



**SOQ 22-009 - ROUTINE
ENGINEERING SERVICES FOR
STREETS PROJECTS**

Jefferson Parish Government

IMS Engineers, Inc.
400 Poydras Street
Suite 1170 New Orleans,
LA 70130



Jefferson Parish Government



Letter of Interest

Firm History

Key Personnel

Summary of Evaluation Questions

TEC Professional Service Questionnaire



IMS ENGINEERS, INC.

400 Poydras Street Suite 1170 New Orleans, LA | 504-561-7399

March 17, 2022

Jefferson Parish Technical
Evaluation Council
General Government Building
200 Derbigny Street
Suite 4400
Gretna, LA 70053

RE: Statement of Qualifications from persons or firms interested in providing routine engineering services for Street Projects in Jefferson Parish for a two-year period. Resolution 138810.

Dear Jefferson Parish Technical Evaluation Council:

IMS Engineers, Inc., is interested in providing routine engineering services for Street Projects in Jefferson Parish for a two-year period and is pleased to present to you our Statement of Qualifications in response to Resolution 138810.

For over 26 years, IMS has helped move people and communities forward by delivering proven solutions to everyday challenges our clients face. Through hard work, partnerships and commitment, we have established ourselves as a firm of choice for excellence and quality service.

Our work history includes providing a full complement of consulting engineering, construction management and operations services for streets, roads, and pavement projects to serve the needs of our public, private-sector and clients throughout the nation. For the past 10 years, we have worked with Jefferson Parish on projects and look forward to doing so again.

As the enclosed TEC Professional Services Questionnaire illustrates, our multi-disciplined team offers extensive experience with streets and an unmatched commitment to getting jobs done on time and within budget. Thank you for the opportunity to submit our Statement of Qualifications. Should you have any additional questions, please feel free to contact me directly, at 504.561.7399 or rlhill@imsengineers.com.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rod L. Hill'.

Rod L. Hill, P.E.
President/Chief Operating Officer



FIRM HISTORY

Founded in 1996, IMS Engineers, Inc., is a full-service consulting engineering, management and operations firm assisting public and private clients to improve the environment and public infrastructure. Our service sectors include planning, civil and environmental engineering, transportation, structural, water and wastewater and a cadre of other design engineering and construction phase services. Our clients include local, state, and federal government agencies, education institutions as well as industries ranging from locally-owned businesses to Fortune 500 companies.

IMS has established itself as the firm of choice for excellence, quality service, and precision. IMS works closely with our clients to eliminate the technical challenges they face. We have experience in planning, water/wastewater engineering, civil and environmental engineering, street and drainage design, transportation, aviation services, structural design and review, project management, and so much more. We have clients in Jefferson Parish, New Orleans and major cities in the Southeast and Southwest regions of the United States.

KEY PERSONNEL

Our Principal:

Name:	Louisiana PE Number	Years of Experience in Discipline:
Tommy J. Avant, P.E.	34226	32

Professional(s) In Charge of Project:

Name	Role	Louisiana PE No.	Years of Experience
Rod L. Hill, P.E.	Project Manager	29204	28

Registered Louisiana (Civil) PE with a minimum five years' experience:

Name	Louisiana PE No.	Years of Experience
Tommy J. Avant, P.E.	34226	32
Rod L. Hill, P.E.	29204	28
Larry Harper, P.E.	36872	39

1. PROFESSIONAL TRAINING AND EXPERIENCE in relation to type of work required for routine engineering services.

Our engineers hold Professional Engineering (P.E.) licenses in Louisiana and several states across the country. Additionally, our engineers have various experiences with street projects in Louisiana and worked on similar projects for various clients. Led by our Principal-in-Charge and County Engineer for Claiborne and Hinds County, Mississippi, Tommy J. Avant, P.E., we're responsible for, but not limited to, designing and maintaining 2,000 miles of roadway and 600 bridge constructions annually. We specialize in planning, designing, streets, roads, highways and other transportation projects that fulfill the needs of our customers. We employ state-of-the-art technologies to evaluate and select the most cost-effective street solutions.



The TEC Professional Services Questionnaire provides further in-depth details and supportive examples of the experience and training of both our firm and individual staff members in relation to street projects.

2. CAPACITY FOR TIMELY COMPLETION newly assisted work considering the factors of type of routine engineering task, current unfinished workload, and person or firm's available professional and support personnel.

NEW WORK

Currently no new work.

UNFINISHED WORKLOAD

West Bank Mississippi River Levee Bike Path: Klein St. to Douglas Avenue - (June 2020)

IMS only has one unfinished project in Jefferson Parish, but has the necessary resources to deploy professionals immediately. Our New Orleans office has 55 professional and support personnel/employees and receives support from our other regional offices.

