowed. Precautions should be taken to avoid chemical drift by not spraying when wind is in excess of 5 mph. Weeds in all cracks and joints in all paved surfaces including streets, curbs/gutters, parking areas, paver areas and walkways shall only be removed by spraying. Spraying will not be allowed where a hard surface meets the edge of lawn. Spot spraying of weeds inside of beds areas will be allowed as long as proper precaution is taken when applying the non-selective herbicide. Any damage to the plant material as a result of spot spraying may lead to disallowance of future applications by the Contractor.

**2.2.7 Hand Weed Removal** – Hand weed removal shall be inclusive to each grass cutting cycle. For this contract, hand weeding will be limited to garden and planted bed areas. Garden beds are to be weed free at all times. To keep garden beds weed free at all times, the Contractor shall utilize chemical weed control (See Section 2.2.6) and hand weed removal. Hand weeding shall not be required in turf areas.

**2.2.8 Tree Trimming and Sucker Removal** – Tree trimming and sucker removal shall be inclusive to each grass cutting cycle. The Contractor shall trim trees with low hanging

branches that obstruct the area in which maintenance work is performed to a minimum height of five feet (5') above ground level, where applicable. The Contractor shall monitor and trim any trees or shrubs obstructing any traffic signals or signage. Any growth extending six inches (6") beyond the main trunk of the tree, and within five feet (5') of the ground level, is considered to be sucker growth that must be removed. The Contractor shall only utilize hand tools for tree trimming and sucker removal.

**2.2.9 Mulch Placement** – The Site shall receive baled pine straw mulch in order to keep a minimum 4" thick layer in all garden beds and around all trees and shall be refreshed every six (6) months. It is the Contractor's responsibility to visit the Site to determine the quantity of mulch required. Mulch applications shall take place during the first week of May and during the first week of November. Only mulch free of debris and trash shall be permitted. The Contractor must remove any rope or ties from the baled straw mulch and dispose of off-site. Whole bale pine straw shall be placed around each tree at a minimum 4" thick, and with a 36" diameter from the trunk of the tree. The pine straw shall be set down level and not in a pyramidal fashion around base of tree.

The Contractor shall complete each mulch application in no more than seven (7) consecutive days. Failure to complete mulch installation within this time period may result in a penalty (see Section 1.1.1.5).

This bid includes unit pricing for two (2) complete Site mulch placements per year. The Parkways Department may request additional mulching cycles. All additional mulching cycles shall be paid at the line item bid price.

**2.2.10 Shrub Pruning** – Shrubs within the Site shall be properly pruned in accordance with standard practices. It is the intent of the design for the shrubs to have a massing effect. This shall be achieved by regular pruning and shaping of the shrubs so that they are natural in shape, but with no "stray" branches. Shrubs shall be pruned after blooming each season to promote new growth. This may entail removing an entire limb, branch or frond, and may require removal of a part of a limb, branch or frond. Shrub pruning due to excessive wind and or cold (excluding named storms) may be required, and is considered part of this contract. Shrub pruning around decorative lights shall be monitored on a weekly basis. The Contractor shall keep all decorative lighting fully exposed from plant growth for service and aiming. Field input from the Jefferson Parish horticulturist will assist with any questions the Contractor may have regarding shrub pruning. Emergency shrub pruning may be required due to named storm damage. Emergency pruning due to named storm damage shall be considered an additional service not included in this contract. The Contractor shall assess all damage and prepare a proposal for removal to Jefferson Parish for approval. Work shall not be performed without prior approval from Jefferson Parish.

This bid includes unit pricing for five (5) complete Site shrub pruning cycles per year (February, April, June, August and October). The Parkways Department may request additional shrub pruning cycles. All additional shrub pruning cycles shall be paid at the line item bid price.

**2.2.11 Tree Pruning** - Trees within the Site shall be properly pruned in accordance with standard practices. All dead or broken branches from all trees shall be removed. Trees shall be shaped to have a balanced appearance. All crape myrtle trees are to be cut back in February of each year to allow for new, healthy growth, and to maintain an “umbrella” shaped tree. No topping of crape myrtles will be allowed.

This bid includes unit pricing for two (2) complete Site tree pruning cycles per year (February and August). The Parkways Department may request additional tree pruning cycles. All additional tree pruning cycles shall be paid at the line item bid price.

**2.2.12 Incidental Plant and Tree Installation** – Landscape bed locations shall require periodic replacement of plants and trees located within the maintenance Site and is required to be performed by the Contractor, as requested. In addition, new, or expanded, landscape bed and tree planting areas may be requested. Unit pricing shall be provided for various size trees and shrubs for incidental plant installation. When replacing similar plant material in an existing landscape bed, the Contractor shall closely match the new material to the existing in terms of variety and size. The Contractor must receive approval from Jefferson Parish prior to replacement.

When pricing the incidental cost of dead plant and tree installation, the Contractor shall include all material, freight, labor, soil, mulch, staking and incidentals into the unit price. In addition, the Contractor shall be required to include a minimum of two (2) weeks of establishment with every new planting. This includes, but is not limited to, watering and health monitoring of the plant material.

All planted material shall include a six (6) month warranty period. Any incidental plant material installed by the Contractor that dies prior to the end of the six (6) month warranty period shall be replaced by the Contractor at no cost to the Parkways Department. Establishment and warranty requirements will apply to this plant material.

