

BID DOCUMENTS

PROJECT: LABOR, MATERIALS FOR ROOF DRAIN INSTALLATION &
REPAIRS FOR JEFFERSON PARISH PERFORMING ARTS CTR
6400 Airline Drive,
Metairie, Louisiana 70003

BID NO: 50-00126591

TO: Jefferson Parish, Department of Purchasing
200 Derbigny Street, Suite 4400
Gretna, Louisiana 70053

BIDDER: Roofing Solutions, L.L.C
37302 Commerce Lane,
Prairieville, LA 70769

LICENSE #: 44196

BID TIME AND DATE: May 29th, 2019 @ 11:00 AM

DATE: 5/15/2019

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00126591

JEFFERSON PARISH
PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: Roofing Solutions, L.L.C.

BUYER: SFOLSE@jeffparish.net

Bids will be received until 11:00 AM, 5/29/2019 via online at www.jeffparishbids.net or by hand delivery, USPS mail or other courier service to Purchasing Department, 200 Derbigny Street (General Government Building), Suite 4400, Gretna, LA 70053. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at purchasing.jeffparish.net and clicking on On-line forms.

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As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

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PROTESTS: Only those vendors that submitted a bid in response to this solicitation may submit a protest in writing to the Director of the Purchasing within 48 hours of bid opening. The Purchasing Director will review it in connection with the Parish Attorney's Office as appropriate and a written response will be provided as soon as possible.

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ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

1,3,4,5,6,10,13

MANDATORY

PRE-BID CONFERENCE TO BE HELD AT: 6400 AIRLINE DR, METAIRIE, LA 70003 @
10:00 A.M.
ON 5/21/2019

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(l), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 5/15/2019

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00126591

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: Roofing Solutions, L.L.C.

BUYER: SFOLSE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES 15 days after NTP

INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK 15 days after NTP

INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK 2 Days

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A
NUMBER: _____
NUMBER: _____
NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 44196

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: Roofing Solutions, L.L.C.	
SIGNATURE: (Must be signed here)	TITLE: Authorized Representative
PRINT OR TYPE NAME: Ileana Romerop	
ADDRESS: 37302 Commerce Lane	
CITY, STATE: Prairieville, Louisiana	ZIP: 70769
TELEPHONE: (225) 744-3912	FAX: (225) 744-0037
EMAIL ADDRESS: estimating@roofingsolutionsla.com	

TOTAL PRICE OF ALL BID ITEMS: \$ 7,100.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00126591

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR & MATERIALS FOR DRAIN INSTALLATION & REPAIRS FOR THE JEFFERSON PERFORMING ARTS CENTER.</p>	\$7,100.00	\$7,100.00
			<p>0010-LABOR & MATERIALS NECESSARY TO PERFORM ROOF DRAIN INSTALLATION & REPAIRS AT THE:</p> <p>JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE METAIRIE, LA 70003</p> <p>FURNISH AND INSTALL SEVEN (7) NEW RETRO FIT ROOF DRAINS AT SELECTED ROOF DRAINS. AT EACH DRAIN REMOVE THE EXISTING DRAIN RING AND DRAIN BASKET. FURNISH A NEW JOHNS MANVILLE RETRO FIT DRAIN ASSEMBLY AND STRIP IN WITH NEW JOHNS MANVILLE ROOF MEMBRANE. CLEAN OUT OVER THE 2ND FLOOR HALLWAY NEAR THE SOUTHWEST AREA PITCH POCKET AND REFILL WITH NEW PITCH POCKET FILLER. CLEAN THE PERIMETER OF THE EXISTING PITCH POCKET AND REPAIR WITH NEW JOHNS MANVILLE PERMA FLASH THREE COURSE LIQUID ROOF FLASHING. INSTALL MISSING DOWNSPOUT (OWNER WILL FURNISH DOWNSPOUT) FROM THE UPPER STAGE ROOF COLLECTOR HEAD. ADD AN ADDITIONAL PLY OF ROOF MEMBRANE UNDER ALL DOWNSPOUT AS A SACRIFICIAL MEMBRANE TO PROTECT THE EXISTING ROOF FROM RUN OFF AT EACH OF THE DOWNSPOUTS. PATCH THE HOLES IN THE PANELS FROM THE PREVIOUS FASTENERS AT THE MISSING DOWNSPOUTS WITH NEW 24 GA. SILVER KYNAR METAL. REMOVE ALL DEBRIS FROM JOBSITE AND LEAVE PREMISES BROOM CLEAN.</p> <p>***PLEASE SEE ATTACHED SPECIFICATIONS***</p>		

**LABOR & MATERIALS FOR ROOF DRAIN INSTALLATION & REPAIRS FOR
THE JEFFERSON PARISH PERFORMING ARTS CENTER**

BID #50-126591

SECTION 1.0 – PRE-BID CONFERENCE:

A Mandatory Pre-Bid Conference and inspection of the site shall be held:

Location: JEFFERSON PERFORMING ARTS CENTER
Date: 6400 AIRLINE DRIVE, METAIRIE, LA 70003
Time: 10:00 A.M.

