

## BID DOCUMENTS

PROJECT: LABOR, MATERIALS & EQUIPMENT TO  
REMOVE AND INSTALL A ROOF AT THE GIRARD PLAYGROUND  
DIXIE YOUGH CONCESSION STAND  
5300 Irving Street,  
Metairie, Louisiana 70003

BID NO: 50-00128272

TO: Jefferson Parish, Department of Purchasing  
200 Derbigny Street, Suite 4400  
Gretna, Louisiana 70053

BIDDER: Roofing Solutions, L.L.C  
37302 Commerce Lane,  
Prairieville, LA 70769

LICENSE #: 44196

BID TIME AND DATE: October 11<sup>th</sup>, 2019 @ 11:00 AM

DATE: 10/01/2019

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 1

BID NO.: 50-00128272

**JEFFERSON PARISH**

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETNA, LA. 70054-0009  
504-364-2678

VENDOR: Roofing Solutions, L.L.C.

BUYER: DABRAHAM@jeffparish.net

Bids will be received until 11:00 AM, 10/11/2019 via online at [www.jeffparishbids.net](http://www.jeffparishbids.net) or by hand delivery, USPS mail or other courier service to Purchasing Department, 200 Derbigny Street (General Government Building), Suite 4400, Gretna, LA 70053. For convenience, bidders may also submit bids in the East Bank Purchasing Department, Suite 404, Jefferson Parish Joseph S. Yenni Building, 1221 Elmwood Park Blvd., Jefferson LA 70123. However, if submitting bids on the day of bid opening, bidders must submit at the West Bank location only.

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law, as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647. A copy of these resolutions may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at [purchasing.jeffparish.net](http://purchasing.jeffparish.net) and clicking on On-line forms.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Further, a current W-9 form and respective Tax Identification number must be supplied upon contract execution, should you be awarded a contract and/or issued purchase order. Failure to do so may result in delay of payment.

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Delivered, anywhere within the Parish as designated by the Purchasing Department. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications. JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit prices shall prevail.

JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

JEFFERSON PARISH reserves the right to cancel all or any part of an order if not shipped promptly. No charges will be allowed for parking or cartage unless specified in the quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel at any time and for any reason by issuing a THIRTY (30) day written notice to the contractor.

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum.

All formal Addenda require written acknowledgment on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected; JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

## INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

### IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online. This is a secure site and authorized personnel have limited read access only. Bidders are encouraged to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at [www.jeffparishbids.net](http://www.jeffparishbids.net) to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

## ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

3, 4, 5, 6, 10, 13

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.
4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid envelope. Failure to comply will cause the bid to be rejected. Additionally if submitting the bid electronically, then the license number must be entered in the appropriate field in the Electronic Procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.

**INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS**

7. **PUBLIC WORKS BIDS:** All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. **NON-PUBLIC WORKS BIDS:** A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. **NON-PUBLIC WORKS BIDS:** A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Prior to contract executions/purchase order issuance, the successful bidder will be required to provide final insurance certificates which shall name Jefferson Parish as an additional insured in accordance with the instructions in the aforementioned "Standard Insurance Requirements" sheet.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. Acceptable forms shall be limited to cashier's check, certified check, or surety bid bond. All sureties must be in original format (no copies). If submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. **PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required;** This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
15. **NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required** in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.
16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission; and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to Jefferson Parish Code of Ordinances Section 2-155.10(19). By submitting a bid, vendor acknowledges this and will abide by all provisions of the referenced Jefferson Parish Code of Ordinances.



DATE: 10/01/2019

INVITATION TO BID  
THIS IS NOT AN ORDER

Page: 4

BID NO.: 50-00128272

## JEFFERSON PARISH

PURCHASING DEPARTMENT  
P.O. BOX 9  
GRETN, LA. 70054-0009  
504-364-2678

VENDOR: Roofing Solutions, L.L.C.

BUYER: DABRAHAM

As per LSA-RS 47:301 et seq., all governmental bodies are excluded from payment of sales taxes to any Louisiana taxing body. Quotations shall be based on F.O.B. Agency warehouse or jobsite, anywhere within the Parish as designated by the Purchasing Department.