**2.2.13 Incidental Sod Installation** - Incidental sod installation may be required during this contract. All sod shall be Class A ‘419’ Bermuda and shall be free of weeds and disease. Pricing shall be per square yard, but when requesting incidental sod installation, a minimum of fifty (50) square yards will be required.

When pricing the incidental cost of installation, the Contractor shall include all material, freight, labor, grading, sod rolling and incidentals into the unit price. In addition, the

Contractor shall be required to include a minimum of two (2) weeks of establishment with every new planting. This includes, but is not limited to, watering and health monitoring of the sod.

All sod shall include a six (6) month warranty period. Any incidental sod installed by the Contractor that dies prior to the end of the six (6) month warranty period shall be replaced by the Contractor at no cost to the Parkways Department. Establishment and warranty requirements will apply to this sod.

**2.2.14 Incidental Debris Removal** – In the event of a named storm or other abnormal weather event, the Contractor may be requested to remove debris from the site. Debris may include, but not be limited to, trees, branches, limbs and other landscape material. All debris must be collected and hauled from the site. Payment for incidental debris removal shall be paid per cubic yard of removed and hauled material.

**2.2.15 General** – At the discretion of the Jefferson Parish horticulturalist, products, methods and application rates may be adjusted due to cultural changes or plant needs. Any changes in these specifications will not create additional financial obligations for the Contractor.

### **2.3 SCOPE OF WORK CHEMICAL MAINTENANCE**

**2.3.1 Incidental Soil Sample (Golf Course Sample)** – As requested by Jefferson Parish, the Contractor shall take periodical soil samples from various locations along the project Site. These samples will be taken from turf areas. Samples shall be submitted to Spectrum Analytic (or equivalent private lab). Turf soil samples shall be advanced samples (also known as golf course sample) to include micronutrients and Ph buffer.

Soil sample pricing shall be priced as an incidental item. Pricing shall include all required testing and standard shipping.

**2.3.2 Incidental Plant Tissue Sample** – As requested by Jefferson Parish, the Contractor shall take periodic plant tissue/plant soil samples from various locations along the project Site. These samples will be taken from the landscape beds. Samples shall be submitted to Spectrum Analytic (or equivalent private lab).

Plant tissue sample pricing shall be priced as an incidental item. Pricing shall include all required testing and second day air shipping.

**2.3.3 Plant Bed Weed Control** - All planting beds and tree wells shall be kept free of weeds and /or undesirable grasses at all times. Chemical weed removal shall include:

1. Baricade 4 FL Pre Emerge @ 48oz/acre (**3 applications per year in January, May and September @ 16 oz. per application**)

2. Gallery 75 Dry Flowable @ 1.0 lb/acre per application (**2 applications per Year in January and September @ the manufacturer's specified high rate**)
3. Tower Herbicide @ Follow manufacture rate (**1 application per year in May @ the manufacturer's specified high rate**)

**2.3.9 Turf Weed Control** – All turf areas shall be treated with pre-emergent and post-emergent herbicides four (4) times per year. Chemicals to be used are as follows:

**2.3.9.1 January (pre-emergent program)**

Barricade 65 WG at a rate of 1.0 lbs. per acre with wetting coverage of 40 gallons of water per acre