All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

SECTION 2.0 – SCOPE:

We extend this bid to provide labor, materials, delivery, equipment and all other incidentals necessary to repair roof leaks, re-install down spout, and install retro-fit roof drain kits at Jefferson Performing Arts Center located at 6400 Airline Drive, Metairie, LA.

SECTION 3.0 –LICENSE REQUIREMENTS:

The following Louisiana State licenses shall be required for this project:

- Commercial Contractors License with a Louisiana State Specialty License in roofing and Sheet Metal Siding

Section 3.1- Required Certification(s):

The following certification is required to perform this work:

- Contractor approval certification letter from Johns Manville Roofing Systems Incorporated.

**A COPY OF THE CERTIFICATION LETTER SHALL BE INCLUDED WITH THE PROPOSERS BID.
FAILURE TO INCLUDE THIS INFORMATION WILL BE DEEMED THE BID AS BEING NON-RESPONSIVE.**

SECTION 4.0 – QUANTITIES/INSPECTION:

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of materials and equipment required to complete this project.

SECTION 5.0 – BID SPECIFICATIONS:

- All work shall be performed as per manufacturer recommendations and guidelines to ensure the existing warranty is not voided.
- Furnish and install seven (7) new Johns Manville retro-fit roof drains. Location of roof drains will be provided at the mandatory pre-bid meeting.
- Drains shall be properly sealed to prevent leaks.
- Clean, re-fill, and perma flash one (1) pitch pocket. Location of pitch pocket will be given at mandatory pre-bid meeting.
- Re-install one (1) downspout. Owner will provide downspout.
- Patch all holes in the exterior panels from the previous fasteners at the missing downspout with new 24 gauge silver kynar metal.
- Supply and install new 24 gauge silver kynar metal straps to mount gutter.
- Supply and install a single ply of roof membrane under each downspout.

SECTION 6.0 - HOURS OF WORK:

The work that is to be performed shall be scheduled during normal working hours, Monday thru Friday, 8:00 AM till 5:00 PM.

SECTION 7.0 – CLEANING AREA AND SAFETY:

Job site must be clean and free of all litter and debris caused by this work daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Storage of flammable materials will not be permitted on the premises. All flammable materials must be removed from the job site daily. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

SECTION 8.0 – PRE-CONSTRUCTION CONFERENCE AND NOTICE TO PROCEED:

A Pre-Construction Conference shall be held between the successful bidder and the owner before any work commences.

No work shall be performed until the successful bidder receives a written "Notice to Proceed" to begin work, from the Department of General Services.

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Page: 1

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1,3,4,5,6,10,13

MANDATORY

PRE-BID CONFERENCE TO BE HELD AT: 6400 AIRLINE DR, METAIRIE, LA 70003 @
10:00 A.M.
ON 5/21/2019

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA - RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.

DATE: 5/15/2019

INVITATION TO BID
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00126591

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

VENDOR: Roofing Solutions, L.L.C.

BUYER: SFOLSE

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>15 days after NTP</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>15 days after NTP</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>2 Days</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A

NUMBER: _____

NUMBER: _____

NUMBER: _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 44196

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME: Roofing Solutions, L.L.C.	
SIGNATURE: (Must be signed here) 	TITLE: Authorized Representative
PRINT OR TYPE NAME: Ileana Romerop	
ADDRESS: 37302 Commerce Lane	
CITY, STATE: Prairieville, Louisiana	ZIP: 70769
TELEPHONE: (225) 744-3912	FAX: (225) 744-0037
EMAIL ADDRESS: estimating@roofingsolutionsla.com	