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JEFFERSON PARISH is expecting all products to be new and all work to be done in workman-like manner, according to standard practices. Any deviations or alteration from the specifications must be indicated on the bid form for each item and upon request, product data for same must be submitted by the time specified by the Purchasing Department.

### DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES	<u>22 Days after NTP</u>
INDICATE STARTING TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>22 Days after NTP</u>
INDICATE COMPLETION TIME (IN DAYS) FOR CONSTRUCTION WORK	<u>3 days</u>

In the event that addenda are issued with this bid, bidders MUST acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: N/A  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) 44196

*** ALL BIDDERS MUST COMPLETE SECTION BELOW ***	
FIRM NAME:	<u>Roofing Solutions, L.L.C.</u>
SIGNATURE: (Must be signed here)	<u>Ileana Romero</u> TITLE: <u>Authorized Representative</u>
PRINT OR TYPE NAME:	<u>Ileana Romero</u>
ADDRESS:	<u>37302 Commerce Lane</u>
CITY, STATE:	<u>Prairieville, Louisiana</u> ZIP: <u>70769</u>
TELEPHONE:	FAX: <u>(225) 744-0037</u>
EMAIL ADDRESS: <u>(225) 744-3912</u>	
<u>estimating@roofingsolutionsla.com</u>	

TOTAL PRICE OF ALL BID ITEMS: \$ 7,800.00

## INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00128272

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	JOB	Labor, material and equipment to remove and install a roof at Firard Playground	\$7,800.00	\$7,800.00
			<p>0010 Labor, material and equipment to remove and install the roof located at:</p> <p>Girard Playground Dixie Youth Concession Stand 5300 Irving Street Metairie, LA 70003</p> <p>Per the attached specifications **</p> <p>Contact Kyle Beske at 504-736-6999 or kbeske@jeffparish.net for a site visit</p>		
2	1.00	SQFT	0020 - Additional decking as needed	\$2.00	\$2.00
			<p>When removing current material, there may be damaged decking that should be replaced. Please contact Recreation Department Maintenance personnel to verify damage prior to removing and replacing the damaged decking. In this line item, please provide your price for wood replacement per square foot. Quantities are unknown.</p>		
3	1.00	LF	0030 - Additional fascia as needed	\$8.00	\$8.00
			<p>When removing current material, there may be damaged fascia that should be replaced. Please contact Recreation Department Maintenance personnel to verify damage prior to removing and replacing the damaged fascia. In this line item, please provide your price for wood replacement per linear foot. Quantities are unknown.</p>		

## CERTIFICATE OF LIABILITY INSURANCE

## PRODUCER

BancorpSouth Insurance Services, Inc.  
P.O. Box 3809  
Baton Rouge, LA 70821-3809