*Plus*

Weedestroy AM 40 at a rate of 32 oz per acre

*Plus*

Overdrive at a rate of 3 oz per acre

**2.3.9.2 April (post-emergent program)**

Plateau at a rate of 3 oz per acre

*Plus*

Derigo at a rate of 3 oz per acre

**2.3.9.3 July (post-emergent program)**

Plateau at a rate of 4 oz per acre

*Plus*

Derigo at a rate of 3 oz per acre

*Plus*

Outrider at a rate of 1 oz per acre

**2.3.9.4 September (pre-emergent program)**

Esplanade 200 SC at a rate of 3 oz per acre

*Plus*

Plateau at a rate of 4 oz per acre

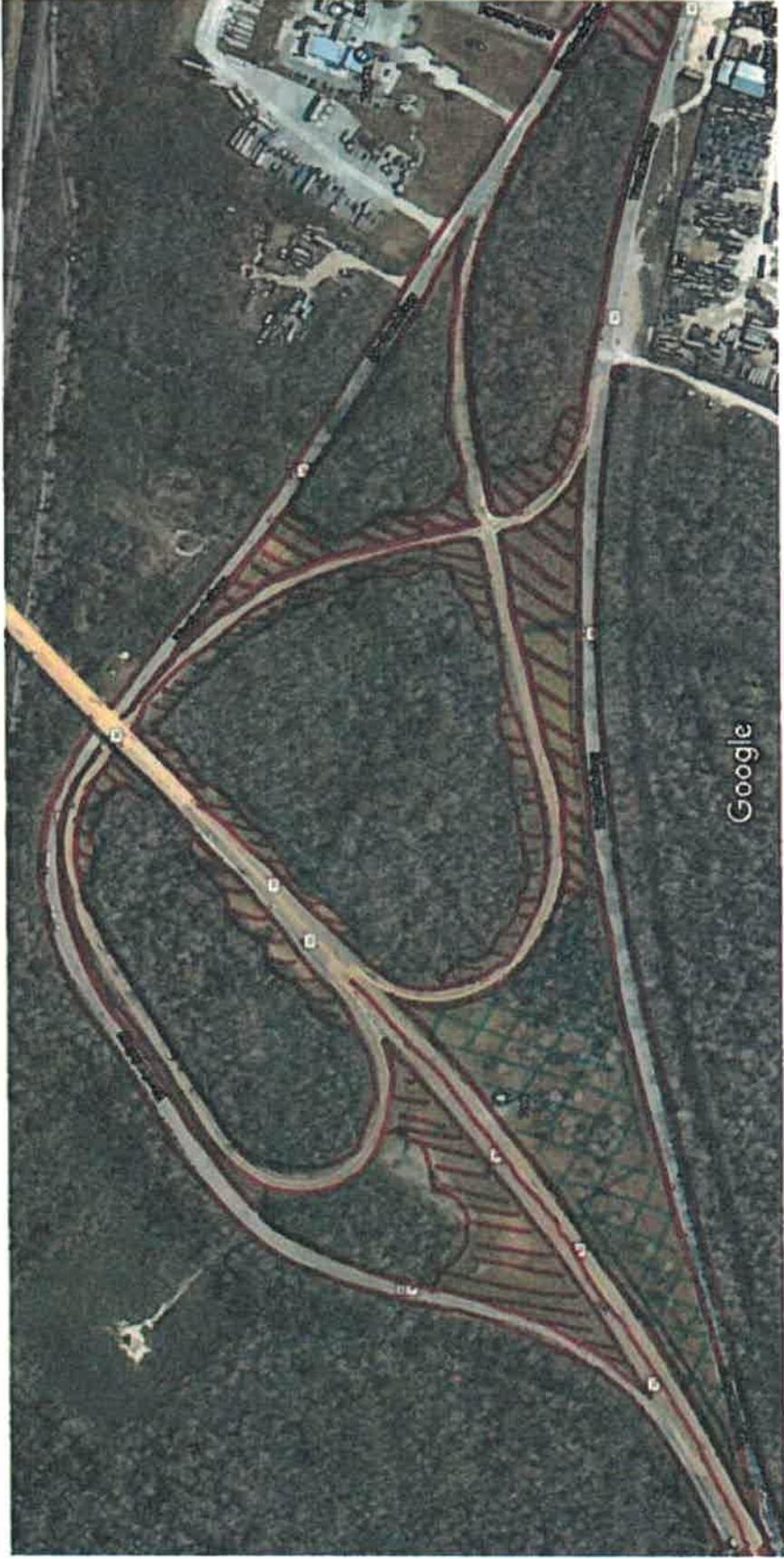
*Plus*

Outrider at a rate of 1 oz per acre

Note: Prior approval from the Jefferson Parish Parkways Department is required for all as-equal products.

- 2.3.4 Tree Fertilization** – All trees shall be fertilized once per year in February or March. The fertilizer shall include 8-12 month slow release fertilizer at a ratio to be determined by the Jefferson Parish horticulturalist.
- 2.3.5 Ornamental Fertilization** – All shrubs and ground cover shall be fertilized once per year in February or March. Applications shall be made before the shrubs and ground cover are fully leafed with new foliage. The fertilizer shall include 8-12 month slow release bed fertilizer at a ratio to be determined by the Jefferson Parish horticulturalist.
- 2.3.6 Incidental Insects and Diseases** - Consistent inspection of plant materials is required in order to detect insect and disease problems before they cause serious damage. The contractor will handle the insect and disease controls through periodic inspection. Diagnosis and treatment of insects and diseases will also be required and shall be considered incidental work based on the incidental price list (see Section 1.1.1.6).
- 2.3.7 Incidental Turf Fertilization** – Turf fertilization shall be based on the incidental price list (see Section 1.1.1.6) and shall be performed as requested by the Jefferson Parish Parkways Department. There shall be no minimum or maximum applications of fertilizer. In addition, as approved by the Parkways Department, a fertilization application may encompass all or a portion(s) of the Site.
- 2.3.8 Incidental Pest Control** – Pest control shall be based on the incidental price list (see Section 1.1.1.6) and shall be performed as requested by the Jefferson Parish Parkways Department. There shall be no minimum or maximum applications of fertilizer. In addition, as approved by the Parkways Department, a fertilization application may encompass all or a portion(s) of the Site.
- 2.3.10 Chemical Application Equipment** – The Contractor shall determine the type and quantity of equipment required to perform chemical applications. However, the equipment must, at minimum, meet the following specifications:
1. Complete a full application of the entire Site within five (5) consecutive days;
  2. Must have foam marking capabilities on boom spraying units or;
  3. Boomless sprayer with GPS navigation and computer-controlled flow rate.
- 2.3.11 Non-Ionic Wetting Agent** – As needed, the Contractor shall add a non-ionic wetting agent to applications.
- 2.3.12 General** – At the discretion of the Jefferson Parish horticulturalist products, methods and application rates may be adjusted due to cultural changes or plant needs. Any changes in these specifications will not create additional financial obligations for the Contractor.

Note: The Contractor is responsible for determining the acreage and quantities of all areas of the Site.