TOTAL PRICE OF ALL BID ITEMS: \$ 7,100.00

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00126591

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	<p>LABOR & MATERIALS FOR DRAIN INSTALLATION & REPAIRS FOR THE JEFFERSON PERFORMING ARTS CENTER.</p>	\$7,100.00	\$7,100.00
			<p>0010-LABOR & MATERIALS NECESSARY TO PERFORM ROOF DRAIN INSTALLATION & REPAIRS AT THE:</p> <p>JEFFERSON PERFORMING ARTS CENTER 6400 AIRLINE DRIVE METAIRIE, LA 70003</p> <p>FURNISH AND INSTALL SEVEN (7) NEW RETRO FIT ROOF DRAINS AT SELECTED ROOF DRAINS. AT EACH DRAIN REMOVE THE EXISTING DRAIN RING AND DRAIN BASKET. FURNISH A NEW JOHNS MANVILLE RETRO FIT DRAIN ASSEMBLY AND STRIP IN WITH NEW JOHNS MANVILLE ROOF MEMBRANE. CLEAN OUT OVER THE 2ND FLOOR HALLWAY NEAR THE SOUTHWEST AREA PITCH POCKET AND REFILL WITH NEW PITCH POCKET FILLER. CLEAN THE PERIMETER OF THE EXISTING PITCH POCKET AND REPAIR WITH NEW JOHNS MANVILLE PERMA FLASH THREE COURSE LIQUID ROOF FLASHING. INSTALL MISSING DOWNSPOUT (OWNER WILL FURNISH DOWNSPOUT) FROM THE UPPER STAGE ROOF COLLECTOR HEAD. ADD AN ADDITIONAL PLY OF ROOF MEMBRANE UNDER ALL DOWNSPOUT AS A SACRIFICIAL MEMBRANE TO PROTECT THE EXISTING ROOF FROM RUN OFF AT EACH OF THE DOWNSPOUTS. PATCH THE HOLES IN THE PANELS FROM THE PREVIOUS FASTENERS AT THE MISSING DOWNSPOUTS WITH NEW 24 GA. SILVER KYNAR METAL. REMOVE ALL DEBRIS FROM JOBSITE AND LEAVE PREMISES BROOM CLEAN.</p> <p>***PLEASE SEE ATTACHED SPECIFICATIONS***</p>		

**LABOR & MATERIALS FOR ROOF DRAIN INSTALLATION & REPAIRS FOR
THE JEFFERSON PARISH PERFORMING ARTS CENTER**

BID #50-126591

SECTION 1.0 – PRE-BID CONFERENCE:

A Mandatory Pre-Bid Conference and inspection of the site shall be held:

Location: JEFFERSON PERFORMING ARTS CENTER
Date: 6400 AIRLINE DRIVE, METAIRIE, LA 70003
Time: 10:00 A.M.

All bidders must attend the Mandatory pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the Mandatory pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.

SECTION 2.0 – SCOPE:

We extend this bid to provide labor, materials, delivery, equipment and all other incidentals necessary to repair roof leaks, re-install down spout, and install retro-fit roof drain kits at Jefferson Performing Arts Center located at 6400 Airline Drive, Metairie, LA.

SECTION 3.0 –LICENSE REQUIREMENTS:

The following Louisiana State licenses shall be required for this project:

- Commercial Contractors License with a Louisiana State Specialty License in roofing and Sheet Metal Siding

Section 3.1- Required Certification(s):

The following certification is required to perform this work:

- Contractor approval certification letter from Johns Manville Roofing Systems Incorporated.

**A COPY OF THE CERTIFICATION LETTER SHALL BE INCLUDED WITH THE PROPOSERS BID.
FAILURE TO INCLUDE THIS INFORMATION WILL BE DEEMED THE BID AS BEING NON-RESPONSIVE.**

SECTION 4.0 – QUANTITIES/INSPECTION:

Bidders must inspect the site and perform their own measurements in order to determine the proper quantity of materials and equipment required to complete this project.

SECTION 5.0 – BID SPECIFICATIONS:

- All work shall be performed as per manufacturer recommendations and guidelines to ensure the existing warranty is not voided.
- Furnish and install seven (7) new Johns Manville retro-fit roof drains. Location of roof drains will be provided at the mandatory pre-bid meeting.
- Drains shall be properly sealed to prevent leaks.
- Clean, re-fill, and perma flash one (1) pitch pocket. Location of pitch pocket will be given at mandatory pre-bid meeting.
- Re-install one (1) downspout. Owner will provide downspout.
- Patch all holes in the exterior panels from the previous fasteners at the missing downspout with new 24 gauge silver kynar metal.
- Supply and install new 24 gauge silver kynar metal straps to mount gutter.
- Supply and install a single ply of roof membrane under each downspout.