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

## COMPANIES AFFORDING COVERAGE

COMPANY

A

THE GRAY INSURANCE COMPANY

INSURED

Roofing Solutions, LLC  
37302 Commerce Rd.  
Prairieville, LA 70769

COMPANY

B

COMPANY

C

COMPANY

D

## COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

DECLARATION AND CONDITIONS OF COVERAGE: SELECTED LIMITS SHOWN MAY HAVE BEEN REDUCED BY THE COMPANY.										
CO LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS				
A	<b>GENERAL LIABILITY</b>		XSGL-074330	1/1/2018	1/1/2021	GENERAL AGGREGATE		Unlimited		
	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY				PRODUCTS – COMP/OP AGG		\$3,000,000.00		
	<input type="checkbox"/>					PERSONAL & ADV INJURY		\$1,000,000.00		
	<input type="checkbox"/>	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE		\$1,000,000.00		
	<input type="checkbox"/>					FIRE DAMAGE (Any one fire)		\$50,000.00		
	<input type="checkbox"/>					MED EXP (Any one person)		\$5,000.00		
A	<b>AUTOMOBILE LIABILITY</b>		XSAL-075234	1/1/2018	1/1/2021	COMBINED SINGLE LIMIT		\$1,000,000.00		
	<input checked="" type="checkbox"/>	ANY AUTO				BODILY INJURY (Per person)				
	<input checked="" type="checkbox"/>	ALL OWNED AUTOS				BODILY INJURY (Per accident)				
	<input checked="" type="checkbox"/>	SCHEDULED AUTOS				PROPERTY DAMAGE				
	<input checked="" type="checkbox"/>	HIRED AUTOS								
	<input checked="" type="checkbox"/>	NON-OWNED AUTOS								
	<b>GARAGE LIABILITY</b>					AUTO ONLY – EA ACCIDENT				
	<input type="checkbox"/>	ANY AUTO				OTHER THAN AUTO ONLY				
	<input type="checkbox"/>					EACH ACCIDENT				
	<input type="checkbox"/>									
	<input type="checkbox"/>					AGGREGATE				
	<input type="checkbox"/>									
A	<b>EXCESS LIABILITY</b>		GXS-043323	1/1/2018	1/1/2019	EACH OCCURRENCE		\$4,000,000.00		
	<input type="checkbox"/>	UMBRELLA FORM				AGGREGATE		\$4,000,000.00		
	<input checked="" type="checkbox"/>	OTHER THAN UMBRELLA FORM								
A	<b>WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY</b>		XSWC-071045	1/1/2018	1/1/2021	<input checked="" type="checkbox"/>	WC STATUTORY LIMITS	<input type="checkbox"/>	OTHER	
	THE PROPRIETOR/ PARTNERS/EXECUTIVE OFFICERS ARE: <input checked="" type="checkbox"/> INCL <input type="checkbox"/> EXCL					EL EACH ACCIDENT		\$1,000,000.00		
						EL DISEASE – POLICY LIMIT		\$1,000,000.00		
								EL DISEASE – EA EMPLOYEE		\$1,000,000.00
	OTHER									

DATE	DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS
11/1/2018	1. 1st shift 0600-1400 2. 2nd shift 1400-2200 3. 3rd shift 2200-0600 4. 4th shift 0600-1400 5. 5th shift 1400-2200 6. 6th shift 2200-0600 7. 7th shift 0600-1400 8. 8th shift 1400-2200 9. 9th shift 2200-0600 10. 10th shift 0600-1400 11. 11th shift 1400-2200 12. 12th shift 2200-0600 13. 13th shift 0600-1400 14. 14th shift 1400-2200 15. 15th shift 2200-0600 16. 16th shift 0600-1400 17. 17th shift 1400-2200 18. 18th shift 2200-0600 19. 19th shift 0600-1400 20. 20th shift 1400-2200 21. 21st shift 2200-0600 22. 22nd shift 0600-1400 23. 23rd shift 1400-2200 24. 24th shift 2200-0600 25. 25th shift 0600-1400 26. 26th shift 1400-2200 27. 27th shift 2200-0600 28. 28th shift 0600-1400 29. 29th shift 1400-2200 30. 30th shift 2200-0600 31. 31st shift 0600-1400 32. 32nd shift 1400-2200 33. 33rd shift 2200-0600 34. 34th shift 0600-1400 35. 35th shift 1400-2200 36. 36th shift 2200-0600 37. 37th shift 0600-1400 38. 38th shift 1400-2200 39. 39th shift 2200-0600 40. 40th shift 0600-1400 41. 41st 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0600-14

The certificate holder is an additional insured on all policies except Workers' Compensation and is provided a Waiver of Subrogation, all if required by written contract. The above insurance policies shall be primary and noncontributory to any other insurance policies maintained by the certificate holder, if required by written contract.

**CERTIFICATE HOLDER**

3026#25

" MASTER CERTIFICATE "

## CANCELLATION

In the event of cancellation by The Gray Insurance Company and if required by written contract, 30 days written notice will be given to the Certificate Holder.

**AUTHORIZED REPRESENTATIVE**

John S. Sizer 2

THE GRAY INSURANCE COMPANY

GCF 00 50 01 01 12

**THE GRAY INSURANCE COMPANY**

The below coverages apply if the corresponding policy number is indicated on the previous page.