LEGEND:

— CUT ROADSIDE (+/- 12')

//// CUT OPEN AREA

▒ DO NOT CUT

• ENDS CUT

> CONTINUE CUT



50-00132044

DATE: 1/20/2021

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00132844

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

BUYER: SFOLSE@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA [WWW.JEFFPARISHBIDS.NET](http://WWW.JEFFPARISHBIDS.NET) UNTIL 2:00 PM, 1/26/2021 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 AND VIA TELECONFERENCE (DIAL-IN AT (504) 323-1800, MEETING ID: 181357) At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting [www.jeffparishbids.net](http://www.jeffparishbids.net) to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

**THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS**

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

BID REVISED PER ADDENDUM #1

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

**IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS**

**This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.**

**Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.**

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

**ADDITIONAL REQUIREMENTS FOR THIS BID**

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.**

**2, 3, 4, 5, 6, 8, 10, 11, 12, 13, 15**

**PRE-BID CONFERENCE TO BE HELD AT: GENERAL GOVT BLDG., 200 DERBIGNY STREET, SUITE 3503/3506 @ 10:00 A.M. ON 1/14/2021**

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise stated in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form,
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

BID REVISED PER ADDENDUM #1

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

See Page 1 for Conflicts of Interest Statement

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO ✓

MAXIMUM ESCALATION PERCENTAGE REQUESTED 0 %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF Contract Term.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

**DELIVERY: FOB JEFFERSON PARISH**

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES 7 days after award

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 52956

**THIS SECTION MUST BE COMPLETED BY BIDDER:**

FIRM NAME: H&O Investments, LLC

ADDRESS: 17425 Opportunity Avenue

CITY, STATE: Baton Rouge, LA ZIP: 70817

TELEPHONE: ( 225 )454-6397 FAX: ( 225 )389-6537

EMAIL ADDRESS: davidmahler@handollc.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: 1

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

NUMBER: \_\_\_\_\_

TOTAL PRICE OF ALL BID ITEMS: \$ 747,914.00

AUTHORIZED SIGNATURE: 

David Mahler

Printed Name

TITLE: Owner

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

BID REVISED PER ADDENDUM #1

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			TWO (2) YEAR CONTRACT FOR LANDSCAPE AND CHEMICAL MAINTENANCE FOR THE WESTBANK EXPRESSWAY FROM US 90 TO TERRY PARKWAY FOR THE JEFFERSON PARISH DEPARTMENT OF PARKWAYS		
1	62.00	CYCL	0010 COMPLETE GRASS CUTTING CYCLE	7,600.00	471,200.00
			TWO YEAR LANDSCAPE AND CHEMICAL AND MAINTENANCE CONTRACT FOR THE WESTBANK EXPRESSWAY FROM US 90 TO TERRY PARKWAY		
2	1.00	CYCL	0020 TRASH REMOVAL	1,750.00	1,750.00
3	4.00	CYCL	0040 MULCH PLACEMENT	11,900.00	47,600.00
4	10.00	CYCL	0050 SHRUB PRUNING	5,250.00	52,500.00
5	4.00	CYCL	0060 TREE PRUNING	7,500.00	30,000.00
6	6.00	EA	0070 PLANT BED WEED CONTROL PRE-EMERGENT HERBICIDE (BARRICADE)	750.00	4,500.00
7	4.00	EA	0080 PLANT BED WEED CONTROL PRE-EMERGENT HERBICIDE (GALLERY)	971.25	3,885.00
8	2.00	EA	0090 PLANT BED WEED CONTROL PRE-EMERGENT HERBICIDE (TOWER)	1,188.00	2,376.00
9	2.00	EA	0100 TURF WEED CONTROL PRE-EMERGENT BARRICADE, WEEDESTROY AND OVERDRIVE)	12,223.00	24,446.00
10	2.00	EA	0110 TURF WEED CONTROL POST-EMERGENT (PLATEAU AND DERIGO)	12,609.50	25,219.00
11	2.00	EA	0120 TURF WEED CONTROL POST-EMERGENT (PLATEAU, DERIGO AND OUTFRIDER)	15,847.50	31,695.00

BID REVISED PER ADDENDUM #1

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
12	2.00	EA	0130 TURF WEED CONTROL PRE-EMERGENT (ESPLANADE, PLATEAU AND OUTRIDER)	16,736.00	33,472.00
13	2.00	EA	0140 TREE FERTILIZATION	3,911.00	7,822.00
14	2.00	EA	0150 ORNAMENTAL (SHRUB) FERTILIZATION	2,000.00	4,000.00
15	1.00	EA	0160 INCIDENTAL SHRUB 1-GALLON	100.00	100.00
16	1.00	EA	0170 INCIDENTAL SHRUB 3-GALLON	100.00	100.00
17	1.00	EA	0180 INCIDENTAL SHRUB 7-GALLON	100.00	100.00
18	1.00	EA	0190 INCIDENTAL SHRUB 15-GALLON	100.00	100.00
19	1.00	EA	0200 INCIDENTAL TREE 30-GALLON	1,000.00	1,000.00
20	1.00	EA	0210 INCIDENTAL TREE 45-GALLON	1,000.00	1,000.00
21	1.00	EA	0220 INCIDENTAL ANNUAL COLOR 4 INCH POT	25.00	25.00
22	1.00	CUYD	0230 INCIDENTAL DEBRIS REMOVAL	50.00	50.00
23	1.00	EA	0240 INCIDENTAL TREE STAKE KIT (MINIMUM 3 STAKES)	45.00	45.00
24	1.00	LB	0250 INCIDENTAL GRASS SEED IMPROVED HULLED BERMUDA SEED	10.00	10.00