SECTION 6.0 - HOURS OF WORK:

The work that is to be performed shall be scheduled during normal working hours, Monday thru Friday, 8:00 AM till 5:00 PM.

SECTION 7.0 – CLEANING AREA AND SAFETY:

Job site must be clean and free of all litter and debris caused by this work daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Storage of flammable materials will not be permitted on the premises. All flammable materials must be removed from the job site daily. Precautions must be exercised at all times to safeguard the welfare and safety of the general public, employees of Jefferson Parish, and other Parish officials.

SECTION 8.0 – PRE-CONSTRUCTION CONFERENCE AND NOTICE TO PROCEED:

A Pre-Construction Conference shall be held between the successful bidder and the owner before any work commences.

No work shall be performed until the successful bidder receives a written “Notice to Proceed” to begin work, from the Department of General Services.



February 7th, 2019

ROOFING SOLUTIONS LLC
37302 COMMERCE LANE
PRAIRIEVILLE, LA 70769

Phone: 1-225-744-3912
Fax: 1-225-744-0037

To Whom It May Concern:

Please be advised that a Johns Manville Approved Roofing Contractor Agreement (the "Agreement") presently exists between Johns Manville Roofing Systems Group and the above named contractor located at the above address. The Agreement stipulates that Johns Manville will issue Peak Advantage Guarantees for Johns Manville systems listed below.

System	Term
APP; BUR; SBS Asphalt Applied; SBS Heat Welded; SBS Cold Applied; SBS Self Adhered; EPDM; PVC; TPO; Registration - JM Insulation Only	all
none	

These guarantees will be issued to the above-named contractor in accordance with all procedures and requirements of the Johns Manville Peak Advantage Guarantee Program. This Agreement is subject to cancellation by either Johns Manville Roofing Systems Group or the above named contractor upon thirty (30) days written notice to the other party of the Agreement.

Sincerely,

Guarantee Services

For questions related to this communication, please contact:

Guarantee Services
Johns Manville Roofing Systems
10100 W. Ute Avenue | Mailstop R-15 | Littleton, CO 80127
GSU@jm.com | 800.922.5922 | Fax: 877.403.1747

CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YY) 1/3/2017							
PRODUCER BancorpSouth Insurance Services, Inc. P.O. Box 3809 Baton Rouge, LA 70821-3809		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.							
INSURED Roofing Solutions, LLC 37302 Commerce Rd. Prairieville, LA 70769		COMPANIES AFFORDING COVERAGE							
		COMPANY A THE GRAY INSURANCE COMPANY							
		COMPANY B							
		COMPANY C							
COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		COMPANY D							
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS				
A	GENERAL LIABILITY	XSGL-074330	1/1/2018	1/1/2021	GENERAL AGGREGATE		Unlimited		
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS – COMP/OP AGG		\$3,000,000.00		
	<input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				PERSONAL & ADV INJURY		\$1,000,000.00		
					EACH OCCURRENCE		\$1,000,000.00		
					FIRE DAMAGE (Any one fire)		\$50,000.00		
					MED EXP (Any one person)		\$5,000.00		
A	AUTOMOBILE LIABILITY	XSAL-075234	1/1/2018	1/1/2021	COMBINED SINGLE LIMIT		\$1,000,000.00		
	<input checked="" type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)				
	<input checked="" type="checkbox"/> ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per accident)				
	<input checked="" type="checkbox"/> HIRED AUTOS				PROPERTY DAMAGE				
	<input checked="" type="checkbox"/> NON-OWNED AUTOS								
GARAGE LIABILITY					AUTO ONLY – EA ACCIDENT				
<input type="checkbox"/> ANY AUTO					OTHER THAN AUTO ONLY				
<input type="checkbox"/>					EACH ACCIDENT				
<input type="checkbox"/>					AGGREGATE				
A	EXCESS LIABILITY	GXS-043323	1/1/2018	1/1/2019	EACH OCCURRENCE		\$4,000,000.00		
	<input checked="" type="checkbox"/> UMBRELLA FORM				AGGREGATE		\$4,000,000.00		
	<input checked="" type="checkbox"/> OTHER THAN UMBRELLA FORM								
A	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY	XSWC-071045	1/1/2018	1/1/2021	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	<input type="checkbox"/> OTHER			
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE:				<input checked="" type="checkbox"/> INCL	<input type="checkbox"/> EXCL	EL EACH ACCIDENT		\$1,000,000.00
							EL DISEASE – POLICY LIMIT		\$1,000,000.00
							EL DISEASE – EA EMPLOYEE		\$1,000,000.00
OTHER									
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS The certificate holder is an additional insured on all policies except Workers' Compensation and is provided a Waiver of Subrogation, all if required by written contract. The above insurance policies shall be primary and noncontributory to any other insurance policies maintained by the certificate holder, if required by written contract.									
CERTIFICATE HOLDER 3026#25 " MASTER CERTIFICATE "				CANCELLATION In the event of cancellation by The Gray Insurance Company and if required by written contract, 30 days written notice will be given to the Certificate Holder.					
				AUTHORIZED REPRESENTATIVE					
									