A. Commercial General Liability

General Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured (CGL Form# CG 20 10 11 85) when required by written contract.

Primary Insurance Wording Included when required by written contract.

Broad Form Property Damage Liability including Explosion, Collapse and Underground (XCU).

Premises/Operations

Products/Completed Operations

Contractual Liability

Sudden and Accidental Pollution Liability

Occurrence Form

Personal Injury

"In Rem" Endorsement

Cross Liability

Severability of Interests Provision

"Action Over" Claims

Independent Contractors coverage for work sublet

Vessel Liability - Watercraft exclusion has been modified by the vessels endorsement on scheduled equipment.

General Aggregate applies per project or equivalent.

B. Automobile Liability Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.

C. Workers Compensation Policy Includes:

Blanket Waiver of Subrogation when required by written contract.

U.S. Longshoremen's and Harbor Workers Compensation Act Coverage

Outer Continental Shelf Land Act

Jones Act (including Transportation, Wages, Maintenance, and Cure),

Death on the High Seas Act & General Maritime Law.

Maritime Employers Liability Limit: \$1,000,000

Voluntary Compensation Endorsement

Other States Insurance

Alternate Employer/Borrowed Servant Endorsement

"In Rem" Endorsement

Gulf of Mexico Territorial Extension

D. Excess Liability Policy Includes:

Coverage is excess of the Auto Liability, General Liability, Employers Liability, & Maritime Employers Liability policies

Blanket Waiver of Subrogation when required by written contract.

Blanket Additional Insured when required by written contract.



# CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of  
Roofing Solutions, L.L.C. in a meeting duly assembled,  
that Ileana Romero (Name), Authorized Representative (Title),  
of the Corporation, be, and she is hereby authorized, empowered and  
directed for and on behalf of the Corporation to negotiate for and sign  
any and all bid proposals and/or contracts which this Corporation might  
enter into for the furnishing of services for the Corporation under such terms,  
conditions and stipulates, and for such consideration as he might deem to be in  
the best interest of the Corporation.

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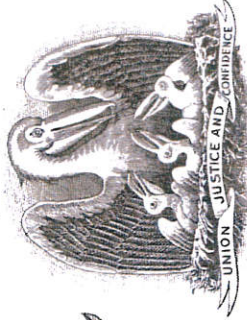
I, Tupac de La Cruz (Name), Secretary of  
Roofing Solutions, L.L.C. do hereby certify that the above  
and foregoing is a true and correct copy of a Resolution unanimously  
adopted at a meeting of the Board of Directors of said Corporation held  
on the day 03 of January, 2019, at which meeting all members  
of the Board of Directors were present and voted thereon and that said Resolution  
has been spread upon the minute books of the Corporation, and same is now in full  
force and effect.

WITNESS MY SIGNATURE this 11th day of October 2019, at

Roofing Solutions, L.L.C.

  
\_\_\_\_\_  
Managing Member

# State of Louisiana



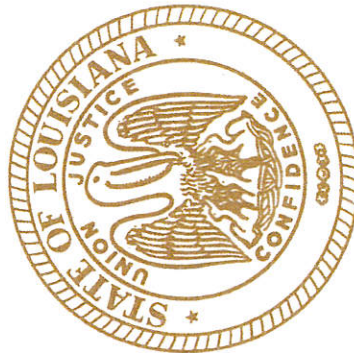
## State Licensing Board for Contractors

This is to Certify that:

ROOFING SOLUTIONS, L.L.C.  
37302 Commerce Ln.  
Prairieville, LA 70769

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; HEAVY CONSTRUCTION; MECHANICAL WORK (STATEWIDE); SPECIALTY:  
ROOFING AND SHEET METAL, SIDING; SPECIALTY: WATERPROOFING, COATING, SEALING,  
CONCRETE/MASONRY REPAIR



October 25, 2020

Expiration Date:

44196

License No:

Witness our hand and seal of the Board dated,  
Baton Rouge, LA 26th day of October 2017

*Will B. May*

Director

*Lee Malott*

Chairman

*Andy Duvall*

Treasurer

This License Is Not Transferrable