BID REVISED PER ADDENDUM #1

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			SUNSTAR OR APPROVED EQUAL		
25	1.00	SQYD	0260 INCIDENTAL SOD 419 BERMUDA	5.00	5.00
26	1.00	EA	0270 INCIDENTAL SOIL AMENDMENT METRO 380 (2.8 CUBIC FEET BAG)	100.00	100.00
27	1.00	CUYD	0280 INCIDENTAL FILL DIRT PUMP SAND	21.00	21.00
28	1.00	CUYD	0290 INCIDENTAL GARDEN SOIL	42.00	42.00
29	1.00	EA	0300 INCIDENTAL WATER RETAINER AQUASORB OR APPROVED EQUAL  (50 POUND BAG)	17.00	17.00
30	1.00	CF	0310 INCIDENTAL MULCH BALED PINE STRAW	2.00	2.00
31	1.00	CF	0320 INCIDENTAL MULCH CRUSHED PINE STRAW BAG	4.00	4.00
32	1.00	CUYD	0330 INCIDENTAL EMERGENCY TREE TRIMMING (DEBRIS MEASUREMENT)	500.00	500.00
33	1.00	ACRE	0340 INCIDENTAL BED GRANULAR APPLICATION NO PRODUCT, LABOR ONLY	250.00	250.00
34	1.00	ACRE	0350 INCIDENTAL BED LIQUID APPLICATION NO PRODUCT, LABOR ONLY	250.00	250.00
35	1.00	ACRE	0360 INCIDENTAL TURF GRANULAR APPLICATION  NO PRODUCT, LABOR ONLY	250.00	250.00
36	1.00	ACRE	0370 INCIDENTAL TURF GRANULAR APPLICATION	250.00	250.00
BID REVISED PER ADDENDUM #1					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			MUST UTILIZE A HERD SEEDER (ANT BAITS) NO PRODUCT, LABOR ONLY		
37	1.00	ACRE	0380 INCIDENTAL TURF LIQUID APPLICATION NO PRODUCT, LABOR ONLY	250.00	250.00
38	1.00	ACRE	0390 INCIDENTAL GRANULAR FERTILIZER MILORGANITE 6-2-0 OR APPROVED EQUAL  APPLICATION: 400 POUNDS PER ACRE PRODUCT ONLY, NO LABOR	140.00	140.00
39	1.00	ACRE	0400 REGAL HARNESS LIQUID 30-0-0 OR APPROVED EQUAL  APPLICATION: 15 GALLONS PER ACRE 2 PARTS WATER, 1 PART PRODUCT PRODUCT ONLY, NOT LABOR	143.00	143.00
40	1.00	ACRE	0410 REGAL ENSEMBLE WITH SHAMROCK 0-20-20  OR APPROVED EQUAL APPLICATION: 15 GALLONS PER ACRE 2 PARTS WATER, 1 PART PRODUCT PRODUCT ONLY, NO LABOR	143.00	143.00
41	1.00	ACRE	0420 MONSANTO CERTAINTY LIQUID OR APPROVED EQUAL  APPLICATION: MANUFACTURER'S HIGH RATE PRODUCT ONLY, NO LABOR	103.00	103.00
42	1.00	ACRE	0430 AGROLIQUID TANK MIX FERTILIZER PRODUCTS  OR APPROVED EQUAL HIGH NRG-N APPLICATION: 7 GALLONS PER ACRE NRESPONSE APPLICATION: 3 GALLONS PER ACRE PRO-GERMINATOR APPLICATION: 3.25 GALLONS PER ACRE KALIBRATE APPLICATION: 3.25 GALLONS PER ACRE ADD WATER AS A CARRIER TO PRODUCE 65 GALLONS PER ACRE OF FINISHED PRODUCT PRODUCT MIXTURE ONLY	500.00	500.00
43	1.00	ACRE	0440 DOLOMITIC LIME GRANULAR APPLICATION: 2,000 POUNDS PER ACRE  PRODUCT ONLY, NO LABOR	340.00	340.00
BID REVISED PER ADDENDUM #1					

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
44	1.00	ACRE	0450 GYPSUM GRANULAR APPLICATION: 2,000 POUNDS PER ACRE  PRODUCT ONLY, NO LABOR	460.00	460.00
45	1.00	ACRE	0460 ELEMENTAL SULFUR GRANULAR APPLICATION: 175 POUNDS PER ACRE  PRODUCT ONLY, NO LABOR	108.00	108.00
46	1.00	ACRE	0470 TALSTAR GRANULAR OR APPROVED EQUAL  APPLICATION: 175 POUNDS PER ACRE PRODUCT ONLY, NO LABOR	152.00	152.00
47	1.00	ACRE	0480 TALSTAR LIQUID OR APPROVED EQUAL  APPLICATION: 44 OUNCES PER ACRE PRODUCT ONLY, NO LABOR	18.00	18.00
48	1.00	ACRE	0490 BAYER TOPCHOICE OR APPROVED EQUAL  APPLICATION: 87 POUNDS PER ACRE PRODUCT ONLY, NO LABOR	255.00	255.00
49	1.00	ACRE	0500 BASF SIESTA FIRE ANT BAIT OR APPROVED EQUAL  APPLICATION: 1.5 POUNDS PER ACRE PRODUCT ONLY, NO LABOR	23.00	23.00
50	1.00	ACRE	0510 SYNGENTA ADVION FIRE ANT BAIT OR APPROVED EQUAL  APPLICATION: 1.5 POUNDS PER ACRE PRODUCT ONLY, NO LABOR	19.00	19.00
51	1.00	ACRE	0520 FUSILADE II LIQUID OR APPROVED EQUAL  APPLICATION: MANUFACTURER'S HIGH RATE PRODUCT ONLY, NO LABOR	81.00	81.00
52	1.00	ACRE	0530 ESPLANADE 200 (SC) HERBISIDE OR APPROVED EQUAL  APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR	6.00	6.00
53	1.00	ACRE	0540 BAYER ESCORT XP OR APPROVED EQUAL	1.00	1.00
BID REVISED PER ADDENDUM #1					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
54	1.00	ACRE	APPLICATION: .25 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0550 REGAL MULTIGREEN LIQUID FERTILIZER OR APPROVED EQUAL	1.00	1.00
55	1.00	ACRE	APPLICATION: MANUFACTURER'S HIGH RATE PRODUCT ONLY, NO LABOR  0560 DREXEL MSMA OR APPROVED EQUAL	1.00	1.00
56	1.00	ACRE	APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR  0570 VALENT OUTRIDER HERBICIDE OR APPROVED EQUAL	5.00	5.00
57	1.00	ACRE	APPLICATION: .25 OUNCES PER ACRE PROCUCT ONLY, NO LABOR  0580 BASF PLATEAU HERBICIDE OR APPROVED EQUAL	1.00	1.00
58	1.00	ACRE	APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0590 SYNGENTA BARRICADE 65WG HERBICIDE OR APPROVED EQUAL	13.00	13.00
59	1.00	ACRE	APPLICATION: 1/3 POUNDS PER ACRE PRODUCT ONLY, NO LABOR  0600 BAYER DERIGO HERBICIDE OR APPROVED EQUAL	5.00	5.00
60	1.00	ACRE	APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0610 BASF OVERDRIVE HERBICIDE OR APPROVED EQUAL	1.00	1.00
61	1.00	ACRE	APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0620 SYGENTA PRINCEP LIQUID (SIMAZINE) OR APPROVED EQUAL	1.00	1.00
62	1.00	ACRE	APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR  0630 LESCO ELIMINATE D HERBICIDE OR APPROVED EQUAL	1.00	1.00
BID REVISED PER ADDENDUM #1					