GCF 00 50 01 01 12				THE GRAY INSURANCE COMPANY					

THE GRAY INSURANCE COMPANY

The below coverages apply if the corresponding policy number is indicated on the previous page.

A. Commercial General Liability

General Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured (CGL Form# CG 20 10 11 85) when required by written contract.

Primary Insurance Wording Included when required by written contract.

Broad Form Property Damage Liability including Explosion, Collapse and Underground (XCU).

Premises/Operations

Products/Completed Operations

Contractual Liability

Sudden and Accidental Pollution Liability

Occurrence Form

Personal Injury

"In Rem" Endorsement

Cross Liability

Severability of Interests Provision

"Action Over" Claims

Independent Contractors coverage for work sublet

Vessel Liability - Watercraft exclusion has been modified by the vessels endorsement on scheduled equipment.

General Aggregate applies per project or equivalent.

B. Automobile Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

C. Workers Compensation Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

U.S. Longshoremen's and Harbor Workers Compensation Act Coverage

Outer Continental Shelf Land Act

Jones Act (including Transportation, Wages, Maintenance, and Cure),

Death on the High Seas Act & General Maritime Law.

Maritime Employers Liability Limit: \$1,000,000

Voluntary Compensation Endorsement

Other States Insurance

Alternate Employer/Borrowed Servant Endorsement

"In Rem" Endorsement

Gulf of Mexico Territorial Extension

D. Excess Liability Policy Includes:

Coverage is excess of the Auto Liability, General Liability, Employers Liability, & Maritime Employers Liability policies

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

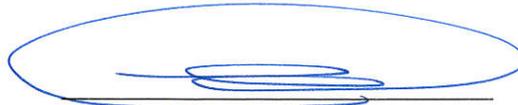
CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of Roofing Solutions, L.L.C. in a meeting duly assembled, that Ileana Romero (Name), Authorized Representative (Title), of the Corporation, be, and she is hereby authorized, empowered and directed for and on behalf of the Corporation to negotiate for and sign any and all bid proposals and/or contracts which this Corporation might enter into for the furnishing of services for the Corporation under such terms, conditions and stipulates, and for such consideration as he might deem to be in the best interest of the Corporation.

I, Tupac de La Cruz (Name), Secretary of Roofing Solutions, L.L.C. do hereby certify that the above and foregoing is a true and correct copy of a Resolution unanimously adopted at a meeting of the Board of Directors of said Corporation held on the day 03 of January, 2019, at which meeting all members of the Board of Directors were present and voted thereon and that said Resolution has been spread upon the minute books of the Corporation, and same is now in full force and effect.

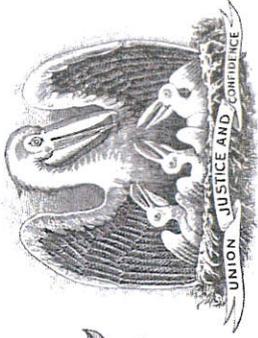
WITNESS MY SIGNATURE this 29th day of May 2019, at

Roofing Solutions, L.L.C.



Managing Member

State of Louisiana



State Licensing Board for Contractors

This is to Certify that:

ROOFING SOLUTIONS, L.L.C.
37302 Commerce Ln.
Prairieville, LA 70769

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; HEAVY CONSTRUCTION; MECHANICAL WORK (STATEWIDE); SPECIALTY:
ROOFING AND SHEET METAL, SIDING; SPECIALTY: WATERPROOFING, COATING, SEALING,
CONCRETE/MASONRY REPAIR.



October 25, 2020

Expiration Date:

44196

License No:

Witness our hand and seal of the Board dated,
Baton Rouge, LA 26th day of October 2017

Will S. May Jr.

Director

See metadata

Chairman

Andy P. ...

Treasurer

This License Is Not Transferrable