

## All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES \_\_\_\_\_ NO XMAXIMUM ESCALATION PERCENTAGE REQUESTED N/A %INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF 45 Days from March 6, 2018

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

## DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES

2 YearsLOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 22027

## THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: Sun Industries, LLC.ADDRESS: 6105 LA Highway 1 SouthCITY, STATE: Brusly, LAZIP: 70719TELEPHONE: ( 225 ) 749-2418FAX: ( 225 ) 749-3964EMAIL ADDRESS: estimating@suneandi.com

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/ANUMBER: N/ANUMBER: N/ANUMBER: N/ATOTAL PRICE OF ALL BID ITEMS: \$ 150,758.50

AUTHORIZED

SIGNATURE: Toby C. Berthelot

Printed Name

TITLE: Chief Operating Officer

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00121855

SCALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1,600.00	HR	TWO YEAR CONTRACT TO PERFORM INCIDENTAL WORK AT THE ALARIO CENTER, SEGNETTE FIELD JEFFERSON PARISH PARKS AND RECREATION DEPARTMENT  0010 ELECTRICIAN - Must be capable to do all types of electrical work such as:  Commercial, Residential, Ballfield Lighting and controls. Running Conduit, bending conduit, pulling wire, make electrical connections, etc. (Company must be state licensed)	39.00	62,400.00
2	1,200.00	HR	TWO (2) YEAR CONTRACT TO PERFORM INCIDENTAL ELECTRICAL WORK AT THE ALARIO CENTER, SEGNETTE FIELD, JEFFERSON PARISH PARKS AND RECREATION DEPARTMENT AND VARIOUS OTHER PARISH DEPARTMENTS AS NEEDED. EXCLUDING GRAND ISLE  CONTRACT TO BEGIN AS EARLY AS APPROVED BY JP COUNCIL.	24.00	28,800.00
3	1,265.00	HR	0020 ELECTRICIANS HELPER - Assist electrician with all of the above tasks  for all types of electrical work	7.50	9,487.50
4	4.00	HR	0030 SERVICE TRUCK WITH TOOLS - Pick up truck must have all tools to do any type of Electrical Work]	48.00	192.00
5	1.00	HR	0040 TELECOM DATE TECHNICIAN - Performs Communication, Computer and Fiber Optic work (Fiber splicing and testing). Technician should be BICSI Certified	24.00	24.00
6	225.00	HR	0050 TECHNICIANS HELPER- Assist technician with all of the above tasks  0060 BUCKET TRUCK 40 FOOT - Used to fix overhead light, services and fiber around building and parking lots (Smaller truck used to get in tight parking lots or between buildings)	25.00	5,625.00
7	104.00	HR	0070 TRAVEL TIME TO AND FROM WORK SITE	45.00	4,680.00
8	300.00	HR	0080 BOOM TRUCK 70 FOOT - Large bucket Truck used on ball fields - necessary to	45.00	13,500.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO: 60 00121855

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			reach the taller poles for changing out lights		
9	125.00	HR	0090 TRENCHER - Used to dig in underground single conduit routes	25.00	3,125.00
10	400.00	HR	0100 DIGGER-DERRICK TRUCK WITH 16 INCH 22 INCH, AND 36 INCH AUGERS - used to auger holes and set poles and scoreboard	35.00	14,000.00
11	1.00	HR	0110 MOBILE CRANE - used for setting large ballfield posts 80 feet or taller	175.00	175.00
12	50.00	HR	0120 BUCKET TRUCK 120 FOOT WORKING HEIGHT - used for taller ballfield poles	175.00	8,750.00





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/5/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 111 Veterans Boulevard, Suite 1130 Metairie LA 70005	<b>CONTACT NAME:</b> Matt Byrd		
	<b>PHONE (A/C, No, Ext):</b> 504-888-1100	<b>FAX (A/C, No):</b> 504-888-1299	
	<b>E-MAIL ADDRESS:</b> Matt_Byrd@ajg.com		
<b>INSURED</b> Sun Industries, LLC P. O. Box 149 Addis, LA 70710	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Phoenix Insurance Company		25623
	<b>INSURER B:</b> Travelers Property Casualty Co of America		25674
	<b>INSURER C:</b> The Travelers Indemnity Company of CT		25682
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

## COVERAGES

**CERTIFICATE NUMBER:** 1960263167

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CG D2 11 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	CO0J299339	2/1/2018	2/1/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BA0J299339	2/1/2018	2/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000	Y	Y	CUP3K436271	2/1/2018	2/1/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB9J800526	2/1/2018	2/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General Liability Policy provides Blanket Additional Insured on a Primary and Non-Contributory Basis, including Ongoing and Products and Completed Operations per endorsement # GL-CG D6 04 ed. 08/13 if required by written contract (Contractors), pursuant to and subject to the policy, terms, definitions, conditions and exclusions.