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00132844

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
63	1.00	ACRE	APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR  0640 PBI GORDON SPEEDZONE SOUTHERN HERBICIDE	2.00	2.00
64	1.00	ACRE	OR APPROVED EQUAL APPLICATION: 1 OUNCE PER ACRE PRODUCT ONLY, NO LABOR  0650 BAYER CELSIUS WG HERBICIDE OR APPROVED EQUAL	6.00	6.00
65	1.00	ACRE	APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0660 BAYER TRIBUTE TOTAL HERBICIDE OR APPROVED EQUAL	35.00	35.00
66	1.00	ACRE	APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0670 BAYER PASTORA HERBICIDE OR APPROVED EQUAL	9.00	9.00
67	1.00	EA	APPLICATION: .5 OUNCES PER ACRE PRODUCT ONLY, NO LABOR  0670 INCIDENTAL PLANT TISSUE SAMPLE	40.00	40.00
68	1.00	ACRE	0680 SIMPLOT ECOGREEN 5-3-2 OR APPROVED EQUAL  APPLICATION: 400 POUNDS PER ACRE PRODUCT ONLY, NO LABOR	115.00	115.00
69	1.00	EA	0690 INCIDENTAL SOIL SAMPLE GOLF COURSE SAMPLE	250.00	250.00
70	1.00	EA	0700 DIRECTORS MISCELLANEOUS REPAIR APPROVED UP TO \$5,000  ****THIS IS NOT A BIDDABLE ITEM.****		

BID REVISED PER ADDENDUM #1

## **Non-Public Works Bid Affidavit Instructions**

- **Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.**
- **Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.**
- **Affidavit must be notarized or the affidavit will not be accepted.**
- **Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.**
- **Affiant MUST select either A or B when required or the affidavit will not be accepted.**
- **Affiants who select choice A must include an attachment or the affidavit will not be accepted.**
- **If both choice A and B are selected, the affidavit will not be accepted.**
- **Affidavit marked N/A will not be accepted.**
- **It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.**

*Instruction sheet may be omitted when submitting the affidavit*

Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF East Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: David Mahler, (Affiant) who after being by me duly sworn, deposed and said that he/she is the fully authorized member/manager/owner of H&O Investments, LLC (Entity), the party who submitted a bid in response to Bid Number 50-00132844, to the Parish of Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B ✓ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

**Choice A** \_\_\_\_\_ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

**Choice B**  There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

David Mahler  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 11<sup>th</sup> DAY OF January, 2021.

  
\_\_\_\_\_  
Notary Public  
Joshua D. Roy  
\_\_\_\_\_  
Printed Name of Notary

34743  
\_\_\_\_\_  
Notary/Bar Roll Number

**JOSHUA D. ROY  
BAR ROLL #34743  
NOTARY PUBLIC  
MY COMMISSION IS FOR LIFE**

My commission expires at death.

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  

---

INCORPORATED.

AT THE MEETING OF DIRECTORS OF \_\_\_\_\_  
INCORPORATED, DULY NOTICED AND HELD ON \_\_\_\_\_,  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT  
WAS:

RESOLVED THAT \_\_\_\_\_, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-  
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON  
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,  
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES  
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS  
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING  
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-  
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE  
A TRUE AND CORRECT COPY OF AN  
EXCERPT OF THE MINUTES OF THE ABOVE  
DATED MEETING OF THE BOARD OF  
DIRECTORS OF SAID CORPORATION, AND  
THE SAME HAS NOT BEEN REVOKED OR  
RESCINDED.