Our top priority is to exceed our clients' expectations on each and every project. As a result of these standards, we have a 98% client retention rate, exceeding industry standards for the past 26 years. Thus, we stand ready to commit all necessary resources to ensure that your street projects assigned to us are given the time and attention needed to bring them to a successful, timely closure within budget and without compromising quality.

3. LOCATION OF THE PRINCIPAL OFFICE where work will be performed.

Address

400 Poydras Street
Suite 1170
New Orleans, LA 70130

Phone

504.561.7399



Registration Status

IMS Engineers, Inc., is licensed to do business in the State of Louisiana and is registered with the Louisiana Professional Engineering and Land Surveying Board License No. 2662.

4. ADVERSARIAL LEGAL PROCEEDINGS between the Parish and person or firm performing professional services.

IMS Engineers, Inc., has not been involved in any adversarial legal proceedings between the Parish and person or firm performing professional services.

5. PRIOR SUCCESSFUL COMPLETION OF PROJECTS of the type and nature of routine engineering services, as defined, for which firm has provided verifiable references.

The following projects are representative of our related work. A brief description of each project is included in section L of the TEC Professional Services Questionnaire.

CLIENT	DESCRIPTION	REFERENCE
<i>City of St. Gabriel</i>	<i>IMS, through St. Gabriel's 2012 Street Bond Program provided design and construction engineering and inspection services for various streets.</i>	<i>The Honorable Lionel Johnson, Jr. Mayor (225) 2642-9600</i>
<i>City of New Orleans</i>	<i>IMS was responsible for prepared Plans and Specifications for the reconstruction of approximately 2,364-Lf of Street located on Camp Street (Washington Ave to Louisiana Ave).</i>	<i>Donnye Brady, DPW (504) 658-8000</i>
<i>City of Jackson</i>	<i>The project included evaluating the conditions of approximately 9 miles of arterial streets and approximately 7 miles of collector streets in these wards and developing a priority listing of street conditions for pavement repairs.</i>	<i>Charles Williams, Ph.D., P.E. (601) 960-8000</i>
<i>Hinds County, MS</i>	<i>Performed annual road maintenance inspections for failing pavements that could be restored through rehabilitative treatment. IMS engineers prepared construction plans and documents for improvements in accordance to state standard operating procedures and guidelines.</i>	<i>The Honorable Robert Graham, Supervisor (601) 973-5552</i>
<i>Hinds County, MS</i>	<i>Designed over 20 miles of roadway annually for the past 18 years.</i>	<i>The Honorable Robert Graham, Supervisor (601) 973-5552</i>
<i>City of Greenville</i>	<i>IMS was responsible for design and preparation of construction plans and all related services for the construction of 12 City Streets.</i>	<i>Errick D. Simmons, Mayor (662) 822-1485</i>



6. SIZE OF FIRM considering the number of professional and support personnel required to perform the type of routine engineering task, including project evaluation, design, drafting of technical plans, development of technical specifications and construction administration.

IMS Engineers, Inc., is a multi-disciplined engineering, consulting and management firm employing a staff of 55 professionals in the area of civil, structural, transportation and environmental engineers, surveyors, planners and construction inspectors.

DISCIPLINE	NO. OF EMPLOYEES
Administrative	8
Civil Engineers	12
Construction Inspectors	10
Electrical Engineer	1
Engineer Intern	2
Professional Land Surveyor	1
Estimators	2
Land Surveyor	2
Mechanical Engineers	2
Environmental Engineers	3
Structural	5
Graduate Engineer	2
Project Managers	4
Clerical	1
TOTAL:	55

TABLE 2. Additional Support Staff

TASK	NO. OF EMPLOYEES
CADD Technicians	6
	6



7. PAST PERFORMANCE on Parish Projects.

IMS Engineers, Inc. opened the New Orleans office in 2003, prior to Hurricane Katrina and has since worked with Jefferson Parish on four improvement projects as prime. IMS is in good standing on each as illustrated below.

No.	Project Name	Project Number Year Awarded	Current Status
1	Lapalco Headstart Construction	Resolution: 115094	Completed in January 2012, on time and within budget.
2	West Bank Mississippi River Levee Bike Path (from Klein St. to Douglas Avenue). 81110	Resolution: 113554	The project is ongoing and scheduled to be completed within budget.
3	Nine Mile Point Drainage Improvements	Resolution: 119811	The project was completed on time and within budget.
4	Parish Street Improvements South New Orleans Division 041510	Resolution: 115094	The project was completed on time and within budget.