General Liability Policy provides Blanket Waiver of Subrogation per endorsement # CG D3 16 11 11, pursuant to and subject to the policy terms, definitions, conditions and exclusions.  
See Attached...

## CERTIFICATE HOLDER

## CANCELLATION

Jefferson Parish Purchasing Department  
200 Derbigny Street  
General Government Building, Suite 4400  
Gretna LA 70053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# **ADDITIONAL REMARKS SCHEDULE**

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AGENCY Arthur J. Gallagher Risk Management Services, Inc.		NAMED INSURED Sun Industries, LLC P. O. Box 149 Addis, LA 70710	
POLICY NUMBER			
CARRIER	NAIC CODE	EFFECTIVE DATE:	

## **ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

General Liability provides Designated Entity- Notice of Cancellation provided by us 30 days Endorsement # IL T4 05 ed.03/11, pursuant to and subject to the policy terms, definitions, conditions and exclusions

Auto Policy provides Blanket Additional Insured and Blanket Waiver of Subrogation per endorsement # CA F1 06 ed. 02/15, pursuant to and subject to the policy terms, definitions, conditions and exclusions.

Auto Policy provides Designated Entity- Notice of Cancellation provided by us 30 days Endorsement # IL T4 05 ed.03/11, pursuant to and subject to the policy, terms, definitions, conditions and exclusions

Workers Compensation Policy provides Alternate Employer endorsement # WC 00 03 01 A-001, Blanket Waiver of Subrogation endorsement # WC 00 03 13 00-001, Longshore and Harbors WC Act Coverage # WC 00 01 06 A-001 and Notice of Cancellation To Designated Persons or Organizations 30 Days endorsement # WC 99 06 R3 (00), pursuant to and subject to the policy terms definitions, conditions and exclusions.

Umbrella Coverage is Excess over Primary Limits listed on Certificate of Insurance and includes Designated Entity- Notice of Cancellation provided by us 30 days Endorsement # IL T4 05 ed.03/11, pursuant to and subject to the policy terms, definitions, conditions and exclusions

RE: Bid #: 50-00121855, Incidental Electrical Work at the Alario Center, Segnette Field, Jefferson Parish Parks and Recreation Department. Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council are additional insured on General Liability & Auto Liability when required by written contract.



Baton Rouge, LA

New Orleans, LA

## RESOLUTION

The Board of Directors of **Sun Industries, L.L.C.**, held at its office on the 11th day of June 2013, a meeting at which all members of The Board of Directors were present, the following resolution was legally adopted:

Whereas this corporation gives TOBY BERTHELOT, agent, authorization to sign Contracts, subcontracts, purchase order agreements, and acting alone, in the name and on behalf of the L.L.C. to purchase any movable or immovable property in any parish in the State of Louisiana, or elsewhere, for such amount and on such terms and conditions and which such clauses and stipulations contained in the Act of Purchase as said agent deems proper and advisable and also to sell, transfer or exchange any movable or immovable property owned by the L.L.C. to any person or persons or corporation for such amount and on such terms and conditions as said agent may determine or deem advisable and to receive and receipt for the selling price and to give full acquittance and discharge therefore.

## CERTIFICATE

I hereby certify that a copy of the above and foregoing is a true and correct

Copy of the resolution adopted by the Board of Directors of **Sun Industries, L.L.C.** at a meeting legally called and held at its office on the 11<sup>th</sup> day of June 2013.

Suzanne L. Berthelot  
Secretary

Baton Rouge:  
PO Box 149  
Addis, Louisiana 70710



[suneandi.com](http://suneandi.com)



Non-Public Works Bid

AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF West Baton Rouge

BEFORE ME, the undersigned authority, personally came and appeared: \_\_\_\_\_  
Toby C. Berthelot, (Affiant) who after being by me duly sworn, deposed and said that  
he/she is the fully authorized Chief Operating Officer of Sun Industries, LLC (Entity),  
the party who submitted a bid in response to Bid Number 50-00121855, to the Parish of  
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required attachment):**

Choice A \_\_\_\_\_ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B X there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B X There are NO debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

*[The remainder of this page is intentionally left blank.]*




That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

  
\_\_\_\_\_  
Signature of Affiant

Toby C. Berthelot, Chief Operating Officer  
\_\_\_\_\_  
Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME  
ON THE 6th DAY OF March, 2018.

  
\_\_\_\_\_  
Notary Public

Donna G. Keith  
\_\_\_\_\_  
Printed Name of Notary

LA Notary #84922  
\_\_\_\_\_  
Notary/Bar Roll Number

My commission expires At death.

**Donna G. Keith**  
LA Notary # 84922  
Notary Public, State of Louisiana  
My Commission is for Life