\_\_\_\_\_  
**SECRETARY-TREASURER**

\_\_\_\_\_  
**DATE**

## **STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES**

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

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For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

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### **JEFFERSON PARISH REQUIRED STANDARD INSURANCE**

#### **WORKER'S COMPENSATION INSURANCE**

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

**Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being**

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

**COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.  
Property Damage Liability \$1,000,000.00 each occurrence.

**Note:** This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

**DEDUCTIBLES** - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

**UMBRELLA LIABILITY COVERAGE**

An umbrella policy or excess may be used to meet minimum requirements.

**FOR CONSTRUCTION AND RENOVATION PROJECTS:**

The following are required unless otherwise specified in the bid. Such insurance is due upon contract execution.

1) **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

2) **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.



## EQUIPMENT

## GROUNDS

<u>QTY</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>
14	2020	Gravely Proturn Mower	992297
10	2020	Gravely Proturn Mower	992269
20	2019	Gravely Proturn Mower	992269
12	2018	Gravely Proturn Mower	992269
9	2018	Gravely Proturn Mower	992270
1	2017	Gravely Proturn Mower	992269
1	2018	Bobcat Compact	T550
3	2007	Bobcat Compact	T190
1	2016	RTV Sprayer	900
1	2018	RTV Sprayer	900
1	2012	RTV Sprayer	900
1	2018	RTV Sprayer	X900G-H
1	2019	Brushcat	RC66
1	2019	Brush Monster	
1	2017	John Deere Tractor with Tiger 20' reach boom	5100E
1	2010	Kuboto Tractor	M9540DTC
1	2010	Kuboto Tractor	M9540D
1	2010	Kuboto Tractor with tiger flail 20' reach boom	M9960
1	2019	Tiger Flail Tractor	RBF2C63
2	2014	Bushhog Tractor with rotary cutting deck	BW1800
3	2011	35 Yard Dump Trailer	
100+		Red Max Trimmers	260TS
50+		Red Max Edger	265F
50+		Red Max Backpack Blower	BZ7500

Always done. Always beautiful. Always easy.

## CERTIFICATE OF AUTHORITY

David C. Mahler, Jr., member of H & O Investments, L.L.C., a Louisiana limited liability company (H&O), and that, as such, he is authorized to execute this Certificate in the name of and on behalf of H&O:

1. David C. Mahler, Jr. is the member of H&O Investments, L.L.C.
2. David C. Mahler, Jr. is the only member of H&O Investments, L.L.C. He has approved and consented to the following actions to be undertaken by H&O as Agents of and for H&O:

**RESOLVED** that David C. Mahler, Jr., acting alone, be and is hereby authorized, empowered and directed for and on behalf of H&O to solely do, sign and deliver any and all acts, instruments or documents of every kind or character which, he in his sole and uncontrolled discretion deems necessary or advisable in order to carry out the business affairs of H&O.

**FURTHER RESOLVED** that, David C. Mahler, Jr., as Agent of H&O, acting alone, be and is hereby directed, authorized, empowered and instructed, for and on behalf of H&O to:

1. Execute and deliver any bid proposal;
2. Execute and deliver any contract on behalf of the company;
3. Execute and deliver any application required by any insurance company;
4. Pay all insurance and bond costs required to be paid by H&O; and
5. Execute and deliver any and all other documents or instruments which might be necessary in order to conduct or effectuate the business of H&O;

all on such terms and conditions as said H&O deems necessary and proper, in his sole and uncontrolled discretion.

**FURTHER RESOLVED** that all prior actions and decisions of David C. Mahler, Jr. on behalf of H&O in his capacity as Agent of H&O in connection with the foregoing resolutions are hereby ratified and approved as actions of H&O.

The undersigned further certifies that the foregoing resolutions are and remain in full force and effect, and have not been modified or amended.

Signed this 24th day of February 2020, in Baton Rouge, Louisiana.

H & O INVESTMENTS, L.L.C.

  
\_\_\_\_\_  
David C. Mahler, Jr.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 235 Highlandia Drive, Suite 200 Baton Rouge LA 70810	<b>CONTACT NAME:</b> Tammy Gill <b>PHONE (A/C, No, Ext):</b> 225-906-1228 <b>E-MAIL ADDRESS:</b> tammy_gill@ajg.com	<b>FAX (A/C, No):</b> 225-292-3893
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> H & O Investments, LLC 17425 Opportunity Ave Baton Rouge LA 70817	<b>INSURER A:</b> Phoenix Insurance Company <b>NAIC #:</b> 25623	
	<b>INSURER B:</b> Travelers Property Casualty Co of America <b>NAIC #:</b> 25674	
	<b>INSURER C:</b> LUBA Casualty Insurance Company <b>NAIC #:</b> 12472	
	<b>INSURER D:</b> Ironshore Specialty Insurance Co <b>NAIC #:</b> 25445	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 504391994

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	CO8L817574	2/19/2020	2/19/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BA8L812369	2/19/2020	2/19/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	CUP0N457432	2/19/2020	2/19/2021	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	027000300264120	2/19/2020	2/19/2021	<input checked="" type="checkbox"/> PER STATUTE	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Contractors Equipment Pollution Liability	N	N	QT6609L243129TIL20 003979900	2/19/2020	2/19/2021	Insured Value Each Occurrence Each Aggregate	\$142,000
D					2/19/2020	2/19/2021		\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See Attached...