TEC Professional Services Questionnaire

A. Project Name and Advertisement Resolution Number:

B. Firm Name & Address:

C. Name, title and contact information of Principal, as defined in Section 2-926 of the Jefferson Parish Code of Ordinances, who is a registered, licensed architect, professional engineer, or surveyor in the State of Louisiana:

D. Name and contact information of employee who is a registered and licensed architect, professional engineer, or surveyor in the State of Louisiana in the applicable discipline. A subcontractor may be substituted here only if the advertised Project requires more than one discipline.

E. Please provide the number of employees whose primary function corresponds with each category:

<input type="checkbox"/> Administrative	<input type="checkbox"/> Estimators	<input type="checkbox"/> Specification Writers
<input type="checkbox"/> Architects (Licensed)	<input type="checkbox"/> Geologists	<input type="checkbox"/> Structural Engineers
<input type="checkbox"/> Chemical Engineers	<input type="checkbox"/> Geotechnical Engineers	<input type="checkbox"/> Graduate Engineers
<input type="checkbox"/> Civil Engineers	<input type="checkbox"/> Interior Designers	<input type="checkbox"/> Project Managers
<input type="checkbox"/> Construction Inspectors	<input type="checkbox"/> Landscape Architects	<input type="checkbox"/> Clerical
<input type="checkbox"/> Ecologists	<input type="checkbox"/> Land Surveyor	<input type="checkbox"/> Grant/Funding Specialist
<input type="checkbox"/> Electrical Engineers	<input type="checkbox"/> Mechanical Engineers	<input type="checkbox"/> Sanitary Engineers
<input type="checkbox"/> Engineer Intern	<input type="checkbox"/> Environmental Engineers	
<input type="checkbox"/> Professional Land Surveyors		<input type="checkbox"/> TOTAL

F. Is this submittal by a JOINT-VENTURE? Please check: YES _____ NO _____

If marked "No" skip to Section I. If marked "yes" complete Sections G-H.

TEC Professional Services Questionnaire

G. If submittal is by JOINT-VENTURE, list the firms participating and outline specific areas of responsibility (including administrative, technical, and financial) for each firm. Please attach additional pages if necessary.

1.

2.

H. Has this JOINT-VENTURE previously worked together? Please check:
 YES _____ NO _____

I. List all subcontractors anticipated for this Project. Please note that all subcontractors must submit a fully completed copy of this questionnaire, applicable licenses, and any other information required by the advertisement. See Jefferson Parish Code of Ordinances, Sec. 2-928(a)(3). Please attach additional pages if necessary.

Name & Address:	Specialty:	Worked with Firm Before (Yes or No):
1.		
2.		
3.		

J. Please specify the total number of support personnel that may assist in the completion of this Project:

TEC Professional Services Questionnaire

K. List the professional in charge, key persons, specialists, and individual consultants anticipated for this Project and provide their relevant information below. If necessary, please attach additional documentation (i.e. resume) that demonstrates the employment history and experience of the Firm's key persons that may assist in the completion of this Project. Please attach additional pages if necessary.

PROFESSIONAL IN CHARGE OF PROJECT:

Name & Title:

Project Assignment:

Name of Firm with which associated:

Years' experience with this Firm:

Education: Degree(s)/Year/Specialization:

Active registration: Year first registered/discipline:

Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

KEY PERSON, SPECIALIST, OR INDIVIDUAL CONSULTANT:
Name & Title:
Project Assignment:
Name of Firm with which associated:
Years' experience with this Firm:
Education: Degree(s)/Year/Specialization:
Active registration: Year first registered/discipline:
Other experience and qualifications relevant to the proposed Project:

TEC Professional Services Questionnaire

L. Work by Firm or Joint-Venture members which best illustrates current qualifications relevant to this Project. Please include any and all work performed for Jefferson Parish. Please attach additional pages if necessary.

PROJECT NO. 1

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 2

Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 3		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility	
Completion Date (Actual or estimated)	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 4		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 5		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 6		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 7		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 8		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

PROJECT NO. 9		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

PROJECT NO. 10		
Project Name, Location and Owner's contact information:	Nature of Firm's Responsibility:	
Completion Date (Actual or estimated):	Estimated Cost:	
	Entire Project:	Work for which Firm was Responsible:

TEC Professional Services Questionnaire

M. List all prior and/or on-going litigation between Firm and Jefferson Parish. Please attach additional pages if necessary.

Parties:		Status/Result of Case:
Plaintiff:	Defendant:	
1.		
2.		
3.		
4.		

N. Use this space to provide any additional information or description of resources supporting Firm's qualifications for the proposed project.

Jefferson Parish
State of Louisiana

O. To the best of my knowledge, the foregoing is an accurate statement of facts.

Signature: Rod. L. Hill **Print Name:** Rod. L. Hill

Title: President/Chief Operating Officer **Date:** March 17, 2022