**CERTIFICATE HOLDER****CANCELLATION**
 Master Certificate  
 H&O Investments, LLC  
 DBA H&O Grounds

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED H & O Investments, LLC 17425 Opportunity Ave Baton Rouge LA 70817	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE	_____	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER: 25    FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

**General Liability Endorsements:**

Blanket Waiver of Subrogation - When Required by Written Contract CG2684  
 Blanket Additional Insured - When Required by Written Contract CGD604 8/13  
 Blanket Primary & Non-Contributory Wording when required by written Contract CGD604 8/13  
 30 Day Notice of Cancellation - When Required by Written Contract ILT405

**Business Auto Coverage Endorsements:**

Blanket Additional Insured - When Required by Written Contract CAF106  
 Blanket Waiver of Subrogation - When Required by Written Contract CAF106  
 Primary & Non-Contributory Wording - When Required by Written Contract - CAT474 (2/16)  
 30 Day Notice of Cancellation - When Required by Written Contract ILT405

Commercial Umbrella Policy - Follow Form of Underlying Insurance

Workers Compensation Blanket Waiver of Subrogation - When Required by Written Contract WC000313

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**H&O Investments, LLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► \_\_\_\_\_

Other (see instructions) ► \_\_\_\_\_

5 Address (number, street, and apt. or suite no.) See instructions.

**17425 Opportunity Avenue**

6 City, state, and ZIP code

**Baton Rouge, LA 70817**

7 List account number(s) here (optional)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		

OR

Employer identification number									
5	9	-	3	7	9	0	4	3	5

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ►



Date ►

1/4/2021

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



## State Licensing Board for Contractors

This is to Certify that:

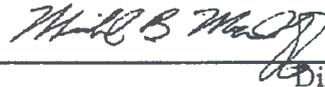
H & O INVESTMENTS, LLC  
17425 Opportunity Drive  
Baton Rouge, LA 70817

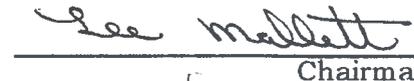
is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; SPECIALTY: INSULATION (COMMERCIAL AND INDUSTRIAL); SPECIALTY:  
LANDSCAPING, GRADING AND BEAUTIFICATION



Witness our hand and seal of the Board dated,  
Baton Rouge, LA 31st day of January 2019

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Chairman

Expiration Date: January 21, 2022

License No: 52956

This License Is Not Transferrable

  
\_\_\_\_\_  
Treasurer



HORTICULTURE REGISTRATION : **MELISSA MARIE LEBOEUF**

Date: 01/10/2020

LDAF ID : **111315**

LICENSE(S): **LANDSCAPE HORTICULTURIST 20-3053**

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

81

### LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3002, Baton Rouge, LA 70806, (225) 952-8100, FAX (225) 925-3760

Be it known, that effective **02/01/2020** through **01/31/2021** having complied with all relevant requirements of the Louisiana Revised Statutes, the individual named below is hereby licensed in the following profession(s):

LICENSE(S): **LANDSCAPE HORTICULTURIST 20-3053**

**MELISSA MARIE LEBOEUF**  
27 REN PASS  
HARRAHAN LA 70123



*Mike Strain*  
Commissioner

DISPLAY IN A PROMINENT PLACE.

LDAF ID: **111315**





**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

License No. 00129090

Date: 12/11/2020

H & O INVESTMENTS LLC

10

Please verify information for correctness. If changes are necessary, make corrections and promptly return to issuing agency.

**LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**

**MIKE STRAIN DVM, COMMISSIONER**

Agricultural & Environmental Sciences, 5825 Florida Blvd., Suite 3003, Baton Rouge, LA 70806, (225) 925-3787, FAX (225) 925-3760

Be it known, that effective **January 01, 2021** through **December 31, 2021** having complied with all relevant requirements of the Louisiana Revised Statutes, the entity named below is hereby authorized to engage in the business of **GROUND APPLICATOR OWNER-OPERATOR**.

H & O INVESTMENTS LLC  
17425 OPPORTUNITY AVE  
BATON ROUGE LA 70817

Commissioner

License No. 00129090

DISPLAY IN A PROMINENT PLACE



LOUISIANA DEPARTMENT OF  
AGRICULTURE & FORESTRY

CERTIFICATION CARD

COMMERCIAL PESTICIDE APPLICATOR

ANTHONY MUSACCHIA III  
165 OAKLAWN RIDGE LANE  
SAINT ROSE LA 70087

00146881

Exp. Date: 12/31/2020



*Mike Strain*

MIKE STRAIN, DVM COMMISSIONER



CERTIFIED, LICENSED OR REGISTERED AS

CATEGORY  
3-Ornamental & Turf Pest Control  
6-Right-Of-Way & Industrial Pest  
GS-General Standards

RECERTIFY BY  
12/5/2022  
12/5/2022  
12/5/2022

SIGNATURE:

*Anthony Musacchia III*

LDAF EMERGENCY HOTLINE: 855-452-5323  
LA POISON CONTROL CENTER: 800-222-1222



# Jefferson Parish

## Department of Public Works-Parkways

1901 Ames Blvd. Marrero, LA. 70072  
(504) 349-5800

Be it known, that effective **April 1, 2020 through March 31, 2021** having complied with all relevant requirements of the Jefferson Parish Ordinance No. 21243, the individual named below is hereby licensed to practice in the Parish of Jefferson in the following profession(s):

**License(s):      Arborist      20-2083**

**Stephen McArthur**  
c/o H&O Grounds  
17425 Opportunity Ave.  
Baton Rouge, LA 70817  
(225) 454-6397

**Bryan K. Parks, PLA**  
Director of Parkways

DISPLAY IN A PROMINENT PLACE.  
**LICENSE NO. JP-048**